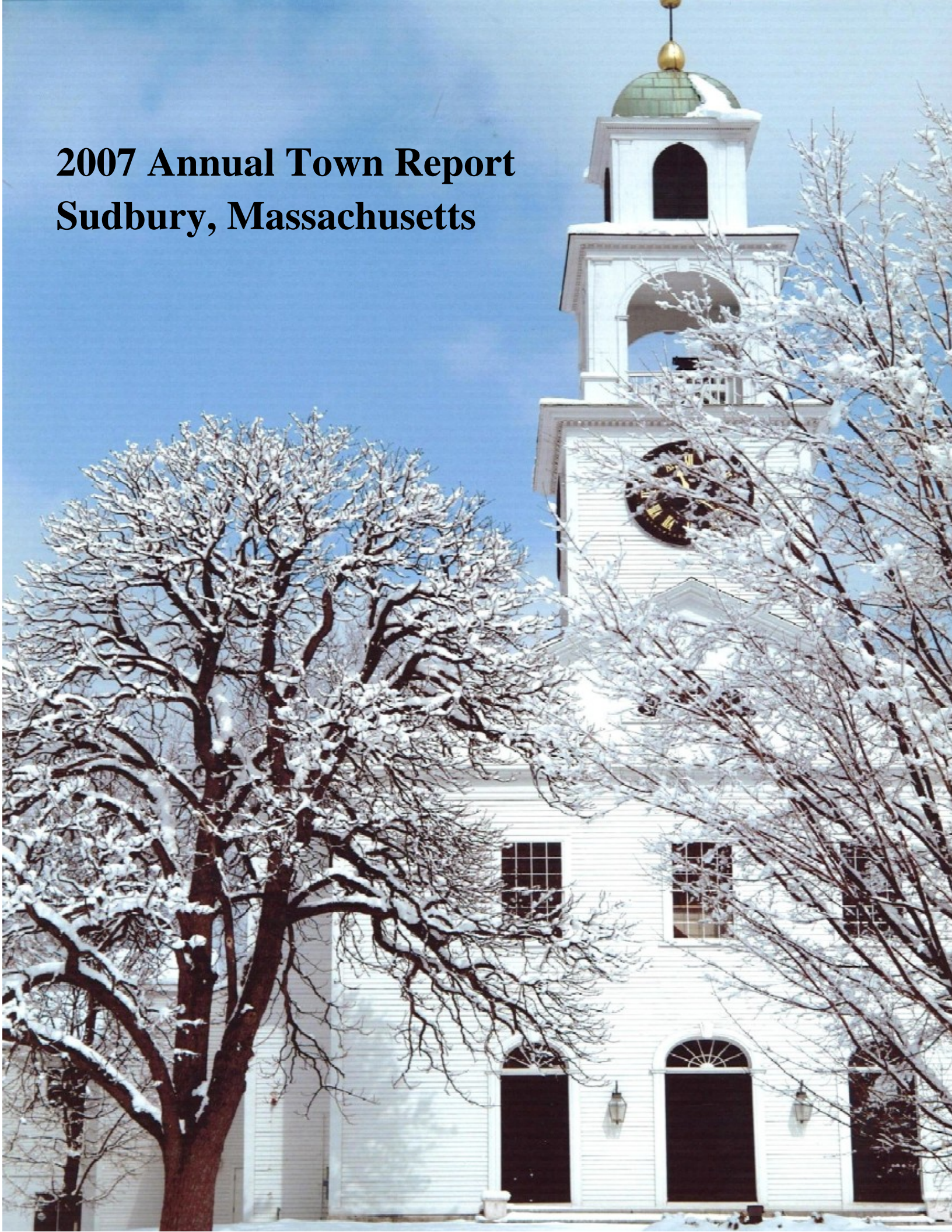
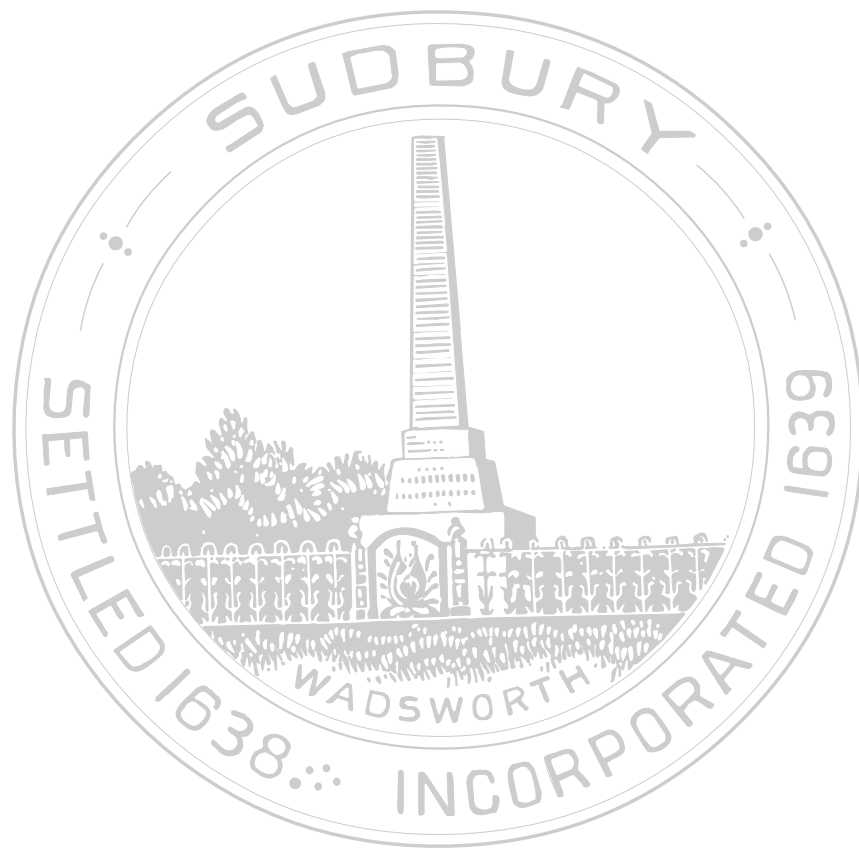


**2007 Annual Town Report  
Sudbury, Massachusetts**



**368<sup>th</sup> Annual Report  
of the Official Boards**



**Sudbury, Massachusetts  
Year Ending December 31, 2007**

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# Sudbury at a Glance

SETTLED:	1638 - Incorporated 1639; 368 years old in 2007	
POPULATION:	18,080 Voters: 10,684	
AREA:	24.7 Square Miles	
FY2007 BUDGET:	Operating Budget:	\$75,274,345
	Other Appropriations:	2,267,305
	Borrowing:	<u>-0-</u>
	TOTAL:	\$77,541,650
TAX RATE:	FY2008: \$14.27 Residential; \$18.47 Commercial/Industrial/Personal Property FY2007: \$13.12 Residential; \$20.29 Commercial/Industrial/Personal Property FY2006: \$13.55 Residential; \$21.71 Commercial/Industrial/Personal Property	
GOVERNMENT:	Selectmen/Town Manager with open Town Meeting	
PUBLIC LIBRARY:	Goodnow Library, member of Minuteman Library Network	
SCHOOLS:	Four elementary schools, one middle school, Lincoln-Sudbury Regional High School and Minuteman Regional Vocational Technical High School	
PUBLIC SAFETY:	Full-time Fire Department with three stations, which also provides emergency ambulance service to hospitals; Full-time Police Department	
RECREATION:	Programs offered year round; informational brochures mailed to all Sudbury residents four times a year. Recreation buildings include the Atkinson Town Pool, the Fairbank Community Center, which houses the Teen Center, Park and Recreation Office and the Fairbank Senior Center. Major recreation areas include Davis Field, Featherland Park, Feeley Field, Cutting Field, and Haskell Recreation Area. Facilities include a toddler playground, tennis courts, basketball courts, golf putting green, sand volleyball court, outdoor ice skating area, and fields for: baseball, field hockey, lacrosse, softball, and soccer.	
HOSPITALS WITHIN 10 MILES:	Emerson Hospital, Concord MetroWest Medical Center/Framingham Union Hospital, Framingham UMASS Memorial Marlborough Hospital, Marlborough.	
HEALTH/HOSPICE CARE SERVICES:	Parmenter Health Services, Inc.	
HOUSES OF WORSHIP:	Baptist, Catholic (2), Congregational, Episcopal, Jewish (2), Lutheran, Methodist, Presbyterian, Unitarian, and non-denominational.	
UTILITIES:	Electrical service:	NSTAR
	Natural Gas service:	Keyspan
	Water:	Sudbury Water District
	Telephone service:	Verizon
	Cable Service:	Comcast, Verizon

# Federal, State, and County Officials

<u>Title/Position</u>	<u>Residence/Offices</u>	<u>Office Tel. No.</u>
<b><u>United States of America</u></b>		
President	George W. Bush	Washington, DC (202) 456-1414
Vice President	Richard B. Cheney	Washington, DC (202) 456-2326
Senators	Edward M. Kennedy John F. Kerry	Boston (617) 565-3170 Boston (617) 565-8519
Representative 5 <sup>th</sup> Congressional District	Nicola S. Tsongas	Lowell (978) 459-0101
<b><u>Commonwealth of Massachusetts</u></b>		
Governor	Deval Patrick	Milton (617) 725-4000
Lt. Governor	Timothy Murray	Worcester (617) 725-4005
Secretary of State	William F. Galvin	Boston (617) 727-9180
Registrar of Deeds Middlesex Southern District	Eugene C. Brune	Somerville (617) 679-6310
Treasurer and Receiver General	Timothy P. Cahill	Quincy (617) 367-6900
Chairman, Middlesex Retirement Board	Thomas F. Gibson	Watertown (978) 439-3006
Attorney General	Martha Coakley	Medford (617) 727-2200
Auditor	A. Joseph DeNucci	Newton (617) 727-2075
Clerk of Courts	Michael A. Sullivan	Cambridge (617) 494-4047
Councillor 3 <sup>rd</sup> District	Marilyn Petitto Devaney	Watertown (617)727-2756
District Attorney Northern District	Gerard T. Leone, Jr.	Hopkinton (617) 494-4050
Registry of Probate/Insolvency	John R. Buonomo	Somerville (617) 768-5800
Senators in General Court: 3 <sup>rd</sup> Middlesex District Middlesex & Worcester	Susan C. Fargo (Pct. 1 & 4) Pamela P. Resor (Pct. 2, 3 & 5)	Lincoln (617) 722-1572 Acton (617) 722-1120
Representative in General Court: 13 <sup>th</sup> Middlesex District	Thomas P. Conroy	Wayland (617) 722-2000
Sheriff (of Middlesex County)	James V. DiPaola	Malden (617) 494-4400

NOTE: Officials in office as of November 2007

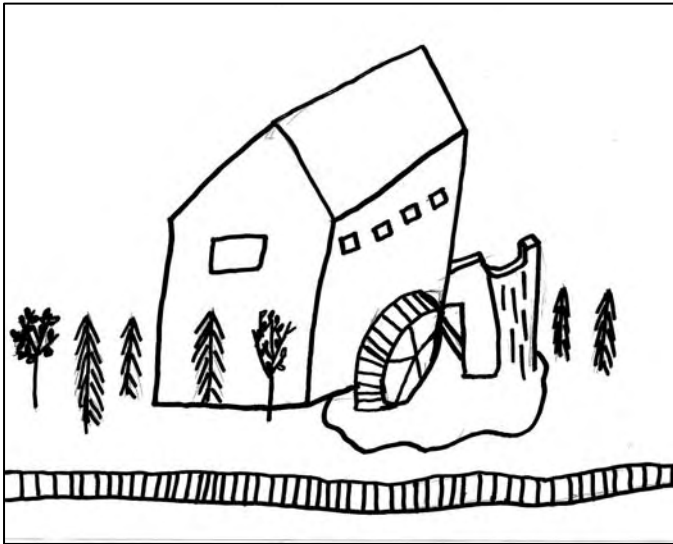
# Elected Town Officials

(Effective after the Annual Election - March 26, 2007)

	<b><u>Term Expires</u></b>
<b>Assessors, Board of</b>	
Liam J. Vesely	2008
Joshua M. Fox	2009
Trevor A. Haydon	2010

<b>Goodnow Library Trustees</b>	
Robert W. Iuliano	2008
Barbara F. Pryor	2008
Jill Browne	2009
Lily A. Gordon	2009
Phyllis Cullinane	2010
Carol Hull	2010

<b>Health, Board of</b>	
Brian J. McNamara	2008
Lynn Geitz	2009
Donald C. Kern	2010



Laura Manwaring      Grade 3      Loring School

<b>Lincoln-Sudbury Regional School District Committee</b>	
Patricia M. Mostue (Lincoln)	2008
Lauri B. Wishner	2008
Mark T. Collins	2009
Eric Harris (Lincoln)	2009
Radha Raman Gargeya	2010
John J. Ryan, Jr.	2010

	<b><u>Term Expires</u></b>
<b>Moderator</b>	
Myron J. Fox	2008

<b>Park and Recreation Commission</b>	
John B. Braim	2008
Gregory Bochicchio	2009
Gregory W. Hunt	2009
James J. Marotta	2010
Paul Griffin	2010

<b>Planning Board</b>	
Michael J. Hunter	2008
Christopher Morely	2009
Eric D. Poch	2009
Elizabeth D. Eggleston	2010
Michael C. Fee	2010

<b>Selectmen, Board of</b>	
John C. Drobinski	2008
Lawrence W. O'Brien	2009
William J. Keller, Jr	2010

<b>Sudbury Housing Authority</b>	
Lydia Pastuszek	2008
Deborah J. Sonnenschein (State apptee.)	2009
Sherrill P. Cline	2009
Kaffee Kang	2011
Steven J. Swanger	2012

<b>Sudbury School Committee</b>	
William G. Braun	2008
Richard J. Robison	2008
Jeffrey S. Beeler	2009
Susan N. Iuliano	2009
Jane S. Santinelli	2010

<b>Water District Commission</b>	
William J. Cossart	2008
Lee H. Goodstone	2009
Robert H. Sheldon	2010

<b>Water District Officers</b>	
Robert K. Coe	2008
Craig E. Blake	2008
R. Edward Thompson	2008

# Appointed Town Officials

(Appointment year generally commencing May 1, 2007)

**Affirmative Action Officer**  
Wayne R. Walker

**Aging, Council on**  
Barbara Bahlkow  
John Beeler  
Elizabeth David  
Marilyn Goodrich  
Susan H. Kasle  
Hale Lamont-Havers  
David Levington  
Patrick J. Mullen, Jr.  
Abner S. Salant

**Aging, Council on, Director of**  
Kristin B. Kiesel

**Agricultural Commission**  
Laura B. Abrams  
John J. Donovan  
Karen Hodder

**Americans with Disabilities Act (ADA) Coordinators**  
Wayne R. Walker - employment compliance  
James F. Kelly – structural compliance

**Animals, Inspector of**  
Paula E. Adelson

**Appeals, Board of and Earth Removal Board Alternates**  
Stephen A. Garanin  
Jonathan G. Gossels  
Jeffrey P. Klofft  
Jonas D.L. McCray  
Nancy G. Rubenstein  
Benjamin D. Stevenson  
Elizabeth A. Taylor  
Richard D. Vetstein

**Assessing, Director of**  
Maureen R. Hafner

**Assessor, Assistant**  
Cynthia M. Gerry

**Auction Permit Agent**  
Mary McCormack

**Budget Review Task Force**  
Jeffrey S. Beeler  
William G. Braun  
Miner A. Cray

Daniel C. Difelice  
Tammie Dufault  
Paul Furhman  
Paul C. Gannon  
Robert C. Haarde  
Robert N. Jacobson  
William E. Kneeland  
Karen Massey  
Sabino Merra  
Lawrence W. O'Brien  
Martha M. Ragonos  
Paul E. Pakos  
John J. Ryan, Jr.  
Ralph F. Verni

**Buildings, Inspector of**  
James F. Kelly

**Buildings, Inspector of/ZEA, Assistant**  
Mark E. Herweck

**Buildings, Deputy Inspectors of**  
Earl D. Midgley

**Cable Television Committee**  
Peter Boers  
Margaret R. Fredrickson  
Martin Greenstein  
Jeffrey Winston  
Mark W. Thompson, Ex-officio  
Robert Kavanagh, Ex-officio

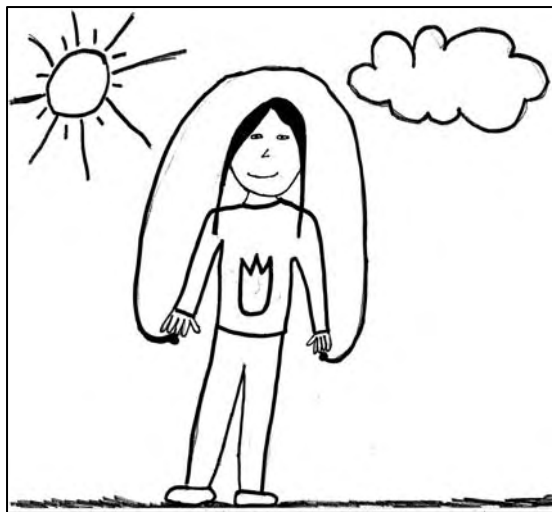
**Capital Improvement Planning Committee**  
Pascal Cleve  
Jose A. Garcia-Meitin  
Daniel V. Messina  
Derek O. Oram  
Daniel Silva  
Andrea J. Terkelsen

**Cemeteries, Superintendent of**  
Scott Taylor

**Chief Procurement Officer**  
Maureen G. Valente

**Civil Defense**  
Kenneth J. MacLean, Director  
I. William Place, Asst. Director  
James S. Idelson, Radio Operator

**Community Housing Committee**  
(Dissolved by Board of Selectmen 5/07)



Abby Bridgemohan Grade 3 Noyes School

**Community Housing Specialist**

Elizabeth C. Rust

**Community Preservation Committee**

Richard O. Bell  
Sherrill P. Cline  
John C. Drobinski  
James A. Hill  
Gregory W. Hunt  
Christopher Morely  
Seamus O’Kelly  
Tara L. Reed  
Sheila A. Stewart

**Community Social Worker**

Martha E. Lynn



Mark Tentarelli Grade 5 Haynes School

**Conservation Commission**

Richard O. Bell  
Parker L. Coddington  
Christopher D. McClure  
Edward W. Pickering  
John S. Sklenak  
Greg J. Topham

**Conservation Coordinator**

Deborah M. Dineen

**Constables**

James D. Conboy  
Nelson H. Goldin  
Lawrence E. Hartnett, Jr.  
William E. Pickett, Jr.

**Design Review Board**

Charles Kellstedt, Jr.  
Deborah B. Kruskal  
Daniel A. Martin  
Frank W. Riepe, Chair  
Patricia A. Windle

**Disability, Commission on**

Benjamin A. Halsband  
Kristin B. Kiesel  
Stephen W. Machnik  
Ronald B. McClanahan  
David J. Mortimer  
Anita G. Simon  
Susan J. Stocker

**Dog Officer/Animal Control Officer**

Leslie Boardman

**Earth Removal Board and Board of Appeals Associates**

Stephen A. Garanin  
Jonathan G. Gossels  
Jeffrey P. Klofft  
Jonas D.L. McCray  
Elizabeth A. Taylor  
Richard D. Vetstein

**Economic Development Committee**

John P. Barry  
Michael J. Burkin  
Charles D. Katz  
David R. Kerrigan  
Carole L. Montgomery  
Eric D. Poch  
Abner S. Salant  
Ronald A. Stephan  
Maureen G. Valente (Ex-officio)  
Jody A. Kablack (Ex-officio)  
Lawrence W. O’Brien (Ex-officio)

**Election Officers -Democratic/Unenrolled Precinct One**

Warden – Claire J. Schlosser  
Deputy Warden – Beverly B. Guild  
Inspector – Donald S. Chauls  
Deputy Inspector – Judith S. Gross  
Additional Inspector – Carmel B. O’Connell  
Deputy Add’l. Inspector – Susan F. Abrams

**Precinct Two**

Clerk – Joseph D. Bausk  
Deputy Clerk – Robert D. Abrams  
Inspector – Sheila J. Boyce  
Deputy Inspector – Marion F. Garrigan  
Additional Inspector – Jacqueline A. Bausk  
Deputy Add’l. Inspector – Estrella R. Chauls



**Precinct Three**

Warden – Paula E. Adelson  
 Deputy Warden – Judith F. Thompson  
 Inspector – Christel MacLeod  
 Deputy Inspector – Regina Hunter  
 Additional Inspector – Lorraine S. Knapp  
 Deputy Add'l. Inspector – Mary A. Pinto

**Precinct Four**

Clerk – Dorothy M. Sears  
 Deputy Clerk – Jean M. Mugford  
 Inspector – Margaret M. Angelosanto  
 Deputy Inspector – Helga Andrews  
 Additional Inspector – Margaret A. Sifferlen  
 Deputy Add'l. Inspector – Jo Susan Travers

**Precinct Five**

Warden – Maureen M. Bannon  
 Deputy Warden – Kathleen C. Precourt  
 Inspector – Judith A. Merra  
 Additional Inspector – Mary G. Corley  
 Deputy Inspector – Eileen C. Reutlinger  
 Deputy Add'l. Inspector – Nancy J. Somers

**Tellers**

Sherrill P. Cline  
 Judith Deutsch  
 Carmine Gentile  
 Linda Hensch-Gentile  
 Eileen G. Glovsky  
 William Hazeltine  
 David L. Levington  
 William T. Maloney  
 Robert J. Marsh (U)  
 Jane McQueeney  
 Lauren S. O'Brien

**Emergency Inspectors**

Lillian W. Balch (U)  
 Elizabeth B. Bishop  
 Frances B. Caspe  
 Jeanne Ericson (U)  
 Marguerite M. Farrell  
 Eva Jane Fridman  
 Doris M. Gannon  
 John D. Gavin  
 Mary Ann Gavin  
 Marion D. Glaser (U)  
 Robert A. Gottberg  
 Ruth Griesel  
 Winifred C. Grinnell (U)  
 Sandra T. Hall  
 Patricia Hayes (U)  
 Pamela M. Hollocher  
 Thomas C. Hollocher  
 Ethel Johnson  
 Deborah Lubash (D)  
 Esther Mann  
 Carolyn McCree (U)

Dorothy A. Oldroyd  
 Joan Schow (U)  
 Elizabeth Swank (U)  
 Thomas S. Travers (U)  
 Virginia M. Trocchi  
 Maxine Yarbrough

**Election Officers – Republican/Unenrolled****Precinct One**

Warden – Louise P. Card  
 Deputy Warden – Alice B. McMorrow  
 Inspector – Carolyn A. Anderson (U)  
 Deputy Inspector – Rebecca Fairbank  
 Additional Inspector – Mary Ellen French (U)  
 Deputy Add'l. Inspector – Margaret L. Tristan

**Precinct Two**

Warden – Roberta G. Cerul  
 Deputy Warden – Catherine J. Stauffer  
 Inspector – Betsey D. Cutler (U)  
 Deputy Inspector – Frank R. Ascione (U)  
 Additional Inspector – Frances L. Galligan  
 Deputy Add'l. Inspector – Elizabeth J. Wallingford

*Emily Bogdan**Grade 5**Hayes School***Precinct Three**

Clerk – Sally B. Wadman  
 Deputy Clerk – Marilyn A. MacLean  
 Inspector – Catherine M. Kuras (U)  
 Deputy Inspector – Mary Davis  
 Additional Inspector – Madeleine R. Gelsinon  
 Deputy Add'l. Inspector – Susan B. Bistany  
 Emergency Inspector – Arnold A. Barnes, Jr.  
 Emergency Inspector - Sally S. Barnes

**Precinct Four**

Clerk – Martha J. Coe  
 Deputy Clerk – Betsy M. Hunnewell  
 Inspector – Anne B. Lavery  
 Deputy Inspector – M. Catherine Brown  
 Additional Inspector – Rosemary Treacy  
 Deputy Add'l. Inspector – Theresa W. Newton

**Precinct Five**

Warden – DeBorah J. Sonneschein (U)  
 Deputy Warden – Linda A. Crisafi  
 Inspector – Spencer R. Goldstein  
 Deputy Inspector – Donald L. Somers  
 Additional Inspector – Ursula Lyons  
 Deputy Add'l. Inspector – Mitchell Z. Bistany

**Tellers**

Clifford A. Card  
 Lily A. Gordon  
 Richard Griesel  
 Evelyn J. Tate

**Unenrolled Emergency Inspectors**

June E. Allen  
 Timothy Coyne  
 Iris F. DeLuca  
 Virginia R. Frazer  
 Patricia B. Howard  
 Muriel N. Nelson  
 H. Ronald Riggert  
 Margaret Whitemore  
 Joanne F. Young

**Executive Asst. to the  
Town Manager**

Mary McCormack

**Fence Viewers**

John C. Drobinski, Chair  
 Lawrence W. O'Brien  
 William J. Keller, Jr.

**Finance Committee**

Jamie Gossels  
 Robert N. Jacobson  
 James Jacobson  
 William E. Kneeland, Jr.  
 Martha M. Ragonas  
 Sheila A. Stewart  
 Ralph F. Verni  
 Charles Woodard  
 Debra L. Zurka

**Finance Director/Town Treasurer-Collector**

Andrea L. Terkelsen

**Fire Department**

Kenneth J. MacLean, Chief  
 Michael P. Carroll, Asst. Fire Chief

**Fire Captains**

Timothy E. Choate  
 Brian M. Lewis  
 William L. Miles  
 Douglas R. Stone

**Fire Lieutenants**

Stephen E. Glidden  
 Kevin J. Moreau  
 Stephen M. Reini  
 David J. Ziehler

**Full-time Firefighters**

Francis J. Avery  
 John C. Balben  
 Gary D. Bardsley  
 Robert J. Beer  
 Robert E. Boyd, Jr.  
 Ethan W. Craig  
 Kevin P. Cutler  
 Michael R. Desjardins  
 Timothy Devoll  
 Dana J. Foster  
 Kyle R. Gordon  
 Michael D. Hamill  
 John P. Hanley  
 Nicholas J. Howarth  
 Timothy B. Howe  
 Gary F. Isaacs  
 Joshua S. McLeod  
 Kevin M. Morrissey  
 Michael J. Murphy  
 George I. Place  
 Russell P. Place  
 Robert G. Row  
 John E. Salmi  
 Daniel K. Wells

**Call Firefighter**

Harold R. Cutler

**Fire Dispatchers**

Brian Cotoni  
 Michael Cournyn  
 Peter Holman

**Green Landscaping at the Dump (GLAD)**

June Allen  
 Armando J. Caira  
 Sally J. Caira  
 Carolyn E. Hannauer  
 Bridget Hanson  
 I. William Place  
 Thomas G. Young, Jr.

**Hazardous Waste Coordinator**

Robert C. Leupold  
 Kenneth J. MacLean, Alternate

**Health, Director of**

Robert C. Leupold

**Historic Districts Commission**

Linda G. Hawes, Chair  
Sally P. Hild  
Frank W. Riepe  
William C. Schirmer  
Fred Lee Ford Swanson

**Historical Commission**

Clayton F. Allen, Member Emeritus  
Adolf P. Bahlkow  
Dr. Maurice J. Fitzgerald  
Ellen M. Given  
James A. Hill  
W. James Hodder  
Marilyn A. MacLean, Chair  
Elizabeth Radoski

**Insect Pest Control, Local Supt. of**

(Vacant)

**Labor Relations Counsel**

Sean P. Sweeney, Esq.

**Library Director**

William R. Talentino

**Lincoln-Sudbury Regional High School**

John M. Ritchie, Superintendent/Principal

**Local Emergency Planning Committee (LEPC)**

Nancy Brumback  
Thomas Caty  
Peter F. Fadgen  
Lynne Geitz  
Kristin Kiesel  
Robert C. Leupold  
Kenneth J. MacLean  
Arthur Morin  
Lawrence W. O'Brien  
I. William Place  
Richard L. Simon, Coordinator  
Rita Skog  
Bruce Trefry  
Maureen G. Valente, Chair  
Beth Whitlock  
Mary Will

**Lockup, Keeper of the**

Peter F. Fadgen

**Mass. Bay Transportation Authority**

Maureen G. Valente, Designee

**Medical Reserve Corps Executive Committee**

Pascal Cleve  
Marilyn Ellsworth  
Jonathan Harding, Chair  
Robert C. Leupold  
Ippolit Matjucha  
Lorraine Reihle  
John H. Stevens  
Janis Tuxbury

**Memorial Day Committee**

Laura B. Abrams  
Beverly D. Bentley  
William R. Duckett, Chair  
Robert A. Ferrarini  
Spencer R. Goldstein  
Winifred C. Grinnell  
Peter R. Harvell

**Metropolitan Area Planning Council**

Maureen G. Valente, Designee

**MetroWest Regional Transit Authority Advisory Board**

Kristin B. Kiesel, Representative

**Minuteman Regional Vocational Technical School District**

Paul F. Lynch, Representative  
William Callahan, Superintendent

**Municipal Right-to-Know Coordinator**

Robert C. Leupold  
Kenneth J. MacLean, Alternate

**Open Space and Recreation Plan Update Committee**

Laura B. Abrams  
Susan Asbedian-Ciaffi  
John B. Braim  
Deborah Dineen, Co-chair  
Elizabeth Eggleston  
Jan Hardenbergh  
Susan N. Iuliano  
Jody A. Kablack, Co-chair  
Christopher Morely  
Lynne Remington  
John S. Sklenak

**Parking Clerk**

Wayne R. Walker

**Parmenter Health Services, Inc.**

Cynthia Mayher, Director

**Permanent Building Committee**

Craig E. Blake  
Bruce L. Ey, Co-chair  
Elaine L. Jones, Co-chair  
Michael E. Melnick  
Thomas A. Scarlata  
Frank D. Schimmoller

**Permanent Landscape Committee**

Clayton F. Allen  
June E. Allen, Chair  
Deborah B. Kruskal  
Scott Taylor, Tree Warden

**Personnel Officer**

Wayne R. Walker

**Planning Board Associate**

Joseph Sziabowski

**Planning Board General Agent**

I. William Place

**Plumbing/Gas Inspector**

Robert A. Nation

**Plumbing and Gas Inspector, Deputy**

Robert Russell  
Robert Dempsey

**Police Department**

Peter F. Fadgen, Chief  
Richard J. Glavin, Lieutenant  
R. Scott Nix, Lieutenant

**Police Sergeants**

Todd F. Eadie  
Robert F. Grady  
John F. Harris  
Peter Kempinski, Retired 9/27  
Richard A. MacLean  
Thomas S. Miller

**Police Officers**

Ryan Boyd  
Ronald B. Conrado  
Erin Corey  
Michael Curran  
James G. Espinosa  
Kerriann Fagerquist  
Christine E. Gilbertson  
Anthony Goodwin, Resigned 5/07  
Robert F. Grady  
Nathan Hagglund  
Stephanie P. Howe  
Alan J. Hutchinson  
Paul Johnston  
Ethan A. Karol  
Kenneth G. Loyer

Michael A. Lucas  
Neil E. McGilvray III  
Sean Milovanovic  
John Perodeau  
Michael R. Shaughnessy, Retired 3/07  
Wayne M. Shurling Jr.  
Larry Williams

**Special Police Officers**

William B. Carroll  
Anthony M. Deldon  
Jeffrey F. Gogan  
John A. Longo  
Bruce C. Noah  
Charles R. Quinn  
Wayne M. Shurling, Sr.  
David J. Whooley

**Police Matrons**

Pamela Conrado  
Carol Ann Greenwood  
Deborah Griffin  
Trish Longo  
Vanessa McGrath

**Police Station Blue Ribbon Committee**

William G. Braun, Chair  
Philip Connors  
Peter F. Fadgen, Ex-officio  
Anne L. Hollows  
Michael E. Melnick  
Matthew Murphy  
Derek O. Oram  
Nicholas Palermo  
John L. Reutlinger  
Thomas A. Scarlata  
Robert G. Stein  
Joseph J. Sziabowski  
Maureen G. Valente, Ex-officio



Sam Owens      Grade 5      Nixon School

**Special Constable**

Joseph D. Bausk

**Special Constables, Non-paid**James F. Kelly  
Kenneth J. MacLean  
Earl D. Midgley  
Arthur J. Richard**Ponds and Waterways Committee**David A. Blohm  
Susan J. Crane, Chair  
Michael C. Fee  
Robert S. Hershfield  
Theodore P. Klein  
Edward W. Pickering**Pound Keeper**

Russell DiMauro

**Preservation and Management of  
Town Documents, Committee for the**Curtis F. Garfield  
Rosemary B. Harvell, Town Clerk  
Fred Lee Ford Swanson, Chair  
Sally B. Wadman**Public Works, Director of/Town Engineer**

I. William Place

**Rail Trail Conversion Advisory Committee**Stephen D. Anderson, Esq., Special Counsel  
Patricia A. Brown, Chair  
Elizabeth M. Foley  
Deborah Dineen, Ex-officio  
Madeleine R. Gelsinon  
Robert D. Hall  
Bridget Hanson  
Dennis Mannone, Ex-officio  
Christopher D. McClure  
Jennifer K. Pincus  
I. William Place, Ex-officio  
Eric D. Poch  
Nancy J. Powers  
Richard C. Williamson  
Carole R. Wolfe**Recreation Director**

Dennis A. Mannone

**Registrars, Board of**Gary M.C. Bean  
Rosemary B. Harvell, Town Clerk  
Jeanne M. Maloney  
Kirsten D. Roopenian**Sealer of Weights and Measures**

Courtney W. Atkinson

**Senior Tax Deferral Study Committee**Maureen Hafner  
David Levington, Chair  
William T. Maloney  
Patrick J. Mullen, Jr.  
Elizabeth C. Rust  
Andrew M. Schwarz**September 11<sup>th</sup> Memorial Garden  
Oversight Committee**Barbara Clifton  
Bette E. Cloud  
Beth V. Farrell, Chair  
Rachel W. Goodrich  
Stephen Holland  
Deborah B. Kruskal  
Kathy E. Newman  
Lawrence W. O'Brien, Ex-officio  
I. William Place, Ex-officio  
Kirsten D. Roopenian  
Maureen G. Valente, Ex-officio**Sewer Assessment Study –  
Citizens Advisory Committee**Stephen F. Bodell  
William J. Cossart  
Ursula Lyons  
Lawrence W. O'Brien  
Eric D. Poch  
Abner S. Salant  
Richard E. Vanderslice  
Margaret T. Whittemore**Sewer Assessment Study –  
Technical Advisory Committee**Parker L. Coddington  
William J. Cossart  
John C. Drobinski  
Elizabeth D. Eggleston, Chair  
Robert C. Leupold  
Edward W. Pickering  
I. William Place**Solid Waste Options Management Committee**Craig Blake  
Nancy Brumback  
Peter Harvell  
Carolyn Lee  
John M. Pearson, Chair  
I. William Place  
Thomas E. Powers  
Eric Richard  
Thomas G. Young, Jr.

**Stormwater Compliance Committee**

Deborah Dineen  
Jody A. Kablack  
James F. Kelly  
Robert C. Leupold  
I. William Place  
Albert Renzi

**Sudbury Centre Improvement Advisory Committee**

June E. Allen  
Scott Carpenter  
Richard H. Davison  
W. James Hodder  
Deborah B. Kruskal  
Eva H. MacNeill  
Lawrence W. O'Brien  
Frank W. Riepe  
Joseph Sziabowski

**Sudbury Cultural Council**

Sarah Cunningham  
Bronck Dichter  
Ellen Hoffman  
Susan G. Johnson  
William J. Nicholson, Chair

**Sudbury Day Committee**

Lisa V. Barth, Co-Chair  
Ellen M. Gitelman  
Melissa Gough  
Martha S. Reid  
Marybeth Sherrin  
Abby W. Ward, Co-Chair

**Sudbury Employees Group Insurance  
Advisory Committee**

Joanne Bennett  
Dennis Bourque  
Barbara Chisholm  
Chris Felt  
Rosemary B. Harvell  
Rich MacLean  
Mike Murphy  
Janet Silva

**Sudbury Housing Authority,  
Executive Director of**

Jo-Ann Howe

**Sudbury Housing Trust**

Peter M. Crowe  
Michael C. Fee, Chair  
Andrew Kaye  
Amy Lepak  
Lawrence W. O'Brien  
Lydia Pastuszek

**Sudbury Public Schools Superintendent**

John R. Brackett

**Sudbury Water District Water Resource  
Protection Committee**

Hugh Caspe  
Lael M. Meixsell  
James F. Occhialini  
Edward W. Pickering (alt.)  
Robert H. Sheldon, Chair

**Sudbury Water District, Superintendent of**

Alfred Renzi

**Surveyor of Lumber & Measurer of Wood**

Russell DiMauro

**Technology Administrator**

Mark W. Thompson

**Town Accountant**

Barbara Chisholm  
Robin E. Porcella, Assistant

**Town Buildings, Supervisor of**

Arthur J. Richard

**Town Clerk**

Rosemary B. Harvell  
Judith A. Newton, Assistant

**Town Counsel**

Paul L. Kenny, Esq.

**Town Engineer**

I. William Place  
Bruce A. Kankanpaa, Assistant

**Town Historian**

Curtis F. Garfield

**Town Manager**

Maureen G. Valente  
Wayne R. Walker, Assistant

**Town Physician**

Melvyn W. Kramer

**Town Planner**

Jody A. Kablack

**Town Report Committee**

Laura Westfall Casey  
Beth V. Farrell, Chair  
Joellen Samojla

**Town Treasurer-Collector**

Andrea Terkelsen  
Melinda A. Connor, Assistant

**Traffic Safety Coordinating Committee**

Peter F. Fadgen, Police Chief  
Jody A. Kablack, Dir., Planning & Community Dev.  
Kenneth J. MacLean, Fire Chief  
I. William Place, DPW Director

**Tree Warden**

Scott Taylor

**United Nations Day Chair**

Elaine K. McGrath  
Aidan J. McGrath, Assistant  
Maura A. McGrath, Assistant

**Veterans' Advisory Committee**

William R. Duckett  
Spencer R. Goldstein  
Winifred C. Grinnell, Chair

**Veterans' Agent,  
Director of Veterans Services**

Peter R. Harvell

**Veterans' Graves Officer**

Peter R. Harvell

**Wayland-Sudbury Septage Disposal  
Facility Septage Committee**

Sudbury: Robert K. Coe  
Robert A. Gottberg  
James F. Occhialini

Wayland: R. Blair Davies  
John C. Dyer  
Warner Gossels

**Wiring Inspector**

Arthur J. Richard  
David Cochran, Deputy

**Wood-Burning Stoves, Inspector of**

Kenneth J. MacLean, Fire Chief

**Youth Commission**

Susan C. Asbedian-Ciaffi  
Gregory Bochicchio  
Elizabeth R. Hampton  
Kevin J. Matthews  
Jo-ellen Samojla

**Youth Coordinator**

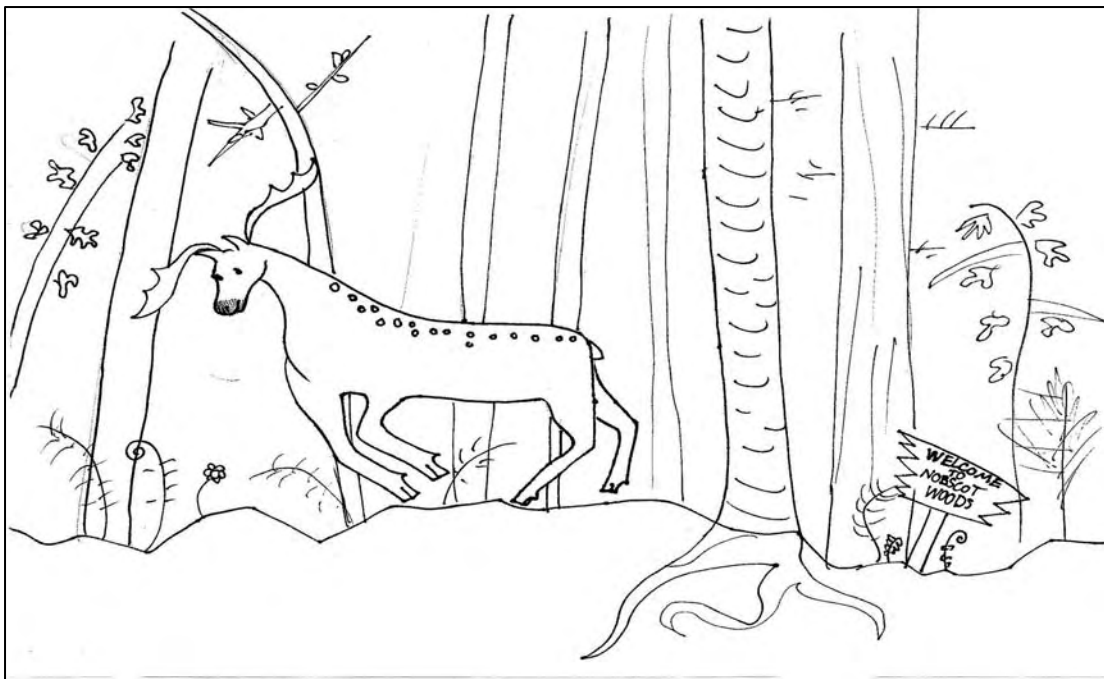
Jessica Bendel

**Zoning Enforcement Agent**

James F. Kelly  
Earl D. Midgley, Deputy

**Zoning Enforcement Field Agent**

Clayton F. Allen



Grace Caltabiano

Grade 5

Noyes School

# Administration

## Board of Selectmen and Town Manager

The Board of Selectmen in conjunction with the Town Manager hereby submits the reports of the elected and appointed Town officials, boards, and committees for the year 2007, giving a summary of their activities and financial transactions in accordance with Article III, Section 2 of the Town Bylaws. Our report follows.

William Keller Jr. was re-elected for a second three year term. John Drobinski was elected Chair of the Board and Lawrence O'Brien was elected Vice Chairman. Maureen G. Valente continues as Town Manager, entering into her ninth year in this position.

The Board adopted eleven goals for FY08, and directed that the Town staff begin or continue actions leading toward accomplishment of these goals. These goals are found on the Town's website, and each relate to the ten values the Selectmen have adopted. Once again, we have organized our report to the community around these values, so that readers have a framework for seeing that there is a larger strategic plan to protect and enhance that which we value most about our Town. There are so many activities, programs and efforts put forth during the year we can't mention them all, but here are the highlights.

### Ensure the Safety and Well-being of the Community

The Board of Selectmen remains committed to swift and capable response to any 911 calls for help, and through budget and policy actions have worked to insure the Police and Fire Departments remain at current staffing levels at a minimum and are provided with ongoing training and skill development. Many specific steps were taken this year to make the community safer and better prepared. Town voters approved the purchase of a new Fire Engine at Town Meeting, and also voted to exclude the funds to pay for it from the limits of Proposition 2 ½. On the other hand, although Town Meeting approved a warrant article to construct a new Police Station, the ballot question to exempt the funds from the limits of Proposition 2 ½ failed twice. The Board of Selectmen have created a new blue ribbon committee to examine the question of what to do to correct the numerous problems of the existing station, and are waiting to hear its findings.

In terms of disaster preparedness, Sudbury's Local Emergency Planning Committee (LEPC) continues to do great planning work, including a well-attended table top emergency planning exercise. The VIP subcommittee of LEPC is engaged in planning for the needs of Sudbury's most vulnerable residents during emergencies, and a Community Emergency Response Team (CERT) has been established. The CERT provides a team of residents who can assist the fire department in

times of disaster, and are under the leadership of the Fire Chief. The Board also notes that the Public Works Department is an important team member in ensuring safety by providing for safe vehicular and pedestrian movement throughout Sudbury, especially during and after snow and ice events.

### Protect and Enhance the Financial Health of the Town

The Town's financial condition continues to be excellent, but the challenges of maintaining this fiscal health continue to grow. The FY08 budget required a \$2.5 million Proposition 2 ½ override to maintain school and Town services. In the fall of 2007, the Selectmen created a Budget Review Task Force (BRTF) to study the Town's recurring budgetary deficit and develop recommendations to enhance revenues or decrease expenditures. Thus far, the BRTF has met a number of times to educate themselves on the financial structure, legal limitations and requirements, and service level decisions that have affected budgetary decisions in



Isaac Peters Grade 4 Noyes School

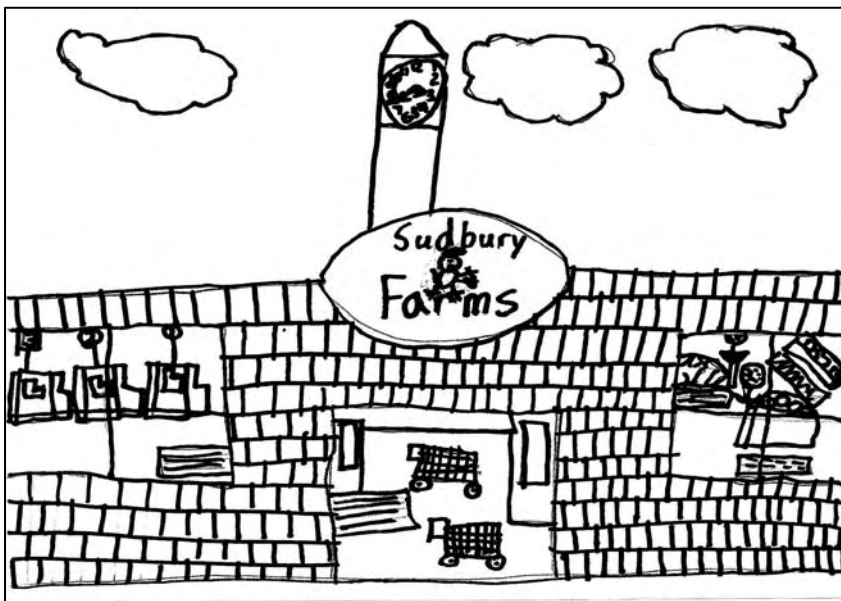
Sudbury. The Board held the Eighth Annual Financial Summit in November 2007, where they discussed anew the frustrating fact that among the few revenue sources open to the Town, only the property tax is predictable, within local control, and capable of generating meaningful dollars to support Town and educational services. The Board is hopeful the BRTF will be able to generate some meaningful ideas to assist with that situation. Also, the Selectmen held a joint meeting with the



Sudbury Public School Committee to discuss the process for developing changes to the Town's health insurance programs in an effort to reduce the excessive rate of increase in these programs. Even though calendar 2008 health insurance rates for Town and Sudbury Public School employees and retirees increased by only 6% over 2007, compared to 12% for the prior year's increase, the Board is looking to reduce the annual rate of increase in these costs.

The Town maintained the "AAA with a stable outlook" credit rating. This is the highest possible credit rating assigned by S & P, who noted four factors underlying Sudbury's strong credit rating: experienced financial management, low debt burden, strong property tax base growth, and high wealth and income factors. The outside auditors for the Town met with the Board and stated their opinion that the Town is in excellent financial condition, the Town's financial management practices and records are as they should be, and all requirements of the Governmental Accounting Standard Board for municipalities of our size are being met.

Once again, the Town's *Annual Budget and Financing Plan* won the prestigious Distinguished Budget Presentation Award, the highest award in governmental budgeting, from the Government Finance Officers Association of the United States and Canada, noting that the Town's budget met program criteria as a policy document, as an operations guide, as a financial plan and as a communications device. Sudbury is among only nine Massachusetts communities to earn this award for this fiscal period.



*Matthew Reading*

*Grade 4*

*Noyes School*

### **Protect and Enhance Educational Excellence offered by the Town**

The Board of Selectmen supports high quality education in Sudbury through their advocacy for adequate funding of the three school systems which educate Sudbury students: the Sudbury Public Schools, the Lincoln-Sudbury Regional High School and the Minuteman Vocational Technical High School. The Board participates in discussions with Sudbury's elected representatives to ensure that the needs of our educational program are understood and supported. The tragic and shocking murder of an L-S student, James Alenson, by another student in January 2007 led to the creation of the L-S Safety Review Committee. This Committee has systematically reviewed safety issues at the High School and published its report to the School Committee and the community.

### **Protect the Environmental Quality of the Town**

The Town Manager appointed 11 individuals to the Open Space and Recreation Plan Update Committee, and charged them with updating the 1998 plan, which presents an analysis of the Town's resources and needs for open space and recreation, and offers an action plan for meeting those needs. The updated Plan will enable the Town to both identify priorities for open space preservation and creation of recreational opportunities, as well as increase our eligibility for state grants for these purposes. The Selectmen appointed members to the Solid Waste Management Options Committee, and they began meeting in May. Their mission is to develop a menu of options for solid waste collection that enhance recycling rates for residents without requiring property tax subsidy, or resulting in the closure of the Transfer Station. Sudbury continues to meet its responsibilities under the NPDES Stormwater Phase II Program by working on a regional basis with the SuAsCo Watershed Community Council Stormwater Community Assistance Program to produce and distribute educational materials covering issues such as information on stormwater and how it affects water quality, why it is important to not discharge down a storm drain, litter management in parking lots and loading docks, roof gutter discharge improvements and storm drain marking kits.

### **Protect and Enhance the Professionalism of the Town's Staff, Boards and Committees**

The Board hosted the Fourth Annual Volunteer Recognition Reception in September, where they recognized and thanked Sudbury residents who give so generously of their time, energy and knowledge by serving on Town committees. The Selectmen created two new committees this year: the Budget Review Task Force and the Police Station Blue Ribbon Committee. Fortunately, a number of talented and interested residents stepped forward to volunteer for these committees.

### **Enhance Relationships and Communications**

The Selectmen launched a new monthly cable television program *Town Hall Matters*, as a forum for the Board to discuss Town policy issues with guests in a relaxed, unstructured setting. Topics included the Selectmen's Goals for FY08, the FY08 budget, the proposed Police Station project, and the Community Preservation Act, among others. The Board meets annually with each Board and Committee during Forums held at Selectmen's meetings, and uses these opportunities to discuss issues the committee is facing and to identify ways that the Board and Town Manager could be assisting them in fulfilling their missions. Additionally, individual Selectmen serve as liaison to each committee and encourage the committee chairs to use this special relationship to communicate with the Board between Forums. The Selectmen and Town Manager met with the Finance Committee and the two school committees during budget preparation, and participated with them in a Budget Forum that allowed residents to ask about the override and budgets. Based upon the successful negotiating efforts of the Cable Television Committee, the Selectmen signed a license allowing Verizon to become a second provider of cable television service in Sudbury.

### **Emphasize Long-Term, Strategic Planning**

Planning for improvements in transportation is a key goal for the Selectmen, especially along the Route 20 corridor. The Selectmen have been collecting funds from developers in the Boston Post Road area to conduct a traffic study of the Route 20 area. Additionally, the Board voted for Sudbury to join the new Metro West Regional Transit Authority, thereby enabling Sudbury residents to begin receiving transit services in return for the Town's annual \$100,000 payment to the State. The first service being negotiated involves the Senior Center van service, with an objective of obtaining enhanced van services for Sudbury.

The Selectmen also continued progress toward development of long-term plans for two Town-owned parcels, the Mahoney and Melone properties, by completing engineering studies of the parcels and holding a public hearing to gain resident input. No final decisions have been made yet for the future of these properties.

After years of discussion, the Selectmen requested and received approval to change from one regional planning subgroup (Metro West Growth Management Committee) to a different one (Minuteman Area Growth Advisory Committee). The Board feels that for a variety of future projects, Sudbury is better served by working more closely with our neighboring towns to the north and northwest on regional projects.

### **Protect and Enhance the Unique Sense of Place Offered by the Town**

The Sudbury Centre Improvement Advisory Committee, created by the Board of Selectmen to study and recommend options for improvement of the historic Sudbury Centre, continued its efforts since funds for survey and engineering work were appropriated by Town Meeting, through a combination of Community Preservation Act funds and funds from the Capital Budget. Town Meeting also funded projects associated with the question of developing the Sudbury portion of the Bruce Freeman Rail Trail, and contracts have been issued for a wildlife study and an engineering survey of the corridor following a title review of the abandoned rail corridor.

The Board was pleased to attend the opening reception for the newly renovated Grange Building that is now the home of both The Sudbury Foundation and the Sudbury Grange. The renovations have transformed this building into a true gem Sudbury can be proud of, and secured its future as part of the Town Center.

### **Protect and Enhance a Climate of Acceptance and Tolerance within the Community of Sudbury**

As the executive leadership of the Town, the Sudbury Board of Selectmen believes it is their responsibility to promote a prejudice-free community and create a town that is welcoming and appreciative of all people. In the fall, the Board created a new committee to examine the Senior Tax Deferral program and recommend steps that can be taken by the Town to enhance the use of this successful program by Sudbury seniors.

### **Encourage Diversity of Housing Opportunities within the Community of Sudbury**

The Board created the Sudbury Housing Trust in 2006, and in 2007 supported the Trust in beginning its important work, which included calling a Special Town Meeting to consider the question of the Town purchasing the Young property for a Town sponsored affordable housing project. Unfortunately, the question did not achieve the required two-thirds approval needed to authorize the project. The Trust has been working on a number of other efforts to produce affordable housing on a smaller scale, however.

**Board of Selectmen Receipts  
July 1, 2006 – June 30, 2007**

Common Victualler Licenses	\$ 1,250
Copying/Fax Charges	139
Lease of Cell Tower Sites	145,488
License Application Fees	1,200
Limousine Licenses	100
Liquor Licenses	50,945
Motor Vehicle Licenses (Classes I, II, III)	300
Public Entertainment Licenses, Lord's Day	500
Rental of Town Buildings	14,575
Sale of Obsolete Equipment	1,230
Weekday Entertainment Licenses	1,100
Willis Hill Settlement (Natural Resource/Public Works Mgmt. Funds)	<u>19,998</u>
<b>TOTAL</b>	<b>\$236,825</b>

## Town Counsel

While the Marlboro Sewage Treatment Facility appeal has been resolved for the time being, conservation issues have been refocused on the various dams and impoundments along the Hop Brook Waterway, with an emphasis on the Carding Mill Dam and the Stearns Pond Dam.

Legal issues relating to various Town-owned buildings have been addressed during the past year. The Haynes Meadow House has been occupied on a short-term lease. The direction of the Carding Mills House has been substantially changed from residential occupation to initiation of a rehabilitation project with long-term goals. Finally, after consideration of various options, the Frost Farm House in North Sudbury is presently undergoing preservation under a contract issued pursuant to a Request for Proposals.

Continued emphasis has been placed on reducing the volume of pending Appellate Tax Board cases pending in preparation for anticipated developments resulting from the down turn in the economy and, in particular, residential housing.

Establishment of a Housing Trust has been a significant development regarding the provisions for affordable housing in the Town.

Construction and bonding issues, in addition to the Frost Farm litigation, have required considerable attention, as well as outstanding zoning matters.

Town Counsel's office has continued to address numerous matters regarding contracts and legal opinions for all Town departments on a daily basis.

## Town Moderator

In my fourth year as Sudbury's Moderator, I was privileged to preside at our Annual Town Meeting which began on April 4, 2007. On the second evening, we continued a tradition for the second year by recognizing two residents who had each been attending Town Meeting for at least 30 years. Larry Blacker's years of service to the Town include 14 years on the Board of Appeals, two terms as Selectman, one term on the Board of Health, and two years as Assistant Moderator. Marge Wallace was a Finance Committee member for 12 years and also served on the Town Meeting Procedures Committee and the Negotiating Advisory Committee. With a budget override, we had an overflow crowd fill the cafeteria where Fred Pryor presided as the Assistant Moderator. Having 34 other important articles, we managed to complete the Town's legislative business in three very full evenings. At the end of Town Meeting, I reappointed Sheila Stewart and Charles Woodard to the Finance Committee.

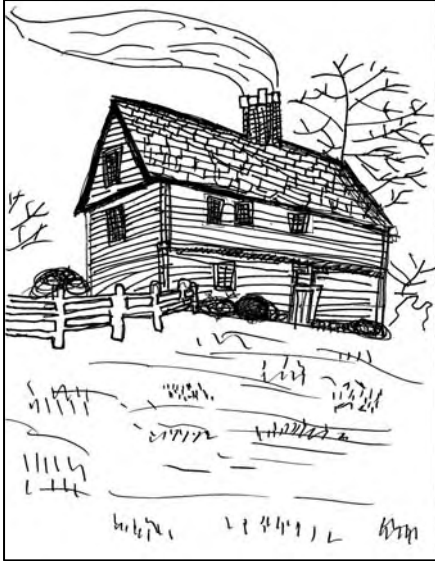
Last November, I once again attended the annual meeting of the Massachusetts Moderators Association to evaluate different methods used by various moderators to foster fair debate among voters. I am pleased to inform you that Sudbury's long-standing open town meeting has stood the test of time, back to Colonial Days. I have researched electronic voting, but it is prohibitively expensive and still not reliable enough at this time. I will continue to investigate efficient methods of vote counting.

In addition to the Annual Town Meeting, we had over 300 voters at a Special Town Meeting on December 3, 2007. At the Special Town Meeting, residents were asked to vote on the purchase of land for affordable housing, spend \$10,000 to update a study of the existing or a new police station, and collective bargaining.

I wish to thank the many people who contribute to the efficient running of the world's purest form of democracy, particularly those voters who attend Town Meeting and exercise their right to legislate. I invite those of you who did not attend to try it. It's government by the people at its best.

# Town Clerk

It has been a very busy year for the Town Clerk's office with a total of four elections and two Town meetings. The Town Clerk's office sent out over 6,300 census forms including those which were hand-delivered to the assisted living and nursing home facilities. Based upon the returns from the census, the official number of residents in Sudbury as of March 31, 2007 was 18,080. It is very important for residents to return the census to our office each year in a timely fashion



Sam Sheely Grade 4 Loring School

as required by Massachusetts General Laws, so that we may maintain a current and accurate voting list.

Included in the census mailing was a dog license renewal form. Consequently, we received the majority of the dog registrations back with the census forms. We now have over 2,121 dogs currently registered in Sudbury. The licensing period runs from January 1 through the end of March of each year.

Our Annual Town Election was held March 26, followed by the Annual Town Meeting on April 4, which was held as usual at Lincoln-Sudbury Regional High School. There were 35 articles on the warrant this year, and the meeting continued for three nights, April 4, 9 and 10. A Special Town Meeting was held on Monday, December 3, 2007.

There were three unexpected elections in 2007: the Special State Primary on September 4, the Special State Election on October 16, and the Special Town Election held on October 16. It was a very exciting and extremely busy year not only for the staff in the Town Hall, but also for the election workers. As always, the staff and election workers did a great job. The turnout for all of our elections this year was excellent. The Town Clerk's office worked with other Town departments and the election workers to conduct well-run elections. We appreciate all who contribute, and thank them for their diligence and hard work.

This year at the Annual Town Election we introduced the AutoMark, handicapped accessible ballot marking machines and made them available for voters to use at each polling location. All voters are welcome to make use of the AutoMark machines to mark their ballots if they choose to do so. We have received excellent reports from the voters who have used this device.

In addition to conducting elections, the Clerk's office remains very busy updating procedural manuals, road files, traffic rules and regulations, accepting permit applications, maintaining and issuing certified birth certificates and other vital records. We provide access to and preserve the documents entrusted to our care and strive to provide service and assistance to residents and visitors in a timely, courteous and professional manner.

## Town Clerk Statistics

Certified Vital Records and Burial Permits Issued:	1,225
Business Certificates Issued	158
Generated and Mailed Yearly Census	6,304
Percentage of Census Documents Returned and Processed	96.60%
Number of New Registered Voters Processed	657
Official Voter Population	10,684
Official Population	18,080
Registered Dogs	2,121

### State Elections

September 4 Special State Primary (17% Voter Turnout) 1,760 Voters

October 16 Special State Election (37% Voter Turnout) 3,939 Voters

### Town Elections/Meetings

March 26 Annual Town Election (34% Voter Turnout) 3,600 Voters

October 16 Special Town Election (37% Voter Turnout) 3,320 Voters

Annual Town Meeting April 4, 9, 10 (15% Voter Turnout) 1,613 Voters

Special Town Meeting December 3 (3% Voter Turnout) 327 Voters

**Town Clerk Financial Report  
July 1, 2006 through June 30, 2007**

Town Clerk Fees	\$19,439.70
List of Persons	910.00
Voting Lists (Disk)	390.00
Bylaws with Zoning Map	386.00
Rules	23.50
Copies, Postage, Processing	468.32
Dog Licenses (2052)	21,455.00
Dog Fines/Violations/Tag Replacements	1,752.00
Kennels (5)	325.00
Bylaw Violations	700.00
<b>TOTAL:</b>	<b>\$45,849.52</b>

## Summary of 2007 Town Meeting

The following is a summary of the actions taken by the April Annual Town Meeting. A more detailed *Town Meeting Proceedings* appears in a separate document prepared by the Town Clerk.

### Annual Town Meeting -- April 4, 9 and 10, 2007

#### IN MEMORIAM RESOLUTION

Unanimously resolved that the Town of Sudbury record its deep appreciation for the contributions, services and gifts to the Town of the following individuals: Anna R. Allen, Lewis K. Baldwin, David H. Bentley, Janet M. Callahan, Maryann K. Clark, Betsy M. DeWallace, Mary A. Dunne, Elizabeth Egginson, Winifred C. Fitzgerald, Joanne P. Frisoli, Arthur W. "Bill" Grellier, Charlotte L. Hering, Claire M. Jarvis, Philippe N. Lemieux, John R. Maclean, Jr., Paul H. McNally, Dr. Stephen M. Meyer, Rita T. Munroe, Edythe R. Rifkin, Albert Sabanski, Barbara E. Spottswood, Sylvia Throckmorton, Patricia M. Walsh, Raymond M. Woodward.

#### Article 1. HEAR REPORTS

Voted to accept the reports of the Town boards, commissions, officers, and committees as printed in the 2006 Town Report or as otherwise presented, subject to the correction of errors, if any, where found.

#### Article 2. FY07 BUDGET ADJUSTMENTS

Voted unanimously to appropriate the sums received for Fire and Police Officers injured in the line of duty to be added to the amount appropriated under Article 5, FY07 Operating Budget of the 2006 Annual Town Meeting, to pay such salaries and wages from insurance coverage provided for that purpose.

#### Article 3. FY08 BUDGET OVERRIDE

Voted that the amount appropriated under the FY08 Budget not exceed the sum of \$75,274,345 and that the Town appropriate the sums of money set forth in the Warrant under Article 3 in the column "FinCom Override FY08," for FY08, except as follows:

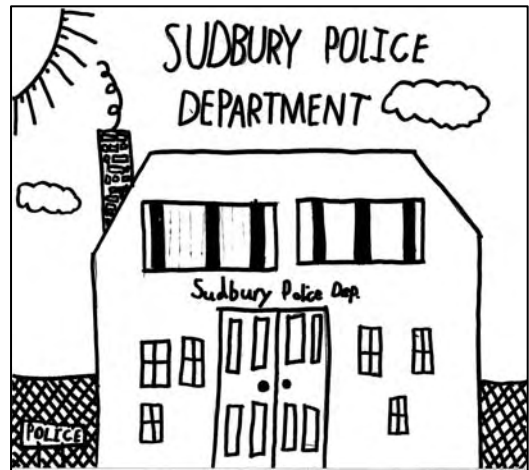
Minuteman Regional Assessment to be \$224,404; the following items to be raised as designated, by transfer from available fund balances and interfund transfers:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Ambulance Reserve for Appropriation Acct.	200 Public Safety	\$ 230,342
Free Cash	900 Uncl/Benefits	\$1,900,000
Abatement Surplus	900 Uncl/Benefits	\$ 238,000
Retirement Trust Fund	900 Uncl/Benefits	\$ 25,000

The sum of \$6,329,855 set forth as Sudbury Public Schools Employee Benefits to be immediately transferred and added to Item 900: Town Employee Benefits, so that the Employee Benefits total will be \$10,333,533, to be expended under the direction of the Town Manager; and to appropriate the sums received for Fire and Police Officers injured in the line of duty to pay such salaries and wages from insurance coverage provided for that purpose; and to authorize the purchase of equipment funded under this budget by entering into lease-purchase agreements.

**Article 4. CONSTRUCT POLICE HEADQUARTERS**

Voted to appropriate the sum of \$8,200,000, to be expended under the direction of the Permanent Building Committee, for the purpose of constructing a new Police Department Headquarters and appurtenant structures on Town owned land adjacent to the existing Fire Headquarters, purchasing additional equipment, technology, and furniture, landscaping, and all expenses connected therewith, including professional, engineering, and architectural services and preparation of plans, specifications and bidding documents, supervision of work, relocation, and borrowing costs and expense; and to raise this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow \$8,200,000 under General Laws Ch. 44, s. 7; all appropriation hereunder to be contingent upon the approval of a Proposition 2 ½ debt exclusion in accordance with General Laws, Ch. 59, s. 21C; and to Petition the legislature extending the time for calling an election to coincide with the fall 2007 Congressional Election.



Hayden Frey Grade 3 Loring School

**Article 5. CAPITAL BUDGET (OVERRIDE)**

Voted to appropriate the sum of \$384,148 for the purchase or acquisition of capital items including but not limited to, capital equipment, construction, engineering, design, surveys, including but not limited to traffic studies and renovation to land and/or buildings; said sum to be raised by taxation; and to allow the purchase of equipment hereunder by entering into lease-purchase agreements.

**CAPITAL ITEMS OVERRIDE BUDGET**

	<u>Description</u>	<u>Amount</u>
BLDG	Various building improvements (including Flynn painting, Town Hall roof repairs and additional funds for Town building repairs)	\$ 61,484
DPW/PARKS/ GROUNDS	Replacement of various vehicles (including the purchase of one pickup and one Hustler mower. Also first year lease-purchase for two dump trucks and one 1-ton pickup truck)	\$146,100
POOL	Replace pool starting platforms and associated safety measures	\$ 14,500
FIRE	Purchase one small-equipment truck	\$ 45,000
MISC.	Purchase one multi-function device (printer/scanner/fax for archiving)	\$ 11,500
MISC.	Tax Collection software year two of lease/purchase	\$ 12,498

GENERAL	Town Center traffic survey and engineering design	\$ 70,000
MISC.	Purchase one wide-format printer	\$ 14,550
BLDG	Various building repairs	\$ 8,516

**Article 6. PURCHASE FIRE ENGINE FY08 CAPITAL EXCLUSION**

Voted to appropriate the sum of \$405,000 for the purchase or acquisition of one Fire Engine and associated equipment, said sum to be raised by taxation.

**Article 7. FY08 TRANSFER STATION ENTERPRISE FUND BUDGET**

Voted to appropriate the sum of \$271,574 for the Transfer Station Enterprise Fund for Fiscal Year 2008, and further to authorize the use of an additional \$30,912 of Enterprise Fund receipts for indirect costs; such sums to be raised by \$302,486 in receipts.

	Appropriated FY06	Appropriated FY07	Request FY08	FinCom Non- Override FY08	FinCom Override FY08
Direct Costs (appropriated)	\$399,843	\$267,803	\$271,574	\$271,574	\$271,574
Indirect Costs (appropriated in General Fund)	18,793	24,000	30,912	30,912	30,912
<b>TOTAL:</b>	<b>418,636</b>	<b>291,803</b>	<b>302,486</b>	<b>302,486</b>	<b>302,486</b>
Transfer Station Receipts	278,636	291,803	302,486	302,486	302,486
Retained Earnings Used	140,000				

**Article 8. FY08 POOL ENTERPRISE FUND BUDGET**

Voted to appropriate the sum of \$457,842 for the Pool Enterprise Fund for FY08; such sum to be raised from \$440,000 in receipts of the Enterprise; and use of retained earning of \$17,842 of the Enterprise; and further to authorize the use of an additional \$62,198 appropriated under Account 900, Town Employees Benefits in Article 3, FY08 Budget, for indirect costs.

**Article 9. MEDICARE ELIGIBLE RETIREE HEALTH INSURANCE**

Voted unanimously to accept the provisions of Mass. Gen. L. Ch. 32B, S. 18, regarding health insurance coverage for Medicare eligible retirees which requires all Town retirees, their spouses and dependents who are enrolled in Medicare Part A, or eligible for coverage thereunder at no cost to a retiree, their spouse or dependents, to enroll in a Medicare health benefits supplement plan offered by the Town.



**Article 10. UNPAID BILLS**

Indefinitely postponed.

**Article 11. STABILIZATION FUND**

Voted to appropriate \$50,000 to be added to the Stabilization Fund established under Article 12 of the October 7, 1982 Special Town Meeting, pursuant to Mass. Gen. L. Ch. 40, S. 5B; said sum to be raised by taxation.

**Article 12. CHAPTER 90 HIGHWAY FUNDING**

Voted unanimously to authorize the Town Manager to accept and to enter into a contract for the expenditure of any funds allotted or to be allotted by the Commonwealth for the construction, reconstruction and maintenance projects of Town ways pursuant to Chapter 90 funding; and to authorize the Treasurer to borrow such amounts in anticipation of reimbursement by the Commonwealth.

Tyler Burke Grade 2 Noyes School

**Article 13. STREET ACCEPTANCES**

Voted to accept the layout of the following ways: FOX HILL DRIVE from Mary Catherine Lane to a dead end, a distance of 995 ft. +/-; MARY CATHERINE LANE from North Road to the public portion of Mary Catherine Lane, a distance of 757 ft. +/-; SKYVIEW LANE from Dakin Road to a dead end, a distance of 1,164 ft. +/-; as laid out by the Board of Selectmen in accordance with descriptions and plans on file in the Town Clerk’s Office; to authorize the acquisition by purchase, by gift or by a taking by eminent domain, in fee simple, of the property shown on said plans; and to appropriate the sum of \$750 to be raised by transfer of \$478 from Art. 9 (Street Acceptances) of the 2000 ATM, \$198 from Art. 10 (Street Acceptances) of the 2002 ATM, \$67 from Art. 10 (Street Acceptances) of the 2003 ATM and \$7 from Art. 12 (Street Acceptances) of the 2004 ATM, for expenses in connection therewith.

**Article 14. REAL ESTATE EXEMPTION**

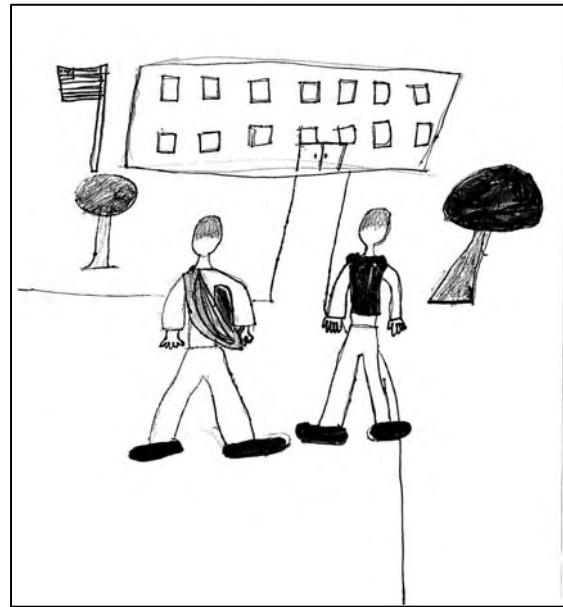
Voted unanimously pursuant to Mass. Gen. L. Ch. 73, S. 4, of the Acts of 1986, as amended by Ch. 126 of the Acts of 1988, to allow for an increase of up to 100% of the current exemption amounts under Clauses 17D, 17E, 22, 37A, 41C and 41D, Ch. 59, S. 5, for FY08.

**Article 15. ACCEPT MULLIN RULE, MASS.GEN. L. CH. 39, S. 23D**

Voted to accept the provisions of Mass. Gen. L. Ch. 39, S. 23D, to allow all adjudicatory hearings held by the various Boards, Committees, and/or Commissions within the Town of Sudbury to provide that a member of any Board, Committee, or Commission, shall not be disqualified from voting on a matter involved in an adjudicatory hearing before that Board, Committee, or Commission because of the member’s absence from one session of such hearing, provided that the conditions set forth in said statute are met.

**Article 16. TOWN/SCHOOL REVOLVING FUNDS**

Voted unanimously voted to authorize for FY08 the use of revolving funds under Mass.Gen.L. Ch.44, S.53E ½, by the following Departments of the Town in accordance with the description for each fund placed on file with the Town Clerk, said funds to be maintained as separate accounts set forth as follows:



*Thomas Phillips    Grade 5    Noyes School*

<b>Fund</b>	<b>Department</b>	<b>Maximum Amount</b>
Council on Aging	Council on Aging	\$ 20,000
Goodnow Library	Goodnow Library	8,500
Bus	Sudbury Schools	300,000
Instrumental Music	Sudbury Schools	50,000
Youth Commission	Youth Commission	30,000
Recreation Programs	Park & Rec. Commission	572,000
Teen Center	Park & Rec. Commission	30,000
Cable Television	Town Manager	25,000
Conservation	Conservation Commission	35,000
Dog	Town Clerk	25,000
Rental Property	Town Manager	40,000
Plumbing & Gas Inspectional Services	Building Inspector	45,000
Fire Department	Fire Chief	12,000

**Article 17. COUNCIL ON AGING REVOLVING FUND – SUDBURY SENIOR ACCESS TAXI TRANSPORTATION**

Voted unanimously to establish and authorize for FY08 the use of a revolving fund by the Council on Aging for the Sudbury Senior Access taxi program, to be funded by user fees collected; said fund to be maintained in a separate account, pursuant to Mass. Gen. L., Ch. 44, S. 53E ½, and expended under the direction of the Council on Aging; the amount to be expended therefrom shall not exceed the amount of \$5,000.



**Article 18. DPW MINING REVOLVING FUND**

Voted unanimously to authorize for FY08 a revolving fund for use by the Department of Public Works for the operation of a mining operation on Town property located off North Road, the former Melone property, to include payment for all costs associated therewith, including salaries and other benefits, purchase and maintenance of capital equipment, reclamation of the property, and \$100,000 to be deposited into the General Fund to offset the tax rate, to be funded by income from the sale of gravel or other materials; said fund to be maintained as a separate account in accordance with Mass. Gen. L., Ch. 44, S. 53E½; the amount to be expended therefrom shall not exceed the sum of \$300,000.

**Article 19. ZONING BOARD OF APPEALS REVOLVING FUND**

Voted unanimously to authorize for FY08 the use of a revolving fund by the Zoning Board of Appeals for expenditures related to administration of Comprehensive Permit applications, to be funded by application fees; said fund to be maintained as a separate account in accordance with Mass. Gen. L., Ch. 44, S. 53E ½; the amount to be expended therefrom shall not exceed the amount of \$10,000.

**Article 20. EARLY CHILDHOOD REVOLVING FUND – TERMINATION**

Voted unanimously to terminate the use of a revolving fund established pursuant to Mass. Gen. L. Ch. 44, S. 53E ½ by the Sudbury Schools for the purpose of providing additional or supplemental school early childhood instruction, funded by tuition collection and expended under the direction of the Sudbury School Committee; said termination shall take place upon the date of passage of this Article by Town Meeting; and further, to authorize the Sudbury School Committee to encumber the funds remaining to pay expenses generated through the end of FY07, at which time the remaining balance will be deposited in the Town Surplus Revenue Account.

**Article 21. AMEND ZONING BYLAW, ART. IX SECTION 3259A – TEMPORARY SIGNS/ESTABLISH REVOLVING FUND**

Voted to amend Article IX, the Zoning Bylaw, by deleting Section 3259A (Temporary Signs) in its entirety, and substituting therefor the following:

3259A. Portable Signs. One portable sign is allowed per business provided:

- a. The sign does not exceed six (6) square feet per side and is no more than thirty (30) inches wide.
- b. The top of any portable sign must be less than four (4) feet above grade.
- c. All lettering shall be done in a professional workmanlike manner.
- d. Portable signs shall not be permitted on properties containing a single business which has a freestanding sign.
- e. For properties containing multiple businesses, no more than two (2) portable signs shall be displayed at a time on any lot.
- f. Portable signs may only be displayed during the hours that the business is open or operating, but shall be removed at sunset.
- g. Portable signs shall not be illuminated, have flashing lights, emit sound or simulate motion, nor have any attachments adding to their height or width.
- h. Portable signs must not create a potential hazard to vehicular or pedestrian traffic.
- i. Signs which do not comply with any provision of this bylaw may be removed immediately and without notice by the Town.
- j. A permit for a Portable Sign shall be issued at the discretion of the Building Inspector for a period not to exceed one year and at a fee of \$250 annually.

And further, to establish and authorize for FY08 the use of the revolving fund under the direction of the Building Inspector for the administration and inspection of the portable sign program established under this article to be funded by registration fees collected; said fund to be maintained in a separate account, pursuant to Mass. Gen. L. Ch. 44, S. 53E ½, the amount to be expended therefrom shall not exceed the amount of \$10,000.

**Article 22. COMMUNITY PRESERVATION FUND – BRUCE FREEMAN RAIL TRAIL: TITLE SEARCH**

Voted to appropriate \$15,000 from the Community Preservation Act Funds, as recommended by the Community Preservation Committee, for the purpose of conducting a title search of the north-south railroad right of way currently owned by the Commonwealth of Massachusetts and running from the intersection with the east-west MBTA railroad right of way north to the Concord border, said work to be completed by the end of FY10. All appropriations will be allocated to the Recreation category and funded from unrestricted reserves.

**Article 23. COMMUNITY PRESERVATION FUND – BRUCE FREEMAN RAIL TRAIL: WILDLIFE STUDY**  
 Voted to appropriate \$25,000 from the Community Preservation Act Funds, as recommended by the Community Preservation Committee, for the purpose of conducting a four season study of the wildlife and rare species habitats as they may exist along the north-south railroad right of way currently owned by the Commonwealth of Massachusetts, running from the intersection with the east-west MBTA railroad right of way north to the Concord border, such funds to be expended only after the Town has completed a satisfactory title search authorized under Article 22 of the 2007 Annual Town Meeting, said work to be performed under the direction of the Town Manager and to be completed by the end of Fiscal Year 2010; or act on anything relative thereto. All appropriations will be allocated to the Recreation category and funded from FY08 Revenue.

**Article 24. COMMUNITY PRESERVATION FUND – BRUCE FREEMAN RAIL TRAIL: EXISTING CONDITIONS BASE MAP**  
 Voted to appropriate \$105,000 from the Community Preservation Act Funds, as recommended by the Community Preservation Committee, for the purpose of conducting an Environmental Resource Delineation and incorporating same into a new surveyed existing-conditions base map of the north-south railroad right of way currently owned by the Commonwealth of Massachusetts, running from the intersection with the east-west MBTA railroad right of way north to the Concord border, such funds to be expended only after the Town has completed a satisfactory title search authorized under Article 22 of the 2007 Annual Town Meeting, said work to be performed under the direction of the Town Manager and to be completed by the end of Fiscal Year 2010, or act on anything relative thereto. All appropriations will be allocated to the Recreation category and funded from FY08 Revenue.

**Article 25. COMMUNITY PRESERVATION FUND – JOHNSON LAND PURCHASE**  
 Indefinitely postponed.

**Article 26. COMMUNITY PRESERVATION FUND – SUDBURY HOUSING TRUST ALLOCATION**  
 Voted to appropriate from the Community Preservation Act Funds \$250,000 in FY08 CPA Revenue and the transfer of \$135,000 of Community Housing reserve funds retained from prior years, as recommended by the Community Preservation Committee, for the purpose of funding the Sudbury Housing Trust. All appropriations will be allocated to the Community Housing category.

**Article 27. COMMUNITY PRESERVATION FUND – AMEND 2005 TOWN MEETING ART. 42**  
 Voted to amend Article 42 of the 2005 Annual Town Meeting authorizing the expenditure of \$500,000 for the purchase of permanent, affordable restrictions on housing units, by 1) extending the time restrictions cited therein by one year each, and by 2) authorizing the purchase of “no less than three (3) additional units of housing” rather than limiting purchases to “an amount not to exceed \$100,000 per unit of housing,” as recommended by the Community Preservation Committee.

**Article 28. COMMUNITY PRESERVATION FUND – CARDING MILL HOUSE PLANNING**  
 Voted to appropriate \$25,000 from the Community Preservation Act Historic Reserve Funds, as recommended by the Community Preservation Committee, for the purpose of performing immediate work to make the town-owned Carding Mill House secure and weather tight and for performing architectural and engineering studies as a planning base for the future use of the property, said work to be performed under the direction of the Town Manager. All appropriations will be allocated to the Historic category and funded from FY08 Revenue.

**Article 29. COMMUNITY PRESERVATION FUND – SUDBURY TOWN CENTER PROJECT**  
 Voted to appropriate \$30,000 from the Community Preservation Act Funds, as recommended by the Community Preservation Committee, for the purpose of partially funding survey and engineering work as part of the Town Center Project, such funds to be expended only so long as the Town has appropriated in FY08 the remaining funds through revenue sources other than CPA funds. All appropriations will be allocated equally to the Historic, Recreation and Open Space categories and funded from FY08 Revenue.

**Article 30. COMMUNITY PRESERVATION FUND – GENERAL BUDGET AND APPROPRIATIONS**  
 Voted to appropriate the sums as recommended by the Community Preservation Committee, in the following Community Preservation budget for FY08, said sums to be raised by FY08 Community Preservation Surtaxes:

Administrative & Operating Costs	\$ 95,000
Debt Service	\$793,098
And further to reserve the following funds:	
Historic Preservation	\$226,342
Budgeted Unrestricted Community Preservation Committee Uses	\$975,560

**Article 31. AMEND TOWN BYLAWS: USE OF WOOD-FIRED BOILERS**

Defeated a motion to amend the Town of Sudbury Bylaws by adding thereto a new article entitled "Use of Outdoor Wood-fired Boilers".

**Article 32. SUDBURY GOLDEN AGE PASSPORT**

Indefinitely postponed.

**Article 33. SENIOR PROPERTY TAX RELIEF**

Indefinitely postponed.

**Article 34. FROST FARM AND NORTHWOOD STREET ACCEPTANCE PLAN & INTERMEDIATE ASSISTANCE**

Indefinitely postponed.

**Article 35. RESOLUTION: BRUCE FREEMAN RAIL TRAIL**

Defeated the motion to approve the Sudbury Citizens' Resolution to postpone advancement on the proposed Bruce Freeman Rail Trail (BFRT).

**Summary of 2007 Special Town Meeting  
December 3, 2007**

**Article 1. YOUNG LAND PURCHASE -- COMMUNITY PRESERVATION FUND**

Defeated the motion recommended by the Community Preservation Committee, for the purpose of purchasing, pursuant to a right of first refusal under Mass. Gen. L. Ch.. 61B, in fee simple, 7.1 +/- acres of land, with the buildings(s) thereon, known as the Young property located at 804 Boston Post Road and shown as Lot 0015 on Assessors Map K04.

**Article 2. UPDATE POLICE STATION FEASIBILITY STUDY**

Voted to appropriate the sum of \$10,000, to be expended under the direction of the Permanent Building Committee, to fund architectural and engineering services or other services for the purpose of updating the preliminary feasibility study for the construction of a new Police Station and/or renovation of the existing Police Station; said sum to be raised by transfer from FY08 Account 0122101/511100, Police Salaries.

**Article 3. COLLECTIVE BARGAINING FUNDING**

Voted to appropriate the sum of \$52,000 for the purpose of funding the FY07 portion of the arbitration award providing for payment to Fire Department employees in the recent arbitration proceedings with The Sudbury Permanent Fire-Fighters Association, Local 2023, IAFF, AFL-CIO, directed by the Commonwealth of Massachusetts Joint Labor Management Committee; said sum to be raised by transfer from Free Cash.

**Vital Statistics for 2007**

<u>Year</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>
<b>Births</b>	225	221	196	185	132	156
<b>Deaths</b>	151	164	148	132	113	143
<b>Marriages</b>	54	48	61	52	49	49

\* Year 2007 as of December 31, 2007

## Annual Town Election March 26, 2007

The Annual Town Election was held at two locations. Precincts 1, 2 & 5 voted at the Fairbank Community Center, 40 Fairbank Road and Precincts 3 & 4 voted at the Town Hall, 322 Concord Road. The polls were open from 7:00 a.m. to 8:00 p.m.. There were 3,600 votes cast, representing 34% of the town's 10,743 registered voters. There were three contested races and 3 ballot questions. The final tabulation of votes was done at the Town Hall.

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Pct. 5	Total
<b><u>Board of Selectmen (1) for three years</u></b>						
William J. Keller, Jr.	443	403	377	444	432	<b>2,104</b>
Robert G. Stein	268	245	208	246	243	<b>1,210</b>
Blanks	67	52	55	58	51	<b>283</b>
Write-Ins	-	1	-	1	1	<b>3</b>
<b>Totals</b>	<b>778</b>	<b>706</b>	<b>640</b>	<b>749</b>	<b>727</b>	<b>3,600</b>
<b><u>Board of Assessors (1) for three years</u></b>						
Trevor A. Haydon	515	451	415	507	479	<b>2,367</b>
Blanks	256	249	223	240	245	<b>1,213</b>
Write-Ins	7	6	2	2	3	<b>20</b>
<b>Totals</b>	<b>778</b>	<b>706</b>	<b>640</b>	<b>749</b>	<b>727</b>	<b>3,600</b>
<b><u>Goodnow Library Trustee (2) for three years</u></b>						
Carol Hull	531	450	416	494	475	<b>2,366</b>
Phyllis A. Cullinane	446	383	351	409	412	<b>2,001</b>
Blanks	578	576	511	594	566	<b>2,825</b>
Write-Ins	1	3	2	1	1	<b>8</b>
<b>Totals</b>	<b>1,556</b>	<b>1,412</b>	<b>1,280</b>	<b>1,498</b>	<b>1,454</b>	<b>7,200</b>
<b><u>Board of Health (1) for three years</u></b>						
Donald C. Kern	448	405	362	430	412	<b>2,057</b>
Robert A. McDonald	127	128	110	123	140	<b>628</b>
Blanks	203	173	168	196	175	<b>915</b>
Write-Ins	-	-	-	-	-	<b>-</b>
<b>Totals</b>	<b>778</b>	<b>706</b>	<b>640</b>	<b>749</b>	<b>727</b>	<b>3,600</b>
<b><u>Moderator (1) for one year</u></b>						
Myron J. Fox	551	481	439	531	511	<b>2,513</b>
Blanks	223	219	195	213	211	<b>1,061</b>
Write-Ins	4	6	6	5	5	<b>26</b>
<b>Totals</b>	<b>778</b>	<b>706</b>	<b>640</b>	<b>749</b>	<b>727</b>	<b>3,600</b>
<b><u>Park &amp; Recreation Commissioner (2) for three years</u></b>						
Paul Griffin	505	425	375	443	444	<b>2,192</b>
James J. Marotta	450	362	345	386	374	<b>1,917</b>
Blanks	597	622	557	668	634	<b>3,078</b>
Write-Ins	4	3	3	1	2	<b>13</b>
<b>Totals</b>	<b>1,556</b>	<b>1,412</b>	<b>1,280</b>	<b>1,498</b>	<b>1,454</b>	<b>7,200</b>

(Continued-March 26, 2007)	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Pct. 5	Total
<b><u>Planning Board (2) for three years</u></b>						
Elizabeth D. Eggleston	523	420	393	470	450	2,256
Michael C. Fee	483	418	382	442	420	2,145
Blanks	543	568	502	585	580	2,778
Write-Ins	7	6	3	1	4	21
<b>Totals</b>	<b>1,556</b>	<b>1,412</b>	<b>1,280</b>	<b>1,498</b>	<b>1,454</b>	<b>7,200</b>
<b><u>Sudbury Housing Authority (1) for five years</u></b>						
Steven J. Swanger	499	430	382	469	464	2,244
Blanks	275	273	254	280	259	1,341
Write-Ins	4	3	4	-	4	15
<b>Totals</b>	<b>778</b>	<b>706</b>	<b>640</b>	<b>749</b>	<b>727</b>	<b>3,600</b>
<b><u>Sudbury Housing Authority (1) for two years</u></b>						
Sherrill P. Cline	511	444	395	481	476	2,307
Blanks	265	260	242	268	250	1,285
Write-Ins	2	2	3	-	1	8
<b>Totals</b>	<b>778</b>	<b>706</b>	<b>640</b>	<b>749</b>	<b>727</b>	<b>3,600</b>
<b><u>Sudbury Housing Authority (1) for one year</u></b>						
Lydia M. Pastuszek	501	437	388	475	469	2,270
Blanks	274	267	248	274	257	1,320
Write-Ins	3	2	4	-	1	10
<b>Totals</b>	<b>778</b>	<b>706</b>	<b>640</b>	<b>749</b>	<b>727</b>	<b>3,600</b>
<b><u>Sudbury School Committee (1) for three years</u></b>						
Jane S. Santinelli	529	453	389	489	486	2,346
Blanks	239	249	245	257	239	1,229
Write-Ins	10	4	6	3	2	25
<b>Totals</b>	<b>778</b>	<b>706</b>	<b>640</b>	<b>749</b>	<b>727</b>	<b>3,600</b>
<b><u>Lincoln-Sudbury Regional District School Committee (2) for three years</u></b>						
John J. Ryan, Jr.	525	447	408	453	454	2,287
Radha Raman Gargeya	459	383	342	401	399	1,984
Kevin J. Matthews	226	203	195	196	187	1,007
Douglas A. Zingale	147	163	128	175	154	767
Blanks	198	214	205	270	260	1,147
Write-Ins	1	2	2	3	-	8
<b>Totals</b>	<b>1,556</b>	<b>1,412</b>	<b>1,280</b>	<b>1,498</b>	<b>1,454</b>	<b>7,200</b>

**(Note:** Members of Lincoln-Sudbury Regional District School Committee were elected on an at large basis pursuant to the vote of the Special Town Meeting of October 26, 1970, under Article 1, and subsequent passage by the General Court of Chapter 20 of the Acts of 1971. The votes recorded above are those cast in Sudbury only.)

**Ballot Question 1**

(Continued-March 26, 2007)

*Shall the Town of Sudbury be allowed to assess an additional \$2,519,400 in real estate and personal property taxes for the purposes of funding \$1,230,032 in operating expenses for the Sudbury Public Schools, \$674,684 in operating expenses for the Lincoln-Sudbury Regional District High School, \$471,618 in operating expenses for other Town departments, \$93,066 in capital expenditures and \$50,000 in addition to the Stabilization Fund, for the fiscal year beginning July first, two thousand and seven?*

	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Total</b>
Yes	492	392	309	397	391	<b>1,981</b>
No	272	304	315	338	322	<b>1,551</b>
Blanks	14	10	16	14	14	<b>68</b>
<b>Totals</b>	<b>778</b>	<b>706</b>	<b>640</b>	<b>749</b>	<b>727</b>	<b>3,600</b>

**Ballot Question 2**

*Shall the Town of Sudbury be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to purchase a fire engine and associated equipment for the Fire Department?*

	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Total</b>
Yes	522	438	361	474	413	<b>2,208</b>
No	229	248	255	244	286	<b>1,262</b>
Blanks	27	20	24	31	28	<b>130</b>
<b>Totals</b>	<b>778</b>	<b>706</b>	<b>640</b>	<b>749</b>	<b>727</b>	<b>3,600</b>

**Ballot Question 3**

*Shall the Town of Sudbury be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to construct a new Police Department Headquarters and appurtenant structures on Town-owned land adjacent to the existing Fire Headquarters, purchasing additional equipment, technology, and furniture, landscaping, and all expenses connected therewith, including professional engineering, and architectural services and preparation of plans, specifications and bidding documents, supervision of work, relocation, and borrowing costs and expenses?*

	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Total</b>
Yes	402	337	299	362	307	<b>1,707</b>
No	348	344	320	360	390	<b>1,762</b>
Blanks	28	25	21	27	30	<b>131</b>
<b>Totals</b>	<b>778</b>	<b>706</b>	<b>640</b>	<b>749</b>	<b>727</b>	<b>3,600</b>

Yelizaveta Sapozhnikov Grade 5 Haynes School



**Special State Primary  
September 4, 2007**

**Representative in Congress – Fifth District**

<b><u>Democratic</u></b>	<b>Pct 1</b>	<b>Pct 2</b>	<b>Pct 3</b>	<b>Pct 4</b>	<b>Pct. 5</b>	<b>Total</b>
Eileen M. Donoghue	33	28	37	40	40	178
James B. Eldridge	89	113	95	115	99	511
Barry R. Finegold	31	40	33	26	34	164
James R. Miceli	-	8	4	1	4	17
Nicola S. Tsongas	103	101	117	138	115	574
Write-Ins	-	-	-	-	-	-
Blanks	-	-	-	-	-	-
<b>Total</b>	<b>103</b>	<b>101</b>	<b>117</b>	<b>138</b>	<b>115</b>	<b>1444</b>

<b><u>Republican</u></b>	<b>Pct 1</b>	<b>Pct 2</b>	<b>Pct 3</b>	<b>Pct 4</b>	<b>Pct. 5</b>	<b>Total</b>
Jim Ogonowski	46	49	50	55	42	242
Thomas P. Tierney	19	12	15	9	19	74
Write-Ins	-	-	-	-	-	-
Blanks	-	-	-	-	-	-
<b>Total</b>	<b>65</b>	<b>61</b>	<b>65</b>	<b>64</b>	<b>61</b>	<b>316</b>

<b><u>Green Rainbow</u></b>	<b>Pct 1</b>	<b>Pct 2</b>	<b>Pct 3</b>	<b>Pct 4</b>	<b>Pct. 5</b>	<b>Total</b>
None	-	-	-	-	-	-
Write-Ins	-	-	-	-	-	-
Blanks	-	-	-	-	-	-
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b><u>Working Families</u></b>	<b>Pct 1</b>	<b>Pct 2</b>	<b>Pct 3</b>	<b>Pct 4</b>	<b>Pct. 5</b>	<b>Total</b>
None	-	-	-	-	-	-
Write-Ins	-	-	-	-	-	-
Blanks	-	-	-	-	-	-
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Special Town Election  
October 16, 2007**

The Special Town Election was held at two locations. Precincts 1, 2 & 5 voted at the Fairbank Community Center, 40 Fairbank Road and Precincts 3 & 4 voted at the Town Hall, 322 Concord Road. The polls were open from 7:00 a.m. to 8:00 p.m. There were 3,920 votes cast, representing 37% of the Town's 10,684 registered voters. The final tabulation of votes was done at the Town Hall.

**Ballot Question**

*Shall the Town of Sudbury be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to construct a new Police Department Headquarters and appurtenant structures on Town-owned land adjacent to the existing Fire Headquarters, purchasing additional equipment, technology, and furniture, landscaping, and all expenses connected therewith, including professional engineering, and architectural services and preparation of plans, specifications and bidding documents, supervision of work, relocation, and borrowing costs and expenses?*

	<b>Pct. 1</b>	<b>Pct. 2</b>	<b>Pct. 3</b>	<b>Pct. 4</b>	<b>Pct. 5</b>	<b>Total</b>
Yes	322	342	333	361	312	<b>1,670</b>
No	458	437	429	434	475	<b>2,233</b>
Blanks	2	8	3	-	4	<b>17</b>
<b>Total</b>	<b>782</b>	<b>787</b>	<b>765</b>	<b>795</b>	<b>791</b>	<b>3,920</b>

**Special State Election  
October 16, 2007**

The Special State Election was held at two locations. Precincts 1,2 & 5 voted at the Fairbank Community Center, 40 Fairbank Road, and Precincts 3 & 4 voted at the Town Hall, 322 Concord Road. The polls were open from 7:00 a.m. to 8:00 p.m. The final tabulation of votes was done at the Town Hall. There were 3,939 votes cast representing 37% of the Town's 10,684 registered voters.

**Representative in Congress – Fifth District**

	<b>Pct 1</b>	<b>Pct 2</b>	<b>Pct 3</b>	<b>Pct 4</b>	<b>Pct. 5</b>	<b>Total</b>
<b><u>Republican</u></b>						
Jim Ogonowski, 110 Pelham Rd., Dracut	309	260	277	264	277	<b>1387</b>
	-	-	-	-	-	
<b><u>Democratic</u></b>						
Nicola S. Tsongas, 52 Lawrence Dr., Lowell	458	503	455	503	489	<b>2408</b>
<b><u>Independent</u></b>						
Kurt Hayes, 167 Tamarack Ln., Boxborough	11	14	17	14	17	<b>73</b>
Patrick O. Murphy, 33 Elsworth St., Lowell	4	9	9	16	5	<b>43</b>
<b><u>Constitution Party Massachusetts</u></b>						
Kevin J. Thompson, 68 Carl Rd., Brockton	-	3	1	4	4	<b>12</b>
Write-Ins	3	-	1	2	2	<b>8</b>
Blanks	-	-	4	-	4	<b>8</b>
<b>Total</b>	<b>785</b>	<b>789</b>	<b>764</b>	<b>803</b>	<b>798</b>	<b>3939</b>



# Finance

## Finance Committee

The nine-member Finance Committee is appointed by the Town Moderator, each member serving for a three-year term. After completion of the Annual Town Meeting in April, the terms of three existing members expire and they are either re-appointed or replaced by the Town Moderator. The Committee's charter is to make recommendations to Town residents at the Annual Town Meeting for a balanced non-override operating budget and to consider and make recommendations to the Town on all other matters that have direct or indirect financial implications to the Town. The Committee operates with liaisons to each of the Town's major departments, the Sudbury Public Schools, Lincoln-Sudbury Regional High School, as well as the Capital Planning and Community Preservation Committees.

The Finance Committee recommended an Operating Budget for FY08 of \$77,683,064. This is an increase of \$3,816,104 or 5.17% over FY07. The FY08 budget was constructed as a "level staff plus" budget, providing funding to maintain at least the same level of staff as in the FY07 budget, plus some modest additions that moderated but did not eliminate an increase in class sizes in the schools and increasing demands on Town staff due to population growth and student growth in the Sudbury Public Schools and the Lincoln-Sudbury Regional High School.

The Town's fiscal situation continues to be severely constrained by increases in the cost of wages, benefits, fuel and utilities that are rising much faster than the rate of inflation, together with a revenue structure that is heavily dependent upon property taxes. Wages alone account for 60% of the operating budget and the vast majority of these wages are derived through collective bargaining agreements. Cost of living increases in salaries, combined with increases based upon years of service as a proxy for experience level (so-called "step" increases), are expected to increase 5% in FY09 based on the existing collective bargaining agreements due to expire after FY09. Benefits and insurance, which comprise another 18% of the operating budgets, are expected to increase 10% in FY09, continuing the sizeable increases being experienced in both the public and private sectors. On the revenue side, commercial property taxes amount to only 6% of Sudbury's total revenue, so residents bear the brunt of any increases.

Throughout the year, the Committee continued to work with the Town and Schools to gain further insight into their current and future fiscal needs, to explore opportunities for additional sources of revenue, and to encourage their efforts in controlling costs and generating fee revenues. With the vast majority of the Town's revenue tied to residential property taxes and the limitations of Proposition 2 ½, the Town is likely to face difficult decisions for the foreseeable future, in balancing the level of services it wishes for its residents against overrides that may be necessary to support those services.

In anticipation of these difficult decisions, the Board of Selectmen established a Budget Review Task Force in 2007 to examine the Town's structural deficit. This task force will examine both revenues and expenses to see what steps the Town can take in the short term and the long term to better manage this situation. This will include an examination of additional sources of revenue other than tax increases together with measures that can be taken to reduce the cost, or the rate of increase in the cost, of providing the current level of services. The majority of the Task Force members are at-large citizens who are not currently members of any standing Town committees or boards. Four of the Task Force participants are Finance Committee members who expect to provide budget expertise and experience to this effort. The Task Force expects to meet regularly through December to educate the membership on Town finances and budget issues and to gather information. After a break in January when the Town's Budget Hearings are underway, the Task Force will resume its brainstorming sessions in February. The Task Force will separate into Revenue and Expense sub-committees to focus on actionable recommendations to the Town.

## Finance Department

The Department of Finance consists of four divisions: Accounting, Assessing, Treasurer/Collector, and Information Systems.

### **Treasurer and Collector**

The Treasurer and Collector's Office has six primary responsibilities: trust funds management, cash management, investment management, management of long-term and short-term debt, tax collection, and delinquent account collection.

### **Town Trust Funds**

The Trustees of Town Donations oversee the Town Trust Funds. The four-member Board of Trustees include the members of the Board of Selectmen, plus the Treasurer. The Trust Funds are continuing to perform on a consistent and monitored

level. A three-member Investment Advisory Group makes recommendations to the Trustees on all investment decisions. Generally, the philosophy of the Investment Advisory Group is to aim for investments that produce a consistent stream of income for the beneficiaries while protecting the principal to the greatest extent possible. Depending on the terms of each trust, some funds must be held in perpetuity to safeguard principle balances while the rest may be used at the discretion of the Trustees to cover authorized expenditures. The table below summarizes FY07 Trust Balances.

**Town Trust Funds  
as of June 30, 2007**

Forrest Bradshaw Memorial	\$ 1,043
Goodnow Library	372,801
Lydia Raymond	1,537
Rhoades Memorial	6,369
<b>Sub-Total: Goodnow Library</b>	<b>381,750</b>
Annie Thorpe Fund	\$ 22,776
Cheri-Anne Cavanaugh Fund	9,115
Discretionary/Charity	64,200
Raymond Mausoleum	4,680
Raymond Scholarship	15,531
Tercentenary Fund (Yr 2075)	532
School Fund	2,861
Sept. 11 Memorial	30,012
Perpetual Care	832,553
Wood-Davison House	52,710
Harry C. Rice	108,614
<b>Sub-Total: Other</b>	<b>1,143,584</b>
<b>Total: Pooled Trust Funds</b>	<b>\$1,525,334</b>

**Cash Management**

The Treasurer is responsible for the receipt of all Town funds and the payment of all Town obligations. To fulfill this responsibility, the Treasurer maintains all Town bank accounts. The Town also uses a lock box account and online payment systems to accelerate the deposit of payments to the Town. The office is also relying more on electronic funds transfers (EFT) to expedite the receipt of funds into Town bank accounts, and to disburse Town funds. EFT reduces transactions costs, and allows the Town to hold onto cash for longer periods of time, thus increasing opportunities for investment income.

**Investment Management**

In FY07, the Town earned interest on general funds in the amount \$521,156 as compared to \$393,540 in the prior year. Higher available balances for investment were the major factor for the increase in interest income. Generally, yield on Town investments depends on two factors: interest rates and the amount of cash available to invest. Depending on market conditions, and the Town's cash flow requirements, investment income may vary considerably from year to year. The Town prescribes to the Municipal investment principles of Safety, Liquidity and Yield. The Town must adhere to State General Laws for investments; the majority of its non-liquid positions are in Treasury and Federal Agency Notes, as well as the Massachusetts Municipal Depository Trust (MMDT). This is an investment pool for local governments, run by the State Treasurer's office, with a relatively high rate of return, maximum liquidity, and almost no risk.

**Debt Management**

The Treasurer is responsible for issuing both short-term and long-term debt, maintaining all records of borrowing, monitoring construction cash flows, investing bond proceeds, and securing a credit rating for the Town's long-term debt.

**Short-term debt.** Short-term debt in Sudbury is issued for two purposes only: to provide cash for construction projects before the permanent debt is issued (known as bond anticipation notes, or BANs) and to provide upfront cash for projects whose costs will later be reimbursed by the State or Federal government (known as Government aid anticipation notes, or GAANs). The Town did not need to borrow for cash flow purposes in FY07.

**Long-term debt.** Sudbury maintains a AAA bond rating from the Standard & Poor Corporation. This is the highest credit rating possible for municipal debt. This rating reflects the culmination of efforts by Town officials for several years to impress the credit rating firms with improvements in the Town's overall management and financial planning. The rating also recognizes the continued growth in the Town's tax base. The Town did not need to issue bonds during FY07. Sudbury paid out \$5,309,598 in debt service (e.g. bond principle and interest) in FY07. The following is a schedule of non-CPF debt outstanding for the fiscal year ending June 30, 2007.

**Town of Sudbury  
Treasurer's Debt Schedule Excluding CPF  
as of June 30, 2007**

	1999	2000	2001	2003	2005	Total	Annual Debt Service	Remaining Principal
								<b>35,150,000</b>
FY08 Principal	440,000.00	1,265,000.00	715,000.00	525,000.00	125,000.00	3,070,000.00		
FY08 Interest	28,875.00	246,675.00	343,916.25	107,625.00	675,262.50	1,402,353.75	4,472,353.75	32,080,000
FY09 Principal	440,000.00	1,265,000.00	715,000.00	525,000.00	125,000.00	3,070,000.00		
FY09 Interest	9,625.00	186,587.50	315,460.00	94,500.00	670,887.50	1,277,060.00	4,347,060.00	29,010,000
FY10 Principal		1,265,000.00	710,000.00	525,000.00	610,000.00	3,110,000.00		
FY10 Interest		126,500.00	286,960.00	78,750.00	659,393.75	1,151,603.75	4,261,603.75	25,900,000
FY11 Principal		1,265,000.00	710,000.00	525,000.00	655,000.00	3,155,000.00		
FY11 Interest		63,250.00	258,560.00	63,000.00	640,543.75	1,025,353.75	4,180,353.75	22,745,000
FY12 Principal			585,000.00	525,000.00	1,880,000.00	2,990,000.00		
FY12 Interest			232,360.00	42,000.00	619,500.00	893,860.00	3,883,860.00	19,755,000
FY13 Principal			500,000.00	525,000.00	1,850,000.00	2,875,000.00		
FY13 Interest			208,375.00	21,000.00	555,131.25	784,506.25	3,659,506.25	16,880,000
FY14 Principal			500,000.00		1,830,000.00	2,330,000.00		
FY14 Interest			187,125.00		491,043.75	678,168.75	3,008,168.75	14,550,000
FY15 Principal			500,000.00		1,810,000.00	2,310,000.00		
FY15 Interest			165,250.00		424,800.00	590,050.00	2,900,050.00	12,240,000
FY16 Principal			500,000.00		1,695,000.00	2,195,000.00		
FY16 Interest			142,750.00		356,925.00	499,675.00	2,694,675.00	10,045,000
FY17 Principal			500,000.00		1,615,000.00	2,115,000.00		
FY17 Interest			119,750.00		292,900.00	412,650.00	2,527,650.00	7,930,000
FY18 Principal			500,000.00		1,605,000.00	2,105,000.00		
FY18 Interest			96,625.00		228,400.00	325,025.00	2,430,025.00	5,825,000
FY19 Principal			500,000.00		1,365,000.00	1,865,000.00		
FY19 Interest			72,875.00		168,800.00	241,675.00	2,106,675.00	3,960,000
FY20 Principal			500,000.00		1,445,000.00	1,945,000.00		
FY20 Interest			48,875.00		118,400.00	167,275.00	2,112,275.00	2,015,000
FY21 Principal			500,000.00		1,515,000.00	2,015,000.00		
FY21 Interest			24,500.00		30,300.00	54,800.00	2,069,800.00	
All Principal	880,000.00	5,060,000.00	7,935,000.00	3,150,000.00	18,125,000.00	35,150,000.00		
All Interest	38,500.00	623,012.50	2,503,381.25	406,875.00	5,932,287.50	9,504,056.25		
<b>TOTAL</b>	<b>918,500.00</b>	<b>5,683,012.50</b>	<b>10,438,381.25</b>	<b>3,556,875.00</b>	<b>24,057,287.50</b>	<b>44,654,056.25</b>		

**Collections Management**

The property tax levy for FY07 to be collected was \$57,515,437. The Town continues to experience a very high collection rate nearing or, in some cases, exceeding 100% for years where actual abatements are less than overlay reserves. Primarily

write-offs for bad debts result from uncollectible personal property taxes; typically the result of businesses closing down or leaving our jurisdiction making collection very difficult. However, the Town has successfully pursued such balances in Small Claims Court further reducing the total amount of bad debts for personal property tax even lower. Occasionally, the Town must also abate real personal property taxes that are deemed uncollectible. However, in most instances due to strict State property tax statutes, unpaid taxes result in tax liens and eventual foreclosure proceedings. Collections in such cases may be severely delayed, but the Town may eventually collect back taxes and charges by selling foreclosed properties by public auction. Foreclosure by the Town is seen as a last resort to ensure that taxes levied and appropriated in past years do not become the additional burden of Sudbury's active tax rolls, in years to come.

**Delinquent Accounts Collections Management**

The Collector's office takes very seriously its responsibility to collect all taxes due the Town. Failure to do so reduces the cash the Town has available to pay its bills, affects our cash flow, impacts the Town's overall financial statements, and it would be inequitable to taxpayers who do pay their taxes promptly.

After the statutory deadline for payment of tax bills has passed, and additional notices requesting payment have been sent, all overdue accounts are turned over to the delinquent accounts collection program. Overdue motor vehicle excise bills and personal property tax bills are assigned to a deputy collection service, Kelley & Ryan, for further collection action. Additionally, the Town may request "marking" at the Registry of Motor Vehicles to prevent license and auto registration renewal until all taxes and subsequent charges are deemed paid in full. Real Estate payment plans are available for most delinquent tax accounts. In the absence of an active payment plan, a delinquent real estate account is put into Tax Title status, whereby a lien is recorded against the property's deed, or is increased if there are prior year delinquencies. Once a property is in Tax Title for six months or more, the Town may exercise its legal right to foreclose. A Municipal Tax Lien supersedes any other financial encumbrances filed against real estate property. For that very reason, mortgage lenders will typically require homeowners to pay off any delinquent tax balances in order to protect the underlying ownership interest in property that is used as collateral or to secure a mortgage.

# Town Accountant

In accordance with the provision of Chapter 41, Section 60 and 61, of the General Laws of the Commonwealth, the following is the statement of all financial transactions during Fiscal Year July 1, 2006 to June 30, 2007. Included in this report are receipts, fund accounts the balance sheet, and appropriations and expenditures.

## FY07 SCHEDULE OF REVENUES

	<u>Budget</u>	<u>Actual</u>	<u>Variances Favorable (Unfavorable)</u>
<b>GENERAL FUND</b>			
Real Estate and Personal Property Taxes			
Net of Reserves for Abatement Net of Reserve	\$60,048,888	\$56,705,400	\$(3,343,488)
Excise Taxes	3,031,914	2,636,896	(395,018)
Intergovernmental	8,452,457	8,378,947	(73,510)
Departmental and Other	1,613,647	1,897,341	283,694
Investment Income	200,000	629,993	429,993
<b>TOTAL REVENUES</b>	<b>73,346,906</b>	<b>70,248,577</b>	<b>(3,098,329)</b>
 <b>ENTERPRISE FUNDS</b>			
Atkinson Pool			
Fees	430,000	412,299	(17,701)
<b>TOTAL REVENUES</b>	<b>430,000</b>	<b>412,299</b>	<b>(17,701)</b>
<b>ATKINSON POOL ENTERPRISE</b>	<b>430,000</b>	<b>412,299</b>	<b>(17,701)</b>
Solid Waste			
Fees	291,803	290,061	(1,742)
<b>TOTAL REVENUES</b>	<b>291,803</b>	<b>290,061</b>	<b>(1,742)</b>
<b>TRANSFER STATION ENTERPRISE</b>	<b>291,803</b>	<b>290,061</b>	<b>(1,742)</b>
<b>COMMUNITY PRESERVATION FUND</b>	<b>\$2,000,000</b>	<b>\$2,848,410</b>	<b>\$ 848,410</b>

**COMBINED BALANCE SHEET-  
JUNE 30, 2007**

<b>ASSETS</b>	<b>General Fund</b>	<b>Special Revenue</b>	<b>Capital Projects</b>	<b>Enterprise</b>	<b>Trust &amp; Agency</b>	<b>Long Term Debt</b>	<b>Total</b>
Cash and Investments	7,642,265	9,628,578	2,124,195	287,490	10,131,507		29,814,035
Receivables:							0
Other Receivable					305,399		305,399
Real Estate & Personal Property Taxes	772,091	14,061					786,152
Tax Liens	415,291	16,111					431,402
Tax Deferrals	822,234						822,234
Tax Foreclosures	32,827						32,827
Excise Taxes	137,719						137,719
Intergovernmental		62,276					62,276
Fixed Assets							0
Working Capital Deposit							0
Amounts to be Provided for Retirement of Long Term Obligations						42,040,000	42,040,000
<b>TOTAL ASSETS AND OTHER DEBITS</b>	<b>9,822,427</b>	<b>9,721,026</b>	<b>2,124,195</b>	<b>287,490</b>	<b>10,436,906</b>	<b>42,040,000</b>	<b>74,432,044</b>
<b>LIABILITIES AND FUND EQUITY</b>							
<b>LIABILITIES:</b>							
Warrants Payable	431,908	4,715		27,942	443		465,008
Other Liabilities	574,743				467,140		1,041,883
Amount Due Depositors					965,312		965,312
Reserve for Abatements	330,799						330,799
Deferred Revenue	1,849,364	92,448			305,399		2,247,211
Bonds & Notes Payable						42,040,000	42,040,000
<b>TOTAL LIABILITIES</b>	<b>3,186,814</b>	<b>97,163</b>	<b>0</b>	<b>27,942</b>	<b>1,738,294</b>	<b>42,040,000</b>	<b>47,090,213</b>
<b>FUND EQUITY:</b>							
Retained Earnings							0
Contributed Capital							0
Reserved for:							0
Encumbrances & Continuing Appropriations	3,669,910			50,091			3,720,001
Expenditures	2,138,000	310,411			25,000		2,473,411
Nonexpendable Trust							0
Designated for:							0
Snow & Ice Appropriation Deficit							0
Unreserved	827,703	9,313,453	2,124,195	209,456	8,673,612		21,148,419
<b>TOTAL FUND EQUITY</b>	<b>6,635,613</b>	<b>9,623,864</b>	<b>2,124,195</b>	<b>259,547</b>	<b>8,698,612</b>		<b>27,341,831</b>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>9,822,427</b>	<b>9,721,027</b>	<b>2,124,195</b>	<b>287,489</b>	<b>10,436,906</b>	<b>42,040,000</b>	<b>74,432,044</b>

**SCHEDULE OF APPROPRIATIONS & EXPENDITURES FY07**

<b>Account Number</b>	<b>Title</b>	<b>Appropriation FY07</b>	<b>Transfers</b>	<b>Expenditures FY07</b>	<b>Ending Balance</b>
<b>1220</b>	<b>Selectmen</b>				
	Salaries	\$242,697.00	\$ 3,825.00	\$239,889.73	\$ 6,632.27
	Expenses	30,850.00	(3,325.00)	20,967.56	6,557.44
	Expenses C/F	9,764.00		9,760.80	3.20
	Current Year Articles	285,095.00		160,661.45	124,433.55
	Prior Year Articles	73,136.07		60,374.56	12,761.51
<b>1310</b>	<b>Personnel</b>				
	Salaries	114,072.00	5,022.01	119,094.01	0.00
	Expenses	8,350.00	(492.01)	5,604.38	2,253.61
	Expenses C/F	963.18		963.18	0.00
<b>1320</b>	<b>Accounting/Finance</b>				
	Salaries	222,134.00	(37,271.92)	179,904.83	4,957.25
	Expenses	65,395.00	9,900.00	60,705.49	14,589.51
	Expenses C/F	8,800.00		6,570.00	2,230.00
<b>1330</b>	<b>Finance Committee</b>				
	Salaries	1,609.00		1,169.66	439.34
	Expenses	350.00		261.55	88.45
<b>1370</b>	<b>Assessors</b>				
	Salaries	219,063.00	3,942.00	223,004.94	0.06
	Expenses	32,750.00	(452.00)	14,397.75	17,900.25
	Assessors C/F	16,894.42		16,820.71	73.71
<b>1380</b>	<b>Treasurer/Collector</b>				
	Salaries	185,063.00	13,372.92	195,032.46	3,403.46
	Expenses	47,500.00	5,000.00	47,487.99	5,012.01
	Expenses C/F	7,000.00		6,585.48	414.52
<b>1390</b>	<b>Information Systems</b>				
	Salaries	140,880.00	4,489.71	145,369.71	0.00
	Expenses	155,395.00	9,640.29	158,482.29	6,553.00
	Expenses C/F	13,565.00		13,565.00	0.00
<b>1510</b>	<b>Law</b>				
	Salaries	76,278.00	(4,500.00)	70,300.65	1,477.35
	Expenses	86,308.00	45,000.00	120,593.84	10,714.16
	Expenses C/F	8,307.94		8,307.94	0.00

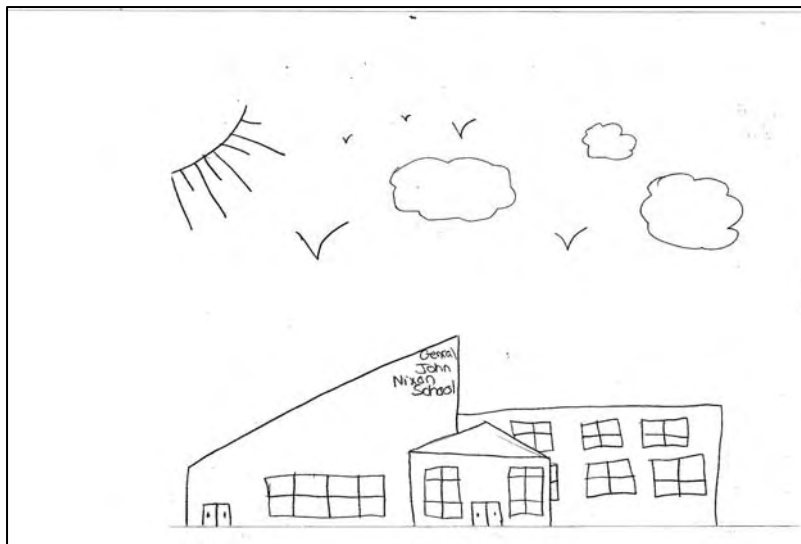
<b>1590</b>	<b>Records Preservat'n</b>				
	Expenses	1,500.00		972.00	528.00
	Expenses C/F				0.00
<b>1610</b>	<b>Town Clerk</b>				
	Salaries	191,997.00	(16,928.50)	172,698.56	2,369.94
	Expenses	31,183.00	14,428.50	26,725.21	18,886.29
	Expenses C/F	445.75		445.75	0.00
<b>1710</b>	<b>Conservation</b>				
	Salaries	74,538.00	2,113.00	76,309.78	341.22
	Expenses	5,610.00	1,500.00	4,699.51	2,410.49
	Expenses C/F				0.00
	Prior Year Articles	71.30			71.30
<b>1720</b>	<b>Planning Board</b>				
	Salaries	129,146.00	146.00	129,181.77	110.23
	Expenses	2,875.00	2,500.00	3,076.17	2,298.83
	Expenses C/F				0.00
<b>1730</b>	<b>Board Of Appeals</b>				
	Salaries	24,342.00	7,235.00	30,252.77	1,324.23
	Expense	1,850.00		1,317.28	532.72
	Expenses C/F	22.62		22.62	0.00
<b>2100</b>	<b>Police Department</b>				
	Salaries	2,193,943.00	(48,890.51)	2,143,120.85	1,931.64
	Expenses	224,423.00	18,957.33	216,454.58	26,925.75
	Capital Expense	112,390.00	9,100.00	121,490.00	0.00
	Expense C/F	24,942.00		24,158.55	783.45
<b>2200</b>	<b>Fire Department</b>				
	Salaries	2,322,285.00	65,644.95	2,387,929.95	0.00
	Expenses	275,352.00	(33,202.77)	219,948.89	22,200.34
	Capital Expense	45,000.00		43,918.77	1,081.23
	Expenses C/F	5,551.09		5,551.09	0.00
	Prior Yr Articles				0.00

<b>2510 Building Department</b>				
<b>Salaries</b>	\$ 337,190.00	\$(11,024.39)	\$ 323,247.40	\$ 2,918.21
<b>Expenses</b>	553,794.00	18,000.00	551,474.42	20,319.58
<b>Capital Expense</b>	15,500.00		15,500.00	0.00
<b>Expenses C/F</b>	51,839.20		51,839.20	0.00
<b>Prior Year Articles</b>	11,322.73			11,322.73
<b>2920 Dog Officer</b>				
<b>Salaries</b>	9,714.00		9,030.00	684.00
<b>Expenses</b>	1,788.00		968.70	819.30
<b>3000 Sudbury Schools</b>				
<b>Total Appropriation</b>	25,392,734.00		22,320,039.76	3,072,694.24
<b>Carried Forward</b>	2,438,717.96		2,422,857.93	15,860.03
<b>3010 Lincoln/Sud Reg HS</b>	18,036,782.00		18,036,781.92	0.08
<b>3020 Minuteman Tech</b>	312,280.00		312,280.00	0.00
<b>3025 Other Regional</b>	63,854.00		63,854.00	0.00
<b>4100 Engineering</b>				
<b>Salaries</b>	342,166.00	1,810.00	342,604.41	1,371.59
<b>Expense</b>	19,778.00	1,800.00	17,662.30	3,915.70
<b>Expenses C/F</b>	201.22		187.56	13.66
<b>4200 Streets &amp; Roads</b>				
<b>Salaries</b>	775,568.00	(9,900.00)	757,419.97	8,248.03
<b>Expenses</b>	1,170,697.00	(329,785.00)	802,578.07	38,333.93
<b>Capital Expense</b>	185,313.00		155,939.56	29,373.44
<b>Expenses C/F</b>	74,800.67		70,831.81	3,968.86
<b>4210 Snow &amp; Ice</b>				
<b>Salaries</b>	106,089.00		87,079.32	19,009.68
<b>Expenses</b>	247,196.00		225,231.76	21,964.24
<b>4300 Transfer Station</b>				
<b>Salaries</b>	102,846.00		100,038.91	2,807.09
<b>Expenses</b>	188,957.00	8,000.00	156,224.64	40,732.36
<b>Capital Expense</b>				0.00
<b>Expenses C/F</b>	1,225.50		625.00	600.50



<b>4400</b>	<b>Trees &amp; Cemeteries</b>				
	Salaries	\$236,765.00	\$ 63.00	\$236,828.00	\$ 0.00
	Expenses	69,035.00	2,000.00	69,499.59	1,535.41
	Expenses C/F	7,275.00		6,000.00	1,275.00
<b>4500</b>	<b>Parks &amp; Grounds</b>				
	Salaries	205,195.00	(1,900.00)	203,214.89	80.11
	Expenses	57,060.00	8,000.00	58,582.12	6,477.88
	Capital Expense	7,268.00		7,224.86	43.14
	Expenses C/F	1,989.00		1,183.10	805.90
<b>5100</b>	<b>Board Of Health</b>				
	Salaries	178,772.00	3,512.00	182,254.30	29.70
	Expenses	172,971.00	(1,200.00)	164,412.16	7,358.84
	Expenses C/F	2,460.00		2,460.00	0.00
<b>5410</b>	<b>Council On Aging</b>				
	Salaries	136,998.00	2,867.00	139,694.96	170.04
	Expenses	12,000.00	(2,867.00)	8,052.61	1,080.39
	Expenses C/F	70.00		64.31	5.69
<b>5420</b>	<b>Youth Commission</b>				
	Salaries	34,999.00	175.00	35,163.62	10.38
	Expenses	4,550.00		4,492.27	57.73
<b>5430</b>	<b>Veterans Services</b>				
	Salaries	10,629.00	53.00	10,681.88	0.12
	Expenses	7,450.00	2,991.92	10,434.42	7.50
<b>6100</b>	<b>Library</b>				
	Salaries	584,291.00	5,464.39	589,755.39	0.00
	Expenses	309,117.00		306,597.32	2,519.68
	Expenses C/F	13,433.52		13,427.86	5.66
<b>6200</b>	<b>Recreation</b>				
	Salaries	123,771.00	1,993.00	125,199.09	564.91
	Expenses	500.00		109.80	390.20
	Expenses C/F	1,500.00		1,500.00	0.00
<b>6210</b>	<b>Atkinson Pool</b>				
	Salaries	283,713.00		254,200.56	29,512.44
	Expenses	153,000.00		140,213.64	12,786.36
	Expenses C/F	10,736.14		10,544.88	191.26

<b>6500 Historical Comm</b>				
<b>Expenses</b>	5,950.00		5,945.67	4.33
<b>6510 Historic Districts Comm</b>				
<b>Salaries</b>	2,568.00		2,249.83	318.17
<b>Expenses</b>	1,475.00		1,144.83	330.17
<b>Expenses C/F</b>	19.82		19.82	0.00
<b>7100 Debt Service</b>				
<b>Expenses</b>	5,502,208.00		5,309,597.52	192,610.48
<b>Expenses C/F</b>	198,357.12			198,357.12
<b>8200 State Assessment</b>	194,793.00		170,512.00	24,281.00
<b>9000 Employee Benefits</b>				
<b>Expenses</b>	9,026,547.00	(2,875.97)	9,021,284.09	2,386.94
<b>Expenses C/F</b>	38,572.90		38,571.00	1.90
<b>9045 Property/Liab Ins</b>				
<b>Expenses</b>	182,925.00	2,662.07	185,587.07	0.00
<b>9250 Operations Expense</b>				
<b>Expenses</b>	103,545.00		82,081.25	21,463.75
<b>Expenses C/F</b>	12,875.02		12,646.10	228.92
<b>9500 Transfer Accounts</b>				
<b>Reserve Fund</b>	145,000.00	(143,999.92)		1,000.08
<b>Salary Adjustment</b>	173,274.00	(47,900.00)		125,374.00



*George Behrakis      Grade 4      Nixon School*

**Schedule of Unexpended Appropriation Balances  
Carried Forward To 2008**

Accounting	\$ 9,900.00
Assessors	17,900.25
Board of Health	4,344.53
Building	20,319.58
Conservation	2,410.49
Council on Aging	341.50
Debt	198,357.12
DPW	77,445.20
Finance Committee	40.00
Fire	23,281.57
Historic Districts Comm.	330.00
Information Systems	6,553.00
Law	6,546.56
Library	2,519.68
Personnel	32.50
Planning	2,298.83
Police	26,204.68
Sudbury Public Schools	3,070,130.91
Selectmen	6,557.44
Town Clerk	16,883.33
Treas/Collector	5,000.00
Unclassified Operations	20,699.23
Unclassified Employee Benefits	2,900.00
Gen. Fund Continuing Articles	148,589.09
<b>Total General Fund C/F</b>	<b>\$3,669,585.49</b>
Transfer Station Enterprise	\$ 19,463.00
Atkinson Pool Enterprise	12,786.36
<b>Total Enterprise Fund C/F</b>	<b>\$ 32,249.36</b>
<b>Community Preservation</b>	<b>\$ 9,285.62</b>

## Board of Assessors

In accordance with the State-mandated triennial certification process, a complete revaluation of all residential, commercial, industrial and personal property was fully completed in time for the issuance of the third quarter FY07 tax bills. As part of the process, many property owners were contacted by representatives from the Assessors Office to allow property access for interior inspections. The interior inspection program is a cyclical one, wherein the inspections are conducted on a rotating basis. Over 800 properties were inspected, some as a result of the cyclical program and some as a result of additions or other alterations to properties.

Property assessments in the Commonwealth of Massachusetts are determined on a mass appraisal system, whereby the values used for assessments are market driven. The FY07 values were based on arms-length sales that closed during calendar year 2005. Since the real estate market continued to increase in 2005, the assessed values for FY07 increased from the assessed values used for FY06. The average single family assessment rose from \$661,000 in FY06 to \$702,900 in FY07.

The Assessors' work as a Board is to act on applications for abatement and exemption. Abatement applications may only be filed during the month after issuance of the first (and actual) tax bill for the given fiscal year, typically the January bill. For further details please visit our website <http://www.sudbury.ma.us/assessors>. A considerable amount of the Board's time is devoted to Clause 18 (hardship) applications. The program provides a means to offer tax relief to our neediest tax payers – those who are infirmed, aged, and/or suffering from significant financial hardship.

The Office of the Assessors processed the following abatement and exemptions in FY07: 326 Community Preservation Surcharge exemptions in the amount \$36,058; 42 Senior Work abatements in the total amount of \$20,250; 63 Tax Deferrals in the amount of \$304,137; 53 Disabled Veterans' exemptions in the amount of \$39,094; 7 Financial Hardship exemptions in the amount of \$18,358, 47 Seniors and Surviving Spouses in the amount of \$64,213; and nine Blind exemptions in the amount of \$8,104. The Board of Assessors also approved 40 FY07 abatements in the amount of \$31,451.

Voters at Annual Town Meeting voted in favor of continuing the (Local Option) additional exemption as sponsored by the Board.

We welcome all property owners to view their assessments on the Town Website or by visiting us on the first floor of the now handicapped-accessible Flynn Building. In addition, the staff is pleased to provide information about the various exemption and tax deferral programs.

## Budget Review Task Force

The Budget Review Task Force was established by a vote of the Selectmen on June 19, 2007 as a mechanism for members of the Finance Committee, working with interested residents, to study the Town's recurring structural deficit situation and determine if there are ways both in the short term and over the long term to enhance revenues or reduce expenses beyond what the Town currently does.

The creation of this Task force should not be interpreted that the Board of Selectmen believes any of the Town's major cost centers—Town government, Sudbury Public Schools and the Lincoln-Sudbury Regional High School—are fiscally or operationally mismanaged. On the contrary, the Selectmen believe that all three cost centers have been creative in finding ways to manage within difficult financial times. Nor is it the mission of the Task Force to recommend reductions in Town and School service levels as currently provided, but rather examine if there are steps that can be taken to reduce the cost, or the rate of increase in the cost, of providing the current level of services.

The structural deficit facing Sudbury and communities of similar demographic profile is in two parts. On the expense side, we face the reality of collective bargaining and mandated services by our State and Federal government; and on the revenue side, we face few revenue options besides the property tax, and even that falls primarily on the residential sector as there is very little commercial sector to share that burden. This Task Force is charged with studying both the revenue and expense side of the structural deficit to see what steps the Town can take to better manage this situation.

The responsibilities of the Budget Review Task Force are as follows:

1. Review, understand, document and evaluate the revenue options currently available to the Town, including the laws and guidelines related to them.
2. Review, understand, document and evaluate the factors that are critical in driving the school and town spending levels.
3. Determine if there are up to five promising areas of revenue generation and expense reduction/avoidance that can be investigated further, based on their potential to produce significant fiscal impacts.
4. Develop a preliminary report for the Board of Selectmen and Finance Committee to consider for further action steps.
5. Conduct any further research and information gathering that the Board of Selectmen or Finance committee may deem necessary based on the preliminary report.
6. Develop a final report with an executive summary and recommendations.
7. After the presentation and acceptance of the final report by the Selectmen and Finance Committee, this committee shall dissolve without further action of the Board of Selectmen.



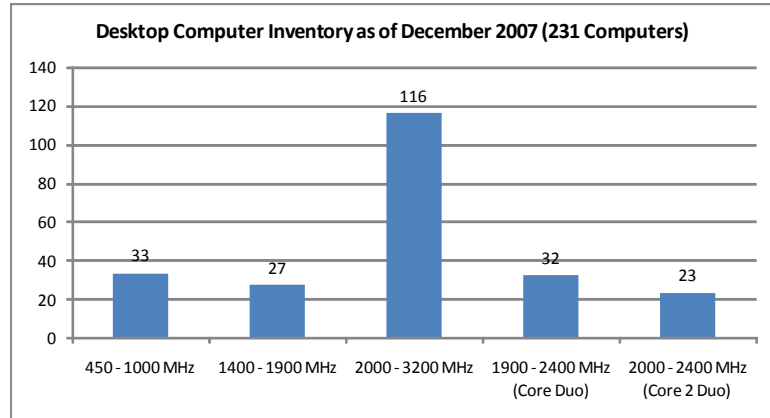
Skylar Bradley-Dade Grade 5 Noyes School

# Information Systems

The goal of the Information Systems Department is to increase productivity by streamlining the flow of information and providing technical support and training to all Town offices. We have been working with Town departments so that information generated from one can be utilized by many.

Thirty new computers and 26 LCDs were purchased and distributed to Town departments. Four new laptops were purchased for department supervisors. This allows them to connect the laptop to a docking station in their offices, and to bring them home or to meetings when needed.

Two HP OfficeJet Pro L7680 Multi-functional ink-jet printers were purchased for the DPW department. An HP IR45801 networked laser printer was purchased for the Fire Department's dispatch area. Two HP3800DN color network laser printers were purchased for the Atkinson Pool and the Police detectives.



Each year, the Town of Sudbury Information Systems Department sponsors an outdated computer giveaway. The Information Systems Department usually gives away 8-12 machines a year, but this year's giveaway was unusually large at 24 machines. Many of this year's "giveaway" desktop systems found new homes through charities, the Town web site and local newspapers. The majority of the machines were given to senior citizens and families with young children.

The IT department replaced and upgraded a number of servers within the Town's network. The Town's email server was replaced with a new Windows 2003 server running Exchange 2007. The old exchange server was reformatted and redeployed as the Windows 2003 document server for the Town Hall and Flynn buildings. The Fire Department replaced their server with the former Flynn building document server. The network infrastructure is now Windows 2003 native, since all of the domain controllers have been upgraded to the Windows 2003 server operating system.

We continue to improve the performance, reliability and security of our Town Wide-Area Network. Three 24-port, 1Gb POE (Power-Over Ethernet) switches were added to the Library and DPW building networks. The switches power our Voice-Over-Internet-Protocol (VOIP) telephones and wireless access points in both buildings and supply 1Gb connection speeds to the computers. The Fire and Police departments were upgraded to a Cisco 2948G-GE-TX 48 port, 1Gb switch. The "Core" switch located at the Flynn building has been upgraded to a Cisco 3750G-12S switch. This switch has 12 SFP-based optical fiber ports which connect all of our buildings to the Town's Wide-Area-Network (WAN). The installation of the new switches completed our network switch upgrade project. The upgrade has greatly improved connectivity between Police, Fire, Library, and DPW which connect at 1Gb to the "Core" and the Fairbank building which connects at 2Gb. We now have VLANs (Virtual Local Area Network) established in all Town buildings. These VLANs are defined network segments which include rules about how these segments communicate with one another. We have been working on defining these VLAN rules so that computers only have access to the servers, printers, and applications they need. We have mimicked the same security scheme for VPN access, creating a number of VPN connections for all of our buildings.

The Park and Grounds building was added to the Town's WAN (Wide-Area-Network) with TUT XL1010M SHDSL Manageable Bridges connected through fire alarm cable, giving them 9.2Mbps network speed. As a result of the network connection, we were able to replace their single line phone with a VOIP telephone which links to the DPW Nortel phone system. The upgrade provided the department with voice mail and the ability to extension dial to all telephones within the DPW, Police, Fairbank, Town Hall and Flynn buildings. Also, they now have Town Email, Web Access, and document storage on the DPW building's server.

Replacing the outdated telephone systems at the Fire department and the Fairbank building was the impetus to examine the entire Town telephone system, and to update it to current technology. The Cisco VOIP system, supported by the fiber optic network, was installed at the Flynn and Fairbank buildings. This VOIP system consists of primary telephone equipment located at Flynn with a back-up system at Fairbank. This enables the telephones to function when the primary system is down. The voicemail server is housed at the Flynn building and is fully integrated into our Exchange email environment. Centrex lines were replaced with a new, digital PRI line which included Direct Inward Dialing (DID) numbers so that the public can directly dial an employee or department. During implementation, the IT staff was trained on the administration of the system. The IT staff worked with the departments to setup the system according to their requirements, and offered training to all staff. In December we updated the Cisco Voicemail server to version 2.0 which moved the voicemail from a windows server into a UNIX appliance. The system has allowed us to establish direct numbers for the Dog Officer,

Commission on Disability, Sudbury F.I.S.H and the Hosmer House, while eliminating expensive land lines. We also set up VOIP telephones at the Fairbank and Town Hall polling places on election days, vastly improving communication between the two sites. The system's ability to email, text, call or page a person about a waiting voicemail has helped streamline the communication flow, enabling staff to respond to voice messages in a timely manner. The Nortel BCM Telephone Systems located in the Police and DPW buildings were upgraded to version 4.0 and integrated with the Flynn/Fairbank/Town Hall VOIP system. The integration allows us to dial extensions in these buildings directly, thus eliminating the use of telephone lines for these calls. The Town's data network now supports VOIP telephony in all of our Town buildings. The emphasis in the coming years will be to continue consolidating our telephone infrastructure into a town-wide VOIP system.

The Nortel 0 x 32 telephone system at the Flynn building was moved and installed at the Fire Department replacing outdated equipment. New features include Caller ID, system backup and web-based administrative software.

The Town website has a number of enhancements. We have added a section called "Services We Offer," which is located at the top right-hand side of the Department's website. This can be a list or a link to more specific information about the service. After all departments have posted their "Services Offered," a webpage called "How Do I..." will be created which will compile all of the Town Services into an alphabetical menu. This will help residents find the proper contacts for the Town services they need.

Committee members may now post information to their committee websites by logging from home into our Web Content application. Members may now post news stories, documents, links, FAQ's and meeting information, including agendas and minutes.

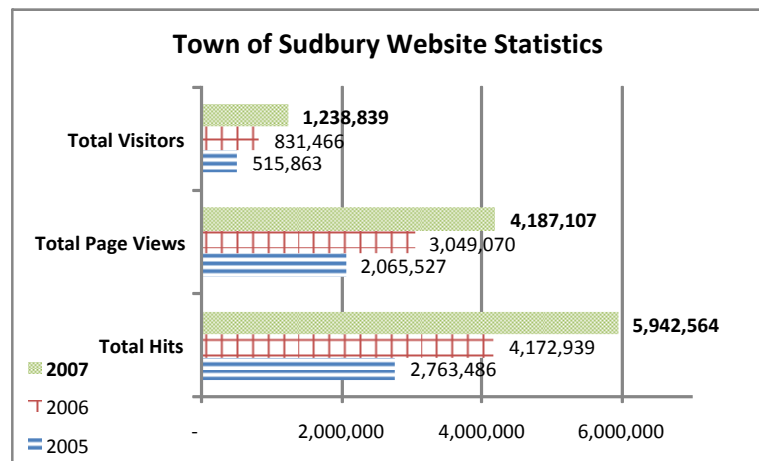
As more content is made available on the Town Website, interest in it continues to grow. The 2007 yearly web statistics show a 49% increase in the number of visitors from the prior year, bringing it above the one million visitor mark for the first time.

The FY07 GIS Strategic Plan identified numbering discrepancies between the Assessor's Property database and the GIS Parcel Layer. The parcel layer is one of the most important GIS layers for a municipal GIS. The Assessor's database linking to the parcels layer can provide a great deal of information for land use decision making. The Assessor, Town Engineer, and our GIS consultant have been working together during 2007 to match the current parcel layer to the Assessor's Property database. The GIS Plan also called for a new Fly-over of the entire town during April of 2008. The plan also called for new digital orthophotography, planimetric mapping, and 2-foot contours to be developed from the Fly-over digital images. The initial estimated cost of the project according to the GIS Implementation Plan was over \$300,000. Between the drafting of the initial plan and the implementation of the major development segment, the estimated costs were three years old. We contracted with a GIS consultant, Kevin Flanders, to evaluate the plan and adjust the potential costs to reflect the current market. Mr. Flanders estimates that the major data development segment will cost approximately \$120,000. The pricing changed dramatically in the last few years because the majority of GIS vendors are now outsourcing the data development to India and China. The overall cost of the GIS Implementation Plan for FY08 – FY09 is now at \$196,472 a reduction of \$218,000 from the previous estimate. The Town has the funds to go forward with the GIS plan through FY09 due to the cell-tower agreement negotiated by the Water District and the Town. This provides funds for GIS development. The Water District has also agreed to partner with the Town for the first two years of the plan and to contribute \$48,000 toward the GIS implementation effort. The RFP for Aerial Photography & Digital Mapping Project has been posted on our website at <http://sudbury.ma.us/mappingproject>. We hope to complete the Aerial Photography and Digital Mapping segment by October 2008.

We have purchased ArcGIS Publisher software which provides the capability to easily share and distribute maps and GIS data through a no-cost ArcReader application.

The Town has also purchased a wide-format multi-functional networked laser printer/scanner device for the DPW Building. The device copies, prints, and scans at up to 600 dpi and delivers four D-size or two E-size pages per minute. Staff can print directly from AutoCAD and ArcView software. The Town previously did not have the ability to scan any document larger than 11" x 17". We can now scan with resolutions up to 1200 dpi and documents up to 36" wide. The device also has a reduction capability which allows the user to print a large document on 11" x 17" paper or save it in a reduced format. The scanned documents are stored in a network folder which may be accessed by staff.

The Information Systems Department purchased an Electronic Unified Archiving Solution from EMC called Documentum. The system will give us the ability to archive our documents securely while providing efficient access, enabling staff to work more productively. The software has been installed and configured on our SQL Server in which archiving data stores have



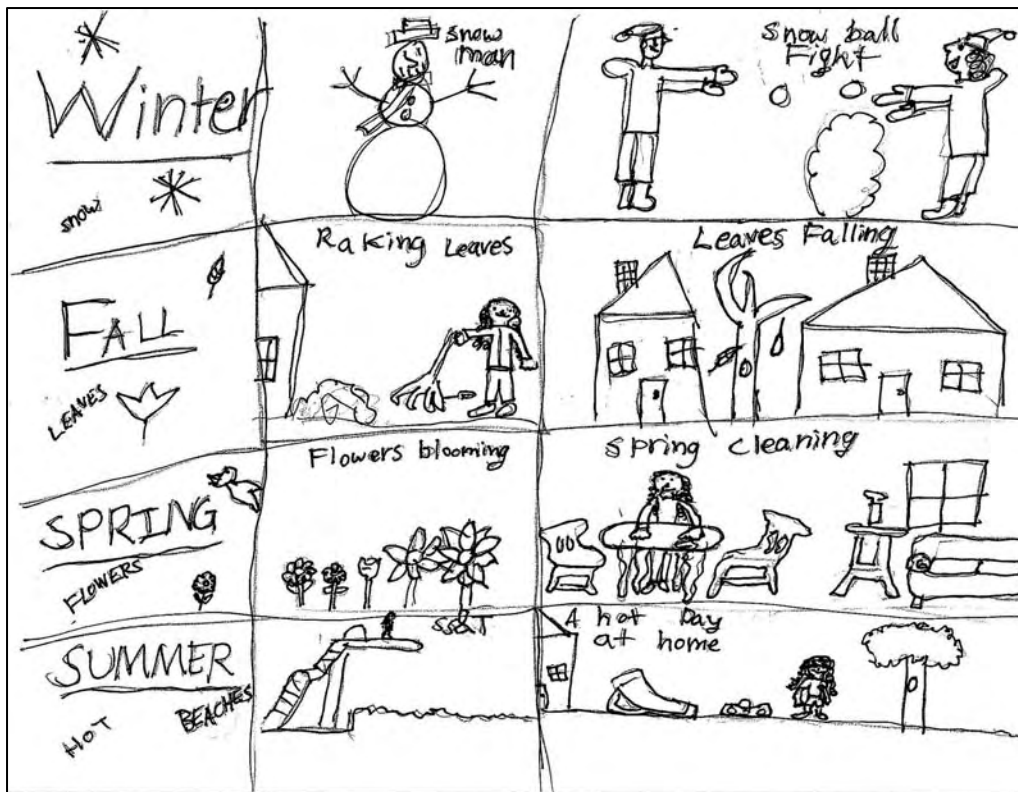
been setup for the Assessing department. The next step is for the Assessor to test the archiving system and provide suggestions for modifications. Once the testing phase is complete, the Assessing department will be trained on the system and will begin to archive data. We will repeat the same process in the Police and Town Clerk's offices. After implementation within these departments is completed, we will look at expanding the system into other departments.

We have upgraded several server-based software applications. Reverse 911, an Interactive Community Notification system, was upgraded to the latest web-based version. The Patriot Properties assessing software and database engine were converted to the latest versions and moved to our SQL server. MUNIS, our accounting and taxation software, was upgraded to version 2005.

A Web Filtering Module was added to our McAfee Secure Content Management appliance. The web filtering module lets us block web pages that are unrelated to Town business. It also has a URL checker which blocks websites that have inappropriate or harmful content based on a database which is updated daily. The module is completely integrated with other modules which filter web and email content for viruses and spam.

The Town computer lab located in the Flynn Building basement hosted a number of computer training courses for seniors, including Medicare Part D drug coverage, Beginning Computer Skills, Word Processing, Email and Internet courses. The computer lab was also used to train the Police Department staff on the latest version of our Reverse 911 system. The Accounting, Treasurer and School Departments have been using the computer lab for training on the Accounting/Taxation software, MUNIS.

The Information Systems Department continues to upgrade and add new technology to further the goal of ensuring that the Town serves citizens in a timely and efficient manner.



Olivia Ference

Grade 5

Noyes School

# Education

## Sudbury Public Schools

### Superintendent's Report

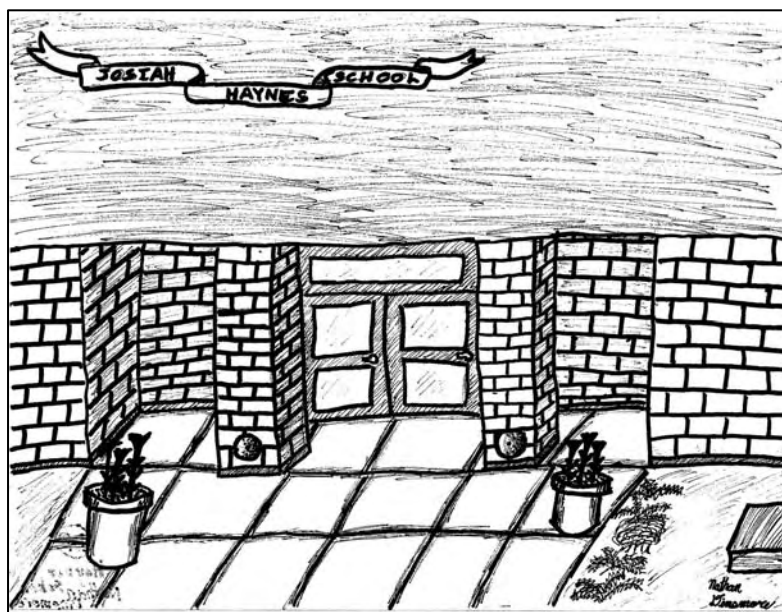
*Improving on Excellence* continues to be the driver of what we strive for and what we do in the Sudbury Public Schools. Our students, staff and parent community comprise the triad that provides the solid foundation for these efforts. In this year's Town Report, we offer a brief look into our school district and hope you will also visit our website at [www.sudbury.k12.ma.us](http://www.sudbury.k12.ma.us) to learn more about us and get current news about the schools and the district.

Sudbury students continue to achieve at the highest levels in state assessments. In 2007, our Fourth grade students distinguished themselves by scoring in the top five in the State in math and English Language Arts (ELA), and our Seventh grade students' performance placed them in the top five in ELA and top ten in math. In each of grades 3 through 8, Sudbury students performed in the top 6% of the nearly 300 districts in Massachusetts. This overall performance is encouraging, but we also base success on each individual student's achievement and that of groups of students with respect to race, gender, ethnicity, disability or socio-economic factors. Every school in the district achieved Adequate Yearly Progress (AYP) in 2007. The district's overall performance rating as determined by state standards for AYP is "very high." AYP is a benchmark contained in the Federal *No Child Left Behind Act* that requires schools to meet continually higher achievement, not only for the aggregate of students, but for subgroups of students as well.

This accomplishment is the result of many factors, but first, because of a talented, highly professional staff of educators who uniformly believe that all students will achieve. The demographic of our staff has changed over recent years. Once a staff comprised of mostly long-term Sudbury teachers, retirements have caused us to become a younger staff. This year's recruiting efforts were exciting: 29 new teachers, one nurse, 16 support staff, and two new administrators joined the Sudbury team. While new to Sudbury, 72% came with previous teaching experience and 59% came with an earned Master's Degree. With respect to our entire teaching staff: 34% have been in Sudbury less than three years, 50% less than five years and 78% have completed less than 10 years. This represents years in Sudbury, not in education. Actually, only 15% of our teachers are in their first three years in the profession and 16% have more than 20 years teaching experience. Further, 81% of the teaching staff has advanced degrees and 28% have earned at least 30 graduate credits beyond their Master's Degree. This staff demographic provides a good blend of new and experienced teachers, those who have served only in Sudbury, and those who bring valuable experience from other parts of the State and nation.

Recognizing that our students will live in a world that is diverse and global, we are beginning to incorporate a more global perspective to our program. This year, a number of staff members were involved in study programs abroad. Teachers and administrators traveled to China, Africa, Europe, and Central America, bringing back a deeper understanding, along with artifacts and experience to share with students and colleagues. We also had teachers Pod-casting with students from their distant sites. In addition, we welcomed Ms. Yan Weihong, Assistant Principal of Nan Chang (China) No. 8 Middle School to Sudbury as part of an educator exchange. The superintendent traveled to China in April to complete the exchange. We have introduced an after-school program in basic Mandarin to middle school students, which if successful, may result in further programming and exchange opportunities.

Sudbury Public Schools has been extremely fortunate to be supported by wonderful, involved and caring parents and parent organizations, as well as the community as a whole. This year, our Parent Teacher Organizations provided support for valuable resources within each school that would have not otherwise been available. They collaborated with the district to purchase a number of Activboards, an exciting teaching and learning technology that is having significant results in a



Nathan Dinsmore

Grade 5

Haynes School



growing number of classrooms. In addition, the Sudbury Education Resource Foundation (SERF) continues to support initiatives that allow staff to conduct programs, projects and research for the betterment of all students. The Sudbury Foundation was generous in providing the funding for a two-year pilot program to better serve students and their families through the services of a School and Family Social Worker. Again, this year, the entire community displayed a commitment to its children in passing a Prop 2-1/2 override which prevented cuts that would have raised class size and eliminated programs and services across the grades and schools.

While much has been accomplished and success achieved, it is important that we are cognizant that work remains to be done. Full-day kindergarten is an unachieved goal of the School Committee and our early childhood staff. Sudbury Public Schools is ensuring that all students are challenged, including our most talented and most able learners. Planning for the classroom and other program space requirements has become a top, near-term priority for our system and Town.

For more information or to discover ways to become more involved in a dynamic school district, call John R. Brackett, Superintendent at 978-639-3211.

### Student Enrollment

For the first time in many years, the enrollment in Sudbury Public Schools declined in 2007 from its level in 2006. The K-8 enrollment in 2007 is 3,169, down 44 students from the 2006 total. While total SPS enrollment is lower, Curtis Middle School experienced continued growth with its enrollment up to 1,077.

The enrollment downturn is being seen at each of the elementary schools. Kindergarten continues a general decline that has occurred over the last four to five years. This appears to be due to declining birth rates and the desire of some for full-day kindergarten. One positive impact of the decline is that grades that had been projected to be above class size guidelines are now at, or under, the guidelines.

This year's decline of 1.4% is quite modest and does not portend a trend. Enrollment is a driver to many budget and long-term planning decisions so it will be watched carefully. Sudbury Public Schools remains the largest preK-8 school district in Massachusetts.

### Early Childhood Registration

The Sudbury Public Schools is home to the Integrated Preschool, housed at the Noyes and Haynes schools. Residents may apply as a tuition preschool student through a registration lottery held in December of each year. If interested in a preschool lottery application for the 2008-09 school year, please call the Early Childhood Office at (978) 639-3204.

Kindergarten registration begins in January for the upcoming school year. Children age five on or before October 1, 2008 are eligible to enroll. A general information packet will be mailed in January to all families currently listed with the Sudbury census. If

you are new to the Sudbury area and are not on the current Sudbury census, please contact the Early Childhood Office directly at (978) 639-3204 to be added to the kindergarten mailing list. In both the preschool and kindergarten registration process, a birth certificate, proof of residency and current immunological record will be needed to complete the registration process. Further questions may be directed to the Early Childhood Office or via e-mail to

[Linda\\_Karpeichik@sudbury.k12.ma.us](mailto:Linda_Karpeichik@sudbury.k12.ma.us), Early Childhood Director.



Erica Pellegrino Grade 3 Loring School

### Curriculum

The district continues to address curriculum enhancement in the area of Literacy, including Reading, Writing, and Language Arts. At the elementary level, kindergarten through fifth grade teachers are moving forward with more focused instruction to improve student reading and reading comprehension skill development. Sudbury's approach, called Guided Reading, provides time for teachers to meet with small groups of students on a regular basis to address their individual literacy needs. Writing instruction is an area in which each of our elementary schools are piloting research-based programs that have promise to improve the quality and quantity of student composition. The *Calkin's Units of Study* program is being piloted. This program focuses on skill development in various writing genres. The *Six Traits* framework is being considered as a strategy for reviewing and assessing various aspects of composition. Both are being considered for adoption. Much of the professional development time for teachers at the elementary school level has been committed to these pilot endeavors.

The K-8 Social Studies program is designed to help students become informed in four main areas - geography, history, economics, and civics and government. To that end, one focus for the current school year has been continued collaboration among early elementary teachers around improvement of the Japan, Ghana, and Mexico units. Fifth grade teachers are

participating in an American History pilot program that enables Social Studies lessons to be more informative, engaging, and participatory.

The Sudbury Public Schools Science and Technology/Engineering curriculum provides students in grades K-8 the valuable opportunity to investigate science with a hands-on, inquiry approach. Topics are covered within the three domains of science: earth and space, physical, and life, while encouraging students to apply their science content knowledge to the application of technology/engineering design scenarios. The State Frameworks for Science provide teachers with information regarding what students should know and be able to do at each of the grade levels and within our local units of study. The district has highlighted the connections that can be made within the domains and topics of science, from grade to grade, and with the other content areas so that our students connect classroom experiences with real world phenomena and build on their understanding of concepts and process skills. In the current school year, teachers at all grade levels will be involved in using a variety of assessment strategies to guide instruction and to document student understanding.

Technology continues to be integrated at increasing levels in all of our schools. Ongoing professional development opportunities, through a variety of methods, are available to staff throughout the year to support that effort. Several pilot programs were recently implemented to identify technologies that will best support teaching and learning in our classrooms. These are: Interactive ActivBoards in the classroom, wireless laptops shared by a grade level, and iPods to support literacy. Interest in the use of Activboards has been rapidly expanding. A combination of funding from the district budget, SERF grants, and PTO donations has allowed a number of teachers at each of our five schools to use this technology with great effectiveness in all subject areas. A recently acquired subscription to Discovery Channel/United Streaming's educational video-on-demand service, funded by the school department and SERF, has been a powerful resource for teachers in support of their instruction and student understanding of content.

In 2005, the district undertook a comprehensive review of K-8 Mathematics curriculum and instruction. In response to the recommendations from the report, "Audit Results and Proposal for Action," a new middle school program, *Impact Mathematics*, was adopted. Based upon extensive research and national standards and principles for effective math instruction, *Impact Math* has recently been adopted in grades 6-8 to bring the benefits of continuity and rigor to all middle school students. Teachers and administrators at all grade levels are working on goals targeted for this year, which include clarification of curriculum outcomes and core materials, development of common assessments, and planning for appropriate challenge and extensions for more capable math students.

Art, Music, and World Language are critical components of Sudbury's Unified Arts curriculum in elementary and middle school grades. Spanish instruction is provided to all elementary students in grades 1-5. Middle School students elect either French or Spanish and proceed with their study of a world language throughout grades 6-8. Elementary band and chorus as well as middle school band, orchestra, and chorus are quality elective programs in our schools.

The Coordinated School Health Program is designed to help students learn concepts and develop skills that support healthful lifestyles through wellness education that occurs across the curriculum. Wellness education is organized into four major areas: personal health, mental and social health, personal safety, and community and environmental health. Within the district, an Anti-Bullying Program has been implemented that endeavors to prevent negative behaviors among students and to provide a structure for intervening in antisocial behaviors. Students in grades 3-8 participated in a bullying survey designed to gather information about the frequency of bullying, locations where bullying occurs, and the response strategies used by students and adults. The results of the survey are used to guide curriculum and programming decisions for the schools and the Sudbury community. In addition, a School Wellness Policy and Guidelines were written to address nutrition and physical activity education.

In each curriculum area, there is an ongoing district-wide effort to update the curriculum maps, aligned with State Frameworks, so that teachers may have additional clarity around student goals, assessments, core resources, and schedules in regard to the delivery of instruction.



Lisa Stevenson

Grade 2

Noyes School

## Student Assessment

The Massachusetts Comprehensive Assessment System (MCAS) currently requires students to participate in MCAS testing in grades three through eight. The grades and content areas of testing are:

- Reading: Grade 3
- English/Language Arts and Writing: Grades 4 through 8
- Mathematics: Grades 3 through 8
- Science/Technology Engineering: Grades 5 and 8
- Social Studies: Grades 4 and 7

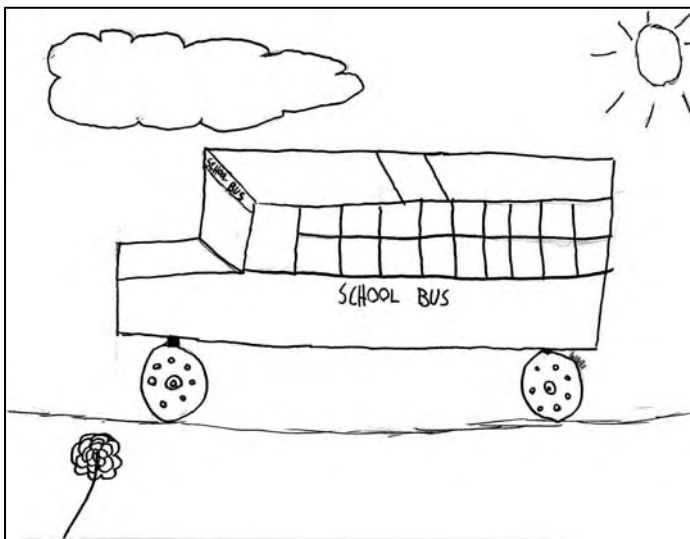
The MCAS testing results in Reading and Math are the foundations of the District's compliance to the Federal "No Child Left Behind Act" of 2001. The MCAS tests are designed to help identify those students who need improvement in various subject areas and to provide information on those specific areas on which to focus improvement efforts. Sudbury students continue to demonstrate proficiency at a rate 20 – 35 % higher than other school districts in the State. The scores are also comparable or better than those of other EDCO communities, which represent several of the higher performing school districts in the area, if not in the state. Some notable examples of high achievement in 2007 are as follows. In Grade 4 Reading, the Sudbury Public Schools ranked third out of 299 districts statewide in regard to percent proficient or above. In Grade 4 Math, our district's ranking was third among the 299 districts statewide. In Grade 5, our elementary schools were tied for eighth in English/Language Arts and were third in math among districts statewide. The Curtis Middle School performed third best out 575 middle schools statewide in English/Language Arts and seventh best in math. MCAS results are thoroughly analyzed and grade levels and/or schools that receive results lower than expectations in any area are provided extensive information upon which to develop improvement plans. Students who are identified as being "in need of improvement" either have an Individual Education Plan (IEP) or have an Individual Student Success Plan (ISSP) to guide support services.

Other ways in which students are assessed include teacher-created assessments, projects, and students' in-class products. There are extensive local assessments in literacy skills (reading, writing, speaking, and listening) at all elementary grades. Data gathered on literacy skills at several key points during the school year enable teachers to better design instruction to meet individual student's needs.

## The Schools

The Education Reform Act of 1993 established School Councils at all schools in the Commonwealth. Each School Council is co-chaired by the building principal with membership that includes parents, teachers and community members. The Council assists the principal in identifying educational needs of the students, reviewing the annual school budget, and formulating a School Improvement Plan (SIP). The Council and the principal are responsible for the adoption of educational goals for the school and formulating a plan to advance such goals and improve student performance.

Sudbury has a tradition that welcomes parent involvement in our schools. Parents are active supporters of many of our programs and countless activities within individual classrooms. Each of our schools has an active parent organization that provides a formal way for parents to be involved in Sudbury's schools.



Amanda Rose

Grade 5

Haynes School

The **Ephraim Curtis Middle School** serves students in grades six through eight and had a 2006-07 enrollment of 1,037 students. Principal Kathy Codianne is in her fifth year. A team of three Grade Administrators include Kelly Campbell, Grade 6; Angela Menke, Grade 7; and, Steve Lambert, Grade 8. This year, Curtis Middle School improvement initiatives will include: improving the ability of teachers to meet the diverse need of our students; and, increasing "participatory belonging" – ensuring that students have ample opportunity to participate in their choice of a wide variety of extra-curricular opportunities, develop a sense of belonging, and contribute in some way to the school community. During 2007–2008, the school is expanding its new standards-based mathematics program into Grade 8. *Impact Mathematics* is designed to continue to build math skills while improving students' ability to apply critical thinking to math concepts.

The **Josiah Haynes Elementary School** served 456 students in 2006-07, preschool through Grade five. Susan Carlson is in her sixth year as principal. The faculty is



Abby Wight      Grade 3      Loring School

engaged in improving authenticity of activities for student learning through its Japan Day and Mexico Day cultural events in Grades 1 and 2 respectively. A major initiative for the 2006-2007 school year is strengthening teacher training in *Writers' Workshop* through adoption of *Calkin's Units of Study* in writing K-2 and, in grades 3-5, through *Write Traits*. Teachers work collaboratively to review and assess students writing on a regular basis.

The **Israel Loring Elementary School** served 606 students in grades K-5. Mr. Clifton LaPorte continues as principal for the third year. Mr. Scot Bazydlo is Loring's new Assistant Principal for the 2007-08 school year. School-based priorities for this school year include: continued emphasis on science instruction and assessment in the upper elementary grades, a focus on guided reading instruction, and initiation of work in all grade levels on *Writers' Workshop* – a program for improvement of elementary writing skills.

The **General John Nixon School** serves students in grades K-5 and had an enrollment of 521 students in 2006-07. Ms. Joni Jay is in her second year as principal of the school. During 2007-08, the Nixon School faculty will strive to improve student achievement in math through differentiation, especially for students of high capability. Also, using research-based strategies, there will be a focus on improved literacy skills through the use of guiding reading and *Writer's Workshop*. The school is proud of its children's academic achievement on formal measures, such as the MCAS, and in their development as caring and well-rounded people.

In 2006-07, the **Peter Noyes Elementary School** served 682 students, grades pre-K-5. The school principal is Annette Doyle who is in her eighth year. The assistant principal is Kristin Moffat, who is in her fifth year. The school is engaged in making effective use of ActivBoard technology for improved instruction in numerous classrooms. A Global Art project will be undertaken during the school year. As with other elementary schools, there are efforts to explore strategies for improved writing skills through the use of *Calkin's Units of Study* in Grade 2 and *Write Traits* in the upper elementary grades. The school continues to improve its communication through technology. To date, over 95% of Noyes' families participate in e-mail notifications and receive the monthly newsletter on-line.

### **The Sudbury Education Resource Fund (SERF)**

The Sudbury Education Resource Fund (SERF) is a non-profit, tax-exempt organization that awards education-related grants twice yearly to the Sudbury K-12 public schools. SERF coordinates a bank of resources and expertise, providing grants for educational pursuits, curriculum support, student enrichment, and professional development. Since its establishment in 1991, SERF has granted nearly \$600,000 to Sudbury's schools. During the 2005-2006 grant cycles, over \$60,000 was awarded. Membership in SERF is open to all individuals interested in contributing time and energy

Last spring, Sudbury's teachers successfully proposed generous SERF grants that funded, among many valuable resources, U.S. and World desk maps for elementary classrooms, a math assessment program along with training for early childhood teachers, mentor texts for teaching reading comprehension, school memberships in the Math Forum – a website for math enrichment resources, and virtual archeological dig resources. SERF continues to be a valuable resource for enriching all aspects of K-8 education.

### **METCO Program**

The Metropolitan Council for Educational Opportunity (METCO) was created 41 years ago by urban and suburban educational collaborators who believed that all children should have access to quality education in suburban school districts. The Sudbury K-8 system enrolled its first students on January 27, 1975, when 40 students were placed in the five Sudbury Elementary Schools. Currently, this grant-funded program supports seventy students annually. Students completing Grade 8, and any other student(s) leaving the Sudbury METCO Program, are replaced with the number of new elementary students needed to maintain the set number of 70 for the next fiscal year.

Students from Boston participate in a variety of activities. For example, all elementary students participate in a before- or after-school academic enrichment program called, MAST (METCO Academic Support Team). Middle school students take advantage of the scheduled after school program held twice weekly at ECMS. Sudbury METCO parent meetings are held at

METCO Inc. in Boston approximately once a month and provide Boston parents with an opportunity to discuss issues that are relevant to their children's academic progress and social well being. Periodically, members of the Sudbury educational staff and/or School Committee join the METCO Director in hosting parent meetings in Boston.

### Special Education Program

Sudbury is an inclusive school community that places a high priority on meeting the needs of diverse and challenged learners within the context of the general education program and classroom to the maximum extent appropriate. Inclusion fosters social, emotional, and academic growth for all and allows all children to be full members of our school community.

In accordance with Massachusetts Special Education Law 603 CMR 28.00 and the Federal Individuals with Disabilities Education Act (IDEA-2004), Sudbury offers a continuum of services designed to identify and serve children with disabilities. In the past year, and to accommodate diverse learning needs, Sudbury has created additional special education programs for its students at the preschool level, primary grade level and middle school level.

Eligibility for special education services is determined by:

- The presence of a disability as defined by State and Federal laws,
- Lack of effective school progress caused by the disability, and
- The need for specialized instruction.

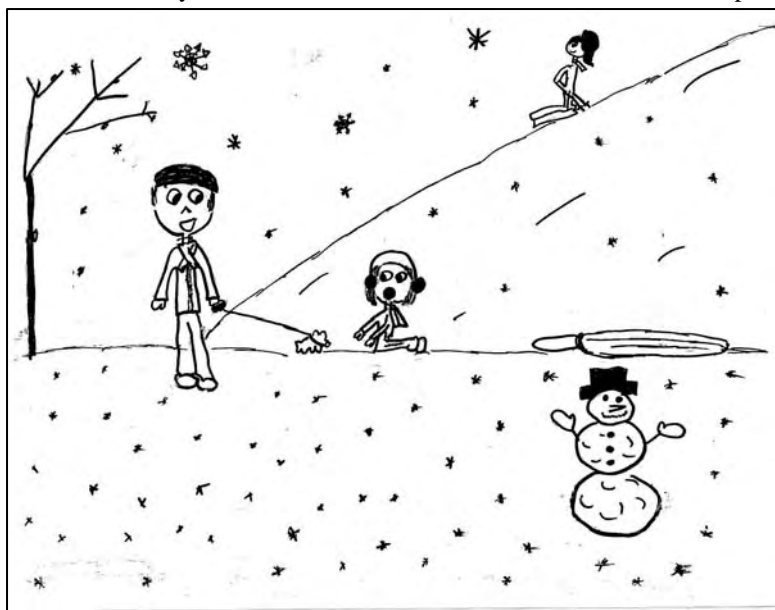
At the end of the 2006-2007 school year, there were 539 children eligible for and enrolled in special education. This represents 14.6% of the district's school population and is below the State average. Approximately 66% of these students are educated in "full inclusion" programs and receive support and services primarily within the context of general education. 6.6% of the special education population and less than 1% of the entire school population are placed in programs outside of Sudbury Public Schools in either collaborative, private day or residential programs. Over half of all students in special education (301) are identified with specific learning disabilities, followed by 13% communication disabilities, 10% health impaired, 6% autism, 5% developmentally delayed and 5% emotional.

The Sudbury Special Education Advisory Council (SSEAC) is a parent group who works collaboratively with the Sudbury Schools on behalf of children with disabilities and their families. Meetings are held regularly through the school year and are open to all. More information can be found on SSEAC's website at [www.sseac.org](http://www.sseac.org).

### ELL Program

According to General Law c. 71A, an "English Language Learner is a child who does not speak English or whose native language is not English, and who is not currently able to perform ordinary classroom work in English." There are currently 35-40 such students in our school system now and the number tends to increase each year. Nineteen different native languages are represented.

A Sheltered English Immersion (SEI) Learning Center has been established at the Haynes Elementary School that allows the schools to bring students to where the resources are located. Haynes was selected as a site because this school had space that other schools did not and also already had a number of ELL students within its school population. English Language Learners (ELL) are full-time students at Haynes. The SEI Learning Center is a separate resource room that is attended for part of the day by groups of ELL students, clustered by age and level of English proficiency. An ELL Specialist provides direct support. Other ELL students within the district, who do not participate in the SEI Center, are served by a teacher who travels among the schools to help students with English language acquisition. Students spend most of their day in regular classrooms. When students become proficient enough in English to work effectively in the regular classroom, they no longer participate in the Learning Center or support activities. This is determined through formal assessment. The district's approach to addressing the needs of ELL students serves as a model for other low-incidence districts in the area.



*Tess D'Orsi*

*Grade 4*

*Loring School*

### Professional Development

The Sudbury Public Schools embody a culture that is highly supportive of professional development as a key strategy for maintaining excellence in teaching. A Professional Development Committee consisting of teachers, curriculum specialists,

and administrators meets over the course of a school year to identify priorities and to design strategies for a comprehensive professional development program. Two full-days for professional development events, in-service workshops throughout the year, ongoing support for conference attendance, study group activities, and partial tuition reimbursement for graduate courses are some of the strategies used in growing the capacity of our staff. Teachers new to the system participate in a multi-day program customized to enhance their understanding of Sudbury's learning expectations and school culture. Mentoring workshops prepare veteran teachers for working closely with newer teachers to ensure smooth transitions. A commitment to having all Sudbury teachers participate in a graduate course entitled *Skillful Teaching*, developed by the organization Research for Better Teaching, further ensures a common base of knowledge and capability for our educators. All of Sudbury's educators are committed to attending a full 30-hour course in Empowering Multicultural Initiatives (EMI), a program that instills the principles of anti-racism and promotes international vision within our curriculum. As Sudbury brings more new staff aboard (approximately 60% of the district's teachers have been hired in the past five years), the ongoing need for quality professional development is clear.

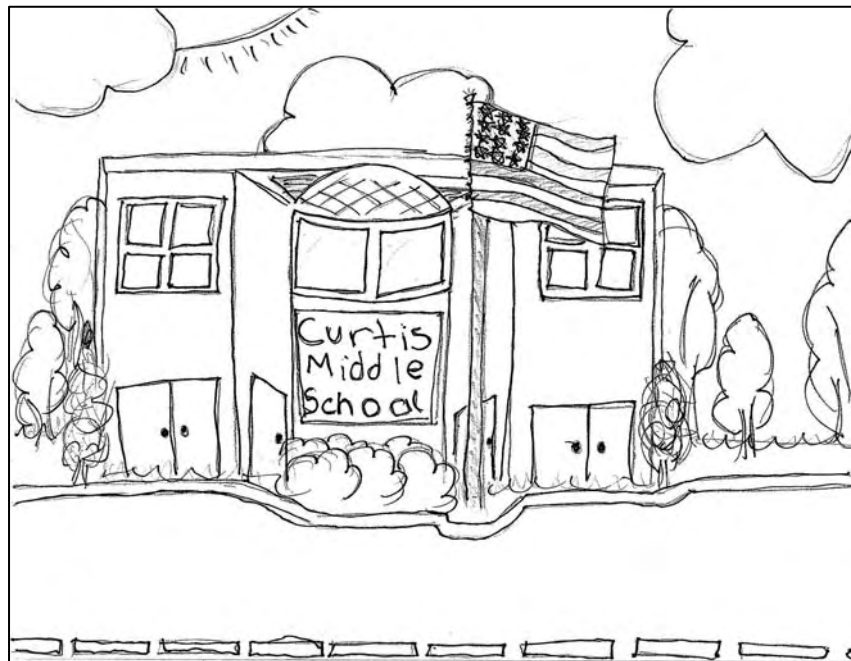
Beginning in the school year 2007–2008, the Sudbury Public Schools implemented an Improved Learning for All (ILAP) plan. This is a professional growth model that uses early release days twice per month to enable educators to attend carefully planned work sessions and collaborative group activities within and across schools, grade levels, and disciplines to help accomplish personal, school, and district-wide goals. A major focus of this year's ILAP program is the improvement of writing skills at the elementary level and to build challenge and creativity into our middle school curricula. Administration and staff work cooperatively to align these efforts with the priorities of the schools and of the system, the district's curriculum maps, and the State Curriculum Frameworks.

### Personnel

**Retirees:** Sandra Bell-30 years; Jan Durgin-13 years; Deborah Hartline-13 years; Philip Irving-39 years; Judith Newell-24 years; Jan Sefter-11 years.

**Years of service awards:** 25 years of service in education-Ann Barysh, Roberta Benson, Jeanne Goldner, Linda Karpeichik, Robert Mealey, and Clifton LaPorte; we would also like to recognize Florence Aldrich-Bennett, who is in her 44th year of service in education.

The School Committee and community express their extreme gratitude to these fine educators for their dedication and contribution to the success of many of Sudbury's students.



Rachel Rub

Grade 5

Noyes School

# Lincoln-Sudbury Regional High School

## Superintendent's Report

The 2006-07 school year at Lincoln-Sudbury Regional High School was profoundly affected by the tragic death of one of our students, on January 19. This event shocked all of us deeply and still does. While we will never forget the outpouring of support we received from other schools, from the communities of Lincoln and Sudbury, and from the remarkable grace and sensitivity shown by our students, none of these can compensate for or redeem the senseless loss of life that occurred here in January.

At the request of the school administration and the School Committee, a Safety Review Committee was formed to analyze and review all safety procedures and protocols at the school, and to provide a report to the School Committee. The Safety Review Committee comprised officials from both towns, parents, psychologists, and representatives—both student and staff—from the high school. Their report was valuable to all of us, especially as it was provided by an independent body of highly credible individuals, and it has guided us in our continuing efforts to keep the school as safe as possible, in purposeful and effective ways.

Student enrollment in 06-07 was 1,619, which aligns closely from the projections made when planning for the construction of the new school. The steady growth in student enrollment continued to pose a serious challenge, for budget constraints did not allow the staff to grow at a commensurate rate, leading to larger and larger class sizes in many areas. The faculty in the 06-07 school year consisted of 166 members, all of whom are highly trained and committed to the students of Lincoln-Sudbury Regional High School. Of the graduating class of roughly four hundred members, 92% went on to four year colleges, and 3% went on to two year colleges.

In athletics, L-S teams, based on overall team records of all sports, won the coveted Dalton Award in Division I, Eastern Massachusetts, and the Girls Indoor Track, Girls Outdoor Track, Baseball, and Girls Basketball teams won state championships. The L-S Ocean Science team has continued to be a formidable opponent in state and national meets, and many other academically-oriented teams have achieved success.

The overall budget for Lincoln-Sudbury Regional High School was \$25,162,194, and overall the per pupil cost of \$12,187 is comparable to the costs of neighboring school districts with which L-S is typically compared.

## Distribution of Pupils Attending Lincoln-Sudbury Regional High School

	2003	2004	2005	2006	2007
Lincoln	177	198	210	229	240
Sudbury	1138	1205	1253	1280	1275
METCO	88	89	89	91	90
Other Tuition/Tuition Waived	15	11	21	19	17
<b>Total</b>	<b>1418</b>	<b>1503</b>	<b>1573</b>	<b>1619</b>	<b>1622</b>
Boys	717	752	780	804	805
Girls	701	751	793	815	871
<b>Total</b>	<b>1418</b>	<b>1503</b>	<b>1573</b>	<b>1619</b>	<b>1622</b>
9th Grade	383	420	423	409	401
10th Grade	354	381	420	419	402
11th Grade	351	352	380	414	410
12th Grade	330	350	350	377	409
<b>Total</b>	<b>1418</b>	<b>1503</b>	<b>1573</b>	<b>1619</b>	<b>1622</b>
Tuition Pupils Attending Elsewhere	30	33	31	31	31

### LSRHS Placement of the Last Five Graduating Classes

	Class of 2003		Class of 2004		Class of 2005		Class of 2006		Class of 2007	
Four-year college Jr. and Comm.	290	89.5%	288	92.0%	329	92.7%	316	93%	344	92%
College Prep. Post	8	2.5%	12	3.8%	7	2.0%	7	2%	11	3.0%
Graduate Schl.	2	.6%	3	.2%	4	1.1%	2	.6%	3	.8%
Spec. Tech Schools	0	0	0	0	5	1.0%	0	0	3	.8%
<b>All Post Secondary Education</b>										
<b>Total</b>	<b>300</b>	<b>92.6%</b>	<b>303</b>	<b>96.0%</b>	<b>345</b>	<b>96.8%</b>	<b>325</b>	<b>95.6%</b>	<b>361</b>	<b>96.8%</b>
Employed	4	1.2%	2	.2%	4	1.1%	9	2.6%	9	2.4%
Military	6	1.9%	0	0	2	1.0%	1	.3%	0	0%
Miscellaneous	14	4.3%	12	3.8%	4	1.1%	4	1.2%	3	.8%
<b>Total</b>	<b>24</b>	<b>7.4%</b>	<b>14</b>	<b>4.0%</b>	<b>10</b>	<b>3.2%</b>	<b>14</b>	<b>4.1%</b>	<b>12</b>	<b>3.2%</b>
Total Placements	324	100%	317	100%	355	100%	339	100%	373	100%

### Lincoln-Sudbury Regional School District FY07 Balance Sheet June 30, 2007

#### Assets

Bank of America Depository	\$1,173,452.94
Bank of America Payroll	532,000.61
Bank of America Payroll 2	20,000.00
Unibank	512,386.13
Unibank Legal Account	9.08
Banknorth	1,210,432.64
Eastern Bank	103,233.93
Bank of America Student Account	327,234.50
MMDT	1,316,463.49
MMDT-Kirshner Artist Fund	37,502.07
Mellon Bank 1	478,131.63
Mellon Bank 2	217,158.36
Mellon Bank 3	<u>-126,146.78</u>
	<b>5,801,858.60</b>

#### Liabilities & Reserves

##### GENERAL FUND

FY07 Encumbrance	\$ 75,000.00
Surplus Revenue (Reserved for Assessments)	1,725,450.98
Excess & Deficiency	380,851.37
Stabilization Revenue	478,131.63
Tailings	2,086.39
Disability Insurance	3,775.94
Health Insurance	258,958.96
<b>TOTAL GENERAL FUND</b>	<b>\$2,924,255.27</b>



**SPECIAL REVENUE FUND:**

Adult Education	12,072.91	
Athletic Gate Receipts	10,731.82	
Building Use	90,725.67	
Cafeteria	118,607.67	
Capital Outlay	25,851.85	
Circuit Breaker FY07	508,504.00	
Civic Orchestra	1,993.00	
Computer Contract	1,558.88	
Damage to School Property	648.54	
Donations	76,791.87	
Fitness Center User Fees	1,646.37	
Kirshner Artist Fund	37,775.57	
Library Copy Machine	11,049.75	
Lost Books	34,254.38	
Medicaid	43,852.98	
Nursery School	71,537.42	
User Van Fees	6,090.00	
Summer Wellness User Fees	7,031.96	
Tuition	271,088.21	
FY07 METCO Grant	5,250.00	
FY07 SPED Idea Grant	27,487.25	
FY07 Academic Support Grant	190.00	
FY07 Teacher Quality Grant	6,929.00	
Stalin Grant	24,263.46	
<b>TOTAL SPECIAL REVENUE FUND</b>		<b>1,395,932.56</b>

**TRUST FUND:**

Medical Claims Trust Fund	217,203.36	<b>217,203.36</b>
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**AGENCY FUND:**

Student Activity Fund	327,234.50	<b>327,234.50</b>
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**CAPITAL PROJECT FUND:**

Capital Building Project	64,847.49	
Capital Field & Track Project	573,677.69	
Capital Project Revenue		<b>638,525.18</b>
Capital Project Premiums	298,707.73	<b><u>298,707.73</u></b>

**5,801,858.60**

**Lincoln-Sudbury Regional School District  
Treasurer's Report  
July 1, 2006 - June 30, 2007**

**TOTAL CASH BALANCE JULY 1, 2006** **6,120,312.99**

**DISTRICT FUND**

DISTRICT FUND CASH BALANCE JULY 1, 2006 4,487,860.13

**RECEIPTS:**

OPERATING ACCOUNTS

Sudbury Assessment	18,036,781.92	
Lincoln Assessment	<u>2,976,851.92</u>	
<b>TOTAL ASSESSMENTS</b>		<b>21,013,633.84</b>

Chapter 70 Aid	2,197,525.00	
Transportation Aid	<u>322,881.00</u>	
<b>TOTAL STATE AID</b>		<b>2,520,406.00</b>

ANTICIPATED RECEIPTS	484,500.00	484,500.00
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Circuit Breaker	271,684.83	271,684.83
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Interest Income	319,339.63	
FY '06 Encumbrance	75,000.00	
Petty Cash Refund	1,000.00	
Misc. Receipts	4,584.46	
Stabilization Revenue	20,740.38	
Tailings	<u>0.00</u>	
<b>TOTAL SUNDRY INCOME</b>		<b><u>420,664.47</u></b>

BOND ANTICIPATION NOTE	1,406,035.00	
BAN Premium	1,715.67	

CPA Funds	960,000.00	
-----------	------------	--

Commonwealth of MA MSBA Grant	<u>12,363,280.00</u>	
	14,731,030.67	14,731,030.67

**TOTAL OPERATING RECEIPTS** **39,441,919.81**

**DEDUCTION ACCOUNTS:**

Federal Withholding Tax	1,489,130.89
MA Withholding Tax	590,385.89
Federal Withholding Tax FICA	172,091.23
Health Insurance	752,338.54
MA Teachers' Retirement	1,152,892.40
Middlesex Retirement	209,339.83
Disability Insurance	75,849.61
Tax Sheltered Annuities	564,320.21
Credit Union	314,593.84
L-S Teachers' Association	80,845.80
Deferred Compensation	24,259.62
Section 125, Flexible Spending Plans	160,456.70
Attachments	2,400.00

**TOTAL DEDUCTION RECEIPTS** **5,588,904.56**

**TOTAL DISTRICT FUND RECEIPTS** **45,030,824.37**

**TOTAL DISTRICT FUND INCOME** **49,518,684.50**

**DISBURSEMENTS:**

**OPERATING ACCOUNTS**

Operating Budget	21,080,408.04
Equipment Budget	126,361.74
Capital Projects	0.00
Debt Service - principal	1,950,000.00
Debt Service - LT interest	1,084,162.50
Debt Service - ST interest	<u>592,967.45</u>

**TOTAL BUDGET DISBURSEMENTS** **24,833,899.73**

Capital Building Project & Track & Field Project **1,486,404.71** **1,486,404.71**

BAN Redemption **13,769,315.00** **13,769,315.00**

Borrowing Costs **465.00** **465.00**

FY06 Encumbrance **24,398.19** **24,398.19**

PETTY CASH ADVANCE **1,000.00** **1,000.00**

DEDUCTION ACCOUNTS:

Federal Withholding Tax	1,489,130.89	
MA Withholding Tax	590,385.89	
Federal Withholding Tax FICA	172,091.23	
Health Insurance	705,147.67	
MA Teachers' Retirement	1,152,892.40	
Middlesex County Retirement	209,339.83	
Disability Insurance	75,849.61	
Tax Sheltered Annuities	564,320.21	
Credit Union	314,593.84	
L-S Teachers' Association	80,845.80	
Deferred Compensation	24,259.62	
Section 125, Flexible Spending Plans	160,456.70	
Attachments	2,400.00	
<b>TOTAL DEDUCTION DISBURSEMENTS</b>		<u>5,541,713.69</u>

**TOTAL DISTRICT FUND DISBURSEMENTS** **45,657,196.32**

CASH BALANCE DISTRICT FUND ON JUNE 30, 2007 3,861,488.18

STUDENT ACTIVITY FUND BALANCE ON JUNE 30, 2007 327,234.50

CASH BALANCE REVOLVING & GRANT ACCOUNTS ON JUNE 30, 2007 1,613,135.92

**TOTAL CASH BALANCE JUNE 30, 2006** **5,801,858.60**

OUTSTANDING DEBT

Bond Anticipation Notes  
Due 7/15/07 **\$1,406,035.00**

School Bond **\$9,800,000.00**  
(10 year, TIC: 3.930263)

School Bond **\$10,450,000.00**  
(20 year, TIC: 3.954145)

EXCESS & DEFICIENCY FUND

Cash Balance July 1, 2006 \$380,851.37  
Approved Transfer \$0.00  
Disbursements \$0.00  
Cash Balance, June 30, 2007 **\$380,851.37**

**STABILIZATION FUND**

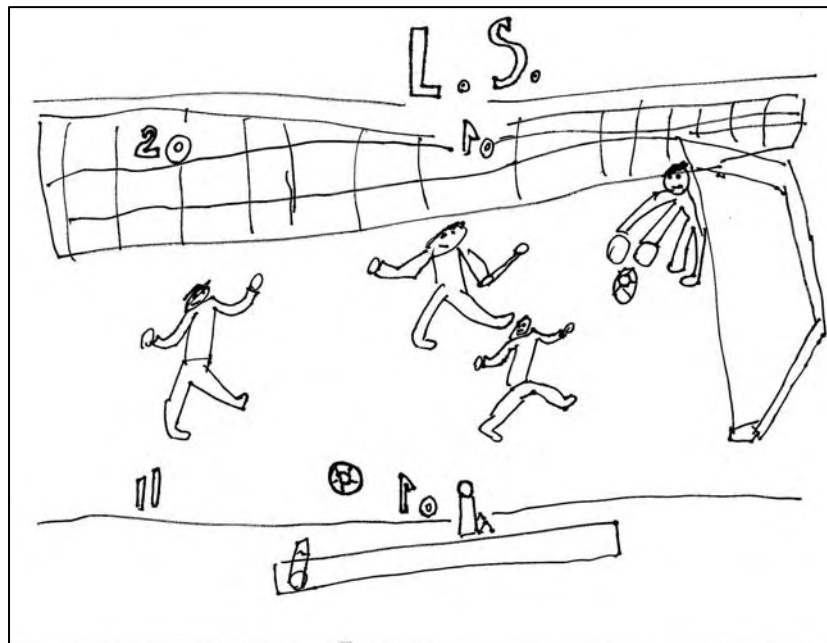
Voted establishment spring town meeting 1992	\$0.00
Cash Balance July 1, 2006	\$457,391.25
FY '07 Funding	\$0.00
Interest Income	\$20,740.38
Disbursements	<u>\$0.00</u>
Cash Balance, June 30, 2007	<b>\$478,131.63</b>

**MISCELLANEOUS INCOME**

Interest Income	\$319,339.63
FY '07 Sundry	<u>\$4,584.46</u>
	<b>\$323,924.09</b>

**ANTICIPATED RECEIPTS**

Athletic User Fees	\$206,025.00
Athletic Gate Receipts	\$5,000.00
Activity/Intramural Fees	\$37,450.00
Cafeteria	\$5,000.00
Transcript Fees	\$7,830.36
Tuition Receipts	\$57,850.61
Medicaid Receipts	\$30,000.00
Building Use	\$50,000.00
Music Fees	\$2,182.00
Parking Receipts	<u>\$83,162.03</u>
	<b>\$484,500.00</b>



Noah Gies

Grade 2

Noyes School

**Lincoln-Sudbury Regional High School**  
**Class of 2007**  
**Graduation June 7, 2007**

Samantha Kalter Abrams  
 Eric L. Adams IV  
 Elizabeth Beatrice Agamah  
 Darren Navin Agarwal  
 Julianne Emilia Albano  
 Kevin Anand Aravind  
 Ashley Duggan Arayas  
 Manal Nabigha Assil  
 Chelsea Russell Audin  
 Gregory George Avgerinos

Zori Andrew Babroudi  
 Madelyn Elizabeth Bacon  
 Steven Baez  
 Steven Robert Baillargeon  
 Prithvi Raj Balaram  
 Nathan Charles Balser  
 Matthew Ellis Barrie  
 Zachary Robert Baumer  
 Steven Douglas Beattie  
 Brendan James Beatty  
 Rachel Maria Becker  
 Laura Beth Bergstein  
 Jamie Paige Berkowitz  
 Taylor Robert Berliant  
 Evan Anthony Biller  
 Brandon Michael Blake  
 Brendan Gardner Blake  
 Christopher Michael Bleck  
 Edwin Robert Bleiler  
 Maya Elizabeth Hinrichs Bloom  
 Christopher Robert Boland  
 Khoree Bowden Redd  
 Rae Marlene Bradley  
 Evelyn Mary Brand  
 Katherine Christine Braun  
 Matthew Bryce Brewer  
 Kelsey Nicole Brykman  
 Maria Angela Buie  
 Nathan Jared Curtis Burke  
 Liza Paige Burkin  
 D'Anna Lee Byrd

Alexander Richard Campanella  
 Elana Beatrice Carlson  
 Corinne Rose Carvelli  
 Elizabeth Mary Catinella  
 Justin Cheungyip Chang  
 Gregory Dean Cheek II  
 Brian Thomas Chen  
 Victoria Shaw-Chin Chen  
 Tyler Bruce Cichowlas

Cassandra June Clark  
 Mary Kristan Clemens  
 Scott Sidney Cohen  
 Nicholas Joseph Colantuono  
 Mark Timothy Collins  
 Lisa Ann Colombo  
 Richard John Cooper  
 Amanda Lee Corbett  
 Christopher David Crowley



*Marie Nevils Grade 3 Loring School*

Milan Alexia Damirjian  
 Tali Rebecca David  
 Cortney Chyna Davis  
 Kayla Maria Defrancesco  
 Patrick Reid DeMarle  
 Samuel Kane DeNormandie  
 Brian Robert Devaney  
 Julia Ann Devine  
 Sara Ilana Dicker  
 Katherine Marita Dickinson  
 Courtney Ann Dill  
 Brittany Amber Dillworth  
 Alexander Dines  
 Timothy Brian Dingman  
 Christopher Tu Donovan  
 Bridget Elizabeth Doyle  
 Christopher Winthrop Drake  
 Christine Marie Duggan  
 Anthony Joseph Dumont  
 Daniel Raymond Duval

Keturáh Reneé Edwards  
 Elizabeth Hope Elfart

Colin Michael Ely  
 R. Andrew Essington

Rebecca Anne Falender  
 Shelley Smith Fang  
 Alexandra McCall Feldman  
 Nicholas Anthony Felici  
 Nia Kalin Ferguson  
 Brittany Roslyn Filker  
 Ryan Edward Fitzgerald  
 Amie Rebecca Fleming  
 Sarah Parker Flint  
 Ryan Patrick Flynn  
 Adelle Alexandra Franchek  
 Adam Jeffrey Fullerton

Yosha Smita Gargeya  
 Jennifer Frances Garrett  
 Nour Marie Gemayel  
 Kyle Slavin Gerbe  
 Anna Rose Germanotta  
 Nickolis John Giannino  
 Rebecca Elizabeth Gish  
 Daniel Max Glanz  
 James Henry Gleason  
 Michael Andrew Gleason  
 Brian Richard Glowacki  
 Carmen Briana Gochenour  
 Julie Marie Goniwich  
 Julie Shayne Goodman  
 Benjamin Jay Gossels  
 Nicholas Juran Grasso  
 Taylor H Green  
 Owen James Griffin

Rachel Hannah Haberman  
 Shannon Nicole Hache  
 Jacob Ansel Haendel  
 Russell William Halliday  
 Emily Anne Ham  
 Jaclyn Mary Hamwey  
 Jeffrey Andrew Hamilton  
 Kevin Michael Hannigan  
 Lauren Marie Hardardt  
 Cadence Aniela Hardenbergh  
 Christopher S. Harvell  
 Mathew Alden Hatfield  
 John Sanborn Hayes III  
 Brittany Anne Healy  
 Spenser Patrick Heaps  
 Thomas Anderson Hebble  
 Kathryn Anne Heerwagen

Alexandra Gray Henderson  
Marissa Robin Herzog  
Marquise Hill  
Emily Ann Hinteregger  
Tracee Nicole Hocking  
Raychelle Hoffman  
Thomas Hudner Howd  
Nicholas Robin Hunter-Jones

Alexander Isakov

Cameron Craig Jackson  
Jordan Rudolph Jacobson  
Jaclyn Sally Jarmulowicz  
Carl Michael Jewell  
Sarah Marie Johnson  
Sybil Faris Johnson  
Ryan Thomas Joyner

Mariam D. Kahn-Woods  
Lindsay Jill Kaplan  
Christopher Michael-John Keating  
Marisa Emily Keller  
Daniel Stuart Klein  
Larina Kleynerman  
Aileen Fraser Kline  
Kendra Leigh Koop  
Katherine Wentworth Kraemer  
Elisa Michelle Kramer

Belinda Lacombe  
Sarah Kinas Lanzillotta  
Carolyn Yutko LaRow  
John Joseph Laurendeau III  
Brittany Ellen Lawless  
Kristen Sharon Leahy  
Jason Lim Lee  
Colin Forbes Leon  
Christina Anne Leonelli  
Alexander Michael Levy  
Anna Catherine Levy  
Andy Liang  
Lauryn Elizabeth Libby  
Jessica Michelle Lieberman  
Kevin Xinye Liu  
Nicole Lombardo  
Kathleen Burke Longo  
Gregory Paul Loucas  
Connie Chen Lu  
Sophia Consuelo Lufkin  
Malena Pinto Lund  
Peter Ryan Lynch  
Chelsea Erin Lynn

Noah Ruairidh Snyder MacNeil  
Jennifer Elizabeth Macone  
Molly Cathryn Macone  
Andrew Stevens MacRobert  
David Alexander Maloy  
Joseph M. Marcelynas

Elizabeth Anne Marini  
Michael Patrick Marolda  
George Warren Massey  
Vanessa Wentworth Matos  
Catherine Palmer Matthews  
Ryan Sean McCann  
Peter Charles McCarthy  
Michael Andrew McCormick  
James Michael McCarthy  
McDermott  
Kelly Donovan McDermott  
Patrick Lockhart McGuire  
Cherrell Danielle McKoy  
Alison Ruth McLellan  
Megan Elizabeth McPhee  
Lauren Elizabeth McQuillin  
Theodore Holland Meeks  
Sarah Catherine Mele  
Melissa Staffin Metz  
Brian Thomas Meyers  
Cara Elizabeth Migliozi  
Audrey Rose Miller  
Christopher Paul Miller  
Matthew Ross Miller  
Matthew Edward Mills  
Emily Nicole Miner  
Hannah Perrine Mode  
Dominic Roger Morando  
Lee Reichert Morgan  
Sarah Lowell Granger Morse  
Krysten Marie Muldoon  
Andrew Richard Mullaney  
Divya Munjal

Jacob Benjamin Nee  
Jonathan Michael Nichols  
Justin Benjamin Nicholson  
Anne Abigail Niemi  
Laura Marie Noce  
Karl Tinashe Nyangoni

Leslie Erica O'Bray  
William Stephen O'Brien  
Anna Patricia O'Connor  
Clarissa Jane Odence  
Rachel McMillan Oldfield  
Jason Gregory Orlando  
Stefan S. Ostar  
Kayla Oteri

Amanda Lynne Padellaro  
Christopher Norwood Painter  
Katharine Brittany Palmer  
Jared Eli Pandolfi  
Benjamin Joseph Papapietro  
Eric Andrews Parker  
Eric Kyle Pennington  
Jonathan Roger Pereira  
Jordan Arthur Perkins  
Jessica Lee Perry

Robert Patrick Pessolano  
Elena Georgieva Petkolicheva  
Caitlin Trista Petrone  
Brittany Suzanne Phillips  
Shanae Fredericka Pierce  
Natalie Wells Piercey  
Sean Michael Pike  
Justin Anthony Piscopo  
Michael William Pithis  
Parrish Rakeem Polk  
Elizabeth Autumn Porter  
Timothy David Porter  
William Henry Powell  
Michaela Keough Precourt  
Lauren Baldwin Prince  
Ashley Marie Pruitt  
Nathaniel Michael Putnam



*Kendall Trovato & Rachael Grosso  
Grade 4 Nixon School*

Samantha Leah Quint  
Jennifer Theresa Quirk  
John Robert Quirk

Nicholas James Rader  
Peter Sharp Ralli  
Andrew Richard Reich  
Jonathan Adam Remmers  
Derek Anthony Richards  
Jane Shelley Ricker  
Madeleine Coutts Rimpas  
James Patrick Roach  
Molly Monica Roderick  
Audrey Ellen Rogers  
Michael John Ronner  
Nicholas Pierce Roopenian  
Rebecca Lynn Rose  
James Francis Rowell  
Ian Miles Russell  
Peter Frederick Ruymann  
Caila Walker Ryan  
Erika Marlee Ryan  
Jeremy Daniel Ryder

Rajan Santhamoorthy  
 Katherine Sauter  
 Matthew Krivoff Savit  
 Kevin Casey Scanlan  
 Peter John Schnorr  
 Daniel Erich Schottenhamel  
 Amy Yacova Schultz  
 Ross Brandon Schultz  
 Daniel Anderson Schwartz  
 Jonathan Adam Schwartz  
 Justine Elisabeth Selsing  
 Sears Senior  
 Rosalie Sennett  
 Marsay Seymour  
 Lauren Ashley Sharkey  
 Scott Charles Sheehan  
 Benjamin Sheff  
 Martha Emily Shoemaker  
 Bryce William Swan Shulman  
 Alexandra Arons Siegel  
 Julia Arons Siegel  
 Benjamin Sumner Silton  
 Elyse Stephanie Simberg  
 Rebecca Susan Simon  
 Jennifer Leah Simpson  
 Christine Joslin Sinnigen  
 Alison Mary Smith  
 Jesse Louis Conway Smith  
 Wade Bowden Smith  
 Aaron Joseph Snyder  
 Rachal Marie Soares  
 May Camille Soliman  
 Rachel Lynn Solomon  
 Olivia Rachel Soloperto  
 John Thomas Spinelli

Blake Robert Staley  
 Kevin John Stansky  
 Lily Elizabeth Steiner  
 Jeffrey Garrison Stone  
 Matthew James Stranberg  
 Beth Joellen Sugerman  
 Matthew Peter Sullivan  
 Patrick John Sullivan  
 Carolyn Elizabeth Swords  
 Eric Michael Swotinsky  
 Lee Jacob Syatt  
 Nicholas Harris Szathmary

Alan Haoning Tam  
 Abigail Farrell Tatkov  
 Emily Corinne Taylor  
 Steven Fraser Tenure  
 Christina Louise Terrasi  
 Allech Jordan Thomas  
 Michael David Ting  
 Brooke Samantha Tocci  
 Tahj Rahim Townsend  
 Meghan Leigh Trefry  
 Tyler Cormier Tsugita

Alex Tom Vai  
 Julia Charlotte VanWart  
 Emily Elizabeth Vano  
 Courtney Gene Vataha  
 Christina Ann Vogel  
 Nicholas Schaffer VonStackelberg

Jake Thomas Wagner  
 Sean Patrick Walsh  
 Benjamin David Wasserman

Kristen Diane Watkins  
 Asher Quin Watson  
 Benjamin David Watson  
 Jessica Carley Webb  
 William Joseph Weddleton  
 Remy Elizabeth Weinberger  
 Mary Katherine Weinburg  
 Marcus Andre Ian West  
 Jasper Paul White  
 Caitlin Elizabeth Whitehouse  
 Rachel Leigh Whitney  
 Ryan Charles Whitney  
 Anne Marie Wilkinson  
 Giselle Sharice Williams  
 Tavianna Williams  
 Christopher John Williamson  
 Bianca Sade Wilson  
 Michael Mark Wilson  
 Brian Charles Wilver  
 Simon Clarke Winchell-Manning  
 David Stephen Wong  
 Jennifer Samantha Wright  
 Benyamin Wurmfeld  
 Sophie Elizabeth Wyles

Alyson Grace Yacobian  
 Danit Evelyn Yeshaya  
 Vatchel Scott Younger II  
 Gregory Liang Yuen

Nicole Marion Zais  
 Heather Marie Zaring  
 Angela Weiran Zeng  
 Tess Anais Zinnes  
 Isabel Mira Zuckoff

## Minuteman Regional Voc./Tech. School District

### Class of 2007 Graduate Achievement Highlights:

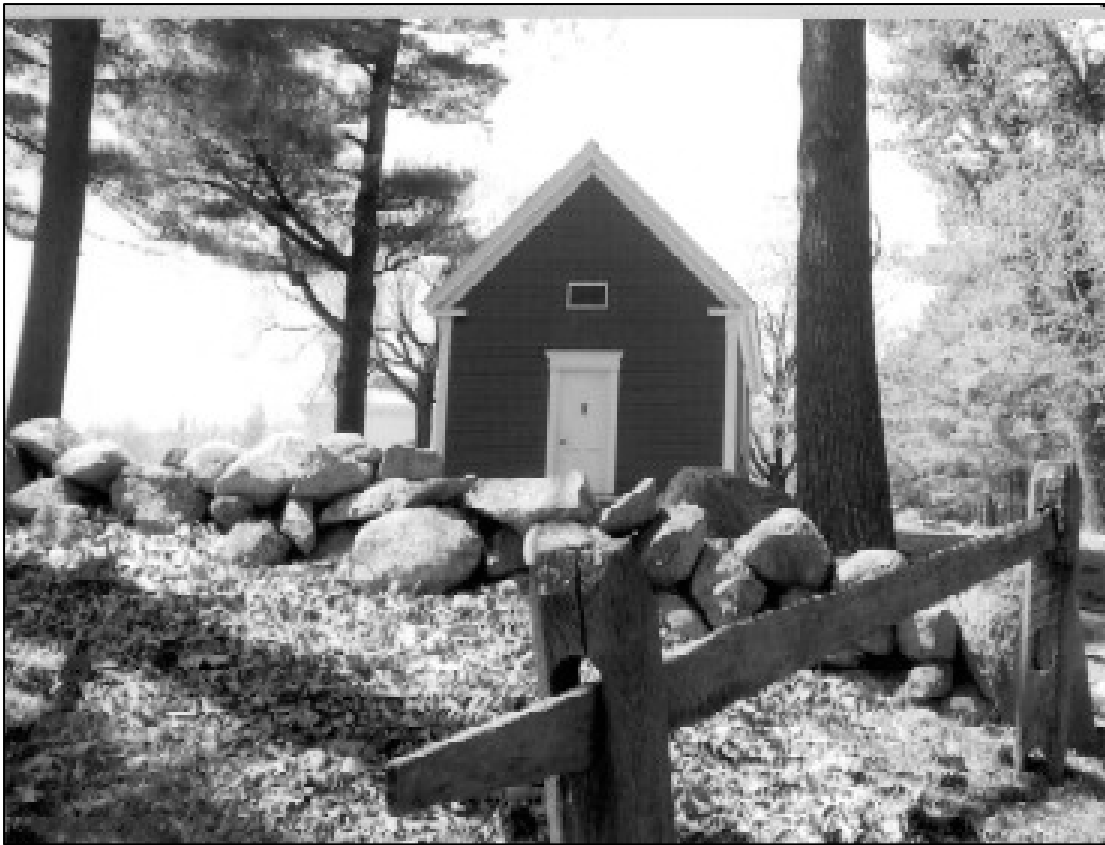
- 98% of the Class of 2007 graduated into college, employed in their field of study or enlisted in the US military.
- 100% of the Class of 2007 successfully passed the state-required MCAS tests in English and Math.
- Commercial & Human Services graduates achieved 98% placement rate with 76% enrolled in college, 21% employed in their field of study, and 1% in the military.
- Science Technology graduates achieved 98% placement with 81% enrolled in college, 7% employed in their field of study and 10% enlisted in the US military with 100% of Electromechanical Engineering, Environmental Science, Office Technology and Graphic Communications students attending college.
- Construction-Trades graduates achieved 92% placement rate 35% enrolled in college, 49% entering the workplace in their field of study and 8% enlisting in the US military.
- 100% of Dental graduates passed the National Dental Board examination.
- 100% of Early Childhood Education graduates were certified by the Office for Child Care Services.
- 100% of Cosmetology graduates passed the state board examination to become a licensed hair stylist.
- Medical Occupations graduates achieved 100% placement in college.
- Gabriel J. Gerzon, a graduate from Concord, was honored as an Outstanding Vocational Student of the Year by the Minuteman Regional School Committee, the Massachusetts Association of Vocational Administrators and State Commissioner of Education, Dr. David Driscoll.
- Sam Rogers, a Biotechnology Academy student from Concord, graduated Valedictorian in the Class of 2007.
- Student speakers at the Class of 2007 graduation ceremony were Valedictorian Sam Rogers of Concord, Salutatorian James Michaels of Acton and Class President Rachel Forziati of Malden.



**MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT OPERATING FUND  
COMPARISON OF BUDGET TO ACTUAL FOR THE MONTH ENDED JUNE 30,2007 (UNAUDITED)**

<b>REVENUES</b>	<b>FY 06 ACTUAL</b>	<b>FY 07 BUDGET</b>	<b>ACTUAL/ ENCUMBERED</b>	<b>TRANSFER/ RECEIPTS</b>	<b>AVAILABLE</b>
DISTRICT ASSESSMENTS	\$ 9,072,541	\$ 9,593,639	\$ 9,593,638	\$ -	\$ (1)
CHAPTER 70 AID	\$ 2,062,420	\$ 2,232,203	\$ 2,236,484	\$ -	\$ 4,281
CURRENT TUITION	\$ 600,000	\$ 500,000	\$ 307,018	\$ -	\$ (192,982)
TRANSPORTATION REIMB CHOICE	\$ 834,795	\$ 983,837	\$ 1,069,797	\$ -	\$ 85,960
OTHER PROGRAM INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
LAND SALE	\$ 289,529	\$ 93,177	\$ 195,919	\$ -	\$ 102,742
APP SUR	\$ -	\$ -	\$ -	\$ -	\$ -
PREV TUITION	\$ -	\$ 145,513	\$ 145,513	\$ -	\$ -
	\$ 2,839,870	\$ 2,591,129	\$ 2,591,129	\$ -	\$ -
<b>TOTAL</b>	<b>\$15,699,155</b>	<b>\$16,139,498</b>	<b>\$ 16,139,498</b>	<b>\$ -</b>	<b>\$ -</b>
<b>EXPENSES</b>					
BUILDING TRADES	\$ 69,619	\$ 77,861	\$ 74,588	\$ 1,145	\$ 4,418
COMMERICAL SERVICES	\$ 18,320	\$ 32,690	\$ 27,950	\$ 1,574	\$ 6,314
ELECTRONICS	\$ 21,225	\$ 23,698	\$ 19,838	\$ (557)	\$ 3,303
GRAPHICS	\$ 52,231	\$ 46,725	\$ 66,382	\$ 3,106	\$ (16,551)
HEALTH INSTRUCTION	\$ 17,892	\$ 21,800	\$ 20,470	\$ 24	\$ 1,354
METAL FABRICATION	\$ 28,126	\$ 18,685	\$ 18,459	\$ 1,840	\$ 2,066
POWER MECHANICS	\$ 11,470	\$ 17,393	\$ 14,366	\$ 2,190	\$ 5,217
TECHNOLOGY	\$ 61,240	\$ 72,474	\$ 67,006	\$ (674)	\$ 4,794
AFTER SCHOOL PROGRAM	\$ 13,105	\$ 13,600	\$ 11,674	\$ 510	\$ 2,436
REGULAR OCCUPATIONAL	\$ 3,421	\$ -	\$ -	\$ -	\$ -
SPECIAL TRADES	\$ 14,759	\$ 18,590	\$ 16,931	\$ 4,574	\$ 6,233
SAFETY	\$ 7,291	\$ 7,250	\$ 5,077	\$ 1,354	\$ 3,527
COMMUNICATIONS	\$ 30,185	\$ 37,392	\$ 34,235	\$ 13,502	\$ 16,659
HUMAN RELATIONS	\$ 15,629	\$ 19,138	\$ 15,509	\$ 4,192	\$ 7,821
MATH	\$ 34,226	\$ 35,578	\$ 20,509	\$ 3,610	\$ 18,679
SCIENCE	\$ 45,902	\$ 54,395	\$ 50,531	\$ (450)	\$ 3,414
PHYSICAL EDUCATION	\$ 3,014	\$ 5,610	\$ 2,970	\$ (34)	\$ 2,606
ATHLETICS	\$ 95,717	\$ 98,740	\$ 106,750	\$ 414	\$ (7,596)
BUSINESS INSTRUCTION	\$ -	\$ -	\$ -	\$ -	\$ -
FOREIGN LANGUAGE	\$ 14,148	\$ 16,040	\$ 12,506	\$ (2,435)	\$ 1,099
ART	\$ 1,246	\$ 6,864	\$ -	\$ -	\$ 6,864
MUSIC	\$ -	\$ -	\$ -	\$ -	\$ -
ALTERNATIVE EDUCATION	\$ -	\$ -	\$ -	\$ -	\$ -
INSTRUCTIONAL RESOURCES	\$ 74,551	\$ 75,730	\$ 82,648	\$ 21,589	\$ 14,671
PUPIL SUPPORT	\$ 104,544	\$ 90,410	\$ 81,839	\$ 3,779	\$ 12,350
PRINCIPAL	\$ 98,872	\$ 76,240	\$ 107,735	\$ (61)	\$ (31,556)
VOCATIONAL COORDINATOR	\$ 3,242	\$ -	\$ -	\$ -	\$ -
COMPUTER SERVICES	\$ 12,760	\$ 32,300	\$ 7,916	\$ 617	\$ 25,001
DEAN'S OFFICE	\$ 6,063	\$ 10,895	\$ 7,490	\$ 859	\$ 4,264
DISTRICT PROGRAMS	\$ 248,910	\$ 228,622	\$ 260,597	\$ 4,941	\$ (27,034)
LEGAL FEES	\$ 57,195	\$ 40,183	\$ 16,892	\$ -	\$ 23,291
AUDIT FEES	\$ 58,500	\$ 56,500	\$ 60,400	\$ -	\$ (3,900)
SUPERINTENDENT	\$ 3,177	\$ 7,250	\$ 4,698	\$ (50)	\$ 2,502
PLAN/ACADEMICS	\$ 32,385	\$ 15,365	\$ 5,494	\$ -	\$ 9,871
BUSINESS OFFICE	\$ 38,653	\$ 57,713	\$ 52,756	\$ 346	\$ 5,303

(cont'd) EXPENSES	FY 06 ACTUAL	FY 07 BUDGET	ACTUAL/ ENCUMBERED	TRANSFER/ RECEIPTS	AVAILABLE
RISK INSURANCE	\$ 173,286	\$ 241,995	\$ 167,768	\$ -	\$ 74,227
RETIRE/EMPLOYEE BNFT	\$ 1,773,581	\$ 2,061,522	\$ 1,980,878	\$ 31,334	\$ 111,978
TRANSPORTATION	\$ 1,185,354	\$ 1,233,855	\$ 1,180,016	\$ 110	\$ 53,949
CAFETERIA	\$ 5,288	\$ 12,550	\$ 5,126	\$ (35)	\$ 7,389
OPER & MAINTENANCE	\$ 1,013,475	\$ 963,400	\$ 1,107,114	\$ 126,299	\$ (17,415)
EQUIPMENT PURCHASES	\$ 74,995	\$ 250,000	\$ 175,759	\$ (70,604)	\$ 3,637
DEBT MANAGEMENT	\$ -	\$ -	\$ -	\$ -	\$ -
SALARIES	\$10,174,017	\$10,060,445	\$ 10,102,571	\$ 7,000	\$ (35,126)
<b>TOTAL</b>	<b>\$15,697,614</b>	<b>\$16,139,498</b>	<b>\$ 15,993,448</b>	<b>\$ 160,009</b>	<b>\$ 306,059</b>
<b>EXCESS REV</b>	<b>\$ 1,541</b>	<b>\$ -</b>	<b>\$ 146,050</b>	<b>\$ 160,009</b>	<b>\$ 306,059</b>



*The Little Red Schoolhouse at Wayside Inn (Photo Courtesy of Jeffrey Dykes)*

# Human Services

## Goodnow Library

Goodnow Library initiated its new strategic plan this year. The plan reflects the Library's present environment and outlines what Goodnow could and should offer to the community in the next three to five years. A strategic plan cannot address every interest, need or opportunity. The goals and objectives of Goodnow's strategic plan will move the Library forward in specific areas of service that are most important to the Library's mission in the community. The goals are proactive and challenging. Goodnow's building/facilities, technology, collections and staffing, define the nature and quality of library services and resources offered to the community. The Library's six goals address key issues and opportunities associated with these core elements. The final goal addresses funding, which is a critical component of all of the other goals in the plan. This report will focus on the action taken during the year in support of the goals. Over the last 12 months, we've made progress in several key areas. Other significant developments of this year will be described as well.

The FY07 budget included several proposals in support of the strategic plan. Two were supported. As a result, Goodnow added Thursday evening hours and several more Sunday hours to its schedule. It provided a small increase for the book budget as well. The additional hours and ability to purchase more material were the highest priorities of the community survey we conducted as part of our planning process. Other budget proposals to increase staffing in core services were not realized and remain important objectives for us.

Capitalizing on technological developments is an important component of the plan. Goodnow looks to technology for opportunities to provide more resources and services and to expand the community's access to them. We focused on three efforts: developing our web site, establishing a maintenance plan for Goodnow's hardware and software and evaluating Radio Frequency Identification (RFID) technology.

This year, the Assistant Director, Town Technology Administrator, and Director worked to improve the design and functionality of Goodnow's website. When it is in place, the new design will make the site more transparent (in terms of what it has to offer users) and easier to navigate. More of the site's content will be produced by our staff and will focus on specific user interests. Features will be added to make the site more interactive. Aspects of the new design, functionality and content should be ready over the next few months. During the year, we had 146,267 visitors to our website. We want to make the site a more frequent destination of our users.

The Assistant Director and Town Technology Administrator began work on a technology maintenance plan for upgrading staff and user equipment as needed. Since the staff and our users rely more and more on PC's and the Web for library purposes, we want to be sure our technology is up to speed.

Over the years, Goodnow has been successful in introducing technology that enables staff to carry out operations more efficiently and effectively. Participation in the Minuteman Library Network (MLN) is the best example. Our self-service Museum Pass Reservations system is a recent small example. Radio Frequency Identification (RFID) is a technology that holds great promise for libraries. For several years now, we have been evaluating the technology's potential for expediting circulation transactions for staff and library users.

Goodnow is one of the most heavily used libraries in the state. It relies on a small staff to carry out an exceptionally high level of services. The imbalance between staffing and work load creates a number of problems. RFID technology offers major efficiencies for the most repetitive and labor intensive library operations –check-out and check-in transactions. Goodnow carries out 670,000 circulation transactions a year. Currently staff members carry out these transactions one item at a time. Each involves a number of physical steps. With a RFID system, a stack of items can be checked-out or checked-in all at once- within seconds. RFID also has a self-service component that enables library customers to check-out items themselves- quickly and easily. In libraries with a RFID system, 50% to 85% of check-outs are carried out by users. This



*Photo Courtesy of Mol Sharmaan*

arrangement allows staff to devote more time to other important customer services and library tasks. Users enjoy the quick turnaround experience at checkout.

Acquiring a RFID system has been in our Five Year Capital Plan since FY05. We hope the time for introducing it is near. We submitted a capital request for a RFID system in our FY09 Capital Improvement Plan. The original request was modified to allow for a Phase I and Phase II approach. Phase I would support the staff side of the plan and, depending on budget conditions, would be implemented in the upcoming fiscal year. Subsequently, the user self-service components would be submitted for support as Phase II. Given the Town's budget constraints, the possibility of moving forward with the project in FY09 is questionable. If this project goes forward, the Library plans to coordinate its efforts with those of four other Minuteman libraries to introduce this new service in the FY09/FY10 timeframe. Collaborating with the other libraries will produce price discounts.

Several other components of our Strategic Plan were addressed this year: school and public library cooperation, collaboration with other departments and organizations, facilities maintenance, and marketing library materials.

With the support of both superintendents and the faculties of the Sudbury school system and LSRHS, we established better communication and cooperation between the schools and library, particularly between the Goodnow staff and the school librarians. As a result, we are better prepared for meeting school assignment requests. This summer, as part of their orientation, new Sudbury teachers met with Goodnow staff. The new teachers were given an overview of the resources and services that the Library has to offer to students and teachers. It went well. It should help all of us better serve students. We hope to make the orientation an annual event.

Over the summer, we met with the Town Engineer to review maintenance issues related to the exterior of the Library-landscaping, driveways and parking lot. With his help, we were able to resolve several landscape maintenance issues and gain a better understanding on how to plan for and approach other maintenance issues as they arise.

In a joint effort, the Senior Center and Goodnow are offering home delivery of library materials to those who are temporarily or permanently in need of this service. We rely on volunteers recruited and coordinated by the Senior Center. So far we are serving two people. We are participating in Longfellow's Big Read – a community wide celebration of Longfellow's life and works that is being sponsored by the Wayside Inn through an NEA grant. Other participants include Sudbury schools, LSRHS, and the Senior Center. It begins in February 2008.

With the help of the Friends of the Library, we will be acquiring more display and shelving units to market library material more effectively.

### **Other Noteworthy Developments and Initiatives This Year**

We received a sizeable donation of valuable historical material on Sudbury from the Mass. Historical Society. We are indexing and scanning the documents into the Sudbury Archives database. They will offer a wealth of information on Sudbury in the 18<sup>th</sup> and 19<sup>th</sup> century. Thanks to generous volunteer efforts, we introduced an ESL program. We started with one volunteer. We now have two volunteers conducting six-week workshops. Minuteman introduced a number of new and improved services through the on-line catalog. Via e-mail, the Network now sends courtesy notices to users about items coming due. MLN also introduced an on-line credit card payment service for resolving fines and other payment. The design and functions of the on-line catalog screens were improved as well. Our Assistant Director was very active on the committee working on many of the screen developments. Our book discussion groups for elementary and middle school students continued to increase in popularity. More staff members are contributing to them.

Noteworthy from a negative perspective was the rise in utility costs. Over the last year, our costs increased by more than 30% even though use had decreased slightly. We are working to minimize this trend.

Our circulation increased again by two percent from 330,000 to 337,000. Resource sharing with other members of the MLN –items borrowed from and loaned to other libraries-continues to be among the most popular circulation services. This year Goodnow's total exceeded 64,800 – almost 7,000 above last year's total. Overall, Goodnow borrowed about 1.5 percent more than it loaned.

### **Children's**

The Children's Department circulated approximately 140,000 items – 41 percent of all circulation. The Department now offers two book discussion groups. The Children's staff presented 298 regular programs attended by 4,608 children and parents. This represents a 12 percent increase in programs and attendance over last year.

### **Special Children's Programs**

Special programs offered by the Children's Department entertained more than 1,500 children and adults during the past year. Dinosaurs, rocks & minerals, magic, music, stories, drums, opera, trucks and more were some of the Special Programs enjoyed by children and their families this year. Making dinosaur teeth, watching shadow puppets, viewing the tiniest of animals and listening to extremely unusual instruments were just some of the experiences shared by those attending the programs. Sponsored by the Children's department, and funded by the Goodnow Friends with donations from the community, the programs entertained and informed people of all ages and interests.

Once again we were amazed by the turn out for Truck Day at Goodnow. Approximately 600 children and parents attended. We are especially grateful to the Library and other volunteers, and members of the Police, Fire and Highway departments for contributing to Truck Day. Under the guidance of the Assistant Children's Librarian, it has become a much anticipated event.

**Young Adult (YA) Services**

Young Adult (YA) use of the Library's resources continued to grow last year. Circulation of Young Adult materials reached 20,000 items – a sixty percent increase. Similar to the experience with the Children's Department, a young adult book discussion group continues to thrive. Participants now meet eleven months a year. The Assistant Director and Young Adults librarian continue to develop the Young Adult page of Goodnow's web site to help teenagers with homework and to advise them on recreational reading.

**Friends**

Once again, the Friends annual Book/Bake Sale established a new sales record. The annual and on-going book sale and the Friends' annual membership drive generate the funds used to purchase special items and to maintain popular every day resources, including, museum passes, music CDs, audio-books and DVDs. This past year, the Friends made a generous contribution for display shelving. Programming was a high priority for the Friends this year. In addition to funding the Special Children's Programs described above, the Friends sponsored numerous adult programs through the Sunday Afternoon at Goodnow Series. Once again, the summer film festival drew appreciative audiences. The Friends also contributed generously to the Longfellow Big Read program, a community-wide celebration which will begin in the new year.

**Volunteers**

The Library is fortunate to have 25-30 volunteers assisting us with resource sharing and a variety of other important behind the scenes operations – from cleaning CDs and DVDs to creating labels for Young Adult paperbacks. Although highly popular, resource sharing services are particularly labor intensive. Every week day volunteers provide 4-5 hours of help with it. These volunteers retrieve Goodnow items and then process and pack them for delivery to other libraries. They also unpack items received in delivery from other MLN libraries, and process and distribute them for Sudbury users. If not for this dedicated group of volunteers, the Library would have had to compromise other services in order to free up staff time for these tasks. Several of our volunteers had to leave us in the latter half of the year. We will be looking for additional volunteers as the new year begins.

**Support of Other Town Departments**

We appreciate the support provided by the Selectmen, Town Manager, Assistant Town Manager and other Town officials and departments. We benefit significantly from the advice and assistance offered by the Building, Highway and Park departments.

**STATISTICS**

Circulation	337,015
Children's Programs	298
Children's Program Attendance	4,608
Meeting Rooms Use	268 (meetings)
	7,028 (attendance)
Visits to Goodnow's Website	146,267

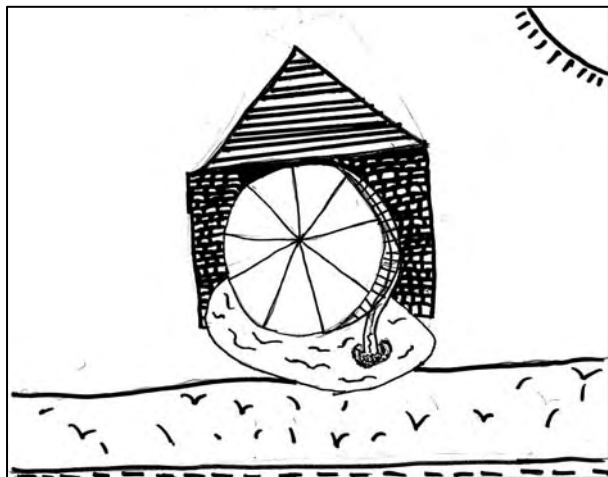
**Goodnow Library Financial Report  
July 2006 – June 2007**

	<u>Fees &amp; State Revenue</u>	<u>Receipts &amp; Expenditures</u>
Lost Books Fund	\$ 4,423.60	\$ 5,303.30
Multi-Purpose Revolving Fund	2,395.00	0.00
Mass. Equalization Grand Fund	4,434.31	3,229.45
Library Incentive Grant Fund	11,966.38	14,937.33
Non-Resident Circ Fund	7,979.57	5,820.04
Fines	33,419.53	

# Council on Aging

Under the guidance of the Council on Aging Board of Directors, the Sudbury Senior Center is dedicated to serving the social, recreational, health and educational needs of people aged 60 and older in the community. It does so with a lively mix of programming and services. The Senior Center is accredited by the National Institute of Senior Centers and strives for excellence in service to Sudbury seniors and their families. This year the Senior Center Director received accreditation from the Massachusetts Councils on Aging. In FY07 we served 1,730 individual seniors and 128 people younger than age 60.

While the range of services provided by the Council on Aging is most visible at the Senior Center, many services are delivered in other settings. Among these are initiatives with great potential to benefit both seniors and the larger Sudbury community.



*Melanie Samojla Grade 3 Noyes School*

## Major Initiatives:

The Senior Center and Council on Aging continue work on four major initiatives designed to improve community responsiveness and services for Senior Citizens and people with disabilities in Sudbury. These are:

- 1. Transportation:** Since Sudbury has no public transportation of any kind and is not served by a taxi company, the Council on Aging has been working to improve transportation options for those who do not drive or whose driving is limited. This year the Senior Center received a new wheelchair lift-equipped van with a grant from the Executive Office of Transportation and additional funds from the Friends of Sudbury Seniors. The van is available for seniors and people with disabilities 35 hours a week. The Senior Center continues to offer subsidized taxi rides to seniors and people with disabilities through the generosity of Town Meeting. The Council on Aging supports Sudbury's membership in the MetroWest Regional Transportation Authority and will work to ensure that Sudbury residents will be able to benefit from this new alliance in the coming year.
- 2. Emergency preparedness:** The Council on Aging and Senior Center staff have been working with the Sudbury Local Emergency Planning Committee (LEPC) to encourage a "culture of preparedness" among senior citizens and people with disabilities so that in the case of a natural or man-made disaster, pandemic, or a weather-related emergency, all Sudbury seniors have on hand the supplies they would need to survive for a minimum of 72 hours on their own. Senior Center staff have facilitated monthly meetings of a special sub-committee to advance planning for the needs of these populations, and conducted four seminars on various aspects of emergency planning. The Sudbury Emergency Assistance List has been compiled and is available for use by the Senior Center, the Town Social Worker, the Police Department, and the Fire Department. People who choose to be listed are called to be sure they are well in cases of severe weather such as during heat waves or snow storms. Twenty-eight people were on the list as of November, 2007.
- 3. Facilities:** The Council on Aging has worked to improve and maintain the Senior Center so that it can serve its purposes efficiently. Improvements this year have included a new refrigerator (courtesy of the Friends of Sudbury Seniors) in support of the congregate and home delivered meals programs. This enabled the Town to remove the old walk-in refrigerator that was part of the building's original equipment, which leaked coolant and had become a hazard to the environment. Also courtesy of the Friends, the Center installed a new media system, enabling the showing of movies, cable television, and PowerPoint presentations in a large-screen projection format. This equipment is available for the use of Town departments and groups who meet in the Senior Center after hours.
- 4. Property tax relief:** The Council on Aging is conducting a mail survey of people who have moved out of Sudbury to determine to what extent property tax rates were a factor in their decision to move, and of new people moving to Sudbury to see what motivated their decision to come here. The Council on Aging worked with the Selectmen to raise the benefit for the Sudbury Senior Community Work Program from \$500 to \$750 for 100 hours of work for a Town department. The Council on Aging will work with the Selectmen in the coming year to help publicize the property tax deferral as a good option for seniors whose taxes have become too high to afford.

### New Initiatives:

**Lock Box Program:** In collaboration with Firefighters Local 2023, the Senior Center Fix-it program is installing Supra Safes that allow firefighters access to houses in case of emergencies. The boxes are available at no charge to those who cannot afford them; others can make a donation of the cost of a safe in order to keep the program running. Thirty-seven lockboxes have been installed.

**Books-on-Wheels:** In collaboration with the Goodnow Library, Senior Center volunteers will bring books, audiobooks, and DVDs to people who cannot get out to the library themselves. Two seniors were enrolled as of November.

**Cable Television:** The Council on Aging is developing a cable television series in order to educate and inform people who may not traditionally come to the Senior Center.

### Space Limitations:

An intractable problem for the Senior Center is the need for additional space. Programs, classes, and events must currently be scheduled around standing activities such as lunch and bridge. For many events, enrollment must be capped due to the restricted capacity of the rooms. In practice, this means that programming options must be limited. Increasingly, parking has become an issue, especially when the Senior Center and Parks and Recreation have big events on the same day.

### Summary of Activities:

**Planning and programming:** In March the Council on Aging Board of Directors held their annual strategic planning retreat. This was followed in November by a new event, a Frequent Users Forum, in which the 30 most frequent users of the Senior Center were invited to a luncheon with the Council on Aging Board in order to learn what they like best about the Senior Center and in what ways the Center can serve them better in the future. Material from these events will be used to shape Center activities in 2008.

**Lifelong learning classes and lessons:** One of the greatest strengths of the Sudbury Senior Center is its focus on continued intellectual development through the life span. 254 individuals received 1,648 contact hours of lifelong learning. Activities in this category included:

- a twelve week peer-taught class on Settling America
- a nine-session series on emergency preparedness
- computer classes including a four-session class on Excel, a three-session class on the use of word processing for making brochures, and a three-session class on the Internet and basic word processing
- a series on famous trials in American Justice
- a discussion group on events in the mid-east
- a four-session class on the founding documents of America
- three sessions on Italian Renaissance art
- a fifteen-session series on World War II and a related trip to the WWII museum in Natick
- an eight week class on comparative mythology
- a three-week class on the weather
- a session on global warming
- a class on how to use eBay
- a three-session class on memoir writing
- a class on the history of stamps



*Claudia Kumar Grade 5 Nixon School*

**Health and safety information and screenings:** The Senior Center has a special focus on information and programs to maintain the health of Sudbury seniors and give them the tools they need to maintain their well being as they move into their later years. The Center also collaborated with Serving the Health Information Needs of Elders (“SHINE”) volunteer counseling program to offer assistance to seniors who would like help in assessing their health insurance choices. Together, these programs provided 2,390 contact hours for 697 individual seniors. This category included the following programs.

- The Soup’s On series of monthly talks related to health, including: getting a good night’s sleep, getting the most out of Medicare, the use and overuse of antibacterial products, solutions for people with low vision, how to help

a loved one cope with depression, Prescription Advantage, hip and knee replacement, and arthritis and fatigue. (It should be noted that the Soup's On programs offer a lunch of homemade soup, salad, rolls, and dessert before each lecture, all at no cost to the participants.)

- Weekly blood pressure clinics and annual flu clinics in collaboration with the Sudbury Board of Health and Parmenter Visiting Nurses.
- A "brown bag" clinic in which a pharmacist helped seniors assess their medications.
- A four-session series on preparing for discharge from the hospital.
- A session on Aid and Attendance programs for veterans and their widows.

**Arts and Crafts:** The Senior Center continued its successful watercolor classes. Several series of these classes were held. Together these programs provided 511 contact hours for 86 individual seniors.

- The Thursday Crafters group met weekly to make items for sale at their popular annual Harvest Bazaar.
- The Senior Strutters presented the original musical review *A Day in the Park*.
- The Senior Center hosted a performance of *There's a Dance in the Ol' Dame Yet*, thanks to a grant from the Sudbury Cultural Arts Council.
- Quilting lessons were offered.

**Physical Activity:** In recognition of the important role physical fitness plays in successful aging, the Senior Center offered several opportunities for seniors to exercise. Combined, these programs provided 5,950 individual contact hours for 225 individual seniors. These programs included:

- Fit for the Future, a senior aerobic program led by a senior and offered five times a week;
- Qigong practice;
- Tap dancing classes; and
- Balance and flexibility classes.

**Legal and financial information and services:** The Senior Center offered several seminars on legal and financial issues. Together, these programs and services provided 544 contact hours for 451 individual seniors. In addition, specially trained volunteers assisted 108 seniors with free income tax preparation. These totals do not include the audience that benefited from a cable television show on Prescription Advantage. There were sessions on:

- Updating your health insurance;
- Medicare patient rights;
- End-of-life decision-making;
- Legal instruments to protect estates; and
- Free monthly consultations with an elder law attorney.

**Socialization:** To provide seniors with a chance to meet others, socialize, and reduce their isolation, the Senior Center hosts card games, including bridge and bridge lessons, cribbage, and gin rummy. The Center also offers bingo, movies and special feasts and entertainment, often in conjunction with holidays such as Christmas, Valentine's Day, and St. Patrick's Day. This year, we also offered a "Seniors Prom." We are deeply grateful to community groups who augment our programming, including the Lincoln-Sudbury High School's MLK Action Project, which serves seniors a special Thanksgiving Dinner, and the Wayside Inn (sponsor of a Pancake Breakfast benefiting the F.I.S.H. volunteer medical transportation program and an annual holiday luncheon). Combined, these programs provided 6,803 contact hours.

### **Newsletter**

The *Sudbury Senior Scene* newsletter is mailed free of charge to each Sudbury household where the head of the household is aged 60 or older. Postage for this mailing is provided by the Friends of Sudbury Seniors. The newsletter contains information about events at the Senior Center and elsewhere relevant to seniors, as well as bulletins about legal, social, health and health insurance issues, menus and more. It is also available on line on the Sudbury town website. The Internet version contains "live" links to websites of interest to seniors and their families. 19,800 copies were mailed (about 1,800 a month for 11 months).

### **Outreach and advocacy services**

The Senior Center provided simple telephone referral information to 6,800 callers this year, and provided 311 consulting sessions with regard to health insurance information. Our Information and Referral Specialist provides free information about resources and services for older adults and their families in the Sudbury area and can supply referrals for various needs including: home care services, assisted living and nursing home facilities, support groups, adult day health services, and



more. This service is available at no cost to Sudbury residents of any age. It is of special benefit to grown children who are trying to arrange services for their parents. An additional 102 instances of service were delivered to the public.

### **Volunteer and Support services**

Through the efforts of our Volunteer Coordinator, (funded by the Sudbury Foundation), this year the Senior Center provided 386 grocery shopping trips for homebound seniors, 262 friendly visits for socialization, 181 minor home repairs, 1,362 rides to medical appointments (F.I.S.H.), 288 loans of durable medical equipment, and delivered 35 sand buckets. In addition, a lawn clean-up program now uses the volunteer services of young people from church and scout groups to deal with raking for seniors who cannot manage this task on their own. Volunteers also help the Senior Center by serving on boards and committees, delivering meals, serving as instructors for classes and programs, staffing the Senior Center reception desk, helping serve and clean up at special events, and picking up donated goods. Taking into account all volunteer services, more than 13,135 hours were donated this year, with an equivalent value of \$193,949 according to a formula from the Executive Office of Elder Affairs.

The Senior Center van provided 1,941 one-way rides to ambulatory and non-ambulatory seniors and 1,392 one-way rides to people with disabilities who are younger than age 60. Van destinations expanded this year to include some contiguous towns. This activity was greatly aided by the addition of a new 9-passenger wheelchair lift-equipped van purchased with a grant from the Executive Office of Transportation with a 20% match from the Friends of Sudbury Seniors.

### **Intergenerational programs**

Intergenerational programming continues to be a priority for the Senior Center. The award-winning Bridges program is offered in every Fourth grade classroom in Sudbury as part of the curriculum. The program is designed to break down stereotypes about aging and promote intergenerational understanding. As a regular part of the intergenerational component, the Curtis Middle School orchestra performed along with the Senior Strutters at the Center's annual St. Patrick's Day party. The Center's Holiday Crafts Bazaar attracts hundreds of small children and their parents to purchase craft items and play games led by students from the Curtis Middle School.

### **Trips**

The Senior Center's volunteer Trip Coordinator planned many enjoyable day and overnight trips, all at reasonable prices. 1,729 days of trip activity were provided in FY07 for 150 individual seniors. A sampling of day-trip destinations included:

- Foxwoods
- the Omni Imax Theater
- *Crazy for You*
- MV Mt. Washington cruise
- a rehearsal of the Boston Pops at Tanglewood
- a trip on the Green Mountain Railroad
- *Irving Berlin's White Christmas* at the Wang Center

Multi-day trip destinations included:

- a Hawaiian cruise
- a Florida Snowbird Escape
- a trip to Winterthur and the Brandywine region of Delaware

Cultural trips, new this year, included:

- the Fogg museum
- *The Fantasticks* in Providence
- *St. Gauden's National Historic Site*
- Boston Symphony Orchestra rehearsal



*Samantha Washburn Grade 3 Nixon School*

### **Nutrition services**

A full lunch is served at the Center on Tuesdays, Wednesdays, and Fridays at noon. This program is subsidized by Federal funds and administered through the South Middlesex Opportunity Council (SMOC). Additionally, hot meals are delivered five days a week to residents through the Meals on Wheels program. There were 1,855 hot meals served at the Senior Center, and 3,866 home delivered meals were provided through the work of Senior Center volunteers.

### Hours of operation

The Senior Center is open from 9 a.m. to 4 p.m. Monday through Friday. It is staffed by a Director, Administrative Assistant, Van Driver, (all full time), and a Receptionist, Information and Referral Specialist, Volunteer Coordinator, and a Meal Site Manager (all part time). In addition, we are fortunate to receive the assistance of many devoted volunteers, without whom we would not be able to provide the kind of responsive service that best benefits Sudbury residents.

## Sudbury Housing Authority

The Sudbury Housing Authority's (SHA's) mission is to develop and manage affordable housing for families, senior citizens, and disabled people. We continue to have full occupancy of all 85 SHA units and a long waiting list for vacancies, particularly in our family housing.

The SHA's newest project proposes to use \$600,000 in CPA funds to leverage funding for a \$2.5 million demolition and construction project that would produce five new duplex houses on SHA-owned land, with a net increase in affordable rental housing of six units. These homes would be occupied by families, many of them current or former Sudbury residents who have been on the SHA's waiting list for years while their children continue to grow up without the benefits of safe, affordable housing. An architect has been selected for this project, and it is hoped that construction will be underway before the end of 2008.

The award by the Town of \$360,000 in CPA funds will help with the purchase of four condos constructed by private



Conor Brockway Grade 4 Loring School

developers under Ch. 40B. That money will be combined with SHA's own reserves and a grant from the Department of Housing and Community Development when the units become available. While that project is moving forward, it is dependent upon developers' schedules. The first transaction is currently anticipated to take place in April 2008, with the purchase of a two-bedroom unit at the Villages of Old County Road. This project and the aforementioned redevelopment project are examples of the SHA's efforts to be creative in addressing its mission to increase Sudbury's high quality affordable housing stock.

The SHA's operating expenses are covered entirely by the rents collected, and no Town revenues are used. Routine maintenance is performed by SHA staff. Some projects completed last year include replacing three roofs, a water heater, a storage shed, the doors on several sheds, carpeting in several apartments, hallway emergency light fixtures, and the painting and repairing of exteriors of several buildings.

The Sudbury Housing Authority currently owns 21 units of family housing on scattered sites throughout Sudbury, in the form of either single-family houses or duplexes. In order to qualify for this housing, income must be under \$52,950 for a family of two, and limits range upward in approximately \$7,000 increments depending on family size. Rent is 27% of income and tenants are responsible for the cost of utilities. There have been two vacancies among these units during the past year, which were immediately filled.

The SHA's Musketahquid Village consists of 64 one-bedroom apartments in Sudbury Center, which are designated for seniors and disabled people who meet state guidelines for low-income

rental housing. Residency is limited to those with incomes under \$46,300 for one person and \$52,950 for two people. Rent is 30% of income and includes the cost of utilities. Homeownership at the time of application does not disqualify an applicant. In contrast to the very long wait for family housing, qualified Sudbury residents can generally expect to be housed at Musketahquid Village within two years. There have been 11 vacancies at Musketahquid Village during the past 12 months and all were re-rented quickly.

The Board of Commissioners of the SHA meets at 7:30 p.m. at Musketahquid Village, 55 Hudson Road, generally on the second Tuesday of each month. Visitors are always welcome. Please call Jo-Ann Howe at (978) 443-5112 if you are interested in volunteering time either as a member of the Board or to work on a special project.

# Park and Recreation Commission

The Park and Recreation Commission is a five-member elected board with each member serving a three-year term. The Commission oversees recreation facilities and programs, which are managed by the Park and Recreation Director. The Park and Recreation Commission generally meets once or twice per month at the Fairbank Community Center. The public is always welcome.

Park and Recreation facilities include the Atkinson Pool and the Fairbank Community Center, as well as four major field areas that host recreational programs. Featherland Park has a softball field, Little League baseball field, public tennis courts, and an area for public ice-skating in the winter months, weather permitting. Feeley Park is host to baseball, softball, and tennis. Davis Field has been a site for boys and girl's lacrosse, Pop Warner football and the Charles River Radio Controllers for the flying of electric power model airplanes. The Haskell Recreation Area, adjacent to the Fairbank Center provides fields for soccer, boys and girls lacrosse, and includes the Dr. Bill Adelson Toddler Playground, and a full-size baseball diamond. Ti-Sales Field is used for ultimate frisbee teams and adult soccer leagues. School fields are made available to the Park and Recreation Department during non-school hours and provide a further valuable recreational resource. We will continue to work with the School Department to up-grade those fields whenever possible. Lastly, Cutting Field, with its state-of-the art synthetic turf, is in full swing with many community groups using it daily.

The Fairbank Community Center is the home of the Park and Recreation staff, Teen Center, Youth Coordinator, indoor and outdoor basketball courts, and an outdoor sand volleyball court. Use of this facility is primarily for Park and Recreation programs. The pool is a year round, indoor aquatics facility with an eight-lane pool and separate diving well. The pool offers a variety of aquatics programs, which are open to the public for both residents and non-residents and is handicapped accessible.

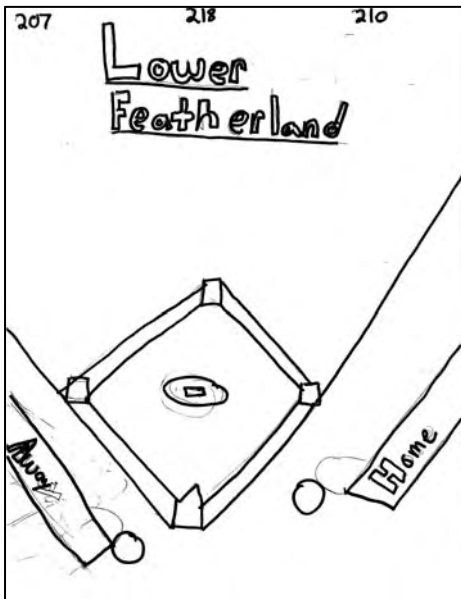
This year, the Park and Recreation Commission and Director focused on finishing the L-S Community Field project. The project is now complete. This new field and track improves our field inventory as we continue to work toward realizing the goals spelled out in our master field plan. The Haskell Field well project is now complete and is making use of well water which is better for the environment and will save the town nearly \$20,000 annually. The Haskell playground also received new wood fiber and a new fence to keep children safe. The Park and Recreation Department is eagerly anticipating responses to an RFP that will be the first step toward creating recreational opportunities at the Mahoney and Melone properties. The Park and Recreation Commission has also been involved in the early committee stages of the Sudbury Rail Trail initiative. The Open-Space and Recreation Plan for 2007 should be completed by year's end and will be filed with the state for future planning and grants.

Lead by Aquatic Director Tim Goulding and his staff, the Atkinson pool has seen many improvements including new locker room counter tops, sinks and the replacement and installation of eight new starting blocks. The front desk received a fresh coat of paint and all of the light bulbs on the pool deck were replaced, making for a bright and airy feel. Last but not least, the ceiling tiles in the locker rooms were replaced with shiny new tiles. The membership is pleased

and has told us so countless times.

Many successful recreation programs were added this year, including Sudbury Adventure, servicing more than 130 children from grades 6-8. Skyhawks sports camps were our largest summer program with over 615 campers making us number one in the northeast among Skyhawks programs.

Many thanks to all of the staff and volunteers who work so hard to make all of this and more a reality.



Chris Malone Grade 5 Haynes School

# Veterans' Services

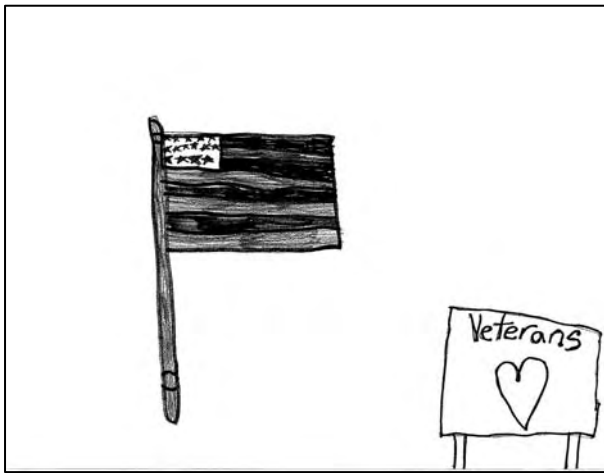
The Office of Veterans' Services provides support, benefit information and services to the Town's veterans who served from World War II through the Global War on Terror. Sudbury residents continue to serve on active duty and in Reserve and National Guard units in rotational deployments in support of Operation Iraqi Freedom. This office stands by to support them and their families during and after their service. As of December, there are two Sudbury residents in Iraq and Afghanistan and many others at sea or stationed in far away places like Okinawa, The Philippines and Germany.

In 2007 the Veteran's Agent activities included marshaling the Memorial Day Parade and being Master of Ceremony for the Memorial Day Town Hall Program. Over 600 U.S. Flags were placed at veterans' graves in Sudbury's cemeteries, and the Girls Scouts planted geraniums on each of them.

As part of the Memorial Day activities, in conjunction with the Historical Commission, an art show featuring the combat art works of Edward Brodney was held at the Hosmer House. Mr. Brodney was a much respected local artist. He was drafted into the Army in 1940 and was assigned as a medic. Because of his artistic talents, his first big war time job was to camouflage the Army hospital in New Caledonia. He continued painting in his spare time and soon found himself assigned to the General's Staff as an artist. Over 30 of his works were on display including "Cathedral in the Jungle" which had been

featured on the CBS Evening News during the 50<sup>th</sup> anniversary of World War II. In addition to Mr. Brodney's art, various militaria from the World War II Pacific Campaigns were also on display.

The Veterans' Agent continues to participate in the Military Family Support Group, an organization founded to support families of soldiers who are deployed or facing deployment. Many family members are not familiar with the cultural difference of military and service life. Veterans' Services brings some insight into what it is like to be deployed and what benefits are available to the soldier and family. One activity of the Group was to hold a food drive for the troops. With the kind permission of Sudbury Farms, the Veterans of Foreign Wars, Commanded by Charlie Pepper and his Vice Commander, Don Somers, hosted the Military Family Support Group in collecting supplemental food (high protein, energy bars and comfort/junk food) and sundry items for deployed troops. There were two drives, one on Memorial Day and the other during Veterans' Day weekend. The items collected were then split between Hanscom AFB and "Local Heroes." The goods were then boxed and mailed directly to troops overseas. Sudbury



Caroline Potter Grade 2 Noyes School

residents emptied the shelves and over 500 large boxes of comfort food were sent to the "Sandbox." Jeanne Fleming, whose son Andrew is in Iraq, said in her thank you letter in the *Town Crier*; "I just hope the Dunkin' Donut coffee tastes as good even though the water comes from the Euphrates River." Thanks again to all the Sudbury residents who participated in these efforts and thank you to St. Anselms Church for their contribution to the drive as well. The hand-made Christmas ornaments will be a big hit with even the most seasoned soldiers.

The Town's Veterans' organizations continue to enjoy tremendous local support. This year both the American Legion and the Veterans of Foreign Wars held "Poppy Drives" and each was very well supported by the community. All "Poppy Funds" are required by each organization's charter to be spent on charitable causes only. The American Legion used its funds to once again deliver over seventy "Holiday Baskets" to veterans or their widows in Town. The Legion Auxiliary, Jean Mugford and June Allen also hosted several "Ice Cream Socials" and a Christmas party for the Alzheimer's Ward at the Bedford Veterans' Hospital. All of this was made possible by the generous support of Sudbury citizens. The VFW's Quartermaster, Don Peirce, reported that their funds were used to make contributions to several local Veterans' organizations such as Local Heroes, Homes for our Troops, Mass Veterans Inc. and the VFW National Home.

The American Legion, Post 191 sponsored a "Flag Retirement Ceremony" on Veterans' Day. State Representative Tom Conroy was in attendance and approximately 70 Cub Scouts and Brownies and their parents participated in retiring the flags. It was a very well organized and fitting ceremony, and everybody enjoyed the refreshments provided by the Legion. Thank you to Doug Zanzot and his staff for putting it all together.

This office continues to provide benefits to qualified veterans. In addition, information is available to all veterans regarding funeral and burial assistance, service-related disability and replacement of lost records. If you are a veteran and you do not have a copy of your discharge papers, Department of Defense Form, DD214, please come in and let us help you obtain a copy. This is the cornerstone for all of your veteran benefits. To get a replacement copy can take weeks, so it is important to locate it now.

# Cable Television Committee

The Cable Television Committee continued to facilitate quality Access programming in Sudbury, and a license with Verizon was signed by the Board of Selectmen.

With the support of the Cable Television Committee, and the excellent help of our Access Coordinator, Lynn Puorro, the residents of Sudbury continue to produce a significant amount of local programming, including live cablecasts of Town Meeting, all Selectmen's meetings, and various other Town events.

Sudbury Channel 8 programming included a variety of programs produced by volunteers, about topics including history, sports, culture, and politics. Volunteers also assisted in producing community events such as the League of Women Voters Candidates Night, LSRHS Graduation Ceremony, the Sudbury Day Festival, and the HOPEsudbury Telethon, which again raised over \$53,000 this year.

Viewers were treated to a variety of monthly programs including a Selectmen's roundtable, the Sudbury Senior Center's "Soup's On", and Friends of Assabet River National Wildlife Refuge programs. The Sudbury Historical Society gave us programs on the Italian Chapel, History of the Town Seal, Henry Wadsworth Longfellow, the Buddy Dog Humane Society, and the Sudbury Fire Department. We also cablecast a variety of High School concerts, boys' basketball, and lacrosse, as well as CERT workshops, all made possible by Sudbury volunteers.

We helped the Selectmen sign a franchise agreement with Verizon. At this writing, Verizon offers its FiOS service to all residents served with aerial utilities, and many residents served by underground. They expect to complete their underground construction in 2008. Unfortunately, Sudbury Channel 8 is not yet carried by Verizon. However, at the time of this writing we are told that COMCAST and Verizon have reached an agreement, and that our channel will be on Verizon systems in early 2008. Check our website for updated information.

The Cable Committee started working towards converting our Access facility to an independently-run Public Access Corporation. This is necessary to take maximum advantage of our new situation with two CATV providers. This effort required much research and preparation work, as well as detailed negotiations with both COMCAST and the Town. We completed our negotiation with COMCAST, who agreed to sign an amendment to their franchise in early January. We continue to work with the Town, and we are hopeful that we can complete the conversion in early 2008.

Sudbury residents have two cablecasting facilities in Sudbury available for their use. At our LSRHS studio there is a full complement of broadcast and editing equipment, including our Mac G5 (with Final Cut Pro), digital cameras and recording decks. After training, residents can use this equipment to create and edit quality programming for Sudbury Channel 8. Cameras and audio equipment may be used either in the on-site studio or on location anywhere in Town.

At the Town Hall, the main meeting room is wired for video and sound. A single volunteer can produce a high-quality recording (or live broadcast) of any meetings or presentations. Although our Access Coordinator has limited responsibility for cablecasting a small number of Town events, the essence of Public Access is programming produced for residents, by residents. All interested residents are encouraged to contact our Access Coordinator Lynn Puorro at the studio to discuss programming and arrange free training. She can be reached at (978) 443-9507, or at [Lynn\\_Puorro@cable.comcast.com](mailto:Lynn_Puorro@cable.comcast.com).

The Cable Television Committee recommends that ALL residents (including dish owners) sign up for COMCAST's, or Verizon's, most "basic" service (costing roughly \$13/month) as their method of receiving high quality local broadcast channels. We are not marketing for the cable companies, but we believe all residents should receive both Sudbury Channel 8, and the High School channel, which are included in the basic package. With our expanded Access operation, we are constantly airing important programming. The result is a channel which serves as a true "window" into Sudbury of interest to all residents.

The Sudbury Cable Committee generally meets on the second or third Tuesday of most months at 7:30 p.m. All residents are invited to attend. Our meeting schedule and minutes of past meetings are posted on the town web site, along with current information about our cable providers.



James Nifong Grade 3 Loring School

Cable-related questions or problems can be sent to: [cablecommittee@town.sudbury.ma.us](mailto: cablecommittee@town.sudbury.ma.us). We encourage residents to contact us regarding any cable-provider-related problems they cannot resolve through normal channels, as we often can help resolve difficult situations.

## Youth Commission

The Youth Commission is a Town-sanctioned body that supports the efforts of the Youth Coordinator and advocates for the needs and concerns of youth (grades 6 through 12) to the community at large. The five Commission members, appointed by the Board of Selectmen, include parents and adults interested in working for the benefit of the young people in our community.

The Youth Commission is pleased at the progress of the Youth Coordinator. Ms. Bendel has worked closely with the Youth Commission. She has used the Commission as an important resource in getting feedback on programming and issues



*Michael Kelleher      Grade 3      Loring School*

she has encountered. She brings new ideas and enthusiasm to the position, as well as open-mindedness to programming which is important to the Commission.

There has been an increase in afterschool programming over last year, and Ms. Bendel hopes to expand the program more in the future. Such activities at the middle school level include more community service options and various recreational activities. New this year was the introduction of Wild Wednesday programs. Offered on early-release Wednesdays (when a community service project is not being held), these programs included a trip to the Mega Maze, rock climbing, Laser Tag, kayaking, and snow tubing, bowling and a movie day. These trips are well attended and often have students on waitlists.

Over the summer, Ms. Bendel introduced the Sudbury Adventure Program. There were six one-week sessions of full day activities for children entering grades 6-8. This program had over 120 participants in its inaugural year. Activities included a trip to Boston, attending a Paw Sox game, a day at the beach, hiking, go-kart racing and a trip to Water Country. The

summer program was well received and will be offered again next summer.

At the high school level, the Youth Action Committee (YAC) continues to offer evening programs to Lincoln-Sudbury students mostly centered around music. In addition to CoffeeHouses and Acoustics night activities that have been ongoing, YAC sponsored three arts and crafts afternoons for 3-7 year olds.

In addition, the Youth Commission co-sponsored a seminar for parents of incoming sixth graders. The seminar consisted of a panel of teachers, counselors, administrators and parents who discussed some of the social aspects of middle school. The program was well received and the Commission plans to continue to hold informational seminars to help parents cope with issues facing their sixth to twelfth graders.

The Commission is pleased to report that we are at full membership. Further, the Commission will continue to work with the Youth Coordinator and to seek additional input and participation from Sudbury residents in identifying and addressing the needs of youth in Sudbury.

## Board of Health

The Board of Health is responsible for addressing the health needs of the community. Traditional duties include site evaluation for subsurface sewage disposal and permit/licensing and inspections of food service establishments, summer camps, public swimming pools, stables, massage therapists, tanning salons, septic installers and haulers, septic systems, potable water and irrigation well installations. The Board of Health supplies community-based nursing and mental healthcare services and is involved in environmental health issues such as housing code violations, mosquito control, hazardous waste, animal/rabies control, public ground water supplies and emergency preparedness. Community-based nursing services are provided by Parmenter Health Services for the Board of Health. Mental health-care services are provided through the Community Social Workers.

### **Subsurface Disposal of Sewage**

To assure that individual septic systems will not have a negative impact on the environment and public health, thorough field evaluations were conducted for new single-family residential lots and multi-unit housing projects to determine groundwater elevation, suitability of soil, elevation of bedrock, and presence of wetlands. Septic system design plans were reviewed and approved prior to construction. In addition, septic replacement systems were evaluated and inspected for existing dwellings or buildings. Proposed additions to existing buildings were reviewed for adequate septic systems. Under the State Environmental Code, Title 5, governing septic systems, the Board of Health is required to review septic system inspection reports prior to property transfers.

### **Community Social Worker**

Services continued to be provided for residents of all ages by our Community Social Workers. These included: case management, information and referral, advocacy and support. Crisis intervention and on-call availability were provided as well. Collaboration with other Town departments (police/fire, school, C.O.A.) occurred regularly. Community outreach activities, such as fuel assistance and healthcare were conducted throughout the year. Several projects targeting residents in need were completed in cooperation with school classrooms, church/citizen groups and local businesses. The Community Assistance Fund (operating in conjunction with HOPEsudbury) provided financial assistance to fifty-nine families. Contractual agreements were maintained with area therapists to ensure that all residents could receive outpatient treatment regardless of income. Outreach services were also provided through contractual agreements for frail and “at risk” seniors. Martha Lynn and Nan Foster shared Community Social Work responsibilities this year.

### **Nursing Services**

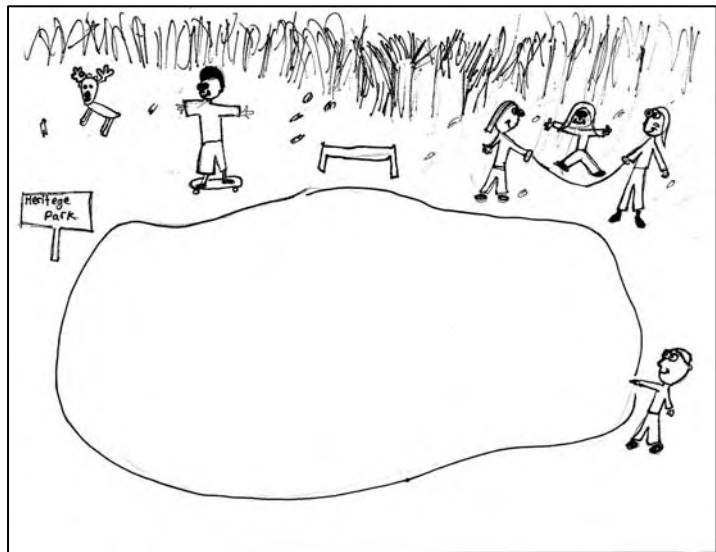
Parmenter Health Services, Inc. was contracted to supply nursing services, including home health care; communicable disease follow-up; flu and pneumonia inoculations; adult clinics for testing blood pressure, cholesterol monitoring, pandemic flu planning and emergency preparedness planning.

### **Mosquito Control**

To avoid an outbreak of Eastern Equine Encephalitis and control nuisance mosquitoes, we continued to provide licensed mosquito control through the East Middlesex Mosquito Control Project. Control of West Nile Virus carried by mosquitoes has required catch basin treatments throughout Sudbury. As part of the Massachusetts Department of Public Health’s arbovirus surveillance programs, the Board of Health submits birds that potentially carry West Nile Virus for testing.

### **Hazardous Waste**

The Board of Health participates in the review of all environmental assessments and remediation plans for hazardous waste sites in Sudbury listed by the Department of Environmental Protection. A local hazardous waste collection day was conducted on October 13, 2007. The Minuteman Hazardous Product Facility in Lexington processed hazardous waste for Sudbury residents from April to November for a fee. Residents disposed of waste oil in the storage tank located at the transfer station. Latex paint was collected at the Sudbury transfer station.



*Michael Nigrelli      Grade 4      Noyes School*

### **Animal/Rabies Control**

An animal rabies clinic is conducted for the Board of Health by Paula Adelson, Animal Inspector, and Sudbury Animal Hospital. State law requires all cats as well as dogs be vaccinated. Rabies in Massachusetts continues to pose a threat to humans and domestic animals from wild animals (but not limited to) raccoons, skunks, woodchucks, foxes and bats. Potentially rabid animals that have had contact with pets or humans are submitted for testing by the State Laboratory. Flooding caused by beaver impoundments continue to occur throughout Sudbury. State law requires a permit from the Board of Health for trapping, breaching or removing a dam or installation of water level control devices. The removal of road kill animals is contracted by the Board of Health.

### **Complaint Investigation/Surveillance**

The Board continued its program of complaint investigation and surveillance which detected, monitored, and investigated conditions which contribute to illness and/or cause a nuisance condition.

## Restaurant and Food Service

Forty-one licensed food service establishments were inspected to assure compliance with the State Sanitary Code,

## Emergency Preparedness

The Board of Health participates as a member of the Massachusetts Department of Public Health's Region 4A which has been established to promote local and regional emergency preparedness for Boards of Health. Pandemic flu planning and the establishment of a local Medical Reserve Corps has been the primary focus of the Board of Health's local emergency preparedness program. A Medical Reserve Corps Executive Committee recommended by the Board of Health was appointed by the Board of Selectmen. Medical and non-medical volunteers are needed to assist the town in conducting functions such as an emergency medical dispensing site or a town emergency shelter.

Don Kern was re-elected to a three-year term in March. Brian McNamara and Lynn Geitz continued to serve as board members. Robert C. Leupold served as the Director and Michele Korman served as Health Coordinator. Martha Lynn and Nancy Morse shared the Community Social Worker responsibilities. Nancy Foster was hired as a Community Social Worker following Nancy Morse's resignation in August. Victoria Parsons served as a technical assistant for the Board of Health and Conservation Commission beginning in September. Paula Adelson served as Animal Inspector.

## Board of Health

### Financial Report July 1, 2006-June 30, 2007

<b>Receipts</b>	
Sewerage Permits	\$13,355.00
Funeral Home	0.00
Installer Permits	3,700.00
Garbage/Hauler Collection Permits	1,925.00
Food Service Permits	6,460.00
Milk and Cream	20.00
Stable Permits	180.00
Site Fees	1,500.00
Well Permits	1,200.00
Permit Renewals	250.00
Massage Permits	1,200.00
Camp Permits	350.00
Pool/Pond Permits	35.00
Copies	5.25
<b>Total</b>	<b>\$30,160.25</b>

# Medical Reserve Corps Executive Committee

The Medical Reserve Corps was formed in 2006. Its purpose is to respond to community medical needs when such a medical emergency is declared by the Board of Health. The Executive Committee's charge is to develop an effective community Medical Reserve Corps.

## Recruiting

Based on benchmark data provided by the Region 4A MRC support center, Sudbury should aspire to an MRC with about 120 volunteers, recognizing the low percentage of volunteers who will be available at the time and place needed in the event of an actual emergency. The MRC-EC has recruited approximately 30 volunteers who have expressed willingness to serve as MRC volunteers. The number varies as members join and resign. Recruiting activities have included

- creation and presentation of a cable TV show
- solicitation of volunteers at Town Meeting
- solicitation of volunteers through local newspapers
- telephone calls by MRC-EC members of a list of town residents with medical professions as identified by census data who responded to a mailing in 2006
- direct, personal solicitations by MRC-EC members
- Developing and presenting an MRC educational session on Emergency Preparedness through Adult Education



The MRC-EC itself lost three members this year: Gaby Cohen moved out of town, and Lynne Geitz and Janet Lauer developed other time commitments. We thank them for their service. We have recruited three replacements but are waiting formal appointment of these new members by the Selectmen.

### **Training**

The MRC-EC designed and delivered several training sessions, each attended by 15-30 participants. 1) Introduction to ICS & NIMS (with the help of the Fire Department); 2) MRC 101 and Intro to EDS (Emergency Dispensing Site), and 3) Intro to the MRC as part of the Adult Ed Emergency Preparedness classes. An EDS "Walk Through" and Training session is scheduled for November 17.

Several members of the MRC attended regional training sessions on operating an EDS, Pandemic planning, best practice sharing between MRCs, and others.

### **Communication**

The MRC-EC developed a website including schedules, volunteer information, and training opportunities, which has now been incorporated into the Sudbury Town Website. The volunteer database will be critical in the event a call out is required. MRC-EC members are now on a reverse 911 contact list, with hopes to expand this to all volunteers.

### **Operations**

MRC-EC members toured the Temple Beth El free medical clinic to orient to an emergency medical distribution center. The above-mentioned EDS training preceded a planned EDS table-top drill. Members of the MRC-EC attended drills in other communities. A written Operations Plan prepared by the DOH was reviewed.

### **Liaison**

The MR-CEC meets regularly with representatives of the BOH. The group also met with the Chairman of the LEPC, the Fire Department, and the Public Health nurse. Coordinated planning activities will need to continue as we determine the roles of the various groups in a wide range of possible emergency scenarios. For example, in the event the community needs an EDS in the absence of other public emergency, CERT volunteers may be able to help with logistics of the EDS. In the event the CERT is preparing a shelter, the MRC may be needed for medical support of that shelter, and would not be simultaneously available to for support of an EDS.

### **Financial**

The MRC-EC has operated without a budget, though minor expenses and administrative support such as printing and mailing have been covered by the Board of Health. As activities accelerate the need for some financial support beyond what the BOH can provide in its current budget may be required, either through Town support, through a grant, or independent fund-raising.

## **East Middlesex Mosquito Control Project**

**T**he East Middlesex Mosquito Control Project (Project) conducts a program in Sudbury consisting of mosquito surveillance, larval and adult mosquito control, ditch maintenance and public education.

The risk of mosquito borne disease remained a concern as five residents in eastern and central Massachusetts contracted West Nile Virus. Due to dry conditions during the summer, the risk for Eastern Equine Encephalitis (EEE) was low. The area experienced moderate mosquito populations from late spring through mid-July and low populations for the remainder of the season.

The adult mosquito surveillance program used traps to collect mosquitoes from as many as five Sudbury locations per night. Between May and September, information was used from 28 mosquito trap collections from ten different nights. Selected trap collections were tested for EEE and West Nile Virus by the Mass. Dept. of Public Health.

The larval mosquito control program relies on the larvicides *Bacillus thuringiensis var. israelensis* (Bti) and *Bacillus sphaericus*, which are classified by the EPA as relatively non-toxic. An April helicopter application of Bti controlled mosquito larvae at 513 wetland acres. Field crews using portable sprayers applied Bti in the spring and the summer to 26 wetland acres when high densities of mosquito larvae were found breeding in stagnant water. During the summer, Project personnel applied *Bacillus sphaericus* to control *Culex* mosquito larvae at 1,919 roadside catchbasins.

To control adult mosquitoes, Sumithrin was applied to 3,618 acres at night by truck mounted aerosol sprayers when survey traps indicated high populations of mosquitoes. Advance notification of the spray program was done through notices on the Project's web site and via a recorded telephone message at 781- 893-5759.

The Project used an excavator to remove sand and sediment from 416 linear feet of ditch adjacent to Willis Road near Ruddock Road.

The Project's public education program is designed to develop awareness within the public and the private sectors as to their roles in mosquito control. The Project serves as a resource to residents, municipal officials and the local media on controlling mosquitoes, breeding sites and mosquito borne diseases. A web page [www.town.sudbury.ma.us/services/health/emmcpc](http://www.town.sudbury.ma.us/services/health/emmcpc) provides residents with information on mosquitoes, control programs and related topics.

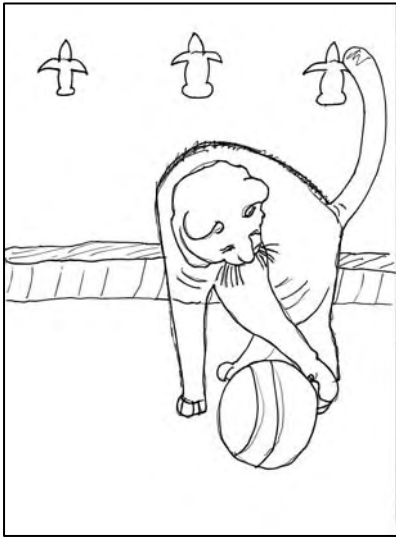
# Parmenter Health Services, Inc./ Wayside Hospice

## Overview

Parmenter Health Service/Wayside Hospice (formerly the Sudbury Visiting Nurse Association) continues a long tradition of home health care excellence to the Town of Sudbury by virtue of the commitment of the staff and Board members, the continuing support of community residents and the Sudbury Board of Health. A local, non-profit home health provider, Parmenter VNA & Community Care carries forward the 59 year commitment of the Sudbury VNA to Town residents. Parmenter VNA & Community Care is a Medicare/Medicaid certified homecare and hospice agency.

## Home Health Care

Home health care is the heart of the wide range of services provided by Parmenter VNA & Community Care. The Sudbury Board of Health, in part, provides a safety net to Town residents whose care is not covered by insurance and who are unable to pay privately. Residents have come to expect responsive, personal, high quality services which Parmenter VNA & Community Care continues to offer without regard to ability to pay. However, approximately 15% of the costs of providing this range and quality of care to area residents is not funded or under-funded. Grants, gifts and donations to Parmenter VNA & Community Care and Wayside Hospice from hundreds of community residents help support free and subsidized care to neighbors in need.



Ryan Boland Grade 4 Loring School

## Adult Day Health Care

Parmenter also operates a welcoming and supportive Adult Day Health Program in Wayland. The Adult Day Health Center is a special place for adults who are unable to remain by themselves during the day. Offering an individually tailored program of activities and services, it is a place where friendships and laughter are shared, and respect and security are assured.

## Wayside Hospice

The close working connection between Wayside Hospice and the Agency's home care program means that clients benefit from continuity of care. The same visiting nurses, aides and social workers who care for patients in the earlier stages of illness can, if needed, follow patients through the final stages of living - working hand in hand with other members of the hospice team who introduce specialized care for the entire family. While most hospice care is provided in the home, sometimes this is not possible. Parmenter VNA operates a lovely six-bed hospice residence, the Miriam Boyd Parlin Residence. One of only seven such residential hospices in the State, this residence provides an important resource for area residents who are dealing with end-of-life care issues. Local volunteers are instrumental to Wayside's success. Some volunteers work directly with patients and families providing the special comfort that money can't buy. Other volunteers play an equally important role in fundraising and special events, office support, community education and professional consulting.

## Community Services and Public Education

Supported by the Sudbury Board of Health (BOH) and in cooperation with the Sudbury Council on Aging (COA), Parmenter provides weekly free hypertension and monthly blood sugar screening clinics at the Sudbury Senior Center. A monthly free hypertension screening clinic at Musketahquid Village is also held. Emergency preparedness education is also performed by the BOH Nurse. Working with the COA, the BOH Nurse speaks directly with elders to encourage them to participate in the Emergency Call List and/or attend the various educational sessions the COA sponsors. Resource information is sent out and home visits are made. The Public Health Nurse is an active participant in the Sudbury LEPC Vulnerable In-Town Populations (VIP) subcommittee, contributes to the Council of Aging Senior Newsletter regarding various health issues and works with the Sudbury CERT Team on Emergency Planning.

In cooperation with the Sudbury Council on Aging and through the support of the Sudbury Board of Health, Parmenter VNA & Community Care and Wayside Hospice provides free public educational programs to Sudbury residents. The programs help area residents to learn and think more about health care options and issues. Specifically the BOH Nurse provided a program on “Taking Care of your Elder” and “Are You Too Clean?” (which addressed public health principles and adult immunizations). General health and resource information is made available at both the Goodnow Library and various fairs in town.

Immunization Clinics and home visits for Flu and the Pneumococcal Vaccines are provided Free of Charge to residents who qualify as Hi-Risk per the Commonwealth of Massachusetts Department of Public Health. Distribution of Biologics to area Health Care Facilities and Physician Practices as well as educational and regulatory information from the Commonwealth of Massachusetts Department of Public Health are provided as well. The Public Health Nurse is a resource to the Town’s school nurses on communicable disease issues. CPR courses, a baby-sitter training course, and a home safety course are also offered to the public.

### Services Supported by the Sudbury Board of Health

Health Guidance/Education Home Visits	139 visits
Communicable Disease Follow-up Contacts	59
Immunization/TB Testing	13 people tested
Flu Clinics	476 persons immunized
Community Screening Clinics	841 contacts
Distribution of Biologics Public Education Programs:	See descriptions above

## Commission on Disability

The Commission on Disability once again began the year with the chairperson hospitalized but, unlike last year, all meetings were held thanks to the ability to teleconference. The Commission went back to basics and underwent a group development process for writing our Mission and Values Statement, By-Laws and Short and Long-Term Goals. The Commission is looking for ways to determine how many people in Town are disabled and how their lives are most affected so that it can design programs that will be the most beneficial to their specific needs. The Commission also continued its work from last year on several projects listed below, as well as investigating potential solutions to additional concerns.

### Membership

The Commission reached a complement of seven members during the year but during the fall we accepted, with deep regret, the resignations of three members. A publicity recruitment campaign quickly brought three new applicants who were recently appointed by the Selectmen.

### Accessibility

The issue of improved accessibility continued to be a major focus of the Commission. We investigated and made suggestions for improved disabled parking enforcement, tying the issuance of a Common Victualer’s License to accessibility compliance. Two of our members were newly trained in enforcing both Federal and State accessibility codes through the Massachusetts Office on Disability’s Community Monitor Access Training Program. An agreement was reached with the Building Inspector to have the Commission included in plan reviews for commercial construction and renovation projects. The Commission also investigated the accessibility of walkways and crosswalks for people with mobility and visual impairments.



*Cameron Kinney Grade 5 Haynes School*

### Transportation

We continued to work with both the Sudbury and Wayland Councils on Aging to try to develop a coordinated transportation system for seniors and people with disabilities in both towns. We also monitored the creation and development of the MetroWest Regional Transportation Authority which the Selectmen recently voted to join.

**Lincoln-Sudbury Disability Awareness Program**

In May, the two members of the Commission who were students at Lincoln-Sudbury Regional High School coordinated an awareness program where students simulated both visual and mobility impairments while they went through an entire day of classes. The program was well received by both teachers and their fellow students and made them more understanding of the issues involved. We hope to make this a regular program each year.

**Americans with Disabilities Act Compliance**

The Commission investigated the Town’s level of compliance with the basic requirements of the Americans with Disabilities Act. We prepared recommendations on the issues found for action by both the Selectmen and Town Meeting.

**Emergency Preparedness**

The chairperson was asked to join the Vulnerable In-town Persons (VIP) Committee of the Local Emergency Planning Committee (LEPC) to assist in insuring that the plans developed are inclusive of the specific needs of people with disabilities.



*At the Grist Mill (Photo Courtesy of Timothy Coyne)*

# Our Heritage

## Town Historian

The Town Historian is a life member of the Sudbury Historical Society, Inc. (SHS) and on call for SHS Board Meetings. Due to his efforts, the book *SUDBURY 1890-1989, 100 Years in the Life of a Town* was published in 1999. A few copies are still available from the SHS at (978) 443-3747 for a reasonable price. The book details 100 years of Sudbury History. As one reviewer succinctly stated, "It's a good read." This book was responsible in stirring up interest in the whereabouts of Babe Ruth's piano, and the hunt for the Babe's piano became an international news story. (See page 46 of *SUDBURY 1890-1989, 100 Years in the Life of Sudbury*.) The SHS and Town Historian continue to receive queries from the media regarding the piano. A Japanese TV station wanted to send a film crew from New York.

The Town Historian is pleased to announce that a project the Sudbury Historical Society, Inc. has been working on for eleven years is finally coming to fruition. Inspired by Maria von Brincken, and funded by the Sudbury Cultural Council, The Sudbury Map Project consists of five maps of Sudbury in the years 1794, 1830, 1875, 1967, and a present day map of 2007. The SHS has been working with the Social Studies Curriculum Coordinator of K-8 (formerly Jane Hundley and now Ann Barysh) to develop a Local History aspect for the Third Grade. That project now called "Sudbury Through Time," is coming together. Hopefully a local foundation will provide funding. The Program will consist of lesson plans drawn from original documents; a set of maps for each school; a guided tour of Sudbury Center and some of its buildings, with local Colonial-era Townspeople leading them back through time. It may just become the model that other towns will copy!

The Town will have the opportunity to see what life was like at the turn of the century thanks to two collections loaned to the Sudbury Historical Society, the Smith collection and the Raymond collection.

The collections depict life in South Sudbury between 1898 and 1920 in a series of 4x5 prints. The Smith prints depict agricultural events while the Raymond prints cover social events at the 640-acre George Raymond estate.

The Smith and Raymond families were neighbors. Henry Smith ran a seed business on Woodside Road while George Raymond, who made a fortune selling hats from a pushcart in Quincy Market, played the role of gentleman farmer while entertaining friends and clients.

Sudbury Historical Society Curator Lee Swanson and his staff have amassed an impressive collection at their archive at Town Hall, but more are welcome, especially papers and annotated pictures.

## Historical Commission

This has been an exciting and productive year for the Sudbury Historical Commission (SHC) with many projects under the purveyance of the Community Preservation Committee (CPC) initiated or completed. CPC funding has allowed restoration of the Hosmer House storeroom ceiling, with original beams exposed, 12" new center and cross beams added and three lally columns removed. Structural work is scheduled to begin in earnest following the December festivities.

The All Star Company has done excellent iron restoration work at both the Wadsworth Cemetery and along Concord Road across from the Revolutionary Cemetery. Their exemplary skills will be further utilized in preparation of forged hinges, hasps and handles for the Hearse House currently being constructed next to the Revolutionary Cemetery.

This year the SHC acquired the Goodnow Store 1846 General ledger, which gives insight into the everyday business of that era. Gretchen Schuler, historian consultant, completed the Old Homes Survey of thirty-six Sudbury homes built before 1900, which were previously unlisted. The survey will be available for sale in a separate bound edition in late spring.

In addition to Memorial Day and Fourth of July festivities, the SHC participates annually in Sudbury Day and the Minuteman Fair held at the Wayside Inn. Members attended three preservation workshops, including a magnificent symposium on historic museum houses at the Boston Athenaeum.



*The Sudbury Historical Commission, the Maurice Fitzgerald family, and Troop 61 Boy Scouts for the dedication of the Win Fitzgerald Memorial Bench.  
(Photo Courtesy of Dan Delaney)*

In May, Clay Allen was honored by the Selectmen as a Member Emeritus of the SHC for his years of service to the SHC and the community. Tradition was maintained at the Hosmer House Memorial Day open house. World War II veterans were honored and tribute was paid to Town employees or volunteers who had passed away the previous year. The Fourth of July open house featured the photography of Timothy Coyne. His works show how unique our Town really is.

A Memory Garden, designed and established by Elaine McGrath with assistance from the Boy Scouts of Troup 61, is now located by the east side patio of the Hosmer House. On October 21, the SHC and the Fitzgerald family gathered there to dedicate an engraved bench to the memory of Win Fitzgerald, for her commitment to the SHC from 1979, until 2006. The Pairpoint cup plate, chosen annually since 1981 to highlight a Sudbury landmark of significance, was Win's idea. This year's plate, features the Hearse House located by the dog pound at the Revolutionary Cemetery's north end. It was designed by Sudbury artist Janice Rudolf.

Photographs of the 479 oil paintings that were donated to the Town by Florence Hosmer in her will were compiled into seventeen books. Five paintings were restored in memory of Win Fitzgerald, Marvis Fickett and Claire Jarvis. All paintings hanging in the Hosmer House are now identified with brass plaques. In addition, a plaque was hung on a tree in Grinnell Park honoring the service of Mickey Hriniaik, Tree Warden for the Town from 1970 until 1991.

In December, the Hosmer House was in its full glory. It was decorated in a theme of "Sounds of the Holidays" by local groups who seem to outdo themselves each year. Selectman Larry O'Brien read holiday stories to little children in the ballroom. Ellen Given inaugurated the series "Readings at the Hosmer House," presenting "Sounds of Childhood: Poetry and Bells," including an audience reading of Dylan Thomas' "A Child's Christmas in Wales." Once again beautiful music by Deter Straub and his quartet could be heard flowing through Town Center. This year the Hosmer House was open to the public for a full weekend plus two evenings during the week.

## Historic Districts Commission

In an effort to ensure that Sudbury retains its historic character and charm, the Historic Districts Commission (HDC) was formed by the Town of Sudbury and established by the Annual Town Meeting in 1963. Since then, it has worked to preserve and protect the architectural integrity of buildings, historic landscapes, stone walls, and other historically significant structural features within designated historic districts. There are four established historic districts in Sudbury: the Sudbury

Center Historic District, the Wayside Inn Historic Districts, Nos. 1 and 2, and the King Philip Historic District.

Studies of the economic impact of local historic districts, conducted by cities and towns throughout the United States, have consistently shown that properties within historic districts appreciate more than comparable properties located outside districts. We all lose when historic buildings are torn down or rehabbed beyond recognition or when historic landscapes are destroyed.

Prior to starting any exterior alterations on structures or landscapes that are visible from a public way, property owners in each Sudbury historic district must have a Certificate of Appropriateness from the HDC. This year 26 Certificates of Appropriateness were issued for construction, and alterations including replacement of materials, landscaping, and changes to paint color.

To increase awareness about the HDC and its purpose in Sudbury, recent projects include clarifying the HDC's guidelines posted on the Town's website for businesses, homeowners and realtors dealing with historic properties that are located in historic districts. So that residents may know where certain districts are located, the HDC is working with a

Sudbury Eagle Scout to construct and post new signage marking the boundaries of Sudbury's historic districts. The signage also serves to promote an awareness of Sudbury's history to anyone traveling through Town. Through regular contact with the State Historic Preservation Office, and the Massachusetts Historical Commission, the HDC can act as an information resource for property owners. In the future the HDC plans to reinforce compliance with district guidelines and to work toward expanding existing districts and identifying potential new districts.



*View looking back on The Revolutionary War Cemetery (Photo Courtesy of Betsy Moyer)*

# Memorial Day Committee

Despite the threat of rain, Sudbury's "Hometown Tradition" Memorial Day Parade and Town Hall Program went off as scheduled and was a huge success. Ceremonies began at 7:30 a.m. with a musket salute by the Sudbury Company of Militia and Minute and a music selection by the Sudbury Ancient Fife and Drum Company at the Revolutionary War Statue. This statue has been the site of Memorial Day observance since its erection in 1896. The Ceremonial Honor Guard then proceeded to both the Old and New North Cemeteries. Veterans from the Revolutionary to Vietnam Wars are buried there. Prayers were said and the Sudbury Company of Militia and Minute and Sudbury American Legion Post 191 alternated musket and rifle salutes. Musical selections were played by the Sudbury Ancient Fife and Drum Company and the ever emotional version of "echo taps" was played by Bob Coe, Katie Palmer and Erick Kazior.

This year's Grand Marshal was Charles "Charlie" Pepper. Charlie served in the Army Air Corps as part of the First Air Task Force, 308<sup>th</sup> Bomb Wing, 5<sup>th</sup> USAAF. This unit provided the Command and Control for all the Army led invasions in the Pacific during World War II. Charlie landed first in New Guinea, where he participated in securing that island as well as the small island of Biak, which held a Japanese airfield. He also participated in three D-Day invasions: Leyte, Luzon and Okinawa. Charlie is currently the Commander of Sudbury's VFW Post 8771. He and his wife Anne have lived in Sudbury for almost 51 years.

The intrepid marchers, not put off by the threatening rain, included the American Legion Post 191 Color Guard and Rifle Squad, members of the Board of Selectmen, Bill Keller and Larry O'Brien, and State Representative Tom Conroy. The Committee thanks all of the veterans who turned out for the parade, especially those who got into uniform. This year we had a contingent of "Blue Star Mothers" in our parade. Five Sudbury families, who currently have sons and daughters serving in Iraq or over seas, participated. Their sacrifice is much appreciated and the warm support from the crowd was very heartfelt. The "Blue Stars" were followed by the Grand Marshal's sedan. A parade moves to the beat of a drum and without the Sudbury Ancient Fife and Drum Company lead by Fyfe-master Al Betty, all would have been lost. Their large repertoire of tunes made the parade most enjoyable for marching. The Committee thanks Colonel Keith Downer and all the members of the Sudbury Minute and Militia. Many members of both organizations have to travel some distance to participate in the parade and help Sudbury celebrate its history. While most of the marchers went home to enjoy the sunshine that broke out during the march, the Sudbury Ancient Fife and Drum and Minute and Militia Companies spent the afternoon cleaning and maintaining their equipment, so a special thank you to all. Following the Militia was the United Native American Cultural Center (UNACC). This is a contingent of Native American Veterans in native dress led by Chief Rowland Jerome. The Girl and Boy Scouts completed the parade's order of march.

At Our Lady of Fatima Church, all the Cub, Tiger Scouts, Bluebirds and Brownies entered the parade as it moved up Concord Road. This year's participation was outstanding. A very special thanks to all the Scout leaders who brought their units to the parade!

Highlights of the parade included salutes at Hop Brook where those Sudbury residents lost in sea service were recognized. The Parade stopped at the 1897 Civil War Memorial in front of Goodnow Library as well as the WWII, Korean and Vietnam Memorials in front of Wadsworth Cemetery. The list of those who perished in our Nation's causes was recited, prayers said and musket and rifle salutes were rendered. At the Wadsworth Memorial, Chief Rowland led the other members of the UNACC in a very moving "Song of Remembrance" for all those lost in the fighting during the King Philip's War. A ceremonial offering of a bouquet of native plants, flowers, tobacco and an eagle feather was left at the memorial for the spirits.

The Parade concluded at the World War I memorial in Grinnell Park. Here Lee Swanson showed off a WWI helmet belonging to the Historical Society. The U.S. Burial Flag flying over Grinnell Park was donated by Theodore Ciesla's family. Ted was a WWII veteran who served with the Headquarters Company of the 752nd Tank Battalion in Italy. Ted had been a resident of Sudbury for 18 years prior to his death in 1986.

Hot Dogs and sodas were provided for the marchers by the Memorial Day Committee and American Legion Post 191.

At the conclusion of the Parade, a program was held at the Town Hall. The Parade's Grand Marshal and civic leaders made speeches and the U.S. Flag was raised to full staff. Musical entertainment was provided by the "Sudbury Senior Strutters" accompanied by Janet Alstrom on keyboard. Copies of the speeches can be found at the Memorial Day Committee site on the Sudbury Town Website <http://sudbury.ma.us/committees>. A list of Sudbury Veterans who died during the last year was read aloud by Robert Ferrarini followed by Bob Coe's trumpet solo, "Amazing Grace." The Program concluded with the National Flag being raised to full staff at twelve noon. Participating in the flag raising were four Scouts supervised by Spencer Goldstein, the 2005 Grand Marshal.

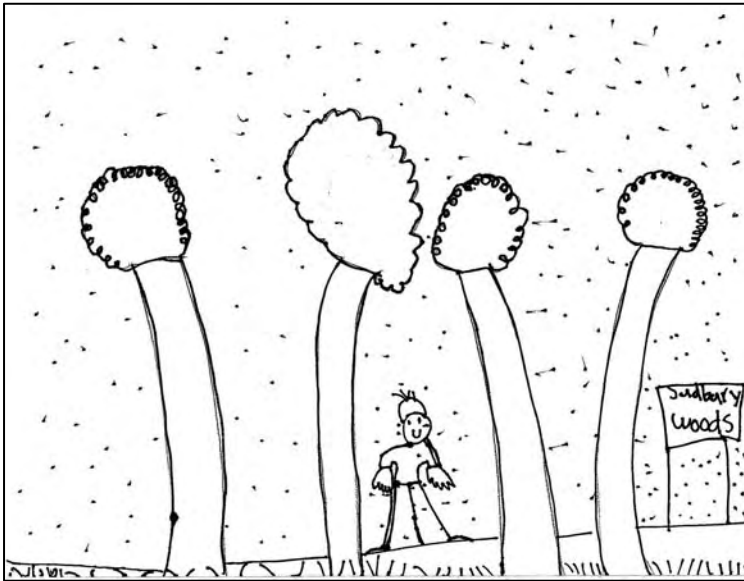
Special thanks to the Sudbury Garden and Thursday Garden Clubs for all the hard work they did in preparing the monuments. Also, thank you to the Girl Scout and Brownie Troops that participated in planting geraniums at all the veteran grave sites. The Town's Veteran Agent gets many great and appreciative comments each year on how wonderful the monuments and cemeteries look with the new flags and the geraniums.

Thank you to the local businesses that support the parade: Duckett Funeral Home for providing the limousines for the Grand Marshal, Sudbury Farms and Shaw's Supermarket for donating the doughnuts and coffee to the marchers prior to the start of the Parade, and for all the veterans who participated but were unable to march.

The only way to truly see the Memorial Day Parade is to be in it! Memorial Day comes early in 2008. Please tell all your neighbors to mark their calendars for May 26, 2008 and join in the parade anywhere along the parade route as we honor those Veterans who have gone before us.

## September 11<sup>th</sup> Memorial Garden Oversight Committee

September 11, 2007 marked the sixth anniversary of the terrorist attacks that took the lives of Sudbury residents Geoffrey SCloud, Cora Hidalgo Holland, and Peter Morgan Goodrich. In each of the previous five years, the September 11<sup>th</sup> Memorial Garden Oversight Committee planned and implemented a fitting tribute at the Memorial Garden on the 9/11 anniversary. This year, after consulting with relatives of the Sudbury residents lost, the Oversight Committee decided that,



*Keira Semerjian*

*Grade 2*

*Noyes School*

moving forward, formal ceremonies would be held on five-year anniversaries only. As a result, this year's anniversary was marked simply with the tolling of bells at First Parish of Sudbury at 8:46 a.m., the time the first hijacked plane hit the World Trade Center in 2001, and with the placement of a wreath and flowers at the Memorial Garden by Committee and family members. Sudbury residents were invited to visit the Memorial Garden throughout the day to pay their respects.

This year, the Oversight Committee cared for existing plantings at the Memorial Garden, installed new plantings, spread new mulch in the garden beds, and arranged for seasonal leaf and snow removal. The summer drought required Garden caretakers to water much more diligently than in years past.

Also during the year, the Oversight Committee arranged for the repair of the flag pole adjacent to the Memorial Garden and assessed the feasibility of installing lighting at the flag pole to allow the United States flag to be continuously displayed. The Oversight Committee wishes to thank the Sudbury Department of Public Works for repairing the flag-

mounting mechanism on the pole. In addition, the Committee extends its sincere thanks to Peter Harvell, Veterans' Agent for the Town of Sudbury, for his invaluable research and advice regarding flag-display protocol and lighting options. Based on Mr. Harvell's findings, the Oversight Committee determined that enough ambient light exists from surrounding street lamps to preclude the need for specific lighting at the flag pole at this time. As a result, this year the United States flag was raised and continues to fly on the flag pole next to the Memorial Garden, adding to the beauty and poignancy of the Garden itself.

The Oversight Committee began planning for 2008, as well, putting together a list of activities to be completed within the next year. These activities include repairing the grout holding the main plaque on the memorial stone and installing new stone dust on the circular walkway within the Memorial Garden. In addition, the Oversight Committee will investigate having the Town widen and add stone dust to the walkways within Heritage Park that lead to the Memorial Garden, as these walkways have narrowed over the last six years due to grass and weed growth.

The Oversight Committee was proud to be of service again this year, and looks forward to continuing to maintain the September 11<sup>th</sup> Memorial Garden as a significant and beautiful Town resource for many years to come.



# Town Report Committee

The Town Report Committee is designated by the Board of Selectmen to create and distribute a Town Report to each Sudbury household pursuant to Mass. Gen. L. Ch. 40, S. 49. The Town Report details the prior year's activities and finances of each official, board, commission or committee that make up Sudbury's government. It is the Town Report Committee's goal to present the information in a concise and understandable format so that the citizens of Sudbury are in a position to make well-informed decisions. The Committee also endeavors to showcase the artistic talent of our school-aged children and to include photographs of events that occurred during the past year. In this way, we hope to highlight what makes Sudbury a unique and charming place to live. The theme of the current report is "A Day in the Life of Sudbury." The Committee began including artwork and photographs in the Annual Town Report in 1965.

The Committee's work began in October when it solicited bids for printing the reports. The Committee awarded the job to The Country Press, Inc. of Lakeville, MA, which submitted the lowest bid. During the fall and winter, the Committee collected and edited the narrative reports it received from each official, board, commission and committee. The Committee solicited artwork from each of the elementary schools, Curtis Middle School and Lincoln-Sudbury Regional High School. In addition, the Committee solicited photographs from Sudbury residents for inclusion in the Report. After the Report is sent to the printer, the Committee will proofread the printer's galley. The Reports will be delivered to Town Hall and distributed door-to-door by Boy Scout Troop #61 so that each household receives a copy of the Report in advance of the Annual Town Meeting.

The Committee would like to extend a special thanks to each of the children who submitted art work as well as their dedicated art teachers who encouraged the children to create and submit a drawing for the report: Colby Caravaggio, Ron Darzen, Jeanne Goldner, Scott Greenaway, Toby Kopman and Colette Sahely. In addition, the Committee would also like to thank all of the talented photographers who submitted photographs and the children in Boy Scout Troop #61 for delivering the reports. Finally the Committee would like to express its debt of gratitude to Guy Dietrich, Jr., who passed away in 2007. Mr. Dietrich was an avid photographer whose many beautiful photographs graced the pages of Town Reports over the years.



*Justin Liu Grade 5 Noyes School*

## Sudbury Day

The sixth annual Sudbury Day Festival took place in the Town's Center on Saturday, September 15. Although the weather delayed the Festival's normal noon start time, it did not dampen the spirits of those who attended. In fact, the crowd was larger than previous years. The 2007 event, entitled "A Gateway to the Islands," comprised 43 exhibitors, five diverse performance groups featuring music and dance from the world's islands, an international food court, a children's pavilion with seven island-themed booths, as well as many children's crafts and activities provided by sponsors and exhibitors.

The Sudbury Day Festival achieved success in the following areas:

**Financially** – Through the diligent work of the Sudbury Day Committee, the event produced \$14,816 in revenue with expenditures of \$13,610, and cash on hand from previous years of about \$15,291.

**Attendance** – An estimated 3,000 people attended the 2007 Festival, based on children's pavilion "passport" and individual ticket sales of about 350.

**Volunteers** – Over 68 people volunteered to help on the day of the event. Volunteers helped with set-up (which took place several times because of the weather), clean up, and in the children's pavilion area. This year more people were involved with the pre-event planning than ever before, and one of the performance groups, the Hip Hop Mamas, featured all Sudbury residents.

**Community Building** – The Sudbury Day Festival continually brings a large percentage of the area's residents together in a relaxing yet entertaining way and exposes them to the wonderful organizations and services that are available in our area.

**Sponsors** – Abby Ward, who is stepping down as the Festival's chairperson, outdid the work she has done in the previous five years, generating over \$9,000 in cash donations from event sponsors, a 23% increase over 2006. The total number of sponsors increased to 24. Five sponsors gave in-kind donations totaling \$3,250.

**Exhibitor & Sponsor Support** – As in years past, the event's exhibitors and sponsors responded emphatically about their positive experience at Sudbury Day. Sponsor retention rate is upwards of 80% year after year.

# Cultural Council

The Sudbury Cultural Council (SCC) is an ongoing board, which oversees the disbursement of funds granted to our Town from the Massachusetts Cultural Council (MCC). Each fall, the SCC seeks grant proposals from the community with the intent of enriching our citizens through cultural events. We award grants based on the guidelines established by the MCC which are detailed on the [www.mass-culture.org](http://www.mass-culture.org) website. In the past, the SCC has contributed to activities such as music concerts in our schools, lectures, new artwork commissions, film festivals, painting and poetry workshops, local musical organizations and Sudbury Day activities. In our effort to maximize the impact these funds have on our community, the SCC looks most favorably on grant proposals submitted by Sudbury organizations which impact larger numbers of Sudbury residents.

This past year's allotment from the state was \$4,000, which enabled us to fund several more projects than we had in prior years. Funding for the coming fiscal year remains level at \$4,000.

The Cultural Council awarded grants to the following organizations or individuals for FY06-07:

- |                                    |  |
|------------------------------------|--|
| 1. Sudbury Council on Aging        | Dance performance at our Senior Center (\$500 - occurred-paid)         |
| 2. Sudbury Historical Society      | The Sudbury Map Project (\$500 - in progress)                          |
| 3. Sudbury Park and Recreation     | 2007 Summer Concert Series (\$500 - occurred-paid)                     |
| 4. Mass College All-Star Jazz Band | Jazz-Band Concert at Fairbank Center (\$500*/\$1000 - occurred-paid)   |
| 5. Gregory Maichack                | Workshop and Show: Art of Pastel at Goodnow Library (\$395 occurred)   |
| 6. Symphony Pro Musica             | Concert Series support for FY06-07 (\$500 - occurred-paid)             |
| 7. John Root                       | Lecture at Library on Wild Edible Plants of NE (\$250 – occurred-paid) |
| 8. Curtis Middle School            | Foreign Language Week (\$500*/\$0 - canceled)                          |
| 9. L-S Regional High School        | METCO Mural (\$300 - occurred-paid)                                    |
| 10. deCordova Museum               | Sudbury Day at the Museum, general sponsorship (\$250 - occurred-paid) |

These grants totaled \$4,195. Although the SCC may approve proposals for funding, the proposed events may not occur or may be scaled back, not using all entitled funds. The amount awarded in FY06-07 added up to slightly more than the yearly State allotment of \$4,000. However, the \$195 beyond our yearly allocation came from funds which have accumulated from either incomplete projects from prior years or accumulated interest. We now have an unencumbered account balance of about \$2,019. The total amount of funds available for disbursement this year will be this approximate amount plus the \$4,000 MCC allotment, and recorded interest, posted to the account in December. This totals approximately \$6,100.

## Meetings:

The state mandated tri-annual community input meeting took place September 26, 2006. The first SCC meeting this year was held September 19 to discuss advertising, the annual grant cycle and SCC membership issues. Over 40 flyers were distributed to the schools, civic buildings and other cultural-related venues. The Town Crier ran a notice about grant submissions for four weeks prior to the deadline. In addition, the grant cycle information was posted on the Town website. The 2007-08 grant cycle has begun. We received 21 applications. At the initial grant meeting we identified about half of the applications for funding.

## Members:

This is the last year that the current Chairman, William Nicholson, can serve on the Council. The State mandates a maximum six year term. In March 2008, the SCC will recommend to the Selectmen that Bronek Dichter be confirmed as the SCC's next Chairman. Other community members with interest in serving on the Council are encouraged to contact the chairman via e-mail ([culturalcouncil@town.sudbury.ma.us](mailto:culturalcouncil@town.sudbury.ma.us)).

## Grant Cycle:

The Sudbury Cultural Council starts taking grant applications starting in the summer for the coming fiscal year. Any interested resident or cultural advocate may apply and be considered for a MCC grant. The application deadline is typically October 15 of any given year. Applications can be found at: <http://massculturalcouncil.org/applications/lccapp.html>.

# Public Safety

## Police Department

The Sudbury Police Department logged 16,987 incidents between January 1 and December 31. During this 12 month period, 175 individuals were arrested for violations of State and local laws, and ten individuals were placed into protective custody. Officers investigated 95 larcenies, 14 breaking and entries (dwelling), 63 breaking and entries (motor vehicle), 19 assaults, 66 domestic disturbances, 116 vandalisms, 947 alarms, 680 medical aids, 61 juvenile matters, 5 sexual assaults, 1 armed robbery, 1 home invasion and 1 homicide. The Department also investigated 604 motor vehicle accidents, 381 property damage accidents, 42 involving personal injury and 181 where officers may have been dispatched to assist but accident reports were not required. Thankfully, there were no fatal accidents on our roadways this year.

The detective bureau is responsible for following up on reported incidents that require a more extensive investigation. These incidents include, but aren't limited to, the following: identity theft, breaking & entries, larcenies, drug violations, serious assaults, etc. The detectives continue to meet with school officials and members of the District Attorney's Office monthly as part of the Community Based Justice Program. This program allows us to share information regarding juvenile and school issues in an effort to be proactive in our efforts to keep the school environment a safe place for both students and faculty.

The detective unit is also responsible for processing all criminal and civil matters through the Framingham District Court. Over seven hundred criminal complaints and arrests were filed this year.

The Police Department continues to address the numerous traffic safety concerns of many residents by educating the public, enforcing state and local traffic laws, and working with the Traffic Safety Coordinating Committee to address unsafe conditions along our roadways. The Department issued a total of 4,573 traffic citations, of which 1,177 were issued for civil violations, 394 were issued for criminal violations, and 3,002 were written warnings.

In addition to the required 32 hours of "In Service Training" that each officer receives each year, the following specialized training classes were attended by individual officers: cyber investigations, credit card theft and identity theft investigation, sexual assault investigation, domestic violence investigation, firearms licensing training, internet child exploitation, lidar training (light detection and ranging speed measurement), advanced computer training, E-911 training for all desk personnel, and 80 hours of basic training designed for a newly-appointed sergeant.

The Police Department and the Sudbury Public School system continue working together on emergency response plans to effectively address critical incidents that might occur within the school environment. As part of this plan emergency, lockdown procedures were instituted and practiced at each of the elementary schools as well as in the Curtis Middle School. These exercises allow us to critique these plans and make the adjustments warranted in order to make them more efficient. The Department has also been working with Superintendent John Ritchie and his staff at the high school regarding emergency response plans, and we have participated together in several tabletop exercises. Also, for the second year, the entire Department participated in an "Active Shooter" training session at L.S. Regional High School as well as at the Curtis Middle School. This scenario is as close to reality as possible and allows our officers the opportunity to work on the tactics that they would be employing in real-life emergency situations. The Department also submitted school safety and security recommendations as requested by the Lincoln-Sudbury Safety Review Subcommittee.

The Department continues to be a member of the Metropolitan Law Enforcement Council (Metro-LEC), a consortium of 44 community police agencies which are called upon to supplement a member community's resources, men and equipment, upon request during emergency situations. Currently three Sudbury officers are assigned part-time to Metro-LEC.

The Department was awarded a (CEDAP) equipment grant which furnished the department with Incident Command Radio Interface Equipment valued at \$13,000. This equipment allows agencies who normally operate on different frequencies to communicate seamlessly during a critical incident. We were also awarded a community policing grant of \$18,000 which was used as part of an ongoing strategic plan to replace our antiquated communications system using state grant funding. The Department also received a new windows-based 911 system. This new system uses GPS to locate land-line and cell phone calls on a map display in the dispatch center. The Department received a \$5,000 grant from the Statewide Emergency Telecommunications Board to train all desk personnel on its use.

The Department would like to recognize Officer Michael Shaughnessy, and Officer Charles Quinn who retired this past year, both after 27 years of dedicated service to the Town of Sudbury. I would like to also recognize the 14 years of dedicated service to the community of Sergeant Peter Kempinski who also retired this past year. Sergeant Kempinski was struck by a motor vehicle while in the performance of his duties in May 2005 and was forced to retire because of the injuries he sustained.

The Police Department collected the following fees and fines during FY07.

Traffic and court fines	\$104,981
Licensing fees	3,837
Paid detail admin. fees	28,623
False Alarms	6,365
Copier fees	2,459
<b>Total</b>	<b>\$146,265</b>

The Department would like to thank the Board of Selectmen, Town Manager, members of the other Town boards, committees and departments for their support. We look forward to working together in the coming year.

## Sealer of Weights and Measures

Type of Device	Tested	Sealed	Fees
Gasoline Pumps	37	37	\$ 500
Scales 0# - 10#	1	1	15
Scales 10# - 100#	50	50	960
Scales 100# - 1000#	1	1	0
Pharmacy Scales	3	3	2,400
<b>Totals</b>	<b>92</b>	<b>92</b>	<b>\$1,499</b>

## Building Department

Calendar Year	New Residence		Residential Add'ns & Reno's		Non-residential		Swimming Pools		Misc.
	Permits	Value	Permits	Value	Permits	Value	Permits	Value	Permits
2002	27	12,023,930	294	16,221,240	39	10,647,188	6	162,500	24
	*16	5,776,000							
2003	28	9,600,980	285	16,358,298	35	9,466,199	16	450,949	52
	*9	3,035,000							
2004	20	7,852,000	347	20,720,900	28	2,188,000	7	151,000	98
	*11	3,906,600							
2005	13	6,825,400	353	16,805,700	36	3,505,000	22	625,890	126
	*18	7,575,000							
2006	35	12,621,126	318	18,219,742	38	1,625,676	13	360,420	160
	*16	5,737,200							
2007	59	14,758,662	320	17,637,246	41	4,230,175	16	545,000	160
	*20	9,578,500							

\*Tear downs and reconstruction

2006 Permits Issued			2007 Permits Issued		
Quantity	Source	Fees Collected	Quantity	Source	Fees Collected
579	Building	\$390,162	616	Building	\$471,618
681	Wiring	61,067	651	Wiring	65,409
394	Plumbing	34,134	349	Plumbing	27,978
351	Gas	19,057	352	Gas	18,807
		<u>\$504,420</u>			<u>\$583,812</u>

## Fire Department

The Sudbury Fire Department responded to 1,767 calls for assistance for the year, a decline from last year's total of 1,816 due to reductions in all categories of response, with the notable exception of "service" calls to persons needing help for reasons other than fire or medical necessity. In keeping with past years, however, the distribution of calls remained at 54% medical, the remaining fire or service related. Of the 963 medical calls, 263 involved Advance Life Support with intravenous support, 12-lead monitoring, and other advanced procedures to improve medical outcome. Ambulance operations netted revenue of \$320,618.16 which was used to offset costs associated with manning, stocking, and replacing the ambulance.

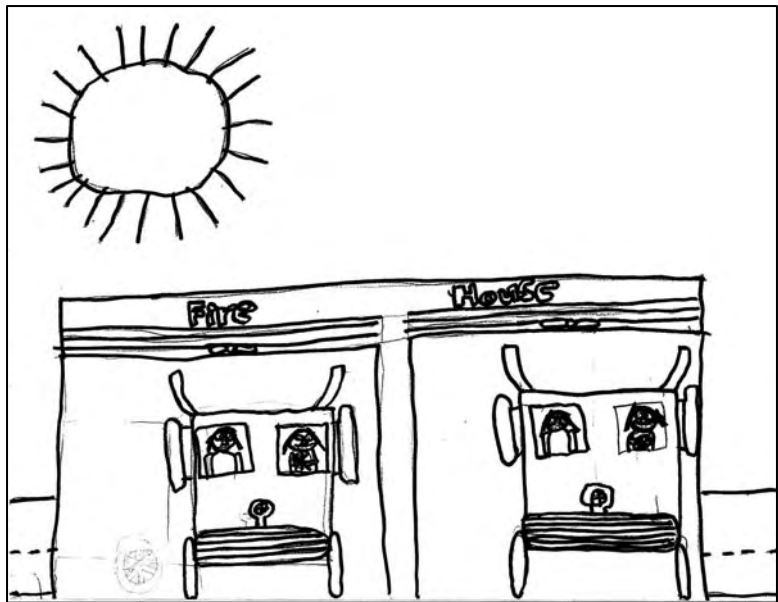
The other 46% of calls included fires in buildings, chimneys, oil burners, vehicles, brush, bark mulch, and dumpsters. A series of dumpster fires that caused concern ended when the company using them left Town. Other responses included the Uxbridge Bernat Mill Fire in July where Sudbury joined 45 other communities battling a building fire of almost 400,000 square feet. Another mutual aid call took us to Maynard in February for a two alarm fire where our ladder truck operated in extinguishing a residential fire. Another February fire in Sudbury was stopped quickly. We also went to Concord in May to battle a bus garage fire, and the year ended with a residential fire from a faulty chimney servicing a wood-burning stove.

The Sudbury Fire Department has been spreading a fire prevention message. We believe that our prevention work results in stopping fires before they start. Our fire prevention educator, Lieutenant Kevin Moreau, was in the K-8 system teaching the basics of fire safety and home escape planning. Chief MacLean taught personal preparedness in adult education classes as well as in several civic organizations. Firefighter Ethan Craig participated in Reading Day in the elementary schools, making firefighters seem real and their message important.

Planning for contingencies increases in importance each year. This year the Local Emergency Planning Committee (LEPC) conducted a tabletop exercise where department heads and decision makers were brought together to consider the combined approach to a fictitious "Hurricane Maddy." Such planning helps us uncover areas for improvement, identify required equipment, and learn what other departments consider priorities, even as we try to manage our own concerns.

The Community Emergency Response Team (CERT) was born this year in Sudbury and has grown to 26 members. This team is tasked with providing volunteer help when deployed by the Fire Chief and conditions warrant their involvement. We know that a general disaster such as a tornado or earthquake could overwhelm public safety departments. Having a set of trained, able, and volunteer forces to call upon, makes Sudbury a safer place to live.

The Sudbury Fire Department applied for numerous grants during 2007. The Department received \$3,599.68 from The Sudbury Foundation for GPS units, \$10,112 for a JPS comparator from CIRRIP, \$7,800 from the Executive Office of Public Safety (EOPS) for self contained breathing apparatus, and \$103,030 for new turnout gear for firefighters. In addition, \$4,971.07 came from the Student Awareness of Fire Education program, \$13,000 from CEDAP for equipment, and \$8,930.05 for officer training (ICS-300) from EOPS.



Ryan Cusick Grade 2 Haynes School

Funds collected for permits were:

Burning Permits	800
Smoke Detectors	252
Fire Alarms	146
Commercial Fire Alarms	36
Tank Removal	21
Tank Truck Inspections	8
Oil Burners	69
LPG	40

A total of \$25,215 was collected for permits and copying.

Peter Frost retired in March after 36 years of service and was replaced by Dan Wells who returned from a leave of absence. Josiah Frost, father of Peter Frost and Chief of Department from 1976 to 1983, passed away in October and was remembered by many during services at Duckett Funeral Home.

Next year, the Sudbury Fire Department plans to continue with aggressive emergency planning. In this regard, the Crossroads Regional Emergency Planning Committee will provide a vehicle to expand our abilities through collaboration with neighboring communities. We will continue to train and prepare ourselves to meet the challenges of our jobs. This will be accomplished through our team of dedicated, energetic professionals.

## Dog Officer

	<b>TOTAL # CALLS RECEIVED</b>	<b>TOTAL # DOGS IMPOUNDED</b>	<b>TOTAL # BITE CALLS</b>	<b>TOTAL # DOGS NOT CLAIMED</b>
JANUARY	38	3	1	
FEBRUARY	27	1		
MARCH	51	4		
APRIL	36	2	1	1
MAY	65	3		
JUNE	63	3	1	
JULY	57	4	1	1
AUGUST	64	1		
SEPTEMBER	56	2		
OCTOBER	96	10		
NOVEMBER	51	1		
DECEMBER	69	6		1
<b>TOTAL 2007</b>	<b>673</b>	<b>40</b>	<b>4</b>	<b>3</b>

All dogs not claimed are placed with Lowell Humane Society or Buddy Dog.

# Public Works

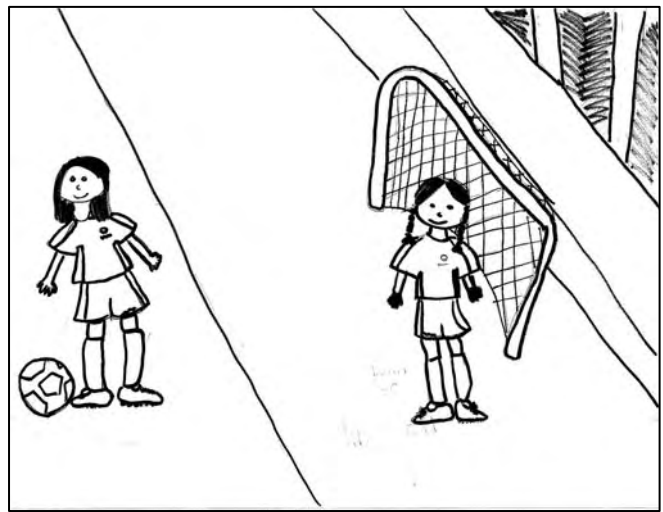
## Highway

\$477,378 of Chapter 90 funds were spent on maintenance of 6.14 miles of road, including: Uplook Drive; Easy Street; Bowditch Road; Peakham Road, approximately 650 feet north of Boston Post Road; Dutton Road, from Tanbark Road to Old Garrison Road; Robbins Road, from Wilshire Street to Howell Road; Center Street; West Street; Pinewood Avenue; North Road, from Great Road to Maynard town line and from Haynes Road to Concord town line; Dakin Road, from Philemon Whale Lane to Skyview Lane; Kato Drive; Kato Summit; Brooks Road; Jason Drive and Landham Road.

Two thousand feet of walkway was built along Raymond Road from Cider Mill Road to Warren Road, 500 feet along Willis Road from Kendra Lane to Briant Drive, 700 feet along Dakin Road from Philemon Whale Lane to Blacksmith Drive, 300 feet along Union Avenue from Pheasant Lane to Concord Road. Eight hundred feet of walkway was reconstructed along Dutton Road from Pratt's Mill Road to Hop Brook.

In addition:

- 760 feet of guard rail was installed at various locations: Concord Road, Peakham Road, Union Avenue and Raymond Road.
- 398 catch basins were cleaned of debris.
- 3,700 feet of bituminous concrete berm was installed at various locations throughout the Town.
- 7,000 cubic yards of loam was received from the proposed Lincoln-Sudbury High School football field and 2,000 cubic yards of material was removed from the Lincoln-Sudbury High School track that was unsuitable for construction and delivered to the North Road Borrow Pit.
- A passive methane ventilation system was installed at the Sand Hill Sanitary Landfill.
- The intersection of Union Avenue and Concord Road was reconstructed.
- Two culverts were replaced on Hudson Road.
- Drainage systems were repaired on Victoria Road, Brewster Road, Hawthorne Drive, Union Avenue, Warren Road, Haynes Road, Concord Road, Camperdown Lane, Dutton Road, Walkup Road, Robbins Road and Pinewood Avenue.
- A water main on Pantry Road from New North Cemetery to Route 117 was installed.



*Katie Quirk      Grade 4      Noyes School*

## Trees and Cemetery

There were 46 interments performed by the Department, and trees were removed from the Stearns Mill Dam.

## Parks and Grounds

A parking lot and kiosk were installed at the Meachen Conservation Land, at the corner of Willis Road and Marlboro Road.

## Engineering

- A property line and topographic survey of the Wayside Inn and Boston Post Road was completed.
- Percolation and deep hole tests were performed at the Central Fire Station for the proposed Police Station.
- A drainage system was designed for Dakin Road from Philemon Whale to Blacksmith Drive.
- An as-built survey was completed of the Mt. Pleasant Cemetery expansion and the New Town Cemetery expansion.

## DPW Mining

The total receipts on the sale of material from the North Road Borrow Pit totaled \$301,449.49. \$100,000 was transferred to the General Fund leaving a balance of \$201,449.49.

# Wayland-Sudbury Septage Disposal Facility

This was the tenth year of operations of the Wayland-Sudbury Septage Treatment Facility (STF), which is administered by an eight-member committee composed of four members from Wayland and four members from Sudbury, one each appointed by the Boards of Selectmen, Conservation, Health, and Planning of each Town. Camp Dresser & McKee (CDM) provides engineering consulting, and this year, operations were out-sourced to Aquarion Operating Services.

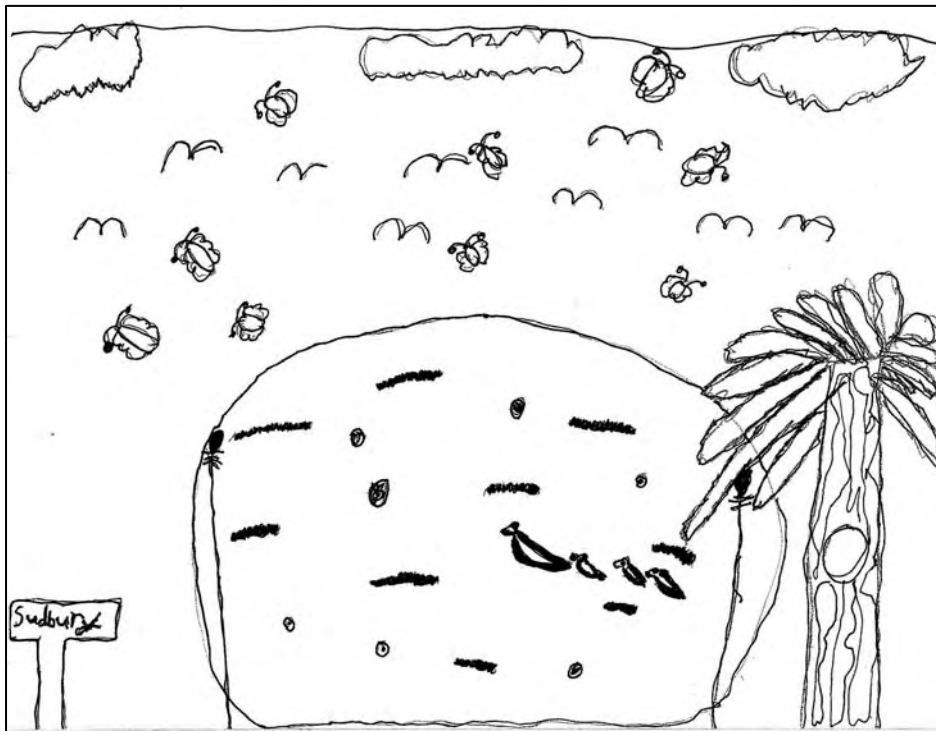
Flow during 2007 was 7.7M gallons of influent, compared to an average of 7.5M gallons over the past 5 years. Our (unaudited) cash balance as of 6/30/07 was \$234,339. Our FY08 operating surplus as of 11/30/07 is \$219,068, which is \$191,263 higher than it was a year ago. Our estimated cash balance as of 11/30/07 is \$415,702. The STF is also now debt-free.

This year, the Committee received word that the denitrification pilot project which began in 2005 was deemed successful by the Massachusetts Department of Environmental Protection (DEP). Unfortunately, the draft permit conditions proposed did not include a commitment to increase our discharge volume, which the Septage Committee believed was necessary to fund the upgrades. Negotiations ensued, and in July, an agreement was signed by the Committee and DEP which allowed the Septage Committee to temporarily defer the most expensive part of the planned upgrades pending anticipated revisions by DEP of its groundwater regulations, which might eliminate the need for the Committee to do these upgrades. In return, the Septage Committee committed itself to more stringent discharge standards, which we believe are achievable.

During the year, the Septage Committee has undertaken a number of maintenance projects both large and small, including a number safety-related items, and to replace worn-out equipment. The transition to contract operations has gone smoothly, and the operators and plant upgrades appear ready to meet the tougher discharge standards which take effect during 2008.

In January 2008, the Committee expects to complete the DEP-mandated plant upgrades. Our priority will be to meet our discharge standards reliably, to carefully manage our expenses and to stimulate our revenues. We have a project underway to reduce our largest non-labor expense (sludge disposal), and are planning to market the STF to septage haulers in other nearby towns in the spring.

We remind all homeowners that your septic tank should be pumped every 2-3 years in order to protect your septic field. If you use a kitchen sink grinder, ask your septic pumper if you need to have it pumped more often. We are fortunate that the pumpers in our Towns provide good service at competitive prices, which we believe is a direct result of having the STF locally sited.



*Veja Kazlas*

*Grade 2*

*Noyes School*



# Planning and Development

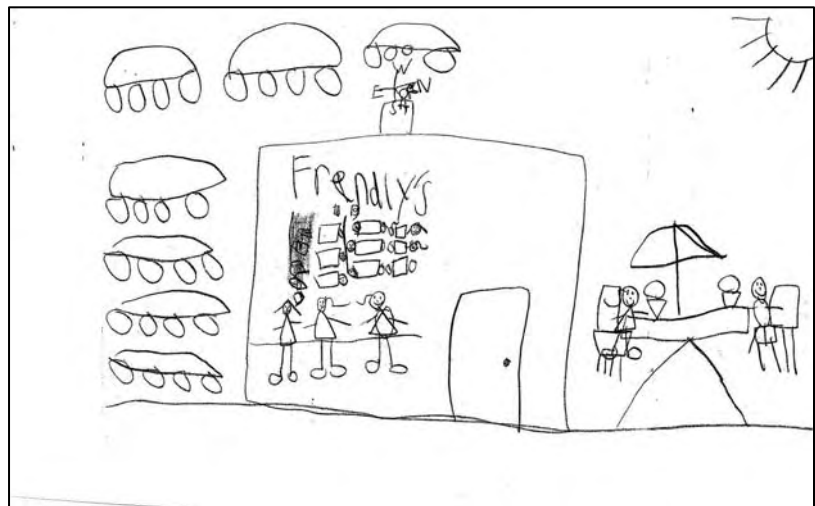
## Planning Board

The Sudbury Planning Board exists under Mass. Gen. L. Ch. 41, S. 81a.. Its five members are elected by the Town and its duties are largely defined by state statute. In addition, other duties have been added from time to time by vote of the Sudbury Town Meeting, including long-term planning studies, traffic circulation plans and bylaw codification.

The Board reviewed and approved one residential development in 2007 – Olde Bostonian Estates - totaling three (3) subdivision lots. Six Approval Not Required plans creating four new building lots were submitted and endorsed. The Board also participated in the review of other development applications, including: the Sudbury Village (73 units approved); the Residences at Sudbury Commons (21 units under review); Comprehensive Permit applications; the Middlesex Savings Bank; Frugal Flower and three Omnipoint Communications Site Plan applications. The Board held a public forum on walkway prioritization, and recommended construction of walkways on Raymond Road, Willis Road and Peakham Road. The construction of the Raymond Road walkway was completed. The Planning Board reviewed five applications for changes to Scenic Roads under the Bylaw, and worked closely with the Building Inspector to develop a revision to the Sign Bylaw which passed at Town Meeting.

The Planning Board was well represented on various town committees. Chris Morely continued to serve as the Planning Board representative to and chair of the Community Preservation Committee (CPC) and is a member of the Open Space and Recreation Plan Update Committee. Lisa Eggleston serves as the Planning Board representative to and chair of the Sewer Assessment Technical Advisory Committee. Michael Fee serves as the chair of the newly-formed Sudbury Housing Trust, as well as a member of the Ponds and Waterways Committee. Eric Poch serves as the Planning Board representative on the Rail Trail Conversion Advisory Committee. Michael Hunter is the Town’s representative to our sub-regional planning agency, the Minuteman Advisory Group on Interlocal Coordination (“MAGIC”). Joseph Sziabowski, associate member of the Board, serves on the Sudbury Center Improvement Advisory Committee and the Police Station Blue Ribbon Committee.

The Planning Board is supported by and works with the newly-formed Planning and Community Development Department. All the activities of the Department, including all major residential and commercial development, community housing initiatives, zoning, and special projects, follow the Master Plan goals and recommendations. The Planning and Community Development Department participated in a design studio with students from the University of Massachusetts Amherst Department of Landscape Architecture and Regional Planning, which studied barriers to high density development in suburban communities. The Department also held a photography contest to complement the Heritage Landscape Report, and received over 25 entries from local residents. Under the direction of the Community Housing



*Julianne Baron*

*Grade 3*

*Nixon School*

Specialist, the Town received its annual allocation of approximately \$22,000 of Federal HOME funds for affordable housing, and developed a concept plan for a Town-sponsored community housing development on the Young parcel (which was defeated at the Special Town Meeting). The department is also working on the Mahoney/Melone feasibility studies to determine appropriate uses of those Town-owned parcels, including housing and recreation. The continued development pressure on the Town’s borders in Wayland and Concord has been monitored by the department and comments submitted to the appropriate permitting authorities in those towns.

This year, residential development permitting and construction activity was light, with only ten new residential building lots created. Construction in approved developments has also slowed down due to stagnant residential sales market.

The following table sets forth those developments under construction (or within the authority of the Planning Board) during the year:

<b>Subdivision</b>	<b>Date Approved</b>	<b>Lots Approved</b>	<b>Lots Developed</b>	<b>Protected Open Space</b>	<b>Ft. of Walkways</b>
Fairbank Farm	1999	3	0		
Dakin View	1999	15	13		1100
Whitehall Est. II	2001	3	1		400
Willis Hill II	2003	6	6		1000
Endicott Woods	2004	2	0		
The Meadows SRC	2004	23	5	8.2 acres	1500
Zingale	2004	1	0		
The Arboretum	2004	10	0	7 acres	1600
Brookside Farm	2005	9	6	5.2 acres	
Mahoney Farms SRC	2005	33	20	12.2 acres	1300
Cail Farm	2006	3	2	22.4	
Faucher Woods	2006	2	0		
Maillet Estates	2006	4	0		400
Grouse Hill ISD	2006	52	17	14 acres	
Olde Bostonian Est.	2007	3	0		

Board membership remained stable in 2007. Michael Fee was elected to a second three-year term, and Lisa Eggleston was elected to a fourth three-year term.

The current projects of the Planning Board follow the recommendations of the Master Plan in its attempt to balance the needs of the community. The Board remains committed to working on these issues as implementation of the strategies in the Master Plan continues over the next decade. The Board continues to solicit citizen input regarding planning and development issues affecting the Town, and encourages participation in meetings and special projects.

## **Permanent Building Committee**

The Committee is working with the School Facilities Department in conjunction with BLW Engineers to address remaining HVAC issues at Curtis Middle School. A contract was awarded to Thomas E. Snowden, Inc. for the installation of equipment which will provide both heating and cooling to the science rooms and solve long-standing humidity problems.

The Permanent Building Committee continues to monitor remaining air quality/HVAC issues at the DPW building. Further testing has revealed heretofore non-apparent defects in the construction of the building envelope. As the contractor is bankrupt, the Town has entered into discussions with the bonding company to seek redress and remedy.

Prior to Town Meeting, the Committee continued to refine the Police Station Feasibility Study by meeting with various Town agencies. Meetings were conducted with the Housing Authority to coordinate the access road to Musketahquid Village, and a preliminary meeting was held with the Conservation Commission to review wetlands issues and coordinate the proposed septic field. In addition, a meeting was held between the Selectmen and the Earth Decade Committee to promote “green” concepts within the proposed Police Station.

# Design Review Board

The Design Review Board, in cooperation with various other Boards, the Building Inspector and business owners, advocates environmental design quality in the public and commercial sectors of Sudbury.

This year we reviewed nineteen sign applications and two building design applications and site plans. The Board also participated in the review of other development applications, including the Sudbury Meadows, the Villages at Old County Road, the Sudbury Village and the Residences at Sudbury Commons Comprehensive Permit. Our recommendations are directed to the applicants, the Building Inspector, the Town Manager, the Zoning Board of Appeals and the Selectmen. We appreciate the cooperation we have received from all participants.

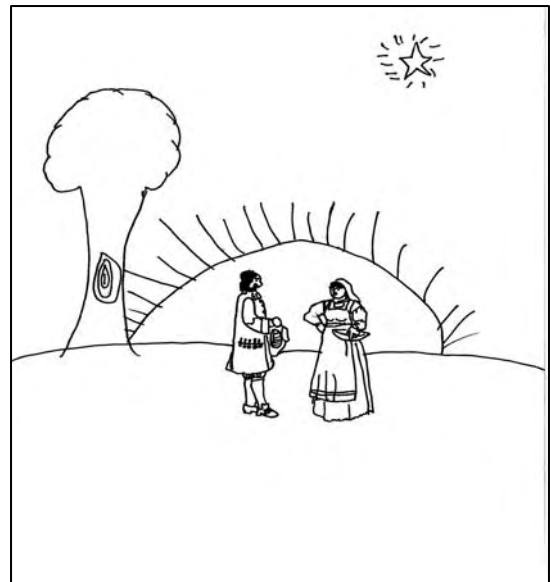
The members of the Board would like to express their heart-felt thanks to Linda Wade, who resigned this year after dedicating four years of service on the Design Review Board.

# Community Preservation Committee

The Community Preservation Committee (CPC) is in its sixth year reviewing proposals for funding under the Community Preservation Act (CPA or Act, MGL Chapter 44B). Under the Act, funds may be used for the acquisition, creation and preservation of open space; acquisition, preservation, rehabilitation and restoration of historic resources; acquisition, creation and preservation of land for recreational use; creation, preservation and support of community housing; and the rehabilitation or restoration of such open space, land for recreational use and community housing that is acquired or created through the CPA. The CPC, appointed by the Board of Selectmen, includes nine standing members, with representatives from the Town's Conservation Commission, Finance Committee, Historical Commission, Housing Authority, Planning Board, Park and Recreation Commission, Board of Selectmen, and two at-large citizen members. The CPC is supported by Jody Kablack, Director of Planning and Community Development, and has been staffed by part-time assistance from the Planning Office.

At the 2007 Annual Town Meeting, projects were presented in the areas of historic preservation (Carding Mill House Restoration), recreation opportunities (funding for studies related to the Bruce Freeman Rail Trail Conversion), and the creation of affordable community housing (funding for the Sudbury Housing Trust, and the extension of the sunset provision from Article 42 of the 2005 Annual Town meeting approving the funding for the buy-down of homes to create community housing). One open space-related article was withdrawn. The total face value cost of all projects approved at the 2007 Town Meeting was approximately \$585,000 (the funding for the 2005 housing buy-down had previously been appropriated and is not included in that total). In addition, debt service expenses of \$812,757 for prior projects, and \$95,000 for administrative and operational needs of the CPC for FY08 were appropriated. The latter figure is budgeted largely for staff time when needed (especially for issues related to community housing), and investigative work of an urgent nature (e.g. percolation tests, engineering or legal title work related to prospective land purchases). Unused administrative funds are returned to the CPA fund balance at fiscal year end.

The CPA funds raised in FY07 through the local tax surcharge equaled \$1,304,321. This was higher than the Committee's conservative budgeted amount of \$1,100,000. The Town received a 100% match in October, 2007 from the state CPA registry, bringing calendar year revenues to \$2,611,936. The CPC expects a similar revenue stream from the local surcharge in the coming year, but anticipates a reduction in State matching funds, perhaps to a match of only 70%. The primary reason for this is the reduction in real estate activity in the State, which generates the State's CPA revenue. In addition, as more municipalities adopt the Community Preservation Act, the State matching funds are apportioned across a greater number of towns. It is likely that future State matching levels will diminish, though there are moves on the State level to place a floor on matching funds higher than this coming year's anticipated percentage. Sudbury's CPA unreserved fund balance at the end of 2007 is approximately \$5.1 million.



*Alex Ben David    Grade 5    Loring School*

The CPC co-sponsored, with the Selectmen, an article at the Special Town meeting held December 3<sup>rd</sup> to purchase the Young Property on Boston Post Road, using CPA funds, so that the property could be deeded to the Sudbury Housing Trust to be used for Community Housing. The article was defeated.

This past year, Jennifer Burney, Assistant Town Planner, provided much appreciated support to the Committee. She left that position in the summer of 2007, and at the time of this report, has not been permanently replaced. In addition, this year brought two significant changes to the Committee membership, as well as normal board representative changes. Mark Kablack, an at-large member of the Committee, and Carole Wolfe, representative of the Historical Commission, stepped down. Mark, as founding Chair, and Carole as a founding member as well, worked concertedly to construct a plan of operation and to build the prudent base that the Committee continues to work from. Multi-year member Alan Jefts, representing the Park and Recreation Commission, also stepped down. The dedication and commitment of these members has been appreciated by the Committee and enjoyed by the Town. We thank them for their service and thoughtful contributions. In their stead, the Committee welcomes Seamus O'Kelly, member at large, James A. Hill, Historical Commission, and Georgette P. Heerwagen, Park and Recreation Commission.

## Agricultural Commission

The members of the Agricultural Commission continue to be challenged by issues concerning farmers in Sudbury. Over the past few years, we have dealt with issues regarding chickens, roosters and horses. Most of these are backyard farmers who are just looking to have fresh eggs or recreational horseback riding. We continue to work with the Planning Board and Board of Health to clarify these problems.



Laura Cogan    Grade 5    Haynes School

Issues have risen in the past year that affect our commercial farmers, those who have active businesses in Sudbury. A major issue is the Bruce Freeman Rail Trail and how it will affect our commercial farmers. Farmers about approximately one-half of the proposed trail which will pose potential liability issues for our farmers. The members of the Commission continue to work with the Rail Trail Committee and the Selectmen to be sure that we do not lose any more farms.

The Agricultural Commission participated in Sudbury Day this past year in an effort to show how important and diverse agriculture is in Sudbury and around the world. The Commission presented vegetables and plants from the islands and locally. The biggest hit was the local backyard chickens.

We have created four lesson plans in association with "Mass. Ag in the Classroom"

for grades K-10. We have covered topics from where food comes from to careers in agriculture. Each member is available to present these lessons to Sudbury students. We strive to teach how important agriculture is to everyday life.

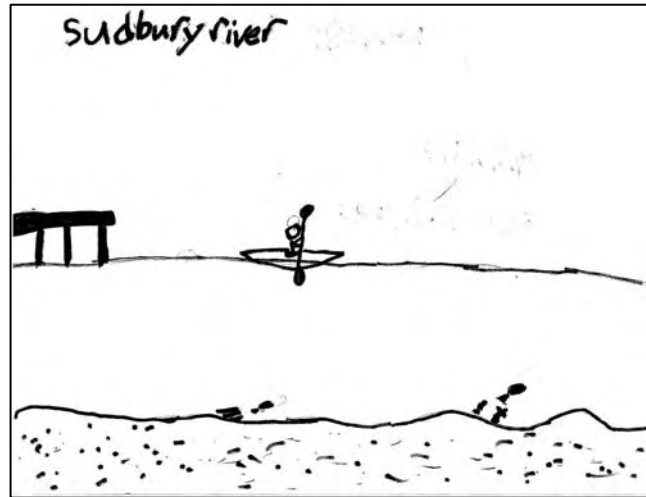
# Ponds and Waterways Committee

The Ponds and Waterways Committee was established in 2005 to provide a mechanism for the Board of Selectmen to be advised on the quality of ponds and waterways throughout the Town.

This year, the Committee completed its geographical information systems (GIS) database and associated maps of Sudbury's water resources with funds from a \$1,500 grant from the Sudbury, Assabet & Concord Wild and Scenic River Stewardship Council (RSC). The Town-wide maps include: private and public parcel information (with waterbodies noted); hydrology; surface water and wetlands; and topography, showing the Town's nine watersheds, streams, ponds, parcels, buildings and road names. They may be viewed on the Committee's website at [http://www.town.sudbury.ma.us/committees/committee\\_documents.asp?dept=PWC](http://www.town.sudbury.ma.us/committees/committee_documents.asp?dept=PWC).

The Committee has continued its work on the development of a Ponds and Waterways Master Plan, with a draft that is close to completion. Each of the nine watersheds is discussed in a separate chapter, with sections that include history, waterbodies and wetlands, water quality, recreation and overall recommendations. The Master Plan will be accompanied by annotated photos of the Town's hundreds of ponds.

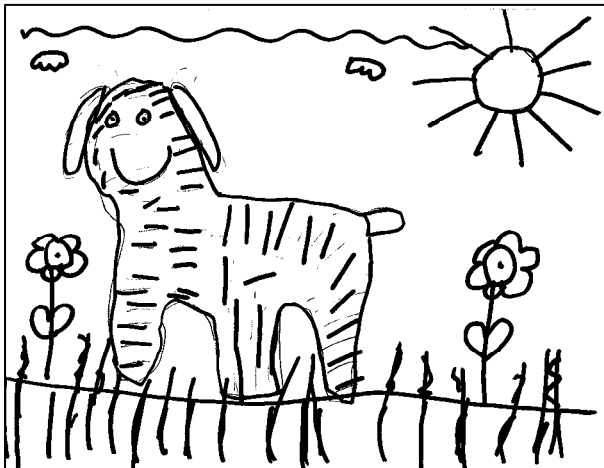
The Committee has also undertaken public outreach and education efforts. The Ponds and Waterways Committee hosted a table at Sudbury Day and at the RSC's annual June Riverfest event. The Committee also held a children's fishing derby at Josephine's Pond at the Wayside Inn and led a paddling trip of Willis Lake. The Committee has posted informative documents on the Town website.



Yasemin Ayata Grade 4 Noyes School

# Sewer Assessment Technical Advisory Committee

The Sewer Assessment Technical Advisory Committee (TAC) continued to investigate the suitability of several potential locations in Town for subsurface disposal of treated wastewater. Thus far we have not been able to identify an available site which is able to meet the needed disposal capacity of 100,000 gallons per day. The TAC also worked with the Town's consultant, Weston & Sampson Engineers Inc. of Peabody, MA, to update our matrix entitled *Potential Parcels for Wastewater*, and to develop a draft scope of work for the Town's Project Evaluation Report (PER) for the Route 20 Business District Wastewater Management Plan. Representatives of the TAC and Weston & Sampson met with the Massachusetts Department of Environmental Protection (MADEP) in November to provide a status update, review the draft scope and discuss potential alternatives to be pursued. On the basis of that meeting, the Committee expects to conduct further evaluation of several in-town land disposal options and will also initiate investigations into the feasibility of utilizing out-of-town treatment and disposal through a cooperative agreement with a neighboring community.



Kathrine Farrell Grade 2 Loring School

# Sudbury Center Improvement Advisory Committee

The Sudbury Center Improvement Advisory Committee (SCIAC) received 2007 Town Meeting funding through both the Town budget and Community Preservation funds to proceed with the second phase of survey, engineering and design for the intersection of Hudson/Old Sudbury Roads and Concord Road. The Cecil Group prepared a Request for Proposals seeking professional services to complete this phase, which will be sent out to bid in 2008. A Final Report of the first phase has been completed, which describes the work of the Committee for its first two years, including the identification of community goals and objectives, the public participation process, and the concept review phase. This next phase will include additional public review, especially with First Parish, in hopes of selecting a design for the intersection that meets with broad public support.

## Conservation Commission

The Conservation Commission had a challenging year reviewing projects for compliance with State and local wetlands regulations. Projects ranged from the addition of small residential decks to large, multi-unit housing complexes in the Boston Post Road area.

As permitting standards become more technical, it is important for the Commission and staff to be aware of and understand these changing standards through continuing education. Stormwater, wetlands, septic systems, hazardous waste, trails and bridges, etc., all have continually evolving design and construction standards to keep pace with new technology, environmental research, and best management practices. To assist the Conservation Department, the Town voted to create a new full-time Technical Assistant to be shared equally by the Conservation Commission and the Board of Health. This position was filled in the fall of 2007 and will allow both departments to dedicate the time necessary for thorough review of all aspects of permit applications. Permit requirements must reflect the specifics of the site to be developed. The more in-depth the review, the less likely the permit will be legally challenged.

As a result of the additional staff, we were able to focus more attention on compliance and enforcement actions to ensure that State and local wetlands laws were not violated. Two major violations came to light this year. One was resolved through an agreement with the property owner to restore the disturbed area. The second, and more serious, enforcement action is still pending at the end of 2007. The Commission is working with the property owner to achieve compliance.

As part of continuing education, Commissioner John Sklenak became the first Sudbury Commissioner to be certified in the Massachusetts Association of Conservation Commission's *Fundamentals for Conservation Commissions* eight-unit course. The course covers the wetland regulatory procedures, wetland values and functions, permit writing, responsibilities, etc. Several other Commissioners are in the process of certification. An advanced program covering wetland ecology and conservation biology is the next step for these commissioners.

A wide variety of issues came under the review of the Conservation Commission. Commission members and staff participated in the drafting of the revised Open Space and Recreation Plan and the review of the Wildlife Habitat Study and Wetland Delineation scope on the state-owned north-south railroad right-of-way. The Commission provided the Rail Trail Conversion Advisory Committee with a comprehensive list of environmental issues that need to be addressed should the Town vote to move forward with the rail trail project.

Land protection and preservation is always a high priority for the Conservation Commission. Development projects within wetlands jurisdictional areas are required to provide mitigation for any loss of environmental value. Mitigation is often in the form of placing permanent conservation restrictions on the core ecological values on the land. During the year, conservation restrictions were completed on over 59 acres of undeveloped land, thereby preventing its development. Areas protected by perpetuity conservation restrictions include the twenty-five-acre wooded hill adjacent to the high school; seven acres of undisturbed land on Lincoln Lane overlooking the Sudbury River; 15 acres off the end of Maple Avenue abutting Feeley Field; and twelve acres of land adjacent to Landham Brook in South Sudbury.

Not all permitted projects resulted in permanent preservation of land. The Conservation Commission required some development projects to upgrade drainage, provide flood storage, preserve wildlife habitat, and protect water supplies: The Commission required drainage improvements at Old Framingham Road and Concord Road; Longfellow Road wetland restoration; Wayside Inn slope stabilization; and Carding Mill Pond and Sudbury River invasive plant harvesting.

The Conservation Commission participates each year in Sudbury Day. The Commission's booth is educational and fun for all ages with information available on trails, alternative lawn care, wildlife, wetlands, etc. This year the booth allowed for up close and personal interaction with snakes.

# Rail Trail Conversion Advisory Committee

The Rail Trail Conversion Advisory Committee (RTCAC) was created by the Selectmen in November 2004 to provide a mechanism for the Town to examine the conversion of the existing unused rail line (formerly the part of the Framingham-Lowell line lying north of Route 20) to a recreational path and alternative transportation corridor. The RTCAC was also created to help identify and address the many questions and concerns of Sudbury residents concerning this project, and to support Town staff as they study the feasibility of such a conversion.

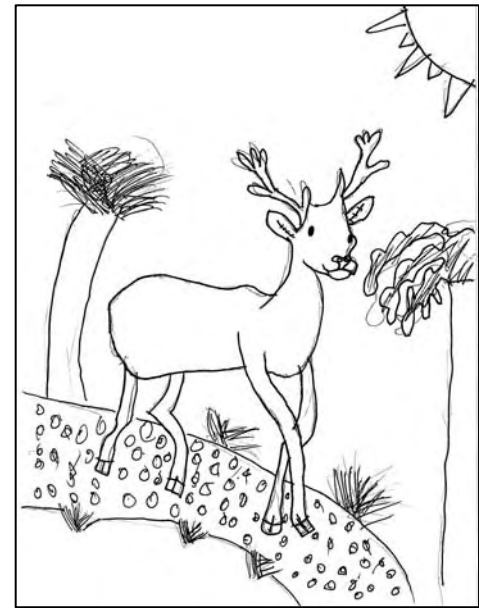
Three proposals were submitted by RTCAC to the Board of Selectmen for Community Preservation Act funding in 2006- a title review of the right of way, a four-season wildlife study along the corridor, and a field survey to map the corridor in detail. These three articles (22, 23, and 24) were approved by Sudbury Town Meeting in April. The title review has been completed, and the Town is proceeding to award a contract for the wildlife study.

Many Sudbury boards and committees including the Planning Board, Conservation Commission, and Park and Recreation Commission have an interest in the possible effects of a rail trail. The RTCAC sent a letter to several of them, offering to discuss the information presented in the preliminary engineering assessment delivered to the Town in 2006 by Fay, Spofford, and Thorndike, and to address other questions posed by these committees. RTCAC has been in communication with these committees, the Board of Selectmen, and other Town bodies regarding the proposed trail.

The Public Safety Subcommittee of the RTCAC had stopped meeting and was dissolved. The Commercial and Agricultural Subcommittee of RTCAC was formed following the meeting with the Agricultural Commission to follow up with farming and business interests about the proposed trail. The Conservation Subcommittee of the RTCAC contributed to the formulation of the RFP for the wildlife study.

In May, the Board of Selectmen assigned the RTCAC a new task: the formulation of a notebook containing facts about the history of this right of way and a review of the operation of existing rail trails. These facts will assist Town staff in understanding rail trail issues and will allow the Board of Selectmen to prepare for a series of meetings to inform the public. The Board of Selectmen envision using this notebook as the basis for a decision to be made prior to the 2009 Town Meeting on how to proceed with the right of way. The RTCAC is working to complete this notebook; with the first submission to the Board was in October.

Most of the information compiled by the RTCAC is posted on the Committee page of the Town website, where citizens can find up-to-date information on our activities.



Heidi Rubenstein Grade 4 Loring School

# Solid Waste Management Options Committee

The Board of Selectmen created the Solid Waste Management Options Committee (SWMOC) in May. The SWMOC is charged with gathering, studying and evaluating information that will help the Board of Selectmen determine if an enhanced menu of solid waste disposal options for the residents of Sudbury can be created.

The SWMOC examined the current options available to residents through the transfer station and private haulers. DPW Director Bill Place provided information on the transfer station, and the SWMOC surveyed four trash haulers operating in the Town for information on private haulers. This status quo will be documented fully in the Committee's final report to the Board of Selectmen.

One of the Committee's initial tasks was to compare Sudbury's solid waste disposal program with solid waste programs in communities similar to Sudbury. The SWMOC developed criteria for comparing towns and produced a list of towns considered similar to Sudbury for purposes of evaluating current solid waste disposal programs. This list was presented to the Selectmen in November for their approval. After approval by the Selectmen, SWMOC will gather information from these towns, evaluating how solid waste disposal is currently handled and financed.

The SWMOC reviewed the Massachusetts enabling legislation for increasing recycling in towns, as well as published information from towns that have used this legislation to encourage greater recycling in their towns.

In December, the SWMOC scheduled a meeting with the consultant who produced a waste management program review for the Town in 2004. At this meeting, the consultant was expected to review the information and findings of that report with the SWMOC and update the Committee on other solid waste disposal options that should be evaluated by the Committee.

## Earth Removal Board

The Earth Removal Board is appointed by the Board of Selectmen for a term of one year. It is this Board’s responsibility to hear petitions for removal of soil, loam, sand, gravel, stone or other earth materials from land in the Town not in public use. The Board operates under Article V, A of the Town of Sudbury Bylaws. No applications for earth removal were received this year.

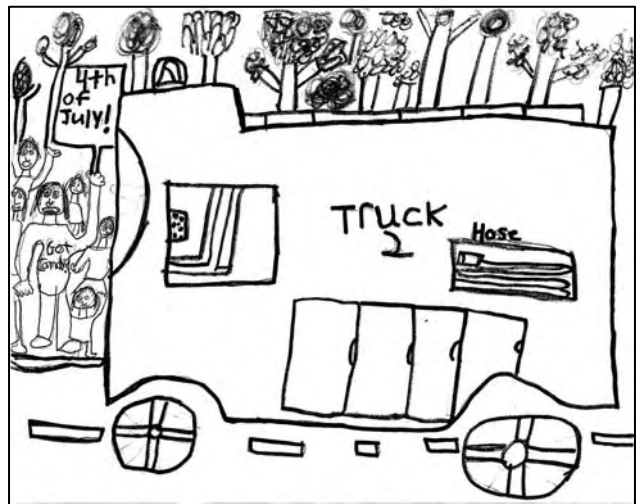
## Capital Improvement Planning Committee

The Capital Improvement Planning Committee (CIPC) was established by Article 26 of the 1998 Annual Town Meeting. The membership consists of three members appointed by the Town Manager, three by the Selectmen, and one by the Finance Committee. All original appointments were finalized by November 1998, and officers for the Committee were voted in January 1999. The Committee is charged with studying and evaluating proposed capital projects and improvements involving major tangible assets and projects that have a useful life of at least five years; and have a single-year cost of \$10,000, or a multi-year cost of \$100,000.

In evaluating all requests, the Committee considers the relative need, impact, timing, and cost of these requests and the effect each will have on the financial position of the Town. The Committee then makes a recommendation on each request and forwards it to the Finance Committee and then on to Town Meeting. The Committee is also charged with inventorying the fixed assets of the Town with the assistance of Town staff, prioritizing the capital requests submitted by Town boards and departments, and developing a financing strategy for implementation.

### FY08 Capital Budget

In preparation for the Annual Town Meeting, the CIPC held hearings in the fall of 2006 to consider FY08 capital requests, which totaled more than \$9 million. The Capital Improvement Staff Committee, comprised of department heads and the Town Manager, assists the CIPC by presenting to them their prioritized recommended projects based on various criteria, such as risk to public safety. The CIPC struggled with limiting its recommendations given the vast number of capital needs. The Committee recognizes that, if the Town does not do at least a minimum to protect and maintain its infrastructure and equipment, it will risk losing the original investment made in these assets. The Committee also recognizes the financial strain the Town already faces given the recent construction of K-8 schools and a new high school. There are, however, additional facility and recreational needs and regular fleet replacement schedules that must be addressed in the near future. After considering all requests submitted, the Committee voted to recommend to the Finance Committee and to Town Meeting the following projects within the regular operating capital budget:



*Andrew Kenney    Grade 5    Noyes School*

Various Building Improvements	\$70,000	1989 Hustler Mower (Unit PR16)	\$23,000
Engine 7/M1 replacement	\$45,000	Wide Format Printer / Scanner	14,550
1986 Mack 10 Whl Dump (Unit 5)	\$30,000	Replace Starting Platforms	\$14,500
1997 Chevy 1 Ton (Unit 23)	\$19,400	IKON IR5570 Image Runner/Archives	\$11,500
1988 Mack 6 Whl Dump (Unit 4)	\$27,700	MUNIS Tax Software Modules	\$12,498
1998 Chevy Pick Up (Unit 30)	\$46,000		



The Committee voted to recommend to the Finance Committee the submission of the following projects to the Town Meeting as Town Articles:

Engine 1-87 replacement	\$405,000
Town Center Traffic Improvements	\$70,000
New Police Station	\$8,200,000

The Committee voted against the following project:

GIS Software/Hardware	\$329,000
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The Committee also wishes to study the current Town Capital Planning Bylaw and propose modifications to reflect the current practice.

## Zoning Board of Appeals

The Zoning Board of Appeals is comprised of five members appointed by the Board of Selectmen. Several associate members are also appointed to serve in place of the regular members as necessary when scheduling or conflicts issues arise. Regular members serve five-year terms and associate members serve one-year terms. The associate members also serve as full members of the Earth Removal Board. There is currently one opening for an associate member.

The Zoning Board of Appeals derives its authority and jurisdiction from Massachusetts state law, G.L. c.40A, as well as from Sudbury's own Zoning Bylaw. The Board acts as one of Sudbury's special permit granting authorities, with a broad range of responsibilities on issues regarding property development and land use. The Board also hears applications for comprehensive permits for proposed housing developments under G.L. c.40 B, and considers requests for relief from the Town's Zoning Bylaws when applicants believe that literal enforcement would cause hardship without significantly impairing public welfare and/or without being significantly detrimental to adjoining lots.

The Board's hearings included testimony from a variety of residents and interested parties representing a cross section of the community. Board members heard from many different perspectives and were challenged to consider diverse views on many community-planning issues.

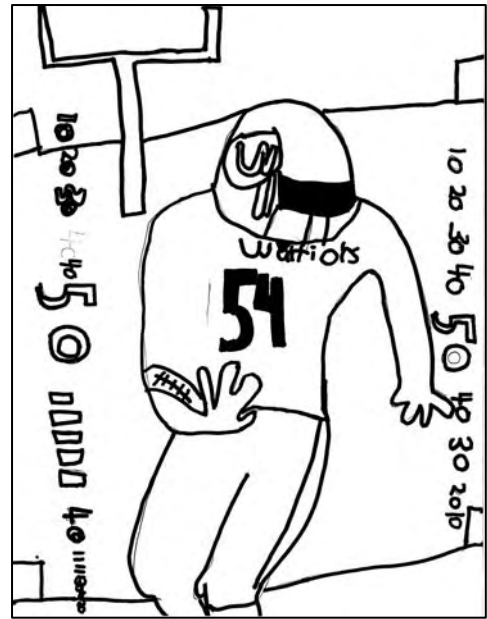
The Board strives to provide fair and impartial hearings on all matters within its jurisdiction and to act upon applications in a manner consistent with its interpretation of the wishes of the Town, as reflected in the Town Zoning Bylaws. These hearings frequently highlight varied differences among town residents. The Board was continually impressed with the civility and respect with which community residents treated each other, notwithstanding conflicting visions of legal rights and the character of the community.

The applications reviewed by the Board in 2007 continue to reflect the growth of the Town and its transformation from a rural community into a denser suburban locale. However, with the slowing housing market, there was a subtle shift away from developers petitioning the Board for "knockdowns" to homeowners approaching the Board with renovation projects.

Toward the end of the year, the Board was presented with a number of applications from wireless communications providers that wished to erect wireless communications facilities, typically monopoles. Some of these cases attracted significant public discussion. While the Town's bylaws provide guidance to both the Board and the applicant, actions of the Board and the Town are limited by federal regulations. The Board continues to prefer these facilities be installed within the wireless overlay district using stealth installations.

As in past years, among the more difficult issues presented to the Board were disputes about the nature and density of comprehensive permit developments. The relaxation of community planning guidelines must be balanced against the development of much needed affordable housing. The Board has been pleased with the applicants' willingness to work with the Board and other Town authorities to develop plans that meet these needs while seeing that these new developments fit with the character of the Town.

This year, the Board received increasingly important and helpful assistance from a variety of Town employees and boards. As development issues become more complex, the sharing of information among those in Town with knowledge in key substantive areas has become critical, and the Board benefited greatly from such input. Of particular importance this year



*Troy Shallow Grade 4 Loring School*

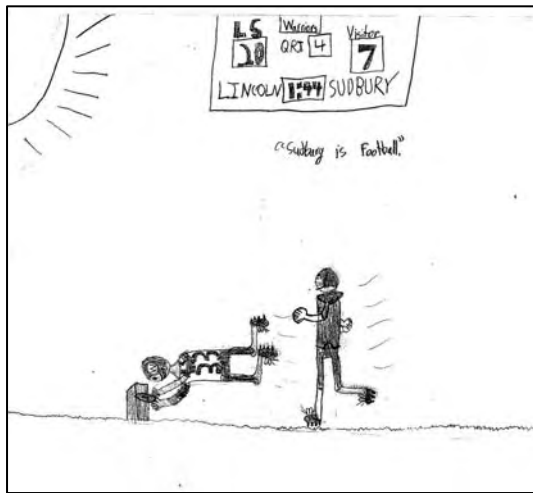
was the central planning assistance received from the Town's Director of Planning and Community Development, and the architectural and design assistance received from the Town's Design Review Board.

All meetings of the Board of Appeals are conducted as open meetings to which the public is invited. In December, the Board established a regular schedule for its meetings, choosing the first and third Mondays of the month. The Board's meetings are often quite informative, and in many cases entertaining. As a convenience to the applicants, the Board generally conducts deliberations immediately after each case is heard. This often eliminates the need for residents to stay late into the evening to learn the Board's judgment on routine matters.

All cases are a matter of public record and the documents pertaining to them are on file at the Town Clerk's office. The list that follows identifies the matters considered by the Board in 2007, including some cases which were pending from 2006. A *denial* means that, except under special circumstances, an applicant may not reapply for the same relief, for a period of two years. A *withdrawal without prejudice* enables an applicant to reconsider the application and reapply if desired. An asterisk indicates that a variance or special permit has been granted subject to conditions, which in the Board's judgment were necessary to safeguard the public good.

The following action was taken on cases pending from 2006:

- 06-36 OMNIPOINT (T-MOBILE)  
578 Boston Post Road  
Variance to allow operation of a wireless communications facility in a residential zone  
WITHDRAWN W/O PREJUDICE
- 06-37 TD SUDBURY VILLAGE LLC  
275,289,295,303 Boston Post Road  
Comprehensive Permit to construct 73 condominium units (including 19 affordable units)  
APPROVED\*
- 06-38 DANIEL & SHARON DILLON  
1011 Concord Road  
Special Permit to allow a driveway in a Floodplain Overlay District  
APPROVED\*



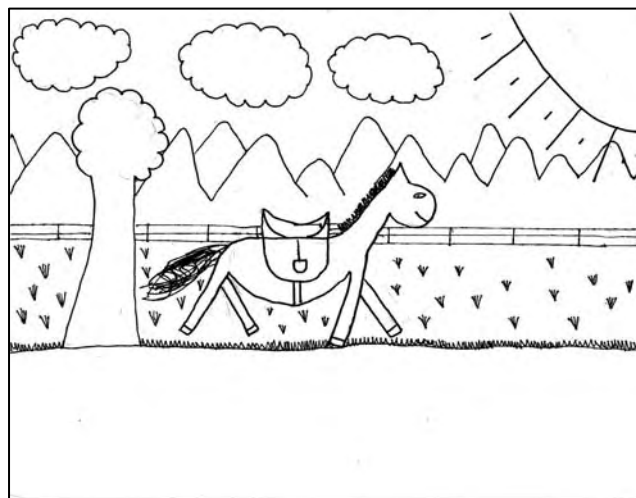
Eric Holden Grade 4 Nixon School

During 2007, 64 cases were filed with action as follows:

- 48 were approved
- 0 were denied
- 4 were withdrawn
- 2 had no action taken
- 3 upheld decisions of the Building Inspector
- 7 were pending

- 97-1 JANICE RUDOLF  
37 Atkinson Lane  
Renewal of Special Permit for Home Business, art classes and swim instructions  
APPROVED\*
- 97-2 RAY BACHAND  
60 Nobscot Road  
Renewal of Special Permit for Home Business, sale of antiques and reproductions  
APPROVED\*
- 97-3 TAILS BY THE WAYSIDE, LLC  
882 Boston Post Road  
Renewal of Special Permit to operate a kennel  
APPROVED\*

- 07-4 FAIRVIEW DEVELOPMENT CORP.  
206 North Road  
Appeal of Building Inspector's decision with regard to use DECISION UPHELD
- 07-5 MAILLET HOMES, INC.  
33 Victoria Road  
Special Permit to allow demolition of an existing residence and construction of a new residence on a nonconforming lot APPROVED\*
- 07-6 DAVID & LISA CRANE  
156 Pratts Mill Road  
Special Permit to allow demolition of an existing residence and construction of a new residence on a nonconforming lot APPROVED\*
- 07-7 PETER VENUTO  
3 Ronald Road  
Variance for construction of a detached structure which would result in a front yard setback deficiency WITHDRAWN W/O PREJUDICE
- 07-8 MARK & JODY KABLACK  
46 Poplar Street  
Special Permit for transfer of lot area WITHDRAWN W/O PREJUDICE
- 07-9 MARK & JODY KABLACK  
46 Poplar Street  
Variance for transfer of lot area APPROVED
- 07-10 JAMES & SUE IDELSON  
96 Morse Road  
Renewal of Special Permit to maintain an amateur radio tower APPROVED\*
- 07-11 STEPHEN & ELLEN GALLAGHER  
44 Willis Lake Drive  
Appeal of Building Inspector's decision that dwelling has been converted to a 2-family use  
DECISION UPHELD (under appeal)
- 07-12 MAILLET HOMES, INC.  
33 Victoria Road  
Special Permit to allow demolition of an existing residence and construction of a new residence on a nonconforming lot APPROVED\*
- 07-13 HAROLD ARKOFF  
4 Louis Avenue  
Special Permit to allow demolition of an existing residence and construction of a new residence on a nonconforming lot WITHDRAWN W/O PREJUDICE
- 07-14 JOSEPH & LISA LENTINO  
28 Russet Lane  
Special Permit to allow demolition of an existing residence and construction of a new residence on a nonconforming lot APPROVED\*



*Meghan Palumbo Grade 4 Loring School*

07-15 KENNETH CHUNG  
 19 Elsbeth Road  
 Special Permit to allow demolition of an existing residence and construction of a new residence  
 on a nonconforming lot APPROVED\*

07-16 XIUZI YE & RUI SHENG YU  
 30 Jarman Road  
 Special Permit to allow demolition of an existing residence and construction of a new residence  
 on a nonconforming lot APPROVED\*



*Photo Courtesy of David Blohm*

07-17 SOMERSET SUDBURY DEVELOPMENT LLC  
 29 Hudson Road  
 Comprehensive Permit to construct 20 condominium  
 units (including 4 affordable units) PENDING

07-18 JAMES & GERALDINE APOSTLE  
 395 Boston Post Road  
 Renewal of Special Permit for Home Business,  
 fine art, antiques, and framing APPROVED\*

07-19 DOROTHY MARTINDALE  
 122 Old Garrison Road  
 Special Permit to allow demolition of an existing  
 residence and construction of a new residence  
 on a nonconforming lot APPROVED

07-21, 22, 23 HERB CHAMBERS LAND ROVER OF SUDBURY  
 83 & 103 Boston Post Road  
 Special Permits for operation of an automobile sales and service facility APPROVED\*

07-24, 25, 26 HERB CHAMBERS BMW OF SUDBURY  
 122-123 Boston Post Road  
 Special Permits for operation of an automobile sales and service facility APPROVED\*

07-27 JOHN & BRENDA JEGLINSKI  
 28 Beechwood Avenue  
 Special Permit to alter and enlarge a nonconforming structure APPROVED

07-28 JOHN & BRENDA JEGLINSKI  
 28 Beechwood Avenue  
 Special Permit to legalize an alteration of a nonconforming structure APPROVED

07-29 PAUL & CHRISTINE HOGAN  
 49 Blueberry Hill Lane  
 Special Permit to allow demolition of an existing residence and construction of a new residence  
 on a nonconforming lot APPROVED\*

07-30 ARNOLD & DAWN EPSTEIN  
 545 Concord Road  
 Special Permit to allow demolition of an existing residence and construction of a new residence  
 on a nonconforming lot APPROVED\*

07-31 HAROLD ARKOFF  
 4 Louis Avenue  
 Special Permit to allow demolition of an existing residence and construction of a new residence  
 on a nonconforming lot NO ACTION TAKEN

- 07-32 JENNIFER M. BOTT  
7 South Meadow Drive  
Appeal of Building Inspector's determination that Special Permit 06-33 requires an amendment to include addition made to permit DECISION UPHELD
- 07-33 OMNIPOINT (T-MOBILE)  
712 Boston Post Road  
Variance to allow a wireless communications facility to be located within 500 feet of a residential lot line APPROVED\*
- 07-34 BRUCE & EUGENIA QUIRK  
236 Concord Road  
Renewal of Special Permit for Home Business, sale of antiques and used furniture APPROVED\*
- 07-35 NORMAN FREEMAN  
10 Dudley Road  
Renewal of Special Permit for Home Business, hairdressing studio APPROVED\*
- 07-36 SUDBURY AUTO CARE CENTER  
80 Union Avenue  
Renewal of Special for motor vehicle general repair NO ACTION TAKEN
- 07-37 COULSON PROPERTY DEVELOPMENT, LLC  
4 Louis Avenue  
Special Permit to allow demolition of an existing residence and construction of a new residence on a nonconforming lot APPROVED\*
- 07-38 JOHN & KRISTIN OLEKSY  
19 DeMarco Road  
Special Permit to alter and enlarge nonconforming structure which will result in setback deficiencies APPROVED\*
- 07-39 JAMES CHIASSON  
32 Sexton Street  
Special Permit to alter and enlarge a nonconforming structure exceeding 2 ½ stories APPROVED
- 07-40 ROBERT & PAMELA WELLEN  
489 Dutton Road  
Special Permit to allow demolition of an existing residence and construction of a new residence on a nonconforming lot APPROVED\*



*Photo Courtesy of Jeffrey Dykes*

- 07-41 GAIL W. MCNEILL DVM  
21 Union Avenue  
Renewal of Special Permit to operate a veterinary kennel and clinic APPROVED\*
- 07-42 RIDGEWOOD CONSTRUCTION CO., INC.  
344 Peakham Road  
Special Permit to allow demolition of an existing residence and construction of a new residence on a nonconforming lot APPROVED\*
- 07-43 NEWBRIDGE CONSTRUCTION COMPANY  
83 Hemlock Road  
Special Permit to allow demolition of an existing residence and construction of a new residence on a nonconforming lot APPROVED\*

- 07-44 THOMAS & HARRIET ANDERSON  
137 Concord Road  
Special Permit to alter and enlarge a nonconforming structure which will result in a side yard setback deficiency APPROVED
- 07-45 STONE, SUTHERLAND & DENN  
554 Boston Post Road  
Renewal of Special Permit to operate a kennel APPROVED\*
- 07-46 CLARION CARRIAGE HOUSE INN  
738 Boston Post Road  
Renewal of Special Permit to operate an inn APPROVED\*
- 07-47 ROBERT & SANDRA WILLIAMS  
11 Bradley Place  
Special Permit to alter and enlarge a nonconforming structure which will result in a side yard setback deficiency APPROVED\*
- 07-48 BAY PATH CONDOMINIUM TRUST  
215 Boston Post Road  
Special Permit to install a freestanding sign APPROVED\*
- 07-49 JENNIFER BOTT  
7 South Meadow Drive  
Amend Special Permit 05-33 to include addition of secondary garage space and driveway APPROVED\*
- 07-50 OMNIPOINT (T-MOBILE)  
667 Concord Road  
Variance to allow a wireless communications facility within 500 feet of a residential lot line APPROVED\*



Linnea Martin Grade 3 Loring School

- 07-51 OMNIPOINT (T-MOBILE)  
16 Great Road  
Variance to allow a wireless communications facility within 500 feet of a residential lot line APPROVED\*
- 07-52 OMNIPOINT (T-MOBILE)  
16 Great Road  
Variance to allow a wireless communications facility within 500 feet of a residential lot line APPROVED\*
- 07-53 LEE & CHRISTINE FYOCK  
9 Crystal Lake Drive  
Special Permit to alter and enlarge a nonconforming structure which will result in a front yard setback deficiency APPROVED
- 07-54 CHRISTOPHER HAYES  
28 Wright Road  
Special Permit for an Accessory Dwelling Unit WITHDRAWN W/O PREJUDICE

- 07-55 COULSON PROPERTY DEVELOPMENT LLC  
24 Pokonoket Avenue  
Special Permit to allow demolition of an existing residence and construction of a new residence on a nonconforming lot APPROVED\*

- 07-56 THOMAS & FAITH CHEN  
170 Hudson Road  
Renewal of Special Permit for the sale of antiques APPROVED\*
- 07-57 THOMAS DIMODICA  
57 Butler Road  
Special Permit to enlarge a nonconforming structure which will result  
in a side yard setback deficiency APPROVED
- 07-58 GREGORY & NATALIE ZELYAKOWSKY  
6 Poplar Street  
Special Permit to enlarge a nonconforming structure which will result  
in a front yard setback deficiency APPROVED
- 07-59, 60, 61  
OMNIPOINT COMMUNICATIONS (T-MOBILE)/SUDBURY WATER DISTRICT  
Lot 800 Pratts Mill Road  
Use Variance, Variance & Special Permit for a wireless communications facility PENDING
- 07-62, 63, 64  
OMNIPOINT COMMUNICATIONS (T-MOBILE)/SUDBURY WATER DISTRICT  
Lot 0003 Maynard Road  
Use Variance, Variance & Special Permit for a wireless communications facility PENDING



*Hannah Chen*

*Grade 3*

*Noyes School*

# In Memoriam

## **BETSY M. DEWALLACE (1939-2007)**

Lifetime Sudbury resident  
Assistant Dog Officer: 1971-1979  
Policewoman: 1975-1977  
Crossing Guard: 1975-1978  
Inspector of Animals: 1975-1979, 1988-1993,  
1996-1997  
Dog Officer: 1979-1995  
Animal Control Officer and Dog Officer: 1994 -2007  
State Insp. of Animals: 1997-1998, 2000-2002

## **MARVIS MILTON FICKETT (1914-2007)**

Moved to Sudbury: 1956  
Civil Defense Director: 1961-1963  
Civil Defense Radio Operator: 1978-1999  
Historical Commission: 1984-1995  
Election Officer: 1994-1995

## **JOSIAH F. FROST (1921-2007)**

Sudbury Resident: 1932-1996  
Call Firefighter: 1937-1943  
Firefighter: 1953-1962  
Fire Lieutenant: 1963-1967  
Fire Captain: 1967-1974  
Fire Chief: 1974-1983  
Insurance Committee: 1951-1952  
Sealer of Weights and Measures: 1960-1962  
Deputy Wire Inspector: 1961-1962  
Traffic Study Committee: 1963-1965  
Election Officer: 1966-1975  
Insurance Advisory Committee: 1972-1975  
Forest Warden: 1975-1983  
Civil Defense Director: 1975-1983  
Rev. War Bicentennial Comm: 1975-1976  
Ambulance Task Force: 1975-1977  
Special Constable: 1975-1983  
Inflammable Storage Bylaw Committee: 1981  
Asst. Civil Defense Director: 1983-1984  
Selectman: 1984-1987, Chairman: 1985-1986  
Town Mgr. Screening Committee: 1994-1995  
Council on Aging: 1995-1997

## **STEPHEN J. HALLORAN (1926-2007)**

Moved to Sudbury: 1966  
Election Worker: 2000-2007

## **CHARLOTTE L. HERING (1939-2007)**

Moved to Sudbury: 1976  
Selectmen's Office Clerk: 2005-2006

## **CLAIRE M. JARVIS (1924-2007)**

Moved to Sudbury: 1964  
Election Officer: 1970-1990

## **DOROTHY J. PIPER (1902-2007)**

Sudbury Resident: 1936-2007  
Sudbury School Committee: 1942-1946  
Landscape Committee: 1965-1971  
Recipient of Boston Post Cane (Sudbury's oldest  
resident): 2002

## **ALBERT SABANSKI (1923-2007)**

Police Officer: 1953-1954

## **ANNA B. SCHOECHERT (1919-2006)**

Moved to Sudbury: 1988  
Council on Aging: 1993-1998  
Republican Election Officer: 1995-1998

## **WILFRED SPILLER (1920-2007)**

Sudbury Resident: 1920-2003  
Firefighter: 1963-1985  
Veterans Agent: 1965-1968  
Veterans Graves Officer: 1966-1968

## **FLOYD L. STILES (1928-2007)**

Sudbury Resident: 1966-1993  
Executive Secretary: 1964-1972  
Sewage & Drainage Study Comm: 1965-1966  
Zoning Enforcement Agent: 1965-1967  
Asst. Town Accountant: 1965-1966  
Town Accountant: 1966-1972  
Industrial Accident Board Agent: 1966-1972  
Committee on Town Administration: 1976-1980

## **Z. STANLEY TAUB, M.D. (1929-2007)**

Sudbury Resident: 1960-1986  
Town Physician: 1967-1998

## **PATRICIA M. WALSH (1925-2007)**

Sudbury Resident: 1970-2005  
Assistant Children's Librarian: 1974-1987





*Photo Courtesy of John McMahon*

## SUDBURY TOWN OFFICES/DEPARTMENTS

<u>Department</u>	<u>Location</u>	<u>Phone Number</u>
Assessors Office	Flynn Building	978-639-3393
Board of Appeals	---	978-443-8997
Building Department	DPW Building	978-443-2209 x1361
Conservation	DPW Building	978-443-2209 x1370
Council on Aging	Fairbank Community Center	978-443-3055
Design Review Board	Flynn Building	978-639-3387
Dog Officer	----	978-639-3361
Engineering/DPW Director	DPW Building	978-443-2209 x1389
Finance Director	Flynn Building	978-639-3377
Fire Headquarters	77 Hudson Road	978-443-2239 (bus.)
Goodnow Library	21 Concord Road	978-443-1035
Health Department	DPW Building	978-443-2209 x1379
Highway/DPW	275 Old Lancaster Road	978-443-2209 x1221
Historic Districts Commission	Flynn Building	978-639-3399
Lincoln-Sudbury R. H. S.	390 Lincoln Road	978-443-9961
Park and Recreation	Fairbank Community Center	978-639-3242
Atkinson Pool	Fairbank Community Center	978-639-3232
Planning Department	Flynn Building	978-639-3387
Police Department	415 Boston Post Road	978-443-1042 (bus.)
Selectmen's Office	Flynn Building	978-639-3381
Social Worker	Flynn Building	978-639-3358
Sudbury Housing Authority	55 Hudson Road	978-443-5112
Sudbury School Department	Fairbank Community Center	978-639-3211
Sudbury Water District	199 Raymond Road, P.O. Box 111	978-443-6602
Tax Collector	Flynn Building	978-639-3376
Technology Administrator	Flynn Building	978-639-3307
Town Clerk	Town Hall	978-639-3351
Town Counsel	Flynn Building	978-639-3384
Town Manager	Flynn Building	978-639-3381
Asst. Town Manager	Flynn Building	978-639-3386
Treasurer/Collector	Flynn Building	978-639-3377
Veterans Agent	Town Hall	978-639-3357
Youth Coordinator	Fairbank Community Center	978-639-3227
	<b><u>Addresses</u></b>	
	DPW Building	275 Old Lancaster Rd.
	Fairbank Community Center	40 Fairbank Rd.
	Flynn Building	278 Old Sudbury Rd.
	Town Hall	322 Concord Rd.



*Photo courtesy of Timothy Coyne*