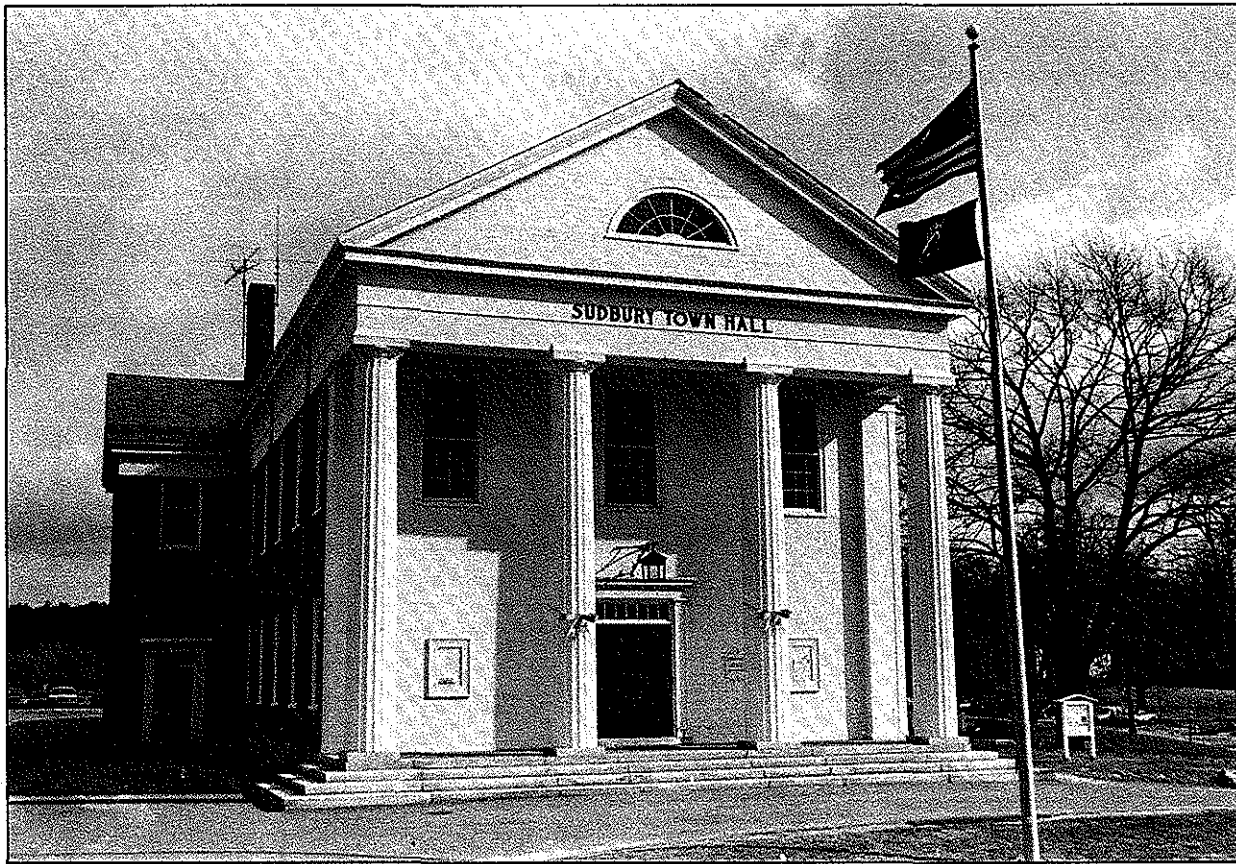




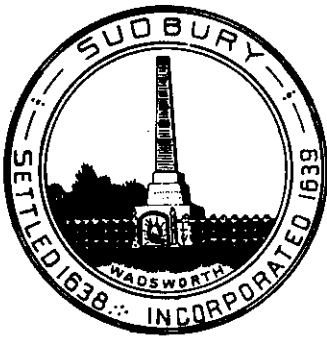
**1991 TOWN REPORT
SUDBURY
MASSACHUSETTS**

**Front Cover: One of six duplex units completed during 1991 by the Sudbury Housing Authority.
Photo courtesy of Sudbury Housing Authority.**

**Back Cover: Photo by Courtney Fagan,
Lincoln/Sudbury Regional High School, Grade 11**



"Yellow Ribbons—Gulf War"



352nd Annual Report
of the Official Boards
of
Sudbury, Massachusetts
year ending December 31, 1991

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Printed on recycled paper

ADMINISTRATION

Federal, State and County Officials

UNITED STATES OF AMERICA

		Residence	Office Tel. No.
President	George H. Bush	Washington, DC	(202) 456-1414
Vice President	J. Danforth Quayle		
Senators	Edward M. Kennedy	Boston	(617) 565-3170
	John F. Kerry	Boston	(617) 565-8519
Representative			
5th Congressional District	Chester G. Atkins	Concord	(508) 459-0101

COMMONWEALTH OF MASSACHUSETTS

Governor	William F. Weld	Cambridge	(617) 727-3600
Lieutenant Governor	A. Paul Cellucci	Hudson	(617) 727-7200
Secretary	Michael J. Connolly	Boston	(617) 727-2800
Treasurer and Receiver General	Joseph D. Malone	Watertown	(617) 367-6900
Auditor	A. Joseph DeNucci	Newton	(617) 727-2075
Attorney General	L. Scott Harshbarger	Cambridge	(617) 727-8400
Councillor			
3rd Councillor District	Robert B. Kennedy	Lowell	(617) 727-2756
Senator			
Middlesex/Worcester District	Robert A. Durand	Marlborough	(617) 722-2897
Representative			
13th Middlesex District	Nancy "Hasty" Evans	Wayland	(617) 722-2460

MIDDLESEX COUNTY

Commissioners	Thomas J. Larkin	Bedford	(617) 494-4115
	Edward J. Kennedy, Jr.	Lowell	(617) 494-4120
	Francis X. Flaherty	Arlington	(617) 494-4110
Clerk of Courts	Edward J. Sullivan	Cambridge	(617) 494-4010
Registrar of Deeds			
Middlesex South District	Eugene C. Brune	Somerville	(617) 494-4510
Treasurer	James E. Fahey, Jr.	Watertown	(617) 494-4125
Registry of Probate and Insolvency	Donna M. Lambert	Natick	(617) 494-4530
District Attorney	Thomas F. Reilly	Watertown	(617) 494-4050
Sheriff	John P. McGonigle	Wakefield	(617) 494-4400

NOTE: Officials in office as of January, 1992.

Elected Town Officials

(Effective after the
Annual Election - March 25, 1991)

	Term Expires		Term Expires
Assessors, Board of		Park and Recreation Commission	
Fred N. Haberstroh	1992	Gerald B. Berenson	1992
Thomas H. Hillery	1993	Stanley Natanson, Chairman	1992
David E. Tucker, Chairman	1994	Patricia H. Burkhardt	1993
		Robert E. Maher	1994
		Paul T. Rosell	1994
Constable		Planning Board	
Charles T. Cormay	1992	Peter H. Anderson, Chairman	1992
Richard A. MacLean (res.)	1993	Ursula Lyons (apptd.)	1992
Phillip L. Lindsay	1994	John O. Rhome	1992
		David J. Lyons (res.)	1993
Goodnow Library Trustees		Richard A. Brooks	1994
Carol Hull	1992	Lael M. Meixsell	1994
Kenneth L. Ritchie, Chairman	1992		
Richard H. Goldberg	1993	Selectmen, Board of	
Hale Lamont-Havers	1993	David A. Wallace, Chairman	1992
Catrine E. Barr	1994	John C. Drobinski	1993
Ivan H. Lubash	1994	Judith A. Cope	1994
		Sudbury Housing Authority	
Health, Board of		Steven J. Swanger, Chairman	1992
Donald C. Kern, Chairman	1992	Renee Reiner (apptd. 1/6/92)	1992
Hugh P. Caspe	1993	Stephen P. Garabedian	1993
Michael W. Guernsey	1994	Virginia M. Allan	1994
		Richard D. Paris (res.)	1994
Highway Surveyor		Sidney Wittenberg	1996
Robert A. Noyes	1994	Sudbury School Committee	
		Linda Krusinski	1992
Lincoln-Sudbury Regional School District Committee		Edward S. Campbell	1993
Joanne Fraser (res.)	1992	Vicki Hammel, Chairman	1993
Geraldine C. Nogelo	1992	Cynthia M. Maloney	1994
David P. Wilson	1992	Robert J. Weiskopf	1994
Frederick Pryor	1993		
Phyllis Rappaport	1993	Town Clerk	
William C. Hewins	1994	Jean M. MacKenzie	1992
Sarah Cannon Holden, Chairman	1994	Water District Commissioners	
		Robert H. Sheldon, Chairman	1992
Moderator		Robert F. Boyle	1993
Thomas G. Dignan, Jr.	1992	Leo H. Goodstone	1994

Appointed Town Officials

(Effective May 1, 1991)

Administrative Assistant to the Board of Selectmen

Janet Silva

Affirmative Action Officer

Terri Ackerman

Aging, Council on

Henry J. Chandonait, Jr.

Daniel L. Claff, Chairman

Kenneth W. Clark

Anne W. Donald

Fred N. Haberstroh

Katherine D. Hepting

Harold D. Homefield

Edward P. Rawson

Patti M. Wilde

Director of Health

Housing Authority Chairman

Superintendent of Schools

Visiting Nurse Director

Ancient Documents, Committee for the Preservation of

Victor J. Guethlen

Russell P. Kirby, Chairman

Jean M. MacKenzie, Town Clerk

Sally B. Wadman

Animals, Inspector of

Betsy M. DeWallace

Appeals, Board of

MaryAnn K. Clark, Chairman

Harvey R. Peters (res.)

Lawrence Shluger

Eben B. Stevens

Associates

Patrick J. Delaney III

Derek J. Gardiner

Jeffrey H. Jacobson

Marshall A. Karol

Thomas W. H. Phelps

Assessor, Assistant

Daniel A. Loughlin

Mary H. Walsh

Auction Permit Agent

Janet Silva

Bike Trail Committee

Gerald B. Berenson

F. Daniel Buttner

William B. Carroll, Ex-officio

John C. Drobinski, Chairman

Deborah Montemerlo, Ex-officio

David J. Roddy

Budget and Personnel Officer

Terri Ackerman

Buildings, Inspector of

John B. Hepting

Earl D. Midgley, Deputy

Cable Television Committee

Tyler Fulton (res.)

Michael Gonnerman

Mark Thompson, Ex-officio

R. Christopher Trimper

Frederick G. Walker, Ex-officio

Jeffrey Winston, Chairman

Cemeteries, Superintendent of

Robert A. Noyes

Chief Procurement Officer

Richard E. Thompson

Civil Defense

Michael C. Dunne, Director

Robert A. Noyes, Assistant Director

Marvis M. Fickett, Radio Operator

Community Social Worker

Martha E. Lynn

Conservation Commission

Cheryl Baggen

Frances H. Clark, Chairman

Gordon D. Henley

Robert A. Lancaster

John P. Nixon, Jr.

Muriel C. Plonko (res.)

Steven C. Roderick

J. Stephen Yeo

Conservation Coordinator

Deborah Montemerlo

Constables

Theodore Milgroom
Arthur F. Martins
Jerrald M. Vengrow

Design Review Board

Kaffee Kang, Chairman
Deborah Bulkley Kruskal
Frank W. Riepe
Gordon Yuen

Dog Officer

Betsy DeWallace
Paula E. Adelson, Assistant

Earth Removal Board

Patrick J. Delaney III
Derek J. Gardiner
Jeffrey H. Jacobson
Marshall A. Karol
Thomas W. H. Phelps

Election Officers – Democratic**Precinct 1**

Warden – Ethel V. Johnson
Deputy Warden – Ellen M. Consales
Inspector – Madeleine Gelsinon
Deputy Inspector – Jean T. Stone
Additional Inspector – Carmel Boyd O'Connell
Deputy Additional Inspector – Susan F. Abrams

Precinct 2

Clerk – Vera R. Gazza
Deputy Clerk – Robert D. Abrams
Inspector – Sheila J. Boyce
Deputy Inspector – Marion F. Garrigan
Additional Inspector – Mary J. Skinnion
Deputy Additional Inspector – Eileen J. Dempsey

Precinct 3

Warden – Jo Ann Savoy
Deputy Warden – M. Elizabeth Moylan
Inspector – Carolee M. McGinley
Deputy Inspector – Margaret Burns Surwilo
Additional Inspector – Lorraine S. Knapp
Deputy Additional Inspector – Mary A. Pinto

Precinct 4

Clerk – Jeanne M. McCarthy
Deputy Clerk – Dorothy M. Sears
Inspector – Joanna C. S. Tober
Deputy Inspector – Paula E. Adelson
Additional Inspector – Margaret A. Sifferlen
Deputy Additional Inspector – Jacqueline A. Bausk

Emergency Inspectors

Deborah C. Allan
Virginia M. Allan
Jane C. Carroll (res.)
Maureen A. Dolan
Lisa M. Evans
Mary E. Farry
Jonathan D. Fridman
Carmine Lawrence Gentile
Judith S. Gross
Beverly B. Guild
Regina Hunter
Jean C. Jordan
Christine C. McLeod
Judith A. Merra
Victor L. Neumeier
Marilyn Shields
Nancy J. Somers
Cynthia B. Stocking
Sylvia M. Throckmorton

Tellers

Thomas R. Carroll
Claire D. Eaton
Maurice J. Fitzgerald
Linda H. Hench-Gentile
James R. Guild
Sandra Lee Little
Robert J. Marsh
Paul H. McNally
Henry P. Sorett
Maxine J. Yarbrough

Election Officers – Republican**Precinct 1**

Warden – Louise P. Card
Deputy Warden – Jean A. Griffin
Inspector – Eugenie C. Mader
Deputy Inspector – Thalia Rasmussen
Additional Inspector – Anne N. Lehr
Deputy Additional Inspector – Catherine M. Lynch

Precinct 2

Warden – Fay W. Hamilton
Deputy Warden – Roberta Gardiner Cerul
Inspector – Janet G. Payson
Deputy Inspector – Kathleen R. Paderson
Additional Inspector – M. Patricia Becker
Deputy Additional Inspector – Catherine J. Stauffer

Precinct 3

Clerk – Jane P. Nixon
Deputy Clerk – Barbara B. Haynes
Inspector – Nancy A. Bates

Deputy Inspector — Jacqueline P. Hauser
Additional Inspector — Catherine V. Sharp
Deputy Additional Inspector — Barbara E. Bell

Precinct 4

Clerk — Elizabeth W. Newton
Deputy Clerk — Lorraine L. Bauder
Inspector — Ann Beckett
Deputy Inspector — Joan D. Irvin-Weston
Additional Inspector — Jodie B. Holzwasser
Deputy Additional Inspector — Marcia D. Fickett

Emergency Inspectors

Marjorie I. Bates
Ralph S. Butcher
Betsy M. Hunnewell
Marguerite E. Keith
Janice Leitzau
Joan L. Lyle
Judy Ann Mitchell
John G. Paderson
Joanne K. Riddle
Laura Lee Sibley
Sheila Sliwkowski
Edna M. Smith
Donald M. Stacey
Norman T. Steed
Robert A. Vannerson
Marjorie A. Walker
Elizabeth J. Wallingford
Linda P. Warren

Tellers

Joseph E. Brown
Clifford A. Card
Royal E. Haynes, Jr.
Richard A. Hilperts
Robert A. Holzwasser
Patricia LeVan
John F. Lynch
Arden B. MacNeill
John P. Nixon, Jr.
Joseph Sliwkowski

**Executive Secretary and
Clerk to Board of Selectmen**

Richard E. Thompson

Fair Housing Committee

Virginia M. Allan
Thomas W. H. Phelps
Janice M. R. Robinson
Richard E. Thompson, Ex-officio

**Fair Housing Program, Director of
Vacancy**

Fence Viewers

Judith A. Cope
John C. Drobinski
David A. Wallace, Chairman

Finance Committee

Richard F. Brooks
Rosalyn J. Drawas
David W. Fitts
Michael T. Fitzgerald
James Haughey
Barbara W. Pryor
John J. Ryan
Roy T. Sanford, Chairman
Marjorie R. Wallace

Fire Department

Michael C. Dunne, Chief and Forest Warden

Fire Captains

James Devoll II
Peter Devoll
Joseph Helms
Gerald Spiller

Fire Lieutenants

Douglas Allan
Michael Callahan
Michael Carroll
George Moore

Full-time Firefighters

George Abrahamson
Robert Albee
Francis Avery
John Balben
Gary Bardsley
David Boyd
Gerard Butler
Dave Frost
Peter Frost
John Hanley
James Jackson
James Kane
Brian Lewis
Kenneth MacLean
William Miles
Kevin Moreau
George Place
Robert Place
Russell Place
Steven Reini
Robert Row
John Salmi
Douglas Stone
John Young

Call Firefighters

Harold Cutler

Fire Dispatchers

Peter Avery (laid-off)

Anthony Payne

Gas Fitting, Inspector of

Howard P. Porter

Handicapped Compliance Coordinator

John B. Hepting

Hazardous Waste Coordinator

Robert C. Leupold

Michael C. Dunne, Alternate

Health, Director of

Robert C. Leupold

Historic Districts Commission

Edwin A. Blackey, Jr.

Alexander S. Frisch

Burton H. Holmes, Chairman

Louis H. Hough

Lorenzo Majno

Historical Commission

Marvis M. Fickett

Winifred C. Fitzgerald

Francis J. Kelly

Marilyn A. MacLean, Chairman

Charles W. Orr

Muriel C. Plonko

Harriett P. Ritchie

Hop Brook Ponds Study Committee

John Bolduc (Marlboro Rep.)

Frances H. Clark

Doran Crouse (Marlboro Rep.)

Barry Gaw (Northland Company Rep.)

George D. Gustafson

Patricia Huston, Alternate

Ursula Lyons

Robert E. Maher

Marilyn Novak

Frank L. Strouse, Chairman (res.)

Inclusionary Zoning Study Committee

Sandra M. Bell

Richard A. Brooks

Judith A. Cope

Peter B. Endicott

Stephen P. Garabedian, Chairman

Jo-Ann Howe, Ex-officio

Laura T. Johnson

Amy E. Lepak

Christine C. McLeod

Renee Reiner

Industrial Accident Board, Town Agent

Richard E. Thompson

Industrial Development Commission

Joseph E. Brown

Joseph A. Dudrick, Chairman

L. William Katz

Kenneth L. Ritchie

Insect Pest Control, Local Superintendent of

Robert A. Noyes

Juvenile Restitution Program Committee

Michael Freundlich, Chairman

Rosalind R. Gurtler

Nancy Schaffer

Frank M. Vana

Arthur A. Walker

N. Jane West, Alternate

Labor Relations Counsel

Richard W. Murphy, Esq.

Legal Services Review Committee

Eric M. Elfman, Esq.

Edward L. Glazer, Esq.

Eric F. Menoyo, Esq.

Library Director

William R. Talentino

Lincoln-Sudbury Regional School

Matthew King, Superintendent/Principal

Local Arts Council

Jane E. Brown

Agostino M. DeBaggis (res.)

Michael F. DeSanto

Barbara A. Gariepy

Nora R. Hall, Chairman

E. Laurie Loftus

Lidia Scher

Lois Z. Toepfner

Lockup, Keeper of the

Peter B. Lembo

Long Range Planning Committee

Robert A. Cala

Robert J. Cusack, Chairman

Philip Ferrara

L. William Katz
David C. Palmer

Mass. Bay Transportation Authority
Richard E. Thompson, Designee

Massachusetts Municipal Association
Richard E. Thompson, Legislative Liaison

Memorial Day Committee
Donald A. Barbour, Chairman
Beverly D. Bentley
William R. Duckett
Elizabeth M. Foley
Winifred C. Grinnell
Mary Jane Hillery
Pat Nelles

Metropolitan Area Planning Council
Richard A. Brooks, Designee

Middlesex County Advisory Board
John C. Drobinski, Designee

**Minuteman Regional Vocational
Technical School District**
Lawrence A. Ovian, Representative
Ronald J. Fitzgerald, Superintendent

Municipal Right-to-Know Coordinator
Robert C. Leupold
Michael C. Dunne, Alternate

Parking Clerk
Allan C. Houghton

Permanent Building Committee
Theodore Athanas (res.)
Craig E. Blake
Bruce Ey, Chairman
Elaine L. Jones
Michael E. Melnick
Frank Schimmoller
David Yankovich

Permanent Landscape Committee
June E. Allen, Chairman
Marylyn Benson
Frances H. Clark
Susann Y. Stadtfeld
Robert A. Noyes, Tree Warden

Personnel Board
Wilfred J. Benoit, Jr.
Bradford J. Brown
Rebecca R. Corkin

David M. Mandel, Chairman
Marilyn A. Tromer

Planning Board General Agent
I. William Place

Plumbing Inspector
Howard P. Porter

Deputy Plumbing and Gas Inspector
William R. Hyson

Police Department
Peter B. Lembo, Chief
Ronald Nix, Lieutenant

Police Sergeants
William B. Carroll
Peter F. Fadgen
Peter S. Langmaid
Thomas S. Miller
Bruce G. Noah

Police Officers
Robert I. Chaffee
Ronald B. Conrado
Anthony M. Deldon
Todd F. Eadie
Mark R. Gainer
Jeffrey F. Gogan
John F. Harris
Alan C. Houghton
Alan J. Hutchinson
John A. Longo
Michael A. Lucas
Neil J. McGilvray, Jr.
Charles R. Quinn
Michael R. Shaughnessy
Wayne M. Shurling
John J. Skinnion
Timothy A. Smith (laid-off)
Raymond J. Spinelli, Jr.
Laura J. Zacccone

Special Police Officers
James F. Kane
Richard A. MacLean
George A. Moore
Timothy A. Smith
Peter J. Walsh
Wesley M. Woodward

Special Constable
Joseph D. Bausk

Special Constables, Non-paid

Warren E. Boyce
Michael C. Dunne
John B. Hepting
Earl D. Midgley

Crossing Guards

Richard Brackett
Barbara A. Greenwood
Sally Zink

Police Matrons

Ann H. Bard
Barbara A. Greenwood
Rosemary A. Langmaid
Carol A. Greenwood

Pound Keeper

Samuel L. Reed

Public Weigher

Irving E. Place (dec.)

Recreation Director

Thomas M. Haggerty, Jr.

Registrars, Board of

Susan B. Bistany
Jane C. Carroll
Eva Jane N. Fridman (res.)
Jeanne M. Maloney
Jean M. MacKenzie, Town Clerk

Resource Recovery Committee

Eileen G. Glovsky (res.)
Jeffrey H. Jacobson
Sue W. Pettengill
Eugene L. Ratner
Susan R. (Primm) Thel (res.)
Elizabeth Van De Kerkhove, Chairman
Janelle Winston

Sanitary Landfill Agent

Robert A. Noyes

Sealer of Weights and Measures

Courtney W. Atkinson

Street Lighting Agent

Robert A. Noyes

Sudbury Housing Partnership Committee

Susan Berry
Arthur W. Hall
Christine C. McLeod
John Thurber

Sudbury Schools

Henry W. DeRusha, Jr., Superintendent

Sudbury Visiting Nurse Association

Nancy L. Brown, Director
Judith A. Cope, Town Representative

Supervisor of Town Buildings

Warren E. Boyce

Surveyor of Lumber & Measurer of Wood

Russell DiMauro

Town Accountant/Director of Finance

James Vanar
Cecilia M. Curran, Assistant
June A. Kelley, Assistant (ret.)

Town Clerk, Assistant

Kathleen D. Middleton

Town Counsel

Paul L. Kenny
David J. Doneski, Assistant

Town Engineer

I. William Place
Bruce A. Kankanpaa, Assistant

Town Historian

Curtis F. Garfield

Town Physicians

Melvin W. Kramer
Z. Stanley Taub

Town Planner

Jody Kablack

Town Report Committee

Patricia A. Guthy
Barbara Herman
Patricia Huston, Chairman
Lora B. Vail

Town Treasurer and Collector

Mary Ellen Normen Dunn
Loretta A. Bigelow, Assistant Treasurer
Carolyn McCree, Assistant Collector

Traffic Management Committee

Joy Goff
James W. McKinley, Chairman
Thomas W. H. Phelps
Sally E. Trimble

Tree Warden

Robert A. Noyes

United Nations Day Chairman

Ann Loos

Veterans' Advisory Committee

Guy L. Dietrich

Elizabeth M. Foley

James F. Greenawalt

Catherine B. Greene

Ronald J. Griffin

Mary Jane Hillery, Chairman

Vincent P. Surwilo

Veterans' Agent, Director of Veterans' Services

Paul J. Leahy

Veterans' Graves Officer

Paul J. Leahy

Voting Machines, Custodians of

Vacancies

Operational Review Committee,**Wayland-Sudbury Septage Disposal Facility****Sudbury Reps:**

Bruce L. Ey

Robert A. Gottberg

Michael W. Guernsey, Chairman

Stephen Sandler

Albert St. Germain

Wayland Reps:

Christopher Woodcock

Bert Cohen

William B. Gagnebin

Jack Peters

Wiring Inspector

Warren E. Boyce

Arthur J. Richard, Deputy

Wood-Davison House Restoration Task Force

Joseph P. Charielli

Richard H. Davison

Alexander S. Frisch

Holly Vaughn Hunt

Margaret E. Kenda (res.)

James A. Lowell

Charles W. Orr

Karen E. Poll, Chairman

Johanna Porter

Laura F. Scott

Youth Commission

Anthony M. Deldon, Ex-officio

Timothy B. Lee

Thomas E. Lopez, Ex-officio

Jane MODOONO, Ex-officio

Neal A. Shifman, Chairman

Zoning Enforcement Agent

John B. Hepting

Earl D. Midgley, Deputy

Board of Selectmen

The Board of Selectmen hereby submits the 1991 reports of all elected and appointed officials, boards and committees giving a summary of their activities and financial transactions in accordance with Article III, Section 2 of the Town Bylaws. This year for the first time, the Town Report is being printed on recycled paper.

First, we would like to thank Selectman David A. Wallace for all his contributions and leadership over the past six years. We will miss him when he retires from office in April 1992.

The "State of the Town" delivered at the 1991 Annual Town Meeting contained the following comments that we believe should be repeated and shared with you.

"Further major cuts in the Town will destroy the framework of our Government. Our Police and Engineering Departments are at staffing levels of close to 10 years ago." We cannot continue at this pace. "What is the solution? We have to learn to live with less, patiently wait out the crisis, pull together to fill in the gaps, seek new revenues, cut our coat according to our cloth." These are short-term solutions, but what about the future.

"Toward a *long-term* solution, the Board of Selectmen has sent strong communications to the President, the Governor, and our Representatives and Senators, that our priorities for bringing some semblance of reality back into this fiscal mess are as follows:



Board of Selectmen - L to R: Chairman David A. Wallace, John C. Drobinski, Judith A. Cope.

- Support a campaign to set state and national priorities in terms of fiscal management and employment policies.
- Modify Proposition 2½ restrictions on capital projects and bonding.
- Take immediate action to allow cities and towns more latitude in administering their health care costs.
- Repeal State and Federal mandates that *dictate* local costs.

These issues must be resolved at higher levels, or NO fiscal planning by local cities and towns will ever be possible."

"We seek your support on these matters and urge you to call or write your Congressmen and legislators. Our voices alone will not do the job."

We have been taking a more active role on the MetroWest regional front this year through an alliance of more than fourteen nearby communities. Selectman Cope has served as Chairman of the MetroWest Growth Management Committee which serves as the umbrella group for the MetroWest area. A report of this group is printed later within the Town Report.

In concert with our local area town administrators, MetroWest has identified certain projects that, through regional cooperative efforts, may make an impact on sharing services and at the same time save costs. Many of these projects are well underway and one, certification of truck and heavy equipment operators' licenses, has been completed.

1. E911 - Enhanced 911 Emergency Telephone Number.
2. Joint purchasing.
3. Household hazardous waste.
4. Joint training.
5. Sharing professional staff.
6. Inspectional services.
7. Computer services.
8. Recycling.
9. Equipment sharing.
10. Certified drivers' licenses - training and testing to comply with new Federal regulations was

completed on a regional basis for most local truck and heavy equipment operators at a large saving to all MetroWest towns.

1991 in Retrospect

- The Trust for Public Land proposal concerning the Unisys land was approved by Town Meeting last October and at the ballot by the voters on December 9, allowing a debt exemption to purchase a portion of the property — 76 acres. As it concerns zoning and court challenges, this was the final chapter. Now we may devote our energies to other crucial economic issues facing the Town as spelled out under our objectives for 1992.
- We are happy to report the appointment of our new Treasurer/Collector, Mary Ellen Normen Dunn.
- We are also happy to note that Jody Kablack has been appointed the new Town Planner.
- We would like to acknowledge the work of the Legal Services Review Committee, comprised of Eric Elfman, Edward Glaser, and Eric Menoyo, and their report of June 26, 1991. As a result of this report, the Selectmen prepared a "General Scope of Services" for Town Counsel and advertised for proposals for legal services, which are due February 3, 1992.
- The long ordeal involving the Wood-Davison House is over. The Selectmen will not support moving the house to the Town Centre, but will look for other alternatives in 1992 to have a local museum in the Town Centre if economically feasible.
- We are happy to report that through the efforts of many, a walkway was quietly built from the Star Market area along Rt. 20 to the Longfellow Glen housing complex. This involved no government funding.
- We reached an agreement with the State Highway District No. 4 office that will allow our short-range plans for improving Rt. 20 from Raymond Road to Nobscot Road to happen in the spring/summer of 1992. This involves repaving, corner roundings, and rubberizing the railroad crossing. It will not involve Town funds.
- Much work has been done this past year to prepare for the rebuilding and reopening of Sherman's Bridge. We expect this to happen in early 1992.

We thank our Federal and local representatives for their assistance on this project.

- The Selectmen would like to remind the Town that the Water District voted last February to change its Annual District Meeting to the third Tuesday in May at 7:00 p.m. That will be May 19th in 1992.

Objectives for 1992

- Complete the Request for Proposals process concerning Town legal services.
- Finalize matters pertaining to Unisys and Melone properties.
- Become more active in the Sudbury Village Project involving both short-term and long-term improvements.
- Continue to work on short-term/long-term Town office space needs.
- Reactivate shared services dialogue with the schools.
- Seek approvals for a Town Department of Finance in accordance with M.G.L. c. 43C.



Elaine L. Jones, Secretary for Selectmen's office receives Employees of Year award from town at Selectmen's meeting, September 23, 1991. Brad Brown, Vice Chairman of Personnel Board presented award. *Photo by Tish Graff*

- Create better dialogue with the Sudbury business community concerning tax classification and help create a healthier business environment.
- Strive to continue our participation in MetroWest and Minuteman Advisory Group for Interlocal Coordination (MAGIC) regional groups.

Grants/Gifts/Donations (received calendar year 1991)

- Grant from the Executive Office of Communities and Development to the Sudbury Housing Partnership Committee to perform traffic study for Parkinson Land development 1,890.11
- Donation from Friends of the Teen Center: Installation of gym floor with basketball and volleyball fixtures at Fairbank Community Center.
- Contribution from Congregation B'Nai Torah toward cost of replacing Loring School boiler 17,000.00
- Donations for Drug Abuse Resistance Education Program:

Sudbury-Wayland Lions Club	200.00	
Sudbury Kiwanis Club	400.00	
Sudbury Rotary Club	500.00	
M/M George Avgerinos	20.00	
LS Reg. School Dist.	1,500.00	2,620.00
- Donation from Mt. Pleasant Cemetery Association for maintenance of Town cemeteries 17,460.00
- Copy machine from Prescott Halperin, Levy & Halperin.
- Grants from the Sudbury Foundation:
 - 1) Fairbank Community Center exterior sign 6,000.00
 - 2) Improvements to Fairbank gym 3,400.00
 - 3) Floor tiles at Atkinson Pool 6,800.00
 - 4) Police communication system 10,000.00
 - 5) Rt. 20 walkway, westerly from Star Market Plaza 15,000.00
 - 6) To be used by Council on Aging and School Committee for Inter-generational Fund 5,100.00
 - 7) Library Archives Project — Phase I 30,000.00
- Used vehicle from Bernice Slomski to the Building Department.

- Gifts accepted for Fire Department ambulance:

Chamber of Commerce July 4th Parade Committee	75.00	
Josephine Sajdel	20.00	95.00
- Donations to Wood-Davison House Restoration Fund:

Sudbury Newcomers Club	75.00	
Miscellaneous	1,280.77	1,355.77
- Donations to Council on Aging van transportation program 2,986.50
- Historic currency (circa 1775-78) for display in future museum from Gordon A. Sampson.
- Gift of 6.21 acres of land off Kato Dr. from Nancy F. Jackson in memory of her parents, Leonora S. and Harvey N. Fairbank.

Financial Report — FY July 1, 1990 - June 30, 1991

Liquor License	\$28,833.00
Liquor License Application Fees	1,650.00
One-Day Liquor License	25.00
Common Victualler Innkeeper Licenses	600.00
Common Victualler Innkeeper Application Fees	50.00
Public Entertainment Licenses, Lord's Day	1,500.00
Weekday Entertainment Licenses	400.00
Automatic Amusement Devices	140.00
Automatic Amusement Devices Application Fee	25.00
Used Car Licenses (Class II, Class III)	200.00
Cable Television Franchise Fee	1,337.00
Rental of Town Buildings/Land	5,485.00
Pay Phone Commission	57.22
Taxi License	25.00
TOTAL	\$40,327.22

Conclusion

We know that 1992 is going to be a tough economic year for Town finances and the local taxpayers. We ask that everybody pull together and keep in mind what is best for overall needs of the community — no part is any more important or better than the whole. We as your Selectmen will strive to protect the local taxpayer while at the same time trying to seek a balance between business and residential interests and preserving all necessary Town services.

BOARD OF SELECTMEN
 David A. Wallace, Chairman
 John C. Drobinski
 Judith A. Cope

Town Report Committee

The Town Report Committee has worked vigorously to complete this year's report. Two new members, Patricia Guthy and Barbara Herman, have brought enthusiasm and experience to the Committee that has made the work easier and more interesting. There are a few points we would like to note:

1. We have a new printer, Irving Graphics of Braintree, who has used recycled paper, a first for the Sudbury Town Report.
2. The Vital Statistics have been deleted at the request of the Town Clerk and subsequent vote of the Board of Selectmen.

We particularly would like to thank the boards and committees who responded to our request for prompt submission of their reports this year. Again we enjoyed reviewing the many photos and the artwork from the schools; choosing among them was our most rewarding task. The Committee felt strongly that a color cover would enhance the quality of the Report, but the final decision made by the Board of Selectmen and the Committee was to again print the cover in black and white.

The local Boy Scout Troups have offered to distribute the Report this year and we would like to thank them for undertaking this herculean task.

Personnel Board

In the past year, the Personnel Board continued its administration of the Town's Salary and Classification Plan and the Personnel Bylaws. The Board was asked to review and approve numerous initial salary placements, salary step increases, job reclassifications and requests for tuition reimbursement. The Board also considered a number of requests to reclassify positions as a result of downsizing and consolidation of work in a number of Town departments.

The Personnel Board spent an extensive amount of time considering the matter of salary rates to be recommended at the 1991 Annual Town Meeting for Fiscal Year 1992, in light of the Town's growing fiscal constraints. The Board worked closely with the Selectmen, and the Finance Committee to help balance the Town's fiscal constraints against the need to maintain a fair and competitive salary structure and pay plan.

The Board completed an Employee Handbook to be distributed to new employees. This handbook will enable new employees to quickly access and become familiar with policy and benefits information.

The Personnel Board worked with Town department heads to initiate an Employee Recognition Program. A committee of Town managers and employees solicited nominations and made the first two awards at the Fall Town Forum. Elaine Jones from the Selectmen's Office and Debbie Montemerlo from the Conservation Commission both received a \$100 savings bond and an engraved Revere Bowl.

Town Counsel

During 1991 we anticipated a contentious year involving a substantial number of matters in litigation. The litigation primarily concerned land use matters; however, there appeared to be an increase in the number of matters at the Appellate Tax Board.

In addition to pending matters, a significant problem arose at the Nixon School with the asbestos removal contractor, spawning yet another piece of major litigation.

Slowly the matters in dispute were resolved. Soon after the beginning of the year, we entered into negotiations for the settlement of virtually all of the land use issues pending at the Land Court. By June we had resolved in principle most of the land use issues with the exception of Sudbury versus Maynard Rod & Gun Club and the Unisys suit. Notably, only one new land use case arose during the year. The question involved is a major issue which has an impact on the validity of a subdivision together with an impact on the assessment of the real estate involved.

An ongoing personnel and Civil Service matter was also successfully resolved during the year, resulting in substantial savings to the Town.

Without question, the overriding issue involving Town Counsel's office was the Unisys litigation and negotiations. Hundreds of hours were spent by Town Counsel and Assistant Town Counsel in dealing with the multiple issues and public and corporate hierarchy on many levels. The problem appears to have been finally resolved to the satisfaction of all parties; however, we will be working well into 1992 to finalize all the issues.

In addition to the foregoing, Town Counsel's office was called upon to perform its day-to-day functions: approving contracts, by-law changes, and rendering opinions on multiple issues affecting virtually every department of the Town.

Town Moderator

Sudbury's Annual Town Meeting was held beginning April 1, 1991. In addition, a Special Town Meeting was held beginning October 21, 1991.

During the Annual Town Meeting, 38 articles were considered; during the Special Town Meeting 6 articles were considered.

As was the case last year, at Annual Town Meeting, more than one budget was debated and passed — a “no override” budget and an “override” budget. This is likely to be the case in Annual Town Meetings for the foreseeable future.

The trend of having zoning articles dominate the balance of the meeting continued. In addition, the decisions to purchase or not to purchase the “Melone Property” and the “Unisys Property” were debated at length.

The Special Town Meeting dealt mainly with the issue of attempting to resolve the “Unisys Property” problem. Other matters considered were budget adjustments, street acceptances, and a non-binding resolution concerning the Wood-Davison House.

The Moderator wishes to thank the many people who work so hard to see to it that the Town Meeting runs smoothly and efficiently.



Stephen Cassella, Bill Cooper, Supt. of Post Office; Leonard McCarthy, Post Master; Kathleen Walker, and David Gilkie cut the ribbon in front of the new post office at Star Market Plaza on September 17, 1991.

Photo by Todd Magliozzi

TOWN CLERK

Town Clerk's Report

This year, which was scheduled to be a so-called "off year" for elections, turned out to be quite a busy election year after all. Three elections were held — the Annual Town Election and two Special Elections. Both special elections sought and received voters' approval for two major debt exemptions under Proposition 2½ as well as a general override of Prop. 2½ for the needs of the Sudbury Schools, the Highway Department and the Goodnow Library. Though the ballots consisted of one or two questions, considerable time is required for the planning and preparation of every election. Therefore, for the better part of this year, this office found itself unexpectedly involved with elections.

The Annual Town Meeting in April consisted of six lengthy sessions followed by two sessions of Special Town Meeting held in October. At this reporting, the 1991 Proceedings for these Town Elections and Town Meetings is not completed. However, it is expected this document will be finished and available in another month, if not sooner.

Once again the Town Clerk's Department undertook a substantial microfilming project for the Town. Microfilming, which is part of the Town's Records Management Program, is used where paper records may be destroyed, as they no longer have a hard copy value. In terms of preservation, security, access and retrieval, having records on film provides an inestimable value. There is also a cost savings realized, as filming takes up less than 2% of the recaptured space normally used by most records.

The following records were filmed this year:

Accounting — Payroll (Town and Schools) 1990; General Ledger FY 90; Employee Master File 1990.

Fire Department — Fire Reports 1987; Medical Reports 1986-1987.

Board of Health — Minutes 1981-1991; Board's various Rules & Regulations; Permit and Licensing records — October 1974 to March 1989.

Selectmen — Minutes 1983-1985.

Town Clerk — Census 1990, Check List — Sept. 1989 to May 1991; Dropped Voters' Cards up to 1990; Master Voting Lists — March 1989 to March 1991; Jury Lists 1990, 1991; Town Meeting Transcripts, April 1986 to Sept. 1990.

Treasurer — Bill Warrants, July 1, 1988 — June 30, 1990; Cash Book, May 1988 to February 1991.

These and all previously filmed records are available for viewing at the Town Clerk's Office.

In an effort to increase what information and records we maintain electronically, this office, with several other city and town clerk's offices, has joined the Massachusetts Local and State Electronic Registration System, also known as Mass/Laser. This system, newly developed by the State Registry of Vital Records and Statistics, now allows this office to electronically register birth records since 1987, with minimal data entry. The program provides certified copies of birth records and indexes can be printed for all records in the data base. Time permitting, the data base will be expanded to include births prior to 1987, copies of which would also be available and indexes could be developed as well. Fortunately, there has been no cost associated with participating in this Mass/Laser program. The software was contributed by the State Registry, the birth data was provided free of charge, and all the necessary hardware was in place. This is the first step in the electronic issuance of vital records, and we look forward to other programs as they become available.

The Board of Registrars saw two of its members retire this past year. Mary Long's term of office expired and Eva Jane Fridman who carries an extremely busy schedule found it necessary to resign before her term was completed. I wish to thank both Mary and Eva for their interest and time they both so generously volunteered these past years. The two newly appointed members of the Board are Jean Maloney and Jane Carroll. We welcome them aboard as 1992 will be a very busy Presidential Election Year for the Board of Registrars.

Due to current budgetary constraints and a continuing effort to keep costs at a minimum this year, for the first time, the traditional listing of births, marriages and deaths recorded throughout the year has been eliminated. Although the data is not printed in this report, it is "open" and "public information" and is available at the Town Clerk's office. Beyond budgetary concern, which is self-explanatory, there was also another serious consideration for this action, that of privacy, which is a most compelling argument these days. Anyone wishing to have a copy of this year's list of recorded vital records (births, marriages, and/or deaths) may receive it free of charge, upon request.

STATISTICAL INFORMATION

Population	1987	1988	1989	1990	1991
	14,561	15,390	15,662	15,800	14,891

Age Groups

0-20	4526 (31%)	4778 (31%)	4793 (30%)	4840 (31%)	4488 (30%)
21-40	4372 (30%)	4460 (29%)	4562 (29%)	4407 (28%)	4065 (27%)
40-60	4203 (29%)	4528 (30%)	4778 (31%)	4861 (31%)	4634 (31%)
60 & Over	1349 (9%)	1420 (9%)	1545 (10%)	1566 (10%)	1608 (11%)

The first two age groups have declined slightly over the past five years, while the age group of "60 and over" continues to grow. The "40-60" age group grew substantially for the years 1987-1990, but there was a substantial decrease this year.

Registered Voters

1987	1988	1989	1990	1991
8320	8612	9621	9576	9372

1991: Democrats 2229 Republicans 1991 Unenrolled 5152

According to the records of this office, there are approximately 780 or 7% of the Town's residents who are eligible to vote, who remain unregistered.

Voter Participation

	1987	1988	1989	1990	1991	Average for 5 Years
Elections						
Annual Town	20%	36%	48%	32%	23%	32%
Special Town	--	--	26%	52%	(2) 35%	32%
					15%	
Presidential Primary	--	39%	--	--	--	39%
September Primary State	--	7%	--	56%	--	32%
State November Election	--	89%	--	83%	--	86%

Town Meetings — Average percentage of attendance for each meeting. Number of sessions in ().

Annual	3% (7)	5% (9)	4% (5)	5% (4)	3% (6)	4%
Special	3% (1)	3% (2)	(2) 5% (1)	4% (2)	4% (2)	4%
			5% (2)			

Births, Marriages and Deaths

Births Recorded	1987	1988	1989	1990	1991*
	182	174	165	176	140

For the past thirty years, the five years with the highest birth rates were 1960 to 1964, and the five years with the lowest birth rates were 1975, 1977, 1979, 1981 and 1982. The births recorded for 1960-1964 ranged from 225 to 276, while the years with the lowest birth rates ranged from 115 to 120.

*The 1991 vital numbers do not include late returns.

	1987	1988	1989	1990	1991
Marriages Recorded	121	127	105	115	116
Residents, married in Sudbury	49	45	32	40	47
Non-residents, married in Sudbury	60	55	50	51	57
Deaths Recorded	92	95	99	68	89
Residents	70	68	71	49	54

This department anticipates a very active year, as we look forward to 1992 and another Presidential Election. I wish to express my appreciation to all boards, committees, and officers, as well as the residents of this Town, for the fine cooperation and assistance they have provided the Town Clerk's Department this and past years.

Town Clerk Financial Report July 1990 – June 1991

Town Clerk Fees	\$11,207.14
List of Persons	1,519.00
Voting List	50.00
Bylaws w/Zoning Map	1,258.00
Dog Fines & Duplicate Tags	1,532.00
Maps	116.00
Planning Board Rules & Regulations	92.00
Copies	394.66
Postage	51.25
Dog License Fees	2,437.50
Kennel Fees	9.00
Hunt & Fish Fees	243.80
Kennel Licenses (3)	(net) 141.00
Dog Licenses (1,625)	(net) 8,848.50
Total	\$27,899.85

Town School Audit July 1, 1988 – June 30, 1989

The Board of Selectmen on August 14, 1989, voted to engage the services of the public accounting firm of Ernst & Young, to perform a Town/School Audit for Fiscal Year 1989. Services to be provided within the audit, as enumerated in the proposal of June 1, 1989 forwarded to Town Accountant, James Vanar, were as follows:

- Examination of the general purpose financial statements in accordance with generally accepted auditing standards, including such tests as considered necessary in the circumstances.
- Submission of a report on the examination of the general purposes financial statements, expressing an opinion as to the fairness of their presentation in conformity with generally accepted accounting principles, except for the effects of the differences caused by the Town's accounting practices and compliance with the Uniform Municipal Accounting System.
- Submission of reports on Federal Financial Assistance, internal accounting control and grant compliance in accordance with standards issued by the U.S. General Accounting Office, the Single Audit Act of 1984, and the provisions of OMB Circular A-128.
- Opportunities for economies in or improvements of controls over operations to be presented either orally or in writing to the appropriate level of management.

Fee for the examination of the general purpose financial statements of the Town was \$25,000, including the reports for the Single Audit Act. Town was to prepare trial balances, account reconciliations and audit schedules, unless such work was undertaken by Arthur Young personnel with prior approval of the Town.

The above proposal with modifications was accepted by the Town of Sudbury on August 28, 1989.

The general purpose financial statements of the Town of Sudbury, as of and for the year ended June 30, 1989, were audited in accordance with generally accepted auditing standards which require Ernst & Young to plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. The audit was primarily made for the purpose of forming an opinion on the general purpose financial statements taken as a whole.

The auditing firm's financial statements were prepared in conformity with the accounting practices prescribed by the Uniform Municipal Accounting System ("UMAS") promulgated by the Commonwealth of Massachusetts Department of Revenue.

The audit provided:

A -- Summary of Significant Accounting Policies:

- Entity Definition
- Fund Accounting: Financial transactions of the Town as recorded in the following accounts:

Governmental Fund Types -- General Fund, Special Revenue Fund, Capital Projects Fund

Fiduciary Fund Types -- Expendable and Nonexpendable Trust Funds

Account Group -- General Long-term Debt Group of Accounts

Proprietary Fund Type -- Enterprise Fund (Town Pool & Landfill). Due to the absence of a GAAP accounting requirement, one which accounts for fixed assets, depreciation, debt and indirect costs related to the operations within the Enterprise Fund, a statement of changes in financial position was not presented.

- Revenue Recognition
- Expenditures and Encumbrances
- Trust Fund Investments
- Total (Memorandum only) Columns on Combined Statements

B -- Generally Accepted Accounting Principles: There being significant differences between the accounting practices applied in preparing the financial statements in Section A and the generally accepted accounting principles ("GAAP"), the accounting firm did not believe it practical to quantify the effects of these differences on the following two financial statements: Fund Accounting and Expense Recognition.

- C -- Budgetary Data
- D -- Retirement Plan

- E -- Notes and Bonds Payable
- F -- Regional School Assessments
- G -- Property Taxes
- H -- Cash
- I -- Contingencies

Additional schedules included were: The Treasurer's Cash and Cash Equivalents.

School Department Operations Memo on School Department Internal Control.

The audit included the following:

A -- Budget Process: Account A (Personnel); Account B (Expenditures -- Operating Costs); Account C (Expenditures -- Capital Projects and Equipment)

B -- Expenditures

C -- Other Matters:

- Budget Reconciliations
- Grant Ledger
- Comparison of Budget to Actual Expenses
- Line Item Transfers
- Budget Transfers
- Budget Considerations

D -- Comparative Information

On May 7, 1990, the Board of Selectmen voted to accept the Town/School Fiscal Year 1989 Audit from the firm of Ernst & Young, comprised of 1) General Purpose Financial Statements and additional schedules, Town of Sudbury, MA, June 30, 1989; 2) Management Letter, Town of Sudbury, MA, June 30, 1989; and 3) Report on School Department Operations, Town of Sudbury, MA, June 30, 1989.

The full text of the submitted audit report is available at the Town Clerk's Office.

Respectfully submitted,

Jean M. MacKenzie
Town Clerk

Town Audit
July 1, 1989 – June 30, 1990

The Board of Selectmen on October 29, 1990 voted to conduct a Town Audit for FY 1990 as recommended by Town Accountant, James Vanar, to include the General Purpose Financial Statements of the Town of Sudbury and the requirements of the Single Audit Act covering Federally Funded Programs. The funding for the audit, \$15,000, was approved by way of a Reserve Fund Transfer, dated November 19, 1990, and the audit was awarded to David Asadoorian & Co., C.P.A., 59 Brackenbury Street, Malden, MA on November 30, 1990.

The general purpose financial statements of the Town of Sudbury were audited in accordance with generally accepted auditing standards. The financial statements were prepared in conformity with the accounting practices prescribed by the Uniform Municipal Accounting System (UMAS) promulgated by the Commonwealth of Mass. Department of Revenue.

The audit provided:

I. Report of Independent Auditors

A – Summary of Significant Accounting Policies:

- Entity Definition
- Fund Accounting: Financial transactions of the Town as recorded in the following accounts:

Governmental Fund Types – General Fund, Special Revenue Fund, Capital Projects Fund

Fiduciary Fund Types – Expendable and Nonexpendable Trust Funds

Account Group – General Long-term Debt Group of Accounts

Proprietary Fund Type – Enterprise Fund (Town Pool & Landfill). Due to the absence of a GAAP accounting requirement for fixed assets, depreciation, debt and indirect costs related to the operations within the Enterprise Fund, a statement of cash flows was not presented.

- Revenue Recognition
- Expenditures and Encumbrances

- Trust Fund Investments
- Total (Memorandum only) Columns on Combined Statements

B – Generally Accepted Accounting Principles: There being significant differences between the accounting practices applied in preparing the financial statements in Section A and GAAP, it was considered not practical to quantify the effects of these differences on the accompanying financial statements: Fund Accounting and Expenses Recognition.

- C – Budgetary Data
- D – Retirement Plan
- E – Notes and Bonds Payable
- F – Wayland/Sudbury Septage Facility
- G – Regional School Assessments
- H – Property Taxes
- I – Cash
- J – Contingencies

Additional schedules included were: Treasurer's Cash and Equivalents.

II. Report of Federal Financial Assistance

A – Schedule of Federal Financial Assistance, July 1, 1989 – June 30, 1990.

B – Independent Auditors' Report on Supplementary Information Schedule of Federal Financial Assistance.

The audit was conducted in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. The audit was made for the purpose of forming an opinion on the general purpose financial statements of the Town of Sudbury, taken as a whole.

- C – Compliance Report based on audit of General Purpose Financial Statements performed in accordance with Government Auditing Standards.
- D – Single Audit Report on Compliance with Requirements Applicable to Nonmajor Federal Financial Assistance Program Transactions.
- E – Report on the Internal Control Structure in accordance with government auditing standards.
- F – Report on Internal Controls (Accounting and Administrative).

The FY 1990 Town Audit was completed January 31, 1991. On May 6, 1991 the Board of Selectmen voted to accept the audit reports from J. David Asadoorian & Co., CPA entitled: Town of Sudbury, MA, General Purpose Financial statements Year Ended June 30, 1990 with Report of Independent Public Accountant, and Town of Sudbury, MA, Report on Federal Financial Assistance Year Ended June 30, 1990. A management report or letter was not submitted as part of the audit. The full text of the submitted audit report is available at the Town Clerk's Office.

Respectfully submitted,

Jean M. MacKenzie, Town Clerk

Lincoln-Sudbury Regional High School District Committee Audit

July 1, 1988 – June 30, 1989

On July 24, 1989, the Lincoln-Sudbury Regional High School District Committee unanimously voted to engage the firm of Melanson, Greenwood and Co., Certified Public Accountants, to perform an audit of the finances of the Lincoln-Sudbury Regional School District as outlined in the proposal received July 5, 1989, for fees not to exceed \$8,500.

The nature of the services required were as follows:

Examination of the District's financial records of all accounts and funds under control of the Regional School Committee, using generally accepted auditing standards of governmental units.

The audit was to be conducted in accordance with the General Laws of the Commonwealth of Massachusetts requirements established by the Mass. Department of Revenue, Bureau of Accounts, and in compliance with federal requirements.

In addition to the financial audit, an audit in accordance with the requirements of the Single Audit Act, was also to be conducted. This compliance audit was to cover the following grants:

P.L. 89-313: FY 1986, 1987, 1988 and 1989
P.L. 94-142: FY 1986, 1987, 1988 and 1989
National School Lunch & Breakfast Program:
FY 1986, 1987, 1988 and 1989
Title II: FY 1986, 1987 and 1988
ECIA Chapter 1: FY 1986 and 1987
ECIA Chapter 2 (Block Grant): FY 1986, 1987
and 1988

At the conclusion of the audit, a representative of the accounting firm would conduct an exit conference with appropriate District officials; the accounting firm would hold a conference with the Superintendent, Regional Treasurer and their designees to review draft copies of the audit reports before issued.

Report Requirements

- A Auditor's opinion as to whether the general purpose financial statements fairly present the financial position of the School District and the results of its financial operations in accordance with generally accepted accounting principles.
- B An auditor's statement as to whether an internal control system exists to provide reasonable assurance funds are managed in compliance with applicable laws and regulations. In addition, the report must identify the Districts' significant internal accounting controls designed to provide for compliance, as well as the controls that were not evaluated, and the material weaknesses identified as a result of the evaluation.
- C Auditors' statement on compliance with grant requirements for each grant audited.
- D Management Letter of comments and recommendations.
- E Individual grant audit reports ready for submission to appropriate governmental agencies as required under the Single Audit Act.

The Lincoln-Sudbury Regional High School District Committee voted to accept the completed audit dated August 17, 1989 of the firm Melanson, Greenwood and Company, PA, of Nashua, NH, along with an accompanying Independent Auditors' Report.

The audit provided:

- A. Notes to the Financial Statements:
 - 1. Summary of Significant Account Policies
 - Fund Accounting: General Fund, Special Revenue Funds and Trust Funds
 - Basis of Accounting: the modified accrual methodology
 - Fixed Assets
 - Budgetary Data: General Budget Policies and Budget Basis of Accounting
 - Expenditure Reconciliation Summary

- Total Columns on Combined Statements — Overview
- Financial Report entity
- 2. Departures from Generally Accepted Accounting Principles
 - Retirement benefits
 - General fixed asset acquisitions
 - Accumulated sick leave, earned but unused
- 3. Assessments to Member Towns
- 4. Pension Plan
 - Teachers: Mass. Teachers Retirement System (MTRS)
 - All other full-time District employees: Middlesex County Retirement System
- 5. Compensated Absences
- 6. Vacations
- 7. Collateralization of Cash Balances
- 8. Long-term Debt
 - Changes in General Obligation Bonds Payable
 - Annual Requirements
- 9. Pending Litigation
- B. Independent Auditors' Report on Supplementary Information
- C. Independent Auditors' Report on Adequacy of Internal Control System
- D. Independent Auditors' Report on Compliance with Laws and Regulations

The audit was made in accordance with generally accepted auditing standards and the standards for financial and compliance audits contained in the Standards for Audit of Governmental Organizations, Programs, Activities and Functions, issued by the U.S. General Accounting Office and accordingly included such tests of the accounting records and other auditing procedures considered necessary. The audit was conducted for the purpose of forming an opinion on the basic financial statements taken as a whole.

A management report, dated August 17, 1989, was submitted to the Regional School District. The full text of the

submitted audit report is available at the Town Clerk's Office.

Respectfully submitted,

Jean M. MacKenzie
Town Clerk

Lincoln-Sudbury Regional High School District Committee Audit

July 1, 1989 — June 30, 1990

The Lincoln-Sudbury Regional High School District Committee authorized the engagement of the firm of Melanson, Greenwood and Co., Certified Public Accountants, to perform an audit of the finances of the Lincoln-Sudbury Regional School District for the year July 1, 1989 through June 30, 1990.

The general purpose financial statements of the School District were audited in accordance with generally accepted auditing standards. The audit provided:

I. Independent Auditors' Report

II. General Purpose Financial Statements

A — Combined Balance Sheet — All Fund Types and Account Group

B — Combined Statement of Revenues, Expenditures and Changes in Fund Balances

— Governmental Fund Types and Expendable Trust Funds

C — Statement of Revenues and other Financing Sources

— Budget and Actual
— General Fund

D — Statement of Expenditures and other Financing Uses

— Budget and Actual
— General Fund

III. Notes to Financial Statements

A — Summary of Significant Accounting Policies

— Fund Accounting: General Fund, Special Revenue Funds, and Trust Funds

- Basis of Accounting
- Fixed Assets
- Budgetary Data: General Budget Policies; Budget Basis of Accounting; Budget Limitation
- Expenditure Reconciliation Summary
- Total Columns on Combined Statements — Overview
- Financial Report Entity

B — Departures from Generally Accepted Accounting Principles

- Retirement benefits
- General fixed asset acquisitions

C — Assessments to Member Towns

D — Pension Plan

- Teachers: Mass. Teachers' Retirement System (MTRS)
- All other full-time District employees: Middlesex County Retirement System

E — Collateralization of Cash Balances

F — Long-Term Debt

G — Related Party Transaction

IV. Independent Auditors' Report on Supplementary Information

A — Schedule of Cash and Cash Investments

B — Schedule of Federal Financial Assistance

The audit was conducted in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the U.S.

V. Independent Auditors' Report on Internal Control — structure related matters

Statement audit conducted in accordance with Government Auditing Standards.

VI. Independent Auditors' Report on Internal Controls (Accounting and Administrative)

Based on a study and evaluation made as part of audit of General Purpose Financial Statements and additional tests required by Single Audit Act.

VII. Independent Auditors' Report on Compliance with Laws and Regulations

Based on audit of Financial Statements performed in accordance with Government Auditing Standards issued by the GAO.

VIII. Independent Auditors' Report on Compliance with Requirements Applicable to Non-major Federal Financial Assistance Programs.

A Management Report was submitted as part of the audit.

The audit was completed on September 7, 1990 and accepted by the Lincoln-Sudbury Regional School District Committee.

A full text of the submitted audit is available at the Town Clerk's Office.

Respectfully submitted,

Jean M. MacKenzie
Town Clerk

ELECTIONS

Annual Town Election March 25, 1991

The Annual Town Election was held at the Peter Noyes School. The polls were open from 7 a.m. to 8 p.m. There were 2,160 votes cast, including 94 absentee ballots. Twenty voting machines were used. The results were announced by Town Clerk, Jean MacKenzie, at 10:45 p.m.

MODERATOR: FOR ONE YEAR

Thomas G. Dignan, Jr.	1,712
Scattering	—
Blanks	448

BOARD OF SELECTMEN: FOR THREE YEARS

Judith A. Cope	1,188
Lawrence L. Blacker	695
Hendrik Tober	181
Scattering	—
Blanks	96

BOARD OF ASSESSORS: FOR THREE YEARS

David E. Tucker	1,432
Scattering	—
Blanks	728

CONSTABLE: FOR THREE YEARS

Phillip L. Lindsay	1,365
Joseph Bausk (write-in)	6
Scattering	—
Blanks	789

GOODNOW LIBRARY TRUSTEES: FOR THREE YEARS

(Vote for no more than two)

Catrine E. Barr	1,456
Ivan H. Lubash	1,370
Scattering	—
Blanks	1,494

BOARD OF HEALTH: FOR THREE YEARS

Michael W. Guernsey	1,504
Scattering	—
Blanks	656

HIGHWAY SURVEYOR: FOR THREE YEARS

Robert A. Noyes	1,512
Scattering	—
Blanks	648

PARK & RECREATION COMMISSIONERS: FOR THREE YEARS

(Vote for two)

Paul T. Rosell	1,340
Robert E. Maher (write-in)	38

Scattering	3
Blanks	2,939

PLANNING BOARD: FOR ONE YEAR

John O. Rhome	1,211
Scattering	—
Blanks	949

PLANNING BOARD: FOR THREE YEARS

(Vote for no more than two)

Richard A. Brooks	1,359
Lael M. Meixsell	1,151
William T. Durfee, Jr.	903
Scattering	—
Blanks	907

SUDBURY HOUSING AUTHORITY: FOR FIVE YEARS

Sidney Wittenberg	1,299
Scattering	—
Blanks	861

SUDBURY SCHOOL COMMITTEE: FOR THREE YEARS

(Vote for no more than two)

Patricia A. Guthy	710
Karen Libby	368
Cynthia M. Maloney	819
Robert J. Weiskopf	923
Carol C. Wittman	784
Scattering	—
Blanks	716

LINCOLN-SUDBURY REGIONAL DISTRICT SCHOOL COMMITTEE: FOR THREE YEARS

(Vote for no more than two)

William C. Hewins	1,344
Sarah Cannon Holden	1,187
Michael P. Mullen	926
Scattering	—
Blanks	863

(NOTE: Members of the Lincoln-Sudbury Regional School District School Committee were elected on an at-large basis pursuant to the vote of the Special Town Meeting of October 26, 1970, under Article 1, and subsequent passage by the General Court of Chapter 20 of the Acts of 1971. The votes recorded above for this office are those cast in Sudbury only.)

A true record: Attest:

Jean M. MacKenzie, CMC
Town Clerk

**Special Town Election
May 13, 1991**

The Special Town Election was held at the Peter Noyes School. The polls were open from 7 a.m. to 8 p.m. Eighteen voting machines were used. The number of votes cast were 3,205, including 112 absentee ballots. The results were announced by the Town Clerk, Jean MacKenzie, at 8:55 p.m.

QUESTION 1

Shall the Town of Sudbury be allowed to assess an additional \$315,000 in real estate and personal property taxes for the purposes of funding educational, public works and library expenses of the Town of Sudbury for the fiscal year beginning July 1, 1991?

YES	1,613
NO	1,588
BLANKS	4

QUESTION 2

Shall the Town of Sudbury be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to acquire in fee simple the Melone property located off Route 117, situated in Sudbury and Concord, shown as Parcels 1, 2, and 100 on Sudbury Town Property Maps C11 and C12 and as Parcel 3419 on Concord Town Property Map E15, and consisting of approximately 43.92 acres?

YES	1,546
NO	1,542
BLANKS	117

A true record, attest:

Jean M. MacKenzie, CMC
Town Clerk

**Special Town Election
December 9, 1991**

The Special Town Election was held at the Peter Noyes School. The polls were open from 7 a.m. to 8 p.m. Sixteen voting machines were used. The number of votes cast were 1,410, including 50 absentee ballots. The results were announced by the Town Clerk, Jean MacKenzie, at 8:30 p.m.

QUESTION 1

Shall the Town of Sudbury be allowed to exempt from the provisions of proposition two and one-half, so-called, the

amounts required to pay for the bond issued in order to acquire in fee simple a portion of the Unisys property consisting of approximately seventy-six (76) acres, located off Route 117, situated in Sudbury, being a portion of the site shown as Parcel 300 on Sudbury Town Property Map C11, and as shown on the sketch entitled, "Sketch Plan Showing Unisys Land/North Road", dated October 15, 1991, prepared by the Town of Sudbury Engineering Department, amending the September 24, 1991 sketch, and on file in the Town Clerk's Office?

YES	1,067
NO	343

A true record, attest:

Jean M. MacKenzie, CMC
Town Clerk

Summary of 1991 Town Meetings

The following is a summary prepared by the Board of Selectmen of the actions taken by the Annual and Special Town Meetings on resolutions and articles in the warrants for those meetings. More detailed official Town Meeting Proceedings appear in a separate document, Part II of this Annual Report.

**Annual Town Meeting
April 1, 2, 3, 8, 9, 10**

IN MEMORIAM RESOLUTION: Resolved that the Town express its appreciation for the services and gifts of the following citizens and employees who gave of their time and talent to enrich the quality of life of the Town: William J. Adelson, Francis J. Ahearn, Marjorie A. Davin, Dorothy A. Emmons, Winthrop H. Fairbank, Mary E. Malerbi, Prescott Ward, and George D. White, Sr.

Article 1. HEAR REPORTS: Voted unanimously to accept reports of the town boards, commissions, officers and committees as printed in the 1990 Town Report.

Article 2. TEMPORARY BORROWING: Voted unanimously to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of revenue of the financial year beginning July 1, 1991, in accordance with provision of General Laws.

Article 3. AMEND BYLAWS, ART. XI.3 - PERSONNEL ADMINISTRATION PLAN, DEFINITION: Voted unanimously to amend the Bylaws by changing the definition of a "Regular Employee" to: "Any employee full or part-time, who has been appointed to an authorized position, except for temporary employees."

Article 4. AMEND BYLAWS, ART. XI – PERSONNEL CLASSIFICATION AND SALARY PLAN: Voted to amend Art. XI of the Bylaws, entitled Personnel Administration Plan, by deleting the Classification and Salary Plan, Schedules A and B, in their entirety and substituting therefor the Option II Schedules entitled, "Including General Salary Increases – FY 1990-1991; Second Half: 1/1/91-6/30/91 and FY 1991-1992" (providing for a 2% general salary increase effective January 1, 1991, a 3% general salary increase effective July 1, 1991, and a 4% general salary increase effective January 1, 1992).

Article 5. STABILIZATION FUND ADDITION: Voted unanimously to appropriate \$30,000, to be added to the Stabilization Fund and raised by transfer from the appropriation under Article 14 of the 1987 Annual Town Meeting.

Article 6. UNPAID BILLS: Voted unanimously to appropriate \$109,291.09 to be raised by transfer from Free Cash for the payment of unpaid bills.

Article 7. FY 91 BUDGET ADJUSTMENTS: Voted to amend the votes taken under Article 6 of the April 1990 Annual Town Meeting by adding to or deleting from line items thereunder, by transfer between or among accounts or by transfer from available funds, as follows:

To	From	Amount
950-813 Retirement	100-140 Minuteman H.S.	\$11,013
950-813 Retirement	200-201 Debt Service	8,097
950-813 Retirement	505-711 Treas./Coll.	10,000
950-813 Retirement	Free Cash	28,288
970-110 Town Sal. Adj.	200-201 Debt Service	26,903
970-807 Reserve Fund	505-711 Treas./Coll.	4,000

Article 8. Withdrawn.

Article 9. BUDGET: The Finance Committee presented two budgets for consideration by the Town Meeting with the understanding that enactment of the higher "Override" budget would require an additional affirmative vote at a special election to override appropriation limitations of the so-called Proposition 2½ legislation. The two budgets were voted affirmatively in the order given under the limiting motions as follows and subsequent main motions setting individual line items and funding:

VOTED: That the amount appropriated under the Override Budget not exceed the sum of \$26,279,511.

VOTED: That the amount appropriated under the No Override Budget not exceed the sum of \$25,964,511.

Summary of FY 91-92 Operating Budget appropriation

votes as authorized by vote of Town Meeting and affirmative vote by the electorate approving Question 1 at the May 13, 1991 Special Town Election, allowing a Proposition 2½ Override in the amount of \$315,000:

DEPARTMENT	VOTED
110 Sudbury Schools	\$8,921,366*
130 Lincoln-Sudbury Reg. H.S.	6,417,491*
140 Minuteman Reg. Voc. Tech. H.S.	379,328*
200 Debt Service	434,200*
310 Fire Department	1,378,127
320 Police Department	1,393,546
340 Building Department	297,117
350 Dog Officer	20,921
360 Conservation Commission	31,217
370 Board of Appeals	9,489
410 Highway	1,232,124
460 Landfill	375,412
501 Selectmen	218,614
502 Engineering	217,209
503 Law	94,685
506 Town Clerk	143,829
510 Permanent Building Committee	1,175
511 Personnel Board	4,598
512 Planning Board	44,412
513 Ancient Documents Committee	1,600
514 Historic Districts Commission	165
515 Historical Commission	1,675
517 Design Review Board	2,411
518 Council on Aging	50,677
561 Accounting Department	128,612
563 Treasurer/Collector	188,324
564 Board of Assessors	150,990
568 Finance Committee	6,448
600 Library	369,456
700 Park and Recreation Department	174,947
701 Pool	335,943
710 Youth Commission	1,600
800 Board of Health	186,816
900 Veterans	7,363
950 Unclassified Accounts	2,952,425
970 Transfer Accounts	100,000
Total	\$26,274,312*

*See 10/21/91 Special Town Meeting adjustments under Article 4.

This amount is to be raised by transfer of \$132,947 from Free Cash, \$175,000 from Abatement Surplus, \$25,000 from Ambulance Fund, \$4,125 from Wetlands Protection Account, \$20,000 from Cemetery Funds, \$8,000 from Sale of Cemetery Lots, \$3,552 from 1982 ATM Art. 14 – Dutton Road Walkway, \$3,765 from 1986 STM Art. 6 – Highway Roof Repair, and \$2,000 from Dog Licenses, and the balance of \$25,899,923 on the tax levy.

It was further unanimously voted that appropriations within departmental budgets are funded hereunder as integrated line items, provided, however, that the departmental appropriations set forth within the following categories: Personal Services, Expenses, Total Equipment, Total Snow and Ice, Net Sudbury Public Schools, Sudbury Assessment (Schools), Total Debt Service, Total Unclassified, and Out-of-State Travel must be expended within those categories unless, in each instance, the Finance Committee grants prior approval.

Article 10. STREET ACCEPTANCES: Voted unanimously to accept the layouts of Frost Lane, Jack Pine Drive, and Red Oak Drive, and to appropriate \$200 therefor.

Article 11. AMEND ZONING BYLAW, ART. IX.VI.C – REDUCE TERM OF BOARD OF APPEALS: Defeated an article submitted by the Board of Selectmen to amend the Zoning Bylaw to reduce the term of Board of Appeals members from five to three years.

Article 12. ACCEPT GENERAL LAWS CH. 90, S.22B, SUBSECTIONS (b) THROUGH (k) – NON-CRIMINAL DISPOSITION OF ABANDONED MOTOR VEHICLE OFFENSES: Voted to accept the above statute to allow enforcement procedures relative to abandoned motor vehicle offenses under a non-criminal process.

Article 13. AMEND ZONING BYLAW, ART. IX.III.E.4. (f) – FLOOD PLAIN PERMITTED USES: Defeated an article submitted by the Selectmen to add the criterion of no increase in the base flood elevation for the issuance of a special permit for general filling, excavation or construction in a Flood Plain District.

Article 14. AMEND ZONING BYLAW, ART. IX.III.E. 3.(f) – FLOOD PLAIN PERMITTED USES/TECHNICAL CORRECTION: Voted unanimously to amend the Zoning Bylaw to correct the reference of Section 2 of General Laws Ch. 40A to Section 3.

Article 15. AMEND BYLAWS, ART. V.27(d) – HANDICAPPED PARKING PENALTY: Voted to amend the Bylaws to increase the penalty for each violation of the handicapped parking and egress requirements from ten to twenty-five dollars to conform to General Laws Ch. 40, S. 22A.

Article 16. PURCHASE CAPITAL EQUIPMENT: Voted unanimously to appropriate the following sums of money to be expended and raised as follows: 1) \$15,000 under the direction of the Town Engineer, for purchase of an electronic measuring device known as a total station, to be raised by transfer from Free Cash; 2) \$60,000 under the direction of the Police Chief, for purchase of a secure communications and dispatching system, including base station, and mobile and portable radios, to be raised by transfer from the Stabili-

zation Fund; and 3) \$120,000 under the direction of the Fire Chief, for removal of one gasoline tank and pumps at the South Fire Station, 550 Boston Post Road, and for removal of two tanks and pumps at the Highway Department, 275 Old Lancaster Road, and for purchase or lease and installation of one new gasoline tank with pump and one new diesel fuel tank with pump at the Highway Department, 275 Old Lancaster Road, to be raised by transfer from the Stabilization Fund.

Article 17. PURCHASE VOTING EQUIPMENT: Indefinitely Postponed an article to purchase voting equipment in the amount of \$51,000.

Article 18. GASOLINE TANKS AND PUMPS: Passed Over this article, because it was voted under Article 16.

Article 19. AMEND WAYLAND/SUDBURY SEPTAGE DISPOSAL FACILITY AGREEMENT – ACCOUNTING PROCEDURES: Voted unanimously to amend the above-subject agreement to transfer debt service costs to the facility's Enterprise Fund.

Article 20. REGIONAL FIRE/AMBULANCE/RESCUE DISPATCH SERVICES: Voted to authorize the Selectmen to negotiate and enter into a contract with one or more towns or other governmental units for provision of regional fire/ambulance/rescue dispatch services, pursuant to General Laws Ch. 40, S.4A.

Article 21. AMEND BYLAWS, ART. V(D) – FIRE ALARM SYSTEMS: Voted unanimously to establish a new Bylaw regulating fire alarm systems in Sudbury, to collect a fee for direct connection to the Fire Department, and to assess a penalty for continued system malfunctions.

Article 22. ACCEPT CH. 291 OF THE ACTS OF 1990 – EMERGENCY TELEPHONE E-911: Voted unanimously to accept the above-referenced statute and to authorize the Selectmen to enter into agreements relative thereto.

Article 23. SCHOOL FACILITIES MAINTENANCE-CURTIS, HAYNES, NOYES: Defeated an article submitted by the Sudbury School Committee under which it was moved to appropriate \$25,000 to make repairs and purchase equipment for the Curtis, Haynes and Noyes Schools and to hire engineering services to investigate and report on asbestos conditions and removal.

Article 24. SCHOOL ROOF REPAIR – CURTIS, HAYNES: Defeated an article submitted by the Sudbury School Committee under which it was moved to appropriate \$15,000 for engineering and architectural services for the repair and maintenance and/or replacement of roofs at the Curtis and Haynes Schools.

Article 25. LIBRARY ARCHITECTURAL SERVICES: Indefinitely Postponed an article submitted by the Goodnow Library Trustees to appropriate \$30,900 for engineering and architectural services for remodeling, repairing, and constructing additions to the Goodnow Library.

Article 26. TRANSFER LIBRARY MATERIALS TO FRIENDS OF THE GOODNOW LIBRARY: Voted unanimously to authorize the Library Trustees to transfer, from time to time as they deem proper, print and non-print Library materials no longer useful to the Library to the Friends of the Goodnow Library, Inc. at less than fair market value.

Article 27. AMEND ZONING BYLAW, ART. IX.V. D.6.h – SPECIAL SIGNS: Voted unanimously to amend the Zoning Bylaw to redefine "Special Signs" which do not require a Sign Permit, and thereby eliminate the use of motor vehicles as a place where advertising devices may be installed.

Article 28. AMEND ZONING BYLAW, ART. IX.V.A. 5.d – BUILDING PLANS AND ELEVATIONS: Voted unanimously to amend the Zoning Bylaw to require that Building Plan(s) and Elevations shall be prepared by a Registered Architect in all cases where the plan specified a facility of 35,000 cubic feet or more of gross volume, bringing the Town's Site Plan Special Permit building plan requirements into conformance with those found in the State Building Code.

Article 29. AMEND ZONING BYLAW, ART. IX.V. B.1 – DESIGN REVIEW BOARD MEMBERSHIP CRITERIA: Voted unanimously, as amended, to add the preference of appointing to the Design Review Board a graphics designer, after the category of a resident from within the Business District.

Article 30. Withdrawn.

Article 31. Withdrawn.

Article 32. GOLF DRIVING RANGE: Defeated an article submitted by the Park and Recreation Commission to appropriate \$78,000 to construct and equip a golf driving range on Town-owned land off North Road known as the Davis Land.

Article 33. REVOLVING FUND – GOLF DRIVING RANGE: Passed Over because of the defeat of Article 32.

Article 34. ACCEPT GENERAL LAWS CH. 40, S.22D – TOWING REGULATIONS: Voted to accept the above-subject statute authorizing the Selectmen to adopt regulations concerning the towing of vehicles obstructing handicapped ramps, disabled veterans or handicapped parking, or impeding snow removal or plowing operations.

Article 35. PURCHASE UNISYS PROPERTY: De-

feated an article submitted by the Selectmen to purchase the Unisys property (approximately 142 acres) off Route 117 in Concord and Sudbury for \$1.8 million.

Article 36. PURCHASE MELONE PROPERTY: Voted to appropriate \$1,000,000, to be expended under the direction of the Selectmen for purchase or taking by eminent domain of the Melone property (approximately 43.92 acres) off Route 117 in Concord and Sudbury, for conservation, recreation, wetlands protection, housing or any other municipal purpose, and to be raised by borrowing under General Laws Ch. 44, S. 7; and to appropriate an additional \$60,000, to be expended under the direction of the Treasurer for payment of interest associated with the borrowing; and to appropriate an additional \$15,000, to be expended under the direction of the Treasurer for payment of associated bond and note issue expense and raised by transfer from Free Cash; all appropriations to be contingent upon a Proposition 2½ Debt Exclusion of said borrowing and interest (which was approved at the May 13, 1991 Special Town Election under Question No. 2).

Article 37. AMEND ZONING BYLAW, ART. IX.II.C – REDUCE RESEARCH DISTRICT NO. 1: Defeated an article submitted by petition to amend the Zoning Bylaw to reduce the size of Research District Number 1 to twenty-five acres of the Unisys Property which include the existing buildings, parking areas, and access driveway.

Article 38. AMEND ZONING BYLAW, ART. IX.IV.B – RESEARCH DISTRICT INTENSITY REGULATIONS: Passed Over an article submitted by petition to increase allowable intensity of development, because this article was tied to Article 37 which was defeated.

Article 39. AMEND ZONING BYLAW, ART. IX.III.D – RESEARCH DISTRICT USE REGULATIONS: Defeated an article submitted by petition to add the uses of executive, administrative, engineering, financial, or professional offices and corporate headquarters facilities including accessory uses thereto, to uses permitted in a Research District.

Article 40. RESEARCH DISTRICT LAND ACQUISITION – FUNDED BY RESEARCH DISTRICT TAXES: Passed Over an article submitted by petition to authorize acquisition of portion(s) of the Route 117 Research District or adjacent Concord land as can be acquired at an annual cost which is less than the estimated future Real Estate Tax revenues from the Research District net of cost of providing town services to the District.

Article 41. AMEND ZONING BYLAW, WATER RESOURCE PROTECTION DISTRICT SITE PLAN REVIEW: Referred an article submitted by petition to revise sections of the Water Resource Protection Districts Bylaw regarding site plan review to the Planning Board for study.

**Special Town Meeting
October 21, 28**

STM Article 1. AMEND ZONING BYLAW, ART. IX., SEC. III.D. RESEARCH DISTRICTS; SEC. III.G WATER PROTECTION DISTRICTS; SEC. IV.B. SCHEDULE OF INTENSITY REGULATIONS; AND SEC. V. SPECIAL REGULATIONS: Voted unanimously to amend the above sections of the Zoning Bylaw, in accordance with a handout dated October 28, 1991, to add to the list of permitted uses in a Research District and in Water Resource Protection Districts, to increase allowed intensity in a Research District, and to amend site plan review procedures and parking standards in a Research District; the foregoing amendments conditioned upon settlement and dismissal of the suit, *Unisys Corporation v. Town of Sudbury*, Land Court No. 141550. (NOTE: This article is tied to the following Article 2, which leaves approximately 25 acres in private hands for development purposes and is a condition of court settlement.)

STM Article 2. PURCHASE PORTION OF UNISYS PROPERTY: Voted unanimously to appropriate \$1,000,000, to be expended under the direction of the Board of Selectmen for purchase or taking by eminent domain of approximately 76 acres of the Unisys property located off Route 117 for municipal purposes, reserving to the Grantor an easement for access, provided that a Purchase and Sales Agreement or other legal instrument shall include 1A) indemnification against any and all losses, liabilities, claims, costs, and the like resulting from hazardous materials on or emanating from the property as set forth in the indemnification agreement between The Trust for Public Land and Unisys Corporation to be assigned to the Town; 1B) security to ensure complete cleanup of identified hazardous materials on or emanating from the property as set forth in the said indemnification agreement; 2) a complete dismissal of Unisys' pending suit against the Town of Sudbury and related damages with prejudice; and 3) an access easement guaranteeing public access to

White Pond in Concord running directly from the property to be purchased by Sudbury; and to appropriate an additional sum of \$35,000 to be expended under the direction of the Treasurer for payment of associated bond and note issue expense; and to appropriate an additional sum of \$15,000 to be expended under the direction of the Selectmen to pay all closing and title insurance costs; the total appropriation of \$1,050,000 to be raised by borrowing under General Laws Ch. 44, S. 7, and contingent upon approval of a Proposition 2½ Debt Exclusion of said borrowing and interest (which was approved at the December 9, 1991 Special Town Election under Question No. 1).

STM Article 3. PURCHASE ENTIRE UNISYS SITE – CONCORD AND SUDBURY: Passed Over an article submitted by petition because of the passage of Article 2 above.

STM Article 4. FY 92 BUDGET ADJUSTMENTS: Voted to amend the votes taken under Article 9, FY 92 Budget, of the April 1991 Annual Town Meeting, by adding to or deleting from line items thereunder as follows: 1) Delete \$50,000 from Line Item 110 – Sudbury Schools; 2) Delete \$50,000 from Line Item 130 – Lincoln-Sudbury Regional High School; 3) Delete \$21,958 from Line Item 140 – Minute-man Regional Vocational Technical High School; and 4) Add \$56,000 to Line Item 200-203 – Debt Service, Other Bond Interest; said amendments bringing the Town's appropriations into balance within Proposition 2½ limitations for FY 92.

STM Article 5. STREET ACCEPTANCES: Voted unanimously to accept the layouts of Carriage Way, Emerson Way, Henry's Mill Lane and Twin Pond Lane.

STM Article 6. WOOD-DAVISON HOUSE RESOLUTION: Resolved that it is the sense of Town Meeting that the Town of Sudbury should not acquire title to or commit Town real estate for the Wood-Davison House, so called.

FINANCES

Finance Committee

The 1991 fiscal climate at both state and local government levels continued to reflect the pressures of economic recession and limited expansion due to budgetary realities of Proposition 2½.

As the Committee again worked diligently to ensure a rational and expedient budget process, it became clear in early February that even a level funded budget would not be sufficient to maintain local services which the residents have come to expect of Town Departments, Sudbury Schools, and Lincoln-Sudbury High School. Minimal increases in projected FY 92 revenues in the areas of local receipts as well as real estate tax collections, compounded by projected reductions in State Aid to cities and towns, exerted extreme pressure on the budgetary process. Dramatic increases in certain cost elements, most notably the health benefits costs in the unclassified account, added to the problem of preparing a town-wide budget which met state requirements and fell within the levy limit.

The budget which was prepared reflected cuts in many departments, including reductions in staff in the Police and Fire Departments, two areas of critical safety concern. Several capital expenditures were delayed. Enterprise fund budgets were managed tightly to ensure that expenses were offset by revenues in these departments. Cuts in town services which took effect as a result of the FY 91 budget process, remained in force. Finally, after numerous nights of budget hearings, the Committee prepared both a no-override budget as well as an override budget recommendation. The override budget, reflecting the Committee's best recommendations for over-levy limit spending, advocated an additional \$315,000 in funding allocated to only four departments: Sudbury Public Schools, Lincoln-Sudbury High School, the Highway Department, and the Library.

The override vote was scheduled after the Annual Town Meeting, in which it was endorsed by a significant majority of the participants in the hall. At the override election in May, the Town narrowly approved the override, providing additional needed funds to both Schools and selected Town departments.

Following the passage of the override budget, final figures for State Aid to the Town became available and were found to be 18% lower than FY 91. The estimate used to construct the FY 92 budget provided for a 10% reduction, leaving the Town with a \$182,000 shortfall. A budget adjustment article was presented and unanimously approved at the Special Town Meeting in October, which solicited funds from

both Schools, and slightly increased the levels of estimated local receipts to offset the deficit amount.

The economic and financial outlook for FY 93 is not good, and continues to challenge the abilities of department heads throughout the Town and School systems to implement innovative cost control and containment measures. Fund balances in both Stabilization Fund and Free Cash remain dangerously low. Once again, the Finance Committee has requested each Town department to prepare a "level funded" budget for FY 93. Those departments affected by cutbacks and reductions as a result of the FY 92 budget process may be induced to continue to make do with these reductions. Alternative sources of cost reductions or increased local revenue generation prospects are being evaluated, to help lessen the effects of this fiscal shortfall.

In spite of these difficult times, or perhaps as an offshoot of them, every department in Town continues to exhibit a strong spirit of cooperation and a positive "can do" attitude towards ensuring proper services, despite budget constraints. The passage of the override in May was the second straight year in which Town residents approved critically needed additional funds in selected areas. This indicates a desire on the part of residents for both efficient Town government as well as a willingness to pay for needed services. With continued positive attitudes on the part of both the Town departments and its residents, Sudbury will overcome these turbulent economic times with dignity and spirit.

Town Treasurer and Collector

The initiative to move from semi-annual to quarterly tax bills has eliminated the need to borrow in anticipation of tax revenue. As a direct result of this change and in spite of declining interest rates the investment income increased 25%, totaling \$466,446.

The tax collection rate of 96% demonstrates how the recession is beginning to have an effect on Sudbury residents and businesses. This year showed a marked increase in the number of delinquent taxpayers. Follow-up collection and foreclosure proceedings are continuing in an effort to maintain tax revenues at a sufficient level to meet Town financial obligations.

TREASURER'S FINANCIAL REPORT

Cash

Balance as of July 1, 1990	2,285,931.72	
Receipts to June 30, 1991	34,817,242.15	37,103,173.87
Payments to June 30, 1991	31,468,820.87	
Balances as of June 30, 1991		
General Cash	1,014,461.47	
Money Market Accounts	2,138,744.41	
Misc. Savings Accounts	37,038.08	
Conservation Fund Investment	3,160.84	
Retirement Pension Fund Investment	181,976.22	
Unemployment Compensation Investment	34,973.80	
Audubon Income Investment	56,623.01	
Trust Fund Income Investment	8,678.39	
Stabilization Fund Investment	395,278.08	
Harry Rice Museum Investment	54,797.88	
Sudbury Village Investment	20,936.77	
Wood-Davison House Fund Investment	43,260.79	
Sherman Bridge Project Investment	61,134.86	
Senior Center Project Account	30,423.26	
Fire Station Project Account	1,218,633.80	
Nixon/Noyes Project Account	242,562.97	
Planning Board Defaulted Account	91,668.37	
	5,634,353.00	37,103,173.87

Reimbursement Anticipation Notes

Amount	Dated	Payable	Rates	Interest Paid
9,680.34	3/5/90	8/15/90	6.47%	279.70
31,884.98*	6/29/90	8/28/90	6.10%	319.62
145,423.00	10/29/90	4/29/91	7.24%	5,249.89
145,423.00*	4/29/91	7/29/91	4.99%	1,809.18
332,411.32				7,658.39
*Renewal				

Bond Anticipation Notes – Senior Center

Amount	Dated	Payable	Rates	Interest Paid
200,000	9/25/89	8/15/90	6.65%	11,806.03
675,000	3/5/90	8/15/90	6.40%	19,292.05
875,000				31,098.08

Bond Anticipation Notes – School Architectural Design Fees

Amount	Dated	Payable	Rates	Interest Paid
500,000*	2/23/90	7/11/90	6.32%	11,947.40
100,000	5/18/90	5/17/91	6.90%	6,881.10
100,000*	5/17/91	10/1/91	4.66%	1,749.10
100,000	4/4/91	10/1/91	4.80%	2,367.12
<hr/>				<hr/>
800,000				22,944.72
*Renewal				

Bond Anticipation Notes – Nixon/Noyes School Project

Amount	Dated	Payable	Rates	Interest Paid
700,000	7/13/90	7/12/91	6.33%	44,188.60
400,000	11/5/90	7/12/91	6.30-6.80%	17,873.43
1,100,000	4/4/91	10/1/91	4.80%	26,038.36
1,100,000*	7/12/91	10/1/91	4.23%	10,325.84
<hr/>				<hr/>
3,300,000				98,426.23
*Renewal				

Tax Titles

Balance July 1, 1990		593,326.85
New Tax Takings for 1990	257,637.53	
Redemptions	291,914.99	
Balance June 30, 1991		559,049.39

Tax Possessions

Balance July, 1990		12,519.87
Balance owed Town June 30, 1991	12,508.77	
Balance owed to Water District	11.10	
	<hr/>	
	12,519.87	12,519.87

Trust Funds Invested

Goodnow Library Funds	146,615.35
School Fund	270.20
Charity Fund	20,320.19
George J. Raymond Scholarship Fund	4,650.54
Raymond Mausoleum Fund	1,000.00
Public Health Nursing Fund	6,052.16
Old Cemetery	250.00
Mt. Wadsworth Cemetery	26,746.20
Mt. Pleasant Cemetery	7,700.00
Town Cemetery	59,287.36
North Sudbury Cemetery	8,246.46
	<hr/>
	281,138.46

Road Guarantees

Highway Performance Bonds	3,000.00
Road Guarantee Bonds Held by Treasurer	92,825.46
Passbooks Assigned in Lieu of Bonds Held by Treasurer	187,794.00
Cash Deposits Held by Treasurer in General Fund	7,597.19
Cash Deposits Held by Treasurer in Savings Accounts	120,719.76
Letters of Credit	1,332,062.55
Radio Tower Removal Passbooks	560.00
Board of Appeals Bonding	3,000.00
Conservation Commission Bonding	18,600.00
	1,766,158.96

TABLE OF TOWN DEBTS – June 30, 1991
Annual Payments of Principal

	Multi-Purpose Loan of 1990	Multi-Purpose Loan of 1991	Total
Rate	6.35-6.40%	5.4972%	
Date	6/15/90	9/15/91	
Original Account	2,450,000	3,875,000	
Fiscal Year			
1991	275,000		275,000
1992	275,000	400,000	675,000
1993	275,000	400,000	675,000
1994	250,000	400,000	650,000
1995	250,000	400,000	650,000
1996	250,000	400,000	650,000
1997	250,000	400,000	650,000
1998	250,000	400,000	650,000
1999	250,000	400,000	650,000
2000	125,000	350,000	475,000
2001		325,000	325,000
2002			
	2,450,000	3,875,000	6,325,000

Annual Payments of Interest

Fiscal Year			
1991	156,662.50		156,662.50
1992	139,200.00	107,900	247,100.00
1993	121,600.00	200,400	322,000.00
1994	104,000.00	175,400	279,400.00
1995	88,000.00	156,000	244,000.00
1996	72,000.00	136,000	208,000.00
1997	56,000.00	115,300	171,300.00
1998	40,000.00	94,000	134,000.00
1999	24,000.00	72,200	96,200.00
2000	8,000.00	50,000	58,000.00
2001		28,825	28,825.00
2002		9,425	9,425.00
	809,462.50	1,145,450	1,954,912.50

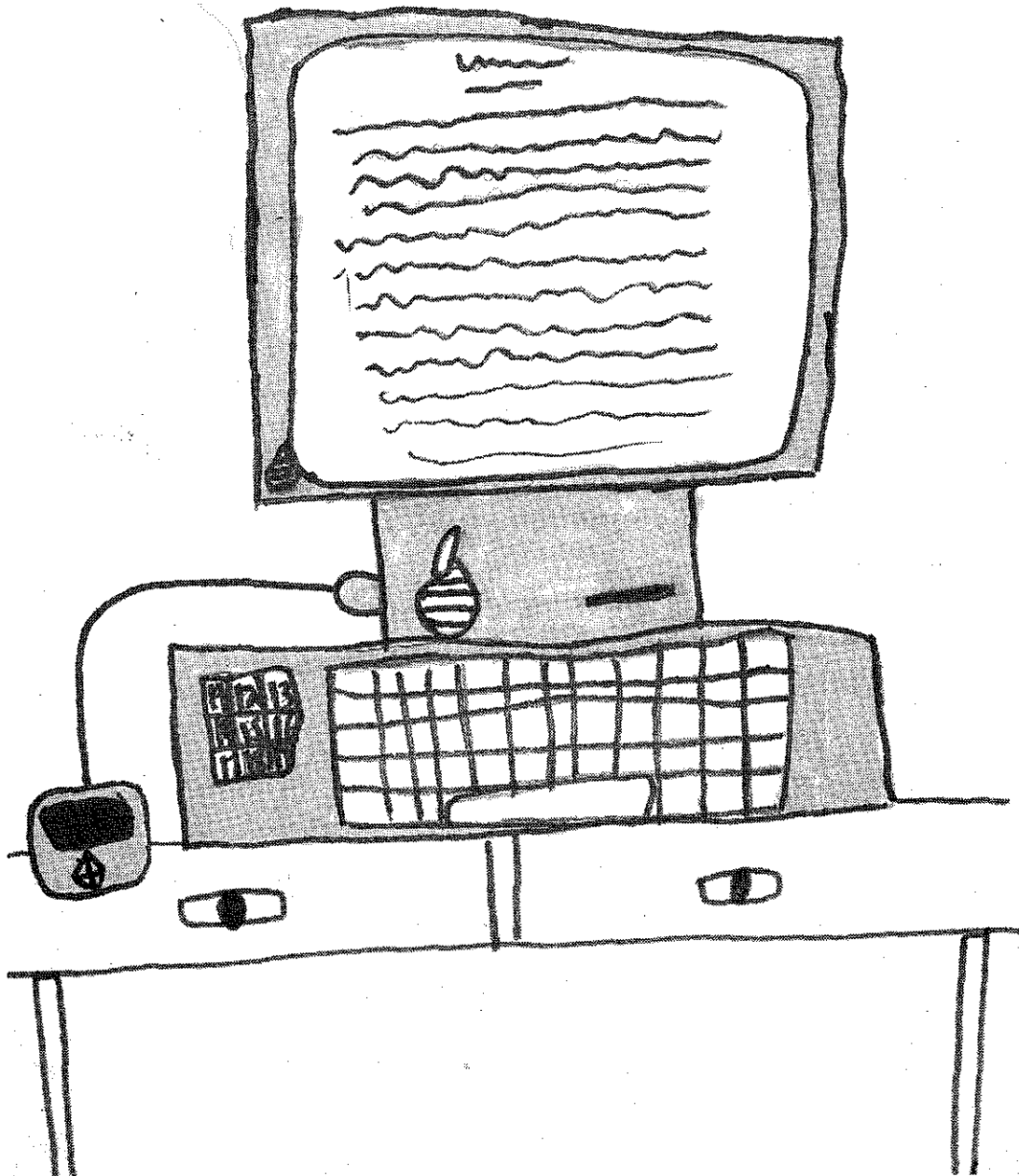
Board of Assessors

The principal focus of the Board of Assessors this past year was the triennial revaluation of all property in Sudbury. This "revaluation" was of considerable interest to residential as well as commercial property owners because, for the first time since the Great Depression, most property values declined.

The Assessors conducted an education campaign, including participation in a League of Women Voters' forum and the town-wide distribution of an informational flyer, to explain why property taxes *increased* even though property values *decreased*.

The Assessors also distributed a handout at the Annual Town Meeting which explained the impact that various warrant articles would have on property taxes.

As part of its continuing education program, all three members of the Board successfully completed courses in assessment policies and practices, conducted by the Massachusetts Department of Revenue. Assessor Tom Hillery completed the requirements for certification as a Massachusetts Accredited Assessor.



Tanya Koshy, Grade 3, Peter Noyes School

Town Accountant

In accordance with the provisions of Chapter 41, sections 60 and 61 of the General Laws of the Commonwealth, the following is the statement of all financial transactions during the fiscal year July 1, 1990 - June 30, 1991. Included in this report are Receipts, Fund Accounts, the Balance Sheet, and Appropriations and Expenditures.

SCHEDULE A RECEIPTS

JULY 1, 1990 - JUNE 30, 1991

GENERAL FUND RECEIPTS:

<u>PROPERTY TAX REVENUE</u> (Gross)	REAL ESTATE	PERSONAL PROPERTY
Prior years	75,751	0
1989	189,193	0
1990	647,134	999
1991	19,345,619	378,418
Liens	<u>277,275</u>	<u>0</u>
Totals	20,534,972	379,417

Total Property Tax Revenue	\$ 20,914,389
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<u>OTHER REVENUE</u> (Gross)	
Motor Vehicle Excise	1,164,556
Other Excise	2,760
Penalties and Interest	325,110
Payment in Lieu of Taxes	44,342
Departmental Receipts	251,697
Licenses and Permits	34,835
Fines	107,265
Interest on Investments	330,704
Cherry Sheet Receipts (Net)	<u>3,621,614</u>

Total Other Revenue	<u>5,882,883</u>
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TOTAL REVENUE (Gross)	\$ 26,797,272
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NON-REVENUE RECEIPTS	<u>2,603,162</u>
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TOTAL GENERAL FUND RECEIPTS	\$ 29,400,434
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SPECIAL REVENUE FUND RECEIPTS:

Cherry Sheet Offset Receipts	354,708
Federal Gov't. Receipts - Schools	102,025
Town Special Purpose Receipts	332,295
School Special Purpose Receipts	110,302
Revolving Funds	411,308
Reserve for Appropriation	<u>33,050</u>

TOTAL SPECIAL REVENUE FUND RECEIPTS	1,343,688
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ATKINSON POOL RECEIPTS	264,260
LANDFILL RECEIPTS	402,551
EXPENDABLE TRUST FUND RECEIPTS	134,559
AGENCY FUND RECEIPTS	624,962
CAPITAL IMPROVEMENTS RECEIPTS	<u>2,646,790</u>

TOTAL RECEIPTS	\$ 34,817,244
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SCHEDULE B APPROPRIATIONS AND EXPENDITURES

Account Number	Transfers	Appropriation 1990-91	Expenditures 1990-91	Ending Balance*
100 Education - Sudbury Schools				
-110 Salary Expense	.00	6,913,274.00	6,723,066.46	190,207.54
-210 Expense	.00	1,654,512.00	1,548,760.45	105,751.55
-210 Expense C/F	.00	152,081.36	152,081.36	.00
-510 Equipment	.00	70,300.00	76,183.68	5,883.68-
Total Sudbury Schools	.00	8,790,167.36	8,500,091.95	290,075.41
ATM88/14 Facility Maintenance	.00	1,895.63	1,444.36	451.27
130 Education - L-S Regional HS	.00	5,989,788.00	5,989,787.60	.40
140 Education - Minuteman Tech. HS	11,013.00-	427,832.00	416,819.00	.00
200 Debt Service				
-201 Temporary Interest	35,000.00-	40,000.00	5,849.31	849.31-
-203 Bond Interest	.00	362,000.00	206,589.08	155,410.92
-205 Principal	.00	275,000.00	275,000.00	.00
STM88/26 Debt Bonds/Misc.	.00	7,675.00	7,675.00	.00
310 Fire Department				
Salary Expense	.00	1,240,743.00	1,236,701.57	4,041.43
Expense	.00	81,990.00	75,514.65	6,475.35
Expense C/F	.00	288.00	.00	288.00
Capital Equipment	.00	17,000.00	9,956.00	7,044.00
ATM90/15 Ambulance Radio & Equip.	.00	4,500.00	4,230.81	269.19
320 Police Department				
Salary Expense	25,000.00-	1,250,105.00	1,218,322.56	6,782.44
Salary Expense C/F	.00	6,644.76	6,644.76	.00
Expense	.00	97,925.00	95,560.21	2,364.79
Expense C/F	.00	2,026.45	727.06	1,299.39
Capital Equipment	25,000.00	65,500.00	65,465.00	25,035.00
340 Building Department				
Salary Expense	18,000.00-	169,296.00	151,296.00	.00
Salary Res. Fund Tr. C/F	.00	7,879.49	7,879.49	.00
Expense	18,000.00	76,730.00	94,730.00	.00
Expense C/F	.00	4,110.66	4,110.66	.00
Expense Res. Fund Trs.	22,000.00	.00	21,499.23	500.77
Expense Res. Fund Tr. C/F	.00	6,770.96	6,770.96	.00
350 Dog Officer				
Salary Expense	681.00	17,300.00	17,980.44	.56
Expense	.00	1,153.00	1,153.00	.00
Expense D/F	.00	27.55	27.55	.00
360 Conservation Commission				
Salary Expense	840.00	16,780.00	17,619.45	.55
Expe	.00	7,825.00	7,769.41	55.59
Expense Res. Fund Tr.	5,000.00	.00	4,851.25	148.75
Conservation Fund C/F	.00	14,610.90	.00	14,610.90
ATM87/19 Wetland Mapping	.00	13,325.00	.00	13,325.00

Account Number	Transfers	Appropriation 1990-91	Expenditures 1990-91	Ending Balance*
370 Board of Appeals				
Salary Expense	44.03-	7,432.00	6,409.39	978.58
Expense	207.03	998.00	1,205.03	.00
Expense C/F	.00	248.07	248.07	.00
410 Highway Department				
Salary Expense	1,000.00-	574,240.00	565,866.24	7,373.76
Expense	8,000.00-	465,046.00	457,044.49	1.51
Expense C/F	.00	1,603.24	1,603.24	.00
Capital Equipment	34,785.84	130,000.00	164,749.00	36.84
Capital Equipment C/F	.00	7,087.75	7,087.75	.00
ATM88/15 Drains	.00	27,432.92	19,857.67	7,575.25
ATM88/22 Goodman's Hill Walkway	.00	17,670.61	1,875.32	15,795.29
STM88/22A Landfill Shelter	.00	169.50	119.50	50.00
ATM86/6 Roof	.00	5,224.54	.00	5,224.54
ATM82/14 Dutton Rd. Walkway	.00	3,552.72	.00	3,552.72
420 Snow & Ice				
Salary Expense	10,000.00	38,916.00	42,169.89	6,746.11
Expense	35,785.84-	94,754.00	58,968.16	.00
460 Landfill				
Salary Expense	.00	161,463.00	150,635.11	10,827.89
Expense	.00	186,700.00	164,413.73	22,286.27
Capital Equipment	.00	50,000.00	50,000.00	.00
501 Selectmen				
Salary Expense	1,519.00	197,036.00	196,437.35	2,117.65
Expense	.00	8,500.00	8,307.28	192.72
Expense C/F	.00	2,000.00	1,823.99	176.01
ATM90/7 Tax Title Clarification	.00	500.00	.00	500.00
ATM90/13 St. Acceptances	.00	1,400.00	594.15	805.85
STM10/89/2 Barker RE Refund	.00	2,076.00	2,076.00	.00
STM10/89/3 Symington RE Refund	.00	1,612.00	1,611.27	.73
STM88/18 Aquifer Delineation	.00	10,000.00	.00	10,000.00
ATM86/14 Reg. Sol. Waste Disp.	.00	2,000.00	.00	2,000.00
ATM81/26 MDC River Diversion	.00	1,202.45	.00	1,202.45
502 Engineering				
Salary Expense	1,191.00	223,610.00	224,527.66	273.34
Expense	2,200.00	5,750.00	7,449.42	500.58
ATM88/22 Walkways	.00	1,374.22	62.90	1,311.32
ATM86/32 Walkways	.00	1,280.08	203.60	1,076.48
503 Law				
Salary Expense	.00	27,560.00	27,560.00	.00
Expense	.00	67,125.00	67,125.00	.00
Expense Res. Fund Tr.	27,069.00	.00	11,362.03	15,706.97
506 Town Clerk				
Salary Expense	2,817.00	107,280.00	110,096.57	.43
Expense	300.00-	37,458.00	33,931.91	3,226.09

Account Number	Transfers	Appropriation 1990-91	Expenditures 1990-91	Ending Balance*
510 Permanent Building Committee				
Salary Expense	87.00	2,174.00	1,100.87	1,160.13
ATM90/26 Asbestos Removal	.00	140,000.00	113,783.94	26,216.06
ATM89/31 Fire Station	.00	1,500.00	.00	1,500.00
ATM88/13 Nixon Roof	.00	125,000.00	.00	125,000.00
ATM80/25 Police Station	.00	119.34	.00	119.34
511 Personnel Board				
Salary Expense	41.00	4,011.00	4,051.11	.89
Expense	.00	300.00	265.75	34.25
Expense C/F	.00	211.16	.00	211.16
512 Planning Board				
Salary Expense	778.00	44,716.00	38,476.04	7,017.96
Expense	1,000.00	3,020.00	1,838.45	2,181.55
513 Ancient Documents Committee				
Expense	.00	1,600.00	1,599.92	.08
514 Historic Districts Commission				
Salary Expense	.00	75.00	75.00	.00
Expense	.00	85.00	15.00	70.00
515 Historical Commission				
Expense	.00	1,875.00	1,865.83	9.17
Expense C/F	.00	486.38	482.69	3.69
516 Cable TV Committee				
Expense	.00	400.00	400.00	.00
Expense Res. Fund Tr.	836.17	.00	793.12	43.05
517 Design Review Board				
Salary Expense	53.00	2,069.00	1,646.16	475.84
Expense	.00	47.00	34.62	12.38
518 Council on Aging				
Salary Expense	927.00	43,283.00	44,209.41	.59
Expense	.00	9,322.00	9,266.30	55.70
Expense Res. Fund Tr.	1,307.30	.00	1,307.30	.00
522 Long Range Planning Committee				
ATM87/14 Space Study	.00	39,709.04	188.00	39,521.04
561 Finance Dir./Accounting				
Salary Expense	2,930.00	106,364.00	109,293.07	.93
Expense	.00	12,536.00	12,535.92	.08
Expense Res. Fund Tr.	15,000.000	.00	15,000.00	.00
Expense C/F	.00	6,975.90	6,975.90	.00
ATM91/6	.00	109,292.00	100,383.00	8,909.00
ATM90/5 Unpaid Bills	.00	68.00	67.58	.42

Account Number	Transfers	Appropriation 1990-91	Expenditures 1990-91	Ending Balance
562 Treasurer/Collector				
Salary Expense	2,350.00	115,435.00	113,842.08	3,942.92
Expense	14,000.00-	80,400.00	64,658.82	1,741.18
Expenses C/F	.00	9,186.38	8,962.01	224.37
563 Assessors				
Salary Expense	10,237.00-	119,283.00	109,046.00	.00
Expense	13,000.00	53,159.00	47,175.62	18,983.38
Expense C/F	.00	1,054.08	840.67	213.41
Capital Equipment C/F	.00	6,500.00	.00	6,500.00
564 Finance Committee				
Salary Expense	58.00	5,737.00	5,794.37	.63
Expense	.00	300.00	273.89	26.11
600 Library				
Salary Expense	5,130.00	255,452.00	260,581.10	.90
Expense	.00	94,430.00	92,916.10	1,513.90
Expense Res. Fund Tr.	655.00	.00	.00	655.00
Expenses C/F	.00	3,770.07	3,770.07	.00
700 Park & Recreation				
Salary Expense	1,627.00	132,448.00	134,074.06	.94
Expense	.00	34,503.00	34,344.18	158.82
ATM87/33 Golf Range	.00	3,000.00	.00	3,000.00
ATM86/27 Featherland Pkg. Lot	.00	4,500.00	4,499.96	.04
701 Town Pool				
Salary Expense	3,627.00	188,424.00	192,050.40	.60
Expense	3,627.00-	112,600.00	92,405.32	16,567.68
710 Youth Commission				
Expense	.00	1,600.00	1,475.00	125.00
800 Board of Health				
Salary Expense	3,536.00	70,173.00	73,708.91	.09
Expense	.00	115,802.00	107,993.90	7,808.10
Expense Res. Fund Tr.	1,597.00	.00	1,597.00	.00
Expenses C/F	.00	8,160.90	3,875.00	4,285.90
ATM90/2 Mosquito Spray	.00	5,000.00	5,000.00	.00
900 Veterans				
Salary Expense	34.00	3,372.00	3,406.00	.00
Expense	.00	5,250.00	3,514.00	1,736.00
950 Unclassified				
-510 Equipment	3,335.00	.00	.00	3,335.00
-803 Prop/Liab Insurance	32,000.00-	215,000.00	178,814.44	4,185.56
-804 Town Report	.00	8,000.00	6,099.15	1,900.85
-804 Town Report C/F	.00	1,672.14	.00	1,672.14
-805 Memorial Day	.00	1,325.00	1,297.71	27.29
-814 Town Meeting	3,335.00-	18,400.00	12,635.12	2,429.88
-815 Postage	.00	24,500.00	24,499.96	.04

Account Number	Transfers	Appropriation 1990-91	Expenditures 1990-91	Ending Balance
950 Unclassified cont'd				
-816 Telephone	.00	23,000.00	22,845.93	154.07
-818 Gasoline	10,517.00	45,000.00	55,178.79	338.21
-951 Copying	.00	11,000.00	10,847.45	152.55
951 Employee Benefits				
-800 Health Insurance	.00	1,284,000.00	1,225,733.70	58,266.30
-801 Life Insurance	.00	5,000.00	4,514.64	485.36
-813 Retirement Assessment	122,398.00	675,000.00	797,398.04	.04-
ATM91/7 Retirement Bud. Adj.	28,288.00-	28,288.00	.00	.00
-821 Workers' Compensation	33,000.00-	160,000.00	122,312.52	4,687.48
-822 FICA, Medicare	10,517.00-	65,000.00	46,851.83	7,631.17
970 Reserve				
-807 Transfer Accounts	71,664.47	80,000.00	.00	8,335.53
971 Salary Adjustment	1,322.00-	20,000.00	.00	18,678.00
* See Schedule C for Carried Forward Accounts				

SCHEDULE C UNEXPENDED APPROPRIATION BALANCES CARRIED FORWARD TO 1991-92

100-210 Schools - General Expense	\$ 290,075.41
200-203 Debt - Bond Interest	154,561.61
310-901 Fire - Capital Items	6,000.00
320-210 Police - General Expense	1,299.39
320-510 Police - Equipment	2,364.79
320-901 Police - Capital Items	25,035.00
340-320 Building - Building Maintenance	500.77
360-210 Conservation - General Expense	55.59
360-310 Conservation - Maintenance	148.75
360-900 Conservation - Conservation Fund	14,610.90
501-510 Selectmen - Equipment	176.01
502-210 Engineering - General Expense	500.58
503-256 Law - Legal Expense Res. Fund	15,706.97
511-210 Personnel Board - General Expense	211.16
512-510 Planning - Equipment	2,181.55
516-210 Cable TV - Expense Res. Fund	43.05
518-210 Council on Aging - General Expense	55.70
562-210 Treasurer/Collector - General Expense	1,741.18
562-610 Treasurer/Collector - Tax Title	224.37
563-210 Assessors - General Expense	17,575.79
563-901 Assessors - Capital Items	6,500.00
600-310 Library - Maintenance Res. Fund Tr.	655.00
600-520 Library - Books	1,513.90
710-210 Youth Commission - General Expense	125.00
800-321 Health - Lab Expense	3,878.00
800-910 Health - Mental Health	2,619.70
800-920 Health - Hazardous Waste	3,752.90
950-510 Unclassified - Equipment	3,335.00
TOTAL	\$ 555,448.07

SCHEDULE D SUMMARY OF EXPENDABLE TRUST FUNDS

	Balance 6/30/91
FUND BALANCES	\$
Stabilization Fund	395,278
Unemployment Fund	26,667
Conservation Fund	3,941
Retirement Fund	<u>221,976</u>
Fund Balances Subtotal	647,862
LIBRARY EXPENDABLE TRUSTS	
Quadruped Books Income	55,843
Library Fund Income	13,737
Library Investment Income	9,611
Lydia Raymond Income	396
Rhoades Memorial Income	666
Forrest Bradshaw Memorial Fund	<u>624</u>
Library Expendable Trusts Subtotal	80,877
CEMETERY EXPENDABLE TRUST	
Cemetery Perpetual Care	122,158
SPECIAL PURPOSE EXPENDABLE TRUSTS	
Raymond Mausoleum Income	1,484
Discretionary Fund Income	13,970
School Fund Income	1,418
Raymond Scholarship Income	320
Annie Thorpe Income	4,378
Tercentenary Income	221
Hosmer Memorial Income	5,037
Harry Rice Income	54,798
Hardy Memorial Fund	310
Wood-Davison House Restoration Fund	36,674
Sudbury Village Project	<u>21,080</u>
Special Purpose Expendable Trusts Subtotal	136,690
FUND TOTAL	\$ 987,587

SCHEDULE E COMBINED BALANCE SHEET - ALL FUND TYPES & ACCOUNT GROUPS

JUNE 30, 1991

ASSETS	GOVERNMENTAL FUNDS				DUCIARY FUNDS		ACCOUNT GROUPS	
	General Fund	Special Revenue	Enterprise	Enterprise	Trust & Agency Funds	Long-term Debt	Capital Improvements	
Cash	\$ 1,802,571	\$ 581,090	\$ (57,848)	\$ 67,511	\$ 1,562,725		\$ 1,834,002	
Investments	394,386				125,440			
Receivables:								
RE & pers. prop.	1,981,245							
MV & other excise	275,556							
Tax liens	570,592							
Tax foreclosures	12,547							
Other	0						1,558	
Total Receivables	2,839,940							
Construction in progress							711,421	
Funding for bonds						0		
TOTAL ASSETS	\$ 5,036,897	\$ 581,090	\$ (57,848)	\$ 67,511	\$ 1,688,165	\$ 0	\$ 2,546,981	
LIABILITIES								
Warrants payable	\$ 240,491		\$ 12,879	\$ 13,201				
Accounts payable	0							
Payroll deductions	0							
Other liabilities	15,702							
Notes/Bonds payable	0					0	2,545,423	
Abatements	434,938							
Deferred revenue	2,405,002						1,558	
TOTAL LIABILITIES	\$ 3,096,133	\$ 0	\$ 12,879	\$ 13,201	\$ 0	\$ 0	\$ 2,546,981	
FUND EQUITY								
Fund balances								
reserved for:								
Encumbrances	0							
Deficits	0							
Over/Under estimates	0							
Debt & Interest	0							
Special purposes	0							
Expenditures	0							
Unreserved fund bal	1,940,764	581,090			1,688,165			
Retained earnings			(70,727)	54,310				
TOTAL FUND EQUITY	\$ 1,940,764	\$ 581,090	\$ (70,727)	\$ 54,310	\$ 1,688,165			
TOTAL LIABILITIES & FUND EQUITY	\$ 5,036,897	\$ 581,090	\$ (57,848)	\$ 67,511	\$ 1,688,165	\$ 0	\$ 2,546,981	

EDUCATION

Sudbury Public Schools

This year was one of assessment, planning, and a commitment to curriculum development in the schools. Two changes in administrative leadership occurred, two major building renovations were completed, student enrollment continued to increase, a parent and staff needs assessment pertaining to curriculum and instruction was conducted, and new curriculum areas were identified for revision and development. Although severe budgetary constraints forced reductions in both staffing and programs, the School Committee, the administration, and the staff focused their attention on children and learning in an attempt to preserve an excellent educational program.

Financial

For the third consecutive year, the Town of Sudbury requested a level-funded budget from the Sudbury Schools at a time when total student enrollment continued to increase. Even with the support of a town-wide override vote, one full section of kindergarten was eliminated by raising class size, all kindergarten aides were reduced by 33%, music staffing was reduced by .4 of a full position, one elementary librarian position was eliminated, one remedial reading position was eliminated (resulting in a 25% program reduction), one library paraprofessional position at Curtis Middle School was eliminated, two Catalyst positions were eliminated (resulting in a 50% reduction of service in the gifted and talented education

program), one Curtis School secretary was eliminated, .5 of a full custodian position at the Peter Noyes School was eliminated, the professional development/workshop account was reduced by 50%, and the supplies and services budgets for the libraries, central office and all three schools were reduced for the third consecutive year by 10%.

Several cost-saving measures were implemented in the areas of Special Education, transportation, and energy conservation. A van, purchased jointly with the Council on Aging and used by the schools for transporting special needs students, resulted in a \$41,000 per year savings in transportation costs for the school department. A strict heating and lighting conservation program was initiated and enforced. A grant application to Boston Edison was approved which will result in the installation of new energy efficient lighting in the schools at no additional cost to the town. Increases in music fees were instituted to help offset costs of the performing arts program.

The current financial situation of the town and state dictates that significant time and energy must be spent in the area of saving money. However, the School Committee, administration, and staff strive to keep their focus on the children to ensure that they receive the quality education that they deserve.

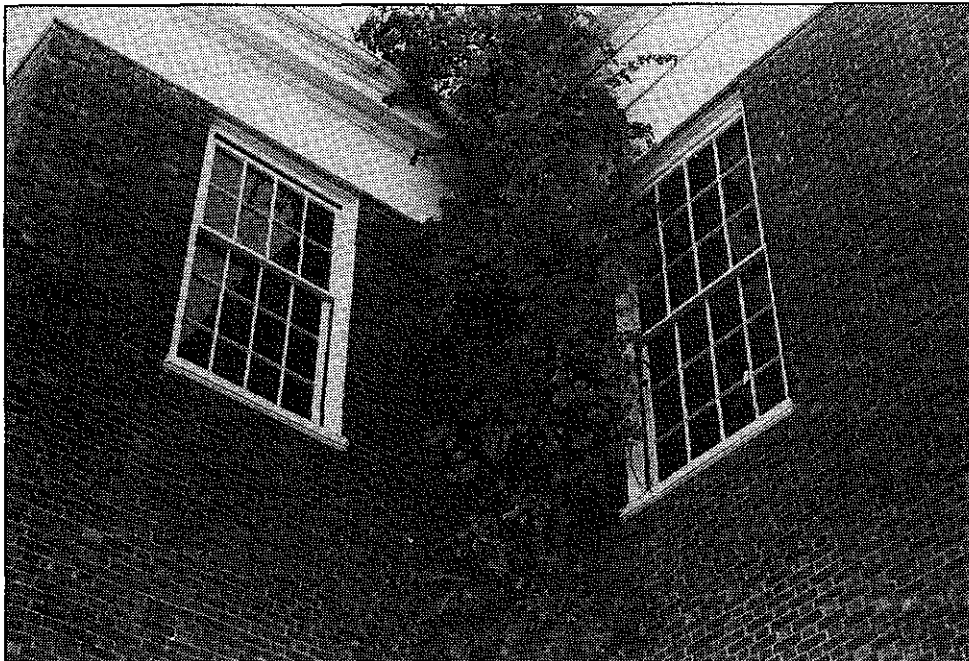


Photo by Michelle Landi, Grade 12, Lincoln/Sudbury Regional High School

Building Projects

An October 1989 Town Meeting approved funding of two debt exemption projects; the first provided funding for the renovation of the Nixon School, and the second provided funding for the renovation of the fourth grade wing at Noyes and the installation of a new heating system at that school. The Nixon Use Task Force completed its deliberations and presented a recommendation to use both the Haynes and Nixon Buildings as K-2 schools, and to return fifth grade students from Curtis to the elementary structure by designating Peter Noyes as a grade 3-5 school. The School Committee accepted the recommendation effective September 1992, acknowledging that it might have to reconsider its vote at a later date if enrollment patterns and/or budgetary conditions changed.

The renovation project at Noyes, with the exception of gas conversion and drainage improvements, was completed on schedule during the summer in spite of a tight time schedule and an unanticipated hurricane which forced the stoppage of work for one week.

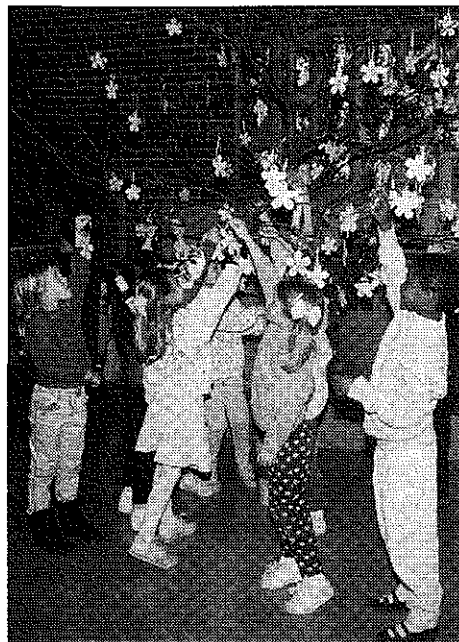
Leadership

During 1991, two searches were held by the school system to fill key leadership positions; one for the position of Superintendent of Schools, and one for the position of Principal of the Peter Noyes Elementary School. In March the School Committee appointed Dr. Henry DeRusha to the position of Superintendent. Dr. DeRusha had served the previous year as the Interim Superintendent. He brings with him extended experience in curriculum planning and staff development. In June, the School Committee appointed Mrs. Nancy Diamonte to the position of principal at Noyes. Mrs. Diamonte was previously an elementary school principal in the Boxford Public Schools.

Curriculum and Instructional Improvement

Curriculum development projects initiated in previous years in the areas of LITERATURE and SCIENCE entered into final stages of the curriculum development cycle during the 1990-91 school year. A team of teachers met with the staff developer during the year to design a formal procedure for evaluating the effectiveness of our LITERATURE program. The team identified three major questions that touch on the essential aspects of our literature instruction in grades K-8:

- Can students define and describe key literary elements and illustrate with examples from their core and independent reading?
- Can students make comparisons and contrasts between books in terms of these key literary elements?



Students from Miss Maria Papetti's first grade class decorate the peace tree at the Haynes School.
Photo by B. J. Versoy

- Can students make connections between stories and their own lives?

Student and teacher response forms were developed and administered to gather information for answering these questions.

In SCIENCE, the Life and Earth Science strands were fully implemented in grades 1-5. (The Physical Science strand had been successfully implemented last year.) In preparation for implementation of these two new strands, groups of teachers met with the staff developer during the summer of 1991 to make revisions based on the previous year's pilot experience. During this implementation stage all teachers use the materials and programs developed in the pilot phase.

The Sudbury Public Schools continued its involvement in the tri-system MATHEMATICS assessment with the Lincoln Public Schools and Lincoln/Sudbury Regional High School. The project, supported by a grant from the Sudbury Foundation, completed an independent assessment of the three math programs and made recommendations for a continuous K-12 program which reflects the latest research in the field of mathematics education. The findings led to the elimination of Sudbury's tradition of offering half-year algebra courses in the eighth grade, and provided the framework for a new developmentally appropriate full-year algebra program to take its place. Effective this fall, approximately eighty percent of all eighth graders are taking a full-year algebra course. A similar percentage of seventh graders began a new full-year pre-algebra course as part of this initiative.

In preparation for Sudbury's future curriculum revision and planning, a comprehensive curriculum needs assessment was completed in the spring. Both parents and staff participated in a survey of all major curriculum areas by responding to questions of where they felt the strengths and weaknesses existed within the system. Staff also had the opportunity to evaluate previous staff development initiatives, and to identify areas of need for future staff development planning. From this assessment Mathematics and Reading programs were identified and scheduled to enter the exploration phase of curriculum review and development during the 1991-92 school year.

Another outgrowth of the needs assessment was the establishment of a series of Curriculum Nights, giving the parents and the community an opportunity to learn more about how specific areas of the curriculum are addressed. A "Literature Evening" held in November showcased the excellent work of our students and staff, and provided in-depth explanation of how literature is taught in the Sudbury Schools.

Continuing to focus on the development of strong writing skills, the Noyes and Haynes Elementary Schools established Publishing Centers equipped with computers this fall. Students write, edit, illustrate, and bind their own books. Books are then read aloud to other students, displayed in the school and at the Goodnow Library, and then housed in the school library. Students at all grade levels are recognized as "young authors."

Students in the fifth grade participated for the second consecutive year in D.A.R.E., a substance abuse prevention program designed to provide students with skills for resisting peer pressure to experiment with drugs and alcohol. The curriculum addresses values, decisions, self-esteem improvement, respect for the law, and peer resistance training. The seventeen weekly lessons are taught by the Sudbury Police Youth Officer. In a related program provided by a grant from

the Governor's Alliance Against Drugs, a part-time instructor also provided classes for students in grades five through seven which included instruction in human sexuality and AIDS education.

Innovative Practices

Through the efforts of dedicated parents and interested community members, a local education foundation entitled SERF (Sudbury Education Resource Fund) became a reality this fall. With a commitment to excellence in education, SERF will provide a vehicle for local individuals and businesses to provide direct support for the Sudbury Schools. SERF will make funds available for teacher training and curriculum development, student enrichment, and community interaction through mini-grants to students, staff, and community members.

In October the new position of Educational Support Coordinator was established through a grant from the Sudbury Foundation. The position will enable the schools to work more effectively in the areas of business/school partnerships, public relations, grant writing, and volunteer recruitment and training. One specific project, the Faculty Externship Program, will attempt to place teachers in businesses for a year to share their expertise while gathering knowledge and experiences that will enrich the classroom upon their return.

Summary - Conclusion

It has been a busy and exciting year for our students. Even in an era of tight financial times, the Sudbury Public Schools continues to re-evaluate and improve upon our educational processes so that our students will be better equipped to succeed in today's world. In tough financial times such as these, this requires innovative methods, dedicated teachers, and the support of our community. We will continue to strive for the excellence in education that our children deserve.

Lincoln-Sudbury Regional High School

Lincoln-Sudbury Regional High School Committee

From curriculum reviews to tight budgets to planning for the 21st century, this year has been full, innovative, and challenging for the School Committee.

The Math Department has reported its recommendations to the School Committee, the Science Department is finishing up its review this year, and the English Department is implementing recommendations made last year.

A capable and dedicated group of teachers continues to work with students, with each other and with us to make L-S an even better place. In addition, we are reminded, in a time of continuing fiscal uncertainty, of the importance of excellent leadership within the school. Not only we, but the communities served by L-S, have benefitted enormously from the abilities, imagination, vision, and sense of humor of Dr. Matthew King, Superintendent-Principal. An essential support for all of us is the business office capably led by Pauline Paste.

Through reading and attendance at area meetings, Committee members have kept abreast of education reform proposals in the State and country. Not a Committee to wait for action from elsewhere, we undertook to sponsor our own look at reform. In October Lester Thurow, Dean of the Sloan School of Management, MIT, and TedSizer, Professor of Education, Brown University, spoke to an audience at L-S of well over 200 people about their visions for education and L-S in the 21st century. Following that meeting the L-S Study Group was appointed to take a multi-year look at what we would like students to know and be able to demonstrate in order to earn a diploma and to function to their fullest potential in the international community of the 21st century.

Ninety-six percent of seniors were accepted at colleges throughout the United States. Three national merit scholars were named, 23 commendations awarded, three National Achievement Scholarships for Outstanding Negro students were awarded and one student was named National Hispanic Scholar. Once again students were recognized in sports with the winning of the Dalton Trophy.

The L-S Community Program is in full swing after its introduction in the late fall of 1990. Various programs and speakers have enthusiastically accepted invitations to share their accomplishments and talents with the communities at large. Dr. King has met on several occasions with parents of middle school students in an effort to introduce them and their children to L-S. The Board of Directors of the Alumni Association has been appointed and officers elected.

The athletic budget was once again funded, in part, through a donation in excess of \$30,000 from the Boosters

Club and through the \$100 fee we have had to charge each athlete for each sport. Parental involvement is evident with the L-SPO Newsletter, the Scholarship Committee, sponsors of Black and White Night, Springthing, Friends of Music, etc. Drama and music continue to be of central importance in the school.

We are in the process of reviewing the completed facilities study report and the long-range capital improvement report.

We were encouraged by the support in both Lincoln and Sudbury for Proposition 2½ overrides. In three years our budget has increased by a total of only 6%. We continue to do what we can to control increases while not compromising the quality of education. Each year we are guided in the budget process by the set of school-wide goals we establish for ourselves.

In a contested election, Sarah Cannon Holden and Bill Hewins ran successfully for re-election. Both were re-elected also to positions of Chair and Vice-Chair, respectively. In November Joanne Fraser announced her resignation from the Committee and in December David Paul Wilson was appointed to serve out the remaining four months of her term.



Students of Lincoln-Sudbury High School head towards their graduation ceremony. *Photo by Sandy Hill*

Superintendent-Principal's Report

Once again, the biggest challenge facing the high school this past year was to continue moving forward with improvement efforts in the face of financial uncertainty. Because our budget was not finalized until after Town Meetings and elections, we had to wait until late in the school year before knowing what we would have to work with in September. Though this process consumed a great deal of time and energy, in the end, the citizens of both towns have again given us the resources to maintain this very fine school.

Among the improvement efforts are several that should be noted in this report. Over the years the high school has provided the communities with a rich variety of cultural experiences such as dramatic and musical performances. In 1991 the school initiated a Lincoln-Sudbury Community Program which has as its purpose getting the school's students, faculty, and staff out in the communities, performing and generally sharing their knowledge and expertise with community groups. In less than one year we have seen this program quickly gather momentum.

The high school also continued to strengthen opportunities for students, their parents and the faculty to learn about how substance use and abuse can affect their lives. During the year twenty-five faculty and staff met regularly to study this issue. As a result of this group's efforts we now have a Student Assistance Team in place to help students who might have an abuse problem. The school has also sponsored awareness training activities for parents such as The Improbable Players drama group and community discussion groups.

This past year also marked the formation of a Lincoln-Sudbury Alumni Association made possible by a generous grant from the Sudbury Foundation. Founded on the belief that alumni have a strong bond to the school, as well as an interest in the school's future, we expect that current students could gain inspiration, pride and a sense of history from a better understanding of the many achievements of Lincoln-Sudbury graduates. Among the goals of the Association are: to honor alumni who have distinguished themselves after graduation; to provide honorary membership to non-alumni who have provided extraordinary service to the school or community; to provide financial support for selected school activities and projects considered by the association to be over and above that which the school should fund as part of their normal operations; to provide information and support for the holding of class reunions and other class functions and for research studies; and to utilize the experience of the alumni in providing career and educational counseling to current students.

As a result of realigning our graduation requirements with what we actually offer in the school after several years of change, we reached the conclusion that now was the time

to take a step back and think deeply about what we want our students to know, to experience and demonstrate that they have mastered as a result of having graduated from this high school as we anticipate the next century. This thinking has led us to commence what we are calling LS 21, a multi-year effort to examine these fundamental questions. To help us get off to a good start we were fortunate to have two outstanding educators, Lester Thurow from M.I.T. and Ted Sizer from Brown, share their thoughts about schooling with a large assembly of townspeople gathered in our library. Since that meeting in October we have formed a broad-based study group that will meet through this year to chart a direction for this self-study.

Recognizing that these continue to be difficult economic times, those of us responsible for educating the Town's adolescents are very appreciative of the Town's support. I want to assure the residents of Sudbury that we will continue to build on the school's valued traditions and to move forward with our improvement efforts.

Annual Regional District Election

The Regional District Election was held in conjunction with the elections in Lincoln and Sudbury on Monday, March 25, 1991 and certifications of the results were received from Nancy J. Zuelke, Town Clerk of Lincoln and Jean M. MacKenzie, Town Clerk of Sudbury, as follows:

For two 3-year terms:	Lincoln	Sudbury	Total
William C. Hewins	613	1,344	1,957
Sarah Cannon Holden	1,071	1,187	2,258
Michael P. Mullin	269	926	1,195
Blanks	765	863	1,628
Total	2,718	4,320	7,038

Lincoln-Sudbury Scholarship Fund, Inc.

The Lincoln-Sudbury Scholarship Fund, through the generous contributions of the citizens and business organizations of Lincoln and Sudbury, and the staff of Lincoln-Sudbury High School, in 1991, increased the endowment 23% to \$566,103. This increase is a direct result of the phonthon held in November, which is moving the capital campaign toward its goal of \$1,000,000 endowment.

The Sudbury Foundation has established a matching gift program where it will match the first \$1,000 of each personal gift up to \$50,000 per year for each year of the campaign. Additional direct scholarship money, \$10,000 was raised by Springthing which is held the second Saturday in May. The success of Springthing is directly attributable to that

large group of friends who so generously donate their time and talents.

A faculty committee chooses the recipients based on criteria established by the Fund Committee. The fund is available to any graduate of Lincoln-Sudbury with definite college plans and financial need.

The recipients of the 1991 scholarship awards were:

Lincoln-Sudbury Scholarships

King-Van Chau	LaToya Downing	Kimberly Dreher
Pauline Jacquet	Rebecca McNeice	Paulo Pina
Clevie Mandiville	Erik Norwood	Jason Poshkus
Claudia Sierra	Alana Tevekelian	

Memorial Scholarship Awards

Brie Drummond	Sudbury Foundation Scholarship
Alexander Scofield	Frank Heys Memorial Scholarship
Matthew Scafidi	John K. Wirzburger Memorial Scholarship
David Art	John R. Kirshner Memorial History Award
Brian May	Bramwell B. Arnold Physics Award
Benjamin Grace	Lilly T. Spooner Memorial Scholarship
Julie Cannistraro	Malcolm L. and Eleanor L. Donaldson Scholarship
Alejandra Carvajal	Edward J. McCarthy Memorial Scholarship

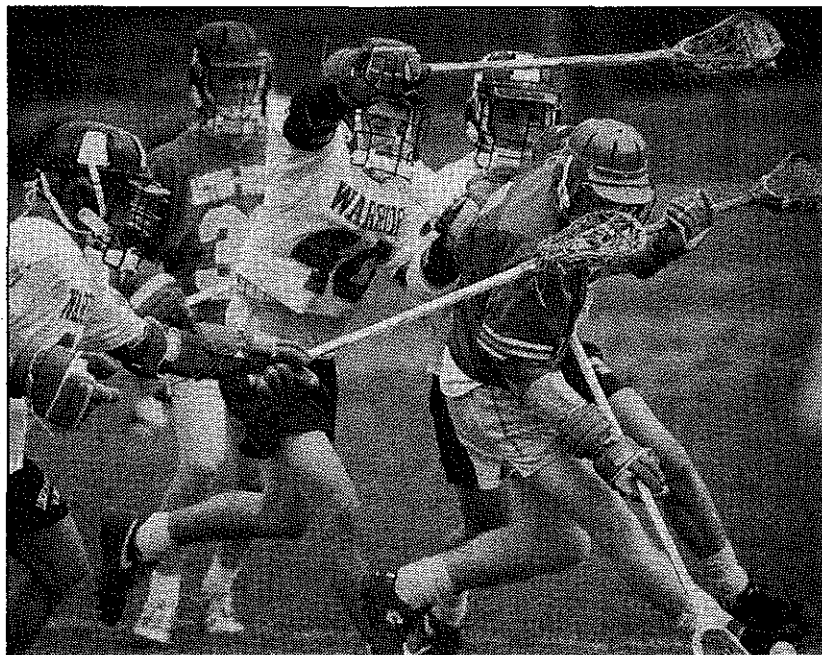
Lincoln-Sudbury Scholarship Fund, Inc. Statement of Revenue, Expenditures and Fund Balance

Revenue	1991	1990	
Matching Funds Received	\$56,075	\$56,065	
Unpledged Contributions	45,942	32,893	
Investment Income	32,219	23,405	
Springthing	10,000	6,500	
Contribution Pledges Received	2,000	23,150	
Total Revenue	\$146,236	\$142,013	
Expenditures	1992	1991	1990
Scholarships Awarded	\$17,500	\$20,500	\$16,500
Total Scholarships Awarded		\$38,000	\$29,000

(These are two-year grants of \$1,000 per year)

Operating Expense	\$ 7,207	\$13,972
Total Expenditures	\$45,207	\$42,972
Net Excess of Revenue Over Expenditures	\$101,029	\$ 99,041
Fund Balance Ending	\$566,103	\$459,824

For information concerning the Lincoln Sudbury Scholarship Fund, Inc., call the Regional High School at 443-9961 or Pat Mullen 443-3168.



Reaching for the ball.

Photo by Carolyn Hine

Distribution of Pupils Attending Regional High School As Of October 1

	1987	1988	1989	1990	1991
Lincoln	153	123	99	98	93
Sudbury	961	887	771	749	710
METCO (Tuition)	92	92	83	75	68
Other	14	10	13	9	17
Total	1,220	1,112	966	931	888
Boys	601	557	478	458	437
Girls	619	555	488	473	451
Total	1,220	1,112	966	931	888
9th Grade	268	267	226	224	212
10th Grade	263	264	240	218	231
11th Grade	351	255	261	237	220
12th Grade	338	326	239	252	225
Total	1,220	1,112	966	931	888
Tuition Pupils Attending Other Schools	20	25	32	30	28

Lincoln-Sudbury Regional High School Placement Of The Last Five Graduating Classes

	Class of 1987		Class of 1988		Class of 1989		Class of 1990		Class of 1991	
Four Year Colleges	239	76.85%	291	85.84%	268	85.35%	202	86%	218	90%
Jr. & Com. Colleges	12	3.86	9	2.65	19	6.05	17	6	14	6
Prep. Post Grad. Schools	4	1.29	2	.59	3	.009	2	1	2	1
Spec. Tech. Schools	2	.64	4	1.18	0	0	3	1	0	0
Spec. Ed. Prog. Germany	0	0	1	.29	0	0	0	0	0	0
All Post Secondary Education Total	257	82.64%	307	90.56%	290	92.36%	224	94%	234	96.4%

OTHER										
Employed	48	15.43%	20	5.90%	17	5.41%	10	4%	6	2%
Apprenticeship			1	.29						
Military	2	.64	5	1.48	3	.009	0	0	1	1
Foreign Exch. Students	4	1.29	4	1.18	4	1.27	0	0	0	0
Unknown/Other			2	.59	3	.009	7	2	2	1
Total	54	17.36%	32	9.44%	27	6.70%	17	6%	9	3+%
Total Placements	311	100%	339	100%	317	99.04%	241	100%	243	100%

LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT
Treasurer's Report
July 1, 1990 - June 30, 1991

Pauline M. Paste, Business Manager/Treasurer

TOTAL CASH BALANCE JULY 1, 1990 917,779.15

DISTRICT FUND

DISTRICT FUND CASH BALANCE JULY 1, 1990 786,763.75

RECEIPTS:

Operating Accounts

Sudbury Assessment	5,989,787.60
Lincoln Assessment	780,808.20

TOTAL ASSESSMENTS 6,770,595.80

Chapter 70	679,463.00
Chapter 71	474,528.00
Transportation Aid	256,810.00

TOTAL STATE AID 1,410,801.00

ANTICIPATED RECEIPTS 193,074.52

Miscellaneous Income	135,909.28
Petty Cash Refund	1,000.00
Tailings	796.30

TOTAL SUNDRY INCOME 137,705.58

TOTAL OPERATING RECEIPTS 8,512,176.90

Deduction Accounts

Federal Withholding Tax	762,601.84
MA Withholding Tax	306,538.11
Federal Withholding Tax FICA	23,493.20
Health Insurance	117,003.06
MA Teachers' Retirement	237,056.63
Middlesex County Retirement	76,527.46
Disability Insurance	22,643.58
Tax Sheltered Annuities	221,110.76
Credit Union	366,374.50
L-S Teachers' Association	21,470.50
United Way	1,365.20

TOTAL DEDUCTION RECEIPTS 2,156,184.84

TOTAL DISTRICT FUND RECEIPTS 10,668,361.74

TOTAL DISTRICT FUND INCOME 11,455,125.49

DISBURSEMENTS:**Operating Accounts**

Operating Budget	8,049,439.08
Equipment Budget	65,672.80
Capital Projects	32,500.00
Debt Service - principal	150,000.00
Debt Service - interest	32,025.00

TOTAL BUDGET DISBURSEMENTS 8,329,636.88

Petty Cash Advance 1,000.00 1,000.00

Deduction Accounts

Federal Withholding Tax	762,601.84
MA Withholding Tax	306,538.11
Federal Withholding Tax FICA	23,493.20
Health Insurance	114,140.46
MA Teachers' Retirement	237,056.63
Middlesex County Retirement	76,517.57
Disability Insurance	22,793.47
Tax Sheltered Annuities	248,769.72
Credit Union	366,374.50
L-S Teachers' Association	21,470.50
United Way	1,635.20

TOTAL DEDUCTION DISBURSEMENTS 2,181,391.20

TOTAL DISTRICT FUND DISBURSEMENTS 10,512,028.08

CASH BALANCE DISTRICT FUND JUNE 30, 1991 943,097.41

CASH BALANCE REVOLVING ACCOUNTS ON JUNE 30, 1991 98,196.06

TOTAL CASH BALANCE JUNE 30, 1991 1,041,293.47

check: (0.00)

OUTSTANDING DEBT

SCHOOL BONDS, @ 6.1% \$150,000 payable August 15, 1991-93	450,000.00
	<hr/>
TOTAL DEBT	450,000.00
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LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT BALANCE SHEET June 30, 1991

ASSETS

Bank of Boston Bid	952,564.92
Bank of Boston Checking	(12,269.29)
Baybank Capitol	53,533.67
Boston Safe	40,965.64
Boston Safe	6,498.53
	<hr/>
TOTAL ASSETS	1,041,293.47
	<hr/> <hr/>

LIABILITIES & RESERVES

Surplus Revenue (Reserved for Assessments)	773,466.82
Excess & Deficiency	135,000.00
Tailings	926.30
Health Insurance	25,604.79
Disability Insurance I	7,089.61
County Retirement	9.89
Tax Sheltered Annuities	1,000.00
Adult Education	6,851.96
Athletic User Fees	34.00
Athletics	13,173.13
Booster Club	10,965.64
Building Use	19,084.37
Cafeteria	(18,128.65)
Capital Outlay	10,320.92
Chapter 2 Grant (Math/Science)	0.02
Computer Contract	34,186.40
Computer Training FY '89	383.40
Donations	23,925.80
GAAD FY '91	(1,933.83)
Library Copy Machine	6,458.70
Lost Books	3,367.36
Martinelli Athletic Donation	500.00
Medical Claims Trust Fund	(23,501.47)
Nursery School	11,947.16
PAC Grant	225.00
Special Net FY '90	283.17
School Improvement FY '91	2.98
Vandalism	50.00
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	1,041,293.47
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CLASS OF 1991

Michael S. Abrams
 Sheherezade N. Adams
 Suzanne Albee
 Robin Elaine Amelia
 David Christopher Art*†
 Gayathri Arumugham
 Steven M. Atkins
 Charles Patrick Austin

Craig S. Babineau
 William J. Bannon III
 Oliver David Barr
 Andrea Michelle Barrett
 Sarah J. Barron
 Stephen T. Bazarnick
 Barton M. Beauregard
 Scott Bergman
 David Gordon Berry, Jr.
 Rachael D. Bizer
 Matthew J. Blanchard
 Suzanne L. Bodoin*
 Brandon K. Borg
 Learka R. Bosnak
 Cheryl A. Boudreau
 Diana M. Bowser*
 Lynne E. Brackett
 William Bradley
 Patricia Ann Brennan
 Kerry A. Brink
 Susan Elizabeth Brown
 Paul A. Burnett

Annya Margaret Callahan
 Amy Elizabeth Campana
 Julie A. Cannistraro
 Melissa S. Carleton
 Alicia Joy Carrington
 Robert W. Carroll
 Alejandra Veronica Carvajal*
 Lisa Carmen Casella
 Lorraine Cheryl Caspe
 Khing-Van Chau
 Jill Dana Cikins*
 Rachel Claff*
 Aaron J. Clark
 Jennifer Lynn Collier
 Bernd A. Comjean
 Katherine A. Cook
 Rebecca M. Cooper
 Linda Marie Corley
 Sean Mark Corrigan
 James Thomas Cossart
 Shamikhah Q. Curry

Gabriel Franco D'Annunzio
 Heather A. Daly
 Joshua T. Daly
 Nadeige G. Damas
 Alex Kevin Davis
 Erik William Davis
 Peter A. Davis*
 Gretchen M. Decker*
 Damien T. DePeter
 Robert James Devaney*
 Sandhya Dhruvakumar*
 Anna Di Carlo
 Nancy Dickson
 Craig William Diehl
 Kathleen M. Dolan*
 Alexander E. Downey
 LaToya Monique Tyease Downing
 Nancy Ellen Dragan
 Kimberly Anne Dreher*
 Julie Dretler
 Brie A. Drummond
 Christopher J. Durfee

Melanie B. Ellsworth*
 Sophie E. Enein

Michael Anthony Fagone
 Carolyn Michelle Farber
 Laurie Kathleen Felsing
 Stacy Marie Ferrara
 Neal E. Ferri
 Michael Stephen Fetterer
 Antonino J. Fiscale
 Michelle Louise Fitzgerald
 Neil P. Fitzgerald
 Daniel Leib Fitzpatrick
 Andrew Charles Fleischauer
 Marc Andrew Fleming
 Aimee E. Floyd
 Tomasina Marie Fonte
 Michael F. Forte
 Gregory Nicholas Frankos
 Jeffrey Mark Fredman
 David Gadarian
 Elizabeth S. Gardiner
 Matthew F. Gardiner
 Michael W. Gavin
 Shulamit Gershenson
 Jaralyn G. Gibson
 Robert Edward Ginsberg*
 Carter R. Glass
 Meredith J. Glassman
 Lori A. Goldsmith

Carrie B. Gorfinkle
 Alexander M. Gottfried, Jr.
 Benjamin S. Grace
 Judith Ann Graham
 Deborah S. Grierson
 Donna Grimaldi
 Andrew W. Guernsey
 Daniel Robert Guindon
 Elizabeth N. Gunzelman

Benjamin D. Hamar*
 Sara Lianne Hamilton
 Kelley A. Hartigan
 Christopher P. Hays*
 Heather Hodder
 Steven M. Hoffman*
 William Peter Hogan *†
 Donald E. Howey III
 Constance Wen-Yu Hwang*

Jonathan R. Ingersoll
 Michelle Marie Intoccia
 David Isaacson

Jermaine L. Jackson
 Pauline Jacquet
 Jason Jarvis
 Ryan P. Jewell
 Ayanna Chambray Johnson
 Lee Russell Johnson
 Candace Nicole Jones
 Jason Juneau

Alexander Kameny
 Diane Elizabeth Kay
 Shannon Elizabeth Keane
 Jacob I. Kobrick
 Nisha A. Koshy
 Danya K. Koser
 Adam Robert Kurth
 Jonathan Patrick Lally
 Andrea Lamoureux
 Torrey Lamont Langham
 Kimberley Alethea Lentros
 Rachel H. Levine
 Ross David Levine
 Joshua Louis Levy
 Heather C. Lind
 JoAnn Lynne Lucey

Casey Mack
 Sandra Lee MacKinnon
 Cleve C. Mandiville

Abigail K. Mansfield
 Benjamin A. Marchette
 Emily Anne Marino*
 Paula A. Marrone
 Elizabeth Anne Marshall
 Robert William Marshall
 Lisa Martindale
 Bryan Walter May
 DeAnna LaDonna McCart
 Colby Sloan McDonagh
 Catherine M. McDonald
 Michael J. McEleney
 Erin C. McElligott
 Christine Elisabeth McLean*
 Corey P. McNair
 Peter Christopher McWalter
 Jason Charles Menegakis
 Derek Michaels
 Kimbie Ivy Mikula
 Jennifer C. Mitchell
 Deborah Sue Moninger
 Matthew E. Moss
 Christine Nicole Mueller
 Tracey Ann Mulcahy
 Saya Murakami*
 Robert A. Murdock
 Maura Jean Murphy

John Howard Neely
 Jennifer Beth Neivert
 Sharon Elizabeth Newell
 Shane Brewster Nichols
 Robert Njoroge
 Elizabeth Nockles
 Erik D. Norwood
 Heather Mae Noyes

Laura Lynn O'Day
 Wendy Lee Osterling*

Nicole M. Palek
 Richard J. Panetta, Jr.
 Robert Parrish
 Andrea Lynn Perry
 Amy Rebecca Pettit*
 Christopher Patrick Phalen
 Nicholas J. M. Phelps
 Amanda H. Phillips
 Erica L. Pierson
 Paulo R. Pina*
 Laurel L. Pippen
 Nicholas C. Polley, Jr.
 David John Poor
 Jason Michael Poshkus
 Jeremy Poshkus
 Brad A. Pulver*
 Sarika Divedi Pundit*

Bryan F. Quinn

Kristy Marie Ragonas*
 Amy Michelle Reichbach*
 Chloe Richer*†
 Richard L. Rollins

Brenda S. Sartori
 Matthew Scafidi
 Alexander Scofield
 Tucommma Chi Searcy
 Brad Selby
 Sabine Marie Caroline Selvais
 Katherine Sheehan
 Robert Sherman
 Caitlin A. Sidlo
 Claudia P. Sierra
 James F. Sifferlen
 David A. Silverstein
 Todd Matthew Singer
 Stuart G. Smith

Todd C. Smith
 Heather L. Stahl
 Steven David Stolle*
 Brian P. Sykes
 Nicola Jane Sykes*

Stacy Adrienne Taylor
 Jennifer A. Terrell
 Alana R. Tevekelian
 Jeffrey Nelson Theiler
 Rachel Tiep-Daniels
 Robert T. Toepfner

Gretchen Ruth Waible
 Nathan Peter Walsh*
 James A. Warner III*
 Charles P. Weiblen
 Tina Jennette Wells
 Marni Lynn Wiadro
 Heidi J. Wiedenbauer*
 Marcus Randolph Wiley
 Corey Anthony Williams
 Meagan Williamson*
 William T. Wilson
 Carmen M. Winston
 Daniel F. Wisner
 Matthew Adam Wolfman

Amanda P. Yeo
 Amy Chen Yuan*

Michael E. Zilvitis*

*Cum Laude
 †Honors in History

STUDENT EXCHANGE
 Eszter Barnoczki
 Markus Voss

Student Exchange Committee

The Student Exchange Committee continues to pursue its goals to promote international understanding and stimulate interest and ability in foreign languages by hosting foreign students for year-long homestays and short-term group exchanges.

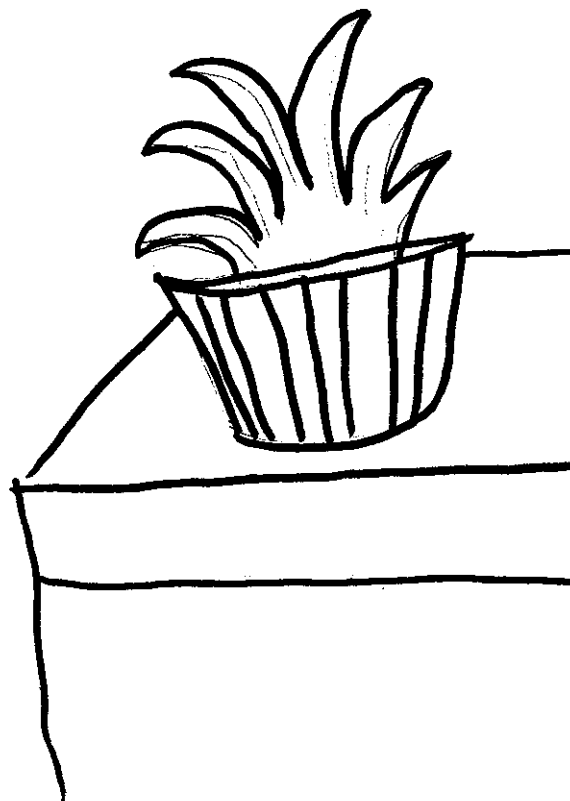
Even Morland from Norway, Amaia Camacho from Spain, and Taras Potolov from Russia are the homestay students for the 1991-92 school term.

The Student Exchange Committee also awards scholarships to L-S students for summer homestay programs abroad. The search for the 1992 recipients is now underway.

Working with various departments at L-S is important to the committee. We have helped to sponsor a German Exchange led by L-S teacher and committee member, Karin Flynn and a French Exchange led by L-S teacher and committee member, Patty McCann. Taras Potolov from Russia is with us through David Clapp and *Sharing a New Song*.

The annual school calendar, one of our major fundraisers, features the artwork of L-S students.

If you are interested in any of the Student Exchange Committee's activities, please contact any of the members.



Lauren Barth-Cohen, Grade 3, Peter Noyes School

Minuteman Regional Vocational Technical School District

Hosting 24 Russian students and faculty, establishing new biotechnology and automated manufacturing programs and greatly expanding college matriculation opportunities for students were among the major projects carried out by Minuteman Tech staff during the past year. Minuteman Tech programs, staff and students again earned state and national recognition for their accomplishments.

The Russians came for two weeks in May, staying at the homes of Minuteman students and staff. They attended classes at Minuteman Tech, did a lot of sight-seeing and endeared themselves to the hearts of all whose lives they touched. International understanding took a giant leap forward. The second half of the exchange will take place in the spring of 1992 when Minuteman Tech staff and students will visit Moscow.

The new Biotechnology Training Program, first of its kind in a Massachusetts high school, was set up with grants from the Bay State Skills Corporation, the state Department of Education and a number of local biotechnology firms who expect to hire program graduates as manufacturing technicians. During its first year, the program is for adults only, but it will be available to high school students in the future.

Current estimates are that approximately 20,000 biotechnology/biomedical jobs will be created in Eastern Massachusetts by 1995. Minuteman Tech staff worked with representatives of such organizations as Genzyme Corporation, Immunogen, Massachusetts Biotechnology Research Institute, Biogen and Zymark Corporation to create the proper mix of academic and technical courses for these career opportunities.

Automated manufacturing using computer control, robots and/or vision devices, and electromechanical systems provide the new foundation for successful industries. Minuteman Tech is the first high school in the U.S. to receive a National Science Foundation grant to set up an automated manufacturing laboratory for high school learning. The 4-year \$150,000 grant has been used to set up a lab which is producing a speech synthesizer previously manufactured by Digital Equipment Corporation as a service to handicapped persons.

This lab and the related math, science and other academic courses in Minuteman's integrated program provide a unique study opportunity for high school students who want to pursue a science or computer engineering major in college or who want to become skilled technicians. Raytheon, Polaroid and MIT Lincoln Laboratory are also giving special support to this integrated academic-technical program.

Minutemen Tech is currently expanding its matriculation contracts with selected colleges. This will give Minuteman

students in some study areas an opportunity to begin college study in the senior year of high school, in some cases with greatly reduced tuition. Minuteman students will also have opportunities to enroll in community colleges after finishing high school with up to 15 college credits already completed. In addition, Minuteman students will be able to enroll in a private college after two years of community college with the private college tuition lowered to the same rate available in a public university.

These college matriculation agreements are made possible, in part, by the comprehensive, up-to-date education Minuteman Tech High School students receive. Equipment and curriculum in all of the school's vocational-technical programs are constantly being updated. For example:

- With funding from a Department of Education grant, computer simulation equipment has been installed to provide automotive students with state-of-the-art training in automotive electronics.
- Printing and Commercial Art have now been merged into a new Graphic Communications Technology program using a new curriculum just developed by the Printing Industries of America. Students are receiving state-of-the-art training in electronic publishing, and they will have the option of being certified by PIA when they successfully complete the program.
- With the help of a donation from the Boston Litho Club, the Graphics program now has a new two color state-of-the-art press. The donation was made to honor the memory of Arlington's Donald Ronchetti.
- Minuteman Tech's Child Care Center just became the first technical high school program in the state to receive accreditation from the National Academy of Early Childhood Programs. The Academy is a division of the National Association for the Education of Young Children, the largest professional organization of early childhood educators.
- State-of-the-art for the hospitality industry means developing programs with an international focus. Minuteman Tech's culinary arts faculty, along with Endicott College and Newton North High School have formed an international academic alliance with the help of a grant from the New England Association of Schools and Colleges. The schools will share resource materials, explore new technologies, and may develop an exchange program.

Minuteman Tech students continue to distinguish themselves in state and national competitions:

- Dominic Marrone of Sudbury also won the Vocational Industrial Clubs of America (VICA) state and national baking championships in the post-secondary division.
- In the state VICA competitions, Minuteman Tech students brought home 15 medals. Five students won state championships. In addition to Dominic Marrone, the other champions are Ethan Briggs of Stow in Cabinetmaking, William Manosh of Stow in Technical Math, Joseph Lepera of Belmont in Auto Body, and Brian Healy of Medford in Heating/Ventilation and Air Conditioning.
- Barbara Craddock of Lincoln, who won the VICA national baking championship last year, has been notified that she will receive a full tuition scholarship to Oklahoma State University.
- Retailing senior Kelli Mason of Stow was named one of five outstanding vocational technical students in Massachusetts. She received a trophy and a \$1,000 scholarship check.
- Five Minuteman Tech Electromechanical Technology students won awards in a national robotics competition sponsored by the Society of Manufacturing Engineers. Brett Pacewicz of Needham was second in the Pick and Place competition. Benjamin Caras of Stow and Alex Talia-douros of Dracut placed second in the Robot Maze competition. Carlos Aguirre of Weston and Brendan Mostecky of Bolton received Honorable Mention Awards in the Robotics/Automation Work Cell competition.
- Plumbing senior Jennifer Casey of Sudbury demonstrated her academic skills by receiving an award in the Boston Herald's "Writing to Win" scholastic competition. She wrote about an interview she had with a Vietnam veteran at the New England Shelter for Homeless Veterans.
- Minuteman Tech athletes were named to league all-star teams in nine sports: in softball, girls

basketball and field hockey — Lisa Baia of Billerica; in softball and field hockey — Danielle Dufromont of Watertown; in baseball — Dan Corey of Arlington; in tennis — Hanna Scheichenost of Belmont, Christina Gentilucci and Pat Harris of Watertown, in girls basketball — Barbara Craddock of Lincoln and Sanda Warburton of Lancaster; in boys basketball — Nick Day of Needham; in hockey and soccer — Ted Brown of Needham; in soccer — Jeersan Urizandi of Acton, Paul Phoung of Lexington, Ryan Whitcomb of Boxboro and Ethan Briggs of Stow; in field hockey — Darlene Hebert of Stow and Jodie Demers of Belmont and in football — Brian Healy of Medford and Brent Davis of Ayer.

Minuteman Tech physical education teacher Ann Marie Gallo, who also coaches field hockey, basketball and softball was one of four coaches in the U.S. to receive a "Coaches Who Care" award from Gatorade. She and the students who nominated her for being their teacher, friend and role model, as well as their coach, appeared in full-page ads in a number of national magazines.

Minuteman Tech School Committee Chairperson Elaine Sweeney of Wayland was one of 13 people selected from a pool of 2500 to provide testimony in Washington, D.C. to a joint Senate and House Committee on Education in connection with the implementation of the Carl D. Perkins Vocational Technical Act of 1990. Recently, she was appointed by President George Bush to serve on the Council on Technology. She is also a member of the Federal Relations Network of the National School Boards Association.

Continuing the fiscal partnership which it has established with the district towns, the Minuteman Tech School Committee for the third year voted to reduce assessments. This year the committee passed along an extra \$340,000 which the district received due to higher than estimated state aid and revenue plus savings realized by delaying a portion of teacher salary costs into the next fiscal year.

John Putnam left the Minuteman Tech School Committee this year after many years of distinguished service as Acton's representative. He is succeeded by Robert Wiltse.

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT
OPERATING FUND
COMPARISON OF BUDGET TO ACTUAL
JUNE 30, 1991

Revenues	FY 90 Actual	Financial Management Plan FY 91	Actual/ Encumbered	Projected	Transfer	Receipts	Available	Budget (Over) Under
Assessments	5,196,909	5,357,866	5,357,866	0	0	0	0	0.00%
Chapter 70	1,638,748	1,573,199	1,573,199	0	0	0	0	0.00%
Transport. Ch. 71-16C	594,958	534,000	554,032	0	0	0	20,032	0.00%
Reg. Aid-Ch. 71-16D	438,394	420,858	420,858	0	0	0	0	0.00%
Chapter 645	107,817	0	0	0	0	0	0	0.00%
Approp. from Surplus	549,904	581,983	581,983	0	0	0	0	0.00%
Tuition	813,346	892,130	892,130	0	0	0	0	0.00%
Total Revenues	9,340,076	9,360,036	9,380,068	0	0	0	20,032	0.21%
Expenses								
00 Reserve	0	0	0	0	0	0	0	0.00%
01 Building Trades	78,378	81,825	87,588	0	2,848	5,159	2,244	2.74%
02 Commercial Services	14,252	15,705	13,977	0	-40	0	1,688	10.75%
03 Electronics	26,142	25,175	26,345	0	0	0	-1,170	-4.65%
04 Graphics	88,531	100,613	88,455	0	0	0	12,158	12.08%
05 Health Instructions	22,696	25,100	23,290	0	0	0	1,810	7.21%
06 Metal Fabrications	34,237	37,447	46,928	0	-23	0	-9,504	-25.38%
07 Power Mechanics	15,009	17,954	20,719	0	582	26	-2,157	-12.01%
08 Technology	14,541	15,835	15,759	0	0	0	76	0.48%
09 Afternoon Program	12,567	13,870	15,130	0	0	279	-981	-7.07%
10 Regional Occupation	8,828	9,930	76,892	0	0	64,798	-2,164	-21.79%
15 Drafting	4,452	9,105	7,843	0	0	32	1,294	6.00%
20 ROTC	2,926	5,491	3,436	0	0	0	2,055	37.42%
21 Communications	16,291	12,250	14,914	0	0	0	-2,664	-21.75%
22 Human Relations	7,026	4,933	2,854	0	0	0	2,079	42.14%
23 Mathematics	9,141	10,250	8,807	0	0	0	1,443	14.08%
24 Science	18,266	22,809	23,278	0	0	10	-459	-2.01%
25 Physical Education	8,428	8,390	5,036	0	0	0	3,354	39.98%
26 Athletics	66,049	71,970	64,329	0	0	966	8,607	11.96%
27 Business Instruction	4,521	11,200	3,935	0	0	0	7,265	64.87%
28 Foreign Language	1,193	2,000	863	0	0	0	1,137	56.85%
29 Art	9,814	10,130	8,670	0	0	0	1,460	14.41%
30 Music	480	500	769	0	0	0	-269	0.00%
31 Driver Education	694	500	6,008	0	0	4,400	-1,108	-221.60%
51 Instruc. Resources	49,813	54,895	56,410	0	24	6	-1,485	-2.71%
52 Pupil Support	26,730	34,811	31,546	0	0	0	3,265	9.38%
71 Principal	76,692	77,775	74,274	0	0	189	3,690	4.74%
72 Voc. Co-ordinator	10,289	10,650	9,896	0	0	2,000	2,754	25.86%
73 Computer Services	61,995	40,255	22,337	0	0	0	17,918	44.51%
74 Dean	1,863	2,400	2,316	0	0	0	84	3.50%
75 District Programs	4,694	4,900	4,774	0	0	0	126	2.57%
75 Legal Fees	57,556	20,000	42,468	0	0	0	-22,468	-112.34%
75 Audit Fees	22,200	24,000	29,000	0	0	0	-5,000	-20.83%
76 Superintendent	4,444	4,650	4,016	0	0	0	634	13.63%
77 Planning/Academics	42,966	48,260	48,442	0	16	0	-166	-0.34%
78 Business Office	12,456	15,550	7,884	0	0	0	7,666	49.30%
78 Risk Insurance	124,204	114,740	107,154	0	0	0	7,586	6.61%
78 Retire./Employee Benefits	891,996	1,014,295	1,004,369	0	11,245	0	21,171	2.09%
79 Transportation	671,367	707,894	708,985	0	0	0	-1,091	-0.15%
80 Cafeteria	8,127	9,675	6,650	0	0	163	3,188	32.95%
81 Operations & Maintenance	734,257	689,011	675,968	0	0	1,793	14,836	2.15%
82 Equipment Purchases	224,221	215,904	247,657	0	34,526	0	2,773	1.28%
82 Debt Management	87,975	0	0	0	0	0	0	0.00%
NA Salaries	5,620,929	5,757,389	5,769,738	0	8,600	58,718	54,969	0.95%
Total Expenses	9,199,236	9,360,036	9,419,709	0	57,778	138,539	136,644	1.46%

Expenses (Cont'd.)	FY 90 Actual	Financial Management Plan FY 91	Actual/ Encumbered	Projected	Transfer	Receipts	Available	Budget (Over) Under
Excess of Revenues	140,840	0	-39,641	0	57,778	138,539	156,676	1.67%
Transfer From Enterprise	0	0	0	0	0	0	0	0.00%
Excess Revenues	140,840	9,360,036	-39,641	0	57,778	138,539	156,676	1.67%

Enrollment October 1, 1989

Town	93	92	91	90	PG	Total
Acton	20	8	11	12	10	61
Arlington	34	40	42	35	31	182
Belmont	10	10	12	10	10	52
Bolton	2	1	2	2	0	7
Boxborough	2	0	2	4	2	10
Carlisle	1	0	1	0	2	4
Concord	4	7	7	5	4	27
Dover	0	1	0	1	0	2
Lancaster	6	8	7	8	1	30
Lexington	12	9	14	11	19	65
Lincoln	3	1	0	1	0	5
Needham	12	7	15	11	6	51
Stow	15	10	12	14	1	52
Sudbury	13	13	8	15	1	50
Wayland	4	2	8	5	2	21
Weston	1	0	2	0	1	4
Tuition	18	32	51	36	17	154
Total	157	149	194	170	107	777

Enrollment October 1, 1990

Town	94	93	92	91	PG	Total
Acton	8	17	8	11	10	54
Arlington	49	36	38	36	33	192
Belmont	6	10	7	11	10	44
Bolton	5	1	1	2	1	10
Boxborough	3	4	0	2	2	11
Carlisle	0	1	0	0	2	3
Concord	3	3	5	5	6	22
Dover	1	1	1	0	0	3
Lancaster	5	4	6	7	6	28
Lexington	3	14	7	13	14	51
Lincoln	1	3	3	0	0	7
Needham	12	10	7	13	4	46
Stow	3	15	9	10	0	37
Sudbury	4	10	10	10	4	38
Wayland	8	7	1	7	5	28
Weston	3	1	0	2	1	7
Tuition	22	31	34	45	16	148
Total	136	168	137	174	114	729

Enrollment October 1, 1991

Town	95	94	93	92	PG	Total
Acton	9	9	15	8	14	55
Arlington	40	53	33	38	36	200
Belmont	8	7	5	8	9	37
Bolton	1	5	1	1	0	8
Boxborough	4	2	2	0	1	9
Carlisle	3	1	3	0	0	7
Concord	8	2	4	8	4	26
Dover	0	1	2	1	0	4
Lancaster	6	5	3	6	10	30
Lexington	8	5	11	8	13	45
Lincoln	0	1	3	3	1	8
Needham	7	11	13	7	9	47
Stow	4	3	14	10	1	32
Sudbury	2	4	12	11	6	35
Wayland	3	6	5	1	5	20
Weston	0	3	3	0	0	6
Tuition	22	35	34	30	13	134
Total	125	153	163	140	122	703

Note: Above enrollment figures do not include part-time and or short-term program students such as SEP, Info Pro, Aesthetics, etc.

MINUTEMAN TECH CLASS OF 1991

Casey, Jennifer Renate
Cook, Charles R.
Cutler, Kevin P.
Demers, Erin Kathleen
Eaton, Cheryl D.
Flynn, Charles T.
Kalchbrenner, Jeffrey T.
Malsky, Jerome S., Jr.

Sudbury
Sudbury
Sudbury
Sudbury
Sudbury
Sudbury
Sudbury
Sudbury

Plumbing
Auto Mechanics
Cabinetmaking
Retail Merchandising
Retail Merchandising
Electrical Wiring
Retail Merchandising
Electrical Wiring

HUMAN SERVICES

Goodnow Library

This year the Library continued its tradition of carrying out an extraordinary amount of library activities while giving special emphasis to personal service. Once again the staff carried out fifty percent more transactions per person, full-time equivalency, than the average for libraries in the state. These accomplishments took place while the already significant gap between the Town's public library service and resource needs and the Library's ability to meet them has continued to widen. Despite an override, significant reductions were made in the book budget. The Library was able to purchase only seven of every ten books it could purchase just three years ago. As a result, on a day-to-day basis more user needs were not met. However, with the support of the Trustees and Friends of the Library, the Library staff worked to minimize the impact of these setbacks and, in several areas, to strengthen the Library's ability to serve the public. This report highlights these efforts.

Circulation of Children's Room resources remained high, at approximately 72,000. The storytelling, film/craft and other regular Children's programs drew more than 2,000 children and parents this year. Although attendance was down from previous years, in part due to reduced library hours, the number of titles circulated through reading programs increased. The summer "Wizardread" program was well received. In addition to its summer reading activities, the Children's Department cooperated with the Sudbury school libraries to circulate the schools' required reading titles over the vacation months. The Children's Librarian set up a successful system for distributing and retrieving this special collection.

The year also included several special programs and displays all made possible by funding from the Friends. In the spring, the Children's Room was decorated with original illustrations from well-known children's books. This unique collection from Bush Galleries of Dover was admired by children and adults. The Children's summer reading program concluded with a party complete with dragons, castles, and wizards. In September, newcomers to the Children's Room (parents and child caregivers) were invited to a morning of coffee and a library orientation. Later in the month and all through October, flags, banners, posters, books, puppets and antiques were arranged throughout the Children's Room in preparation for a wonderful program, "In Wake of the Vikings: A Celebration of Scandinavian Culture". On Saturday, October 26, more than 200 children and parents enjoyed the dance, music, crafts and puppets presented by the Boston Scandinavian Ensemble. Finally, in December Steve Lechner of Wonders Etc. presented a workshop, "Kaleidoscope Crazy", which sent children into the new year with a greater appreciation for color, shape and light.

In addition to supporting the Special Programs and other Children's Room activities, the Friends of the Library assisted the Department in again establishing its volunteer storytelling program for three-year-olds. The Friends helped to recruit the volunteers who, with staff help, set-up and ran the program. The important opportunity to introduce three-year-olds to the Library and its resources would not be possible without our volunteers.

Reference was hardest hit by this year's reductions. Selecting from among the many expensive reference sources in demand by users became much more difficult. The Library did respond to the increased demand for investment, business and career informational needs. Three noteworthy sources were added to the collection: Morningstar — a bi-weekly mutual funds guide, Ward's Corp. Directory — a leading directory to private companies, and the Corporate Technology Directory — a comprehensive directory to high tech businesses and manufacturers. Unfortunately, adding these titles forced us to eliminate several other sources.

Reference inquiries rose by more than ten percent during the year. Interlibrary loan requests also continued to rise. The increased demand for materials of other libraries reflects the increased use of the on-line catalog by library users and the Goodnow Library's greater reliance on other libraries to meet its users' basic needs. Sunday Reference services were well established and used in its first full year. Students in particular found it to be a valuable resource. In a six-month period, 340 reference questions were answered on Sundays at the Reference Desk.

The Adult Services/Reference Librarian has been very active in Network committees work, professional association meetings and workshops, such as an historical material preservation workshop. These activities have enabled her to keep current with new resources and services and to acquire valuable skills.

The Goodnow Library is known for its emphasis on personal service, much of which is offered across the Circulation Desk. Circulation operations consist of highly complex tasks that bring into play the efforts of all adult departments. Given the size of the Library staff, the quantity and quality of circulation services provided has been remarkable.

As has been the case for more than a decade, the Goodnow Library was again in the top ten for circulation per capita for Massachusetts libraries in its population range (10,000 to 25,000). The Library's total circulation was almost eighty percent higher than the average for a library serving a population of approximately 14,500. These statistics become more extraordinary when the Library's staff size and book budget are compared to those of other libraries with high

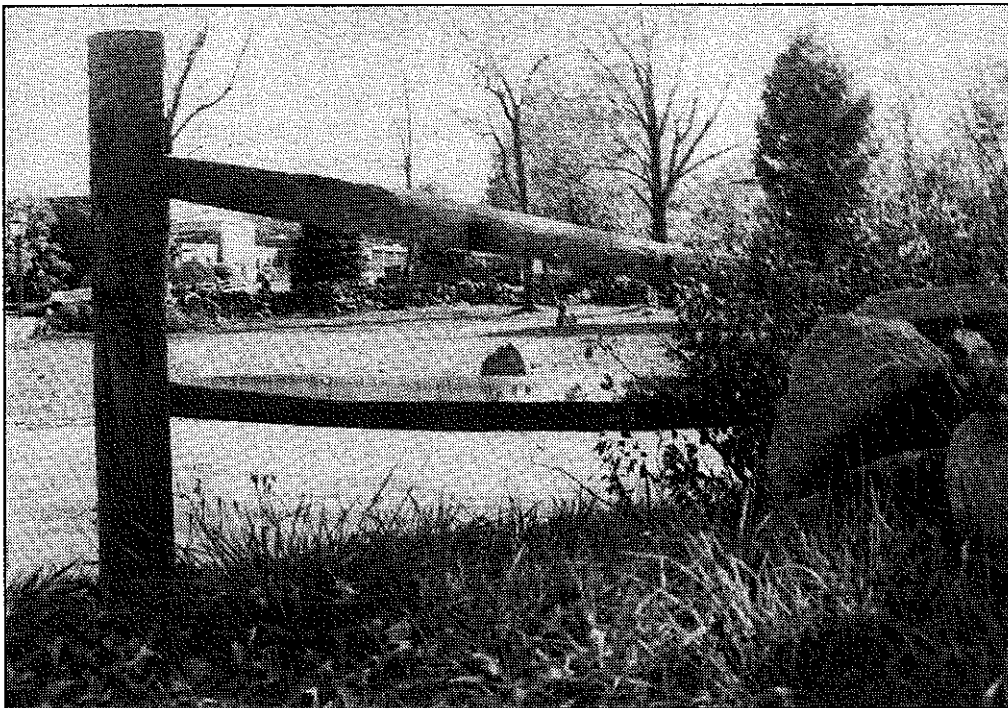


Photo by Courtney Fagan, Grade 11, Lincoln/Sudbury Regional High School

circulation. The expertise and commitment offered by the staff is a catalyst. However, it is the unique interest that Sudbury residents have in library services and resources that creates this exceptional library activity.

Unfortunately, despite staff efforts and public interest, more library user requests are going unmet. Fewer library materials are available to meet educational, informational and recreational needs. This applies to requests for periodicals, newspapers, and audio/visual materials, as well as books.

As reported last year, the automated network of area libraries, Minuteman Library Network (MLN), to which the Goodnow Library belongs, experienced serious problems with its automated circulation/on-line-catalog system. In March, after a lengthy evaluation process, MLN switched to a different system. This was a herculean task for all. The dedication of our staff was matched by that of the staffs of other libraries and the central site. Everyone had to be retrained in all facets of circulation, processing and database searching. Special recognition goes to Carolyn Anderson and Nancy Blair for coordinating the training of our staff.

As the Library's budget problems become greater, its reliance on the support of the Friends and volunteers is becoming more critical. Traditionally, the Friends fund such items as the Special Children's Programs, museum passes and audio/visual materials. This year the Friends took on the responsibility for adult programs through its Sunday Afternoon at Goodnow Series. Residents were offered a wide array

of lecture topics. The Friends' Volunteer Campaign recruited a number of dedicated people who have been trained to help maintain order on the shelves and to mend library materials. Without their aid these basic tasks could not be carried out.

The Library took part in two special projects with long-range benefits to the community. Both were made possible through Sudbury Foundation funding. The first will survey the community's public library needs. Working with the Library's Trustees, Director, and Friends, the League of Women Voters prepared a survey proposal and submitted it to the Foundation. The League will oversee the project.

The second endeavor is the Library Archives Project. The Project was initially proposed by former Town Historian Laura Scott Lowell, who is its archivist. It calls for creating a computerized index to the local historical resources owned by a number of town agencies and organizations. Once it is available, anyone seeking local historical information will be able to quickly determine what material exists on a subject. The Project will be completed in two years.

Ordinary plumbing and electrical repairs were made during the year. Certain chronic roof problems will need significant repair work in the near future. Two years after extensive repairs were made to the heating and cooling systems, both continue to operate without incident. Providing public access to drinking water has been a long standing problem. A plan for offering bottled water has been worked out and will soon be introduced.

Insufficient shelving, work and seating space continue to be the most pressing facilities problem. The need for additional space can only be addressed through a long-range building program. Due to economic conditions, the Library's current building program will not be according to the schedule outlined in the Town's Five Year Plan established two years ago.

Statistics

Items Circulated:	
Books	161,907
Periodicals, Pamphlets	7,609
Audio Recordings	7,440
Art Prints, Puzzles	1,596
Video Recordings	3,626
Bookmobile Books	2,512
Museum Passes	892
Fines Collected	\$11,245
Meeting Room Use	190

Cable Television Committee

In 1991, the Cable Television Committee resolved about 20 complaints pertaining to cable installation and services. However, as is often the case with mature cable systems, the principal focus of the cable committee has now shifted to community access. Thanks to our many industrious residents and students, and to our exemplary coordinator, Peggy Fredrickson, Sudbury broadcasts over 12 hours per week of community programming. This has included television coverage of Town Meetings, Town Forums, League of Women Voters Forums, LSRHS School Committee meetings, Sudbury School Reorganization Committee meetings, music programs from all the schools, LSRHS basketball games, cultural programs from the Goodnow Library, programs highlighting interesting town residents and events, and programs at the Fairbank Center. In addition, our on-air community bulletin board has been a constant source of important town information. The Cable Committee has supported these endeavors by working with Cablevision to improve their support of our community television efforts, and by trying to obtain funds to improve our equipment (difficult in a year during which both the town and Cablevision cut our budgets to zero).

In 1992, we're planning even more exciting and varied programming, and we'll need even more help to put it all on the air. So come down and visit, get involved, and keep tuning in to Channel 61 for Sudbury at its best!

The Cable Committee meets at the Loring Parsonage at 7:30 PM on the first Thursday of the month, at least 4 times per year (Feb., May, Sept., Nov.). Residents are invited to attend.

Local Arts Council

The Council is charged with the responsibility of awarding funds for art programs that benefit the community. State funds are allocated to towns based on population. Decisions are based on the aesthetic quality of the project as well as the benefit to the community, the cultural value and the project's innovation.

In 1991, \$2,655 was distributed for six programs. This amount represents a decrease of over \$3,000 due to the state budget decline.

Council on Aging

The Council on Aging (COA) celebrated The Fairbank Senior Center's first anniversary in September, knowing that this year more than 600 Sudbury seniors have been served by the Center in some way — almost twice as many as were served at the 32 Concord Road facility. The Senior Center, as part of The Fairbank Community Center, has definitely become the focal point for an array of activities and services enjoyed by residents of all ages, as well as the meeting place for over 20 community boards and groups.

The Senior Center is open from 9 a.m. - 4 p.m. Monday and Tuesday, and from 9 a.m. - 3 p.m. Wednesday, Thursday,



Amy Lepak, President, presents the League of Women Voters "1991 Woman of the Year" award to Sally Atwell Williams. Williams also received a citation from the House of Representatives from State Rep. Hasty Evans for her volunteer work as president of the Friends of the Senior Center.

Photo by Karen Poll



Sudbury Grange member Mildred Tallant (left) and General Deputy Calvin Chase present the Grange's Community Citizen Award to Sister Mary McGovern of Our Lady of Fatima Church.

Photo by Sudbury Grange

and Friday. It is staffed by two part-time co-directors, each working 2½ days per week, a part-time outreach worker, and a part-time administrative assistant (who is hired through the Federal Government's Senior Aide program). They have been assisted this year by over 70 volunteers who perform a variety of roles such as program coordination, meal service, committee assignments, reception area administration, typing, newsletter collation, education and training.

Courses such as line dancing, tap dancing, aquacize, aerobics, golf lessons, ceramics, beginner's bridge and oil painting are currently offered. Other activities include stamp club, photography club, walking club, playing bridge, opera series, expressive writing group, and bingo. These courses and activities are open to area adults of ANY age on a space available basis.

One of our most popular programs was the National Council on Aging's Humanities course led by two volunteer facilitators. Sixteen people met for eight sessions to discuss major issues that confront our society, and the manner in which they influence and affect our quality of life. These issues were addressed through fiction, essays, poetry and illustrations.

The Wellness Clinic, funded by a grant through the Department of Elder Affairs, offers information on a range of health and well-being topics. A blood pressure clinic is held on the second Wednesday of each month and a podiatrist visits monthly.

A nutritious hot meal, provided by the South Middlesex Opportunity Council's (SMOC) Nutrition program is served at

noon Wednesday through Friday. 2350 meals were served this year. Once a month birthdays are celebrated with special cakes donated by Marrone's bakery.

Our monthly newsletter, which contains information about activities and events as well as timely educational items of interest to elders, is sent to over 1200 households.

We are pleased to announce that through a collaborative financial effort between the Sudbury Public Schools and the Friends of Sudbury Senior Citizens, Inc., a new Chair-lift equipped van was purchased. The older van, originally bought with a Massachusetts Mobility Assistance Grant five years ago, is now owned completely by the Council on Aging, and because of diligent maintenance is still in good condition. Through the coordination of schedules, both vans are used to transport elders and disabled residents. The new van is primarily used by the COA, and the older van by the Sudbury Public Schools. The COA van driver transports Special Needs Children in the mornings before beginning her rounds driving elders and/or disabled people to and from the Senior Center, Library, various shopping malls, and to many senior activities, appointments or visits. This year the van was used by 106 residents for a total of 18,135 miles.

Over one hundred residents used the services of our Outreach worker who provides supportive home visits, resource referral, health and long-term care insurance information, Social Security advocacy and Medicare program resolution. She also works closely with the Community Social Worker in coordinating a support group that deals with issues of aging, in administering the delivery of the surplus food program, and in providing good casework management when indicated.

The COA was delighted to receive a grant from the Sudbury Foundation which funded an Intergenerational Program with the public school system. The Coordinator has organized the W.A.G.G. program at the Curtis Middle School (We're Adopting Grandchildren and Grandparents); a mini-gerontology course, also at the Curtis Middle School; and two programs at the High School — Living Histories and the Martin Luther King Project. We believe that through intergenerational programs such as these, each generation can appreciate the concerns and needs of the other.

A variety of day trips by bus or van were arranged for the Sudbury seniors who went to places such as the Rockingham Park Race Track, the Waltham Reagle Players Christmas Show, Lantana's Dinner Theatre, and the South Meeting House to hear a concert.

Seniors heard speakers discuss such issues as the health care proxy, living wills, and estate planning. AARP volunteers provided tax assistance weekly for eight weeks in February

and March and gave a two-day driver refresher course, "55 Alive", in November.

Special craft workshops were conducted by community volunteers. Many Sudbury residents saw seniors sporting great looking, personally designed sweat shirts, and bringing home beautifully decorated Ukrainian Christmas eggs and festive kissing balls, among many other things.

The Center responded to almost 2500 phone calls helping seniors sign up for the van, lunch, special events; referring them to the proper resource; or providing them with direct information about activities and services.

Special dinners were prepared for seniors by the Sudbury Police Association, the LSRHS Key Club, Our Lady of Fatima Church, and Sudbury Pines Nursing Home. The Parker Academy gave an afternoon tea. The Council on Aging thanks all the individuals and groups who have given their time, energy, and money to support the seniors of Sudbury.

If you haven't visited the Fairbank Senior Center yet, you're missing out on something special. You'll be amazed at the energy, enthusiasm, spirit, and hard work that abounds at the Senior Center.

Surely the Community was aware of a very active, highly visible senior population when it saw:

- the magnificent Senior Center float in the 4th of July parade,
- The extremely successful Crafts fair for children, and
- the fantastic Senior Strutters Variety Show.

These three activities were planned and implemented by the very able, very talented, and very creative — SENIORS OF SUDBURY. Join them at the Fairbank Senior Center soon.

Board of Health

The Board of Health is the official agency responsible for addressing the health needs of the community. Traditional public health duties include site evaluation for subsurface sewage disposal, inspections of food service establishments and supplying community-based health care services, as well as involvement in environmental health issues, such as hazardous waste, public groundwater supply and surface water protection in coordination with other Town boards.

Subsurface Disposal Sewage — To assure that individual septic systems will not have an impact on the environment and public health, thorough field evaluations were conducted on 40 lots to determine ground water elevations, suitability

of soil, elevation of bedrock, and presence of wetlands. In addition, septic replacement systems were evaluated and inspected for existing dwellings or buildings. Additions to existing buildings were reviewed for adequate septic systems. A total of 60 new permits for disposal systems and 51 permits for repairs were issued.

Hazardous Waste — To prevent potential ground water pollution from inappropriate disposal of hazardous waste at the Town landfill, the Boards of Health of Sudbury and Wayland sponsored a Hazardous Waste Collection Day in September. In addition, residents disposed of approximately 2,000 gallons of waste oil in the storage tank located at the landfill. This oil was collected and properly disposed of by a licensed hazardous waste transporter.

The Board of Health participates in the review of all environmental assessments and remediation plans for hazardous waste sites in Sudbury listed by the Department of Environmental Protection.

This included the review of proposed scopes of work, field activities, and reports for extensive studies of contamination at the former Sperry Research Center and Fort Devens Sudbury Annex. Other studies under review focus on the



Erin Gervais, Grade 3, Peter Noyes School

Raymond Road aquifer area. In addition, an environmental site assessment for the Town's purchase of the Melone property was initiated during the year.

Water Monitoring — To assure that ground and surface waters in Sudbury are protected, we periodically sample sensitive areas, such as Town well fields, landfill, and ponds/streams susceptible to pollution. Water samples from individual wells were collected and chemical and bacterial quality were checked to assure the water is potable. Public swimming pools were sampled for bacterial counts.

The Board of Health through the Hop Brook Ponds Study Committee promotes short-term and long-term implementation plans to improve pond aesthetics and water quality.

Radon Testing Program — To encourage residents to test their homes for the naturally occurring radioactive gas, the Board of Health has contracted for charcoal test canisters that are available at reasonable cost. The radon testing program includes a voluntary questionnaire that has provided preliminary data on radon levels in Sudbury. Results from the testing lab are sent to residents and are accompanied by information kits.

Complaint Investigation/Surveillance — The Board continued its program of complaint investigation and surveillance which detected, monitored, and investigated conditions which contribute to illness and/or cause a nuisance condition.

Mosquito Control — To avoid an outbreak of Eastern Equine Encephalitis and control nuisance mosquitoes, we continued to provide licensed mosquito control by the East Middlesex Mosquito Control Project.

Restaurant and Food Service — Thirty-five licensed food service establishments were inspected to assure compliance with the State Sanitary Code.

Mental Health — The Board contracted outpatient mental health services designated by the Community Social

Worker to assure any Sudbury resident of professional help should the need arise.

Nursing Services — Sudbury Visiting Nurse Association (SVNA) continued under our contract to supply nursing services, including home health care and social worker visits, communicable disease follow-up, flu, pneumonia inoculations and adult clinics for testing of blood pressure and cholesterol monitoring.

Rabies Clinic — The annual rabies clinic was held on March 9 at which time 37 dogs and 16 cats were vaccinated.

Michael Guernsey was re-elected to a three-year term in March. Robert C. Leupold served as the Director and Mary Ann Courtemanche continued as Health Coordinator.

Board of Health
FINANCIAL REPORT — July 1, 1990 — June 30, 1991

Receipts:

Sewerage Permits	\$ 3,935.00
Installer Permits	835.00
Garbage/Offal Collection Permits	610.00
Milk & Cream Licenses	202.00
Food Service Permits	909.00
Stable Permits	40.00
Laboratory Tests	30.00
Site Fees	2,300.00
Permit Renewals	2,950.00
Hypodermic Permit	1.00
Pool/Pond Permits	75.00
Camp Permit	50.00
Funeral Director	25.00
Septage Manifests	860.00
Septage Facility Processing Fees	448,913.92

Total	\$461,735.92
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The East Middlesex Mosquito Control Project

The mosquito population fluctuated in 1991 with nuisance levels occurring in late spring and again following flooding rains from Hurricane Bob. In early August, Eastern Equine Encephalitis (EEE) caused the death of two horses in Westborough, and the EEE virus was isolated from mosquitoes collected in a Department of Public Health survey trap in the same town. When rains from Hurricane Bob produced conditions which increased the EEE risk, the State implemented its newly developed Vector Control Plan resulting in extensive mosquito control in Sudbury.

The Project conducts a program in Sudbury consisting of mosquito and wetland surveillance, larval and adult mosquito control, water management, and public education. In addition, the Project serves as a component of the State's Vector Control Plan to Prevent EEE.

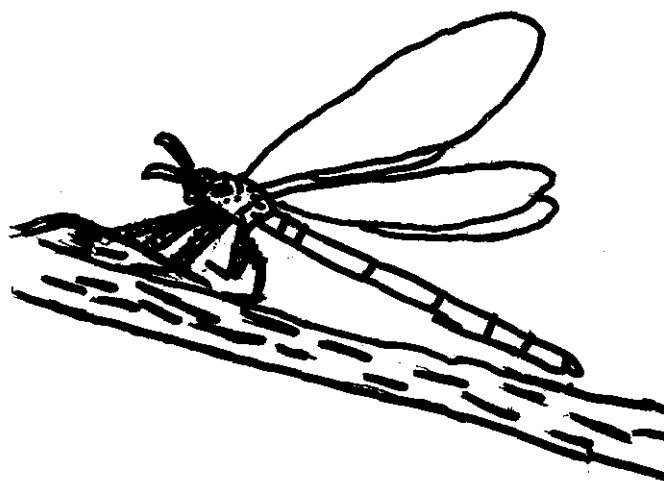
The goals of the survey program are to target mosquito breeding areas and to measure changes in the larval and adult mosquito populations caused by weather. Larval mosquito population data is collected by field crews prior to control operations. Adult mosquito populations are monitored regularly at four sites around the town. The State Public Health Department utilizes some of this data as part of its effort to monitor species associated with EEE.

The Project has continued to expand its larval mosquito control program which relies on the biological larvicide, Bti (*Bacillus thuringiensis* var. *israelensis*), by expanding a data bank of larval populations from Sudbury's extensive wetland acreage, by increasing the use of a helicopter, and by using for the first time a hydraulic sprayer. This sprayer was purchased for the Project by the Town of Sudbury. The Project contracted a helicopter to apply Bti over 411.5 wetland acres in April. During the season, Project crews applied Bti to 34 wetland acres. Following Hurricane Bob, the Project carried out extensive pre and post application survey work and provided support for a State funded helicopter application, which applied Bti to 1,148 wetland acres.

When survey traps indicated high populations of nuisance mosquitoes, adult mosquito control consisted of spraying 5,055 acres at night with resmethrin, using truck mounted aerosol sprayers. Project personnel sprayed 284 acres using portable sprayers to establish barriers to mosquitoes around recreation and wetland areas.

Water management reduces the source of mosquitoes by eliminating unnecessary stagnant water. This is accomplished by maintaining existing ditches in wetlands where blockages cause poor drainage.

The Project's public education program is designed to develop an awareness within the public and the private



Joey Lingdley, Grade 3, Peter Noyes School

sectors of their roles in mosquito control. The Project participated in the development of the State's Vector Control Plan to prevent EEE and co-sponsored a meeting in June to present the Plan to local officials. The Project serves as a resource to residents, municipal officials and the local media on controlling mosquitoes' breeding sites and mosquito borne diseases.

FINANCIAL STATEMENT

Balance as of July 1, 1990	—\$ 1,876.09
Appropriation for Fiscal Year 1991	21,400.00
Supplemental Appropriation	750.00
Expenditures for Fiscal Year 1991	
Overhead Costs	
Personnel Costs	\$9,686.82
Operating Expenses	2,383.80
Direct Costs	
Survey	835.01
Water Management	0.00
Helicopter Larval Control	6,000.34
Field Larval Control	1,294.40
Adult Mosquito Control	2,557.41
Total Expenditures	<u>22,757.78</u>
Balance as of June 30, 1991	—\$ 2,483.87

Sudbury Housing Authority

The Sudbury Housing Authority (SHA) is proud of its new housing for low-income families which was completed in July, 1991, at a cost of \$72,000 per unit . . . ahead of schedule and under budget. There are six duplex houses located on Fairbank Circle, Old Meadow Road and Pine Street, housing twelve young Sudbury families with a total of twenty-one children. After five years of working toward this new housing, it is a great pleasure to see it occupied and to receive so many compliments from town residents and abutters on how attractive and well-built it is. As one unsolicited letter stated, "This is an excellent, attractive group of homes of which you should be proud. The architecture, construction and landscaping are better than found in most communities."

Because we have only nine two-bedroom units and sixty-four families waiting for those units, we have reluctantly closed the two bedroom waiting list to new applicants in order to save administrative costs and to prevent a false sense of hope among applicants.

An audit by the State Auditor's Office indicated that the SHA continues to operate according to guidelines. There were no audit findings or suggestions for improvement.

The State's fiscal crisis has impacted the SHA in many important ways. The legislature mandated a 20% increase in tenant rents, staff salaries have been frozen, the budget's bottom line has been decreased by 5% after a year of level spending, and more than \$7,000 from our account was recalled. These mandated adjustments have been especially difficult to absorb since the SHA's operating budget relies totally on tenant rents and does not require operating subsidies from the Commonwealth.

Capital improvements this year have included the removal of four underground oil tanks, replacement of a septic system, and paving of Musketahquid Village's driveway.

Sudbury Housing Partnership Committee

In 1991 the Sudbury Housing Partnership Committee (SPHC) continued to focus on the development of the Parkinson land as the prime site for a housing partnership development. In June we applied to the Executive Office of Transportation & Construction for an easement on the abandoned railroad right-of-way off Hudson Road. This is a requirement as it represents the primary access to the site. In September of 1991 the Selectmen submitted a favorable endorsement of this project to the state agency. Since that time the agency has been reviewing our application and has given initial indication that they would act favorably on our request.

During the year we also reviewed other Town-owned parcels for scattered site development. Since all other large tracts are set aside for either school, recreation or conservation, it was felt that single lot development would not offer a practical development.

Sudbury Visiting Nurse Association, Inc.

Overview

This year was one of change, growth and exciting plans for the Sudbury Visiting Nurse Association, Inc. (SVNA). In October, the SVNA moved to its new location in Chiswick Park. The move was precipitated by the growth explosion in the home health care industry. The agency continues its commitment to provide caring, high quality, home health services and public health services to Sudbury residents.

Home Health Care

The SVNA continues to expand its quality home health services. Agency visits increased by 70%. Skilled home visits are paid for by Medicare, Medicaid, Blue Cross, private insurance, Health Maintenance Organizations, private pay and sliding fee scale. The agency never refuses services for economic hardships. All services are delivered by qualified licensed staff under physicians' orders.

The SVNA, along with Parmenter Health Center and Natick VNA, hired an IV/Oncologist. Her role is both that of specialist as well as staff educator. All nursing staff has been certified in phlebotomy and many have received extensive IV training. We are proud of the staff's commitment to this high tech requirement which allows us to better meet the needs of our home care clients. We have also expanded our services to provide 24-hour coverage for our high risk clients.

Management of such rapid growth has been challenging. New staff has been added to accommodate the increased caseload. The greatest growth has been in nursing visits, increasing by 90%, and in our home health aide visits, increasing by 100% over fiscal year 89/90.

Board of Health

Through a contractual arrangement with the Sudbury Board of Health the following programs were offered:

Health Guidance/Education	
Home Visits	276 Clients
Communicable Disease Follow-up	15 Cases
Immunization/TB Testing	170 Clients
Flu Clinic	602 Clients
Pre-School Vision Screening	340 Children
Community/Office Screening Clinics	996 Clients



As the economy worsened in 1991 the Sudbury Food Pantry expanded to help area families. Ed Gottmann and Sister Mary proudly show off the variety of food available to anyone in need in the basement of Our Lady Fatima Church.
Photo by Art Illman

Community Health Education

SVNA continues to offer a variety of classes to the community. We have expanded our classes to include CPR classes especially focusing on day care centers.

The SVNA was able to obtain a State letter of approval for our cholesterol screening program, a program which is held on an intermittent basis.

Volunteers

A special thanks to all the many volunteers (currently 80 community residents) who donate so freely of their time. These volunteers donate their time in many different ways. The following is a list of volunteer groups:

- SVNA Board of Directors
- Friends of SVNA
- Pre-School Vision Screeners
- Thanksgiving & Christmas
- Donations/Drivers

A special thanks to Virginia Howard who has served as President of the Board of Directors for the past eight years.

New Plans

A grant to study the feasibility of joint diversification efforts among the Natick VNA, the Parmenter Health Center and the SVNA was awarded by the Sudbury Foundation. The study focused on three areas of potential diversification: private pay home care, sick child care and a hospice program. After many months of study, the Parmenter Health Center

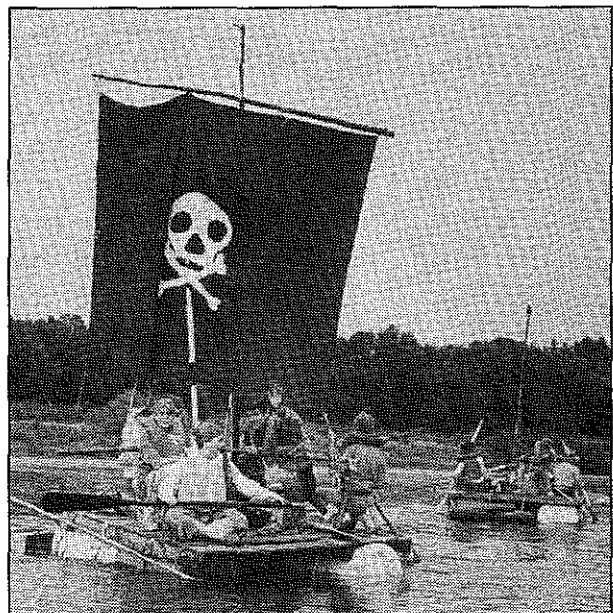
and the SVNA have decided to move forward with a hospice program. It is our goal to become licensed and certified in the coming year. We are grateful to the Foundation for its support of this study.

Community Social Worker

Approximately 150 residents received case management services between January and December of 1991. Issues precipitating referral reflected varied psycho social problem areas: parenting, substance abuse, familial dysfunction, child or elder neglect/abuse, major mental illness, housing, and childcare. There was an increase of self-referrals by adults during the second half of 1991. Issues related to unemployment (e.g. food, fuel, healthcare) became prevalent in the last quarter. In addition to case management, the role of the Community Social Worker continues to encompass advocacy, resource referral, liaison, and crisis intervention services.

Outpatient mental health services were delivered via a Board of Health contract with Post Road Counseling Collaborative. Approximately fifteen families received counseling on an ongoing basis. Psychiatric evaluation and case consultation services were also provided.

Community outreach activities during the course of the year included: support/discussion groups, resource booklets,



Ten Eagle Scouts from Troop 61 start their journey to Concord Bridge from Sherman Bridge in Sudbury. Participating are: Matt Adamski, Brian Adamski, Chris Brown, Jack Taranto, Mike Pierson, Ari Holtzblatt, Joe Onorato, Scott Devine, Chris McCann and Ned Howey. Scoutmasters Joe Adamski and Al Williamson led the troop.
Photo by Heather Pillar

commodities distribution, S.M.O.C. and Interfaith fuel assistance programs, parenting groups, resource panels, and a tenants' association program at Longfellow Glen. In addition, three food assistance programs were implemented this year. Approximately 50 families received food/gifts for the holidays. Spirited volunteers and generous community donations were instrumental in the success of these programs.

Veterans Agent

During the last year, the Town financially assisted two disabled veterans on a monthly basis.

Flags were displayed on all the graves of veterans in the Town of Sudbury.

Park and Recreation Commission

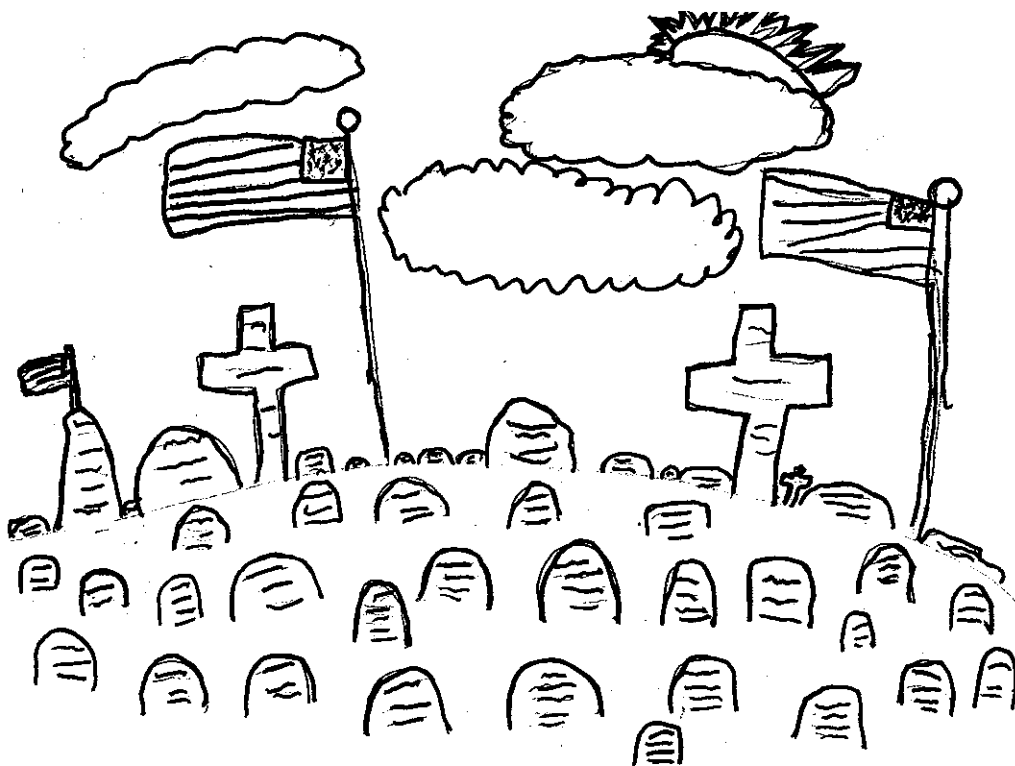
The Sudbury Park and Recreation Department is located at the Fairbank Community Center. The Department is directed by five Commissioners, each elected to a three-year term. The Department employs a fulltime Park and Recreation Director, a fulltime Supervisor of Grounds and Maintenance, a part-time Program Director and a part-time Teen Center Director. The Atkinson Pool, which is also under the direction of the Commission, employs a fulltime Aquatics Director, supervisors, and administrative secretary and several lifeguards.



Tom Charnley, Cpl. of the Marines and Barry Grinnell, BMZ of the Navy, who have returned from the Gulf, in Sudbury 4th of July Parade.

Photo by Jennifer Hauck

Despite a difficult fiscal environment, the Commission has been able to maintain the existing programs, most of which are self-sustaining. Program Director George Horton organized the summer camp program for children ages 3 to 10, as well as summer tennis, gymnastics, golf lessons, adult softball and youth sport clinics. During the winter months, gymnastics and basketball programs are offered. The Commission has begun to attain its goal of developing new programming which will make further use of the facilities at the Fairbank Center.



Brian Duggan, Grade 3, Peter Noyes School

In addition to his administrative responsibilities, Tom Haggerty, Park and Recreation Director, organized a successful six-week after school program last Spring for 6th, 7th and 8th graders at the Center. There are plans to repeat this program with the assistance of parent volunteers. Also taking place at the Community Center are basketball for men over 40, adult volleyball, and a preschool program. New offerings will include adult aerobics, and boys' and girls' basketball. The Center, which is available to community groups for a maintenance fee, will be used by the Sudbury Youth Basketball this Winter.

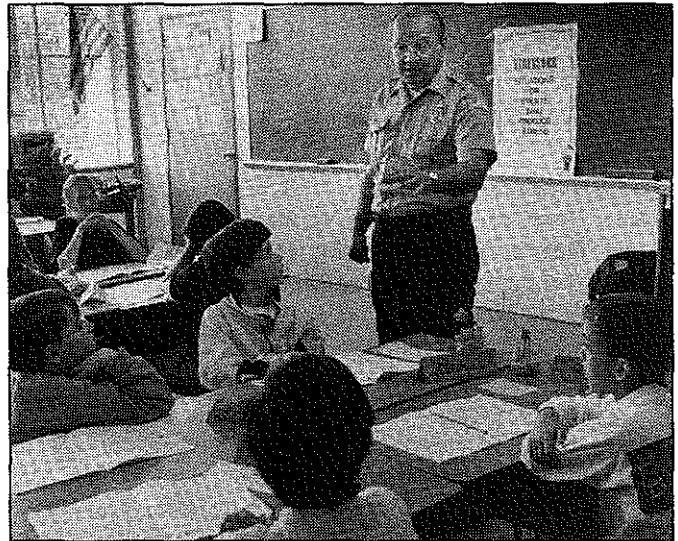
Teen Center Director Jean Lind has planned and implemented regular programs for youths 7th grade and up throughout the school year. The Teen Center, which is also located at the Fairbank Center, is supported by a volunteer Board of Directors and utilizes parent and peer volunteers to staff events. A priority of the board this year is to provide programming for high school students.

The Atkinson Pool operates under the direction of Aquatics Director Jamie Lamoreaux. Four times a year, members and nonmembers may register for swim lessons both class and private, diving lessons, aquacise, and scuba lessons. The pool, which is handicapped accessible, also offers programs through Easter Seals for children and adults. The pool is host for the Lincoln-Sudbury swim team and the Sudbury youth swim team. The pool is also used by the summer camp program for lessons and free swim periods.

Every year, the Commission has the honor of presenting the Frank G. Feeley Award to a townsperson who has volunteered many hours of time and has demonstrated love and commitment to sport and sportsmanship. The Commission solicits nominations for this award each Spring. This year's award was presented to Thomas Swank, a dedicated coach, who throughout the years has volunteered many hours to the youth of Sudbury.

Youth Commission

During the year the Youth Commission continued working on its mission to unite youth, families, the schools and community around issues of social concern. Working together as the unified resource of youth concerns, the Commission focused its energy and financial resources in several activities. We supported the cost, and participated in a training series for parents and youth peer leaders in the area of unchaperoned parties and the use of alcohol. We continued working in this area by sponsoring the theatrical group known as the "Improbable Players". This troupe of recovering alcohol and other drug abusers presented a spirited and enlightening production to youth and interested adult members of the community.



Sudbury police officer Tony Deldon teaches a DARE lesson on stress to 5th graders at the Curtiss Jr. High School. Photo by Ed Hopfmann

This was an attempt to continue our work on community awareness and parent/child communication on the issues of alcohol and drug use and abuse. Additionally, the Commission lent support to Drug Abuse Resistance Education (DARE) Officer Training, also with the same focus.

In the calendar year 1992, our emphasis will be to present support and programs and educational offerings in the community reflecting the theme of AIDS and sexually transmitted diseases. This issue needs to have a higher level of visibility within the community among young people and adults alike. We will also be recruiting some additional new members this year as part of an effort to expand and bring new energy to the Commission.

OUR HERITAGE

Historical Commission

The paintings of Florence A. Hosmer, who donated Hosmer House and its contents to the Town, were displayed a second time in a major exhibit at the Danforth Museum, along with prominent local women artists, Marion L. Pooke and Mable M. Woodward. This project was supported by the Commission under the guidance of Anna McGovern.

Two rugs were purchased for the Parlor and upper hall, and the Old Kitchen now has a braided rug obtained with help from the Rebecca Circle of the Methodist Church. The Sudbury-Wayland Lions Club presented the Commission with a generous donation from the proceeds of the Yankee Doodle Yard Sale on the Fourth of July.

Hosmer House was open to the public for tours to an estimated 500 people on Memorial Day, the Fourth of July, and Columbus Day. Many docents and Friends of Hosmer House kindly gave their time for these major fund-raising events. The Wayside Inn Chapter of the DAR presented a twenty-star flag, with its standard, representing the year (1815 – Federal Period) that Hosmer House was built.

The Alice Room has been cleaned and organized by Commission members for a badly-needed meeting room with a telephone and space for files for official business. Wiring for lighting has been installed, making this room usable as an office. After 176 years of weathering, the Federal front door was restored using funds provided by Sudbury's Thursday Garden Club. After many years of restoring various Hosmer House rooms, the Parlor is the most recent to be refurbished. It has been furnished and curtained.

Although Hosmer House is a Town property, painting, cleaning, landscaping, minor repairing, and monitoring of events and open houses were done by commission members, garden clubs, and volunteers. Annual Christmas decorating was done by various garden, social, church, and civic clubs, under the supervision of the Thursday Garden Club. Other Christmas events were held daily from December 2 thru 16.

The Commission has applied to the Sudbury Foundation's Charitable Grants Program for funds for installing a cement floor, bulkhead, sump pump, and waterproofing in the Hosmer House cellar. This work is necessary to eliminate damage caused by penetration of moisture to the upper floors, walls, and furniture, and it will provide basement storage for items now stored elsewhere.

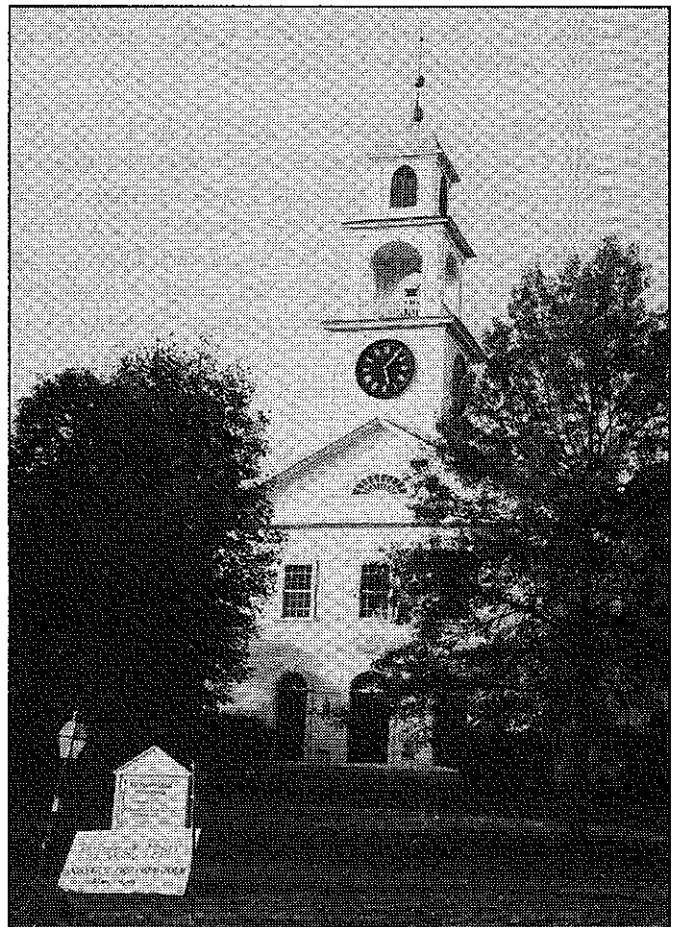
The Commission's annual fund raising project is the sale of cup plates that reflect Sudbury's history. Our Commission is very grateful to the late Joan Goodstone of Sudbury

who introduced us ten years ago to the successful idea of designing original cup plates of Historic Sudbury. The tenth design depicts Sudbury Center's First Parish Church. These plates are on sale on the first and second Saturdays of December each year at the Hosmer Open House, and throughout the year at the Town Clerk's Office, Hill's Jewelers, and the Wayside Inn Gift Shop.

Town Historian

Most of my energies since my appointment last fall have been directed toward becoming familiar with the location of archival materials pertaining to the Town and acquiring new collections through gift or bequest.

In the coming year, the Town Historian will be working with a task force headed by Goodnow Library Director William Talentino which will create a data base listing the location and description of all archival material pertaining



"Announcing the Fair"

Photo by Mrs. Roger A. Bump

to Sudbury. This work is being funded by a grant from The Sudbury Foundation.

When complete, this data base will be available to the public through a computer terminal at the Goodnow Library. Hopefully, it will eventually contain data on relevant Sudbury material from archives outside the Town.

Anyone with historical material they wish to donate to the Town archives may contact me through the Selectmen's Office.

Wood-Davison House Restoration Task Force

1991 saw progress and defeat in meeting the two major goals of the Wood-Davison Committee, i.e., preservation of the Wood-Davison House and establishment of a Town Museum. To achieve this the Committee continued to strengthen its working relationship with the Sudbury Historical Society who in April confirmed its commitment to finance the operation of the Museum.

Until August the Committee, under the jurisdiction of the Selectmen, worked diligently with the architects to plan for a fall move of the Wood-Davison House. Project financing was affected by the economy and fund raising was not as successful as hoped.

In August at a Selectmen's meeting to approve the "Solicitation of Bids from Contractors", opposition to the project was raised by petition. The Selectmen, though concerned about the project's finances, permitted the project to go ahead and authorized solicitation of bids as planned.

Nancy Taylor, current owner of the Wood-Davison House, continued her generous support of the project and made a pledge of \$10,000, in addition to her previous offer to donate the House itself.

Hurricane Bob's devastation of the South Shore in September coincided with the bid for work, and fewer bids than expected were received and at rates almost double those estimated. The Committee therefore had to recommend to the Selectmen in September that the project was not financially viable in late September with current funding.

A second petition placed an article before the October Special Town Meeting to halt the project and use of Town land for the relocated house. This motion was passed.

The Committee deeply regrets the process which brought about this decision. Considerable volunteer effort and time was expended on this four-year project and over \$11,000 was spent on architectural fees. Efforts were made to com-

municate project process, yet the Committee was less than three months away from moving the House before opposition was raised. It is hoped that in the future such opposition will be raised much sooner to projects by other Town committees so that a similar waste of Town resources is not encountered.

For 1992, the Committee awaits the outcome of the Town Space Planning Report. If potential museum space is identified, the Committee and the Wood-Davison Fund will be utilized to make the museum a reality. The Sudbury Historical Society (a private non-profit group) is still interested in privately operating such a museum without Town funding.

Finally, the Committee would like to thank the Selectmen for their guidance and support, and Mrs. Taylor for her patience and commitment to the conservation of history in Sudbury.

Memorial Day Committee

The Memorial Day observances honored the Town's Desert Storm veterans and featured an outstanding color guard from Hanscom Air Force Base. The ceremonies began at 8:30 a.m. with special contingents of the American Legion and Memorial Day Committee at veterans' graves in the North Cemeteries.

Ron Griffin, W.W. II Naval veteran, was parade marshal. The parade started from the Sudbury Marketplace at 9:30 a.m. and concluded with ceremonies at the Town center. Memorial stops were made enroute at Hop Brook and at the monuments honoring our veterans. At each stop the program



Ron Griffin, Grand Marshal of the 1991 Memorial Day Parade.

Photo by Richard Griffin

included a prayer by a representative of one of the Town's congregations, a song led by Mr. Edgar Burtoft, a rifle salute by the American Legion, taps played by Dean Yarbrough and Dave Bentley, and music by the Fyfe and Drum Companie. Music for the Town Hall ceremonies was provided by vocalist Megan Solo of Lincoln-Sudbury Regional High School. The Thursday, Hop Brook, and Sudbury Garden Clubs decorated the memorials. Girl Scouts placed geraniums on veterans' graves.

Line of march: Hanscom Air Force Base Color Guard, American Legion Post No. 191 Rifle Squad, Marshal, Memorial Day Committee, Representative and Selectmen, Veterans of All Wars, Boy Scouts, American Legion/Auxiliary, Blue Birds, Fyfe and Drum Companie, Companies of Minute and Militia, Greater Lowell Indian Cultural Association, Girl Scouts, Brownies, and Cub Scouts.

Essay contest winners invited to read their compositions at Town Hall were Rebecca Johnson, Johannah Nikula, Alison Healy, Mekhala Koshy, Priscilla Huang, Molly Grover, Phil Cryan, Jennifer George, Lily Kruskal, Timothy Wright, and Heather Lieberman. Prizes of cash, savings accounts, and savings bonds were given by Sudbury Farms, West Newton Savings Bank, Sterling Bank, Bank of Boston, Bay Bank Middlesex, Guaranty-First Trust Company, Shawmut Bank NA, Raytheon Company, Chiswick Trading, Inc., and Star Market.

Ancient Documents Committee

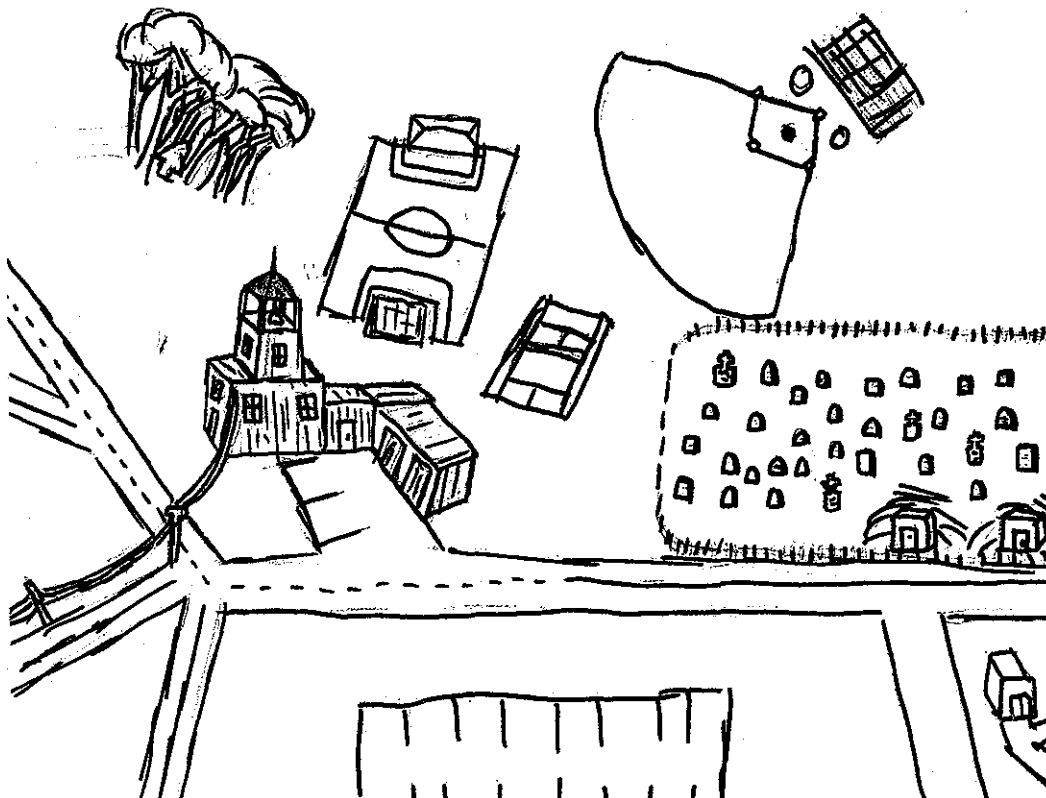
There has been little activity by the Ancient Documents Committee this year due to reduced membership. Maintenance of the microfilm files has been the primary effort.

Any persons who have skills that would be helpful in the continuing effort to expand and improve the records management program and/or an interest in preserving the Town's historical records, are urged to contact the Selectmen's Office.

Historic Districts Commission

During the last calendar year, the number of applications received by the Historic Districts Commission for Certificates of Appropriateness was approximately one-third less than for the previous year. As of the end of December, all but two of those projects were completed or initiated.

Certificates were issued for the following categories: building construction, 4; additions, 1; alternations, 6; painting, 2; signage, 3; determination (not visible from the road), 1.



Eric Searle, Grade 5, Curtis Middles School

PUBLIC SAFETY

Police Department

The Police Department reported and investigated a total of 241 Class I crimes in 1991.

Murder	0
Rape	2
Robbery	0
Assault	15
Burglary	61
Larceny	159
Motor Vehicle Theft	4
Total	241

Crimes against property continue to plague our community. Reports of Burglary increased by 44.3% from 34 in 1990 to 61 in 1991, while reports of Larceny showed a decrease of 12% with 159 in 1991 and 180 in 1990.

Each of our patrol units has been equipped with a radar unit to keep speeders in check. Our Department issued 2,683 court citations and 3,241 written warnings for a total of 5,924 in 1991. There were also 254 individuals arrested for various offenses and 57 placed under protective custody.

Accident scene investigations continue to require more of our time with a total of 501 reported accidents. There were 335 accidents investigated by the Department officers. There were an additional 166 accidents reported where officers were not called to the scene.

The D.A.R.E. program is into its second year at the Curtis Junior High and it is being received by the 5th grade students with great enthusiasm. The program is funded by service organizations and grants from the Governor's Alliance on Drugs. The principal goal of D.A.R.E. (Drug Abuse Resistance Education) is to educate students to resist peer pressure to use drugs, alcohol and tobacco.

The Police Department and Parking Clerk collected the following fines and fees for 1991:

Traffic fines	\$ 89,829.00
Copier fees	1,867.00
Permit & License fees	1,359.00
Parking fines	6,529.00
Alarm fines	8,895.00
Total	\$108,479.00

Fire Department

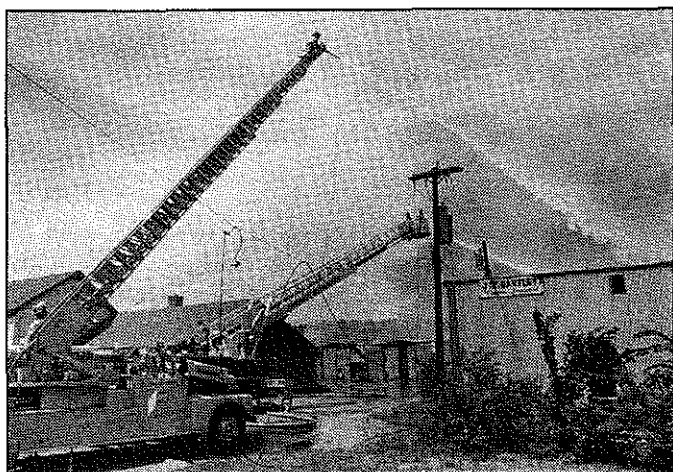
The Fire Department responded to 1,125 calls for assistance in 1991. There were 14 structure fires including the loss of a home on Rolling Lane and a four-alarm plus fire in August at J. P. Bartlett's on Boston Post Road. The multi-alarm fire at Bartlett's involved help from nine communities and clearly showed the value of mutual aid. I am indebted to those communities who came on our call for assistance.

The ambulance responded to 522 calls and made 401 trips to the hospital. The receipts for ambulance service were \$31,005. The ambulance work increases each year and the skills of the men are continuously upgraded to meet the level of service expected by both patients and medical directors at the hospitals. All our personnel have been offered Hepatitis-B vaccinations and standard operating procedures now include utilizing universal precautions against disease transmittal.

In accordance with state regulations, we inspected all mercantile property at least once during last year. Inspections for compliance with smoke detector laws were done on 32 new homes and 282 homes that were being re-sold. The Department also inspected 44 oil burner installations, 14 propane installations, 3 blasting operations, 22 tank removals and a variety of inspections for special permits required by



Construction of Sudbury's new fire station begins with a ground breaking ceremony attended by: Selectman David Wallace; Fire Chief Michael Dunne; retired Chief St. John Germaine (1953-1974), retired Chief Jossiah Frost (1975-1983); and Bruce Ey, Building Commission. *Photo by Scott Whittemore*



On August 2, 1991 Framingham fire trucks douse a blaze that destroyed half of the J. P. Bartlett greenhouse. Ten communities were called in to help battle the blaze. *Photo by Todd Magliozzi*

fire prevention code. The department collected \$9,314 in permit fees.

Your Fire Chief and Highway Surveyor directed the purchase and installation of a new fuel dispensing system for the Town. This project involved removing old tanks at Fire Station No. 2 and the Highway Department and installing at the Highway Department new double-walled tanks with a computer monitoring and dispensing system. The new system protects Sudbury's drinking water by eliminating aging tanks, puts all underground tanks at one location and

provides documentation on all fuel transactions for town vehicles.

At long last we broke ground for the new fire headquarters. The construction is being done by L. D. Russo, Inc. who bid \$629,089 for the job. The Town's Highway and Engineering Departments have been invaluable with their assistance installing drainage, pavement and other aspects of site work, saving the Town a great deal of expense. In addition, the Town is well served by the oversight and expertise of the Permanent Building Committee. This is one town committee that deserves a round of applause for the many unpaid hours they commit. We expect to move to the new facility by May of 1992.

Civil Defense

The Town's Civil Defense was activated for Hurricane Bob. Although the hurricane itself was not one of our worst, the Town did suffer some damage, and electricity was lost in parts of Town for up to five days. I have been informed the Town has been approved for \$39,131 in storm recovery funds and these should be available to us in January 1992.

During the remainder of the year the Town's Emergency Response Plans were updated and radio operator Marvis Fickett participated in state radio drills.

Building Inspector

Cal. Yr.	New Residential Permits Issued	Est. Bldg. Costs	Non-Residential Permits Issued	Est. Bldg. Costs	Additions Permits Issued	Est. Bldg. Costs	Swimming Pools Permits Issued	Est. Bldg. Costs	Misc. & Demolitions	Certificate of Occupancy
1987	90	14,195,985	11	3,195,850	244	4,510,306	17	185,500	90*	92
1988	51	6,565,925	13	1,463,000	263	5,155,633	14	178,275	83*	79
1989	32	4,276,630	13	504,773	230	5,251,397	11	122,000	60*	50
1990	25	3,413,480	10	1,519,250	203	4,587,807	13	145,800	84*	56
1991	43	5,836,590	16	1,164,900	188	3,299,788	9	115,058	47*	51

Comparison

90-91	+18	+2,423,110	+6	-354,350	-15	-1,288,019	-4	-30,742	-37	-5
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No.	Source	Fees Collected
303	Building Permits	\$57,707
327	Wiring Permits	13,092
308	Plumbing & Gas Permits	8,390
		<u>\$79,189</u>

Animal Inspector

During the year, 18 dog bites, 1 mouse bite, 1 monkey bite, and 1 cat bite were reported and investigated.

One hundred and forty-one horses, 8 ponies, 15 sheep, 6 goats, ducks, geese and hens were inspected on the premises where they are kept.

Dog Officer

During the year, 35 dogs were picked up: 25 were claimed by their owners; 6 went to Buddy Dog Humane Society; 4 were disposed of.

All dogs must be under control from 7:00 a.m. until 8:00 p.m.

Sealer of Weights and Measures

Pumps, scales, tanks tested:

Gas Pumps Sealed	82
Apothecary Weights	3
10 lbs. to 100 lbs.	47

Totals 132

Fees collected:

\$ 692
18
386

\$1,096



Cristin Anne Marriott, Grade 3, Josiah Haynes School

PUBLIC WORKS

Resource Recovery Committee

This year our committee focused on improving the Recycling Center which opened in August 1990. Although some good operational practices were in place from the beginning, it could be further enhanced and improved for more efficiency and cost savings while extending the life of our limited landfill space. We prepared and submitted a list of recommendations to the Highway Department for their consideration. Some of these were:

- to purchase a metal roof for the newspaper trailer (a metal roof has been purchased)
- To set up a "put and take" area including a book section (this will be started in the Spring on a trial basis)
- to give a telephone and more responsibility to the Recycling monitor for communicating with recycling markets (this is now being coordinated)
- to recycle additional materials including junk mail, phone books, office paper, tires, and all types of plastic bags (additional materials are now being considered)
- to set up a bin for charitable donations (this is being finalized at this time)

These and the other recommendations submitted now serve as objectives for measuring progress in improvements.

When requested by the town, the committee also submitted recommendations on other subjects concerning the Recycling Center, town participation at the Recycling Center, and State regulations on materials no longer allowed in the landfill, e.g. tires are banned beginning January 1, 1992.

At a Resource Recovery Committee meeting in October discussions were initiated between Sudbury and Wayland officials to begin a joint recycling venture that would benefit both towns. It was agreed upon and for two months it has been working well. The first material being jointly recycled is corrugated cardboard.

The committee is now turning its attention to the area of education. We need to find new and better ways to increase awareness and participation in recycling.

Operational Review Committee Wayland/Sudbury Septage Disposal Facility

During 1991, the plant operation proceeded smoothly and the quality of the discharge met or exceeded the Department of Environmental Protection (DEP) permit.

During 1991, the plant received 6,379,728 gallons of septage. This was a decrease of 219,558 gallons from 1990. Sudbury's share was 39.8%. When compared to 1990, this was a 4.1% decrease of 109,351 gallons. Approximately 96% of the fee amount billed was collected during this period.

The Committee agreed upon an anticipated FY 1992 total of 6,400,000 delivered gallons. This is the same as what was projected for FY 1991. The fee rate was set at \$.075 per gallon, the same as FY 1991. The 500 gallon minimum and \$5.00 for Sudbury and Wayland Recreational Vehicles remains the same. Other Recreational Vehicles have been increased to \$10.00.

Sudbury continued the billing operation for both towns per the amended intertown agreement. The collections have been good, resulting in a positive balance in the enterprise account. The collection operation continues to become more efficient. We are finally accruing some funds that will be needed for replacement of worn-out equipment.

Both Town Meetings approved amendments to the intertown agreement allowing all bond principle and interest payments for the facility to be paid by the enterprise fund. The amendments allow the remaining payments of all original construction bonds to be paid by the enterprise fund. The Committee has felt that all costs associated with the facility should be paid by the facility.

A bid for the replacement of the bar rack was accepted and the installation was completed in March. After some initial adjustments, it appears to be working as expected. The Committee believes that this persistent problem has finally been resolved.

Work under the contract for the design of the new clarifier/sludge thickener with Wright-Pierce has been slower than anticipated. Wright-Pierce personnel have been accumulating information from the facility files and plant personnel but design work has not yet started.

After advertising the position and interviewing several candidates, the Road Commission selected Robin Kaiser, already an employee of the facility, as the new Chief Operator.

One full-time person has been hired to fill Robin's old position and one part-time person has been added to help with office and lab work.

Highway Surveyor Annual Report

HIGHWAY

TOTAL FUNDING has been secured for the replacement of Sherman's Bridge. Now we have to wait for Wayland to schedule many more meetings to decide if they want traffic from Sudbury.

We completed our normal maintenance projects. We helped with the site work at the new fire station and several drainage projects were completed.

LANDFILL

A new full-time Landfill Supervisor position was established. Conditions continue to improve on our recycling operation, and the day-to-day procedures at the site.

CEMETERIES

Due to budget constraints, the normal maintenance for our cemeteries may be in jeopardy. Last year's labor funding was donated to the Town from the Mt. Pleasant Cemetery Association.

TREE WARDEN

Once again this year we concentrated on dead tree take-downs. We expect to continue our branch trimming program and increase it as necessary. The planting of shade trees is also a high priority.



A motorist tries to make his way around a fallen tree that took power lines with it on Concord Road in Sudbury during Hurricane Bob that tore through the area in the late afternoon on August 19th.

Photo by Todd Magliozzi

PLANNING AND DEVELOPMENT

Board of Appeals

During the year 1991, the Board considered 52 cases:

40 were Granted
0 were Denied
2 were Withdrawn
10 were Withdrawn Without Prejudice

Resignations were reluctantly accepted from Lawrence Blacker and Harvey Peters.

The Board held its Annual Meeting on December 3, 1991 during which it voted on minor wording changes to the Rules. The Board postponed election of a new Chairman and Clerk to January 1992 when it is expected that the two existing vacancies will be filled.

The cases considered during the year and the Board's actions thereon are listed below. An asterisk indicates that the variance or special permit was granted with restrictions imposed to safeguard the public good. Actions of the Board are a matter of public record and are on file with the Town Clerk.

91-1	SCHOLBE, JACK L., THE WANT ADVERTISER (GRELLIER) 740 Boston Post Road Special Permit for sign	GRANTED	91-6	BOZLER, ELIZABETH 47 Willard Grant Road Special Permit for a customary home occupation, specifically to tutor children	GRANTED*
91-2	COX, RICHARD S. 11 Blueberry Hill Lane Variance to construct addition with centerline setback deficiency and special permit to enlarge pre-existing nonconforming structure	GRANTED	91-7	MATTSEN, BRAD 598 Boston Post Road Withdrawn without prejudice	
91-3	VARRIALE, THOMAS 344 Boston Post Road Special Permits (2) to use a commercial building for residential use	GRANTED	91-8	DEGREGORY, KAREN & PASTERCHIK, DAVID 11 Oakridge Road Variance to construct addition with centerline deficiency and special permit to enlarge pre-existing nonconforming structure	GRANTED
91-4	ALBA TAYLOR/CAMP SEWATARO & LIBERTY LEDGE Liberty Ledge (off Haynes Road) Renewal of Special Permit to conduct a summer day camp for children	GRANTED*	91-9	NUGENT, WILLIAM 54 King Phillip Road Special Permit to legalize 1985 addition on a pre-existing nonconforming structure	GRANTED
91-5	SCHLORHOLTZ, JOHN 68 Raymond Road Special Permit for a customary home occupation, specifically to conduct yoga classes	GRANTED*	91-10	MALLETT, STEPHEN P.III 12 Evergreen Road Special Permit for customary home occupation, specifically a recording studio	GRANTED*
			91-11	O'MALLEY, JAMES & MARY JEAN MAP 09 - Lot 6 Variance to construct a single-family dwelling with a frontage deficiency	GRANTED
			91-12	MCNEILL, GAIL 21 Union Avenue Renewal of Special Permit to allow continued operation of a veterinary kennel	GRANTED*
			91-13	WHITE, SALLY J. 781 Boston Post Road Special Permit for customary home occupation, specifically to groom four dogs per day	GRANTED*
			91-14	BRAMBERG, JANE H. 170 Hudson Road Renewal of Special Permit for customary home occupation, specifically the sale of antiques	GRANTED*
			91-15	CHEN, LI-YUN - LOTUS BLOSSOM 394 Boston Post Road Special permit for a sign	GRANTED

- 91-16 COSSART, WILLIAM J. — ABBEY WATER TREATMENT
407 Boston Post Road
Use Variance for a change in use from a real estate office to an environmental consulting and related retail products business GRANTED*
- 91-17 NUGENT, WILLIAM C. II
54 King Philip Road
Withdrawn without prejudice
- 91-18 WOODBURY, PETER
55 Pine Street
Special Permit for a customary home occupation, specifically to allow storage of business records and invoicing activities for a consulting corporation GRANTED
- 91-18A ROBERTS, TIM
15 Wake Robin Road
Special Permit for a customary home occupation, specifically for software development and consultation GRANTED*
- 91-19 BOOT, PHYLLIS E. & JEFFREY T.
61 Pine Street
Renewal of Special Permit for a customary home occupation, specifically a word processing service GRANTED*
- 91-20 MULDOON, JOHN
80 Blueberry Hill Lane
Variance to construct a screened-in porch with rear yard setback deficiency GRANTED
- 91-21 AMES, ADAM BARTON
Pantry Road
Withdrawn without prejudice
- 91-22 MATTSSEN, BRADLEY W. & LINDA S.
598 Boston Post Road
Special Permit for a customary home occupation, specifically an antique shop GRANTED*
- 91-23 BOLAND, CHRISTOPHER
Lot No. 3 Pantry Road
Withdrawn without prejudice
- 91-24 HOWE, STEPHEN S.
Lot No. 047 Peakham Circle
Withdrawn without prejudice
- 91-25 HANSEN, STEPHEN E.
Twin Pond Lane Subdivision
Special Permit to drain runoff from street into Town Flood Plain GRANTED
- 91-26 CURTIS, KEVIN & KATHRYN
31 Beechwood Avenue
Variance to allow construction of a deck having a rear yard setback deficiency GRANTED
- 91-27 SNAY, ROBERT
752 Concord Road
Variance to regrade and install a new front lawn below required elevation GRANTED
- 91-28 NEW ENGLAND COMMUNITIES
29 Hudson Road
Special Permit for a sign GRANTED*
- 91-29 BOOTS, DAVID A.
555 Concord Road
Special Permit to operate a bed and breakfast accommodation GRANTED*
- 91-30 CAPACCIO, ROBERT S. & IRAIDA E.
337 Hudson Road
Withdrawn without prejudice
- 91-31 ARAYAS, JOSEPH & DUGGAN, SUSAN
16 Pine Ridge Road
Variance to construct an addition with side yard setback deficiency GRANTED
- 91-32 ROTH, KENNETH R.
45 Bishop Lane
Variance to build a swimming pool with rear yard setback deficiency GRANTED
- 91-33 NEW ENGLAND COMMUNITIES
29 Hudson Road
Special Permit for a sign GRANTED*
- 91-34 HALLORAN, STEPHEN J. & HELEN E.
39 Lakewood Drive
Variance to construct an addition with side yard setback deficiency GRANTED
- 91-35 HONENS, JUDITH P. & LAWRIE
87 Woodside Road
Renewal of Special Permit for a customary home occupation, specifically a catering business GRANTED*

- 91-36 DESJARDIN, GRACE E. — COACH HOUSE INN
738 Boston Post Road
Renewal of Special Permit for the continued operation of a motel (inn) GRANTED*
- 91-37 VAZAL, FRANK J.
222 Hudson Road
Special Permit for a customary home occupation specifically an accounting practice GRANTED*
- 91-38 TOWN OF SUDBURY HIGHWAY DEPARTMENT
Lincoln Road at Sudbury River Town Line
Special Permit to allow an exception under the Flood Plain use provisions for the reconstruction/replacement of Sherman's Bridge GRANTED*
- 91-39 COUTO, J. SAL & MCMANUS, CLAIRE
between 83 and 108 Boston Post Road
Withdrawn without prejudice
- 91-40 COUTO, J. SAL & MCMANUS, CLAIRE
between 83 and 108 Boston Post Road
Withdrawn without prejudice
- 91-41 COUTO, J. SAL & MCMANUS, CLAIRE
between 83 and 103 Boston Post Road
Withdrawn
- 91-42 COUTO, J. SAL & MCMANUS, CLAIRE
between 83 and 103 Boston Post Road
Withdrawn
- 91-43 COUTO, J. SAL & MCMANUS, CLAIRE
between 83 and 103 Boston Post Road
Withdrawn without prejudice
- 91-44 COUTO, J. SAL & MCMANUS, CLAIRE
between 83 and 103 Boston Post Road
Withdrawn without prejudice
- 91-45 MARRONE, DOMINICK &
MARRONE, MARGARET
136 Nobscot Road
Special Permit for a customary home occupation, specifically a home catering kitchen GRANTED*
- 91-46 PASQUARELLO, THEODORE
490 Boston Post Road
Renewal of Special Permit for operation of live theatre GRANTED*
- 91-47 CARPET CAROUSEL
81 Union Avenue
Special Permit for a sign GRANTED
- 91-48 STATION ROAD AUTO BODY AND GARAGE, INC.
40 Station Road
Renewal of Special Permit for the sale and repair of new and used motor vehicles GRANTED*
- 91-49 DESJARDIN, GRACE E. — COACH HOUSE INN
738 Boston Post Road
Amendment to Special Permit to allow a lounge to be located on the ground level of the premises GRANTED*
- 91-50 BOSHES, ROGER
19 Candy Hill Road
Variance to construct a 2-car garage and study with centerline and front yard setback deficiencies GRANTED*
- 91-51 KEENE, RUSSELL & MARJORIE
66 Beechwood Avenue
Variance to legalize and enlarge a deck with a rear yard setback deficiency GRANTED

Conservation Commission

The Conservation Commission's focus for 1991 was on two major issues. Administration of the state Wetlands Protection Act was the main task, with a total of 42 filings, resulting in 57 hearings over the year. This was a decrease of only 8 filings over the previous year. In addition to the processing of wetlands filings, wetlands enforcement was a high priority for the Commission. A total of 20 violations were found and all are now in compliance, or in the process of compliance, with the state law.

The second priority task was the maintenance of the Town's conservation lands. During the past year, the Commission worked with Boy Scouts to accomplish a major clean-up in the Davis land and install bird boxes in the Hop Brook land. New boundary signs were posted by Commission members in the fall on the seven major conservation lands. With the continued reductions in the maintenance budget, innovative ideas must be pursued in order to keep the conservation lands open and useable by the public. We continue to encourage citizens to volunteer to assist in the maintenance of these properties.

Maintenance of the Haynes Meadow and Carding Mill houses continues to be the responsibility of the Commission. The major renovations of the Carding Mill house were completed in early 1991. With the substantial reductions, and possible elimination of the maintenance budgets for these houses, the Commission is now investigating ongoing caretaker arrangements with the tenants that will reduce the amount of rental income collected, but will ensure that the buildings are maintained at minimum cost to taxpayers.

The purchase and rezoning of the former Unisys land on Route 117 was the focus of the Commission during the Special Town Meeting. In addition, the Commission has been involved with the testing and cleanup of the contamination on the site. The Commission will continue to remain involved as the cleanup continues and the Town develops plans for the use of this key parcel of land.

As the economy continued to decline, the Commission saw a number of construction projects halt, leaving the Town with the responsibility to complete the projects with the bond money that had been posted. This required time and expertise not always available. As a result, the Commission adopted a policy, relative to the Wetlands Protection Act, that no partial releases of lots will be granted until the entire subdivision is completed in accordance with the approved plan. We hope that this will result in a more timely completion of projects without the need for Town boards to become involved in the construction process.



Deborah Montemerlo, Conservation Commission Coordinator, receives the Town of Sudbury's "Employee Recognition Award" from Selectmen David Wallace. *Photo by Paul Kapteyn*

Design Review Board

The Design Review Board experienced a quiet year of activity, reflecting the existing economic climate. The Board reviewed 26 sign applications. No major construction projects were reviewed. The DRB sponsored one article at the April 1991 Town Meeting, revising the requirement for using a professional architect in a building project to correspond with that found in the Massachusetts Building Code. The DRB also supported another article, sponsored by the Building Department, clarifying the use of temporary signs and vehicular signs. Both articles were adopted by Town Meeting vote.

Membership changes included the resignation of DRB chair Maria von Brincken. The Town and the DRB have benefited from Maria's years of service. We appreciate all her contributions and efforts. One new member, Lynn Myrick, was appointed. Lynn is an interior designer with an active practice in Sudbury.

Amongst our future goals, we would like to take a more active role in promoting good design in our community. To this end, the DRB is planning to sponsor presentations by design professionals to the business community. Presentations will focus on utilizing design to realize business benefits. We, on the Design Review Board, believe a cooperative effort by

all sectors of our community is the best and only way to lead Sudbury through these difficult economic times and into future prosperity and well-being.

Minuteman Advisory Group on Interlocal Coordination

Metropolitan Area Planning Council (MAPC) has provided staff support to the MAGIC (Minuteman Advisory Group on Interlocal Coordination) subregion. MAGIC accomplishments in 1991 include the design and promotion of a new voluntary process for subregional review of Developments of Regional Impact (DRI) to be implemented in 1992; work on Land Bank legislation supporting a local option bill to generate revenues for open space and affordable housing; and the forming of the Route 2 Corridor Advisory Committee (CAC).

MAPC coordinated review of the Transportation Improvement Program; facilitated discussions and public input to the amendments to the State Implementation for Air Quality; on behalf of the member communities, attended all PMT (Program for Mass Transportation) meetings; identified commuter parking locations in MAGIC subregion; provided population/age group forecasts, subregional and community census profiles, census data analysis, mapping of land resource protection areas; and coordinated review and input to "A Strategic Metropolitan Transportation System" as part of MetroPlan 2000; and introduced our Pavement Management Program.

MetroPlan 2000 continuing efforts included development of the Transportation, Land Resources and Housing Elements of the Plan with input by the subregions and policy committees.

MAPC's staff also presented information on the role of community land trusts in developing affordable housing; and provided detailed information to the town planners on strategies to produce affordable housing.

MAPC also completed Hanscom Area Towns Study II Committee Traffic Report; provided staff support to the HATS committee and joined community and other HATS officials in meeting with Secretary Taylor and Commissioner Kerasiotes.

Sudbury has not played an active role in MAGIC this year but hopes to do so in 1992.

Earth Removal Board

During 1991 the Board considered two cases. The action taken on these are as follows:

1. **WILLIAMS REALTY TRUST**
(Cranberry Circle – Lots 30, 31, 32)

Permit granted to remove 1,500 yards per lot by a 10-wheeler or occasional trailer between the hours of 7:30 a.m. and 4:00 p.m., Monday through Friday. The vehicles must head north on Powder Mill Road to Route 62. Any slopes graded 2 to 1 or greater will be planted and seeded within 60 days after the slope is created. Such earth removal should be completed within a three-month period.

2. **COLD-BROOK DEVELOPMENT, INC.**
(Unisys property – Parcel C-11-300)

Petition withdrawn without prejudice by applicant.

Town Engineer

The Engineering Department spent a good portion of this past year providing engineering services for the new Fire Station located at the intersection of Maynard Road and Hudson Road. These services included building, parking and utility layout, supervision of septic system and drainage.

Negotiations continued with the Department of Environmental Protection on the future expansion of the Sanitary Landfill. Current projections indicate approximately two years of landfill remaining life. New regulations on landfill disposal were adopted prohibiting the disposal of batteries, tires, white goods and leaves in the landfill.

Technical assistance was provided to the Planning Board. Five Subdivision Plans and ten Approval Not Required Plans were reviewed for compliance with the Planning Board's Rules and Regulations Governing the Subdivision of Land.

The Department was kept very busy surveying the following parcels of property which were purchased or gifted to the Town: 1) Melone property located at the Sudbury/Concord town line containing 44 acres, and 2) Janet Howe property located between Morse Road and New Town Cemetery containing 80 acres.

In a joint effort between the Engineering Department and Highway Department, the following intersections were redesigned and constructed to improve safety: 1) Haynes Road/Marlboro Road, and 2) Haynes Road/Pantry Road.

The Engineering Department provided line and grade for the Mount Pleasant and Wadsworth Cemetery expansion.

In conjunction with the Sudbury Boosters Club, a sewer force main for the Lincoln-Sudbury concession stand located south of the High School football field was designed and constructed.

The Commonwealth of Massachusetts Department of Public Works gave tentative approval to the reconstruction of Boston Post Road (Route 20) from Raymond Road westerly to the Chiswick Trading Inc. entrance. The proposed widening is a major step in the Traffic Management Committee's short and long-term improvements of Route 20.

In a cooperative effort between the Town of Sudbury, New England Telephone, Sudbury Foundation, Chiswick Trading, Inc. and Raytheon Company, a walkway was constructed from Chiswick westerly to Stone Road.

MetroWest Growth Management Committee

Selectman Judith Cope and Planning Board member John Rhome represent Sudbury on the MetroWest Growth Management Committee, an alliance formed in 1985 of the communities of Ashland, Framingham, Marlborough, Natick, Southborough, Sudbury, Wayland, Wellesley, Weston and the Metropolitan Area Planning Council. For the past six years the Committee has undertaken interlocal action related to regional development. MetroWest staff serve as a resource to members and the region's citizens, while implementing Committee decisions.

MetroWest continued timely review and comment for development proposals deemed to have regional impacts. MetroWest reviewed the Central Transportation Planning Staff's (CTPS) Transportation Improvement Program (TIP) to determine the degree to which the TIP is consistent with MetroWest priorities for transportation projects. Through the facilitation of MetroWest Growth Management Committee, Sudbury, Marlborough, Wayland and Weston fully participated in CTPS' Route 20 study and supported a long-range plan for the Route 20 corridor that brings land uses into balance with the capacity of the road. Throughout the year, the MetroWest MetroPlan 2000 Committee conducted review of Metropolitan Area Planning Council's regional development plan and encouraged decisions for land use that remain within the jurisdiction of local communities. The MetroWest Water Resources Committee prepared a MetroWest Water Supply Emergency Plan authorizing short-term emergency transfers of water for the MetroWest communities and neighboring Hopkinton and Needham.

The Committee met with legislators to inform them of MetroWest concerns and to ask for their perspective on legislative priorities. MetroWest lent its support toward acts relative to rationalization of the Commonwealth's mechanisms for vesting zoning through development permits and legislation to provide a mechanism for the speedy remediation of leaking household underground storage tanks. The Committee opposed legislation to extend or increase any grandfathering provisions.

Two new task forces were formed. A MetroWest Municipal Administrators' Advisory Committee consisting of one designated municipal administrator from each member community (plus Medfield, Dover, Sherborn, Holliston and Needham) was established to promote the implementation of cooperative, cost-effective actions to continue to provide municipal services in the MetroWest area, through the sharing of personnel, equipment, facilities and expertise. A MetroWest Open Space Task Force has been established to advance more equitable open space use, particularly of state-owned parcels in the MetroWest region.

The Committee fosters joint and cooperative action concerning growth and development in member communities through regular communication among members and other interested parties.

Long Range Planning Committee

During 1991 the Long Range Planning Committee (LRPC) reviewed the five-year capital plans for all Town departments, prioritized requests for Fiscal Year 1992, and submitted its report to the Town at the Annual Town Meeting. Specific recommendations were made on the Golf Driving Range, Police Radio System, Replacement of Town Fuel Tanks, and Purchase of the Melone Property.

The LRPC also reviewed funds remaining in its 1987 article for Space Planning and returned \$30,000 to the Town which was appropriated to the Stabilization Fund. During the summer, the LRPC reviewed past Town Meeting articles and recommended that any remaining funds be returned to the Town. The LRPC, in conjunction with this review, suggested that any funds returned from past articles be appropriated to the Stabilization Fund in order to increase that fund to a minimum of \$300,000.

During the spring of 1991, the Committee studied, at the request of the Selectmen, the use of Town vehicles for commuting. A report with specific recommendations for their use was submitted to the Selectmen during the summer.

The Committee reviewed and made a recommendation on the Wood-Davison Task Force's plan to move the building and use it as a Town Museum.

The Committee was represented on the School Organization Committee.

Ongoing work for 1992 will include participation on a townwide committee to recommend a plan for the utilization of existing building(s) for Town and School administration, assisting the Insurance Committee in its efforts to control the cost of health insurance, and assisting the Town, Sudbury Schools and Lincoln-Sudbury Regional High School in prioritizing needed repairs to facilities. The LRPC is initiating a study of ways to better project future School population trends, using enrollment figures and statistics furnished by the Town Clerk's Office. The Committee has initiated, in conjunction with Park and Recreation, Lincoln-Sudbury Regional High School, Sudbury Schools, and Town administration, the review of needed repairs to the existing athletic fields.

Permanent Building Committee

During 1991 the Permanent Building Committee (PBC) was busy overseeing the completion of the Nixon and Noyes School renovations, the new Fire Department Headquarters construction, and the Fairbank Community Center heating system renovations. The Town has been fortunate to receive excellent bids for construction under very competitive market conditions.

To protect the Town's interests during the school renovation projects, as well as the fire headquarters construction, the PBC hired an independent consultant, Mr. William Hufnagle, to act as the Town's on-site representative. The contract with Mr. Hufnagle is for the duration of construction and is funded out of the Town Meeting Articles.

The Nixon School renovation contract with the Granger Corp. is currently reaching completion. Given the fact that the School Committee will not be using the facility immediately, the PBC has chosen to eliminate many noncritical items from the construction contract with the intention of reestablishing their priority with the School Committee at a later date. As a result of significant damage to the Nixon building incurred during the asbestos abatement contract, (which necessitated the replacement of the entire roof system), the Town is currently in litigation with the asbestos abatement contractor to recover damages.

The majority of the improvements to the Noyes School were completed over the summer months with minor inconvenience to the administration and students. Remaining improvements to be completed at the Noyes School in the summer of 1992 include removing an oil tank, converting the existing boilers to gas, and needed drainage improvements to avoid flooding of the cafeteria during heavy rains.

An excellent bid was received from L. D. Russo, Inc. to construct the fire headquarters building on Hudson Road as approved by the Annual Town Meeting of 1990. In order to reduce the construction cost further, the PBC and Fire Chief approached the Highway Department and Engineering Department to complete the necessary site work with Town employees. With cooperation from both departments, the Town saved a significant sum of money. The PBC wants to thank these two departments for their efforts in making the new fire station a reality.

At the request of the School Committee, the PBC, acting as the Designer Selection Committee, has selected Gale Associates, Inc. to prepare engineering drawings and specifications for the replacement of the Haynes School roof and sections of the Curtis School roof, together with a five-year inspection and maintenance plan for the existing Curtis and Noyes School roofs. Funding for the roof replacement will be requested at the 1992 ATM.

In 1992 the PBC looks forward to the completion of the fire station, the Nixon and Noyes renovations and the Fairbank Community Center heating system.

Permanent Landscape Committee

At the request of the Planning Board, the Committee met at the Deer Woods estate off Sawmill Lane in late October to discuss the need for planting trees at that location.

We developed a plan for planting 22 native "street" trees between the road and the existing old tall trees. The plan called for a mixture of 1.5-inch or larger caliper red oak, pin oak, sugar maple, and red maple trees to be planted next spring.

The following week we met at the site with the contractor for concurrence with the plan. At the time of planting, we will provide him with a set of nursery specifications as a guide for planting those trees.

Planning Board

The Planning Board operates under rules and regulations adopted to promote the health, safety, convenience and welfare of Sudbury citizens, and provides a structured, integrated forum for long-range planning issues and growth management techniques. The Board's scope of review includes all applications for residential subdivisions, Water Resources Protection Permits and Wastewater Facilities Permits, and issues written decisions for approval or denial. The Planning Board

reviews and makes recommendations on commercial site plans submitted to the Board of Selectmen and reviews and makes recommendations on variance and special permit requests submitted to the Board of Appeals. The Board also proposes zoning bylaw changes for Annual Town Meeting consideration.

This year the Board's activities included an intensive recruiting effort for the position of Town Planner, culminating in the hiring of Jody Kablack. Ms. Kablack, a Sudbury resident, replaces Ms. Lee Newman who resigned to take a full-time Planner position with another town after serving Sudbury for over seven years. Due to the Planner vacancy and current budget constraints, the Board utilized the varied talents and expertise of its members in its technical analyses and review processes.

Another significant activity involved the Town's purchase of a substantial portion of the Unisys Research District property on Route 117 in North Sudbury. The Planning Board worked closely with the Trust for Public Lands (TPL) and Town Counsel to revise and improve the rezoning article for the Research District. Both the rezoning and purchase articles passed unanimously at the October Special Town Meeting, allowing Sudbury to protect 76 acres of valuable open space and settle a lawsuit which Unisys had brought against the Town.

A subcommittee of the Planning Board, the Sudbury Village Task Force, has been working for the past year to develop a plan for the revitalization of downtown Sudbury along Route 20. The Task Force advocates a village concept design in this vicinity, and is strongly convinced that the success of this concept requires the participation of the business community. Hence their efforts this year have concentrated on improving the understanding of the village concept. The Task Force participated in presentations and discussions with the Chamber of Commerce, the League of Women Voters, and in the television debate presented by the League. The Route 20 short-term improvements between Union Avenue and Nobscot Road are still a high priority. Spring, 1992 construction of roadway improvements in this location is anticipated.

The subdivision and site plan review activities of the Planning Board during 1991 are a matter of public record, and all decisions are on file with the Town Clerk. The Table below summarizes this activity:

	1988	1989	1990	1991
Subdivisions Approved	5	3	4	7
ANR* Plans Approved	21	32	26	28
Site Plans Approved	3	3	2	1

The following approved subdivisions are in process:

Subdivision	Date Approved	Lots Approved	Lots Developed
Ledgewood II	1980	16	0
West Way Hills	1983	30	29
Algonquin Oaks	1986	9	6
Cranberry Meadows	1986	30	13
Tall Pines	1986	25	22
Atkinson Farm	1987	48	33
Meadowview Knoll	1987	4	4
Willis Hill	1987	60	0
Deer Woods	1988	4	2
Evergreen Meadows	1988	3	0
Olde Woode	1988	2	0
Sudbury Woods	1988	20	12
Carding Mill	1989	30	11
Bowker VIII	1990	12	0
French Ridge	1990	2	0
Green Hill Estates	1990	6	0
Sudbury Research	1990	2	0
Liberty Hill Estates	1991	69	0
Bent Pond III	1991	2	0
Haskell Brook	1991	2	0
Lady Slipper	1991	2	1
Stagecoach Estates	1991	4	1
TOTAL		382	134

*Approval Not Required (ANR) Plans require the Planning Board's endorsement under the Subdivision Control law.

The Board welcomed new member Ursula Lyons, who was appointed during the year to fill the vacancy created by the resignation of David Lyons (no relation). Both Lael M. Meixsell and Richard A. Brooks were re-elected to their positions in the spring elections. John O. Rhome was also elected in the spring, after his appointment to the Board in July, 1990. The Board also reorganized as follows: Peter H. Anderson, Chairman; Lael M. Meixsell, Vice Chairman and Water Resources Coordinator; John O. Rhome, Clerk and MetroWest Representative. Richard A. Brooks served as the Board's representative to the Affordable Housing Screening Committee and the Metropolitan Area Planning Council.

The Board solicits your input regarding planning and development issues affecting the Town, and encourages your participation in meetings and special projects. We especially

invite you to contact the Planning Office to communicate your ideas and concerns, and to explore where volunteer help is currently needed on tasks important to Sudbury, several of which have been postponed due to staffing and budget limitations.

Inclusionary Zoning Study Committee

The Inclusionary Zoning Study Committee has had an up and down year, first studying, and becoming excited with particular plans to bring in some affordable units, only to discover them illegal or not acceptable to the majority (and presumably not to Town Meeting). Presently about 4½% of Sudbury homes are considered "affordable"; the State says we must have at least 5%. Until we move to develop the extra ½%, the threat of a State comprehensive permit hangs over the Town's head. (A developer could simply apply, then move right in to build a community of units over which the Town would have little or no control.) Obviously, it's better to direct our growth! Besides, we have an obligation to fulfill.

The Study Committee meetings have culminated in a decision to reintroduce the 1988 accessory apartment bylaw article and, if it passes, to encourage homeowners to rent to moderate-income families. It is planned to bring this proposal to the 1992 Town Meeting.

The Committee remains committed to providing a healthy mix of homes in Sudbury and will continue to press for honest inclusionary zoning to naturally mix affordable units into the community.

Hop Brook Ponds Study Committee

The Committee is composed of both Sudbury and Marlborough representatives. The basic strategy has been to develop both short and long-term action plans. The problems

with the Hop Brook Ponds are numerous, and there is no single corrective action which can be taken to solve the condition; hence the need for a multi-faceted plan.

Short-Term Action Plan

The basic approach is to develop a Pond Maintenance Plan which will be centered around better overall pond maintenance procedures, including clearing spillways, periodic raising and lowering of the water levels to remove unsightly plant life, coupled with periodic skimming utilizing boats.

The development of a detailed plan is in process which will incorporate the results of some procedures tested during this past summer by representatives from both Sudbury and Marlborough.

Long-Term Action Plan

To restore the ponds to an acceptable quality, dredging will ultimately be required. The obvious problem is the source of funds to cover this expensive undertaking which cannot be handled by local town finances.

A long-term plan and related actions will be required for the Marlborough Easterly Treatment Sewerage Plant. The issue of year-round phosphorus removal has been reviewed by both the Massachusetts Department of Environmental Protection (DEP) and the U.S. Environmental Protection Agency (EPA). Currently, EPA is enforcing year-round phosphorus removal by the treatment plant. DEP has required Marlborough to evaluate alternative treatment methods such as discharging effluent into an artificial wetland.

Publicity will be part of the Long-Term Plan wherein the general public will be made aware of the problem with the ponds, the need for funds to correct the problem, and the actions of the various local groups working toward solving the problems with the ponds.

In summary, this will take many years, a concentrated effort, and significant funding to ultimately solve the problem.

IN MEMORIAM

WILLIAM J. ADELSON (1930-1991)

Moved to Sudbury: 1960

Sudbury Elementary School physician 1960-1991



More than 500 people gathered in March to honor the talent, accomplishments, and humanity of Dr. Bill Adelson. Adelson, shown here with Virginia Kirshner (right) and his wife Paula (left) died March 24 after 31 years in Sudbury.

Photo by Lora E. Askinazi

IN MEMORIAM

PHILIP O. AHLIN, JR. (1916-1991)

Moved to Sudbury: 1963

Revolutionary War Bicentennial Committee 1969-1976

Board of Appeals Associate 1970-1972

Board of Appeals 1972-1976

ELINOR LILLIAN BENTLEY (1908-1991)

Moved to Sudbury: 1973

Council on Aging 1973-1980

Revolutionary War Bicentennial Committee 1973-1975

MARJORIE A. DAVIN (1920-1991)

Moved to Sudbury: 1955

Election Officer 1972-1991

GRACE M. GELPKE (1907-1991)

Moved to Sudbury: 1962

Permanent Landscape Committee 1967-1988

Historic Districts Commission 1968-1969

JAMES L. KATES (1943-1991)

Moved to Sudbury: 1978

Finance Committee 1986-1987

Minuteman Regional Vocational Technical School Committee

Representative 1983-1986

IRVING E. PLACE (1921-1991)

Moved to Sudbury: 1952

Business Advisory Committee 1971-1977

Public Weigher 1985-1991

SUDBURY AT A GLANCE

SETTLED:	1638 — Incorporated 1639; 352 years old in 1991		
POPULATION:	14,891	VOTERS:	9,351
AREA:	24.7 square miles		
BUDGET FY 91-92:	31.0%	Local School K-8	\$ 8,871,366
	22.1%	Lincoln-Sudbury Regional High School	6,367,491
	1.2%	Minuteman Regional Voc. Tech. High School	357,370
	54.3%	Total Schools	\$15,596,227
	1.7%	Debt Excluding LSRHS and MMRVTHS	490,200
	10.9%	Protection	3,130,417
	4.3%	Highway	1,232,124
	1.3%	Landfill Enterprise Fund	375,412
	2.7%	General Government	781,050
	1.6%	Finance	474,374
	1.3%	Library	369,456
	0.6%	Park and Recreation/Youth	176,547
	1.2%	Pool Enterprise Fund	335,943
	0.7%	Health	186,816
	10.7%	Unclassified/Miscellaneous	3,509,788
	91.3%	Total Operating Budget	26,208,354
	1.5%	Articles	437,780
	7.2%	Borrowing	2,050,000
	100.0%	Total Budget	\$28,696,134
TAX RATE:	1990-91: \$11.63 Residential, \$22.48 Commercial/Industrial/Personal Property		
	1991-92: \$13.72 Residential, \$24.41 Commercial/Industrial/Personal Property		
GOVERNMENT:	Open Town Meeting form of government		
PUBLIC LIBRARY:	Goodnow Library, member of Minuteman Library Network		
SCHOOLS:	Two elementary, one middle school, Lincoln-Sudbury Regional High School and Minuteman Vocational Technical High School		
PUBLIC SAFETY:	Full-time Fire Department with three fire stations, also provides emergency ambulance service to hospitals		
	Full-time Police Department		
RECREATION:	Atkinson Town Pool, supervised summer playground program, tennis courts and instruction, life (exercise) course, senior citizen picnic, band concerts, July 4th celebration, track meet, golf tournament, facilities and programs for baseball, basketball, football, gymnastics, hockey, ice skating, soccer, softball, and weight training.		
HOSPITALS WITHIN 10 MILES	Emerson Hospital, Concord		
	Framingham Union Hospital, Framingham		
	Marlborough Hospital, Marlborough		
HEALTH CARE SERVICES:	Sudbury Visiting Nurse Association, Inc.		
HOUSES OF WORSHIP:	Baptist, Catholic (2), Congregational, Episcopal, Church of New Jerusalem, Jewish (2), Lutheran, Methodist, Presbyterian, Unitarian, and Non-denominational		
UTILITIES:	Electrical service, Boston Edison Company		
	Natural Gas service, Boston Gas Company		
	Water, Sudbury Water District		
	Telephone service, New England Telephone		
	Cable Television, Cablevision Systems Corp.		
TRANSPORTATION:	Bus service to Boston and Northboro by Big W Transportation		

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