

1992 ANNUAL TOWN REPORT



Fire Headquarters, Hudson Road

TOWN OF SUDBURY
SUDBURY, MASSACHUSETTS 01776

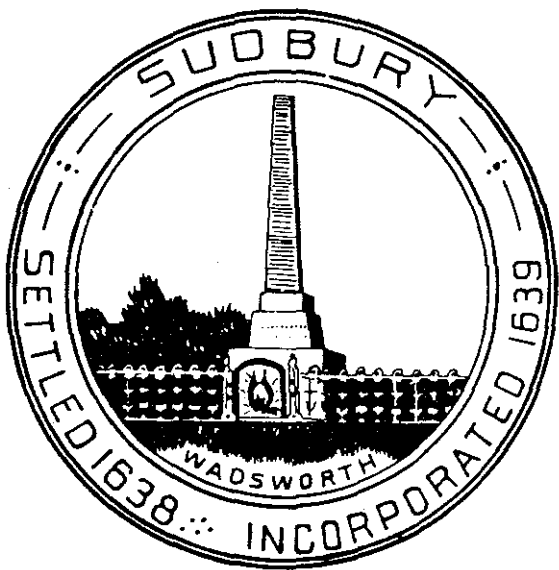
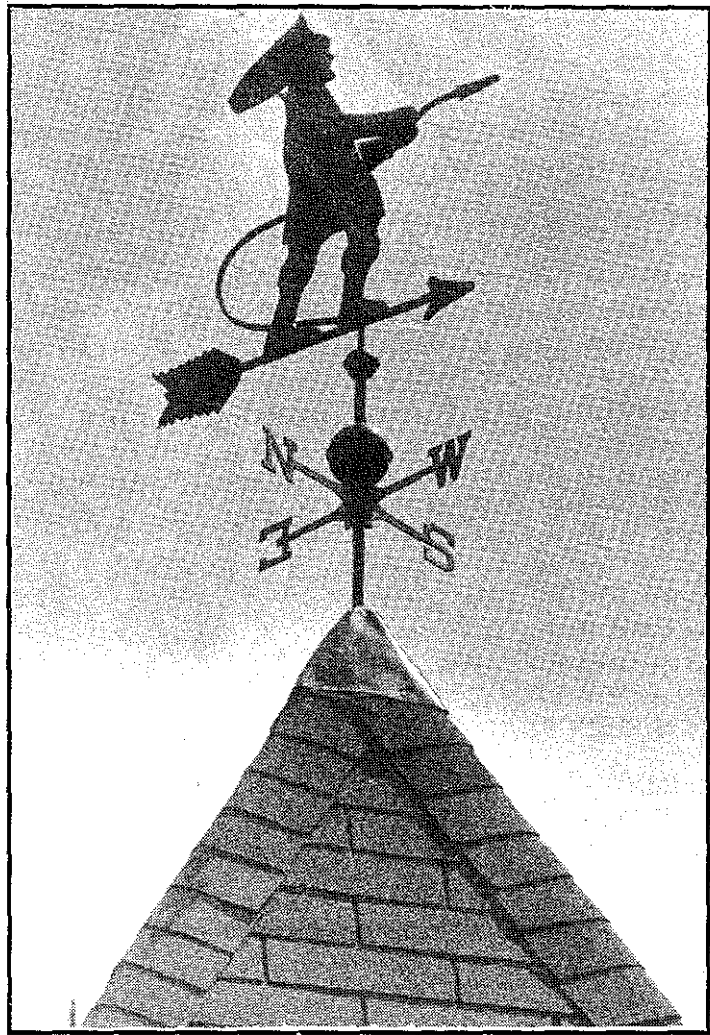
FRONT COVER:

*Fire Headquarters on Hudson Road
Completed in 1992*

BACK COVER:

*Twin Ash Farm
Photo Courtesy Town Crier*

*This weathervane of a fireman sits atop the new Sudbury Fire Dept. (Photo by Sandy Hill)
Town Crier Photo*



353rd Annual Report
of the Official Boards of

Sudbury, Massachusetts

year ending December 31, 1992

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ADMINISTRATION

FEDERAL, STATE AND COUNTY OFFICIALS

		Residence	Office Tel. No.
United States of America			
President	William Clinton	Washington, DC	(202) 973-2600
Vice President	Albert Gore, Jr.		
Senators	Edward M. Kennedy John F. Kerry	Boston Boston	(617) 565-3170 (617) 565-8519
Representative 5th Congressional District	Martin T. Meehan	Lowell	(508) 459-0101
Commonwealth of Massachusetts			
Governor	William F. Weld	Cambridge	(617) 727-3600
Lieutenant Governor	A. Paul Cellucci	Hudson	(617) 727-7200
Secretary	Michael J. Connolly	Boston	(617) 727-2800
Treasurer and Receiver General	Joseph D. Malone	Watertown	(617) 367-6900
Auditor	A. Joseph DeNucci	Newton	(617) 727-2075
Attorney General	L. Scott Harshbarger	Cambridge	(617) 727-8400
Councillor 3rd Councillor District	Robert B. Kennedy	Lowell	(617) 727-2756
Senator Middlesex/Worcester District	Robert A. Durand	Marlborough	(617) 722-1120
Representative 13th Middlesex District	Nancy "Hasty" Evans	Wayland	(617) 722-2460
Middlesex County			
Commissioners	Francis X. Flaherty Edward J. Kennedy, Jr. Thomas J. Larkin	Arlington Lowell Bedford	(617) 494-4110 (617) 494-4120 (617) 494-4115
Clerk of Courts	Edward J. Sullivan	Cambridge	(617) 494-4010
Registrar of Deeds Middlesex South District	Eugene C. Brune	Somerville	(617) 494-4510
Treasurer	James E. Fahey, Jr.	Watertown	(617) 494-4125
Registry of Probate and Insolvency	Donna M. Lambert	Natick	(617) 494-4530
District Attorney	Thomas F. Reilly	Watertown	(617) 494-4050
Sheriff	John P. McGonigle	Wakefield	(617) 494-4400

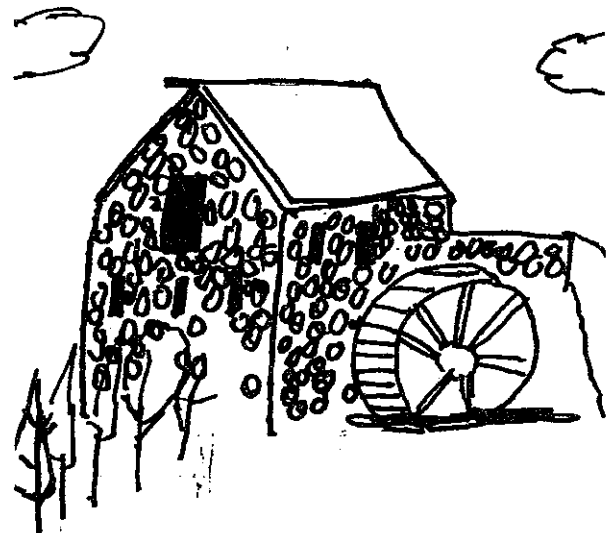
NOTE: Officials in office as of January, 1993.

ELECTED TOWN OFFICIALS

(Effective After the Annual Election
March 30, 1992)

	Term Expires
Assessors, Board of	
Thomas H. Hillery, Chairman	1993
David E. Tucker	1994
Fred N. Haberstroh	1995
Constable	
Phillip L. Lindsay	1994
Derilyn L. Forte	1995
Goodnow Library Trustees	
Richard H. Goldberg	1993
Hale Lamont-Havers	1993
Catrine E. Barr	1994
Ivan H. Lubash, Chairman	1994
Carol Hull	1995
Kenneth L. Ritchie	1995
Health, Board of	
Hugh P. Caspe, Chairman	1993
Michelle Stakutis (apptd. 9/14/92)	1993
Michael W. Guernsey (res.)	1994
Donald C. Kern	1995
Highway Surveyor	
Robert A. Noyes	1994
Lincoln-Sudbury Regional School District Committee	
Frederick Pryor	1993
Phyllis Rappaport, Chairman	1993
William C. Hewins	1994
Sarah Cannon Holden	1994
Geraldine C. Nogelo	1995
David P. Wilson	1995
Moderator	
Thomas G. Dignan, Jr.	1993
Park and Recreation Commission	
Patricia H. Burkhardt, Chairman	1993
James D. Conboy (apptd. 6/22/92)	1993
Barbara W. Ryan (apptd. 6/22/92)	1993
Robert E. Maher (res.)	1994
Paul T. Rosell	1994
Gerald B. Berenson (res.)	1995
Elizabeth J. Nikula	1995
Planning Board	
Ursula Lyons	1993
Richard A. Brooks	1994
Lael M. Meixsell, Chairman	1994

	Term Expires
Carmine L. Gentile	1995
John O. Rhome	1995
Selectmen, Board of	
John C. Drobinski, Chairman	1993
Judith A. Cope	1994
Lawrence L. Blacker	1995
Sudbury Housing Authority	
Stephen P. Garabedian (res.)	1993
Virginia L. Howard (apptd. 7/7/92)	1993
Virginia M. Allan (State Appointee)	1994
Renee Reiner	1994
Sidney Wittenberg	1996
Steven J. Swanger, Chairman	1997
Sudbury School Committee	
Edward S. Campbell, Chairman	1993
Vicki Hammel	1993
Cynthia M. Maloney	1994
Robert J. Weiskopf	1994
Stephenie K. Cook	1995
Town Clerk	
Jean M. MacKenzie	1995
Water District Commissioners	
Robert F. Boyle, Chairman	1993
Lee H. Goodstone	1994
Robert H. Sheldon	1995



by Peter O'Connell, 2nd Grade Noyes School

APPOINTED TOWN OFFICIALS
(Effective May 1, 1992)

Administrative Assistant to the Board of Selectmen
Janet Silva

Affirmative Action Officer
Terri Ackerman

Aging, Council on
Henry J. Chandonait, Jr.
Daniel L. Claff
Kenneth W. Clark
Anne W. Donald, Chairman
Fred N. Haberstroh
Katherine D. Hepting
Harold D. Homefield
Edward P. Rawson
Patti M. Wilde
Director of Health
Housing Authority Chairman
Superintendent of Schools
Visiting Nurse Director

**Americans With Disabilities Act
(ADA) Coordinators**
Terri Ackerman - employment compliance
John B. Hepting - structural compliance

**Ancient Documents,
Committee for the Preservation of**
Curtis F. Garfield
Victor J. Guethlen
Russell P. Kirby, Chairman
Jean M. MacKenzie, Town Clerk
Sally B. Wadman

Animals, Inspector of
Betsy M. DeWallace

Appeals, Board of
MaryAnn K. Clark
Patrick J. Delaney, III
Thomas W. H. Phelps
Lawrence Shluger
Eben B. Stevens, Chairman

Associates
Eileen R. DerGurahian (res.)
Derek J. Gardiner
Jeffrey H. Jacobson
Marshall A. Karol
Ronald E. Myrick

Assessor/Appraiser
Daniel J. Loughlin

Assessor, Assistant
Mary H. Walsh

Auction Permit Agent
Janet Silva

Bike Trail Committee
Gerald B. Berenson
F. Daniel Buttner
William B. Carroll, Ex-officio
John C. Drobinski, Chairman
Deborah Montemerlo, Ex-officio
David J. Roddy

Budget and Personnel Officer
Terri Ackerman

Buildings, Inspector of
John B. Hepting
Earl D. Midgley, Deputy

Cable Television Committee
Jacqueline Fergione
Michael Gonnerman
Mark Thompson, Ex-officio
R. Christopher Trimper
Frederick G. Walker, Ex-officio
Jeffrey Winston, Chairman

Cemeteries Superintendent
Robert A. Noyes

Chief Procurement Officer
Richard E. Thompson

Civil Defense
Michael C. Dunne, Director
Robert A. Noyes, Assistant Director
Marvis M. Fickett, Radio Operator

Community Social Worker
Martha E. Lynn

Conservation Commission
Cheryl Baggen
Frances H. Clark, Chairman
Gordon D. Henley
Robert A. Lancaster
*John P. Nixon, Jr.
Steven C. Roderick
Loring L. Schwarz
J. Stephen Yeo

Conservation Coordinator
Deborah Montemerlo

Constables

Lawrence E. Hartnett, Jr.
 Arthur F. Martins
 Sean B. McCarthy
 Theodore Milgroom
 Jerrald M. Vengrow

Design Review Board

Kaffe Kang, Chairman
 Deborah Bulkley Kruskal
 Lynn K. Myrick
 Frank W. Riepe
 Gordon Yuen

Dog Officer

Betsy M. DeWallace
 Paula E. Adelson, Assistant

Earth Removal Board

Eileen R. DerGurahian (res.)
 Derek J. Gardiner
 Jeffrey H. Jacobson
 Marshall A. Karol, Chairman
 Ronald E. Myrick

Election Officers - Democratic**Precinct One**

Warden - Ethel V. Johnson
 Deputy Warden - Ellen M. Consales
 Inspector - Beverly B. Guild
 Deputy Inspector - Jean T. Stone
 Additional Inspector - Carmel B. O'Connell
 Deputy Additional Inspector - Susan F. Abrams

Precinct Two

Clerk - Vera R. Gazza
 Deputy Clerk - Robert D. Abrams
 Inspector - Sheila J. Boyce
 Deputy Inspector - Marion F. Garrigan
 Additional Inspector - Mary J. Skinnion
 Deputy Additional Inspector - Eileen J. Dempsey

Precinct Three

Warden - Jo Ann Savoy
 Deputy Warden - M. Elizabeth Moylan
 Inspector - Carolee M. McGinley
 Deputy Inspector - Margaret B. Surwilo
 Additional Inspector - Lorraine S. Knapp
 Deputy Additional Inspector - Mary A. Pinto

Precinct Four

Clerk - Jeanne M. McCarthy
 Deputy Clerk - Dorothy M. Sears
 Inspector - Joanna C. S. Tober
 Deputy Inspector - Paula E. Adelson
 Additional Inspector - Margaret A. Sifferlen
 Deputy Additional Inspector - Jacqueline A. Bausk

Tellers

Claire D. Eaton
 James R. Guild
 Linda Hench-Gentile
 Sandra L. Little
 Robert J. Marsh
 Paul H. McNally
 Karen K. Moore
 Henry P. Sorett
 Lynn S. Walker
 Maxine J. Yarbrough

Emergency Inspectors

Deborah C. Allan
 Virginia M. Allan
 Maureen A. Dolan
 Donna A. Ellis
 Mary E. Farry
 Jonathan D. Fridman
 Carmine L. Gentile
 Judith S. Gross
 Regina Hunter
 Jean C. Jordan
 Christine C. McLeod
 Judith A. Merra
 Marilyn M. Shields
 Nancy J. Somers
 Cynthia B. Stocking
 Sylvia M. Throckmorton
 Ann G. Vanderslice
 Ellen Zellner

Election Officers - Republican**Precinct One**

Warden - Louise P. Card
 Deputy Warden - Jean A. Griffin
 Inspector - Eugenie C. Mader (deceased)
 Deputy Inspector - Thalia Rasmussen
 Additional Inspector - Anne N. Lehr
 Deputy Additional Inspector - Catherine M. Lynch

Precinct Two

Warden - Fay W. Hamilton
 Deputy Warden - Roberta G. Cerul
 Inspector - Janet G. Payson
 Deputy Inspector - Kathleen R. Paderson
 Additional Inspector - M. Patricia Becker
 Deputy Additional Inspector - Catherine J. Stauffer

Precinct Three

Clerk - Jane P. Nixon
 Deputy Clerk - Barbara B. Haynes
 Inspector - Nancy A. Bates
 Deputy Inspector - Jacqueline P. Hauser
 Additional Inspector - Madeline R. Gelsinon
 Deputy Additional Inspector - Barbara E. Bell

Precinct Four

Clerk - Elizabeth W. Newton
 Deputy Clerk - Lorraine L. Bauder
 Inspector - Ann Beckett
 Deputy Inspector - Joan D. Irvin-Weston
 Additional Inspector - Jodie B. Holzwasser
 Deputy Additional Inspector - Marcia D. Fickett

Tellers

Joseph E. Brown
 Clifford A. Card
 Royal E. Haynes, Jr.
 John P. Nixon, Jr.
 Richard A. Hilperts
 John F. Lynch
 Arden MacNeill
 John G. Paderson
 Joseph Sliwkowski
 Robert T. Trimper

Emergency Inspectors

Lora E. Askinazi
 Ralph S. Butcher
 Betsy M. Hunnewell
 Marguerite E. Keith
 Patricia LeVan
 Janice Lietzau
 Joan L. Lyle
 Judy Ann Mitchell
 Joanne K. Riddle
 Sheila Sliwkowski
 Laura L. Sibley
 Edna M. Smith (deceased)
 Donald M. Stacy
 Norman T. Steed
 Robert A. Vannerson
 Marjorie A. Walker
 Elizabeth J. Wallingford
 Linda P. Warren
 Richard L. Warren

Employment Practices Task Force (ADA)

Terri Ackerman
 David Brown
 Anne Murnane
 Irina Petsch-Schmid
 Robert Williams

Executive Secretary and Clerk to Board of Selectmen

Richard E. Thompson

Fair Housing Committee

Virginia M. Allan
 Jody Kablack, Ex-officio
 Thomas W. H. Phelps
 Janice M. R. Robinson
 Richard E. Thompson, Ex-officio

Fair Housing Program, Director of

Jody Kablack, Town Planner

Fence Viewers

Lawrence L. Blacker
 Judith A. Cope
 John C. Drobinski, Chairman

Finance Committee

Karen Anderson-Palmer
 David C. Asheim
 Charles T. Cormay (res.)
 Michael T. Fitzgerald
 James Haughey, Chairman
 Joseph M. Proud
 Barbara W. Pryor
 John J. Ryan
 Roy T. Sanford
 Steven D. Stolle

Fire Department

Michael C. Dunne, Chief and Forest Warden

Fire Captains

James Devoll II
 Peter Devoll
 Joseph Helms
 Gerald Spiller

Fire Lieutenants

Douglas Allan
 Michael Callahan
 Michael Carroll
 George Moore

Full-time Firefighters

George Abrahamson
 Robert Albee
 Francis Avery
 John Balben
 Gary Bardsley
 David Boyd
 Gerard Butler
 David Frost
 Peter Frost
 John Hanley
 James Jackson
 James Kane
 Brian Lewis
 Kenneth MacLean
 William Miles
 Kevin Moreau
 George Place
 Robert Place
 Russell Place
 Stephen Reini
 Robert Row

John Salmi
Douglas Stone
John Young

Call Firefighters
Harold Cutler

Fire Dispatchers
Anthony Payne (laid-off)

Gas Fitting, Inspector of
Howard P. Porter

Handicapped Compliance Coordinator
John B. Hepting

Hazardous Waste Coordinator
Robert C. Leupold
Michael C. Dunne, Alternate

Health, Director of
Robert C. Leupold

Historic Districts Commission
Edwin A. Blackey, Jr.
Alexander S. Frisch
Burton H. Holmes, Chairman
Louis H. Hough
Lorenzo Majno

Historical Commission
Clayton F. Allen
Marvis M. Fickett
Winifred C. Fitzgerald
Francis J. Kelly
Marilyn A. MacLean, Chairman
Charles W. Orr (res.)
Muriel C. Plonko
Harriett P. Ritchie

Hop Brook Ponds Study Committee
John Bolduc (Marlboro Rep.)
Frances H. Clark
Doran Crouse (Marlboro Rep.)
Barry Gaw (Northland Company Rep.)
George D. Gustafson
Patricia Huston, Alternate
Ursula Lyons
Robert E. Maher
Stephen M. Meyer, Chairman
Marilyn Novak
Stephen L. Parker

Inclusionary Zoning Study Committee
Sandra M. Bell
Richard A. Brooks
Judith A. Cope
Peter B. Endicott

Jo-Ann Howe, Ex-officio
Laura T. Johnson
Amy E. Lepak
Christine C. McLeod
Renee Reiner

Industrial Accident Board, Town Agent
Richard E. Thompson

Industrial Development Commission
Joseph E. Brown
Joseph A. Dudrick, Chairman
L. William Katz
Kenneth L. Ritchie
Albert Y. C. Wong

Insect Pest Control, Local Superintendent of
Robert A. Noyes

Juvenile Restitution Program Committee
Michael Freundlich, Chairman
Rosalind R. Gurtler
Nancy Schaffer
Frank M. Vana
Arthur A. Walker
N. Jane West Young, Alternate

Labor Relations Counsel
Richard W. Murphy, Esq.

Legal Services Review Committee
Eric M. Elfman, Esq.
Edward L. Glazer, Esq.
Eric F. Menoyo, Esq.

Library Director
William R. Talentino

Lincoln-Sudbury Regional High School
Matthew King, Superintendent/Principal

Lockup, Keeper of the
Peter B. Lembo

Long Range Planning Committee
Robert A. Cala
Robert J. Cusack, Chairman
Philip Ferrara
L. William Katz
David A. Palmer

Mass. Bay Transportation Authority
Richard E. Thompson, Designee

Massachusetts Municipal Association
Legislative Liaison
Richard E. Thompson

**Memorial Day Committee and
World War II Commemorative Committee**

William R. Duckett
Winifred C. Grinnell
Mary Jane Hillery
Pat Nelles
Donald A. Barbour, Chairman
Elizabeth M. Foley

Metropolitan Area Planning Council

Ursula Lyons, Designee

Middlesex County Advisory Board

Judith A. Cope, Designee

**Minuteman Regional Vocational Technical
School District**

Glenn L. Noland, Representative
Ronald J. Fitzgerald, Superintendent

Municipal Right-to-Know Coordinator

Robert C. Leupold
Michael C. Dunne, Alternate

Negotiating Advisory Committee

Wilfred J. Benoit
Atty. Richard W. Murphy, Ex-officio
Roy T. Sanford
Charles R. Schwager
Richard E. Thompson, Ex-officio
Marjorie R. Wallace, Chairman

Parking Clerk

Allan C. Houghton

Permanent Building Committee

Craig E. Blake
Warren E. Boyce
Bruce L. Ey, Chairman
Elaine L. Jones
Michael E. Melnick
Frank Schimmoller
David Yankovich

Permanent Landscape Committee

June E. Allen, Chairman
Marylyn Benson
Frances H. Clark
Susann Y. Stadtfeld
Robert A. Noyes, Tree Warden

Personnel Board

Wilfred J. Benoit, Jr.
Bradford J. Brown
Rebecca R. Corkin
David M. Mandel, Chairman
Marilyn A. Tromer

Planning Board General Agent

I. William Place

Plumbing Inspector

Howard P. Porter

Deputy Plumbing and Gas Inspector

William R. Hyson

Police Department

Peter B. Lembo, Chief
Ronald Nix, Lieutenant

Police Sergeants

William B. Carroll
Peter F. Fadgen
Peter S. Langmaid
Thomas S. Miller
Bruce G. Noah

Police Officers

Ronald B. Conrado
Anthony M. Deldon
Todd F. Eadie
Mark R. Gainer
Richard J. Glavin
Jeffrey F. Gogan
John F. Harris
Alan C. Houghton
Alan J. Hutchinson
John A. Longo
Michael A. Lucas
Neil J. McGilvray, Jr.
Charles R. Quinn
Michael R. Shaughnessy
Wayne M. Shurling
John J. Skinnion
Raymond J. Spinelli, Jr.
Laura J. Zaccone (res.)

Special Police Officers

George T. Burney
James F. Kane
Richard A. MacLean
George A. Moore
Peter J. Walsh
Wesley M. Woodward

Special Constable

Joseph D. Bausk

Special Constables, Non-paid

Warren E. Boyce
Michael C. Dunne
John B. Hepting
Earl D. Midgley

Sudbury Cultural Council
(former Local Arts Council)

Jane E. Brown
Michael F. DeSanto
Barbara A. Gariepy
E. Laurie Loftus
Kathleen E. Marshall
Lidia Scher, Chairman
Lois Z. Toepfner

Street Lighting Agent
Robert A. Noyes

Sudbury Housing Partnership Committee
Susan Berry
Arthur W. Hall, Chairman
Christine C. McLeod
John Thurber

Sudbury Schools
Henry W. DeRusha, Jr., Superintendent

Sudbury Visiting Nurse Association
Nancy L. Brown, Director
Lawrence L. Blacker, Town Representative

Supervisor of Town Buildings
Warren E. Boyce

Surveyor of Lumber & Measurer of Wood
Russell DiMauro

Town Accountant/Director of Finance
James Vanar
Cecilia M. Curran, Assistant (ret.)
Suzanne L. Petersen, Assistant

Town Clerk, Assistant
Kathleen D. Middleton

Town Counsel
Paul L. Kenny
David J. Doneski, Assistant

Town Engineer
I. William Place
Bruce A. Kankanpaa, Assistant

Town Historian
Curtis F. Garfield

Town Physicians
Melvyn W. Kramer
Z. Stanley Taub

Town Planner
Jody Kablack

Town Report Committee
Patricia A. Guthy, Co-Chairman
Barbara Herman
Cora Holland
Patricia Huston, Co-Chairman
Lora B. Vail

Town Treasurer and Collector
Mary Ellen Normen Dunn
Loretta A. Bigelow, Assistant Treasurer
Carolyn McCree, Assistant Collector

Traffic Management Committee
Joy Goff
James W. McKinley, Chairman
Thomas W. H. Phelps
Sally E. Trimble

Tree Warden
Robert A. Noyes

United Nations Day Chairman
Ann H. Loos

Veterans' Advisory Committee
Guy L. Dietrich
Elizabeth M. Foley
Ronald J. Griffin
Mary Jane Hillery (apptd. Agent & Graves Officer 6/9/92)
Vincent P. Surwilo

Temporary Acting Veterans' Agent, Director of Veterans' Services
Mary Jane Hillery

Voting Machines, Custodians of
Frank Howley

**Operational Review Committee,
Wayland-Sudbury Septage Disposal Facility**

Sudbury Reps.:
Bruce L. Ey
Robert A. Gottberg, Chairman
Michael W. Guernsey (res.)
Lawrence W. O'Brien
Stephen Sandler (res.)
Albert St. Germain

Wayland Reps.:
Christopher Woodcock
William B. Gagnebin
Jack Peters

Wiring Inspector

Warren E. Boyce
Arthur J. Richard, Deputy

Wood-Burning Stoves, Inspector of

Michael C. Dunne, Fire Chief

Wood-Davison House Restoration Task Force

(Dissolved)

Youth Commission

Anthony M. Deldon, Ex-officio
Timothy B. Lee
Thomas E. Lopez, Ex-officio
Jane MODOONO, Ex-officio
Neal A. Shifman, Chairman

Zoning Enforcement Agent

John B. Hepting
Earl D. Midgley, Deputy

* Served beyond end of term until replacement found.



Recipients of the yearly awards from the Sudbury Chamber of Commerce: Seated is Citizen of the Year. C. Jean Lind. Left is School Employee of the Year Jeannette Willey. On the right is Employee of the Year Anthony Deldon of the Sudbury Police Department. David Stone photo. Courtesy: Town Crier

Board of Selectmen

The Board of Selectmen hereby submits the 1992 reports of all elected and appointed town officials, boards and committees giving a summary of their activities and financial transactions in accordance with Article III, Section 2, of the Town Bylaws. The Town Report is printed on recycled paper for the second year.

In 1992 we saw a change in the leadership at the Federal level with the election of Bill Clinton — we saw Town Meeting defeat a proposed Finance Department, even though it was approved by local ballot — we saw Sudbury break the 10,000 registered voter mark — we saw town and school unions give back 50% of their salary increases for fiscal '93 to help the Town save jobs — we saw the 200th meeting of our monthly Town Forums — we saw the Town break an historic record in new housing starts during a down economy — we recognized Sudbury resident Dennis Eckersley for his Cy Young and MVP baseball awards — we saw a tremendous outpouring of volunteerism in town government and throughout the community.

Over the past year we have been doing much more with less by seeking grants as follows:

Rte. 20 Reconstruction - private funds	\$217,000
Area Town Enhanced 911 Study state grant	\$ 25,000
Fire District 14 Coordinator - state grant	\$ 16,000
Landfill Recycling - state grant	\$ 6,900
Sherman's Bridge - state grant	\$323,000
Sherman's Bridge - federal grant	\$ 60,000
Landham Road Bridge - state grant	\$ 50,000
Dutton Road Bridge - state grant	\$ 25,000
Hosmer House Improvements - Sudbury Foundation grant	\$ 5,000
Sudbury Interface Fuel Assistance Program - Sudbury Foundation grant	\$ 2,000
Council on Aging Intergenerational Fund - Sudbury Foundation grant	\$ 9,250
Atkinson Pool Management Study - Sudbury Foundation grant	\$ 12,000
Refurbish Pool Lobby - Sudbury Foundation grant	\$ 1,200

Also, in the Selectmen's Office over the past few years we have been trying to do with less, even though our staff keeps taking on more and more jobs:

- FY90 Reduced hours of Budget and Personnel Officer by 8.5% or 3 hrs/wk.
Reduced Recording Secretary by 35% or about 10 hrs/wk.
Eliminated Surveys & Studies \$12,600

request
Reduced overtime to zero

- FY91 Selectmen's combined salaries reduced from \$3,200 to zero
Reduced Budget and Personnel Officer to 4 days per week
Cut Recording Secretary from 15 to 11 hrs/wk.
Cut Telephone Operator from 25 to 22.5 hrs/wk.
Overtime again at zero
Reduced General Expense \$700
Eliminated all Travel, Equipment, Surveys, etc.
- FY92 Same budget level as FY91.
- FY93 Eliminated part-time (22.5 hrs/wk.) Telephone Operator
No increases in any other items.

A fiscal 94 budget message to the Finance Committee this year stated in part:

"Measurement of Performance (Board of Selectmen.)

The goal is to administer Town affairs in a responsible and responsive manner, attaining maximum opportunity for citizen participation in all aspects of the decision-making process. Successful performance may be measured by:

- general citizen satisfaction
- financial stability
- citizen inquiries being addressed promptly and satisfactorily
- cohesive and productive cooperation among town departments
- good town employee morale
- minimal work backlog
- timely planning
- length of tenure of Executive Secretary
- continuity of Board of Selectmen

External Forces

Most of the functions carried out by the Selectmen's Office are required and regulated by law. The increase in committees under the Selectmen is due to social, economic and environmental needs of the times.

Recent legislation concerning procurement, provision of services and facilities for persons with disabilities, and equal employment practices have greatly impacted the workload of Town Counsel, Budget and Personnel Office and Selectmen's staff.

Disposal of solid waste and protection of water quality are major issues requiring constant attention. Pick-up in the building industry is expected to continue, therefore the added workload of site plans and new licensing is anticipated for FY94."

We share these comments with you so you can see how we perceive our duties and responsibilities. We encourage your comments.

FY94 Key Objectives

1. Solid Waste Disposal: a) continue to work toward DEP approval of vertical landfill expansion; and b) determine course of action for alternative disposal method and prepare plans therefor.
2. Group Health Insurance: Continue negotiations, procurement and administrative process for a health plan with reduced costs.
3. Continue exploring ways to consolidate functions and save costs through "Initiatives for Change" subcommittees established by the Finance Committee and Selectmen.
4. Continue to support work of Space Planning Group formed this year to coordinate use of all Town/School buildings for administrative purposes, to achieve economies in buildings and equipment use and maintenance costs.
5. Implement precinct voting (a minimum of two polling locations) - study purchasing of new voting machines.
6. Continue automation of office work and catch up on backlog.
7. Continue dialogue with Town of Concord on future use of Unisys and Melone properties.

1992 in Retrospect

The Selectmen and Finance Committee continued working closely together this past year by jointly pursuing these major tasks:

1. Consummated a 50% salary giveback by all town/school employees for FY93.
2. Formed "Initiatives for Change" subcommittees as follows:
 - Privatization
 - Local Revenue Enhancement
 - Joint Town/School Sharing of Administrative Services

- Possible Creation of Public Works Department
- Increasing Volunteerism
- Centralized/Regionalized Purchasing Programs

The purpose of each subcommittee is to look at specific aspects of Sudbury town government and see if there is a better or more cost effective way of reaching its objectives.

3. Upon recommendation of the Finance Committee, the Selectmen appointed a citizen Negotiating Advisory Committee to study and advise the Selectmen on all aspects of collective bargaining. The schools have liaison membership.
4. We appointed an Atkinson Pool Advisory Committee, on recommendation of the Finance Committee, which has received a grant from the Sudbury Foundation to do a Management Study of the Facility. The report is completed and being studied for possible implementation.

The Personnel Board's Employee Recognition Program is in its second year. We thank the Lincoln-Sudbury Town Employees Federal Credit Union for voting to become a permanent sponsor.

The Selectmen and Building departments have spent a considerable amount of time this year studying and implementing the new Federal Americans with Disabilities Act. This law is long overdue, but it will have a great impact on future personnel recruitment and management of town buildings.

We are happy to report that the Chiswick Park Theatre is open and doing well. We came close to losing this community asset, but Ted and Eileen Pasquarello put it together again.

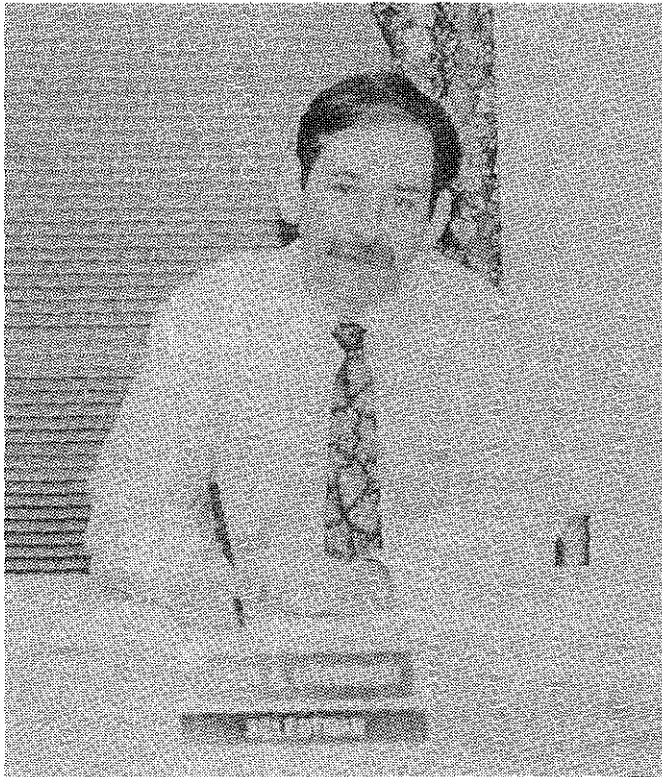
We would like to note that Chairman John Drobinski has been appointed to the Massachusetts Municipal Association's Policy Committee on Public Works, Transportation, and Public Utilities.

The opening of the new Central Fire Headquarters was a tremendous success with hundreds of children and adults attending. The hot dogs and cake were good too!

This year the Selectmen and Water District Commissioners initiated joint quarterly meetings. The interchange is invaluable to the future interests of the Town.

Donations Received (Calendar 1992)

Miscellaneous donations to Council on Aging van transportation program	\$2,520.55
Donation in memory of Patricia Tennant Gorman, to be used for books for the Goodnow Library	545.00
Donations for Drug Abuse Resistance Education Program:	
Kiwans Club	400.00
Rotary Club	1,000.00
D.J.M. Liquors, Northboro	1,000.00
Donations for the Fire Department ambulance:	
St. Germain family, Sudbury	200.00
Shusman family, Sudbury	25.00
Sarah E. Osborn, Maynard	50.00
Donations for landscaping of new Fire Headquarters:	
Steve Weir Landscape Company, labor and materials	
Paul Cavicchio, plants	
Gift of furniture for the new Fire Headquarters from Prime Computer, Inc.	



Board of Selectman Chairman John Drobinski

**Financial Report
07/01/91 - 06/30/92 Receipts**

Liquor Licenses	\$32,750.00
Liquor License Application Fees	675.00
One Day Liquor Licenses	35.00
Common Victualler/Innkeeper Licenses	650.00
Common Victualler/Innkeeper Applications	25.00
Public Entertainment Licenses, Lord's Day	1,425.00
Weekday Entertainment Licenses	425.00
Automatic Amusement Devices	200.00
Used Car Licenses (Class II, Class III)	200.00
Cable Television Franchise Fee	1,407.00
Rental of Town Buildings/Land	6,445.05
Cable Television License Transfer Application	100.00
Pay Phone Commission	112.04
Taxi Licenses	25.00
Total	\$44,474.09

Conclusion

The Town Report is the only media vehicle that allows us to speak to every household in Sudbury. We hope you read and enjoy the Town Report.

If you have questions after reading the Town Report, give us a call and we will answer your questions or find someone who can.

We hope 1993 is a better year for all those who are hurting because of the slow economy. If you are in desperate need, call us and we will try to find you temporary help or assistance.

Wishing you all a good year,

Respectfully submitted,

John C. Drobinski, Chairman
Judith A. Cope
Lawrence L. Blacker
Board of Selectmen

Town Report Committee

The Town Report Committee happily welcomed new member Cora Holland this year. She has brought fresh insight and enthusiasm to our group. The Town Report Committee worked as a team to effectively execute our responsibilities in the best spirit of cooperation.

We were again challenged with a new printer, Crane Duplicating Services of West Barnstable, MA.

This year's Report is the first to be assembled using electronic scanning equipment to prepare the text. It is printed on recycled paper and will be delivered by the Boy Scouts. As in the past, Scout Troop Leaders Dave Helgeson and Steve Decker have done a tremendous job coordinating the distribution of the Report,

There are many talented citizens serving on the boards and committees of the Town. Their prompt submissions of material makes our job easier and becomes more important as new printing technologies are introduced. The Selectmen's Office once again provided exceptional support and the teachers who are responsible for the children's art deserve a special thank you.

In a real sense, the Town Report is the scorecard for our community responsibilities and actions which stretch back to our roots in Colonial times.

This 1992 Report is but the next chapter in the ongoing story of our town. Thanks to all who have made it a clear, concise and accurate document.

Personnel Board

In the past year, the Personnel Board continued its administration of the Town's Salary and Classification Plan and the Personnel Bylaws. The Board was asked to review and approve initial salary placements, job reclassifications, and requests for tuition reimbursement. The Board also advised a number of Town departments concerning employment and benefits issues. The Board considered a number of requests to reclassify positions as a result of downsizing and consolidation of work in a number of Town departments.

The Personnel Board spent time considering the matter of salary rates to be recommended at the 1992 Annual Town Meeting for Fiscal Year 1993, in light of the Town's growing fiscal constraints, and began its triennial review of the Salary and Classification Plan.

The Board completed an Employee Handbook to be distributed to current and new employees. This handbook will enable all employees to quickly access and become familiar with policy and benefits information.

The Personnel Board worked with Town department heads to continue an Employee Recognition Program. A committee of Town managers and employees solicited nominations and made two awards at the Spring Town Forum. Jack Braim from the Park and Recreation Department and Drew Goodwin from the Landfill both received a \$100 savings bond and an engraved Revere Bowl. In the fall, awards were made to

Jamie Lamoreaux from the Atkinson Pool and George Moore from the Fire Department.

Town Counsel

1992 saw the conclusion of the Unisys litigation by way of an arrangement among the Town, Unisys and the Trust for Public Land. In connection with resolution of the case, the Town acquired approximately seventy-six (76) acres of land surrounding the former Unisys Research Center. A smaller parcel containing the research building was purchased by the Trust for Public Land and has since been sold to Cummings Properties. As part of the settlement, Unisys is required to take all necessary remediation actions with respect to any hazardous materials on the property; and it has established an escrow account to secure funding for such cleanup work. The Town is monitoring the site work and payments from the escrow account, and will continue to do so until completion of the work.

Town Counsel's office also worked extensively on the acquisition of the adjacent Melone property, which was completed in April. Part of the land deeded to the Town will be used to provide cover material for the landfill, and Town Counsel's office was actively involved in discussions with the Water District and abutting land owner regarding access rights.

Other land use matters of note during 1992 were the preparation of necessary documents for the exercise and transfer of a first refusal purchase option on the Warren property on Concord Road, and assistance to the Planning Board and Selectmen in connection with the proposed development and partial transfer to the Town of the Howe Trust property, adjacent to the Town Cemetery on Concord Road.

In the area of litigation, the dispute with the contractor on the Nixon School renovation project continued to move through the discovery stage. Other pending cases include the Town's complaint against the Maynard Rod & Gun Club, an action regarding the continued validity of a subdivision approved in 1980, yet unconstructed, and an action against the Board of Appeals concerning the "grandfathered" status of certain lots on Stuart and Montague Streets.

As is typical, the office prepared and/or reviewed several contracts for the provision of services and construction work. In addition, there was the regular stream of requests for opinions and assistance in the implementation or enforcement of Town bylaws and state statutes. Significant projects included advice on

adoption of a deferred compensation program for part-time employees; review of the proceedings for the transfer of the Town's cable television license; assistance to the Personnel Board in the preparation of the Employee Handbook, and issuance to Department Heads of an advisory memorandum on the new Americans with Disabilities Act.

Town Moderator

Sudbury's Annual Town Meeting was held beginning April 6, 1992; 38 Articles were considered.

For the first time in three years only one budget was debated and passed, a published "override" budget having been previously precluded by the action of the voters in the Town Election. In keeping with recent trends, a number of zoning articles were considered by the voters. And a good deal of debate was engendered over Articles raising issues as to the conduct of the Town's legal affairs.

The Moderator wishes to thank the many people who work so hard to see to it that the Town Meeting runs smoothly.



*102 yr. old Lily Thornburg of Sudbury visits the 3rd graders at the Noyes School.
Photo by Ed Hopfmann*

TOWN CLERK

Town Clerk's Report

Reflecting back on this past year, 1992 was by all measures an extremely busy and, at times, hectic year, largely due to the four elections held - the Presidential Primary and Annual Town Election in March, the September State Primary and the November Presidential Election. After holding the Town's elections successfully and efficiently for over twenty years at the Peter Noyes School, it was the decision of the Board of Selectmen to move the polling location to the recently refurbished, but unoccupied, John Nixon Elementary School, a much smaller building with a substantially smaller parking area, for the State Primary and the Presidential Election. Predictably, major traffic problems occurred and voters were extremely frustrated with the selection of the new polling location.

In spite of the problems that arose, inside the polls, voting proceeded smoothly but slowly. Unavoidable delays developed when three voting machines went down at the November Election. The Town has been using the Automatic Voting Machines for at least twenty-five years. For the past six years or so, the machines have not been efficient as they continue to break down, despite costly regular preventative maintenance. The system is not able to efficiently accommodate the growing number of registered voters. Only 23 of the 10,000+ registered voters can vote at one time - that is if all machines are operant. The Town's demographics each year clearly show Sudbury's older population continues to grow steadily and correspondingly so does the number of registered voters, who presently represent 70% of the total population. Consequently delays at the polls must be expected, when machines falter and only a limited number of residents may vote at one time.

Sudbury voters once again demonstrated their great patience and understanding, despite the delays, the soaking rainy weather and the extremely limited parking. The informational ballot-questions mailing was again a great success. More than 80% of the voters who came to the polls had their "Yes" "No" cards marked, and once in the voting machine, each voter required a little more than a minute to cast his vote, at the November Election.

Like most projects and programs, elections require a tremendous amount of preparation and detail, which changes with each election. Months of planning and coordinating everything and everyone involved is re-

quired. This year, once again, there was an intensive training program for the election officials. The effectiveness of these workshops can best be judged by the efficient manner in which the election officers conducted the elections. The tellers deserve a great deal of credit for absorbing complicated instructions and always tallying the votes with extreme accuracy. All in all, our election officers should be congratulated on their fine performance.

The year 1992 saw the Town's Bylaws, General and Zoning, completely computerized and indexed. This is one more phase of a major goal to computerize Town records, regulations, and files so as to facilitate access for daily affairs, reference and research. The uncertainties of the economy were apparent with the significant increase in Business Certificates, Chattel (Personal Property) Mortgages and Federal and State Income Lien filings.

The Proceedings for last April's Town Meeting have not been completed, due to the heavy workload of the department and the almost total concentration with elections throughout the year. It is expected they will be ready before the 1993 Annual Town Meeting. As funds requested for census software were not appropriated, there has been a serious delay in preparing the 1993 Town Census forms. The current software is obsolete and must be replaced. Fortunately, a concerned and long-time resident and friend of the Town, Russell P. Kirby, volunteered his talents and time to develop new census software. This has been a painstakingly time-consuming effort and one of substantial personal cost to him. The Town and the Town Clerk's Department shall be ever grateful for Mr. Kirby's extreme generosity. Once the software is in place, the 1993 census forms will be in the mail to every resident, and the Town Clerk and the Board of Registrars will resume to meet their statutory obligations. The data compiled from the census is used to develop the Jury List, Voter List, Town's Street List and to provide the School Census to the schools for projecting its school enrollments. With the new software revenue should increase as many simple programming requests will be met that this Dept. has been unable to accommodate before.

Operating costs for the department are expected to remain fairly constant over the year. The singular most important variable factor each year is the cost of elections. There is just one election scheduled for the next fiscal year (FY94) - the Annual Town Election. Therefore a significant decrease is indicated for that budgetary line-item. The clerical account reflects the step rate

and longevity increases to which the clerical staff is entitled under the Personal Bylaw. Although the Town has had major growth these past ten to fifteen years and the workload has increased immeasurably and continues to increase, no new or additional personnel or additional hours have been requested for this department for over fourteen (14) years - a claim unique only to this department.

Last Spring, the Town Clerk's department completed another microfilming project for the Town, under the auspices of the Ancient Documents Committee. The following records were filmed:

Accounting

- Payroll Registers - Town and Schools
Jan. - June 1991 (FY91) and July - Dec. 1992 (FY92)
- Master File - 1991
- County Retirement Reports - Jan. 1988 - April 1992

Assessors

- Assessors' Field Cards - 6000

Selectmen

- Minutes 1986 - 1987

Town Clerk

- 1991 Town Census, alphabetical by names and by streets
- 1992 Town Census, alphabetical by streets
- Annual Town Meeting, 1991, verbatim (6 sessions)
- Special Town Meeting, 1991, verbatim (2 sessions)

The microfilming program continues to be very valuable for the Town in terms of preservation, security, access and retrieval of Town records, as well as a cost savings from the re-captured space. I look forward to that time when all town departments, boards and committees will avail themselves of the Records Man-

STATISTICAL POPULATION CHART

POPULATION	1988		1989		1990		1991		1992	
	15,390		15,662		15,800		14,891		14,543	
AGE GROUPS										
0-20	4778	(31%)	4793	(30%)	4840	(31%)	4488	(30%)	4306	(30%)
21-40	4460	(29%)	4562	(29%)	4407	(28%)	4065	(27%)	3964	(27%)
40-60	4528	(30%)	4778	(31%)	4861	(31%)	4634	(31%)	4525	(31%)
60 & OVER	1420	(9%)	1545	(10%)	1566	(10%)	1608	(11%)	1748	(12%)

The age group of "60 & Over" has continually increased each year, while the three other age groups have shown a decline in numbers for two consecutive years.

VOTER PARTICIPATION

Elections	1988	1989	1990	1991	1992	Average
Annual Town	36%	42%	32%	23%	31%	34%
Special Town	--	26%	52%	(2)35%	--	32%
Presidential Prim.	39%	--	--	15%	41%	40%
September Prim. State	7%	--	56%	--	26%	30%
State Nov. Election	89%	--	83%	--	89%	87%

TOWN MEETINGS

Average percentage of attendance for each meeting. Number of sessions in ().

Annual	5% (9)	4% (5)	5% (4)	3% (6)	2% (6)	4%
Special	3% (2)	(2)5% (1)	4% (2)	4% (2)	--	4%
		5%(2)				

agement Program. All filmed records are available for viewing at the Town Clerk's Office.

The Board of Registrars this year welcomed a new member to its board - Lisa Evans who is also the Chairman of Sudbury's Democratic Town Committee. Lisa replaced Jane Carroll who moved during the year to Cambridge. In closing, I would like to express my personal appreciation to the Board of Registrars who made themselves available at all times throughout this very busy election year, also to the many departments, boards, committees, officers and residents of the town for their continued fine support and cooperation.

Respectfully submitted,

Jean M. MacKenzie, CMC
Town Clerk.

REGISTERED VOTERS

1988	1989	1990	1991	1992
8612	9621	9576	9372	10,057

1992:

Democrats	2614
Republicans	2029
Independent Third Party*	11
Unenrolled	5403

*As the Independent Third Party did not receive sufficient votes at the November State Election to remain a viable Political Party, its members are now considered "Unenrolled", unless they formally request to change their voter status to one of the two other parties.

The records of the Town Clerk's Department indicate there are 602 or 4% of the Town's residents who are eligible to vote, but remain unregistered.

BIRTHS, MARRIAGES AND DEATHS

*The 1992 birth and death records figures do not include late returns.

	1988	1989	1990	1991	1992*
Births Recorded	174	165	177	163	124
Marriages Recorded	127	105	115	116	111
Residents married in Sudbury	45	32	40	47	69
Non-residents married in Sudbury	55	50	51	57	42
Deaths Recorded	95	99	68	91	84
Residents	68	71	49	54	55

TOWN CLERK FINANCIAL REPORT July 1991 - June 1992

Town Clerk Fees		\$ 12,236.97
List of Persons		1,180.00
Voting List		20.00
Bylaws w/Zoning Maps		1,432.00
Dog Fines & Duplicate Tags		738.00
Maps		98.00
Planning Board Rules & Regulations		76.00
Copies		293.00
Postage		31.00
Dog License Fees		2,219.25
Kennel Fees		9.00
Transfer Fees		.75
Hunt & Fish Fees		214.70
Kennel Licenses (3)	(net)	166.00
Dog Licenses (1627)	(net)	8,932.75
Total		\$ 27,647.42

AUDITS

Town Audit

July 1, 1990 - June 30, 1991

The Board of Selectmen on March 16, 1992, voted to conduct a Town Audit for FY1991, as recommended by Town Accountant, James Vanar, to be made in accordance with the Single Audit Act of 1984 and generally accepted auditing standards and to include such tests of the accounting records and other auditing procedures as considered necessary. Funding for the audit, \$15,000, was approved by using \$9,500 by way of a transfer from the Reserve Fund and \$5,500 from the School Budget. The audit was awarded to David Asadoorian & Co., CPA, 59 Brackenbury Street, Malden, MA.

The General Purpose Financial Statements of the Town of Sudbury were audited in accordance with generally accepted auditing standards and government auditing standards used by the Comptroller General of the U.S.

The audit provided:

I. Report on Federal Financial Assistance -
Year ended June 30, 1991

- A. Schedule of Federal Financial Assistance
 - B. Report on Supplementary Information
 - C. Compliance Report based on Audit of General Purpose Financial Statements
 - D. Single Audit Report on Compliance with Requirements Applicable to Non-major Federal Financial Assistance Program Transactions
 - E. Report on the Internal Control Structure
 - F. Report on Internal Controls (Accounting & Administrative)
- II. General Purpose Financial Statements - Year ended June 30, 1991
- A. Report of Independent Auditors
 - B. General Purpose Financial Statements
 - 1. Combined Balance Sheets - All fund types and Account Group
 - 2. Combined Statement of Revenues, Expenditures and Changes in Fund Balances
 - a. All Governmental Fund Types
 - b. Expendable Trust Funds
 - 3. Combined Statement of Revenues, Expenses and Changes in Fund Balances
 - a. Proprietary Fund Type
 - b. Similar Trust Funds
 - 4. Statement of Revenues, Expenditures and Changes in Fund Balances
 - a. General Fund
 - b. GAAP Basis
 - 5. Notes to General Purpose Financial Statements
 - C. Additional Schedules
 - 1. Treasurer's Cash and Cash Equivalents
 - 2. Statement of Changes in Taxes and Certain other Receivables

The FY1991 Town Audit was completed March 13, 1992. The Board of Selectmen voted on July 7, 1992 to accept the audit reports from J. David Asadoorian & Co., entitled 1) "Town of Sudbury, Massachusetts General Purpose Financial Statements Year Ended June 30, 1991 with Report of Independent Public Accountant" and 2) "Town of Sudbury, Massachusetts Report on Federal Financial Assistance Year Ended June 30, 1991," and cover letter from Mr. Asadoorian dated May 27, 1992 providing a limited eval-

uation of the Town's system of internal accounting control.

**Lincoln-Sudbury Regional
High School District Committee Audit
July 1, 1990 - June 30, 1991**

The Lincoln-Sudbury Regional High School District Committee authorized the engagement of the firm Melanson, Greenwood and Co., Certified Public Accountants, to perform an audit of the finances of the Lincoln-Sudbury Regional School District for the year July 1, 1990 through June 30, 1991.

The audit, conducted in accordance with generally accepted auditing standards, provided:

- I. Independent Auditor's Report
- II. General Purpose Financial Statements
 - A. Combined Balance Sheet
 - B. Combined Statement of Revenues
 - C. Statement of Revenues and other Financing Sources
 - D. Statement of Expenditures
 - E. Notes to Financial Statements
- III. Independent Auditors' Report on Supplementary Information
 - A. Schedule of Cash and Cash Investments
 - B. Schedule of Federal Financial Assistance
- IV. Independent Auditors' Reports
 - A. Internal Control Structure Related Matters
 - B. Internal Controls - Accounting and Administrative



Sudbury Voters register at Raytheon Plant in Marlborough by Assistant Town Clerk Kathleen Middleton and Dorothy Burke. Photo by Tony Vassel

- C. Compliance with Laws and Regulations
- D. Compliance with the General Requirements Applicable to Nonmajor Federal Financial Assistance Programs
- E. Schedule of Findings

The audit was completed on August 6, 1991 and accepted by the Lincoln-Sudbury Regional School District Committee.

**Lincoln-Sudbury Regional
High School District Committee Audit
July 1, 1991 - June 30, 1992**

The Lincoln-Sudbury Regional High School District Committee authorized the engagement of the firm Bruce D. Norling, CPA, P.C. of 410 Boston Post Rd., Suite #24, Sudbury, MA, to perform an audit of the finances of the Lincoln-Sudbury Regional School District for the year July 1, 1991 through June 30, 1992.

The general purpose financial statements of the School District were audited in accordance with generally accepted auditing standards. The audit provided:

- I. Independent Auditor's Report
- II. General Purpose Financial Statements
 - A. Combined Balance Sheets
 - B. Combined Statement of Revenues
 - C. Statement of Revenues and Expenditures of General Fund Budget and Actual
 - D. Statement of Changes in Special Revenue Fund Balances
- III. Independent Auditors' Report on Supplementary Information
 - A. Schedule of Cash and Cash Equivalents
 - B. Schedule of Federal Financial Assistance
- IV. Independent Auditors' Reports
 - A. Internal Controls - Structure Related Matters
 - B. Internal Controls - Accounting and Administrative
 - C. Compliance with Laws and Regulations
 - D. Compliance with General Requirements Applicable to Nonmajor Federal Financial Assistance Programs
 - E. Schedule of Findings

V. Status of Prior Year Findings and Questioned Costs

The audit was completed on September 17, 1992 and accepted by the Lincoln-Sudbury Regional School District Committee.

Respectfully submitted,

Jean M. MacKenzie, CMC
Town Clerk

1992 Town Meetings Summary

The following is a summary prepared by the Board of Selectmen of the actions taken by the Annual Town Meeting on resolutions and articles in the warrant for that meeting. More detailed official Town Meeting Proceedings appear in a separate document, Part II of the Annual Report.

**Annual Town Meeting
April 6, 7, 8, 13, 14, 15**

IN MEMORIAM RESOLUTION:

Resolved that the Town express its appreciation for the services and gifts of the following citizens and employees who gave of their time and talent to enrich the quality of life of the Town: Philip O. Ahlin, Jr., Elinor L. Bentley, Grace M. Gelpke, Arthur F. Howard, James I. Kates, Robin S. Lazare, Irving E. Place, Samuel L. Reed, and Robert G. Wentworth.

Article 1.

HEAR REPORTS:

Voted unanimously to accept reports of the town boards, commissions, officers and committees as printed in the 1991 Town Report.

Article 2.

AMEND BYLAWS, ART. XI - PERSONNEL CLASSIFICATION AND SALARY PLAN:

Voted to amend Article XI of the Bylaws, entitled the Personnel Administration Plan, by deleting the Classification and Salary Plan, Schedules A & B, in its entirety, and substituting therefore Plan entitled: "FY1993 Schedule A - Classification Plan and Schedule B - Salary Plan" (providing for a 4% general salary increase effective July 1, 1992).

Article 3.

AMEND BYLAWS, ART. XI. PERSONNEL ADMINISTRATION PLAN - REDUCTION IN FORCE:

Defeated an amendment to the Personnel Administration Plan submitted by the Personnel Board to add a new section providing layoff procedures.

Article 4.

FY92 BUDGET ADJUSTMENTS:

Indefinitely Postponed action under this article because no adjustments to the FY92 Budget appropriations were required.

Article 5.

UNPAID BILLS:

Passed Over.

Article 6. (Withdrawn).

Article 7.

GOODNOW LIBRARY REVOLVING FUND:

Voted to authorize for FY93 the use of a revolving fund by the Goodnow Library for maintenance and utility charges for the multi-purpose room, to be funded by receipts from room reservations; the amount to be expended not to exceed \$1,000.

Article 8.

ELDERLY EXEMPTION/DEFERRAL OF REAL ESTATE TAXES - INCREASE INCOME LIMIT:

Voted unanimously to approve adoption of a \$30,000 maximum gross receipts amount under Mass. General Laws Ch. 59, Sec. 5, Clause 41A, for the exemption and deferral of real estate taxes on property owned by persons aged 65 or over who have annual gross receipts of no more than the maximum amount.

Article 9.

STREET ACCEPTANCES:

Voted unanimously to accept the layouts of Jason Drive, Carding Mill Road, Bigelow Drive, Tavern Circle, Cranberry Circle, Webster Circle, and Phillips Road, and to appropriate \$500 therefor.

Article 10.

AMEND BYLAWS - FINANCE DEPARTMENT:

Defeated an article submitted by the Selectmen to establish a new Bylaw creating a Municipal Finance Department, pursuant to Mass. General Laws Ch. 43C, Sec. 11, and Ballot Question No. 1 approved at the March 1992 Annual Town Election, to include the offices of Town Accountant, Town Treasurer and Collector, but not Assessors.

Article 11. (Withdrawn).

Article 12.

BUDGET:

The Finance Committee had presented two budgets in the Town Meeting Warrant - a Non Override Budget and an Override Budget. At the March 1992 Annual Town Election, voters failed to approve a Proposition 2 1/2 Override in the amount of \$287,627 in connection with the Override Budget. Therefore, under this article the following limiting motion and subsequent main motion setting departmental budgets and funding were taken:

VOTED: That the amount appropriated under the Non Override Budget not exceed the sum of \$27,454,635.

Summary of FY 92-93 Operating Budget appropriation votes:

110 Sudbury Schools	\$9,041,366
130 Lincoln-Sudbury Reg. H. S.	6,539,191
140 Minuteman Reg. Voc. Tech. H. S.	381,446
200 Debt Service	1,073,835
310 Fire Department	1,408,173
320 Police Department	1,368,167
340 Building Department	299,989
350 Dog Officer	20,502
360 Conservation Commission	31,583
370 Board of Appeals	9,489
410 Highway	1,204,540
460 Landfill	371,842
501 Board of Selectmen	195,718
502 Engineering Department	210,726
503 Law Department	121,657
506 Town Clerk	156,439
510 Permanent Building Committee	1,175
511 Personnel Board	4,798
512 Planning Board	41,310
513 Ancient Documents Committee	1,600
514 Historic Districts Commission	165
515 Historical Commission	1,625
516 Cable Television Committee	400
517 Design Review Board	2,411
518 Council on Aging	50,677
561 Accounting Department	128,566
563 Treasurer/Collector	180,940
564 Board of Assessors	148,600
568 Finance Committee	6,478
600 Library	363,529
700 Park and Recreation Commission	153,021
701 Pool	307,784
710 Youth Commission	1,600
800 Board of Health	186,397
900 Veterans	7,363
950 Unclassified	3,296,592
970 Transfer Accounts	134,941
Total	\$27,454,635

This amount to be raised by transfer of \$361,536 from Free Cash, \$50,000 from Ambulance Fund, \$4,125 from Wetlands Protection Account, \$11,700 from Cemetery Funds, \$7,750 from Dog Licenses, use of \$790,688 in Enterprise Funds Receipts, and the balance of \$26,228,836 on the tax levy.

It was further unanimously voted that appropriations within departmental budgets under Personal Services, Expenses, Capital Spending, Snow and Ice, net Sudbury Public Schools, Sudbury Assessment (Schools), Total Debt Service, and Total Unclassified must be expended within those categories unless, in each instance, the Finance Committee grants prior approval; and that automobile mileage allowance rates shall be paid in accordance with Federal Internal Revenue Service mileage allowance regulations.

Article 13.

ACCEPT M.G.L. CH. 40, SEC. 22F-FEES:

Voted to accept the provisions of the aforementioned statute to allow the imposition of fees for services rendered and to allow an increase in certain fees assessed beyond the statutory limit.

Article 14.

RELEASE OF EASEMENT - LIBERTY HILL ESTATES:

Voted unanimously to authorize and direct the Selectmen to execute deed(s) releasing a drainage easement granted to the Town, executed and recorded in January 1989 under Document Number 674, in return for a new easement required by amendment to the Liberty Hill Estates subdivision.

Article 15.

MOUNT PLEASANT CEMETERY EMINENT DOMAIN TAKING:

Voted unanimously to take by eminent domain all the real estate of the Mount Pleasant Cemetery Association located off Concord Road, Town Property Map G09-005, together with all the privileges, appurtenances and rights appertaining and belonging thereto, but subject to all rights heretofore existing in any burial lots; no funds were appropriated therefor.

Article 16.

COMPENSATING BALANCE AGREEMENTS:

Indefinitely Postponed on motion of the Town Treasurer and Collector an article to authorize the Treasurer to enter into compensating balance agreement(s) for FY93 pursuant to Mass. General Laws Ch. 44, Sec. 53F.

Article 17.

HOWE TRUST EMINENT DOMAIN TAKING:

Voted unanimously to take by eminent domain the land located between Maynard Road and Concord Road, bound on one side by the former Penn Central Railroad line now owned by the Commonwealth of Massachusetts, consisting of 24.7 +/- acres, owned by Janet R. Howe Revocable Trust; no funds were appropriated therefor.

Article 18.

TRANSFER PORTION OF NEW TOWN CEMETERY TO SELECTMEN FOR SALE:

Voted unanimously to transfer from the control of the Selectmen to the Selectmen for the purpose of sale to the Janet R. Howe Revocable Trust a portion of the New Town Cemetery on Concord Rd., Town Property Map G09-007, containing approximately 0.30 acres.

Article 19.

AUTHORIZE SELECTMEN TO SELL PORTION OF NEW TOWN CEMETERY TO HOWE TRUST:

Voted unanimously to authorize the Selectmen to execute deed(s) conveying in fee simple the land specified in Article 18 above to the Janet R. Howe Revocable Trust, for a sum of no less than \$1.00 and upon such other terms as the Selectmen determine.

Article 20.

(Withdrawn).

Article 21.

AMEND BYLAWS, ART. V - UNDERGROUND STORAGE TANKS:

Voted to amend Bylaw Article V, Public Safety, by adding a new section entitled "Underground Storage Tanks", as set forth in the Warrant, providing controls on the use and maintenance of underground tanks for the storage of hazardous substances that are generally exempt from state and federal regulation, primarily affecting storage of heating oil.

Article 22.

TOWN BUILDING REPAIRS:

Indefinitely Postponed on motion of the Building Inspector an article to appropriate \$86,500 to provide repairs and State mandated water protection measures (back flow prevention) to Town buildings.

Article 23.

HANDICAPPED ACCESSIBILITY TO TOWN BUILDINGS:

Indefinitely Postponed on motion of the Building Inspector an article to appropriate \$85,000 to provide handicapped accessibility and toilet facilities for the Town Hall, Flynn Building, Goodnow Library and Loring Parsonage.

Article 24.

ACCEPT M.G.L. CH. 71, SEC. 71F - TUITIONS:

Voted to accept the provisions of the aforementioned statute, directing the establishment of separate accounts for tuitions received from non-resident students and reimbursements from the State for foster care students.

Article 25.

SCHOOL HEATING SYSTEMS PROFESSIONAL SERVICES:

Indefinitely Postponed, on motion of the School Committee, an article to fund professional, engineering, and architectural services and connected expenses involved with the extraordinary repair and/or replacement of the Curtis and Haynes Schools heating systems, including removal of asbestos, conversion from oil to gas, and fuel tank removal.

Article 26.

ROOF REPAIR/REPLACEMENT CURTIS & HAYNES SCHOOLS:

Voted to amend the vote taken under Article 5 of the October 17, 1989 Special Town Meeting, by adding to the purpose thereof, making extraordinary repairs to and/or reconstructing the Curtis and Haynes Schools roofs, or portions thereof, and all expenses connected therewith, including professional, engineering, and architectural services including plans, specifications and bidding documents and supervision of work; and authorizing the Permanent Building Committee to contract therefor.

Article 27.

SCHOOL MAINTENANCE FUNDS:

Voted to amend the vote taken under Article 5 of the October 17, 1989 Special Town Meeting, by adding to the purpose thereof, making extraordinary repairs to and/or remodeling, and purchasing additional equipment for, the Curtis, Haynes and Noyes Schools, including facility repairs, furniture replacement and building improvements, and all expenses connected therewith.

Article 28.

LSRHS STABILIZATION FUND:

Voted unanimously to approve the establishment by the Lincoln-Sudbury Regional School District Committee, of a Stabilization Fund in accordance with the provisions of Mass. General Laws Ch. 71, Sec. 16G 1/2.

Article 29.

LSRHS DEBT AUTHORIZATION - RENOVATIONS/REPAIRS:

Voted to approve debt in the amount of \$2,134,424, authorized on February 25, 1992, by the Lincoln-Sudbury Regional School District School Committee, for the purpose of financing costs of reconstructing, equipping, remodeling and making extraordinary repairs to the regional high school, including costs incidental and related thereto.

Article 30.

(Withdrawn).

Article 31.

AMEND ZONING BYLAW, ART. IX.III.A.2 - PERMITTED USES, RESIDENCE DISTRICTS: SINGLE ACCESSORY DWELLING UNITS:

Voted unanimously to amend the Zoning Bylaw by adding to Section III.A a new paragraph 2 entitled, "Special Provisions for Single Accessory Dwelling Units in Residence Districts", as set forth in the Warrant.

Article 32.

AMEND ZONING BYLAW, ART. IX.III.G - WATER RESOURCE PROTECTION DISTRICTS:

Referred to a joint committee of the Planning Board and Sudbury Water District for study.

Article 33.

AMEND ZONING BYLAW, ART. IX.II - ENLARGE WATER RESOURCE PROTECTION DISTRICTS:

Referred to a joint committee of the Planning Board and Sudbury Water District for study.

Article 34.

AMEND BYLAWS, ART. VII, LEGAL AFFAIRS - ADD SEC. 5, LEGAL SERVICES PROCUREMENT AND IMPLEMENTATION:

Referred to the Board of Selectmen for consideration of including the intent of Article 34 into the Policies and Procedures or the Rules and Regulations of the Board of Selectmen.

Article 35.

RESOLUTION - DIRECTION TO SELECTMEN REGARDING MARLBORO WASTEWATER TREATMENT PLANT:

Resolved that the Board of Selectmen initiate a complaint or report to the U. S. Environmental Protection Agency and Massachusetts Department of Environmental Protection relative to a) a violation of the National Pollutant Discharge Elimination System Permit issued to the Marlborough Easterly Wastewater Advanced Treatment Facility for the period expiring October 8, 1993, and requesting compliance with said Permit; b) the classification of Hop Brook Ponds as Class B Waterways and the fact that reports verify the ponds do not meet Class C standards; and c) requesting that future permits for the Marlborough Facility include provisions to abate and remediate current degradation of the Hop Brook ponds and streams and restore same to Class B status.

Article 36.

EXTEND PEAKHAM ROAD WALKWAY:

Indefinitely Postponed an article to fund extension of the Peakham Road walkway southerly from the railroad tracks.

Article 37.

EARLY RETIREMENT INCENTIVES:

Referred to the Long Range Planning Committee for further study and reconsideration, the Committee to report back or submit an article to the 1993 Annual Town Meeting.

Article 38.

AMEND BYLAWS, ART. VII, LEGAL AFFAIRS - SELECTION OF TOWN COUNSEL:

Voted to amend Article VII of the Bylaws by adding a new section, as amended, establishing a term of 36 months and criteria for selection for the position of Town Counsel.

Article 39.

MASS. 1991 TRANSPORTATION BOND ISSUE:

Voted to appropriate \$319,713, to be expended under the direction of the Highway Surveyor, for the construction, reconstruction and maintenance projects of Town and County ways pursuant to Chapter 33 of the Acts of 1991, and raised by transfer from the 1991 Transportation Bond Issue of the Commonwealth.

ELECTIONS

Presidential Primary

March 10, 1992

The Presidential Primary Election was held at the Peter Noyes School with the polls open from 7 a.m. to 8 p.m. There were 1,200 Republican ballots cast including 42 absentee ballots; there were 2,560 Democratic ballots cast including 78 absentee ballots; 3 Independent Voter Party ballots were also cast bringing the total number of ballots cast to 3,763. Twenty voting machines were used. Jean MacKenzie, Town Clerk, announced the results at 11:20 p.m.

DEMOCRATIC BALLOT

PRESIDENTIAL PREFERENCE

Ralph Nader	47
Lyndon H. LaRouche	3
Jerry Brown	341
Tom Harkin	8
Larry Agran	2
Paul Tsongas	1,961
Eugene McCarthy	6
Bill Clinton	150
Robert Kerrey	6
No Preference	16
Write-in	6
Scattering	1
Blanks	13

STATE COMMITTEE MAN

(Middlesex and Worcester District)	
Robert A. Durand	1,049
Scattering	--
Blanks	1,511

STATE COMMITTEE WOMAN

(Middlesex & Worcester District)	
Virginia M. Allan	1,374
Scattering	--
Blanks	1,186

TOWN COMMITTEE

Jane C. Carroll	692
Virginia M. Allan	936
Carolee M. McGinley	658
JoAnn Savoy	750
Beverly B. Guild	618
Winifred C. Fitzgerald	756
James R. Guild	569
Thomas R. Carroll	642

Judith Deutsch	692
William S. Farrell	662
Maurice J. Fitzgerald	753
Eva Jane N. Fridman	623
Jonathan D. Fridman	589
Carmine Lawrence Gentile	631
Hester M. Lewis	623
Mary J. Long	624
Frederick A. Long	573
Margaret Burns Surwilo	687
Henry P. Sorett	613
Helga Andrews	622
Maxine J. Yarbrough	789
Dorothy M. Sears	703
John F. Walsh, Jr.	600
Jeremy M. Glass	652
Lawrence A. Ovia	701
Jeanne M. Maloney	719
Carl D. Offner	675
Lisa M. Evans	669

REPUBLICAN BALLOT

PRESIDENTIAL PREFERENCE

Patrick J. Buchanan	294
David Duke	20
George Bush	806
No Preference	50
Write-in	8
Scattering	--
Blanks	22

STATE COMMITTEE MAN

(Middlesex & Worcester District)	
William C. Sawyer	593
Write-in	--
Scattering	--
Blanks	607

STATE COMMITTEE WOMAN

(Middlesex & Worcester District)	
Catherine A. Barry Ghent	535
Write-in	--
Scattering	--
Blanks	665

TOWN COMMITTEE

Clifford A. Card	383
Edith L. Hull	335
Fred H. Hitchcock, Jr.	341
James A. Spiegel	304
Roberta Gardiner Cerul	327
Donald M. Stacey	329
Kathleen R. Paderson	316
Richard C. Rubin	316
William R. Ross	295
Martha J. Coe	362
John M. McMorrow	318
Susan B. Bistany	328

John G. Paderson	306
Leonard Katz	312
Richard L. Warren	329
Linda P. Warren	330
Lily A. Gordon	322
Clifford Askinazi	311
Mitchell Z. Bistany	317
Seaforth M. Lyle	304
Margaret R. Fredrickson	327
Arden B. MacNeill, II	331
Eva Marie MacNeill	329
Anne N. Lehr	327
Robert Holzwasser	311
Robert T. Trimper	322
Margaret D. Seier	300
Donald S. Gleason	320
Patricia R. LeVan	307
Catherine M. Lynch	325
G. Burton Mullen	403
F. Daniel Buttner	350
Robert C. Hunnewell	343
Betsy M. Hunnewell	350
John F. Lynch	326

INDEPENDENT VOTERS PARTY

PRESIDENTIAL PREFERENCE

Robert J. Smith	--
Darcy G. Richardson	--
Erik Thompson	--
Howard Phillips	1
Earl F. Dodge	--
J. Quinn Brisben	--
Michael S. Levinson	--
Bo Gritz	1
No Preference	1
Write-in	--
Scattering	--
Blanks	--

STATE COMMITTEEMAN

Leonard J. Umina	3
Scattering	--
Blanks	--

STATE COMMITTEEWOMAN

No Candidate

TOWN COMMITTEE

Edward Kreitsek - write-in	1
----------------------------	---

A true copy, attest:

Jean M. MacKenzie, CMC, Town Clerk

9,172	Registered Voters
3,763	Votes Cast
41%	Of Registered Voters Cast Ballots

Presidential Primary Recount

March 16, 1992

Pursuant to a certificate of the Town Clerk issued under the provisions of Chapter 54 Section 135A of the General Laws, a recount of the Presidential Primary ballots was held March 16, 1992 in the Town Clerk's office. The results were as follows:

Margaret Burns Surwilo	687
Henry P. Sorett	613
Helga Andrews	622
Maxine J. Yarbrough	789
Dorothy M. Sears	703
John F. Walsh, Jr.	600
Jeremy M. Glass	652
Lawrence A. Ovia	701
Jeanne M. Maloney	719
Carl D. Offner	675
Lisa M. Evans	669

DEMOCRATIC BALLOT

PRESIDENTIAL PREFERENCE

Ralph Nader	47
Lydon H. LaRouche	3
Jerry Brown	341
Tom Harkin	8
Larry Agran	2
Paul Tsongas	1,961
Eugene McCarthy	6
Bill Clinton	150
Robert Kerrey	6
No Preference	16
Write-in	6
Scattering	1
Blanks	13

STATE COMMITTEE MAN

(Middlesex and Worcester District)	
Robert A. Durand	1,049
Scattering	--
Blanks	1,511

STATE COMMITTEE WOMAN

(Middlesex and Worcester District)	
Virginia M. Allan	1,374
Scattering	--
Blanks	1,186

TOWN COMMITTEE

Jane C. Carroll	692
Virginia M. Allan	936
Carolee M. McGinley	658
JoAnn Savoy	750
Beverly B. Guild	618
Winifred C. Fitzgerald	756
James R. Guild	569
Thomas R. Carroll	642
Judith Deutsch	692
William S. Farrell	662
Maurice J. Fitzgerald	753
Eva Jane N. Fridman	623
Jonathan D. Fridman	589
Carmine Lawrence Gentile	631
Hester M. Lewis	623
Mary J. Long	624
Frederick A. Long	573

REPUBLICAN BALLOT

PRESIDENTIAL PREFERENCE

Patrick J. Buchanan	294
David Duke	20
George Bush	806
No Preference	50
Write-in	8
Scattering	--
Blanks	22

STATE COMMITTEE MAN

(Middlesex & Worcester District)	
William C. Sawyer	593
Write-in	--
Scattering	--
Blanks	607

STATE COMMITTEE WOMAN

(Middlesex & Worcester District)	
Catherine A. Barry Ghent	535
Write-in	--
Scattering	--
Blanks	665

TOWN COMMITTEE

Clifford A. Card	383
Edith L. Hull	335
Fred H. Hitchcock, Jr.	341
James A. Spiegel	304
Roberta Gardiner Cerul	327
Donald M. Stacey	329
Kathleen R. Paderson	316
Richard C. Rubin	316
William R. Koss	295
Martha J. Coe	362
John M. McMorrow	318
Susan B. Bistany	328
John G. Paderson	306
Leonard Katz	312
Richard L. Warren	329
Linda P. Warren	330
Lily A. Gordon	322
Clifford Askinazi	311
Mitchell Z. Bistany	317
Seaforth M. Lyle	304
Margaret R. Fredrickson	327



*Aileen Kline, 3, and her Mom voting for the school Committee.
Photo by Bizuayehu Tesfaye Courtesy: Town Crier*

Arden B. MacNeill, II	331	J. Quinn Brisben	--
Eva Marie MacNeill	329	Michael S. Levinson	--
Anne N. Lehr	327	Bo Gritz	1
Robert Holzwasser	311	No Preference	1
Robert T. Trimper	322	Write-in	--
Margaret D. Seier	300	Scattering	--
Donald S. Gleason	320	Blanks	--
Patricia R. LeVan	307		
Catherine M. Lynch	325	STATE COMMITTEEMAN	
G. Burton Mullen	403	Leonard J. Umina	3
F. Daniel Buttner	350	Scattering	--
Robert C. Hunnewell	343	Blanks	--
Betsy M. Hunnewell	350		
John F. Lynch	326	STATE COMMITTEEWOMAN	
		No Candidate	--
		TOWN COMMITTEE	
		Edward Kreitsek - write-in	1
		A true copy, attest:	
		Jean M. MacKenzie, CMC	
		Town Clerk	

INDEPENDENT VOTERS PARTY

PRESIDENTIAL PREFERENCE

Robert J. Smith	--
Darcy G. Richardson	--
Erik Thompson	--
Howard Phillips	1
Earl F. Dodge	--

Annual Town Election

March 30, 1992

The Annual Town Election was held at the Peter Noyes School. The polls were open from 7 a.m. to 8 p.m. There were 2,893 votes cast including 123 absentee ballots. The number of ballots cast represents thirty-one percent of the Town's 9,259 registered voters. Twenty voting machines were used. The results were announced by Town Clerk, Jean MacKenzie, at 10:50 p.m.

MODERATOR: FOR ONE YEAR

Thomas G. Dignan, Jr.	2,105
Scattering	--
Blanks	788

SELECTMEN: FOR THREE YEARS

Lawrence L. Blacker	1,111
Richard F. Brooks	868
Lael M. Meixsell	404
John W. Regan	162
Scattering	--
Blanks	348

TOWN CLERK: FOR THREE YEARS

Jean M. MacKenzie	1,962
Scattering	--
Blanks	931

BOARD OF ASSESSORS: FOR THREE YEARS

Fred N. Haberstroh	1,756
Scattering	--
Blanks	1,137

CONSTABLE: FOR THREE YEARS

Derilyn L. Forte	1,712
Scattering	--
Blanks	1,181

GOODNOW LIBRARY TRUSTEES: FOR THREE YEARS (Vote for two)

Carol Hull	1,815
Kenneth L. Ritchie	1,790
Scattering	--
Blanks	2,181

BOARD OF HEALTH: FOR THREE YEARS

Donald C. Kern	1,762
Scattering	1
Blanks	1,130

PARK & RECREATION COMMISSIONERS: (FOR THREE YEARS) (Vote for two)

Gerald B. Berenson	1,652
Elizabeth J. Nikula	1,859

Scattering	1
Blanks	2,274

PLANNING BOARD: FOR ONE YEAR

Ursula Lyons	1,801
Scattering	1
Blanks	1,091

PLANNING BOARD: FOR THREE YEARS

(Vote for two)	
John O. Rhome	1,614
Carmine L. Gentile	1,657
Scattering	--
Blanks	2,515

SUDBURY HOUSING AUTHORITY: FOR TWO YEARS

Renee Reiner	1,666
Scattering	--
Blanks	1,227

SUDBURY HOUSING AUTHORITY: FOR FIVE YEARS

Steven J. Swanger	1,684
Scattering	--
Blanks	1,209

SUDBURY PUBLIC SCHOOLS: FOR THREE YEARS

Stephenie Cook	1,357
Eric M. Elfman	1,239
Scattering	--
Blanks	297

LINCOLN-SUDBURY REGIONAL DISTRICT SCHOOL COMMITTEE: FOR THREE YEARS

(Vote for two)	
Geraldine C. Nogelo	1,760
David P. Wilson	1,661
Scattering	--
Blanks	2,365

(NOTE: Members of the Lincoln-Sudbury Regional School District School Committee were elected on an at large basis pursuant to the vote of the Special Town Meeting of October 26, 1970, under Article 1,, and subsequent passage by the General Court of Chapter 20 of the Acts of 1971. The votes recorded above for this office are those cast in Sudbury only.)

QUESTION 1

Shall the Town of Sudbury adopt the optional form of municipal administration summarized as follows, according to the provisions of Chapter Forty-three C of the General Laws providing for optional plans of municipal administration?

"Section eleven of Chapter Forty-three C of the General Laws authorizes the legislative body to pro-

vide, by ordinance or by law, for a consolidated department of municipal finance which may include the offices of accountant, auditor or comptroller, treasurer, collector and assessors."

NO	1,225
YES	1,283
BLANKS:	385

QUESTION 2

Shall the Town of Sudbury be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the Town's apportioned share of the bonds issued by the Lincoln-Sudbury Regional School District in order to finance costs of reconstructing, equipping, remodeling and making extraordinary repairs to the regional high school?

NO	1,529
YES	1,167
BLANKS:	197

QUESTION 3

Shall the Town of Sudbury be allowed to assess an additional \$287,627 in real estate and personal property taxes for the purposes of providing for the general administration cost of operating the schools, fire department and other town departments for the fiscal year beginning July 1, 1992?

NO	1,633
YES	1,078
BLANKS:	182

QUESTION 4

This question is not binding.

Shall our Representative, Chester G. Atkins, and our Senators, Edward M. Kennedy and John F. Kerry, be instructed to take all suitable measures:

1. To enact reductions in military expenditures of at least fifty (50%) by the 1996 budget year,
2. To provide assistance to communities and employers to convert from military to peace-time production, and,
3. To reallocate funds from military uses to meet domestic needs such as health care, education and environmental protection and to reduce the federal deficit?

NO	1,200
YES	1,367
BLANKS:	326

A true record, attest,

Jean M. MacKenzie, CMC,
Town Clerk

**State Primary
September 15, 1992**

The State Primary was held at the Nixon School. The polls were open from 7 a.m. - 8 p.m. There were 2,407 votes cast representing 26 percent of the Town's 9,368 registered voters. There were 1,640 Democratic votes cast including 75 absentee ballots, 766 Republican including 32 absentee ballots and 1 Independent Voter Party. Twenty-three voting machines were used. The results were announced by Town Clerk, Jean MacKenzie at 10 p.m.

REPUBLICAN BALLOT

REPRESENTATIVE IN CONGRESS

Michael G. Conway	233
Paul W. Cronin	510
Blanks	23

COUNCILLOR

Vincent P. McLaughlin	510
Blanks	256

SENATOR IN GENERAL COURT

William M. Monnie	602
Blanks	164

REPRESENTATIVE IN GENERAL COURT

Hasty Evans	668
Blanks	98

SHERIFF

Gary Buxton	364
Michael J. Dever	157
Vincent Lawrence Dixon	96
Blanks	149

COUNTY COMMISSIONER (Vote for two)

Anthony F. Ranieri	146
James P. Regan	414
Edward L. Weinberg	379
Blanks	593

**INDEPENDENT VOTER
PARTY BALLOT**

REPRESENTATIVE IN CONGRESS

Len Umina (write in)	1
(No candidates ran for any of the positions)	

DEMOCRATIC BALLOT

REPRESENTATIVE IN CONGRESS

Chester G. Atkins	1,021
Martin T. Meehan	605

Blanks	14
COUNCILLOR	
Robert B. Kennedy	500
Michael J. OHalloran	617
Blanks	523

SENATOR IN GENERAL COURT

Robert A. Durand	1,116
Blanks	524

REPRESENTATIVE IN GENERAL COURT

Vicki Hammel	1,217
Scattering	1
Blanks	422

SHERIFF

John P. McGonigle	890
Blanks	750

COUNTY COMMISSIONER (Vote for two)

Edward J. Kennedy	414
Thomas J. Larkin	503
Leonard H. Golder	467
Albert J. Onessimo	97
Dennis J. Ready	126
Adelle Schwalberg	405
Blanks	1,268

A true copy, attest,

Jean M. MacKenzie, CMC
Town Clerk

State Election

November 3, 1992

The State Election was held in the Nixon School with the polls open from 7 a.m. to 8 p.m. There were 8,990 votes cast including 948 absentee ballots. (Precinct 1 - 254; Precinct 2 - 217; Precinct 3 - 237; Precinct 4 - 240) The number of voters casting ballots represented 89% of the Town's 10,057 registered voters. The precinct results were announced by the Town Clerk at 12:20 a.m.

Pct. 1 Pct. 2 Pct. 3 Pct. 4 Total

PRESIDENT AND VICE PRESIDENT

Bush & Quayle	766	713	734	729	2942
Clinton & Gore	1005	1094	958	1112	4169
Fulani & Munoz	1	1	1	0	3
Hagelin & Tompkins	2	1	2	1	6
LaRouche, Jr. & Bevel	0	1	1	0	2
Marrou & Lord	8	10	4	15	37
Perot & Stockdale	437	434	449	479	1799

Phillips & Knight, Jr.	0	0	0	0	0
Brisben & Garson(write-in)	0	0	0	0	0
Dodge & Ormsby(write-in)	0	0	0	0	0
Scattering	2	1	4	2	9
Blanks	4	3	1	15	23

REPRESENTATIVE IN CONGRESS

(Fifth District)

Paul W. Cronin	1009	876	909	957	3751
Martin T. Meehan	883	1006	872	1022	3783
David E. Coleman	24	28	32	38	122
Mary J. Farinelli	102	125	152	123	502
Write-in	0	1	0	0	1
Scattering	3	1	1	1	6
Blanks	204	221	188	212	825

COUNCILLOR (Third District)

Robert B. Kennedy	921	1042	932	1002	3897
Vincent P. McLaughlin	941	840	867	937	3585
Write-in	0	0	0	0	0
Scattering	0	0	0	0	0
Blanks	363	376	355	406	1500

SENATOR IN GENERAL COURT

(Middlesex & Worcester District)

Robert A. Durand	877	1026	909	1086	3898
William M. Monnie	1117	981	1007	1016	4121
Write-in	0	0	0	0	0
Scattering	0	0	0	0	0
Blanks	231	251	238	243	963

REPRESENTATIVE IN GENERAL COURT

(Thirteenth Middlesex District)

Hasty Evans	1461	1320	1240	1401	5422
Vicki Hammel	654	816	802	845	3117
Write-in	0	0	0	0	0
Scattering	0	0	0	0	0
Blanks	110	122	112	99	443

SHERIFF (Middlesex County)

John P. McGonigle	882	1048	927	995	3852
Michael J. Dever	915	779	828	870	3392
Write-in	0	0	0	0	0
Scattering	0	0	0	0	0
Blanks	428	431	399	480	1738

COUNTY COMMISSIONER

(Middlesex County) (Vote for not more than two)

Edward J. Kennedy	746	844	740	816	3146
Thomas J. Larkin	651	711	659	695	2716
James P. Regan	846	721	766	821	3154
Edward L. Weinberg	769	688	715	724	2896
Richard S. Mahoney	133	170	166	195	664
Write-in	0	0	0	0	0
Scattering	0	0	0	0	0
Blanks	1305	1382	1262	1439	5388

QUESTION 1

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 6, 1992?

SUMMARY

This proposed law would establish a Health Protection Fund to pay for health programs relating to tobacco use, including distribution of information about tobacco use, to be financed by a new excise tax on cigarettes and smokeless tobacco. The Health Protection Fund would be used, subject to appropriation by the state Legislature, to supplement existing funding for the following purposes: school health education programs including information about the hazards of tobacco use; smoking prevention and smoking cessation programs in the workplace and community; tobacco-related public service advertising; drug education programs; support of prenatal and maternal care at community health centers which provide programs on smoking cessation and information on the harmful effects of smoking; and monitoring by the state Department of Public Health of illness and death associated with tobacco.

The proposed law would establish a new excise tax of one and one quarter cents per cigarette (twenty-five cents per pack of 20) and twenty-five percent on the wholesale price of smokeless tobacco. This excise would be in addition to the excise already imposed on cigarettes and smokeless tobacco. The new excise would be collected by the state Department of Revenue under the same procedures that apply to the existing tobacco excise.

The proposed law would direct the State Comptroller to report annually on the revenues and expenditures of the Health Protection Fund. The proposed law states that if any of its provisions were found invalid, the other provisions would remain in effect. The proposed law would go into effect on January 1, 1993.

Pct. 1 Pct. 2 Pct. 3 Pct. 4 Total

YES	1598	1507	1463	1627	6195
NO	579	676	620	626	2501
BLANKS	48	75	71	92	286

QUESTION 2

Do you approve of a law summarized below on which no vote was taken by the Senate or the House of Representatives before May 6, 1992?

SUMMARY

This proposed law would require certain banks, insurance companies and publicly-traded corporations to

file annual reports with the Massachusetts Secretary of State listing information from their state tax returns, including profit, income, corporate income tax due, deductions, exemptions and credits. These reports would be made public. This provision would apply only to those banks, insurance companies and publicly-traded corporations required by federal and other Massachusetts laws to disclose information concerning their federal tax payments.

The proposed law would also require the annual release by state officials of a detailed analysis of certain tax expenditures enacted or changed after January 1, 1988. State law defines a tax expenditure as an exemption, exclusion, deduction, or credit that results in less corporate, sales, or income tax revenue for the state. This analysis would be required only for tax expenditures with an annual revenue impact of \$1,000,000 or more. The analysis would include information on the actual revenue loss, as well as the number and proportion of taxpayers or taxpaying entities benefiting from the tax expenditure, according to income, profit, receipt or sales.

Pct. 1 Pct. 2 Pct. 3 Pct. 4 Total

YES	1083	1113	1054	1167	4417
NO	920	910	861	912	3603
BLANKS	222	235	239	266	962

QUESTION 3

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 6, 1992?

SUMMARY

This proposed law would require all packaging used in Massachusetts on or after July 1, 1996 to be reduced in size, reusable, or made of materials that have been or could be recycled. The proposed law would provide for exemptions for health, safety, and other reasons and would establish penalties for violations.

Packaging would have to be either reduced in size by at least 25% every five years; or designed to be reusable at least five times, with at least 50% of such packaging actually being reused; or recycled at a 50% rate; or composed of 25% or more of recycled materials (increasing to 35% on July 1, 1999 and 50% on July 1, 2002); or composed of materials being recycled at an annual rate of 25% (increasing to 35% in 1999 and 50% in 2002). The requirements would apply to any packaging or containers used to protect, store, handle, transport, display, or sell products.

These requirements would not be applicable to tamper-resistant or tamper-evident seals; packaging for

medication or medical devices; packaging merely being shipped through the state; packaging required by federal or state health or safety laws or regulations; or flexible film packaging necessary to prevent food from spoiling.

The state Department of Environmental Protection could also grant exemptions for packaging that represents an innovative approach for which additional time is needed to meet the requirements of the law; or packaging made of material that cannot be reused or recycled, and cannot be made of recycled material, but is being composted at a significant rate; or products for which there is no complying packaging and for which compliance with the law would impose undue hardship (other than increased cost) on Massachusetts residents. A person applying for an exemption would pay a fee to be used, subject to legislative appropriation, to pay the cost of administering the proposed law.

The Department would be required to issue regulations to carry out the proposed law and would be required to investigate suspected violations. After issuing a warning, the Department could assess administrative penalties of up to \$100 for each offense and up to \$10,000 for any single shipment or single continuing act of non-compliance. The state Attorney General could also file court actions for civil penalties of up to \$500 for each offense and up to \$25,000 for any single shipment or continuing act of non-compliance, and could seek a court order requiring compliance. Each non-complying piece of packaging would be considered a separate offense or act of non-compliance.

The proposed law states that if any of its provisions were declared invalid, the other provisions would remain in effect.

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
YES	1089	1122	1039	1205	4455
NO	1074	1063	1023	1034	4194
BLANKS	62	73	92	106	333

QUESTION 4

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 6, 1992?

SUMMARY

This proposed law would impose an excise tax on oil, toxic chemicals, and other hazardous substances, and would direct that the money raised, along with the fees paid by hazardous waste transporters and specific revenues under other state laws, be deposited in the state Environmental Challenge Fund. Money in the Fund would be used, subject to legislative appropriation, to assess and clean up sites that have been or may

be contaminated by oil or hazardous materials, and to carry out and enforce the excise.

As of July 1, 1993, the excise would apply to persons, businesses, and other entities possessing 50,000 pounds or more of oil and toxic chemicals covered by the proposed law. Toxic chemicals would be covered if classified as toxic by the federal Environmental Protection Administration (EPA) under federal law. As of July 1, 1994, substances listed as hazardous by the EPA under federal law would also become subject to the excise.

Until June 30, 1995, the excise would be two-tenths of one cent (\$0.002) per pound. In later years, the state Commissioner of Revenue would set the excise rate at a level, not to exceed two-tenths of one cent per pound, sufficient to yield \$35 million annually in 1995 dollars.

The excise would not apply to gasoline or other special engine fuels, jet fuel taxed under other state law, numbers 1 or 2 fuel oil, kerosene, animal or vegetable oil, or waste oil classified as hazardous waste under other state law. Nor would the excise apply to oils, toxic chemicals, or hazardous substances merely being shipped through Massachusetts; or contained in a consumer product intended for retail sale; or present in a mixture at a concentration of less than one percent; or present in hazardous waste being transported by a licensed hazardous waste transporter who had paid or will pay a transporter fee under state law, or for which the excise tax has already been paid under the proposed law and which have not been reprocessed or recycled since payment of the excise.

The excise also would not apply to oils, toxic chemicals, or hazardous substances that are possessed by individuals for personal, non-business purposes; or are contained in vehicles or vessels intended to be used for normal purposes; or are produced in Massachusetts as a by-product of pollution control equipment or the clean-up of hazardous materials and are handled in compliance with federal and state environmental laws. Finally, the excise would not apply to toxic chemicals or hazardous substances in a manufactured product the use of which requires a specific shape or design and which does not release toxic substances under normal use.

Under the proposed law, the excise would ordinarily be collected from the first person or business within Massachusetts to come into possession of materials subject to the tax. If that person or business had not paid the excise a later possessor could be required to pay the excise and could then recover a corresponding amount from the first possessor. The proposed law would provide credits for excises paid on materials that become ingredients in the manufacture of other materi-

als subject to the tax, and it would provide credits for similar excises or taxes paid to other states.

Persons possessing more than 25,000 pounds of materials subject to the excise in any six-month period would be required to obtain a license from the Commissioner of Revenue. The Commissioner could issue regulations establishing record-keeping and reporting requirements for persons possessing such materials. The Commissioner would collect the excise through procedures similar to those for other state taxes and could issue regulations to implement the proposed law.

The proposed law states that if any of its provisions were declared invalid, the other provisions would remain in effect.

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
YES	971	1003	928	1001	3903
NO	1142	1128	1086	1198	4554
BLANKS	112	127	140	146	525

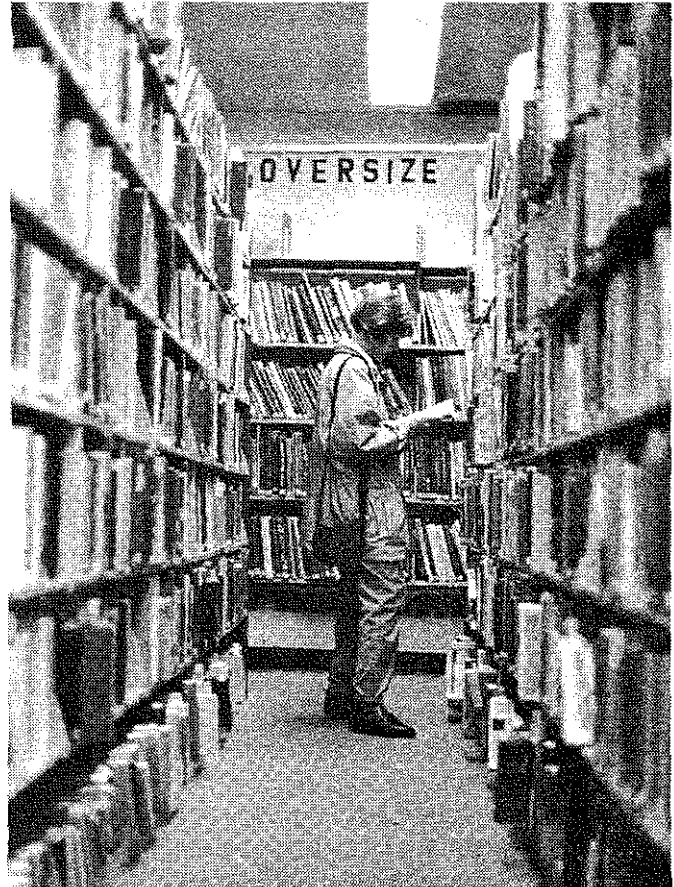
QUESTION 5

Shall the Town of Sudbury be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the Town's apportioned share of the bonds issued by the Lincoln-Sudbury Regional School District in order to finance costs of reconstructing, equipping, remodeling and making extraordinary repairs to the regional high school?

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Total
YES	1187	1124	1035	1234	4580
NO	898	966	931	928	3723
Blanks	140	168	188	183	679

A true record, attest,

Jean M. MacKenzie, CMC
Town Clerk



*Kira Mendez browses through a book at the Goodnow Library.
Photo by Geoff Edgers. Courtesy: Town Crier*

FINANCES

Finance Committee

The Town's income and spending capacity continued to shrink in 1992 due to the impact of the 1990-91 recession on Sudbury's property values, construction spending, commercial real estate vacancies, and automobile purchases. The budget for FY93 (July 1992 to June 1993) required cuts in Town and school services for the fourth consecutive year.

Reductions were made in school staff and educational materials despite enrollment increases of over 150 students. Other reductions included staff in the Police, Fire and Highway Departments, and the elimination of the capital budgets in the Police and Highway Departments.

Most budget line items were level funded again which meant a further reduction in purchasing power. The only increases were for legally required employee benefits and contractual salary increases. Town and school employees delayed half of their contractual salary increases until FY94 to avoid forcing additional service reductions.

While a tax override vote for \$315,000 was not approved, the schools (K-8 and Lincoln-Sudbury Regional High School) combined received about \$267,000 in additional State aid not anticipated at the time of the Town Meeting. Despite the failure of the override, residential property taxes increased about 10% because of previously approved bond issues, a reduction approved by the Selectmen in the surcharge on non-residential property, and a steep decline in assessed value of non-residential property.

The FY94 budget recommendation is now being prepared. While few, if any, of the past service cuts are likely to be restored, it is probable that no further cuts will be necessary.

There is good news on both the expense and revenue sides of the budget. The renegotiation of labor contracts has set a small wage increase in place for the next fiscal year. Revenues are expected to grow more in FY94 than in the past few years because of the 1992 surge in home construction and higher collections of past due taxes.

The improved financial conditions in FY94 does not mean that the boom years of the early and mid 1980's are returning. Those years were abnormal and can not be expected to reoccur in the 1990's. Instead, financial pressures will continue because of Sudbury's shrinking share of State aid, an ever growing list of

mandated expenses, and the Town's decision to restrain non-residential development.

To prevent these pressures from forcing service cuts or tax increases in future years, the Finance Committee, together with the Selectmen, have begun studying basic structural changes in Town government to cut costs. Some of the results of these "initiatives for change" will be incorporated in the FY94 budget recommendation. Over the next year the Finance Committee expects to recommend basic changes involving joint purchasing, consolidation of related functions, and shifting to contracted services.

A Negotiating Advisory Committee was appointed by the Selectmen at the request of the Finance Committee. This group will help coordinate Town and school collective bargaining, keep both sides informed about the Town's resources, and prepare estimates of the financial impact of proposed contract terms. We believe that this new process will keep collective bargaining agreements closely matched to the Town's resources.

More voter information and input are included in the plans for preparing and explaining the FY94 recommended budget. There will be a public hearing before the committee votes its recommended budget to get voter input. A second hearing will be held when the budget recommendation is complete to explain and answer questions about the budget. Also, the Town Meeting warrant will include a much expanded financial report with detailed tables covering the information requests that were made at the last Town Meeting.

Town Treasurer and Collector

The current banking and economic downturn caused a decline in the investment income from \$466,446 last year to \$319,900. Also during this time, the Town Trust Funds were reviewed and altered with the assistance of an Informal Investment Advisory Group. The Advisory Group with the Treasurer reviewed the portfolio of investments and made appropriate changes. The principal value of the Trust Funds was increased as a result of this process. The Trust Funds were significantly impacted by the non-performance of two bank stocks, causing earnings to decrease. The reinvestment of those assets has put the

portfolio on a stronger path to earn income in future years. In addition, all income was reported to the Finance Committee to be used in the budgeting process for FY94. The auditor is currently working with the Town Accountant/Finance Director and the Treasurer to report these changes on the General Ledger.

The Town ended the tax collection year with 336 additional delinquent properties. These properties will be added to the current 200 properties in Tax Title. The additional properties increase the delinquency rate from 3.5% to 9.4%. The delinquency rate increase is due to three variables; 1) the current practice in the banking and mortgage industry of buying and selling mortgages and not making tax payments; 2) the FDIC closing of many financial institutions and not making tax payments timely; 3) the economic downturn impacting individuals without escrow accounts to the extent that they are unable to make timely payments.

A tax audit was completed to review all outstanding balances for Real Estate and Motor Vehicle Excise Taxes. The Tax Audit produced a balance of \$2.1 million in back taxes owed to the Town. This amount in-

cludes all Real Estate Taxes, Motor Vehicle Excise Taxes, Personal Property Taxes and Boat Excise Taxes.

A recent change in the law has allowed the Town to mark individual licenses and registrations for non-renewal with the Registry of Motor Vehicles for non-payment of taxes and parking tickets. This program which began in February has already cleared a number of outstanding excise bills from prior years. In addition, the collection procedures were changed to follow the time-table set by the Massachusetts General Laws. Tighter collection procedures reduced the number of current outstanding bills and resulted in the Town's local receipts being \$96,000 higher than estimated.

The overall collection process is undergoing refinement and strict review to ensure that the Massachusetts General Laws are being followed and that the collection procedures are accurate. Past years are being reviewed and property owners will be notified of balance due amounts upon completion of the audit.

TREASURER'S FINANCIAL REPORT

Cash

Balance as of July 1, 1991	5,634,353.00	
Receipts to 6/30/92	35,984,148.53	41,618,501.53
Payments to 6/30/92	36,177,200.17	
Balance as of 6/30/92		
General Cash	19,029.95	
Money Market Accounts	2,994,263.92	
Misc. Savings Accounts	38,678.67	
Conservation Fund Investment	3,312.75	
Retirement Fund Investment	190,721.88	
Unemployment Compensation Investment	333.93	
Trust Fund Income Investment	29,279.14	
Stabilization Fund Investment	445,354.55	
Harry Rice Museum Investment	57,431.43	
Sudbury Village Investment	21,942.97	
Wood-Davison House Fund Investment	34,859.59	
Sherman Bridge Project Acct	64,072.96	
Senior Center Project Acct	31,772.28	
Fire Station Project Acct	498,961.20	
Nixon/Noyes Project Acct	965,009.70	
Planning Bd Defaulted Acct	30,722.96	
On Hand	15,553.48	
	5,441,301.36	41,618,501.53

Reimbursement Anticipation Notes

Amount	Dated	Payable	Rates	Interest Paid
145,423 (Renewal)	4/29/91	7/29/91	4.99%	1,809.18

Tax Possessions

Balance July 1, 1992		12,519.87
Balance owed Town June 30, 1992	12,508.77	
Balance owed Water District	11.10	
	<u>12,519.87</u>	12,519.87

**Bond Anticipation Notes -
School Architectural Design Fees**

Amount	Dated	Payable	Rates	Interest Paid
100,000	4/4/91	10/1/91	4.80%	2,367.12
*100,000	5/17/91	10/1/91	4.66%	1,749.10
200,000 (Renewal)				<u>4,116.22</u>

Trust Funds Invested

	Original Princ.	New Fund Value
Goodnow Library Funds	146,615.35	243,353.94
School Fund	270.20	294.10
Charity Fund	20,320.19	50,379.57
George J. Raymond Scholarship Fund	4,650.54	14,092.25
Raymond Mausoleum Fund	1,000.00	1,000.00
Public Health Nursing Fund	6,052.16	8,499.89
Cemetery Funds	<u>102,230.02</u>	<u>147,308.01</u>
	281,138.46	464,927.76

**Bond Anticipation Notes -
Nixon/Noyes School Project**

Amount	Dated	Payable	Rates	Interest Paid
700,000	7/13/90	7/12/91	6.33%	44,188.60
400,000	11/5/90	7/12/91	6.30-6.80%	17,873.43
1,100,000	4/4/91	10/1/91	4.80%	26,038.36
*1,100,000 (Renewal)	7/12/91	10/1/91	4.23%	<u>10,325.84</u>
3,300,000				98,426.23

Road Guarantees

Highway Performance Bonds	9,500.00
Road Guarantee Bonds Held by Treasurer	92,825.46
Passbooks Assigned in Lieu of Bonds Held by Treasurer	88,546.00
Cash Deposits Held by Treasurer in General Fund	16,017.19
Cash Deposits Held by Treasurer in Savings Accounts	120,719.76
Letters of Credit	1,086,141.55
Radio Tower Removal Passbooks	560.00
Board of Appeals Bonding	3,000.00
Conservation Commission Bonding	<u>18,600.00</u>
	1,435,909.96

**Bond Anticipation Notes -
Unisys & Melone Properties**

Amount	Dated	Payable	Rates	Interest Paid
2,000,000	12/31/91	7/28/92	3.24%	37,282.19

Tax Titles

Balance July 1, 1991	559,049.39
Redemptions	105,608.84
Balance June 30, 1992	453,440.55

Permanent Debt Issued Principal & Interest Schedule

	FY91 *		FY92 **		FY93 ***		Total Debt Issued Total Interest Cost		8,335,000 2,951,305	
Fiscal Year	Principal	Interest	Principal	Interest	Principal	Interest	Total Principal	Total Interest	Balance Principal	Balance Interest
1991	275,000	156,663					275,000	156,663	2,175,000	652,800
1992	275,000	139,200		107,900			275,000	247,100	5,775,000	1,551,150
1993	275,000	121,600	400,000	200,400		52,649	675,000	374,649	7,110,000	2,172,894
1994	250,000	104,000	400,000	175,400	115,000	101,733	765,000	381,133	6,345,000	1,791,761
1995	250,000	88,000	400,000	156,000	115,000	94,603	765,000	338,603	5,580,000	1,453,159
1996	250,000	72,000	400,000	136,000	115,000	87,473	765,000	295,473	4,815,000	1,157,686
1997	250,000	56,000	400,000	115,300	115,000	81,608	765,000	252,908	4,050,000	904,779
1998	250,000	40,000	400,000	94,000	115,000	76,864	765,000	210,864	3,285,000	693,915
1999	250,000	24,000	400,000	72,200	115,000	71,833	765,000	168,033	2,520,000	525,883
2000	125,000	8,000	400,000	50,000	110,000	66,633	635,000	124,633	1,885,000	401,250
2001			350,000	28,825	110,000	61,380	460,000	90,205	1,425,000	311,045
2002			325,000	9,425	110,000	56,045	435,000	65,470	990,000	245,575
2003					110,000	50,600	110,000	50,600	880,000	194,975
2004					110,000	45,045	110,000	45,045	770,000	149,930
2005					110,000	39,380	110,000	39,380	660,000	110,550
2006					110,000	33,605	110,000	33,605	550,000	76,945
2007					110,000	27,665	110,000	27,665	440,000	49,280
2008					110,000	21,560	110,000	21,560	330,000	27,720
2009					110,000	15,400	110,000	15,400	220,000	12,320
2010					110,000	9,240	110,000	9,240	110,000	3,080
2011					110,000	3,080	110,000	3,080	0	0
TOTAL	2,450,000	809,463	3,875,000	1,145,450	2,010,000	996,393	8,335,000	2,951,305		

	Rate	Issue Date	Amount	Purpose
*	6.39%	6/15/90	2,450,000	Fire Station, Senior Center, School Plans, School Roof
**	5.50%	9/15/91	3,875,000	Nixon/Noyes Remodeling, Asbestos, School Plans
***	5.24%	7/15/92	2,010,000	Unysis/Melone Land

5 Year Debt Service Projections

Proj.#	Description	FY92	FY93	FY94	FY95	FY96	FY97	FY98
1.	Firestation-Construction (P)	60,000	60,000	160,000	160,000	160,000	160,000	160,000
	Exempt 6/15/90 (I)	72,960	69,120	65,280	55,040	44,800	34,560	24,320
2.	Senior Center-Addition	59,000	59,000	59,000	59,000	59,000	59,000	59,000
	Exempt 6/15/90	35,264	31,488	27,712	23,936	20,160	16,384	12,608
3.	Senior Center-Remodeling	13,000	13,000	13,000	13,000	13,000	13,000	13,000
	Exempt 6/15/90	6,208	5,376	4,544	3,712	2,880	2,048	1,216
4.	Remodeling-Fairbank Roof	11,500	11,500	11,500	11,500	11,500	11,500	11,500
	Exempt 6/15/90	5,664	4,928	4,192	3,456	2,720	1,984	1,248
5.	Asbestos Removal-Fairbank	6,500	6,500	6,500	6,500	6,500	6,500	6,500
	Exempt 6/15/90	3,104	2,688	2,272	1,856	1,440	1,024	608

Proj.#	Description	FY92	FY93	FY94	FY95	FY96	FY97	FY98
6.	Architectural Services- Nixon/Noyes	125,000	125,000					
	Exempt 6/15/90	16,000	8,000					
7.	Remodeling-Nixon/Noyes		270,000	270,000	270,000	285,000	330,000	330,000
	Exempt 9/15/91	86,325	162,255	145,380	132,285	118,403	102,473	84,900
8.	Asbestos Removal- Nixon/Noyes		70,000	70,000	70,000	70,000	70,000	70,000
	Exempt 9/15/91	15,208	27,720	23,345	19,950	16,450	12,828	9,100
9.	Architectural Services- Nixon/Noyes		60,000	60,000	60,000	45,000		
	Exempt 9/15/91	6,368	10,425	6,675	3,765	1,148		
10.	Unisys Purchase-18years			55,000	55,000	60,000	60,000	60,000
	Exempt 7/23/92		26,406	51,108	47,698	44,133	41,073	38,598
11.	Melone Purchase-18Years			60,000	60,000	55,000	55,000	55,000
	Exempt 7/23/92		26,243	50,625	46,905	43,340	40,535	38,266
TOTAL PRINCIPAL(P)		275,000	675,000	765,000	765,000	765,000	765,000	765,000
TOTAL INTEREST (I)		247,100	374,649	381,133	338,603	295,473	252,908	210,864
TOTAL		522,100	1,049,649	1,146,133	1,103,603	1,060,473	1,017,908	975,864
% FY93 Operating Budget (\$27,454.635)		1.99%	3.82%	4.17%	4.02%	3.86%	3.71%	3.55%
100% Tax Rate Impact (per \$1000 value)		0.35	0.71	0.78	0.75	0.72	0.69	0.66
net change			0.36	0.07	-0.03	-0.03	-0.03	-0.03
Impact per \$100,000 of borrow- ing costs on the tax rate.		0.07						

Town Accountant

In accordance with the provisions of Chapter 41, Sections 60 and 61 of the General Laws of the Commonwealth, the following is the statement of all financial transactions during the Fiscal Year July 1, 1991 to June 30, 1992. Included in this report are receipts, fund accounts, the balance sheet and appropriations and expenditures.

Schedule A Gross Receipts July 1, 1991 - June 30, 1992

GENERAL FUND RECEIPTS:

PROPERTY TAX REVENUE (GROSS)	REAL ESTATE	PERSONAL PROPERTY
Prior Years	42,670	0
1990	183,077	0
1991	515,894	382
1992	20,572,449	387,315
Liens	91,371	0
Totals	21,405,461	387,697

TOTAL PROPERTY TAX REVENUE		21,793,158
OTHER REVENUE (GROSS)		
Motor Vehicle	1,115,236	
Other Excise	1,049	
Penalties & Interest	142,454	
Payment in Lieu of Taxes	121,042	
Departmental Receipts	355,448	
Licenses & Permits	31,378	
Fines	129,812	
Interest on Investments	270,158	
State Receipts (Net)	1,666,641	
TOTAL OTHER REVENUE		3,833,218
TOTAL REVENUE (GROSS)		25,626,376
OTHER RECEIPTS		2,396,906
TOTAL GENERAL FUND RECEIPTS		28,023,282
SPECIAL REVENUE FUND RECEIPTS		
Cherry Sheet Offset Receipts	363,446	
Special Purpose Receipts	2,530	
Federal Funds (Schools)	142,889	
Town Other Receipts	105,172	
Schools Special Receipts	211,106	
Revolving Funds	333,105	
Reserve for Appropriation	13,639	
TOTAL SPECIAL REVENUE FUND RECEIPTS		1,171,887
Atkinson Pool Receipts	290,531	
Landfill Receipts	369,769	
Septage Facility Receipts	418,960	
Expendable Trust Fund Receipts	587,750	
Capital Improvements Receipts	5,122,967	
TOTAL RECEIPTS		35,985,146

Schedule B Appropriations & Expenditures

Account Number	Appropriation 1991-92	Transfers	Expenditures 1991-92	Ending Balance*
100 Education-Sudbury Schools				
Salary Expense	7,169,327.00	0.00	6,931,016.31	238,310.62
Expense	1,702,039.00	0.00	1,616,989.17	85,049.83
Expense C/F	290,075.41	0.00	281,097.42	8,977.99

Account Number	Appropriation 1991-92	Transfers	Expenditures 1991-92	Ending Balance*
Total Sudbury Schools	9,161,441.41	0.00	8,829,102.90	332,338.44
ATM88/14 Facility Maintenance	451.27	0.00	0.00	451.27
130 Education-L/S Regional HS	6,367,491.00	0.00	6,367,490.01	0.99
140 Education-Minuteman Tech.	357,370.00	0.00	357,370.00	0.00
200 Debt Service				
Temporary Interest	20,000.00	0.00	1,809.18	18,190.82
Bond Interest	195,200.00	0.00	195,080.84	119.16
Principal	275,000.00	0.00	275,000.00	0.00
Interest Refund	0.00	0.00	2,150.83	(2,150.83)
Note Expense	5,000.00	0.00	1,438.80	3,561.20
Debt Bond Interest C/F	154,561.61	0.00	154,561.61	0.00
310 Fire Department				
Salary Expense	1,291,137.00	6,500.00	1,290,975.43	6,661.57
Expense	86,990.00	(6,500.00)	76,045.48	4,444.52
Capital Items C/F	6,000.00	0.00	4,020.10	1,979.90
ATM 91/16 Gas Tanks	120,000.00	0.00	118,802.50	1,197.50
ATM 90/15 Ambulance Radio & Equipment	269.19	0.00	0.00	269.19
320 Police Department				
Salary Expense	1,233,921.00	0.00	1,231,839.72	2,081.28
Expense	94,125.00	0.00	91,563.31	2,561.69
Capital Items	65,500.00	0.00	65,490.00	10.00
Expense C/F	3,664.18	0.00	2,364.79	1,299.39
Capital Items C/F	25,035.00	0.00	25,035.00	0.00
ATM 91/16 Communications System	60,000.00	0.00	60,000.00	0.00
340 Building Department				
Salary Expense	185,237.00	(8,200.43)	176,212.87	823.70
Expense	111,880.00	8,200.43	112,931.93	7,148.50
Expense C/F	500.77	0.00	500.77	0.00
Expense Res. Fund Transfer	0.00	29,347.00	8,270.12	21,076.88
350 Dog Officer				
Salary Expense	19,268.00	0.00	19,268.00	0.00
Expense	1,153.00	0.00	1,153.00	0.00
360 Conservation				
Salary Expense	27,517.00	0.00	27,503.30	13.70
Expense	3,700.00	0.00	3,359.01	340.99
Expense C/F	14,815.24	0.00	204.34	14,610.90
ATM 87/19 Wetland	13,325.00	0.00	0.00	13,325.00
370 Appeals				
Salary Expense	8,491.00	300.00	8,785.71	5.29
Expense	998.00	(300.00)	542.30	155.70
410 Highway Department				
Salary Expense	573,126.00	0.00	565,840.65	7,285.35
Expense	452,541.00	36,182.42	436,404.21	52,319.21
Capital Items	70,000.00	0.00	70,000.00	0.00

Account Number	Appropriation 1991-92	Transfers	Expenditures 1991-92	Ending Balance*
ATM 88/15 Drains	7,575.25	0.00	7,569.80	5.45
ATM 88/22 Goodman Walk	15,795.29	0.00	5,340.00	10,455.29
STM 88/22A Landfill Shelter	50.00	0.00	0.00	50.00
STM 86/6 Roof	1,459.54	0.00	0.00	1,459.54
420 Snow & Ice				
Salary Expense	41,703.00	(6,429.86)	35,273.14	0.00
Expense	94,754.00	(29,752.56)	65,001.44	0.00
460 Landfill				
Salary Expense	175,623.00	0.00	172,577.65	3,045.35
Expense	169,900.00	0.00	125,124.84	44,775.16
Capital Items	12,500.00	0.00	0.00	12,500.00
501 Selectmen				
Salary Expense	210,114.00	0.00	210,113.97	0.03
Expense	8,500.00	0.00	8,500.00	0.00
Equipment C/F	176.01	0.00	0.00	176.01
ATM 91/10 Street Acceptance	200.00	0.00	131.00	69.00
ATM 86/14 Reg.Sol.Waste Disp	2,000.00	0.00	0.00	2,000.00
ATM 81/26 MDC River Div.	1,202.45	0.00	0.00	1,202.45
STM 88/18 Aquifer	10,000.00	0.00	0.00	10,000.00
Salary Res. Fund Transfer	0.00	6,604.80	4,646.80	1,958.00
Expense Res. Fund Transfer	0.00	637.92	274.42	363.50
502 Engineering				
Salary Expense	209,659.00	0.00	209,594.13	64.87
Expense	7,550.00	0.00	7,529.33	20.67
Expense C/F	500.58	0.00	500.58	0.00
ATM 91/16 Measuring Devices	15,000.00	0.00	15,000.00	0.00
ATM 88/22 Walkway	1,311.32	0.00	0.00	1,311.32
ATM 86/32 Walkway	1,076.48	0.00	0.00	1,076.48
Expense Res. Fund Transfer	0.00	10,260.00	1,760.00	8,500.00
503 Law				
Salary Expense	27,560.00	0.00	27,560.00	0.00
Expense	67,125.00	0.00	67,125.00	0.00
Expense Res. Fund C/F	15,706.97	0.00	13,670.00	2,036.97
Expense Res. Fund Transfer	0.00	23,363.75	23,361.58	2.17
506 Town Clerk				
Salary Expense	118,696.00	0.00	117,519.16	1,176.84
Expense	25,133.00	0.00	24,792.23	340.77
510 Permanent Building Committee				
Salary Expense	1,175.00	0.00	652.25	522.75
ATM 90/26 Asbestos Removal	26,216.06	0.00	(1,752.04)	27,968.10
ATM 89/31 Fire Station	1,500.00	0.00	1,500.00	0.00
ATM 88/13 Nixon Roof	125,000.00	0.00	125,000.00	0.00
ATM 80/25 Police Station	119.34	0.00	119.34	0.00
511 Personnel Board				
Salary Expense	4,298.00	0.00	3,341.43	956.57
Expense	300.00	0.00	293.19	6.81
Expense C/F	211.16	0.00	211.16	0.00

Account Number	Appropriation 1991-92	Transfers	Expenditures 1991-92	Ending Balance*
512 Planning Board				
Salary Expense	41,392.00	(300.00)	39,572.54	1,519.46
Expense	3,020.00	300.00	2,875.03	444.97
Equipment C/F	2,181.55	0.00	1,760.00	421.55
513 Ancient Documents Committee				
Expense	1,600.00	0.00	1,577.52	22.48
514 Historic Districts Commission				
Salary Expense	80.00	0.00	75.00	5.00
Expense	85.00	0.00	74.56	10.44
515 Historical Commission				
Expense	1,675.00	0.00	1,649.35	25.65
516 Cable TV Committee				
Expense Res. Fund Trans. C/F	43.05	0.00	0.00	43.05
517 Design Review Board				
Salary Expense	2,364.00	(6.09)	1,039.29	1,318.62
Expense	47.00	6.09	15.59	37.50
518 Council on Aging				
Salary Expense	48,015.00	0.00	48,015.00	0.00
Expense	2,662.00	0.00	2,662.00	0.00
Expense C/F	55.70	0.00	55.70	0.00
522 Long Range Planning Committee				
ATM 87/14 Space Study	9,521.04	0.00	988.38	8,532.66
561 Finance Director/Accounting				
Salary Expense	116,087.00	(4,046.57)	112,040.43	0.00
Expense	12,525.00	4,046.57	12,399.17	4,172.40
Expense Res. Fund Transfer	0.00	9,500.00	9,500.00	0.00
562 Treasurer/Collector				
Salary Expense	114,924.00	(3,000.00)	111,661.69	262.31
Expense	68,400.00	3,000.00	53,247.58	18,152.42
Expense C/F	1,965.55	0.00	1,965.55	0.00
ATM 91/36 Melone Property	75,000.00	0.00	4,469.00	70,531.00
ATM 91/36 Res. Fund Transfer				
-Melone Property	0.00	2,700.00	2,700.00	0.00
Expense Res. Fund Transfer	0.00	1,300.00	1,200.00	100.00
563 Assessors				
Salary Expense	115,706.00	475.52	115,768.97	412.55
Expense	35,284.00	(475.52)	13,415.23	21,393.25
Expense C/F	17,575.79	0.00	17,575.79	0.00
Capital Items C/F	6,500.00	0.00	6,500.00	0.00
564 Finance Committee				
Salary Expense	6,148.00	0.00	6,148.00	0.00
Expense	300.00	0.00	291.39	8.61

Account Number	Appropriation 1991-92	Transfers	Expenditures 1991-92	Ending Balance*
600 Library				
Salary Expense	280,208.00	0.00	280,208.00	0.00
Expense	89,248.00	0.00	89,246.04	1.96
Expense C/F	2,168.90	0.00	2,166.30	2.60
700 Park & Recreation				
Salary Expense	140,644.00	0.00	138,102.86	2,541.14
Expense	34,303.00	0.00	33,800.62	502.38
ATM 87/33 Golf Range	3,000.00	0.00	0.00	3,000.00
701 Town Pool				
Salary Expense	196,891.00	0.00	188,616.68	8,274.32
Expense	118,665.00	0.00	108,263.29	10,401.71
710 Youth Commission				
Expense	1,600.00	0.00	1,127.29	472.71
Expense C/F	125.00	0.00	0.00	125.00
800 Board of Health				
Salary Expense	77,055.00	0.00	77,050.81	4.19
Expense	109,761.00	0.00	108,451.72	1,309.28
Expense C/F	10,250.60	0.00	5,272.93	4,977.67
900 Veterans				
Salary Expense	3,613.00	0.00	3,613.00	0.00
Expense	3,750.00	0.00	3,455.00	295.00
Expense Res. Fund Transfer	0.00	6,530.00	6,530.00	0.00
950 Unclassified				
Equipment	0.00	27,860.00	1,430.00	26,430.00
Prop/Liab. Insurance	215,000.00	(20,774.51)	169,721.50	24,503.99
Town Report	8,000.00	(2,339.00)	5,660.60	0.40
Memorial Day	1,325.00	0.00	1,180.04	144.96
Town Meeting	18,000.00	(6,343.00)	11,650.54	6.46
Postage	30,000.00	0.00	29,992.70	7.30
Telephone	25,500.00	0.00	20,551.41	4,948.59
Gasoline	45,000.00	0.00	45,000.00	0.00
Copying	10,000.00	(6,178.00)	3,105.91	716.09
Equipment C/F	3,335.00	0.00	3,296.00	39.00
951 Employee Benefits				
Health Insurance	1,476,000.00	7,774.51	1,483,774.51	0.00
Life Insurance	4,600.00	0.00	4,471.99	128.01
Retirement Assessment	853,000.00	0.00	848,889.17	4,110.83
Worker's Compensation	160,000.00	0.00	156,525.00	3,475.00
FICA/Medicare	85,000.00	0.00	82,364.55	2,635.45
970 Reserve Fund				
Transfer Accounts	100,000.00	(90,243.47)	0.00	9,756.53

*See Schedule C for Carried Forward Accounts

Schedule C
Unexpended Appropriation Balances Carried Forward To FY93

Schools	325,489
Debt Service	10,669
Fire Department	2,946
Police Department	2,562
Building Department	28,825
Conservation	14,952
Highway	52,166
Engineering	8,500
Planning	300
Accounting	4,172
Assessors	21,393
Treasurer	21,163
Park & Recreation	84
Board of Health	5,618
Unclassified	31,369
	<hr/>
TOTAL	530,208

Schedule D

Summary of Expendable Trust Funds

The Treasurer has done an excellent job of restructuring the Town's Trust Funds during FY93. Investments have been bought, sold and reinvested. This job has resulted in substantial gains to the Town. The Trust Funds are well managed. Our auditors are working with the Treasurer and myself to properly reflect this activity on the General Ledger. This job was not complete at June 30, 1992. Accurate information will be in the General Ledger for FY93.

Schedule E
All Fund Types & Account Groups,
June 30, 1992

	GOVERNMENTAL FUNDS		PROPRIETARY FUNDS		FIDUCIARY FUNDS	ACCOUNT GROUPS		Total
	General Fund	Special Revenue	Pool Entprs	Landfill/Septage	Trusts	Long Term Debt	Capital Improvement	
ASSETS								
Cash	3,754,681	715,131	(42,142)	290,855	1,561,354	(682,898)		5,596,981
Investments	363,233				125,440			488,673
RE & PP Receivables	2,134,140							2,134,140
MV & Other Rec'ables	320,914							320,914
Tax Liens Receivable	479,221							479,221
Tax Foreclosures A/R	12,547							12,547
Other Receivables								
Other Assets								
Construct'n in Progress						1,000,000		1,000,000
Funding for Bonds								
TOTAL ASSETS	<hr/> 7,064,736	<hr/> 715,131	<hr/> (42,142)	<hr/> 290,855	<hr/> 1,686,794	<hr/> 317,102		<hr/> 10,032,476

	GOVERNMENTAL FUNDS		PROPRIETARY FUNDS		FIDUCIARY FUNDS	ACCOUNT GROUPS		Total
	General Fund	Special Revenue	Pool Entprs	Landfill/Septage	Trusts	Long Term Debt	Capital Improvement	
LIABILITIES								
Warrants Payable	283,202	6,174	4,872	10,951		35,615		340,814
Accounts Payable								
Payroll Deductions								
Other Liabilities	15,602							15,602
Notes/Bonds Payable	2,000,000							2,000,000
Abatements	681,994							681,994
Deferred Revenue	2,264,828							2,264,828
Construct'n in Progress						281,487		281,487
TOTAL LIABILITIES	5,245,626	6,174	4,872	10,951		317,102		5,584,725
FUND EQUITY								
Fund Balances								
Reserved for:								
Encumbrances	526,648							526,648
Deficits								
Over/Under Estimates	130							130
Debt & Interest								
Special Purposes	144,546							144,546
Expenditures	361,536							361,536
Unres. Fund Balances	786,250	708,957			1,686,794			3,182,001
Retained Earnings			(47,014)	279,904				232,890
TOTAL FUND EQUITY	1,819,110	708,957	(47,014)	279,904	1,686,794			4,447,751
TOTAL LIABILITIES & FUND EQUITY	7,064,736	715,131	(42,142)	290,855	1,686,794	317,102		10,032,476

Board of Assessors

The Assessors are pleased to report that, despite economic difficulties, the office continues to achieve a high degree of acceptance by taxpayers of their property valuations. Of all parcels in Town (5729), the number of parcels for which values could be arrived at to the satisfaction of the taxpayer was 5,717. This translates into an approval rate by parcel of 99.79%. This rate is virtually unchanged since the financial boom of the last decade.

In the interest of keeping the public fully informed of their rights and responsibilities, the Assessors re-

sponded to requests by the Sudbury Council on Aging relative to elderly taxpayers and the Sudbury Chamber of Commerce to discuss municipal tax procedures for the business community.

Lastly, the Assessors are happy to report that our program of presenting at Town Meeting the "Estimated Annual Increase in Residential Tax Bills for Reassessment Override and Warrant Articles" has been well received. Plans are being made to incorporate it as a fixture in the Town Meeting Warrant.

cated sufficient funds to address special projects outlined in the new five-year plan.

In addition, the School Committee requested the Permanent Building Committee to commission a formal study to determine the full extent of repairs needed to the roof structures of the Curtis and Haynes buildings. The Haynes roof is thirty years old and continuous patching efforts have been made to contain leaks; the Curtis roof is twenty-eight years old and has similar problems. The roofs of both buildings were originally designed to have a useful life of twenty years. At the direction of the School Committee, the Permanent Building Committee employed Gale Associates, Inc. to assess the existing roof structure of both buildings and to complete design and final construction documents. It was determined that \$350,000 of repairs will be needed to complete the project.

Recognizing that funding for the roof projects was limited, the School Committee prepared an amendment to the original Nixon School renovation article allowing any uncommitted funds to be applied to help offset the cost of roofing repairs to Curtis and Haynes. The amendment was approved at Town Meeting in April of 1992. The School Committee, however, cautions that there may not be sufficient funding from the Nixon article to cover the complete project and that alternate funding sources need to be identified.

The original heating systems at both Curtis and Haynes will also need attention in the near future. Both schools have exceeded the normal heating system expectation of twenty-five years. The Permanent Building Committee estimates that repair and conversion costs for the two heating systems will be in excess of \$550,000. The School Committee will need to address these important concerns in the near future.

Programs

Curriculum evaluation and updating is always essential to a school district, especially now as we prepare our students for the 21st century. During the year, the K-8 Reading Program officially entered Phase I of the curriculum review and development cycle. A committee of eighteen classroom teachers and other professional staff worked to document all existing practices currently in operation in our K8 reading program, and to begin to identify other promising practices in the field of reading.

The K8 Math Curriculum also entered Phase I of the review and development cycle. A twenty-two member mathematics committee surveyed and documented all existing math programs and instruction practices at each grade level. Working together, they refined the system wide math curriculum outline, initiated dialogue and review of the National Council of Teachers of Mathematics standards, and reaffirmed the position that

the standards will be a cornerstone of future mathematics development activities.

Another area of considerable activity occurred in the Physical Education Department. Staff identified several new areas for pilot development including the establishment of a new unit in fifth and sixth grade physical fitness linked to the theme of the 1996 Olympics, and a pilot Olympic Day program in all elementary grades.

In other curriculum areas, two successful parent Curriculum Evenings occurred in K-5 science and K-8 literature. These evenings gave parents and community members the opportunity to view student accomplishments in specific curriculum areas.

Addressing Individual Needs and Differences

Recognizing the expanding role the school plays in addressing the individual and cultural needs of our students, many significant projects were both initiated and expanded upon during the year.

In an effort to make the integration of special needs children meaningful and involving, the Sudbury Schools developed and initiated a Mainstream Model which complements our existing Integrated Preschool Program in providing the least restrictive environment for students with special needs. Through this model, students spend half of their day in a standard classroom with support from aides or special educators. The other half of the day is spent receiving special education services. This successful program has enabled the district to provide a positive learning experience for students who might otherwise have required costly out of district placement.

Recognizing the needs of parents and students for activities outside of regular school hours, the After School Program was extended to all three schools this year. This program is contracted under the management of Associates for Human Potential and complements the Sudbury Extended Day Program, thereby offering fee-based programming both before and after school.

Community Involvement

To provide a comprehensive overview of the district for parents and the community, the school district published a new Parent Handbook of important information and a Curriculum Summary of all subjects taught at each grade level. In addition, a newsletter entitled *News Line* was published quarterly and mailed to all households in Sudbury to keep all residents informed about plans and programs in the Sudbury Schools.

While parents continue to provide the backbone of volunteer efforts in our schools, the residents of Sudbury collectively represent a wealth of experience, ex-

expertise, and knowledge . . . an untapped resource which, if incorporated appropriately can greatly enrich our educational system. We, therefore, put out a call to all town residents to consider sharing their time and talents with the children in our schools. Many responded, resulting in a broad base of volunteers willing to speak with a class, read with an individual student, help in the libraries and labs, assist in the offices, and enrich the programs.

The Sudbury Education Resource Fund (SERF), a local education foundation committed to supporting public school education in Sudbury, completed its first year of activity with two successful granting cycles. The spring granting awarded \$8,800 for nine grant requests in the areas of core curriculum, staff development, and mini-grants to teachers. The fall cycle awarded six mini-grants to staff members. These grants support the development and continuation of curriculum and staff development in areas directly relating to the classroom experience. The School Committee supports the efforts made by the SERF Board of Directors and encourages town support of this exciting enterprise.

Looking to the Future

As the new year begins, the School Committee will work closely with town officials to attempt to secure sufficient funding enabling schools to implement sound class size practices in the future. Establishing class sizes which do not exceed 22 students in grades one and two, and 24 students in grades 3-8 means that the Committee may have to investigate ways to secure funding to open the Nixon School. During the past year Sudbury experienced a large increase of new families. In addition, new housing starts in Sudbury were at record levels. The Sudbury Public Schools must be prepared to meet the needs of both the current increase in student population and the potential future growth.

In the area of programming, we will begin the process of developing a three to four-year plan of technology implementation across the curriculum. As ongoing work with our established curriculum projects begins to move toward more advanced stages, this technology planning initiative will become the next focus of system-wide exploration. We will seek to complete an initial technology assessment with the support of education technology specialists who will work with our faculty committee.

As we begin the new year, the Sudbury Public Schools will continue to make every effort to preserve the quality programs despite both the uncertain economic future and the dramatic increase in the number of students. To achieve this end, the schools will continue to need the active support of all residents of the Town of Sudbury.

Lincoln Sudbury Regional High School District Committee

Again the School Committee worked hard to support District goals of ensuring that curriculum experiences are appropriate to student needs, that faculty and staff meet high professional standards, and that resources are obtained and well managed for the benefit of our educational programs and physical plant.

L-S 21, our strategic planning effort for curriculum review, became a school and community-wide effort to define educational visions that will serve us effectively into the next century. House masters Elizabeth Lewis and Charlie Roupp chaired a task force that met one day each month and for three days in June to summarize recommendations for further study. Committee members Sarah Cannon Holden, Gerry Nogelo, and Phyllis Rappaport participated with parents, community members, teachers, administrators, and Superintendent/Principal Matt King. The work has been expanded for Fiscal Year 1992-1993 and was the subject of an open forum in October, 1992.

Our health curriculum became a year-long topic of conversation given the significant public health consequences of the deadly HIV virus. The Committee agreed to redouble the school's efforts in educating students to protect themselves from this and other sexually transmitted diseases. We convened a task force comprised of faculty, parents, and students to recommend appropriate actions and a curriculum promoting abstinence and good decision-making. Recommendations were received by May and implemented beginning September, 1992.

As part of our efforts to maintain our physical plant, the Committee educated voters in both Lincoln and Sudbury and received authorization to borrow up to \$2.1 million, exempt from Proposition 2 1/2, for safety-related improvements including replacement of our 37-year-old boilers, which required 80% of the funds, plus renovation of some other critical items such as electrical service, wall systems, and an old synthetic gym floor. The towns will not feel any tax impact from this debt service until FY95.

Another major focus for Committee efforts this year was our active pursuit of State legislators to hear our concerns regarding various reform bill initiatives. Members Fred Pryor and Dave Wilson represented us in conversations and hearings and we invited State Senator Robert Durand and State Rep Hasty Evans to a Committee meeting and other school visits.

Lincoln-Sudbury continues to enjoy strong support from parents and community members. We received \$33,000 in funds raised by the Boosters Club to augment our athletic budget which already depends on stu-

dent fees of \$100 per sport. Our students were the beneficiaries of contributions raised through an active Scholarship Committee, Springthing, Black and White Night, and Friends of Music. The LSPO Newsletter remains an invaluable volunteer effort to keep parents and students well informed. We try to give something back to the towns through our concerts, theater events, exciting sports activities, and our lectures and art shows offered through the L-S Community Program, an effort helped by Committee member Bill Hewins and several townspersons.

We continued our sensitivity to budget concerns in both towns. In four years our budget has increased by a total of only 7%. This dramatic economizing was helped this year by an impressive administrator and faculty decision to reduce their annual salary increase by 50%.

Dave Wilson, appointed in December, 1991, ran successfully in the March elections as did Gerry Nogelo, elected to her third term. Phyllis Rappaport and Fred Pryor were named Chair and Vice-Chair.

Superintendent — Principal's Report

Returning to school this September we were surprised to find that our enrollment far exceeded what we had been planning for. Whereas our enrollment projection showed a modest decrease, we began school with over sixty more students than we had been expecting. In analyzing this influence, we learned that new families were moving into our towns and that fourteen students were coming to us from independent schools. This shift in enrollment will cause additional pressures on us as we apparently no longer can count on fewer students when we develop next year's budget.

Life at Lincoln-Sudbury continues to be very full and stimulating, both for students and adults. On any given week there is always something going on here. Our students are involved in music, drama, athletics, community service, and numerous clubs organized around various interests. Our Community Program, which seeks to get our students and faculty out in the communities, performing and sharing their knowledge and experiences with community groups, continues to be very well-received.

The central challenge facing L-S continues to be balancing our commitment to improve and strengthen the school with the limitations imposed by these difficult economic times. We continue to look for ways to reduce our expenses and to elevate our services. One area where we have experienced dramatic results is in

special education where over the past three years we have dramatically reduced the number of students we tuition out, saving us several hundred thousand dollars, by expanding our programs in the school.

Among the other improvement efforts are several that should be noted in this report. After a thorough review of the ways that we recognize academic achievement we instituted an "L-S Scholar" designation for students who receive all "A"s and "B"s for their semester grades. A great deal of work also was devoted to researching how we want to respond to the public health consequences of the HIV virus and AIDS. Though this is one of those issues about which there will always be differences of opinion, we listened openly and reached a conclusion that we believe will best protect our students.

Another area where there has been considerable progress is in the integration of computers where there are two major developments to report. First, we formed a Computer Advisory Committee that includes members from industry and universities to help us develop a strategic plan that we hope to implement over the next several years. Second, thanks to a generous sixty-two thousand dollar grant from the Sudbury Foundation we now have a state-of-the-art computer laboratory for our Mathematics Department. In the three months that the lab has been in use we are already seeing exciting use of the facility and heightened enthusiasm by members of the department. The support of the Sudbury Foundation during these difficult economic times has been a tremendous boost to the school.

After completing formal curriculum assessments of the English, Mathematics and Science Departments we are now focusing our energies on the L-S 21 effort. The large study group that met last year has completed its mission and has reconvened into several smaller study groups around specific themes such as Civic Understanding, Fine Arts, and Scheduling. Though the issues are complex, we are energized by this unique opportunity of looking candidly and openly at how we can shape this school to meet the challenges of the next century. With the continued support of our towns, I am confident that Lincoln-Sudbury will adapt and respond to these challenges. This is a school with a rich past and a bright future.

Lincoln-Sudbury Scholarship Fund, Inc.

The Lincoln-Sudbury Scholarship Fund, in 1992, through the generous contributions of the citizens and business organizations of Lincoln and Sudbury and the

staff of Lincoln-Sudbury High School, increased the endowment 19% to \$674,010. This increase is a direct result of the phonathon and mail campaign, held in November, which is moving the capital campaign toward its goal of a \$1,000,000 endowment.

The Sudbury Foundation has established a matching gift program whereby it will match the first \$1,000 of each personal gift up to a maximum of \$50,000 per year for each year of the campaign.

Additional direct scholarship money of \$7,000, was raised by Springthing, which is held on the second Saturday in May. The success of Springthing is directly attributable to that large group of friends who so generously donate their time and talents.

Recipients are selected by a faculty committee based on criteria established by the Fund Committee. The fund is available to all Lincoln-Sudbury senior class members with definite college plans and financial need.

The recipients of the 1992 scholarship awards were:

Lincoln-Sudbury Scholarships

Sonya Butler
 Jeffery Cutler
 Lauren Elmore
 Christina Fagone
 Scott Fitzgerald
 Kya Graham
 Amy Heineke
 Anjanette Howard
 Michael Maher
 Tyria Roebuck
 Giannandrea Verri

Memorial Scholarship Awards

Robert Bryant	<i>Sudbury Foundation Scholarship</i>
Michelle Moody	<i>Frank Heys Memorial Scholarship</i>
Alexander Sanda	<i>John K. Wirzburger Memorial Scholarship</i>
Keith Wood	<i>John R. Kirshner Memorial History Award</i>
Adrienne Marcus	<i>Bramwell B. Arnold Physics Award</i>
Christopher Reed	<i>Lilly T. Spooner Memorial Scholarship</i>
Jennifer Platt	<i>Malcolm L. and Eleanor L. Donaldson Scholarship</i>
Katherine Patton	<i>Edward J. McCarthy Memorial Scholarship</i>

Lincoln-Sudbury Scholarship Fund, Inc. Statement of Revenue, Expenditures and Fund Balance

Revenue:	1992	1991	1990
Matching Funds Received	54,308	56,075	56,065
Contributions	45,549	47,942	56,043
Investment Income	41,558	32,219	23,405
Springthing	7,000	10,000	6,500
Total Revenue	148,415	146,236	142,013
Expenditures:	1992	1991	1990
Total Scholarships Awarded*	32,000	38,000	29,000
Operating Expense	8,508	7,207	13,972
Total Expenditures	40,508	45,207	42,972
Net excess of Revenue Over Expenditures	107,907	101,029	99,041
Fund Balance Ending	674,010	566,103	459,824

*(These are two-year grants of \$1,000 per year)

For Information concerning the Lincoln Sudbury Scholarship Fund Inc., call the Regional High School at 443-9961 or Pat Mullen 443-3168.

Annual Regional District Election

The Regional District Election was held in conjunction with the elections in Lincoln and Sudbury on Monday, March 30, 1992 and certifications of the results were received from Nancy J. Zuelke, Town Clerk of Lincoln and Jean M. MacKenzie, Town Clerk of Sudbury, as follows:

For two 3-year terms:	Lincoln	Sudbury	Total
Geraldine C. Nogelo	691	1,760	2,451
David P. Wilson	611	1,661	2,272
Blanks	1,194	2,365	3,559
Total	2,496	5,786	8,282

Lincoln-Sudbury Regional High School Placement Of The Last Five Graduating Classes

	Class of 1988		Class of 1989		Class of 1990		Class of 1991		Class of 1992	
	#	%	#	%	#	%	#	%	#	%
Four-Year College	291	85.84	268	85.35	202	86	218	90	194	89
Jr. & Comm. Colleges	9	2.65	19	6.05	17	6	14	6	7	3
Prep. Post Grad. Schs.	2	.59	3	.009	2	1	2	1	6	3
Spec. Tech Schools	4	1.18	0	0	3	1	0	0	0	0
Spec. Ed Prog Germany	1	.29	0	0	0	0	0	0	0	0
All Post										
Secondary Education Total	307	90.56	290	92.36	224	94	234	96+	207	95
OTHER										
Employed	20	5.90	7	5.41	10	4	6	2	7	3
Apprentice	1	.29	0	0	0	0	0	0	0	0
Military	5	1.48	3	.009	0	0	1	1	0	0
Foreign Exchange Students	4	1.18	4	1.27	0	0	0	0	0	0
Unknown Other	2	.59	3	.009	7	2	2	1	5	2
Total	32	9.44	27	6.70	17	6	9	3	12	5
Total Placements	339	100	317	99.04	241	100	243	100	219	100

Distribution Of Pupils Attending Regional High School As Of October 1

	1988	1989	1990	1991	1992
Lincoln	123	99	98	93	99
Sudbury	887	771	749	710	710
METCO	92	83	75	68	73
Other (Tuition)	10	13	9	17	19
Total	1,112	966	931	888	901
Boys	557	478	458	437	430
Girls	555	488	473	451	471
Total	1,112	966	931	888	901
9th Grade	267	226	224	212	230
10th Grade	264	240	218	231	217
11th Grade	255	261	237	220	235
12th Grade	326	239	252	225	219
Total	1,112	966	931	888	901
Tuition Pupils Attending Other Schools	25	32	30	28	23

Treasurer's Report
July 1, 1991 - June 30, 1992

Pauline M. Paste, Business Manager/Treasurer

TOTAL CASH BALANCE JULY 1, 1991		1,041,293.47
DISTRICT FUND		
DISTRICT FUND		
CASH BALANCE JULY 1, 1991		943,097.41
RECEIPTS:		
OPERATING ACCOUNTS		
Sudbury Assessment	6,367,490.01	
Lincoln Assessment	876,393.03	
TOTAL ASSESSMENTS		7,243,883.04
Chapter 70	679,463.00	
Chapter 71	467,399.00	
Transportation Aid	224,437.00	
TOTAL STATE AID		1,371,299.00
ANTICIPATED RECEIPTS	184,191.00	184,191.00
Miscellaneous Income	118,302.14	
Petty Cash Refund	1,000.00	
Tailings	(225.52)	
TOTAL SUNDRY INCOME		119,076.62
TOTAL OPERATING RECEIPTS		8,918,449.66
DEDUCTION ACCOUNTS:		
Federal Withholding Tax	795,113.29	
MA Withholding Tax	320,812.46	
Federal Withholding Tax FICA	35,541.43	
Health Insurance	143,867.59	
MA Teachers' Retirement	259,193.73	
Middlesex County Retirement	99,063.40	
Disability Insurance	23,411.38	
Tax Sheltered Annuities	239,288.56	
Credit Union	365,002.20	
L-S Teachers' Association	22,670.34	
United Way	1,173.80	
TOTAL DEDUCTION RECEIPTS		2,305,138.18
TOTAL DISTRICT FUND RECEIPTS		11,223,587.84
TOTAL DISTRICT FUND INCOME		12,166,685.25
DISBURSEMENTS:		
Operating Accounts		
Operating Budget	8,512,039.00	
Equipment Budget	72,766.23	
Capital Projects	0.00	
Debt Service	150,000.00	
-principal	22,875.00	
-interest		
TOTAL BUDGET DISBURSEMENTS		8,757,680.23
Petty Cash Advance	1,000.00	1,000.00
Excess & Deficiency Fund	91,106.42	91,106.42

DEDUCTION ACCOUNTS:	
Federal Withholding Tax	795,113.29
MA Withholding Tax	320,812.46
Federal Withholding Tax FICA	35,541.43
Health Insurance	142,763.71
MA Teachers' Retirement	259,193.73
Middlesex County Retirement	99,073.29
Disability Insurance	21,595.96
Tax Sheltered Annuities	240,288.56
Credit Union	365,002.20
L-S Teachers' Association	22,670.34
United Way	985.80
TOTAL DEDUCTION DISBURSEMENTS	<u>2,303,040.77</u>
TOTAL DISTRICT FUND DISBURSEMENTS	<u>11,152,827.42</u>
CASH BALANCE DISTRICT FUND JUNE 30, 1992	1,013,857.83
CASH BALANCE REVOLVING ACCOUNTS ON JUNE 30, 1992	<u>269,594.34</u>
TOTAL CASH BALANCE JUNE 30, 1992	<u>1,283,452.17</u>

OUTSTANDING DEBT

SCHOOL BONDS, @6.1% \$150, 000 payable August 15, 1992-93	300,000.00
TOTAL DEBT	<u>300,000.00</u>

EXCESS & DEFICIENCY FUND

Cash Balance July 1, 1991	135,000.00
Approved Transfer	127,000.00
FY '92 Assessment Reduction	(16,604.16)
Disbursements	<u>(91,106.42)</u>
Cash Balance, June 30, 1992	154,289.42

LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT BALANCE SHEET June 30, 1992

ASSETS

Bank of Boston Bid	487,933.41
Bank of Boston Checking	65,210.47
Baybank Capitol	86,678.37
MMDT	515,110.45
Boston Safe	44,970.66
Boston Safe	83,548.81
TOTAL ASSETS	<u>1,283,452.17</u>

LIABILITIES & RESERVES

Surplus Revenue (Reserved for Assessments)	823,065.93
Excess & Deficiency	154,289.42
Tailings	700.78
Health Insurance	26,708.67
Disability Insurance	8,905.03
United Way	188.00
Adult Education	9,496.00
Athletics	17,832.14
Booster Club	17,310.66
Building Use	21,166.47
Cafeteria	565.69
Capital Outlay	7,769.92
Computer Contract	34,186.40
Damage to School Property	(629.88)
Donations	17,360.24
GAAD FY '92	155.87
Library Copy Machine	6,129.23
Lost Books	7,385.01
Medical Claims Trust Fund	83,548.81
Nursery School	10,039.63
PL 89-313	1,350.00
PL 94-142	5,260.48
Tuition	30,667.67
	<u>1,283,452.17</u>

Student Exchange Committee

Since 1961 the Student Exchange Committee has brought foreign students to Lincoln-Sudbury Regional High School and sent Lincoln-Sudbury students abroad. Each year up to four foreign students spend the entire academic year at Lincoln-Sudbury. These students live for five months with each of two host families, fully participating in both family and high school life.

The past several years have brought students from Spain, Russia, Norway, Germany, Hungary, Gabon, and Japan. This year we are pleased to welcome Nis Glavind from Malling, Denmark; Katri Helena Hati from Ulvila, Finland; Nadine Schrader from Oebisfelde, Germany; and Raphael Zillweger from Villars-Sur-Glane, Switzerland. Exchange students share information about their home countries with the schools at all levels, and with civic and professional groups in the area.

The Student Exchange Committee also supports several exchanges of shorter duration (some two to three weeks in length) by offering homestays in our communities, social events with our students, travel to other cities in the United States, and travel within New England. Trips to and from Germany, England, and France have enhanced the education of many!

In the summer our student ambassador, Sheila Pundit, traveled to France and lived with a family for six weeks. Her trip was partially funded through the SEC scholarship program. Applicants for this year's ambassador competition are currently awaiting the results of the judging.

Fundraising and donations support the work of the committee. Two new projects, the Schooner Fare Concert, and the international jewelry sold at L-S Springthing, were added to the annual school calendar and town meeting coffee sale to increase the funds available to L-S students for exchange and foreign travel programs.

All residents of the community are welcome to join us in this interesting work.

Class of 1992

Justin S. Albee
Mark Douglas Arees
Sara W. Ashenfelter

Heather Elizabeth Baker
Heather Anne Ball
Samuel John Barrett
Keith J. Beagan
Ryan E. Beagin
Jeffrey T. Becker
Greg A. Bedard
Jeffrey M. Bell
Malin Chatrin Bengtsson#
Ian Michael Bensman
Jacqueline Bentick
Jeffrey Malcolm Bentick
Bert Hervey Berthole
David Ephriam Bosnak
Richard Brenner
Daniel Brodney
Aaron Daniel Brown
Christopher Carroll Brownlee
Robert M. Bryant
Michelle Ann Buonopane*
Timothy Charles Burke
Lisa J. Burnham
Rahsaan Alleyne Burroughs
Sonya Rochelle Butler
Christopher J. Byrd

Brett Andrew Cala
Deborah I. Cane
Lisa J. Cavallerano
Nicole Cavallerano
Brian Cefola
Lisa Reyes Champon
Khing-San Chau
Michael J. Colligan
Brendon James Collins
Christopher S. Costello
Tyrone S. Croom
Jeffrey Paul Cutler*

Andrea D'Elia
Jonathan Christopher Daniels
Matthew E. Dash
Monica L. Dean
Barbara A. DeFranco
Justine Francoise Delori*
Eric James DeMille
James DeNormandie*
James David DePompei
Moha Samir Desai
Rebecca F. Devine
Sadhana Dhruvakumar*
Khary Imara Dickson
Nicole Joanna Digenis*

Kevin F. Dolan
Brendan J. Downey

Joseph Alexander S. Elias
Lauren Britt Elmore*
Jonathan Harris Epstein
Levence S. Eutsay
Karen Marie Evans

Christina Rose Fagone
Elizabeth Connor Fallon
Nadia Turan Faramarzpour
Nathaniel White Farny*
Zahra Farrokh-Pars
Penny Alison Feldstein*
Candice Samantha Fink
Scott Fitzgerald
Lisa Flier*
Gail Foster
Lynn Catherine Fraser
Rosalind Freeman*#
Timothy Raymond Fryatt

Mark R. Gainer
LaKeisha Monique Gandy
Sara G. Gardiner
Nadeige S. Genece*
Peter George
Thomas R. Gilmore III*
Aprel Goddard
Adam John Goldsmith
Jacqueline Michelle Goldstein
Pamela D. Gordon
Tamare L. Gordon
Rebecca Lee Gorgone
David I. Gorovitz
Kya R. Graham
Eric Andrew Gustafson

Jed Hammel
Karen Ann Hammer
Carolyn Anne Hansford
Patrick Healy
Paul Francis Healy III
Rachelle Hecht*
Brendan Hegarty
Amy Meggan Heinecke
Elizabeth A. Henshaw
Daniel Hale Hewins
Stephen Matthew Hogan
Marcus Holloway
Charles Horowitz
Annjanette Howard
Scott Hull

Andrew Hunter
James Hwang*

Dawn A. Jacob
Sean Jenney
E. Craig Jewell
Todd Jewett

Patricia Kao*
Scott Kapin
Damon Karys
Utshudi John Kasongo
Laura Lynn King
Harrison Klein
Cara Alexandra Knauer
Jennifer L. Kopf*
Nicole Emilie Kosersky
Alison Kramer

Nicole Lahaise
Michelle Landi
Tracy Anne Langmaid
Joel Lee
Elizabeth A. Levine*#
Aaron Lindenberg*#
William Joseph Lindo
Matthew M. Locsin
Beth Ann Longo
Robert Luke Jr.
David Christopher Lyndon

Michael P. MacDonald
Emily Mack
Michael Maher
Karam N. Maira
Adrienne Aileen Marcus*
Brian Stephen Marobella
Heather L. Mayer*
Talitha Fawn McAdams
Lisa Anne McAndless
John J. McEleney
Christopher Anthony McLean
Jacqueline Eldora McNeill
Julie Macbeth Meier
Karen A. Monaco
Nancy Monahan
Albert F. Montgomery, Jr.
Michelle Moody
Christopher R. Moore
Scott Andrew Morrissey
Paula M. Mullin
Brendon Murphy

Ira R. Nemeth
Billy Njoroge
Elizabeth R. Novak

Michael Robert Ogar
Helene Omansky
Michael Onigman

Benjamin Davis Parker
Katherine E. Patton
Daniel R. Peppercorn*
Todd A. Piken
K. Jennifer Platt
Andrea Priest
Heather Przybylinski

Carrie Ann Quinn*

Thomas J. Racicot
Jeremy Mark Rawlins
Christopher William Reed
David J. Reinherz
Emily Elizabeth Reising
Charles V. Rice
Melissa Noelle Ritchie
Timothy Ewan Forbes Robb
Timothy Andrew Roberts
Tyria Cammica Roebuck
Steven Rose
Steven Andrew Rosen
Jeffrey Matthew Roth*
James A. Roush
Carrie A. Rovner
Nancy Roys
Paige Alison Ruddy

Rajni Samavedam
Alexander J. Sanda
Ladawn L. Savage
Benjamin R. Schaffer
Daniel Vincent Schirf
Gretchen A. Schwamb
Charles D. Scott
Kimberly J. Segien
Jason P. Senecal
Gregory Shaw
Sara Anne Sherman*
Katrjn Shineman
Matthew C. Shulman
Tahisha L. Skeen
Amanda J. Smith
Bevin Elizabeth Smith
Megan Isabel Solo
Sharon Louise Stadtfeld

Yuri J. Stern
Jeffrey Brian Stone
Sarah Jane Stuart
Stephen J. Sweeney*

Kiersten Renee Tellis
Douglas M. Thompson
James A. Tomlin
Matthew William Trail
Maria Celeste Tucker
Courtney Lauren Turner

Mark Alden Valentine*
Giannandrea Verri
Jami L. Walker
Brett C. Watson
Valerie Weaver*
Garth Wells
Mark Allan Whipple*
Karen E. White
Nicole Winbourne
Douglas Hamer Wood*#
Keith Jonathan Wood*#
Huiya Wu*
Deborah L. Wyman

Julia N. Zimmer

*Cum Laude
#Honors in History

STUDENT EXCHANGE

Amaia Camacho
Frank Knippenberg
Even Noland
Taras Potolov

Minuteman Regional Vocational Technical School District

Our world is very different than it was 20 years ago, so during 1992 Minuteman Tech began a project involving the entire staff, the students and their parents in far reaching changes that could eventually alter the entire structure of the school. Entitled "Project WIN", the project's goal is to provide all students with the academic, technical and personal skills that will be required by the work places of the 21st Century where:

- a world economy has replaced our national economy as the context for competition among businesses
- technology (the ability to use or apply science) is a basic skill in the world of work
- 70% of the jobs will not necessarily require a college degree, but more and more of the better jobs will require skill training beyond that provided in both traditional high school and college programs
- recent research on how the brain works and how different individuals learn best is revolutionizing the teaching process.

Basic elements of Project WIN include:

- the use of researched principles of brain-compatible teaching and accelerated learning as a foundation for all instructional programs, with teachers being provided with special training in these principles and teaching methods
- use of a Total Quality Management (TQM) approach to education that identifies and addresses the many factors affecting student learning success and the use of staff task forces to improve the quality contribution from any factor area
- placing a major emphasis on promoting a real-life orientation to instruction through academic-vocational integration and the use of more complex, real-life outcomes and graduation standards to promote the higher order thinking skills required of 21st Century workers.

Volunteer staff members have been organized into three groups to work on the three elements described above, with a fourth group of staff members serving as a Board of Directors for Project WIN. We intend to operate a school in which every student will "WIN" the highest levels of career success with our help. Our staff members have been placed in charge of providing constant improvement in service to students with a commitment to a "no fail" environment.

Another event of 1992 which could have a profound effect on the future of Minuteman Tech is the school committee's decision to open the school to "choice" students. In the fall of 1992, the choice numbers were limited to 46 high school students. In future years, this number could be increased or decreased depending on a number of factors, including state funding of the program.

Minuteman Tech continued its tradition of excellence during the 1991-1992 school year with a number of faculty, students and programs receiving national and state recognition. At the national level, Minuteman

Tech swept the Vocational Clubs of America (VICA) national competition in Baking with senior Barbara Craddock of Lincoln winning the high school division and Jeff Cohen of Lexington winning the post-graduate division. This is the second year in a row that a Minuteman postgraduate has won the national baking championship.

Electromechanical Technology senior Alex Taliadouros of Dracut placed second in the national VICA Robotics Programming competition. During the past four years, competing against engineering students in junior colleges and 4-year universities, Minuteman Tech Electromechanical Technology students have earned one first place, two second places, one third place and one honorable mention at the Society for Mechanical Engineers robotics competition in Detroit, Michigan.

At the 1992 state VICA competition, Minuteman Tech students won 14 gold medals: Janet Poulon of Acton in Data Processing; postgraduate Judith Snell of Acton in Desktop Publishing; Eric Anderson, Frank Balurdi, and Stephen Moschella of Arlington in Auto Body, Welding and Carpentry respectively; post-graduate John Luca of Dedham in Automotive Service; Jeff Boire of Lancaster in Precision Machining; post-graduate Jeff Cohen of Lexington and Barbara Craddock of Lincoln in Baking; Ted Brown of Needham in Electrical Wiring, William Manosh of Stow in Automotive Service; Wayland postgraduates Rob Alger in Advertising Design, Gus Harting in Cabinetmaking and John Murray in Heating/Ventilation and Air Conditioning.

The Massachusetts Department of Education named Minuteman Tech's Electromechanical Manufacturing Technology Program and Biotechnology Manufacturing Program as the state's outstanding secondary and post-secondary vocational technical education programs and nominated them for the U.S. Secretary of Education's Award for Outstanding Vocational Technical Education Programs in the U.S. We have been informed that both programs are finalists for the national award.

Science/Technology Department head James Amara was one of three Massachusetts recipients of the Presidential Award for Excellence in Science Teaching. Assistant Superintendent Beverly Lydiard was one of the five recipients of the Outstanding Achievement in Vocational Education Award given by the Massachusetts Department of Education.

Baking Instructor Norman Myerow was elected president of the Massachusetts Chefs de Cuisine, the Massachusetts chapter of the American Culinary Federation.

Graphic Arts co-senior teacher Michael Ciccarelli has been asked to represent education on the Printing and Publishing Council of New England, Inc. He is

also a board member of the Boston Litho Club and has just completed a term on the board of the Boston Club of Printing House Craftsmen.

Child Care Center Director Karen Folk serves on the Educational Leadership and Accreditation Committees of the Boston Association for the Education of Young Children. She is also Chairperson of the Charles River AEYC and the Massachusetts Child Care Administrators of Secondary Schools.

For the second year in a row a Minuteman Tech student was named one of the five Outstanding Vocational Technical students in Massachusetts. William Manosh of Stow received the 1992 award.

Stephen Pierce of Townsend, a 1990 graduate of Minuteman's Tech Prep program, earned the highest score in the state on the Navy's Nuclear Powered Operator test (composed of math and science problems) and was made an assistant instructor in the program.

In athletics Minuteman Tech students were selected for the Colonial Conference All Star teams in Field Hockey (Lisa Baia of Billerica, Sue Gentile of Watertown and Jody Demers of Belmont), Football (Chad Legay of Lancaster), Soccer (Ken Lania of Belmont and Ryan Whitcomb of Boxboro), Baseball (Dan Corey of Arlington), Softball (Lisa Baia of Billerica and Kristen Daley of Arlington), Girls Basketball (Barbara Craddock of Lincoln) and Boys Basketball (Dan Corey of Arlington) plus Commonwealth Conference All Star teams in Swimming (Amy Baker of Ayer), Wrestling (Jon Mills of Arlington) and Tennis (Hanna Scheichenost of Belmont and Christina Gentilucci of Watertown). Hanna and Christina won the Commonwealth Conference Women's Doubles Championship.

During 1992 Minuteman Tech continued its outreach programs designed to help middle school students and teachers in district towns become better acquainted with technology. Minuteman's Technology Learning Center located in the Lancaster Middle School provided middle school students from Bolton, Lancaster and Stow with technology training and career awareness in the areas of electronics, robotics, computers, math/science integration and laser technology. In addition, middle school students from Arlington, Belmont, Lancaster, Lexington, Needham, Sudbury, Stow and Wayland came to Minuteman to spend a day in the school's technology labs building robots and learning about careers in technology.

Funded by a grant from the National Science Foundation, during the summer middle school and high school students and faculty from Acton, Arlington, Belmont, Bolton, Boxborough, Carlisle, Lancaster, Lexington, Lincoln, Needham, Stow, Sudbury and Wayland spent a week at Minuteman Tech participating in a technology manufacturing seminar. They received hands-on experience in robotics and electronics manu-

facturing technology and learned about career opportunities in technology.

During the past year there were a number of changes on the Minuteman Tech School Committee. Nine-year member and former Chairperson Linda Frizzell of Belmont was succeeded by Herbert M. Yood. Prior to becoming a member of the School Committee Mrs. Frizzell was instrumental in establishing the annual Crafts Fair which continues to be a major fund-raiser for the Booster's Club and other school activities. Her dedication and tireless efforts on behalf of Minuteman will be greatly missed.

Another long-time and dedicated member, Lawrence Ovia of Sudbury, was succeeded by Glenn Roland. Needham's Mark Tobin, a hard-working member of the committee for 2 years, was succeeded by Kenneth D. Mullen, Jr. Peter Stalker, who served effectively as Bolton's member on the Committee for 4 years, has also left. A replacement has not yet been appointed.

Minuteman Tech Class of 1992

Paul E. Bisson, Jr.	Sudbury	Carpentry
Robert C. Clow*	Sudbury	Cabinetmaking
Shawn J. Collin	Sudbury	Auto Body
Stacey Ann Garrity	Sudbury	Health Occupations
Timothy Leon Girouard	Sudbury	Carpentry
Gretchen E. Hoar	Sudbury	Health Occupations
Cindy Ann Lupien	Sudbury	Child Care
Jami Michelle McCabe	Sudbury	Health Occupations
Jason Poulin	Sudbury	Auto Mechanics
Christopher D. Styffe	Sudbury	Electronics
Robert George Waldman	Sudbury	Printing

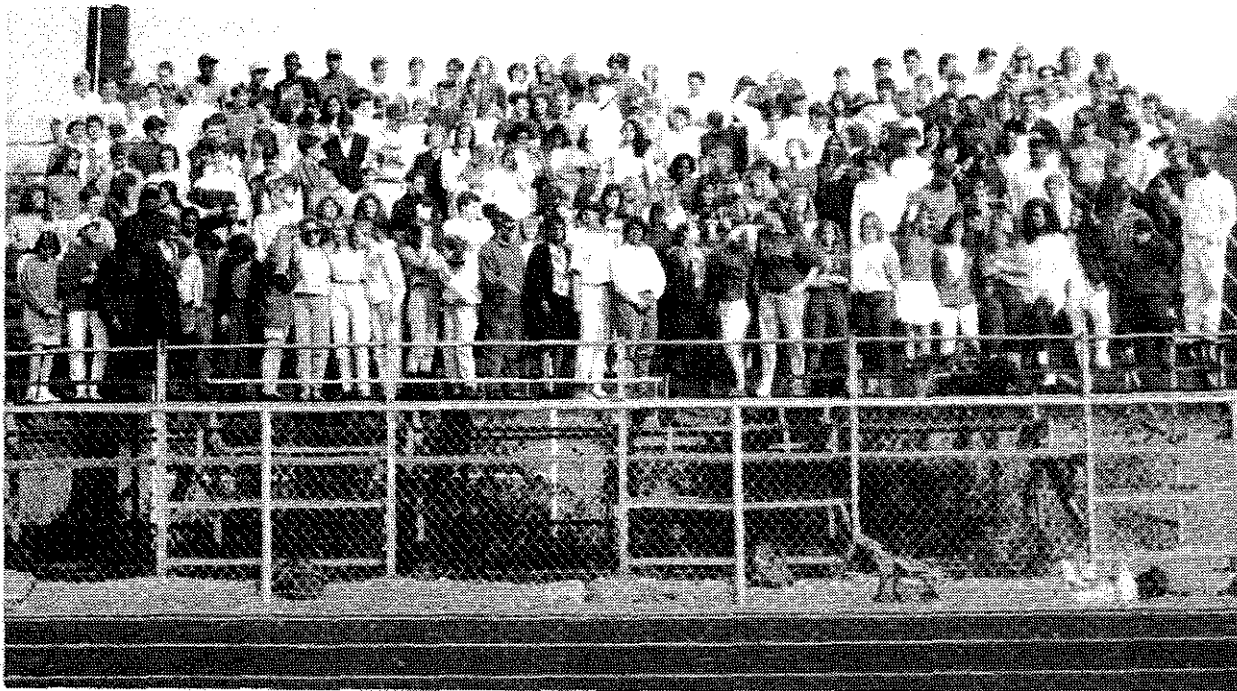
* National Honor Society



Curtis Middle School students Tim Cuter and Kristin Erlick look at art display of cardboard letters during the school's Art Festival.
Photo Myrna Chanler Goldstein

TOWN	Enrollment October 1, 1990						Enrollment October 1, 1991						Enrollment October 1, 1992					
	94	93	92	91	PG	TOTAL	95	94	93	92	PG	TOTAL	96	95	94	93	PG	TOTAL
Acton	8	17	8	11	10	54	9	9	15	8	14	55	13	10	9	13	6	51
Arlington	49	36	38	36	33	192	40	53	33	38	36	200	35	39	56	29	28	187
Belmont	6	10	7	11	10	44	8	7	5	8	9	37	9	8	6	6	7	36
Bolton	5	1	1	2	1	10	1	5	1	1	0	8	1	1	6	1	0	9
Boxborough	3	4	0	2	2	11	4	2	2	0	1	9	4	3	2	2	4	15
Carlisle	0	1	0	0	2	3	3	1	3	0	0	7	0	3	0	2	1	6
Concord	3	3	5	5	6	22	8	2	4	8	4	26	6	7	1	4	3	21
Dover	1	1	1	0	0	3	0	1	2	1	0	4	0	0	1	2	0	3
Lancaster	5	4	6	7	6	28	6	5	3	6	10	30	2	5	3	3	1	14
Lexington	3	14	7	13	14	51	8	5	11	8	13	45	12	9	6	11	9	47
Lincoln	1	3	3	0	0	7	0	1	3	3	1	8	0	0	1	3	1	5
Needham	12	10	7	13	4	46	7	11	13	7	9	47	9	5	10	8	7	39
Stow	3	15	9	10	0	37	4	3	14	10	1	32	3	4	4	15	1	27
Sudbury	4	10	10	10	4	38	2	4	12	11	6	35	4	4	4	8	6	26
Wayland	8	7	1	7	5	28	3	6	5	1	5	20	3	2	6	4	3	18
Weston	3	1	0	2	1	7	0	3	3	0	0	6	0	0	3	1	0	4
Tuition	22	31	34	45	16	148	22	35	34	30	13	134	56	34	38	33	22	183
TOTAL	136	168	137	174	114	729	125	153	163	140	122	703	157	134	156	145	99	691

NOTE: Above enrollment figures do not include part time and or short term programs students such as ASEP, Info Pro, Aesthetics, etc.



Lincoln-Sudbury Regional High School — Class of 1992

Minuteman Regional Vocational Technical School District
Operating Fund - Comparison Of Budget To Actual
June 30, 1992

	FY 91 Actual	Financial Mgmt Plan FY92/Encumbered	Actual	Projected	Transfer	Receipts	Available	% Budget (over) Under
Revenues								
Assessments	5,357,866	5,578,993	5,578,995	0	0	0	2	0.00
Chapter 70	1,573,199	1,523,199	1,573,199	0	0	0	50,000	0.00
Transport.Ch.71-16C	554,032	525,000	543,484	0	0	0	18,484	0.00
Reg. Aid-Ch.71-16D	420,858	414,535	414,535	0	0	0	0	0.00
Other	0	291,767	291,767	0	0	0	0	0.00
Approp.from Surplus	581,983	388,027	388,027	0	0	0	0	0.00
Tuition	892,130	779,400	779,400	0	0	0	0	0.00
Total Revenues	9,380,068	9,500,921	9,569,407	0	0	0	68,486	0.72
Expenses								
00 Reserve	0	0	0	0	0	0	0	0.00
01 Building Trades	87,588	82,490	79,521	0	40	0	3,009	3.65
02 Commercial Services	13,977	15,705	15,898	0	-40	0	-233	-1.48
03 Electronics	26,345	23,771	22,311	0	0	0	1,460	6.14
04 Graphics	88,455	99,813	89,476	0	0	0	10,337	10.36
05 Health Instructions	23,290	25,548	24,060	0	0	16	1,504	5.89
06 Metal Fabrications	46,928	36,803	38,022	0	0	40	-1,179	-3.20
07 Power Mechanics	20,719	17,954	29,386	0	0	0	-11,432	-63.67
08 Technology	15,759	15,969	19,277	0	0	31	-3,277	-20.52
09 Afternoon Program	15,130	13,870	15,046	0	0	0	-1,176	-8.48
10 Regional Occupation	76,892	9,930	94,729	0	0	84,799	0	0.00
15 Drafting	7,843	8,480	6,147	0	0	0	2,333	6.00
20 ROTC	3,436	3,000	2,845	0	0	0	155	5.17
21 Communications	14,914	12,150	12,820	0	0	335	-335	-2.76
22 Human Relations	2,854	5,273	4,841	0	0	0	432	8.19
23 Mathematics	8,807	10,882	12,123	0	0	67	-1,174	-10.79
24 Science	23,278	23,600	23,562	0	0	0	38	0.16
25 Physical Education	5,036	8,190	4,566	0	0	0	3,624	44.25
26 Athletics	64,329	72,050	60,318	0	0	501	12,233	16.98
27 Business Instruction	3,935	6,370	6,385	0	0	0	-15	-0.24
28 Foreign Language	863	1,700	1,341	0	0	0	359	21.12
29 Art	8,670	10,000	9,072	0	0	0	928	9.28
30 Music	769	500	465	0	0	0	35	0.00
31 Driver Education	6,008	500	8,426	0	0	7,950	24	4.80
51 Instruc.resources	56,410	56,295	49,496	0	0	103	6,902	12.26
52 Pupil Support	31,546	34,811	26,012	0	0	76	8,875	25.49
71 Principal	74,274	77,775	70,542	0	2,659	311	10,203	13.12
72 Voc. Co-ordinator	9,896	19,650	23,846	0	0	0	-4,196	-21.35
73 Computer Services	22,337	38,255	34,696	0	0	0	3,559	9.30
74 Dean	2,316	2,400	2,533	0	0	0	-133	-5.54
75 District Programs	4,774	4,900	3,855	0	0	0	1,045	21.33
75 Legal Fees	42,468	20,000	27,361	0	0	0	-7,361	-36.81
75 Audit Fees	29,000	25,000	23,400	0	0	0	1,600	6.40
76 Superintendent	4,016	4,650	4,496	0	0	6	160	3.44
77 Planning/Academics	48,442	51,260	50,937	0	0	0	323	0.63
78 Business Office	7,884	14,050	17,922	0	0	0	-3,872	-27.56
78 Risk Insurance	107,154	122,050	117,755	0	0	0	4,295	3.52
78 Retire/employee Bnft	1,004,369	1,096,059	1,087,731	0	51,378	0	59,706	5.45
79 Transportation	708,985	722,592	634,981	0	0	0	87,611	12.12
80 Cafeteria	6,650	5,450	3,049	0	0	129	2,530	46.42
81 Operations & Maint.	675,968	726,781	645,208	0	0	1,706	83,279	11.46
82 Equipment Purchases	247,657	197,229	198,823	0	0	3,400	1,806	0.92
82 Debt Management	0	0	0	0	0	0	0	0.00
NA Salaries	5,769,738	5,777,166	5,892,255	0	8,600	101,719	-4,770	-0.08
Total Expenses	9,419,709	9,500,921	9,495,535	0	62,637	201,189	269,212	2.83
Excess Of Revenues	-39,641	0	73,872	0	62,637	201,189	337,698	3.55
Transfer Frm Enterprise	0	0	0	0	91,898	0	91,898	0.00
Transfer To T&A	0	0	0	0	-120,280	0	-120,280	
Excess Revenues	-39,641	9,500,921	73,872	0	34,255	201,189	309,316	3.26%

HUMAN SERVICES

Goodnow Library

The past year was marked by a number of substantial accomplishments and setbacks for the Goodnow Library. In this way, the year was very similar to each of the past few years. However, this year the cumulative impact of several consecutive years of setbacks, reductions in hours, services and resources, has reached a critical point. These reductions far outweighed the Library's attempts and abilities to strengthen itself. The Library is no longer able to sustain an acceptable balance between the exceptional demands of the Sudbury community for public library services and resources and the Library's ability to deliver them.

Overview

The Library's successes and strengths followed a familiar pattern this year. Use of the Library's resources and services was well above the average for libraries in its population range. Demand for Reference service continued to rise. Initiatives were undertaken by the staff to strengthen particular services. The Children's Department's Special and the Friends of the Library's Sunday Afternoon programs were well received. Library volunteers, the Friends, the Garden clubs, and other individuals and organizations made significant contributions.

The Library's losses and weaknesses also followed patterns consistent with those experienced in previous years. Once again hours were reduced. For the first time, cuts in the funding resulted in closing the Library for two weeks. The book and periodical budget was cut by twenty-four percent. This reduction, in combination with book budget cuts from preceding years, left the Library with less than forty percent of its purchasing power of only four years ago. The book budget no longer met the minimum state requirement for book acquisitions. It was far below the budgets of comparable libraries. The Library fell well behind these other libraries in terms of books, periodicals, audiovisual material and automated databases it could offer library users. Although still well above average, circulation of materials at Goodnow dropped slightly. Over the three previous years it had been fairly stable. This was not consistent with public library use throughout the state. While Goodnow's use remained fairly constant for these years, library use increased by twenty-three percent for the state. The severe reduction in the Library's operations would seem to account for the gap between



Bryson Grover, Grade 5, Curtis Middle School

Sudbury's recent use patterns and that of other libraries in the state. Given the magnitude of the Library reductions, it is a testament to the efforts of the staff, the support of the Friends, and the exceptional library interests of Sudbury residents that the level of use had not dropped dramatically.

Initiatives

A number of initiatives led to better public library service. Through a grant funded by the Mass. Board of Library Commissioners, Goodnow and other members of the Minuteman Network were able to provide users with access to a computerized index of more than 1,100 periodicals (full text of the articles cited). This level of access is a vast improvement over the traditional printed indexes that the Library offered. As an inexpensive and convenient alternative to waiting on a reserve list for bestsellers, the Friends established a rental collection of bestsellers. The rental collection also helped to keep the reserve lists shorter than they would otherwise be. With the creation of a Multi-Purpose Room fee, a portion of state aid money, that had traditionally gone to the Library's building maintenance budget, could be used to purchase books. Groups, other than Town agencies, that used the Room paid a small fee that was applied to building expenses.

Toward the middle of the year, the Library staff began working with the Town and Regional school libraries on specific plans for expanding resource sharing among the libraries.

The Library began a formal planning process during the year. Its goal was to define the roles that the Library should have in the community over the next three to five years, as well as the services and resources needed to carry out these roles effectively. The process made use of a variety of input and output measures. A survey of the community's public library activities and interests was conducted. It was carried out by Becker Institute Inc., funded by the Sudbury Foundation, and sponsored and coordinated by the League of Women Voters. The data from the survey has been extremely valuable to the Library's planning process. Preliminary results from the process reinforce the importance of the Library's role as the community's life-long educational, informational and recreational center. The public makes strong use of the Library in each of these capacities. The results also substantiate that there is community-wide use of the Library and appreciation for its staff. In particular, the Becker survey showed that for all the support and appreciation there is for the Library, in order to generate greater use of and financial support for it, we need to do much more to publicize its services and schedule.

Children's Services

Overall, circulation and attendance at programs increased. However, fewer children participated in the Library's Summer Reading Program and those that did read less than in previous years. This has caused the staff to re-think its assumptions and practices, such as appropriate times and themes for the Program. Circulation figures didn't reflect the decline in the Library's Summer Reading Program's activity or July furlough, because of the heavy borrowing of titles associated with the Sudbury school system's summer reading assignments. The Children's Department coordinated circulation of the schools' books to students for the summer reading program.

Through the generosity of the Friends of the Library, a variety of special programs were offered. Science workshops, poetry and mime presentations, and a Scandinavian music and dance festival entertained children of all ages and their parents. Special volunteers stepped forward and offered their valuable time and talent through story and song programs. Some became regular storyreaders for the volunteer Three-year Olds Storytime Program.

Reference Services

The past year showed continued growth in Reference activities. There was a sixteen percent increase in adult reference, thirty-six percent in young adult reference, and fifty-six percent increase in telephone reference activities. Inter-library loan activities reached 4,883, a twelve percent increase over the previous year. We believe that the dramatic increases in reference activities were attributable to two factors: the strong commitment that the Library has made to providing quality reference service; and the ever-increasing public demand for information. The Library has made full reference coverage a high priority in recognition of the expanding informational and educational needs of students and adults.

Through the year, the Adult Services Reference Librarian attended several workshops on electronic databases. As chair of a Minuteman committee, she also played an active role in efforts to make the on-line catalog more user friendly. Although the Library has been somewhat behind in the acquisition of electronic reference sources, it has been determined to make every effort to acquire sources that will make it the community's point of access to accurate, current and comprehensive information. As mentioned earlier, through the Minuteman system, library users have gained access to a powerful computerized periodical index this past year. In the near future, as a Minuteman pilot project, an on-line access to a variety of databases will be available at the Library. Within a year or so, the computerized index to local historical resources, a project undertaken by the Library a year ago, will be available to residents.

Facilities

The Library's operating systems remained stable throughout the year. Significant roof repairs were made. Pumps and other equipment were replaced. The Library benefited from two Town government efforts. It became part of the Town government telephone system and participated in Boston Edison's project to replace the Town buildings' lighting with more energy efficient equipment. The Town Meeting article to make the Library and other Town buildings handicapped accessible was withdrawn. Actions were taken to introduce the plan again next year.

Friends of the Library

The Friends have come to play such a critical role in the Library's plan of service that it would be an error not to highlight their contributions in the annual report. The major undertaking of the Friends was the refurbishment of the Library's Multipurpose Room and Lobby. With the volunteer efforts of a local interior

decorator, these areas were repaired, wallpapered and painted. Shelving units and closets were constructed, and chairs refinished.

In addition to this ambitious project, Friends' support of programs, audio-visual materials and museum passes expanded. The Volunteer Program grew stronger. Members were offered a variety of experiences, such as, the bus trips to Fenway Park, the MFA and the Gardner Museum. The Discovery Museum and Kennedy Library were added to the collection of passes available to Library users. The Wayside Inn Strawberry Festival and a silent art auction were successful fund raising and entertainment programs.

CONCLUSIONS

The erosion of the Goodnow Library's services coincides with a marked increase in public library use in society. The Library has introduced a number of new services and resources to meet the changing and expanding needs of Sudbury Library users. However, these initiatives are not an effective substitute for Town-appropriated funding appropriate to the community's demands for public library services and resources. The Library will continue to make every effort to meet these demands in every way possible. Its foremost goal will be to win approval for budget increases that enable the Library to respond effectively to the needs of the community.

STATISTICS

ITEMS CIRCULATED:

Books	161,558
Periodicals, Pamphlets	7,219
Audio Recordings	7,295
Art Prints, Puzzles	1,356
Video Recordings	5,885
Bookmobile Books	1,563
Museum Passes	950

FINES COLLECTED 11,538

MEETING ROOM USE 195

Cable Television Committee

In 1992, a major focus of the Cable Television Committee was the license transfer hearing which resulted from a financial restructuring within Cablevision. As part of the process, the Committee performed a compliance review. In the end, we satisfied ourselves that Cablevision was in substantial compliance with their franchise license. We also worked with Cablevision to insure that all studio funding was properly dis-

bursed, and our other compliance issues involved a small number of complaints and line extensions, all satisfactorily resolved.

In 1992, our community access group had another excellent year. Our coordinator Peggy Fredrickson and her crew of industrious residents and students broadcast over 12 hours per week of community programming. This included television coverage of Town Meetings, Town Forums, League of Women Voters Forums, LSRHS School Committee meetings, Candidate debates, Sudbury School Reorganization Committee meetings, music programs from all the schools, cultural programs from the Goodnow Library, programs highlighting interesting town residents and events, and programs at the Fairbank Center. In addition, MCET is on the air (state-funded educational television) and our on-air community bulletin board continues to be a source of important town information. So, come down and visit, get involved, and keep tuning in to channel 61 for Sudbury at its best!

Sudbury Cultural Council

The Council had a busy year. The Massachusetts Cultural Council, the agency overseeing all Arts Lotteries in the State, underwent a major overhaul. Through numerous roundtables, surveys and meetings seeking input from members throughout the Commonwealth, new guidelines were set up for granting funds, reporting results and even a name change for the Local Councils. Thus we are no longer the Sudbury Arts Lottery Council, we have become the Sudbury Cultural Council.

The newly named local council voted to introduce changes as well. The new state guidelines calls for one funding cycle per year with a deadline of October 15. Legislative funding changes also netted smaller funds available. Thus the local council voted to design a "Request for Proposal Form" intended to seek applicants for those individuals or organizations whose projects would be larger in scope and for whom the Local Council's funds would introduce seed monies. Members of the applicant organization would automatically become non-voting council members for one year, and the council would aid the applicant in raising the necessary funds to accomplish the project. The Request for Proposal Form was designed and the changes were approved by the Selectmen at the October 26, 1992 meeting.

State funds available for the fiscal year 1992 were \$1,807. There were 8 applications for local Arts Lot-

tery funding received in 1991 totaling \$4,870. Five applications were fully funded in the amount of \$ 1,805. Three applications were rejected on the basis of not meeting certain local guidelines or simply for lack of sufficiently available funds. Among those receiving State funding were: Sudbury Senior Center, Susan Kafalas, The Three Apple Storytelling Festival, the Curtis Middle School and the Lincoln-Sudbury Regional School. The latter two were grants to attend theatrical performances.

The year ended on both happy and sad notes. We were joined by two new members: Michael DeSanto and Kathleen Marshall. We are glad they are part of the team! But the Council also regretfully accepted the resignations of three long-time members: Nora Hall, Ann Person, and Agostino DeBaggis. The energy and work they performed on the Council's behalf will be sorely missed. We wish them well. Nora Hall was our tireless, always cheerful Council Chair for two consecutive terms. Thus a new Chair, Lidia Scher, was unanimously elected for the next three-year cycle. Michael DeSanto was elected Treasurer, Jane Brown, Secretary, Barbara Gariepy, Corresponding Secretary, Lois Toepfner, Coordinator for Publicity, and Kathleen Marshall was elected Selectmen's Liaison.

Council On Aging

That senior years (60 plus) can be the best time in life has been an ongoing theme of the Senior Center. In the past year, more than 700 Sudbury seniors responded to our invitation to take part in some way.

In keeping with this theme, many of our programs have focused on helping seniors stay healthy and fit. Classes in aerobics, tap dance, belly dance, line dancing, golf, aquacize (the latter in partnership with the pool), and a walking club have helped seniors to include exercise in their lives. Going beyond that level, eight Sudbury athletes ranging in age from 58 to 80 participated in the Massachusetts Senior Games at Springfield College in June, winning a total of 15 medals in such events as track & field, swimming, and golf.

Guest speakers have been scheduled frequently through our Wellness Program (funded by a grant from the State) and a monthly pot luck luncheon with our Outreach Worker and the Town Social Worker. A wide variety of topics are discussed, ranging from positive images of aging to health and peace of mind issues. In addition, podiatry and blood pressure clinics are held monthly, and a flu shot clinic with the SVNA annually.



Sybil Nix, Elwood Nix, Ruth Cooper and Ken Clark attend the Senior Prom in the new Fairbank Senior Center. Photo: Jean Taylor

Classes in watercolor and ceramics, an ongoing oil painting and crafts group, a writers' workshop, the Stamp Club, and our monthly Opera Series continue to stretch the creative capacities and enrich the soul of the many seniors who partake in one or more of these programs.

Opportunities for socializing are offered at our weekly South Middlesex Opportunity Council luncheons, which are served three times a week for \$1.50 (suggested donation), a monthly pot luck luncheon, weekly bridge and bingo sessions, and occasional entertainments and parties.

This year, trips included the Danforth Museum, Museum of Science, the Tall Ships spectacular, Rockingham Park, and the shows *Forever Plaid* and *Phantom of the Opera*. For the first time in several years, an overnight trip (New York/Ellis Island) was offered, and more overnight trips are scheduled for 1993. For those interested in a different kind of experience, a representative from ElderHostel made an excellent presentation to a very receptive audience.

Several events begun in 1991 were so well received and enjoyed by so many that they have already become a tradition. Preparations for the 2nd annual

Holiday Crafts Bazaar (held in November) began early in 1992. The Bazaar was expanded this year to include twice as many offerings for children and several additional attractions. Rehearsals for the Variety Show that sparked so much interest and wowed its audience in 1991 are well under way for a new show that will be held in early January, 1993, at the Chiswick Park Theatre. A third event, begun this year, will no doubt become another annual tradition—the Seniors Prom. In May, the Fairbank Gym was beautifully decorated in a way reminiscent of Senior Proms held in high school gyms for generations of Americans, and many participants dressed in formal attire as they danced to the music of a live band. It truly was a special evening. Finally, a group of seniors entered a float in the Fourth of July Parade (for the second year in a row), which this year took First Place!

Additional very special events included the Passing of the Boston Post Cane to Sudbury's oldest resident, Lily Thornberg (age 103) and a visit by Secretary of Elder Affairs Frank Olivierre, which gave area seniors an opportunity to hear firsthand the State's agenda for elders and to respond with comments and concerns.

This year the Sudbury Foundation renewed a grant to fund a Coordinator of Intergenerational Activities for a second year. With this program in place, the level of activity between generations increased substantially. An eight-week mini gerontology class in one sixth grade class was so successful that it was repeated in another class and will be continued next year. This class, designed to dispel myths about growing older and "old" people, was renamed "Oldies but Goodies" by the students and is being adapted by the office of the Secretary of Elder Affairs for use in classrooms around Massachusetts. In addition, a Living Histories program at L/S High School, the surrogate grandparent program at Curtis (W.A.G.G.), a back to school day for seniors at the Haynes School, the Misfit Toys Recycling Program (in which children and seniors worked at collecting and then repairing old toys) at the Noyes School, lunch with the "Oldies but Goodies" classes and a performance of the Curtis Boys Chorus at the Center brought the generations together in many and varied ways. We are deeply grateful to several Scout troops and high school groups who have helped us to set up for and clean up after special events at the Center, who contributed refreshments for these same events, and who participated in many other ways.

We were delighted to co-sponsor with other organizations in town two programs: The Great Decisions program with the League of Women Voters (an eight-week seminar on major foreign policy issues developed by the Foreign Policy Association), and the Meeting Museum Masterpieces program with the Friends of the Goodnow Library (a lecture followed by a visit to the

Museum of Fine Arts in Boston). Both of these programs were well received, and a new Great Decisions program for 1993 is planned for early next year.

Over one hundred residents used the services of our Outreach Worker, who provides supportive home visits, resource referral, health and long-term care insurance information, Social Security advocacy, and Medicare program resolution. She also administers the commodities distribution and fuel assistance programs, which this year, because of economic conditions, have seen a far larger number of recipients.

The van continues to transport seniors around Sudbury, and is a vital link to the community for many elders who have no other means of transportation. The van operates within Sudbury four days a week (Tuesdays through Fridays) with special trips planned on Mondays to such places as Burlington, Natick, or Pheasant Lane Mall. This year, 124 Sudbury residents used the van on a regular basis. The COA van driver transports Special Needs Children for the School Dept. in the mornings before beginning her rounds driving elders and/or disabled people to their respective destinations.

During the past year, the Center responded to over 5,000 phone calls, helping seniors sign up for the van, lunch, special events; referring them to the proper resource; or providing them with direct information about activities and services. (This was twice the number responded to last year!)

Special events were prepared for seniors by the Sudbury Community, for which we are most grateful. These included the Policemen's Picnic (presented by the Sudbury Police Association), a summer cookout at the Sudbury Pines Extended Care Facility, a Thanksgiving Dinner at LSRHS (presented by the Key Club), and the annual Wayside Inn Christmas Dinner.

Our monthly newsletter, which contains information about activities and events, as well as timely educational items of interest to elders, is sent to over 1400 households.

Because of level funding in our budget, the Town has not provided financial support for operations expenses at the Center this year. We are deeply grateful to the Friends of the Sudbury Senior Citizens for helping us to defray these expenses in FY93. The "Friends" also pay entirely for the mailing of our newsletter and this year purchased a computer/printer, badly needed additional storage in the arts and crafts room, and partial funding for a new sound system at the Center and in the Fairbank Gym.

The Senior Center is open from 9 a.m. to 4 p.m. Monday and Tuesday, and from 9 a.m. to 3 p.m. Wednesday, Thursday, and Friday. It is staffed by two part-time co-directors, each working 12 1/2 hours per week, a part-time outreach worker, and a part-time ad-

ministrative assistant (who is hired through the Federal Government's Senior Aide program). They have been assisted this year by over 125 volunteers who perform a variety of roles, such as program coordination, meal service, committee assignments, reception area administration, typing, newsletter collation, education, and training.

Not only is the Senior Center a vibrant, lively place because of the people who use it—but it is also a space of great beauty. This fact is noted by many who come here, and happily, the Center is used almost every weekday night by town organizations and associations.

Programs at the Senior Center are open to adults of ALL ages, and we invite residents of the Town of Sudbury to expand their horizons, work toward physical fitness, learn new skills, and just enjoy.

Board of Health

The Board of Health is the official agency responsible for addressing the health needs of the community. Traditional public health duties include site evaluation for subsurface sewage disposal, inspections of food service establishments and supplying community-based health care services, as well as involvement in environmental health issues, such as hazardous waste, public ground water supply and surface water protection in coordination with other Town boards.

Subsurface Disposal of Sewage - To assure that individual septic systems will not have an impact on the environment and public health, thorough field evaluations were conducted on 79 lots to determine ground water elevations, suitability of soil, elevation of bedrock, and presence of wetlands. In addition, septic replacement systems were evaluated and inspected for existing dwellings or buildings. Additions to existing buildings were reviewed for adequate septic systems. A total of 101 new permits for disposal systems and 49 permits for repairs were issued. Inspections of septic system construction were conducted for more than 100 new homes in Sudbury.

Hazardous Waste - To prevent potential ground water pollution from inappropriate disposal of hazardous waste at the Town landfill, the Board of Health of Sudbury sponsored a Hazardous Waste Collection Day in October. In addition, residents disposed of approximately 2,000 gallons of waste oil in the storage tank located at the landfill. This oil was collected and properly disposed of by a licensed hazardous waste transporter.

The Board of Health participates in the review of all environmental assessments and remediation plans for hazardous waste sites in Sudbury listed by the Department of Environmental Protection. This included the review of proposed scopes of work, field activities, and reports for extensive studies of contamination at the former Sperry Research Center and Fort Devens Sudbury Annex. Other studies under review focus on the Raymond Road aquifer area.

Water Monitoring - To assure that ground and surface waters in Sudbury are protected, we periodically sample sensitive areas, such as Town well fields, landfill, and ponds/streams susceptible to pollution. Water samples from individual wells were collected and chemical and bacterial quality were checked to assure the water is potable. Public swimming pools were sampled for bacterial counts.

The Board of Health through the Hop Brook Ponds Study Committee promotes short-term and long-term implementation plans to improve pond aesthetics and water quality.

Radon Testing Program - To encourage residents to test their homes for the naturally occurring radioactive gas, the Board of Health has contracted for charcoal test canisters that are available at reasonable cost. The radon testing program includes a voluntary questionnaire that has provided preliminary data on radon levels in Sudbury. Results from the testing lab to residents are accompanied by information kits.

Complaint Investigation/Surveillance - The Board continued its program of complaint investigation and surveillance which detected, monitored, and investigated conditions which contribute to illness and/or cause a nuisance condition.

Mosquito Control - To avoid an outbreak of Eastern Equine Encephalitis and control nuisance mosquitoes, we continued to provide licensed mosquito control by the East Middlesex Mosquito Control Project.

Restaurant and Food Service - Forty licensed food service establishments were inspected to assure compliance with the State Sanitary Code.

Community Social Worker - Over 150 residents were referred for case management services this past year. Referrals represented a broad range of concerns such as depression, familial dysfunction, suicide, eating disorders, substance abuse, chronic illness, physical/sexual abuse, and developmental issues. An overall increase was seen in referrals of elderly residents and of children (families of children) under age 12.

In addition to case management, Social Worker services continued to encompass advocacy, resource referral, liaison, crisis intervention, and 24-hour on-call availability. Community outreach activities during the course of the year included: senior support groups, teen groups, parenting workshops, food/fuel assistance pro-

grams, holiday gift programs, resource pamphlets, needs assessments, commodities distribution, Sudbury Youth Commission, and Association of Municipal Administrators of Youth and Family Services.

Through a contractual agreement with Post Road Counseling Collaborative, counseling was provided for residents unable to access traditional outpatient services. An increase in residents utilizing such services was evidenced, due largely to unemployment and the dismantling of state level programs. A counseling fund for teens was also initiated this year to accommodate adolescents in crisis who are ineligible for existing area services.

Nursing Services - Sudbury Visiting Nurse Association (SVNA) continued under our contract to supply nursing services, including home health care, communicable disease follow-up, flu and pneumonia inoculations, and adult clinics for testing of blood pressure and cholesterol monitoring.

Rabies - The annual rabies clinic was held on March 14, at which time 55 dogs and 13 cats were vaccinated. Rabies poses a greater risk to humans and domestic animals with the first laboratory-confirmed rabid raccoons in Massachusetts occurring this year. State law will now require all cats, as well as dogs, to be vaccinated.

Donald Kern was re-elected to a three-year term in March. Michael Guernsey resigned from the Board of Health, after ten years of dedicated service to the board, to reside in Vermont. Michelle Stakutis was jointly appointed by the Board of Selectmen and Board of Health to fill this vacancy until the next Town election. Robert C. Leupold served as the Director and Mary Ann Courtemanche continued as Health Coordinator. Martha Lynn served as Community Social Worker.

Septage Facility Processing Fees	449,261.56
Total	475,452.06

The East Middlesex Mosquito Control Project

Mosquito populations in 1992 were generally below average with peaks occurring in June and in early September. Eastern Equine Encephalitis (EEE) was not a problem in Middlesex County in 1992; although 2 isolations of a precursor virus, Highlands J, caused some concern.

The East Middlesex Mosquito Control Project conducts a program in Sudbury consisting of mosquito and wetland surveillance, larval and adult mosquito control, ditch maintenance and public education. The Project participates as a component of the State's Vector Control plan to prevent EEE.

The objectives of the survey program are to identify mosquito breeding sites and to quantify changes in the larval and adult mosquito populations caused by weather. Larval mosquito population data is collected during all larval control operations. Adult mosquito populations are monitored regularly at 4 trap sites around the town.

The project's larval control program relies on the non-toxic, biological larvicide, Bti (*Bacillus thuringiensis* var. *israelensis*). A helicopter was used to apply Bti granules at 206 wetland acres in April. Field crews using a truck mounted hydraulic sprayer and portable sprayers applied Bti to 19 wetland acres when high densities of larvae were found breeding in stagnant water.

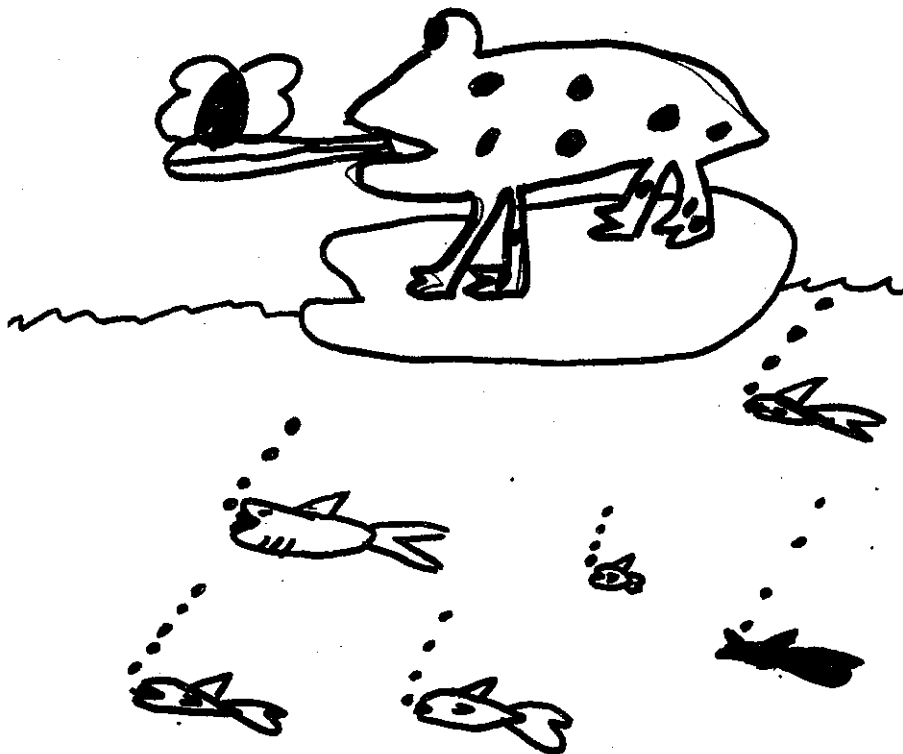
Adult mosquito control consisted of spraying 3,512 acres at night using truck mounted aerosol sprayers when survey traps indicated high populations of nuisance mosquitoes. Project personnel sprayed 117 acres using portable sprayers to establish barriers to mosquitoes around recreation areas.

The goal of the ditch maintenance program is to reduce the suitability of a wetland to produce mosquitoes. This is accomplished by removing obstructions which have accumulated in a ditch, thereby restoring its flow and reducing the time stagnant water will remain in the wetland. Field crews cleaned 861 feet of ditch near Wake Robin Road and 453 feet of ditch located near Green Hill Road.

The Project's public education program is designed to develop an awareness within the public and the private sectors as to their roles in mosquito control. The Project serves as a resource to residents, municipal of-

FINANCIAL REPORT July 1, 1991-June 30, 1992

Receipts:	
Sewerage Permits	\$ 13,575.00
Installer Permits	1,510.00
Garbage/Offal Collection Permits	650.00
Milk & Cream Licenses	70.00
Food Service Permits	2,205.00
Stable Permits	80.00
Laboratory Tests	60.00
Site Fees	3,600.00
Well Permits	300.00
Permit Renewals	2,950.00
Hypodermic Permit	1.00
Pool/Pond Permits	100.00
Camp Permits	150.00
Funeral Director	50.00
Copies	9.50
Septage Manifests	880.00



Chantal McMillan, Grade 4, Noyes School

officials and the local media on controlling mosquitoes, breeding sites and mosquito borne diseases.

The Project participated in a research effort with Northeastern University on the incidence of parasitism affecting *Cq. perturbans* in local wetlands. *Cq. perturbans* are a major nuisance species and a vector of EEE. The Project also conducted an operational trial of the effect of a new time release formulation of Altosid on the EEE enzootic vector, *Cs. melanura*. Altosid is an environmentally sensitive, non-toxic mosquito larvicide.

East Middlesex Mosquito Control Project Financial Statement

Balance as of July 1, 1991	-\$2,483.87
Appropriation for Fiscal Year 1992	21,400.00
Expenditures for fiscal Year 1992:	
Overhead Costs:	
Operating Costs	2,316.87
Personnel Costs	10,220.05
Capital Equipment	000.00
Direct Costs:	
Survey	1,071.33
Larval Control by Helicopter	2,690.22
Larval Control by Field Crews	1,545.06
Adult Mosquito Control	1,338.15

Total Expenditures	-19,181.68
Capital user Fee:	155.20
FEMA Reimbursement	579.51
Balance as of 6/30/1992	\$468.96

Sudbury Housing Authority

Due to state legislation, during the past one to one-and-a-half years the rents of our elderly and disabled tenants, whose annual incomes average \$8,400, had to be increased 20%. Low-income family rents had to be raised 47%, and those families have an average income of \$14,400. The Sudbury Housing Authority operated at a profit without government subsidy prior to these recent rent increases and is concerned about rent-raising mandates. Our lowest income residents were hurt the most and all the funds collected will apparently not remain in the local community for the benefit of its tenants. In fact, \$21,520 was sent from the S.H.A. to the state last year.

The Housing Authority lost two of its long-time, dedicated members this year. Rick Paris and Steve Garabedian, who contributed greatly to the creation of new housing for low income families, each resigned because of having to move from town. However, we

are fortunate to be able to welcome Renee Reiner and Virginia Howard to the Board of Commissioners.

Capital improvements this year have included:

completing the replacement of underground oil tanks with above ground tanks, replacement of two furnaces, replacement of one septic tank, and installation of a wheelchair ramp. Boston Edison has provide air leakage sealing and low energy light fixtures at Musketahquid, free of charge to the Authority.

Because of the tremendous number of applications for low income family housing, the two bedroom waiting list remains closed and it is expected that the three bedroom list will be closed in the near future. The anticipated wait for a new family applicant is 84 years for a two bedroom unit and 93 years for a three bedroom unit.

The Authority applied for and received certification from HUD to develop and administer federally funded housing, and hopes to join the tremendous competition for funding during the next year in order to increase the supply of affordable family housing in Sudbury.

Sudbury Housing Partnership Committee

At the completion of 1991, the Committee had investigated potential sites for affordable housing development. The results of those studies indicated that the most viable option was the development of the Parkinson land. The Committee had petitioned and received State funding to conduct a traffic study for the site. The study is complete and acknowledges that a development would not have a negative impact on traffic flow.

Development of the Parkinson land requires an easement from the Department of Transportation for access to the site from the abandoned railroad right of way. The Committee has petitioned and is still pursuing this easement from the Commonwealth.

Sudbury Visiting Nurse Association, Inc.

Overview

The Sudbury Visiting Nurse Association, Inc., is a certified non-profit home health agency. Today the

functions are to provide home health care services, Hospice services, Board of Health services and community education to Sudbury area communities. The agency continues to emphasize quality services which are responsive to ever changing health care needs. Sudbury VNA provides services without regard to race, color, religion, national origin, handicap or age in admission or access to or treatment or employment in its programs or activities.

Home Health Care

The Sudbury VNA continues to expand the quality home health services. Agency visits increased by 50%. Skilled home visits are paid for by Medicare, Medicaid, Blue Cross, private insurance, Health Maintenance organizations, private pay and sliding fee scale. The agency never refuses services for economic hardships. All services are carried out by qualified licensed staff under physicians orders.

Approximately 80% of our home care clients are 65 years or older, although services are provided to all age groups. The increased growth has necessitated the addition of new positions. In December we added a Home Health Aide Coordinator to keep up with the increased caseload.

In June, we hired a part-time Finance Manager to oversee the computer conversion as well as to oversee our financial operations.

In June of this year, the agency made arrangements to purchase the CIBA-Corning 512 Coagulation Monitor. This monitor allows the nurse to have bedside measurement of prothrombin time via a finger stick. All our nursing staff have been through the training program. This has been well received by the medical community.

Sudbury VNA has also been working on the new OSHA rules on bloodborne pathogens. The agency has put together its plan for implementation. As a result of this we are in the process of offering Hepatitis B vaccine to all employees who have been identified in the exposure determination.

The agency has also submitted an application to HCFA for the Clinical Laboratory Improvement Amendments (CLIA). This federal legislation clearly indicated that home health agencies and hospices are included under CLIA provisions. Since the agency performs cholesterol screening, coagulation screening and glucose testing, the agency will need to submit an application, pay a fee, participate in proficiency testing and develop a quality assurance program.

Wayside Hospice

Much of our time and effort this Spring has been to establish a new Hospice program. This has been a col-

laborative effort between the Sudbury VNA and the Parmenter Health Center in Wayland.

Due to the fact that both agencies are relatively small, the organizational model for this program is collaborative, sharing certain administrative personnel, and cross training direct care staff for both hospice and home care. We expect that this model will help control administrative costs as well as facilitate greater continuity of care for patients and families.

For those patients and families who have sought hospice care in the past, referral to hospices outside of these communities has been made. One major drawback to this arrangement has been the need for patients and families to transfer relationships and care to another group of caregivers at a critical point in their illness.

Both Visiting Nurse Associations, staff, Board members and volunteers alike, are committed to the development of a very special hospice program which reflects the values of both Parmenter Health Center and Sudbury VNA:

- high quality services provided by highly qualified staff which seek to meet the total needs of the patient; physical, psychosocial, social and spiritual
- responsiveness to patient and family/significant other's needs and wishes; respect for human dignity
- long term commitment and accountability to the communities we serve

Our Hospice Administrator began January 1992. The Medical Director, Pastoral Counselor and Volunteer Coordinator began in May. The VNA's nursing, therapy, social work and home health aide staff have been trained and utilized by the hospice program. Volunteers have been recruited and have been trained. Application to the Massachusetts Department of Public Health was made in April 1992. Licensing of the Hospice program was completed in June and six clients were served by this program. On October 6, 1992 the program was certified by Department of Public Health which means the agency can bill under the Medicare Hospice benefit.

The major advantage which Wayside Hospice will offer to patients and families is a continuum of care, beginning with traditional home care services which are available to patients who are receiving active treatment for their disease process, right through to hospice care when palliative care is substituted for active treatment. The same care staff will be able to follow patients and families through the entire process. Since both VNAs are small, community based organizations, the hospice programs will reflect these values. Human, in-kind and financial resources/support will be drawn

from these communities, thus reinforcing the agencies' commitment and accountability to the communities .

Board of Health

Through a contractual arrangement with the Sudbury Board of Health, the following programs were offered:

- Health Guidance/Education Home Visits
- Communicable Disease Follow-up
- Immunization/TB Testing
- Flu Clinic
- Pre-School Vision Screening
- Community/Office Screening Clinics
- Distribution of Biologics

Community Health Education Promotion

- Babysitter Training Course
- Home Safety Course
- First Aid Classes (Daycare Providers & Parents)
- CPR
- Cholesterol Screening
- Mammography

Veterans Agent

The aging of World War II veterans with their attendant medical needs, coupled with the economic climate, caused an increase this year in the number of veterans receiving benefits.

Lt. Col. Mary Jane Hillery (USAR Ret.) was appointed veterans' agent and graves officer in June, upon the resignation of Col. Paul Leahy (USA Ret.) from those positions.

Requests for retroactive state reimbursements for benefits disbursed in 1991/92 were completed, and records were reorganized and updated. The office is working closely with the state Office of Veterans Services.

Applications for Persian Gulf veterans eligible (minimum 30 days service between August 1990 and 11 April 1991) for state bonuses of \$500 (served in Southwest Asia) or \$300 (mobilized in support of Operation Desert Shield/Desert Storm) were mailed on request.

Veterans' graves are honored with flags placed in special holders appropriate to the veterans' war service from Memorial Day (May) through Veterans' Day

(November). Information regarding veterans' burial rights is available from the veterans' agent.

Veterans Agent Financial Transactions

Benefits (five veterans)	\$14,893
Grave markers, flags	1,350

Approximations:

Memberships in state and county veterans agents associations	200
Travel (Vet Adm., State Vet Svs., Vet claim investigation)	300
Postage	50
Training and orientation sessions	100

Park And Recreation Commission

The Sudbury Park and Recreation Department is located in the Fairbank Community Center. The Department is directed by five Commissioners, each elected to a three-year term. The Department employs a fulltime supervisor of grounds and maintenance and two fulltime crew members, a part-time program director and a part-time Teen Center director. The Atkinson Pool, which is also under the direction of the Commission, employs a fulltime aquatics director, supervisors, an administrative secretary and several lifeguards.

In a continuing tight fiscal environment, the Commission has been able to maintain and add to existing programs which are self sustaining. Summer programs, coordinated by program director George Horton, include summer camps for children ages 3 to 10, summer tennis, gymnastics, golf lessons, adult softball, weight training, a golf tournament, and lacrosse, baseball and football sport clinics. During the winter months, gymnastics, preschool and basketball programs are offered.

Teen Center director Jean Lind has planned and implemented regular programs for youths 7th grade and up throughout the school year. The Teen Center is supported by a volunteer board of directors and utilizes parent and peer volunteers to staff events. A priority of the Board last year was to provide programming to high school students. This effort was successful and is being continued this year.

In addition to her Teen Center responsibilities, Mrs. Lind has been directing and coordinating the use of the Fairbank Community Center. Current programs at the Center include a two-day-a-week after school program for 7th and 8th graders, aerobics, men's over 40 basketball, coed volleyball, women's basketball, and youth basketball. The Community Center is available

for use by community groups. The fee for use depends on the user and its purpose.

The Atkinson Pool operates under the direction of acting pool director Jamie Lamoreaux. Four times a year, members and nonmembers may register for swim lessons, both class and private, diving lessons, aquacise, and scuba lessons. The pool, which is handicapped accessible, also offers programs sponsored by Easter Seals for children and adults. The pool hosts the Lincoln Sudbury swim team and the Sudbury youth swim team. It is also used by the summer camp program for lessons and free swim periods.

Every year, the Commission has the honor of presenting the Frank G. Feeley Award to a towns person who has volunteered many hours of time and has demonstrated love and commitment to sports and sportsmanship. This year's winner is Nancy Martin, a teacher at Curtis Middle School, who has donated hundreds of hours working with the youth of Sudbury.

Youth Commission

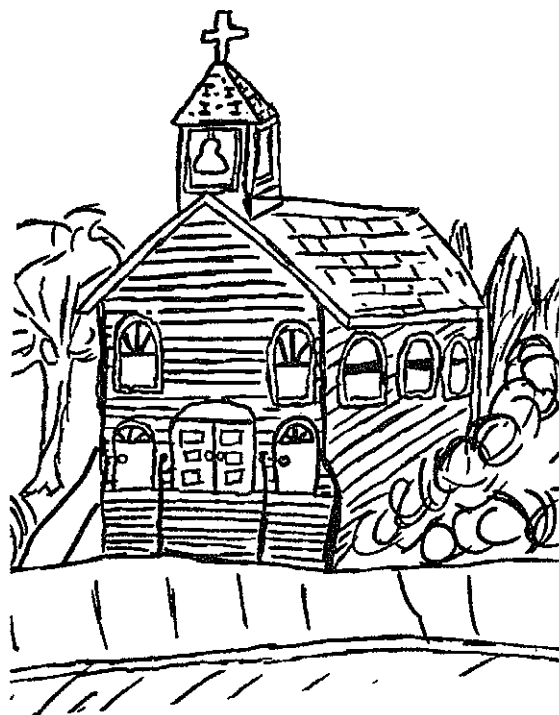
This has again been a busy year with the Youth Commission. Our focus has been on the threat of teenage HIV, Aids and the spread of Sexually Transmitted Diseases (STD's). As such, SYC brought national experts to participate in a lively forum on these issues. The catalyst of our energy was the announcement by Magic Johnson of the Los Angeles Lakers about his contracting the HIV virus and his retirement from pro-



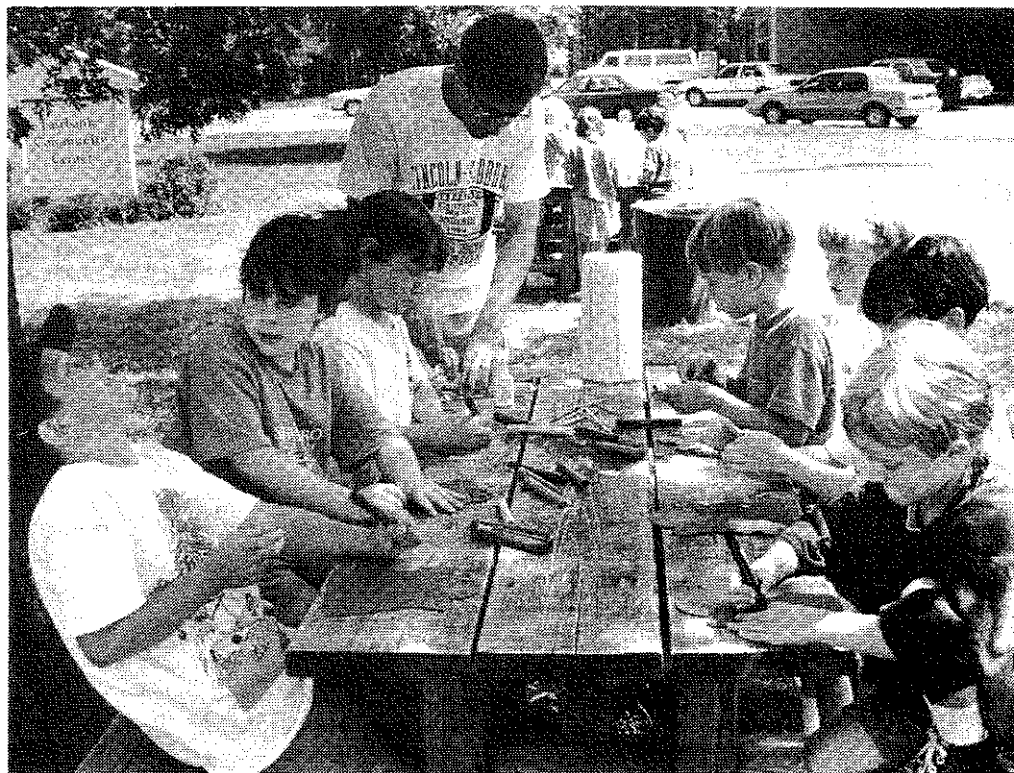
fessional basketball. Our speakers dealt with this and other issues surrounding the prevention of HIV and STD's in teenagers.

Presentations were made to both the 9th and 11th grade classes at L-S. Additionally, the evening presentation was open to all high school students, parents and interested community people.

The Youth Commission which is now ten years old has also been going through a self-evaluation of its role, purpose and function in the community. Key questions such as: Has our goal been accomplished? Should we merge with other youth organizations in Town? Or should we assume a larger umbrella role as the youth organization coordinating functions and services for youth in Town as a more formal arm of the Selectmen? These questions are currently being researched with key informants and interested community members; by the time of this printing a clear direction will be established. We believe it is important for a town volunteer group to go through this process. We are working closely with the Executive Secretary and the Selectmen on this transition and will maintain open communications to anyone interested in this issue.



Kim Olsen, Curtis Middle School , Grade 6



Parks and Recreation Dept. Summer Camp counselor Bill Trocchi assists 6 & 7 year olds in the fine art of puppet making at Fairbank Community

*Center. Photo by Ed Hopfman
Courtesy: Town Crier Sudbury*

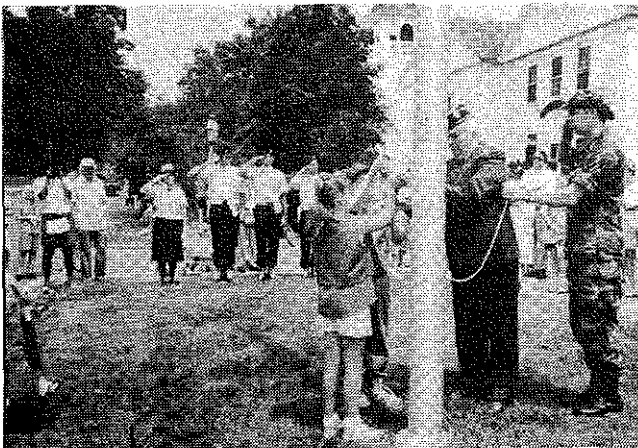
OUR HERITAGE

Town Historian

In 1992, the Town Historian responded to twelve requests for genealogical information, three by letter, nine by telephone, and two requests for information about old Sudbury houses. Where possible, we provided information from the vital statistics and in some cases sent material copied from *Hudson's History*, *The Pictorial History of Sudbury* or the *Annals*. This was accomplished at no cost to the Town.

We are attempting to collect as complete a set of town reports as possible for the personal use of the Town Historian. Anyone having copies of old town reports which they wish to donate to the town archives may contact the Town Historian through the Town Clerk's office. Donations of family papers, artifacts and memorabilia having to do with the Town's history are also welcome.

An idea I would like to pass along to students who are looking for a good school project or seniors who are just looking for something to do—write a history of your house, even if it's not very old. Find out all you can about the people who lived there, starting with the family you bought it from and work backwards. Discover who or what your street is named for and why. This kind of information is not only fun to ferret out and interesting, but it may increase the sale price of your home when it comes time to sell. If possible, build your history in scrapbook form and include pictures and newspaper clippings. When and if you sell, leave the history with the new owners and encourage them to add chapters of their own.



World War II Veteran Ronald Griffin raises the flag with an assist from Persian Gulf Veteran Barry Grinnell.
Photo: Mary Jane Hillery

Memorial Day Committee

Memorial Day ceremonies began with prayers at the North cemeteries by the graves of War of 1812, Spanish-American War, Civil War, and World War II veterans. The main parade started at 9:30 a.m. from Sudbury Inn Market Place on Boston Post Rd.

David Bentley, World War I infantry veteran (42nd Rainbow Division) who was wounded in front line action, was parade marshal.

Memorial stops were made and prayers offered at Hop Brook, honoring Naval veterans (Rev. Thomas Hillery, Sudbury Church), Civil War Monument, (Rev. George Saylor, Presbyterian Church), Wadsworth Memorial to the Indian Wars, (Chief Onkatakwe), World War II, Korean and Vietnam Memorials all at Wadsworth Cemetery, (Sr. Mary McGovern, Our Lady of Fatima), World War I Memorial, (Sr. Elizabeth Seaton, St. Anselm's Church).

The prayer was followed at each stop by music from the Ancient Fyfe & Drum Companie, a patriotic song led by Mr. Thomas Cotter, a musket salute by the Sudbury Minute & Militia, and taps by Dean Yarbrough, Korean War veteran.

The Sudbury, Hop Brook, and Thursday Garden Clubs decorated the memorials. Girl Scouts placed geraniums on veterans' graves.

In the line of march: U.S. Air Force Color Guard (Hanscom AFB); Marshal, Committee, Selectmen, town officials, veterans of all wars, Boy Scouts, Fyfe & Drum Companie, Minute & Militia, Greater Lowell Indian Cultural Assn., Girl Scouts, Brownies, Daisies, Cub Scouts.

Town Hall ceremonies opened at 11 a.m. with the national anthem, greetings from town and state officials (Senator Robert Durand and Rep. Hasty Evans), and selections from members of the Lincoln-Sudbury Regional High School band directed by Nicholas Costello.

Memorial Day essay contest winners chosen from the annual entries coordinated by the Ephraim Curtis Middle School staff were guest speakers at the town hall: Brad Hayami, Jessie Haigh, Catharine Landrigan, Jennifer George. Brad Zois, Daniel Gardner.

Equivalent prizes of cash, savings accounts, savings bonds or gift certificates were presented to the contest winners, donated by local banks and merchants. BayBank Middlesex, Shawmut, Sterling, West Newton Savings, Chiswick Trading, Raytheon, Star Market, Sudbury Farms, Sudbury Chamber of Commerce.

World War II Commemorative Community

Sudbury was the first community in Massachusetts to be officially designated a World War II Commemorative Community as part of the official national observances of the 50th anniversary of World War II. The program commemorates events starting with America's entry into the war on December 7, 1941, through the signing of the peace treaties on September 2, 1945. The selectmen issued a proclamation honoring those who served from Sudbury in recognition of the anniversary. The commemorative observances honor and recognize the contributions and sacrifices of both those who served in the armed forces and on the home front. Town events include naming World War II veterans as Memorial Day parade marshals 1991-1995, displays at Goodnow Library, cable television interviews with World War II veterans, honoring veterans graves, and local newspaper features.

Committee for the Preservation of Ancient Documents

For the past several years, the primary activity of this Committee has been the microfilming of selected contemporary documents whose contents should be preserved either because of statutory requirements, because they are essential to the operation of town government, or because they may have some historical significance. This practice was established as part of a comprehensive records management program developed by this Committee and cited by the state Supervisor of Records as a model for other towns to follow. Advances in technology and the changing needs of town government during the last decade, however, require that the records management program be updated to meet those needs and to take advantage of new opportunities to make the program even more cost effective. Work began this year to redefine the Town's needs in this regard, and to bring the program up to date.

Because the role of this committee has changed significantly since it was established in 1956, an article has been submitted for the 1993 Annual Town Meeting to change the name to the "Committee for the Preservation and Management of Town Documents". This more accurately describes the dual function of preserving and managing records of importance to the town regardless of how old they may be.

Sudbury Historical Commission

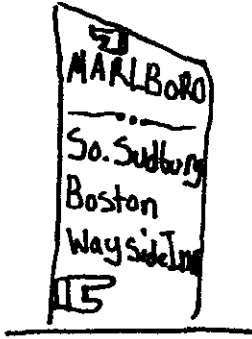
The Commission was pleased and honored to have a picture of a selfportrait of Miss Florence Hosmer on the front cover of the 1992 Sudbury telephone directory. That painting hangs on the south wall of the upstairs ballroom in Hosmer House where it can be viewed by visitors to the house which is administered by the Commission. On a related subject, the Commission photographed eighty-seven year-old Mrs. Catherine Dik of Wayland standing in front of a Florence Hosmer painting of Mrs. Dik when she was five years old.

As in past years, Hosmer House was opened to the public for tours on Memorial Day, Fourth of July, and Columbus Day, at which time Commission member Marvis Fickett displayed some of the model ships he has built. The house was also opened on the first and second Saturdays in December for cup plate sales, which constitute the bulk of the Commission's annual income. The cup plate design for this, the eleventh year of cup plate sales, is entitled "Tales of the Wayside Inn", and depicts Paul Revere on a galloping horse. They are emerald green and clear, and are also sold in the Wayside Inn gift shop, Hill Jewelers, and Town Clerk's office.

The house was also open on special occasions for Sudbury Brownies, Girl Scouts, Peter Noyes second graders, Sudbury teachers, Sudbury Business and Professional Women's Club, Rebecca Circle, several garden clubs, and special groups during the Christmas holidays. Commission members and Hosmer House volunteers hosted each of those events. Groups of persons wishing to tour or conduct meetings in Hosmer House should contact Commission Events Manager Mrs. Marcia Fickett.

The Sudbury Foundation awarded a \$5,000 grant to the Commission for the installation of a concrete cellar floor to help eliminate the dampness from the wet dirt floor that permeated the upper floors. In conjunction with the new floor, Commission members added a sump pump and dehumidifier, and plugged "weep" holes in the basement stone walls with hydraulic cement. The process of drying the house out suffered a temporary setback when the furnace sprang a leak last fall and required a month of mopping up the water on a daily basis before the furnace could be repaired. Finally, the combination of all of the above efforts produced a completely dry house with no hint of the former musty odor.

Progress continued in the interior restoration of the house; an antique-style carpet was installed on the front stairs leading to the second floor. The carpet pad, and labor for installation of the carpet and pad, were do-



Heather Mushnick, Grade 4, Peter Noyes School

Carding Mill developer's mortgage when only four houses had been built or started on a well-conceived site plan of 30 wooded lots. A management corporation sold the remaining property to investors who in turn sold separate lots to builders and prospective homeowners at attractive prices.

Thirty-one Certificates of Appropriateness were issued (21 for building construction, five for additions or alterations, three for fences, two for painting) and one Certificate of Determination. Two-hundred and eighty dollars in fees were remitted to the Treasurer's Office.

nated by Carpet Carousel of Sudbury. Also, Commission members installed a donated red carpet in the Alice Room which served as a Commission meeting room. On the exterior of the house, the leaky east roof was replaced to eliminate interior water seepage that traveled downward and damaged ceilings on two floors.

Several years ago the Massachusetts Historical Commission mandated that towns produce an Old Home and Historical Resource Inventory. To date Sudbury Commission and volunteer personnel have completed eighty-five interviews. Information gathered in these interviews will be forwarded to the State Commission for integration into their archives.

Future plans include refurbishing a sofa and several chairs, building a canopy over the front bedroom bed, restoring many Hosmer paintings, and other activities. In addition, the west side of the roof needs to be replaced next spring, and some of the furnace circulator pipes are severely corroded and must be replaced immediately to avoid a possible flood in the basement. A final complement to the task of preventing water from entering the basement will be the construction of an exterior bulkhead door on the south side of the house. This will be performed by Commission personnel.

Historic Districts Commission

An unprecedented number of Certificates of Appropriateness (or Determination) were issued during the calendar year—the largest number for a similar period in the 29-year existence of the Historic Districts Commission. Although the Town has been enduring a sustained recession, 21 new houses were under construction in the Wayside Inn Historic District. All of these, but one, are in the Carding Mill Cluster Development. This dichotomy was the result of the foreclosure of the



Sarah Adamski, 2nd Grade, Noyes School

PUBLIC SAFETY

Police Department

To ensure additional safety for the citizenry of the Town, a "911" Emergency Response telephone system has been installed and activated as of November 19, 1992.

Incidents of burglary, and crimes in general, continued to decline during the last few years.

The computer programs utilized by the department are now able to produce a more sophisticated analysis of our calls for service, and violations of criminal and civil infractions.

Calls for Service	(6,121)
Assault & Battery	16
Alarm	1,288
Animal	192
Accident	265
Accident with Injury	106
Accident - Uninvestigated	216
Arrest	176
Assist	76
Attempted Breaking & Entering	3
Attempted Larceny	4
Breaking & Entering	13
Breaking, Entering & Larceny	24
Breaking & Entering - Motor Vehicle	14
Car Off Road	12
Civil Matter	21
Civil Matter Investigation	11
Juvenile Investigation	18
Larceny	106
Lost Property	37
Medical Aid	99
Medical Aid Investigation	21
Missing Person	35
Narcotics Violation	1
Parking Violation	23
Phone Calls	105
Phone Call Investigation	13
Pot Hole Complaint	2
Protective Custody	21
Safety Hazard	179
Service Call	189
Shoplifting	7
Stolen Motor Vehicle	5
Debris	45
Disturbance	276
Disturbance Investigation	33
Disabled Motor Vehicle	485
Disabled Motor Vehicle - Towed	11
Domestic Disturbance	57
Erratic Operator	133

Escort	18
Fire	24
Fire Investigation	5
Firearm Violation	3
Forgery & Uttering	1
Illegal Dumping	12
Investigation	24
Sudden Death	10
Suspicious Circumstance	561
Suspicious Circumstance Investigation	67
Suspicious Person	162
Suspicious Vehicle	394
Threats	6
Threat Investigation	15
Transport	43
Trespassing	7
Trespassing Investigation	6
Utility Complaint	86
Vandalism	239
Vandalism Investigation	95
Stolen Plate	5

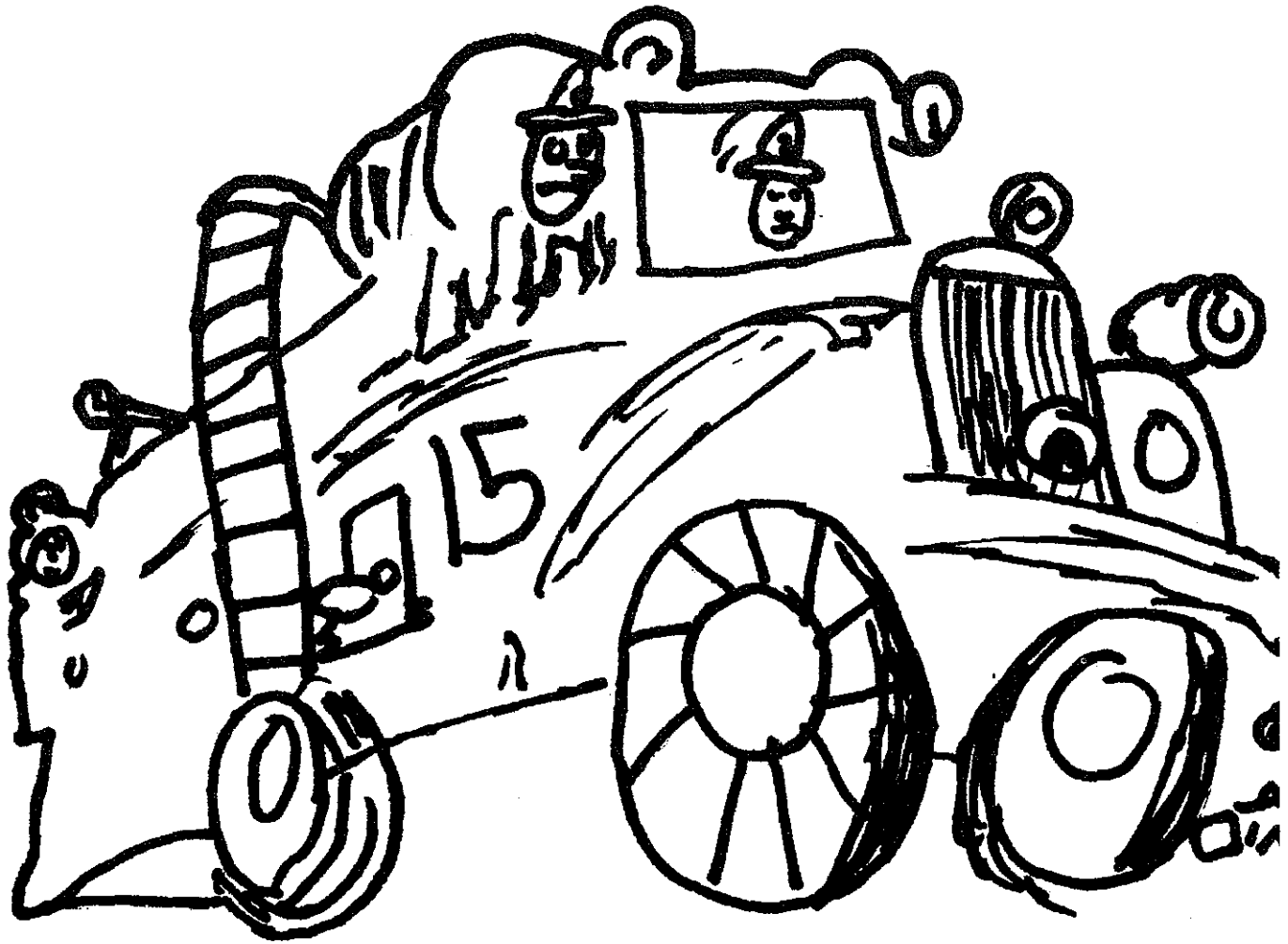
The Police Department and Parking Clerk collected the following fines for the Fiscal Year, July 1, 1991-June 30, 1992.

Traffic Fines	\$ 94,908
Paid Detail Administration Fee	3,789
False Alarms	9,945
Parking Clerk	6,487
Copier Fees	1,692
License Fees	1,476
TOTAL	\$ 118,297

Fire Department

On August 1, 1992, a long-time goal of the Fire Department was reached with the move to our beautiful new headquarters at 77 Hudson Road. This event marked the culmination of a project begun in the early 1970's by then Fire Chief Albert St. Germain with the purchase of the site. The project was revisited in later years but was put off until the 1990 Town Meeting gave the "go ahead" after a Space Study Committee found the conditions at the Town Hall Station deplorable.

The project which was funded at \$1.2 million came in under budget. The Carell Group provided architectural services and L.D. Russo, Inc. was the General



Erin Gervais, Grade 4, Noyes School

Contractor. The town Highway Department and Engineering Department provided site work assistance that greatly contributed to keeping costs within budget, and the Permanent Building Committee spent many hours overseeing the project. Paul Cavicchio of Cavicchio Greenhouses and Steve Weir of Steve Weir Landscape donated and planted the many flowers that brightened the property. Raytheon Company and Prime Computer donated most of the furnishings saving the Town thousands of dollars. I wish to thank them all for their generosity and would like to thank all who supported this long-awaited project. We invite all citizens to visit our new home.

The Fire Department responded to 1168 calls for assistance during 1992. There were 25 fires involving structures, however, in only one fire was a family forced to find alternate shelter. This fire occurred Labor Day when the occupants were away and the fire

was not immediately discovered. The early detection of fire and a quick response by the Fire Department are keys to keeping our fire losses low and our property protected.

The ambulance responded to 549 calls and made 403 transports to area hospitals. The receipts for ambulance use were \$27,064.38. These funds are directed to the Ambulance Appropriation Account and are used to directly off-set the costs of providing ambulance service.

All businesses were inspected at least once during the year with schools and nursing homes inspected quarterly. Inspections for compliance of smoke detectors were done on 122 new homes and 338 homes being resold or refinanced. We also inspected oil burner installations, propane gas installations, tank removals and installations and various other inspections

as required by law. The department collected \$12,016 in permit fees.

Town Meeting approved an Underground Tank bylaw. The bylaw requires all underground flammable liquid tanks to be registered with the Fire Department and establishes a removal schedule for underground tanks based on a 25year life expectancy for tanks. Due to this bylaw and a general awareness among homeowners of the danger of leaking tanks the department oversaw the removal of 65 tanks, up from 35 in 1991.

We spent many hours discussing regionalization of dispatch services with Acton, Boxboro, Maynard and Stow and are now involved in a study with other Metro West towns to evaluate dispatch services. The 911 emergency phone service was introduced in November and seems to be working well — we look forward to the enhanced E-911 in the future.

The department was forced to lay off Anthony Payne who had served for ten years as a dispatcher; his was the last of three positions eliminated due to budget cuts. Firefighter James Jackson was injured in March after suffering heart failure while on a medical call. FF Jackson remains on injury leave and his retirement is expected in early 1993 from the Middlesex County Retirement Board. These two vacancies, coupled with re-

ductions in overtime, contributed to closing the North Sudbury Station on many occasions. The closing of this station affects all the citizens of Sudbury as simultaneous calls cannot be quickly responded to. Hopefully, the situation will improve in 1993.

Civil Defense

In 1992, the town Civil Defense program evaluated its disaster plans and met with state officials as required by law.

The agency was activated for the December 12 snow storm; however, no emergency services or shelter were required by citizens.

The Civil Defense program was able to secure \$29,349 from the federal government as reimbursement for Hurricane Bob and the No Name Storm of 1991. These funds were distributed back to the affected departments and the town's General Fund.

The Civil Defense Director attended a threeday Radiological Monitoring Course at Tewksbury Civil Defense Headquarters. Marvis Fickett continues as the Radio Operator participating in exercises with the state.

Building Inspector

Cal. Yr.	New Residential		Non-Residential		Additions		Swimming Pools		Misc. & Demoli-tions	Cert. of Occupancy
	Permits Issued	Est. Bldg. Costs	Permits Issued	Est. Bldg. Costs	Permits Issued	Est. Bldg. Costs	Permits Issued	Est. Bldg. Costs		
1988	51	6,565,925	13	1,463,000	263	5,155,633	14	178,275	83*	79
1989	32	4,276,630	13	504,773	230	5,251,397	11	122,000	60*	50
1990	25	3,413,480	10	1,519,250	203	4,587,807	13	145,800	84*	56
1991	43	5,836,590	16	1,164,900	188	3,299,788	9	115,058	47*	51
1992	110	15,626,375	15	188,400	170	3,224,871	8	151,000	45*	133
COMPARISON										
'91-'92	+67	+9,789,785	-1	-976,500	-18	-74,917	-1	+35,942	- 2	+ 82

No.	Source	Fees Collected
371	Building Permits	\$93,470
406	Wiring Permits	20,806
324	Plumbing & Gas Permits	11,358
		<u>\$125,634</u>

Sealer Of Weights and Measures

All dogs must be under control from 7:00 a.m. until 8:00 p.m.

	Pumps, Scales, tanks tested	Fees Collected
Gas Pumps Adjusted	38	
Gas Pumps Sealed	98	\$909
Scales Sealed 10-100 lbs.	12	66
	<hr/> 148	<hr/> \$975

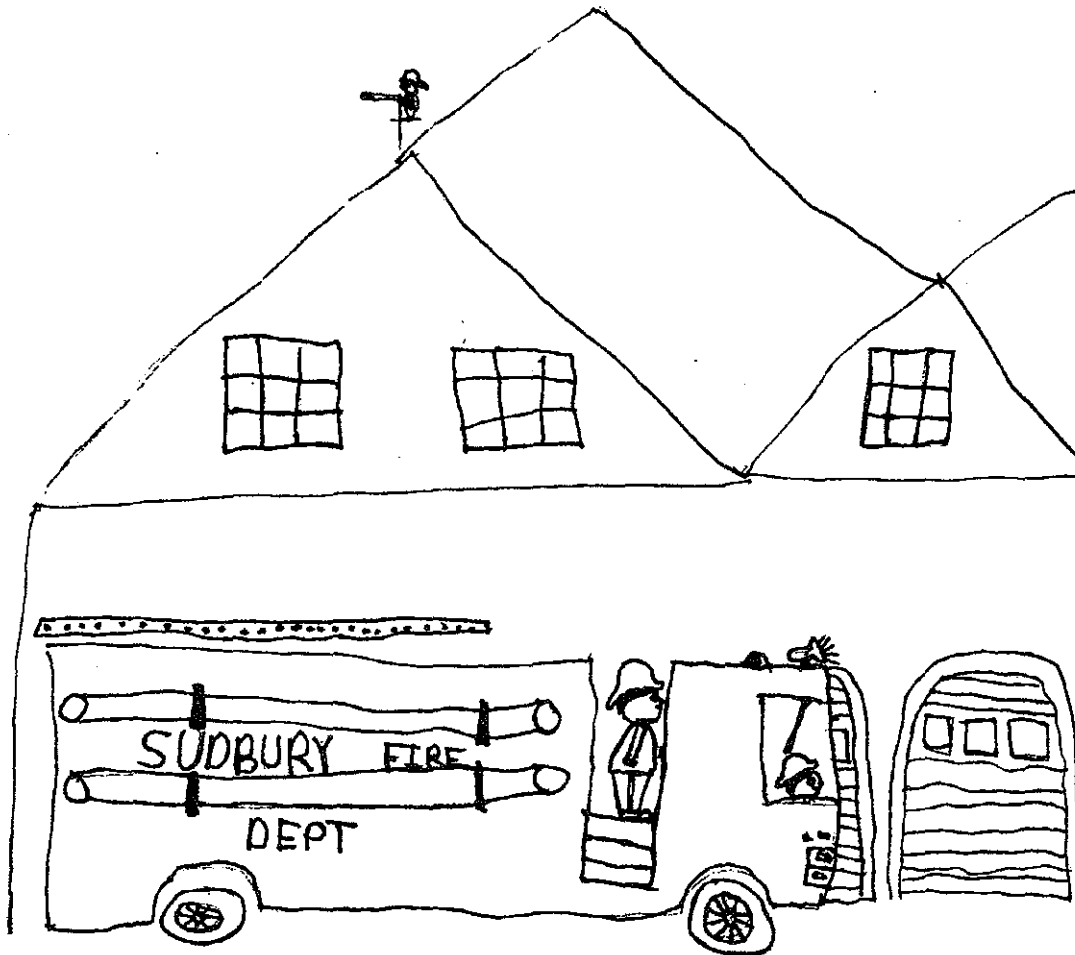
Animal Inspector

During the year, one hamster, one horse, one cat, and seven dog bites were reported and investigated.

One hundred twenty-nine horses, six ponies, three goats, six sheep, three swine, and poultry were inspected on the premises where they are kept.

Dog Officer

During the year, 23 dogs were picked up: 11 were claimed by their owners; 10 were sold, and 2 were disposed of.



Simon Holroyd, Grade 5, Curtis Middle School

PUBLIC WORKS

Resource Recovery Committee

Sudbury's landfill will be closing in the near future. The Resource Recovery Committee expanded its membership and formed a subcommittee to investigate and analyze the Town's options following the closing of our landfill. This issue has moved into the forefront of the committee's attention.

Recycling efforts can go a long way in extending the remaining life of the landfill. Improvements to the recycling center remain a major focus of the committee. We are looking for new, better and expanded markets for the Town's recyclables.

Mixed paper composes a large volume of the waste that goes into our landfill. The committee is investigating markets and means for recycling paper. We intend to expand our plastics recycling as new markets open up. The committee is also working with the town of Wayland to develop a joint recycling program which benefits both towns.

Working under the guidelines of the Massachusetts Solid Waste Master Plan:

1. We have prohibited the disposal of tires in the landfill. The recycling center now collects tires at a fee to residents. The fee covers the cost of proper disposal.
2. Appliances containing freon are now collected separately from other scrap metals at a fee to residents.
3. Aluminum, metal, and glass, banned from the landfill as of January 1, 1993, continue to be collected at the recycling center. Public education is planned to inform residents of restrictions laid out in the master plan.

The committee recommended and planned the establishment of a "Put and Take" area at the recycling center. Open from May to October, the area provides residents with the opportunity to exchange second-hand items. A bulletin board in the "Put and Take" area offers residents a place to post other items they wish to give away or to make requests for items.

During the month of August, we collected telephone books at the Recycling Center. One thousand one hundred phone books were diverted from the landfill.

The Resource Recovery Committee encourages everyone in town to visit the Recycling Center to learn more about the materials collected, to expand their recycling efforts at home, and to consider ways in which

they can reduce the amount of trash they dispose of. Every household working to reduce their own waste can help to delay the closing of our landfill.

Wayland-Sudbury Septage Disposal Facility

Operational Review Committee

During FY 1992, the plant operation proceeded smoothly and the quality of the discharge met or exceeded the Department of Environmental Protection permit with one exception. There was a major upset on February 22, 1992, and the facility was shut down. The facility opened for residential septage on March 10th. During the time the operation was down, the septage was processed at the Medway Sewage Treatment Facility.

Robin Kaiser, the Chief Operator, along with personnel from Wright-Pierce, our consulting engineering firm, made recommendations to get the plant back on line. It was recommended that the facility not process leachate from both town landfills and keep commercial grease trap products to 10% of the total material. The leachate from both towns is now being processed at the Medway Facility.

During FY 1992, the plant received a total of 6,127,065 gallons of septage. This was a decrease of 252,663 gallons from 1991. 42.33% of the total septage during 1992 was from Sudbury. The total billing for the plant was \$461,124.82. The total number of residences pumped was 2954; 1549 from Wayland and 1405 from Sudbury. Commercial pumping amounted to a total of 818 manifests, 510 from Wayland and 308 from Sudbury.

The Committee agreed upon an anticipated FY 1992 total of 6.4 million delivered gallons. The fee rate was set at 7.5 cents per gallon, with a 500-gallon minimum and a charge of \$5 for Sudbury and Wayland recreational vehicles. Outside recreational vehicles are accepted at a \$10 fee.

Sudbury continued the billing operation for both towns. The collections have been good, resulting in a positive balance in the enterprise account. At the end of the year a total of \$76,154.62 was outstanding.

The Committee continues to set aside money for replacement of worn-out equipment and to improve the

operation of the plant, the quality of the discharge and service to both towns at a reasonable cost.

Last year, Mike Guernsey, Chairman of the Operational Review Committee for over eight years, retired and moved to Vermont. We would like to thank him for all the time and energy he devoted to the towns. The facility has grown and improved during his tenure.

Highway Surveyor, Tree Warden, Landfill Agent, Superintendent of Cemeteries

Highway

Our brush trimming program expanded from last year. We continued our normal maintenance projects, in addition to several other added drainage projects. The Department completed the construction of the Haynes School parking lot and repairs to drainage at the Curtis Middle School. Sherman's Bridge Project was completed. I personally lobbied to secure funding for Highway projects in the amount of \$844,398. The majority of these funds will be expended in FY1994.

Landfill

The north and west slopes are graded and prepared for final cover. Recycling will continue to grow with the additional roll-off containers provided by a State grant.

Cemeteries

Due to the layoff of all part-time employees, it became necessary to privatize our summer maintenance operations. Our department has started to upgrade the Cemetery operations. Many tombstones have been repaired and straightened.

Tree Warden

Contract service for tree take-down during the past 15+ years continues to be the best approach to deliver the service to our community. The back-planting of shade trees was curtailed until all of our dead trees are removed.



Scott O'Connell, Grade 4, Peter Noyes School

PLANNING AND DEVELOPMENT

Board of Appeals

The Board of Appeals experienced a dramatic change in its workload during the last half of the calendar year. This was brought about by several court cases that shifted work to the Board of Appeals that had been previously handled by the Town Building Inspector. As a result, the time and cost for anyone needing a building permit for non-conforming lots or buildings increased and became much more complicated. We have worked with Town Counsel to draft and put into the 1993 Town Meeting Warrant an article which, if passed by the Town Meeting and then approved by the State Attorney General's Office, should eliminate the need to come to the Board of Appeals.

During the year the Board heard 60 cases and one variance extension:

- 53 were granted
- 4 were denied
- 4 were withdrawn without prejudice

The cases considered during the year and the Board's actions thereon are listed below. An asterisk indicates that the variance or special permit was granted with restrictions imposed to safeguard the public good. Actions of the Board are a matter of public record and are on file with the Town Clerk.

92-1 REED, Carol

51 Dutton Road
Special Permit for customary home occupation
WITHDRAWN WITHOUT PREJUDICE

92-2 BARRY, Kathryn

63 Willis Lake Drive
Special Permit to allow for temporary storage of an oversized recreational vehicle
*GRANTED **

92-3 RICHEY & CLAPPER, INC.

33 Boston Post Road
Special Permit to allow the sales and service operation for lawn and garden equipment and supplies
GRANTED

92-4 DESJARDIN, Grace

254 Old Sudbury Road
Special Permit to conduct a "Bed and Breakfast" on premises
*GRANTED **

92-5 BOUCHER, Ronald P.

199 Mossman Road
Renewal of Special Permit to continue a customary home occupation, specifically a nursery and landscape business
*GRANTED **

92-6 ALLEN, Meredith and Paul

11 Allene Avenue
Special Permit to maintain a kennel for five dogs
*GRANTED **

92-7 COLONY LEASING CORP.

103 Boston Post Road
Renewal of Special Permit to conduct a car leasing business and to allow the buying and selling of used cars.
*GRANTED **

92-8 GORDON, George M.

100 Boston Post Road
Renewal of Special Permit for the sale and repair of new and used motor vehicles
*GRANTED **

92-9 SCHLORHOLTZ, John and BISHOP, Donald

68 Raymond Road
Renewal of Special Permit to conduct yoga classes
*GRANTED **

92-10 MOSSMAN REALTY TRUST

Lots 1-5 Mossman Road
Variance to allow for a common driveway to serve five lots
WITHDRAWN WITHOUT PREJUDICE

92-11 LANDRY ET AL

Stuart & Montague Streets
Appeal of decision of Building Inspector that certain lots or combinations thereof, are buildable in accordance with the provisions of M.G.L., Chapter 40A
DENIED (under appeal)

92-12 MAENPAA, John W., Jr. Executor of Estate of DWYER, Richard

Lot 1 Concord Road
Special Permit to allow for construction of a single-family residence on a lot within the Flood Plain Overlay District
*GRANTED **

92-13 MAENPAA, John W., Jr. Executor of Estate of DWYER, Richard

Lot 2 - Concord Road
Special Permit to allow for construction of a single-family residence on a lot within the Flood Plain Overlay District

*GRANTED **

92-14 MAENPAA, John W., Jr. Executor of Estate of DWYER, Richard

Lot 3 - Concord Road
Special Permit to allow for construction of a single-family residence on a lot within the Flood Plain Overlay District

*GRANTED **

92-15 PARIS REALTY TRUST

490 Boston Post Road
Variance to allow for a freestanding sign to be located twenty feet from the side line of Route 20

*GRANTED **

92-16 PARIS REALTY TRUST

490 Boston Post Road
Special Permit to erect a freestanding business sign

*GRANTED **

92-17 BOZLER, Elizabeth

47 Willard Grant Road
Special Permit for a customary home occupation, specifically to tutor children on a one-on-one basis

*GRANTED **

92-18 ALARIE, Joseph K.

Lots 9 & 10 Oakwood Avenue
Lot 11 Oakwood Avenue & Lakewood Drive
Lot 12 Lakewood Drive
Variance to allow for construction of a single-family residence with attached garage having front yard, rear yard and side yard setback deficiencies

GRANTED

92-19 MALLET, Stephen P.

12 Evergreen Road
Renewal of Special Permit to conduct a customary home occupation, specifically to operate a recording studio

*GRANTED **

92-20 SUDBURY AUTOMOTIVE

209 Boston Post Road
Variance to allow a pricing sign to be placed on an existing non-conforming pole having a front yard setback deficiency and street center line deficiency

DENIED (under appeal)

92-21 SUDBURY AUTOMOTIVE

209 Boston Post Road
Special Permit to erect a pricing sign not to exceed six square feet

DENIED (under appeal)

92-22 LAKKIS, Antoine I.

432 Boston Post Road
Variance to allow a pricing sign with street center line setback deficiency

WITHDRAWN WITHOUT PREJUDICE

92-23 LAKKIS, Antoine I.

432 Boston Post Road
Special Permit to erect a pricing sign

WITHDRAWN WITHOUT PREJUDICE

92-24 SOMERS, Nancy and Donald

3 Drum Lane
Special Permit to conduct a "Bed and Breakfast"

*GRANTED **

92-25 CAPACCIO, Robert S.

337 Hudson Road
Special Permit to conduct a customary home occupation, specifically a consulting environmental engineering business

*GRANTED **

92-26 MATTSSEN, Bradley W. & Linda Mattsen

598 Boston Post Road
Renewal of Special Permit to conduct a customary home occupation, specifically an antique shop

*GRANTED **

92-27 BOOTS, David A.

555 Concord Road
Renewal of Special Permit to conduct a "Bed and Breakfast"

*GRANTED **

92-28 AMES, Adam Barton

Lot #1, Parcel 400 Pantry Road
Variance to allow the creation of a building lot with frontage deficiency

GRANTED

92-29 SESTITO, Dominic and Rose

3 Willis Lake Drive
Variance to allow construction of a deck having a front yard setback deficiency

*GRANTED **

92-30 MACKINNON, John and Michael

5 Concord Road

Special Permit to allow the sale of antiques and collectibles

*GRANTED **

92-31 FLYNN, Carole A.

611 Dutton Road

Special Permit to conduct a customary home occupation, specifically a word processing business

*GRANTED **

92-32 HEPTING, Katherine D.

6 Aaron Road

Special Permit to conduct a customary home occupation, specifically an "Invisible Fencing" dealership

*GRANTED **

92-33 GRAY, Glenn

361 Lincoln Road

Special Permit for an accessory dwelling unit

*GRANTED **

92-34 KABAT, John M.

55 Hobart Road

Variance to legalize an existing garage with setback deficiency

GRANTED

92-35 CARBUTT, Christopher

157 Maynard Road

Special Permit to renovate a pre-existing, nonconforming residence and add a porch

*GRANTED **

92-36 FAVALORO, Caesar and Ellen

85 Mossman Road

Special Permit to expand a pre-existing, nonconforming residence

GRANTED

92-37 SUDBURY AMERICAN LEGION POST 191

676 Boston Post Road

Variance to use the building and property as a private clubhouse and meeting hall

*GRANTED **

92-38 DELANEY, Patrick J., III

209 Boston Post Road

Appeal of decision of Building Inspector that advertising signs attached to particular structures (vending machines) are not signs as defined in the Sudbury Zoning Bylaw

DENIED

92-39 SOUTH SCHOOL REALTY TRUST

23 Massasoit Avenue

Special Permit to conduct ballet classes

*GRANTED **

92-40 QUIRK, Bruce T. and Eugenia

236 Concord Road

Special Permit to conduct a customary home occupation, specifically the sale of antiques, used furniture and accessories

*GRANTED **

92-41 SESTITO, Dominic and Rose

3 Willis Lake Drive

Variance for a thirteen foot street centerline deficiency

GRANTED

92-42 PRIMM THEL, Susan

83 Stone Road

Special Permit to rebuild the front entrance porch on a pre-existing, non-conforming residence.

GRANTED

92-43 COX, Richard S. and Julie

11 Blueberry Hill Lane

Variance to add additional bathroom resulting in a centerline setback deficiency and a Special Permit to enlarge a pre-existing non-conforming structure.

GRANTED

92-44 FAIRVIEW DEVELOPMENT CORP.

206 North Road

Renewal of Use Variance for the storage, garaging and repair of company-owned light and heavy equipment and trucks, and the storage of loam, chips and other landscape materials

*GRANTED **

92-45 DANSRO, William J. Jr., and Ann

221 Hudson Road

Special Permit to construct a detached garage on a pre-existing, non-conforming lot

*GRANTED **

92-46 BODNER, Mark and Rachel

4 Pennymeadow Road

Special Permit to alter and extend a pre-existing, non-conforming structure

GRANTED

92-47 SOLOMON, Beth and Harve

219 Old Lancaster Road

Special Permit to enlarge a pre-existing, nonconforming residence

GRANTED

92-48 THOMSON, Tommy and Nancy

68 Butler Road

Variance to construct a 2-car garage with overhead living space which will result in a street center line deficiency

GRANTED

92-49 SCHIRMER, William C. and Dorothy J.

850 Boston Post Road

Special Permit to conduct a customary home occupation, specifically the sale of antiques

*GRANTED **

92-50 MCCARTHY, Terrence

68 Churchill Street

Special Permit for an accessory dwelling unit

*GRANTED **

92-51 CHEN, Yung-Mou

394 Boston Post Road

Special Permit to alter a non-conforming structure and a variance to construct a canopy with deficiency in street center line setback

GRANTED

92-52 BORDEN, Chris

292 Mossman Road

Special Permit to alter and enlarge a pre-existing, non-conforming structure

GRANTED

92-53 VOLANTE, Gary

7 Brentwood Road

Special Permit to alter and enlarge a pre-existing, non-conforming structure

GRANTED

92-54 MACKINNON, John and Michael

5 Concord Road

Renewal of Special Permit to allow the sale of antiques and collectibles

*GRANTED**

92-55 HANDLEY, Judith E.

45 Singletary Lane

Special Permit to alter and enlarge a non-conforming structure

GRANTED

92-56 THOMAS, Wayne M.

203 Marlboro Road

Special Permit for an accessory dwelling unit

*GRANTED **

92-57 DGR BUILDERS & NINETY-NINE RESTAURANTS AND PUBS

694 Boston Post Road

Special Permit to alter and enlarge a non-conforming structure

*GRANTED **

92-58 DRUM, Elizabeth

44 Country Village Lane

Special Permit to alter and enlarge a nonconforming structure

GRANTED

92-59 CARLSON, Susan

7 Garrison House Lane

Special permit to alter and enlarge a non-conforming structure

GRANTED

92-60 MILL VILLAGE REALTY TRUST

361 Boston Post Road

Special Permit to alter and enlarge a non-conforming structure

GRANTED

Variance Extension

O'MALLEY, James and Mary Jean

7 Wagonwheel Road

Extension of Variance 91-11 to construct a single-family dwelling

GRANTED

The Board wishes to extend its thanks for all the help given to it by the various Town Departments and Boards with special note to the Building Department and the Town Engineer.

Conservation Commission

The Commission's focus for 1992 was on administration of the Wetlands Protection Act. The number of filings under the Act increased by 32% to a total of 67 filings for the year. An estimated 40% of the administrative wetland work involved enforcement of the Act. In some cases, wetland alteration occurred that had to be brought into compliance with the state law. A minimum of 18 Enforcement Orders were issued, requiring landowners to comply with the Act. In addition to wetlands violations, a great deal of time was spent monitoring compliance of properties subject to conservation restrictions.

During 1992, several major on-going projects reached completion. The Town purchased the 76-acre former Unisys site on Route 117. This purchase will provide a link to other conservation lands to the north, east, and south. The site also provides additional protection to the groundwater supply for Well #5. The Commission will continue to work with the Selectmen to develop the property for public enjoyment.

Early in 1992, Boston Edison proposed siting a power station on Old County Road, adjacent to wetlands and the Great Meadows National Wildlife Refuge. The Commission was active in identifying potential impacts to the natural environment from this project and expressing concern on both the local and state levels. The project has been withdrawn.

In June, the Commission reached a settlement under the Wetlands Protection Act with Conrail that resulted in Conrail increasing their "no-spray zone" along the railroad tracks that run from Route 20 south to the Framingham line. This area is mostly wetlands, with four of Sudbury's wells located in close proximity to the tracks. Increasing the "no-spray zone" will require that no herbicides are applied in the most sensitive areas along the railroad right-of-way.

During 1992, the Commission went out to bid for tenants for the Haynes Meadow house on Peakham Road. New tenants were found and the house underwent much needed renovations including a new kitchen, floors and paint. The new lease increases the monthly rent and requires the tenants to set aside an additional sum for Commission-approved house maintenance projects.

1992 saw an increase in the number of properties currently under a reduced tax structure for agriculture purposes removed from that structure due to an anticipated change in use. Under the law, the town has the first right of refusal to purchase these properties, providing it can meet a bonafide offer within a specific time limit. With no funds for outright purchase, the Commission has recommended that the town assign their option to a non-profit land protection group for purchase. The protection of the field on Twin Ash Farm by Sudbury Valley Trustees was first brought to their attention by the Commission. We will continue to monitor the final results of this method of land preservation and provide assistance where necessary. The Commission has also been involved in the planning and implementation of a limited development of an 80-acre tract of land in the town center. We are working with other boards to identify the portions of site to be preserved or used for public purposes while working with the developer to define an area for a limited development that will meet the financial goals of the landowner. This project has been challenging as far as

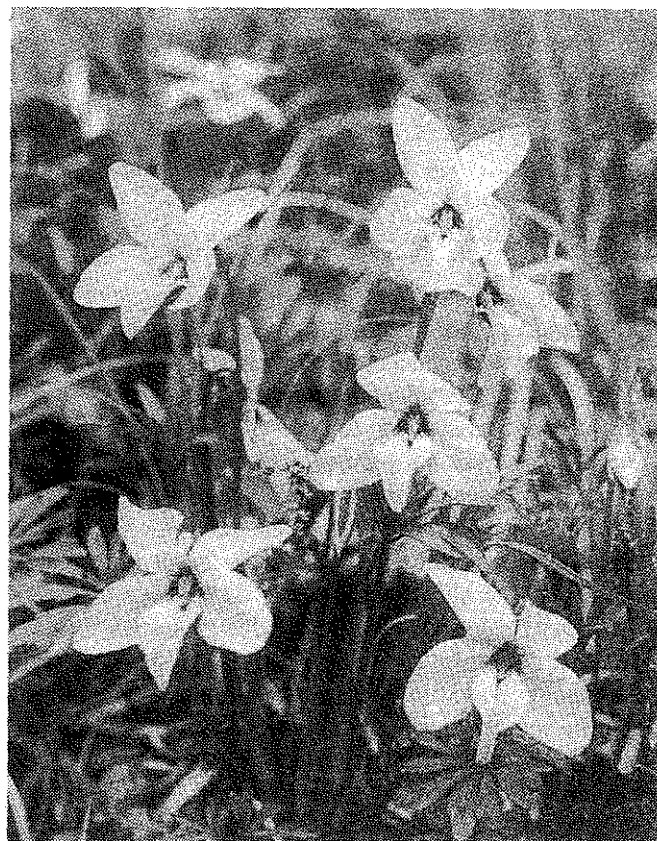


Photo Courtesy New England Wild Flower Society, John A. Lynch

meeting the goals of all parties within the current structure of the town's bylaws.

Other projects that added to the already busy Commission schedule included reviewing and monitoring state Forest Cutting Plans; working with Boston Edison to provide low-cost aerial maps of the town; reviewing and commenting on proposed changes to the Wetlands Protection Act; monitoring the status of the clean-up of hazardous waste at the Ft. Devens Annex; providing local input to the new statewide computer mapping program; tracking local wetlands projects currently under control of the Department of Environmental Management; reviewing and making recommendations of numerous land gifts, or land in tax title, to the Selectmen; providing assistance to homeowners with projects that fall under the jurisdiction of the Wetlands Protection Act; and continuing to address the problem of off-road vehicles on conservation land.

This year, it has been extremely challenging to keep up with an increasing work load with a substantially reduced budget. Many projects did not receive the in-depth review that would have resulted in the past. Projects are reviewed on a priority basis, how-

ever, we feel that to comply with the Conservation Commission's mandate to preserve and protect the town's natural resources, more projects should be dealt with in-depth to identify all potential negative aspects that could impact the citizens of Sudbury.

Design Review Board

In addition to our normal duties of reviewing commercial site plans and signs, we, at the Design Review Board, began the year with a goal of reaching out to the business community to promote better communication and mutual cooperation. To this end, we have scheduled a presentation and discussion at a Sudbury Chamber of Commerce General Meeting. We will be soliciting the business community's input to proposed changes of the sign bylaw. We will sponsor a speaker to address the Chamber on town design issues. It is our hope and intention to continue to foster a good working relationship with the business community. Future outreach projects which we are exploring include information publications and opinion surveys.

Another major concern for us this year has been to facilitate enforcement of the sign bylaw by the Building Department. To this end, we are about to begin an ongoing inventory of existing lawful and unlawful signs. In the process, we hope to study particular locations where signage has been historically problematic with the goal of proposing future revisions to the bylaw which will better reflect the diverse conditions and needs of Sudbury's various commercial areas.

With a full and stable membership this past year, the Design Review Board has been able to identify certain specific inadequacies in the current sign bylaw. At Town Meeting, we will be proposing several revisions to the bylaw which address previously undefined signs and which will better meet the changing needs of Sudbury and its business community.

In our review of commercial site plans this year, we have continued to support the Sudbury Village Concept and to consider potential impact upon the same. In the past year, the Design Review Board has initiated more active efforts toward defining the direction of future growth in Sudbury. As we continue in these efforts, we hope to promote and contribute to good design in Sudbury.

Metropolitan Area Planning Council (MAPC) and Minuteman Advisory Group On Interlocal Coordination (MAGIC)

MAPC submitted a variety of Municipal Incentive Grant applications to the Executive Office of Communities & Development for the communities we serve. Sudbury is one of the communities that will benefit from the Municipal Incentive Grant award to the Metro West subregion for the development of several alternative programs for combined emergency dispatching. The study will analyze, develop, and design proposals for a joint emergency dispatching program and is an outgrowth of MAPC's year long joint service efforts designed to educate and inform member communities on new and cost effective ways of doing business.

MetroPlan 2000 1992 activities included the Council's formal adoption of the housing, land resources, and transportation elements of the plan; development of a Capital Investment Program (CIP) to examine priorities for public infrastructure investments in the region; and initiation of the Concentrated Development Center (CDC) nomination process. The Route 20 area in Sudbury between Concord Road and Union Avenue has been proposed for CDC designation and review is currently under way.

The Metropolitan Area Planning Council also began an Overall Economic Development Program (OEDP) in 1992 that is expected to result in substantial new investments to the region from the Economic Development Administration as well as other federal and state sources.

Last year's Data Center services to communities included development and distribution of Community Employment Forecasts used in long range highway, transit, water, and sewer planning; sponsorship of the Boston Area Census User's Conference featuring workshops on census data applications, reviews of major demographic patterns, and information on how to use new 1990 census information; development of the community profiles, a two-page summary of the first release of the 1990 census information; and analysis of the Fiscal 1993 State Budget to help inform communities of the differences between the Governor's Senate and House program appropriations.

MAPC's 1992 transportation planning efforts included development and distribution of the regional Transportation Improvement Program for the Fiscal Years 1993-1995. The document was distributed to all member communities and, to ensure local input into the process, MAPC sponsored two information sessions on the TIP in July and again in December. Because the

Intermodal Surface Transportation Efficiency Act of 1991 requires a reclassification of roadways, in 1992 MAPC also provided member communities with maps of proposed functional classifications. All communities were offered an opportunity to comment.

MAPC's technical assistance on the new National Affordable Housing Act included preparation of local Comprehensive Housing Affordability Strategies (CHAS), the HOME program, and consortia formation. On behalf of its communities, MAPC also participated in EOCD's Housing Policy Commission; supported the Housing Bond Bill; and sought a state CHAS consistent with MetroPlan 2000 and beneficial to MAPC communities.

MAPC continued to provide staff support to the MAGIC subregion, of which Sudbury is a member. In 1992 MAGIC implemented its Developments of Regional Impact (DRI) process; lobbied for local option land bank legislation for open space and affordable housing; and formed a Citizen's Advisory Committee (CAC) to participate in planning Route 2 improvements. In October, MAGIC sponsored a major forum for local officials on the reuse of Fort Devens. MAGIC was subsequently chosen to serve as a member of the Devens Redevelopment CAC.

Ursula Lyons, MAPC Representative
Carmine Gentile, MAGIC Representative
Lawrence Blacker, MAGIC Representative

Earth Removal Board

During 1992, the Earth Removal Board considered two cases. The action taken on these is as follows:

92-1 & 92-2 ALDERICE MAILLET - c/o Maillet & Son, Inc.

Permit granted to remove a total of 9,300 cubic yards of gravel from Lots 28A and 29, located on Cranberry Circle in the Cranberry Meadows Estates subdivision subject to five (5) conditions detailed in the permit.

Town Engineer

The Sudbury Engineering Department provided technical assistance on a variety of projects and to many Town Boards and Committees.

Construction of Boston Post Road / Route 20 improvements was completed with efforts from the Police Department, Commonwealth of Massachusetts Department of Public Works and retail shop owners.

The Department of Environmental Protection has denied the Town's request for vertical expansion. If that denial is not overturned, the Sand Hill Sanitary Landfill has but a few years of landfill life remaining. New rules and regulations for the recycling and disposal of solid wastes at the sanitary landfill were adopted prohibiting post consumer recyclable aluminum, metal and glass containers.

Through efforts of state representative, Hasty Evans, funding for the repair and replacement of the Dutton Road and Landham Road bridges was secured from the Non-Federal Aid Substandard Bridge Program.

Receipts from driveway permits (99) and the sale of assessors maps, town maps, plot plans, etc., totaled \$5,065.00.

Construction layout and inspections were provided for the following drainage projects:

Cedar Creek Road
Brentwood Road
Concord Road

As Planning Board agent, inspections and surety amounts for the following subdivisions were provided:

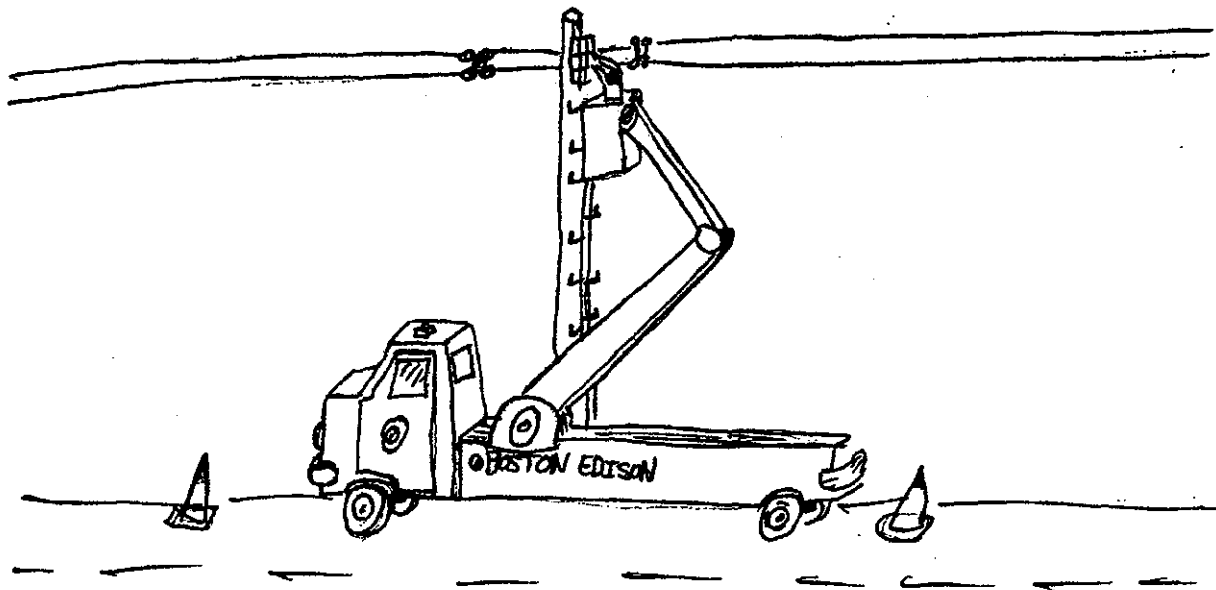
1. Cranberry Meadows
2. Bowker VIII
3. Stagecoach Estates
4. Haskell Brook
5. Atkinson Farms
6. Olde Wood Estates

A traffic circulation plan for the Peter Noyes School and Josiah Haynes School were designed and implemented prior to the opening day of school.

Negotiating Advisory Committee

The Negotiating Advisory Committee was established in mid-1992 to acknowledge the concerns expressed at Town Meetings over the Union and Individually-Rated Contracts. Town Meeting members have been questioning both the process and results of the negotiations for several years.

Since compensation is more than 85% of the Town's total operating budget, the Board of Selectmen recognized that the process needs to be reviewed and



Andrew Thomsson, 8th Grade, Curtis Middle School

appropriately changed. The Committee has recently begun meeting and will review current contracts in comparison to others, both in and out of the Town.

The aim of the Committee is to ensure that the negotiating process is compatible with the needs of the Town and its financial strength. In addition, the Committee's work needs to be as open as possible, within the confines of Massachusetts General Laws, especially as they relate to Collective Bargaining. When appropriate, meetings will be open to the public; executive sessions will be limited to only those discussions which address strategy and the actual collective bargaining process.

In addition to the appointed members of the Committee, David Wilson and Edward Campbell are ex officio members representing the Lincoln-Sudbury Regional High School and the Sudbury Public Schools, respectively.

Long Range Planning Committee

During 1992, the Long Range Planning Committee (LRPC) reviewed the five-year capital plans for Fiscal Year 1993-1997, and submitted its report to the Town at the Annual Meeting. The LRPC made specific recommendations as to prioritizing the requests. In its report, the LRPC also made recommendations to improve

the administration of the Town both in the near term and in the long term.

During the Spring of 1992, the Committee made several recommendations to the Selectmen on the Health Insurance problem, including suggestions, based on our findings, that up to \$500,000 might be saved by changing the insurance carriers, while not materially changing the benefits.

At the Committee's suggestion, a Space Planning Committee has been formed to study the consolidation of town offices. Its recommendations, including the potential cost to consolidate, and future potential savings from consolidation may be ready by the 1993 Annual Town Meeting.

The Committee has furnished the Resource Recovery Committee with its files on the Landfill and Melone Property to assist them in their efforts to find a solution to the pending closing of the Landfill.

Other activities include participation on various Initiative for Change Committees resulting from a Spring 1992 Finance Committee meeting, work with the Treasurer on an early retirement plan for the Town, and assisting Lincoln-Sudbury Regional High School with its replacement of the heating system.

The Committee continues to work on the needed repairs to existing athletic facilities, repairs to the Town-owned buildings, and, at the request of the Finance Committee, is preparing a survey of needed repairs to the infrastructure over the next ten years. This report will be submitted to the Finance Committee in late Spring of 1993.

MetroWest Growth Management Committee

Selectman Judith Cope and Planning Board Member John Rhome represented Sudbury on the MetroWest Growth Management Committee, an alliance, formed by memorandum of agreement in 1985, of the communities of Ashland, Framingham, Marlborough, Natick, Southborough, Sudbury, Wayland, Wellesley, Weston and the Metropolitan Area Planning Council (MAPC). MetroWest Growth Management Committee is funded by contributions from the member communities. The following report highlights just some of our many actions that had a direct bearing on Sudbury.

Natick/Framingham Golden Triangle Zoning Regulations, which will create major change for the entire MetroWest area, were passed by Framingham Town Meeting. MetroWest Growth Management Committee began this planning process in 1988 because MetroWest communities felt that the area was moving toward uncontrolled and unmanaged development, and there was concern that the area's competitive edge would be lost to others and the Golden Triangle would be relegated to strip malls and discount stores. The plan creates a regional center including Route 9, Route 30 and Speen Street, and a highway corridor district extending 200' on either side of Route 9 from the Wellesley to Southborough borders.

MetroWest Growth Management Committee received membership on the Joint Regional Transportation Committee. This serves in an advisory capacity to: the Executive Office of Transportation and Construction; MA Bay Transportation Authority; MBTA Advisory Board; MA Highway Department; Massport; and MAPC. It advocates for transportation funding, facilitates public education, promotes regionalism and encourages effective spending for transportation projects.

Conclusion of last year's HMM Associates, Inc., Transportation Management Association (TMA) Feasibility Study led this year to Strategies for Implementing Transportation Demand Management in the MetroWest Subregion, a project to enable the formation of a MetroWest TMA based on a public/private partnership. Products developed for use by MetroWest communities included a comparative parking study, model trip reduction ordinance and mitigation agreement database.

MetroWest continued its process of establishing and prioritizing MetroWest projects for the State's Transportation Improvement Program (TIP). If a community's transportation improvement request is not listed on the TIP, it cannot receive Federal or State financial assistance.

An Open Space Task Force was formed to identify existing open space resources for potential linkage

among MetroWest communities. Sudbury's member is Chairman, Cathy Manwaring. A Bicycle/Pedestrian Path Steering Committee was also formed to determine the need and opportunities for bicycling and pedestrian facilities in our communities. F. Daniel Buttner and Loring Schwarz are Sudbury's members.

MetroWest Municipal Managers Advisory Committee received a grant from Executive Office of Communities and Development to be used for a study of regional dispatch and in particular, how to structure an intermunicipal E-911 response.

"MetroWest Emergency Water Supply Plan Procedures: Contacts and Data for Implementation of the MetroWest Mutual Aid Agreement for Emergency Water Supply Assistance" was produced to provide data for activating intercommunity connections on a short-term, emergency basis.

MetroWest, using its adopted regional impact review process, continued timely review and comment for development proposals deemed to have regional impacts including the MWRA Sudbury Tunnel, the Sudbury Aqueduct Project and the Sudbury Energy Plant. MetroWest provided an area-wide forum for discussion of the proposed MBTA Worcester Commuter Rail Extension Project. In addition, the Committee reviewed the Metropolitan District Commission Division of Watershed Management Draft Policy and Plan for recreation and public access at the Sudbury watershed.

Panels and presentations included: Economic Development: Net Gain or Net Loss? with speakers Fred Rubin, Vice President for Economic Development at MetroWest Chamber of Commerce, David Soule, Executive Director, MAPC; John Mullin, Director, Center for Economic Development at U/MA Amherst; and Richard Henderson, Director, State Economic Policy Research. Measures needed to achieve the goals of the new Clean Air Act and State Implementation Plan for Air Quality, were explained by Dan Fortier, MAPC. The Intermodal Surface Transportation Efficiency Act was described by Bill Steffens, MA Highway Department Director of Highway Capital and Planning. Gerald Kennedy, Manager of Accounting, spoke to the Committee about the MBTA Assessment Procedure. The Committee learned about the Sudbury, Assabet and Concord Rivers Study, through a presentation by Cassie Thomas, National Park Service.

The annual MetroWest Legislative Caucus was attended by Representatives Pam Resor, (Acton); David Magnani, (Ashland, Framingham); Barbara Gardner, (Southborough); Dan Valianti (Marlborough); and Hasty Evans (Wayland, Sudbury).

Sudbury has continued to enjoy strength in number and economies of scale through its affiliation with other members of the MetroWest Growth Management Committee. The Committee fosters joint and coopera-

tive action concerning growth and development in member communities through regular communication among members and other interested parties.

Permanent Building Committee

During 1992 the Permanent Building Committee (PBC) was busy overseeing the completion of the Nixon and Noyes School renovations, the new Fire Department Headquarters construction, the Fairbank Community Center heating system renovations and the preparation of the plans and specifications to complete repairs to the Haynes and Curtis School roofs.

On September 12, 1992, the Fire Department celebrated the opening of the Town's new Fire Headquarters on Hudson Road. The PBC was pleased to announce the cost of construction would be significantly lower than the sum appropriated by Town Meeting. This was attributed to the excellent bidding climate and the welcome help from the Town's Engineering and Highway Departments. Although a few minor punch list items remain to be completed by the general contractor, we expect to close out the project by the end of 1992.

The Nixon and Noyes School renovation contract with Granger Corporation has been completed. The PBC is currently working with the School Committee to set priorities for the remaining work that will be necessary to open the Nixon School. As a result of significant damage to the Nixon building incurred during the asbestos abatement contract, which necessitated the replacement of the entire roof system, the Town is currently in litigation with the asbestos abatement contractor to recover damages. For this reason a sum of money must be retained from the article to cover the legal costs.

The oil and propane tanks were removed from the Noyes School and the heating system was converted to more cost efficient natural gas during late summer and early fall. As a result, not only can hot water be heated independently of the boilers but, by the elimination of underground tanks, the conversion also satisfies environmental concerns. The needed drainage improvements to avoid flooding of the cafeteria during heavy rains are scheduled to be completed in the summer of 1993.

In 1993, the PBC looks forward to the completion of the Nixon and Noyes improvements and the necessary repair work to the Haynes and Curtis School roofs.

Permanent Landscape Committee

The planting of trees at Deer Woods Estates was completed late last year. The Committee monitored tree survival throughout this year and will continue monitoring until early next spring to determine if any trees fail to survive. Those that fail to survive must be successfully replaced by the contractor before the developer's performance bond can be released by the Planning Board. The street can then be accepted by the Town at town meeting.

In early spring the Planning Board requested help in providing support for their approval of a large influx of site plans from developers in the Carding Mill Cluster Development subdivision. As a consequence the Committee walked eight sites with the Planning Board and the Conservation Commission with the site plans, and offered constructive comments and advice.

The Committee stands ready to offer advice on planting design and plant material to any Town official or Town organization.

Planning Board

The Planning Board operates under rules and regulations adopted to promote the health, safety, convenience and welfare of Sudbury citizens, and provides a structured, integrated forum for long range planning issues and growth management techniques. The Board's scope of review includes all applications for residential subdivisions, Water Resource Protection District Special Permits and Wastewater Facilities Permits, and it issues written decisions for approval or denial. The Planning Board reviews and makes recommendations on commercial site plans submitted to the Board of Selectmen and reviews and makes recommendations on variance and special permit requests submitted to the Board of Appeals. The Board also reviews all proposed zoning bylaw changes for Annual Town Meeting and makes recommendations to the Meeting with respect to each.

This year, the Board's activities focused mainly on application review due to increased development demands. The Board entertained and discussed several large, preliminary subdivision plans prior to the submittal of formal applications. Currently, most property division requires lengthy review due to the existence of wetlands, groundwater resources and other natural features present on the site. Most of the larger, undeveloped parcels in Sudbury contain marginal land, and

these sites must be thoroughly analyzed to insure buildability. The Board also began the task of revising the Subdivision Rules and Regulations, which have not been fully updated since 1973. Continuation of many other important projects has been delayed due to the limited amount of staff time afforded in the Planning Board FY93 budget. The Planning Board has requested additional money in its FY94 budget.

The Sudbury Village Committee, a subcommittee of the Planning Board, continues to work toward developing a plan for the revitalization of downtown Sudbury along Route 20. The project received preliminary approval from the Metropolitan Area Planning Council (MAPC) for its designation as a Concentrated Development Center as part of MetroPlan 2000, and will receive review by MAPC staff and possibly priority funding for infrastructure improvements. The Town Planner also submitted a \$30,000 grant proposal to the Executive Office of Communities and Development for a sewer feasibility study for the Sudbury Village area. However due to competitive funding we were not chosen for participation. The short-term improvements on Route 20 between Union Avenue and Nobscot Road were completed in the fall as part of the overall plan for the area.

The subdivision and site plan review activities of the Planning Board during 1992 are a matter of public record, and all decisions are on file with the Town Clerk. The tables below summarize this activity:

Subdivisions and Applications pending and under review: 7

	1989	1990	1991	1992
Subdivisions approved	3	4	7	0
ANR* Plans endorsed	32	26	28	26
Site Plans reviewed	3	2	1	1

*Approval Not Required Plans (ANR) require the Planning Board's endorsement under the Subdivision Control Law.

The following approved subdivisions are in the process of construction:

SUBDIVISION	DATE APPROVED	LOTS APPROVED	LOTS DEVELOPED
Ledgewood II	1980	16	0
West Way Hills	1983	30	29
Algonquin Oaks	1986	9	6
Cranberry Meadows	1986	30	22
Tall Pines	1986	25	25
Atkinson Farm	1987	48	35
Willis Hill	1987	60	0
Deer Woods	1988	4	2
Evergreen Meadows	1988	3	3
Olde Woode	1988	2	0
Sudbury Woods	1988	20	12
Carding Mill	1989	30	23
Bowker VIII	1990	12	4
French Ridge	1990	2	0
Green Hill Estates	1990	6	0
Liberty Hill Estates	1991	69	0
Bent Pond III	1991	2	0
Haskell Brook	1991	2	0
Lady Slipper	1991	2	2
Stagecoach Estates	1991	4	4

Currently, the Board is in the process of reviewing 3 major subdivisions, on which decisions will be rendered sometime in 1993. Discussions of pre-preliminary subdivisions are on-going on several properties.

The Board welcomed new member Carmine L. Gentile to the Board following his election to an uncontested seat in the spring election. John O. Rhome was re-elected to his position on the Board, and Ursula Lyons was also elected in the spring election after her appointment to the Board in 1991. The Board reorganized as follows: Lael M. Meixsell, Chairman and Water Resources Coordinator; John O. Rhome, Vice-Chairman and MetroWest representative; Ursula Lyons, Clerk and MAPC representative; Richard A. Brooks, Affordable Housing Coordinator; and Carmine L. Gentile, MAGIC (Minuteman Advisory Group on Interlocal Coordination) representative.

The Board solicits your input regarding planning and development issues affecting the Town, and encourages your participation in meetings and special projects. We especially invite you to contact the Planning Office to communicate your ideas and concerns,

and to explore where volunteer help is currently needed on tasks important to Sudbury, several of which have been postponed due to staffing and budget constraints.

Inclusionary Zoning Study Committee

Last April, an accessory apartment by-law submitted by the Inclusionary Zoning Study Committee was passed by Town Meeting. Since then, several owners of existing and planned in-law apartments have petitioned the Zoning Board of Appeals for permits.

This year, the Committee has been working on the outline of another by-law to provide affordable units in major residential developments (incentive/inclusionary zoning). Jody Kablack, Town Planner, is assisting in this effort. Submission of the new by-law to Town Meeting is expected in either 1993 or 1994.

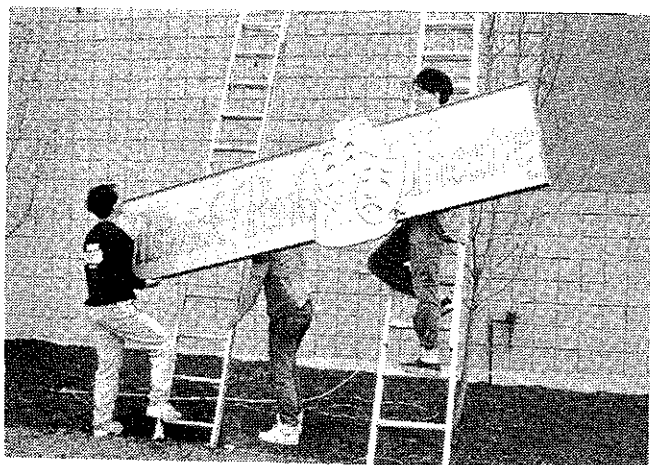
In the meantime, we are meeting this January with State Representative Hasty Evans and State Senator Robert Durand to discuss enabling legislation for true inclusionary zoning. This would allow towns to require affordable units to be built by developers within new developments without special incentives (such as smaller lot size). If such legislation seems possible in the next year, we will not submit the by-law described above until the new law takes effect. A by-law without incentives would be much simpler both to understand and to administer.

Hop Brook Ponds Study Committee

Sudbury and Marlborough representatives continue to meet monthly to analyze concerns relating to degradation of the Hop Brook Ponds system. Strategy has continued to focus on short- and long-term measures. Ideal short-term maintenance solutions have slowed due to lack of funds and varying degrees of acceptance of potential remedies.

The United States Environmental Protection Agency (EPA) has required the City of Marlborough to ascertain new ways of reducing the phosphorous output from the Marlborough Easterly Wastewater Treatment Plant. The City of Marlborough has gone one step further in hiring a consultant to do an all-compassing study of phosphorus removal at the plant. In the EPA order, it is also recommended that non-point sources be identified, monitored, and diminished as to impact. The Study Committee is in the process of identifying all non-point sources, and preparing phosphate-free educational campaigns and brochures for pond abutters regarding septic systems and their relationship to the ponds. It is important that citizens be aware of the potential deleterious impact of ordinary household waste and runoff. In addition, committee members are re-evaluating data in the Whitman and Howard, Inc. report concerning the Hop Brook Ponds system and comparing it with monitoring data collected by Marlborough. This review and evaluation is important in preparing comments for the upcoming renewal of Marlborough's treatment discharge permits. The Committee plans to issue a series of short reports to both Marlborough and Sudbury which describe the main and lesser causes of problems in Hop Brook Ponds as well as all options and alternatives for pond improvements.

Although many may be confused regarding the appearance of a healthy aquatic ecosystem, the Committee is committed to providing a "healthy" system which should work for the people and for the aquatic life. The restoration of the waterway will take cooperation from many sources along the Hop Brook waterways.



Chiswick Park Theater reopens in May. Photo Courtesy Town Crier

IN MEMORIAM

ARTHUR F. HOWARD (1929-1992)

Moved to Sudbury: 1955
Park and Recreation Commission 1966-1969
Town Needs Committee 1966-1967

VIRGINIA K. KIRSHNER (1921-1992)

Moved to Sudbury: 1957
Lincoln-Sudbury Regional School Committee 1963-1969
Lincoln-Sudbury Regional High School Teacher,
Hall Director 1973-1992
Local Arts Council 1980-1986

EUGENIE C. MADER (1908-1992)

Moved to Sudbury: 1963
Election Officer 1975-1992

GEORGE EDWARD MILLS (1895-1992)

Moved to Sudbury: 1955
Volunteer Science Instructor, Sudbury Schools 1976-1992

ROBERT J. MYERS (1928-1992)

Moved to Sudbury: 1955
Elementary Teacher 1953-1989
Park and Recreation Commission 1978-1987

SAMUEL L. REED (1911-1992)

Moved to Sudbury: 1956
Historic Structures Commission 1960-1973
Pound Keeper 1965-1992
Revolutionary War Bicentennial Committee 1969-1976
Historical Commission 1970-1973
Concord-Lexington 1975 Celebration Committee 1972-1973
Knox Trail Planning Committee 1974
Permanent Landscape Committee 1978-1980

EDNA M. SMITH (1915-1992)

Moved to Sudbury: 1963
Election Officer 1985-1992

ISABELLE K. STONE (1916-1992)

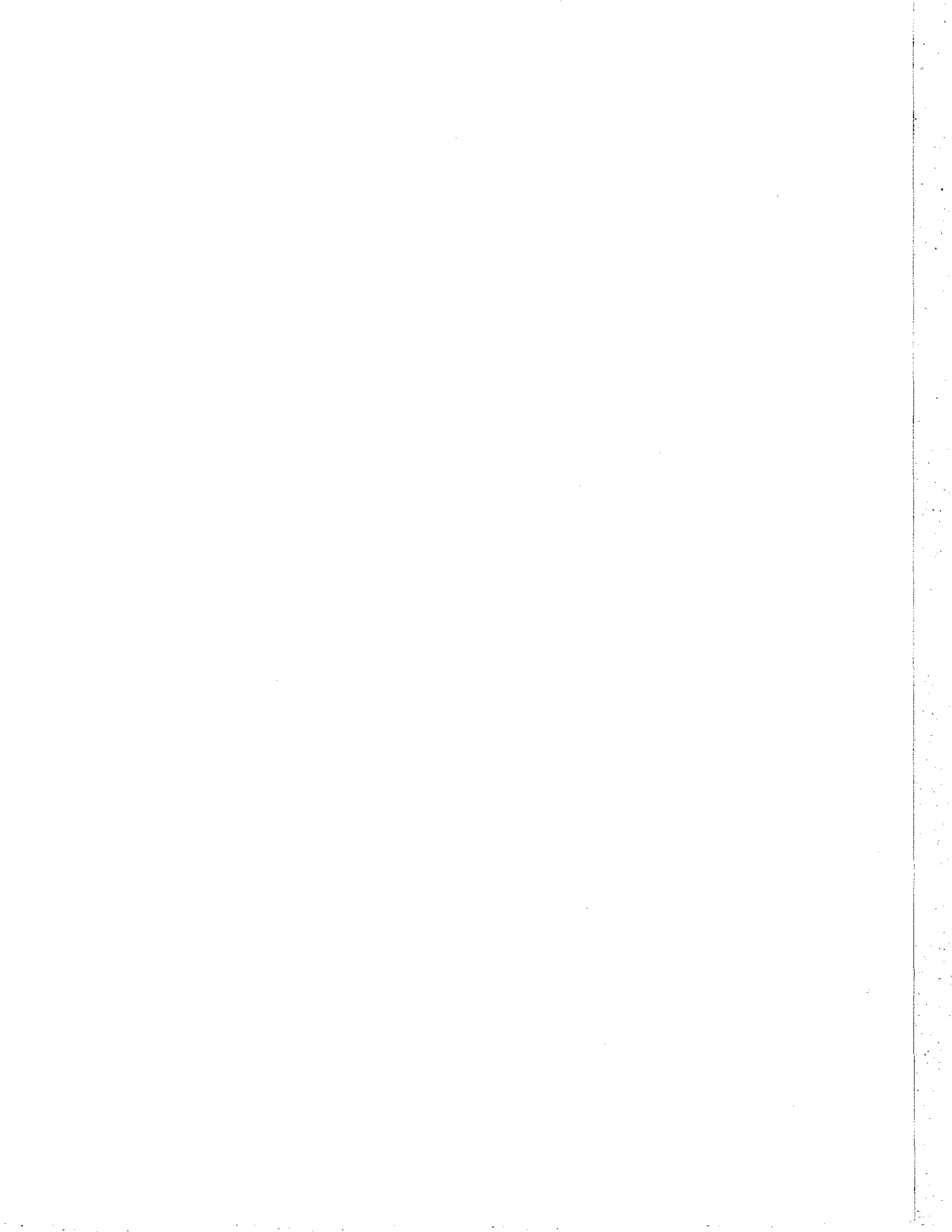
Junior Clerk in Town Hall 1968-1972
Acting Tax Collector 1972-1973
Tax Collector 1973-1988

SUDBURY AT A GLANCE

SETTLED:	1638 - Incorporated 1639; 353 years old in 1992	
POPULATION:	14,543 VOTERS: 10,057	
AREA:	24.7 Square Miles	
BUDGET FY 92 - 93:	30.0% Local School K-8	\$ 9,041,366
	22.0% Lincoln-Sudbury Regional High School	6,539,191
	1.0% Minuteman Regional Vocational Technical High School	381,446
	53.0% Total Schools	\$ 15,962,003
	4.0% Debt Excluding LSRHS and MMRVTHS	1,073,835
	10.0% Protection	3,137,903
	4.0% Highway	1,204,540
	1.0% Landfill Enterprise Fund	371,842
	3.0% General Government	788,701
	2.0% Finance	464,584
	1.0% Library	363,529
	1.0% Park and Recreation/Youth	154,621
	1.0% Pool Enterprise Fund	307,784
	1.0% Health	186,397
	11.0% Unclassified/Miscellaneous	3,438,896
	92.0% Total Operating Budget	27,454,635
	1.0% Articles	320,213
	7.0% Borrowing	2,134,424
	100% Total Budget	\$ 29,909,272
TAX RATE:	1992-93: \$15.51 Residential, \$25.43 Commercial/Industrial/Personal Property	
GOVERNMENT:	Open Town Meeting form of government	
PUBLIC LIBRARY:	Goodnow Library, member of Minuteman Library Network	
SCHOOLS:	Two elementary, one middle school, Lincoln-Sudbury Regional High School and Minuteman Vocational Technical High School	
PUBLIC SAFETY:	Full-time Fire Department with three fire stations, also provides emergency ambulance service to hospitals. Full-time Police Department	
RECREATION:	Atkinson Town Pool, supervised summer playground program, tennis courts and instruction, life (exercise) course, senior citizen picnic, band concerts, July 4th celebration, track meet, golf tournament, facilities and programs for baseball, basketball, football, gymnastics, hockey, ice skating, soccer, softball, and weight training	
HOSPITALS WITHIN 10 MILES:	Emerson Hospital, Concord Metrowest Medical Center/Framingham Union Campus, Framingham Marlborough Hospital, Marlborough	
HEALTH CARE SERVICES:	Sudbury Visiting Nurse Association, Inc.	
HOUSES OF WORSHIP:	Baptist, Catholic (2), Congregational, Episcopal, Church of New Jerusalem, Jewish (2), Lutheran, Methodist, Presbyterian, Unitarian, and Non-denominational	

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