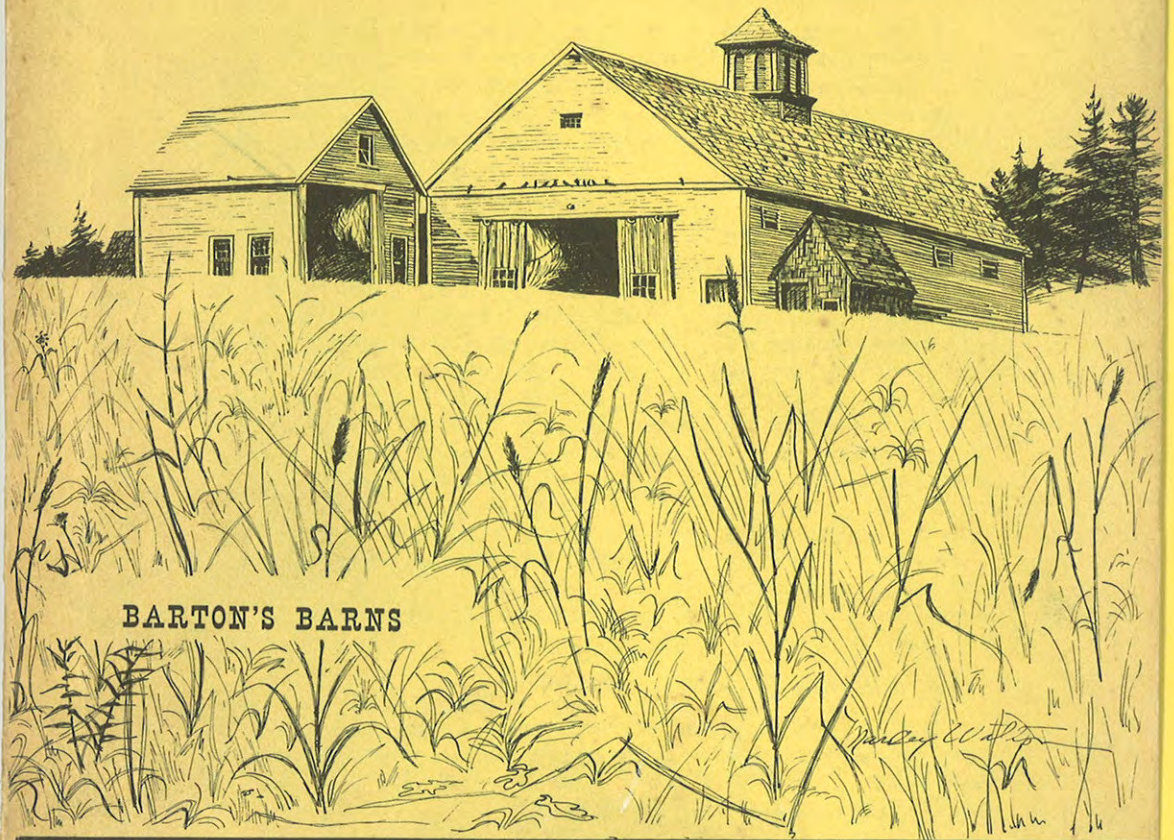


Town Report



S U D B U R Y

MASSACHUSETTS

1963



## THE BARTON PLACE

There is a strange, timeless quality about the Barton Place which has made it one of Sudbury's landmarks. There is something about the gentle roll of broad fertile fields surrounding it. There is a hint of it in the way Old Marlboro Road obligingly meanders between the old white farmhouse and the cluster of pumpkin colored barns and then turns sharply westward across the brook. A suggestion of serenity whispers among the leaves of the ancient trees whose centurion trunks line both sides of the little road.

It is an old place. Even without the knowledge that Israel Hunt built the present house some one hundred and forty-six years past, you know it. All of the signs are there—the high lichen-covered stone walls—the deep emerald green grass which can only grow in soil worked for centuries—the height of the lilacs.

The great barns, now so familiar, still hold horses and cattle as they have for years. One cold snowy winter's eve in February of 1847, a passerby, seeking shelter from the storm, carelessly started a fire in the barn and fled in panic without alarming the house. In the conflagration which followed three barns and seventeen head of cattle were destroyed. The neighbors, in the custom of the day, lent a hand to a barn raising. Timber was cut from the "Noyes Flat" and other boards were donated—some still bearing the names of the donors. A few years later the structure was raised and moved, a cellar placed under it. The walls were erected by the "Fletcher of Fletcher Corner" from stone churn-drilled and blasted by a Mr. Stowe. At this time the horse shed was added to the left and, after twelve feet were added to the barn, a cupola was perched atop the ridge-pole. In recent years the old North Sudbury Post Office was moved from its site down the road and placed to the right of the barn to serve as a milk house.

It is an old place.

But age alone does not make a landmark or explain the force which even today draws artists by the dozen to sketch and paint the Barton Place. There is something even beyond the Currier and Ives quality of it.

It is the "home place" of a remarkable family. "Since it was planted with English" countless generations of that family have grown a human crop which has consistently given much to the town, the nation and the world in almost every field of endeavor.

The Barton Place has become for us all a symbol of the values of serenity.

It has become in some measure, the "home place" of the Town.

JOHN C. POWERS





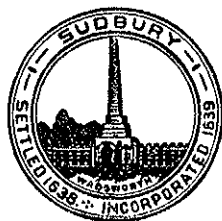
SACHUSETTS

# The Three Hundred Twenty-Fourth **ANNUAL REPORT**

OF THE  
SEVERAL OFFICIAL BOARDS

FOR THE YEAR ENDING DECEMBER THIRTY-FIRST

# 1963



# Town of Sudbury

MASSACHUSETTS

President  
of the  
United States of America

LYNDON B. JOHNSON  
Johnson City, Texas

---

Governor  
of the  
Commonwealth of Massachusetts

ENDICOTT PEABODY  
Cambridge

Lieutenant Governor . . . . .	Francis X. Bellotti, Quincy
Secretary of the Commonwealth . .	Kevin H. White, Boston
Treasurer and Receiver-General . .	John T. Driscoll, Boston
Auditor of the Commonwealth . . .	Thomas J. Buckley, Boston
Attorney General . . . . .	Edward W. Brooke, Boston
Senators in Congress . . . . .	Leverett Saltonstall, Newton Edward M. Kennedy, Boston
Representative in Congress 4th Congressional District . . . .	Harold D. Donahue, Worcester
Councillor, 3rd Councillor District . .	John W. Costello, Boston
Senator Middlesex-Worcester Senatorial District . . . . .	Charles W. Olson, Ashland
Representative in General Court 10th Middlesex Representative Dist.	James DeNormandie, Lincoln
County Commissioners . . . . .	Thomas B. Brennan, Medford William G. Andrew, Cambridge John F. Dever, Jr., Woburn
Clerk of Courts, Middlesex County . .	Edward J. Sullivan, Cambridge
Register of Deeds, Middlesex South District . . . .	Edmund C. Buckley, Cambridge
County Treasurer . . . . .	Edward L. Buckley, Somerville
Register of Probate and Insolvency .	John V. Harvey, Belmont
District Attorney . . . . .	John J. Droney, Cambridge
County Sheriff . . . . .	Howard W. Fitzpatrick, Malden





## PROCLAMATION

Monday, November 25, 1963, is hereby proclaimed a day of mourning in the Town of Sudbury as evidence of the sorrow, shock, and grief that overwhelms the nation upon the death, by assassination, of the 35th President of the United States, John Fitzgerald Kennedy. The somber sadness occasioned by the tragic loss of our President will be evidenced by cessation of all municipal, civic, industrial and commercial activities on this day.

The reservation of this day to a period of mourning for John Fitzgerald Kennedy symbolizes our dedication to the precious principles of our constitutional government and is a demonstration of our heartfelt awareness of the untimely loss of a great president whose experience and patriotic leadership have been denied to the United States and the free world.

John Fitzgerald Kennedy's personal sacrifice to the nation is equalled only by the immeasurable loss to his family of a loving husband and father.

For the people of Sudbury, we extend our woefully inadequate condolences to the family of the Ex-President, John Fitzgerald Kennedy.

We pledge our support to President Lyndon B. Johnson, who, with the help of God and the people of this nation, will assume for all Americans the tremendous obligations, responsibilities and authority as the 36th President of the United States.

Proclaimed this 23rd day of November, 1963,  
Sudbury, Massachusetts.



Telegram To:  
 Mrs. John F. Kennedy  
 The White House  
 Washington, D. C.

The people of Sudbury, Massachusetts, one of the oldest towns for freedom in the nation, send their condolences to you Mrs. John F. Kennedy and the Kennedy family in this hour of sorrow. Our late President ruled with a faithful and true heart, with prudence and with all his being. The cause of freedom from poverty and dictatorship that John Fitzgerald Kennedy sought for all peoples of the world shall grow stronger by his death. Our beloved President exemplified the spirit of freedom and sincerity that shall never die. We of Sudbury join you in this sorrowful hour and we hope and pray that the burden of remorse that we carry may to some extent lighten yours. We express to you our confidence that this great nation will be better for having had John Fitzgerald Kennedy as President for "he led them with a faithful and true heart and ruled them prudently and with all his power."

The People of Sudbury

By the Board of Selectmen:  
 EDWARD F. MOYNIHAN, Chairman  
 EDWARD E. KREITSEK  
 RICHARD C. VENNE





## TOWN OFFICERS

### With Date When Term Expires

#### MODERATOR

John C. Powers .....Term expires 1964

#### TOWN CLERK

Lawrence B. Tighe .....Term expires 1965

#### SELECTMEN

Edward F. Moynihan .....Term expires 1964  
 Edward E. Kreitsek .....Term expires 1965  
 Richard C. Venne .....Term expires 1966

#### ASSESSORS

J. Leo Quinn .....Term expires 1964  
 Ralph E. Hawes .....Term expires 1965  
 John P. Bartlett .....Term expires 1966

#### TREASURER

William E. Downing .....Term expires 1965

#### COLLECTOR OF TAXES

Thomas E. Newton .....Term expires 1965

#### HIGHWAY SURVEYOR

F. Alvin Noyes .....Term expires 1964

#### TREE WARDEN

Ernest T. Ferguson .....Term expires 1964

#### BOARD OF PUBLIC WELFARE

Roland R. Cutler .....Term expires 1964  
 Richard C. Hill .....Term expires 1964  
 Alfred F. Bonazzoli .....Term expires 1965  
 Louise F. Wynne .....Term expires 1966

#### CONSTABLES

Nicholas Lombardi .....Term expires 1964  
 John F. McGovern .....Term expires 1965  
 Wesley M. Woodward .....Term expires 1966

## GOODNOW LIBRARY COMMITTEE

Virginia L. Howard .....	Term expires 1964
Dene S. Howe .....	Term expires 1964
Luther M. Child, Jr. ....	Term expires 1965
Leslie M. Tourville .....	Term expires 1965
Bertha W. Smith .....	Term expires 1966

## BOARD OF HEALTH

Albert S. Deane, Jr. ....	Term expires 1964
Marjorie A. C. Young .....	Term expires 1965
Louis H. Hough .....	Term expires 1966

## PLANNING BOARD

Charles J. Mundo, Jr. ....	Term expires 1964
Stanley Russell .....	Term expires 1965
Parker B. Albee .....	Term expires 1966
Richard F. Brooks .....	Term expires 1967
Frank R. Sherman .....	Term expires 1968

## SCHOOL COMMITTEE

Earl C. Borgeson .....	Term expires 1964
Ellen Jane Siegars .....	Term expires 1964
Dorothy Giles Ham .....	Term expires 1965
John W. Edwards .....	Term expires 1966
Lawrence W. Tighe .....	Term expires 1966

## LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT COMMITTEE

Howard W. Emmons .....	Term expires 1964
Joseph E. Brown .....	Term expires 1965
Virginia K. Kirshner .....	Term expires 1966

## BOARD OF PARK AND RECREATION COMMISSIONERS

Curtis E. Harding .....	Term expires 1964
Richard R. Hawes .....	Term expires 1964
Stanley E. Phippard .....	Term expires 1965
Richard T. Cutler .....	Term expires 1965
Webster Cutting, Jr. ....	Term expires 1966



# **Appointments by Selectmen**

## **EXECUTIVE SECRETARY**

Clifton F. Giles — Resigned  
G. Paul Draheim

## **TOWN ACCOUNTANT**

Clifton F. Giles (1964)

## **TOWN ENGINEER**

George D. White

## **TOWN COUNSEL**

Alan M. Winsor

## **TOWN HISTORIAN**

John C. Powers

## **OFFICE SUPERVISOR**

Vera S. Presby

## **CHIEF OF FIRE DEPARTMENT**

Albert St. Germain

## **CHIEF OF POLICE DEPARTMENT**

John F. McGovern

## **DIRECTOR OF CIVIL DEFENSE**

Marvis M. Fickett — Resigned  
Dudley A. Hall

## **BUILDING INSPECTOR**

Albert St. Germain

## **WIRE INSPECTOR**

Albert St. Germain

## **SUPERINTENDENT OF CEMETERIES**

F. Alvin Noyes

## **VETERANS' AGENT AND DIRECTOR OF VETERANS' SERVICES**

Lawrence B. Tighe

## **GYPSY AND BROWN TAIL MOTH WORK SUPERINTENDENT**

Ernest T. Ferguson

## **GAS INSPECTOR**

Howard C. Kelley

## **FOREST WARDEN**

Albert St. Germain

PUBLIC WEIGHER

Harvey N. Fairbank

POUND KEEPER

Richard C. Hill

SURVEYOR OF LUMBER AND MEASURER OF WOOD

Ralph W. Stone, Jr.

Patrick Cotter

INSPECTOR OF ANIMALS

Harry C. Rice

FENCE VIEWER

Board of Selectmen

SEALER OF WEIGHTS AND MEASURES

Edward A. Sherman

TOWN AGENT FOR INDUSTRIAL ACCIDENT BOARD

Clifton F. Giles

DOG OFFICER

Harry C. Rice

CUSTODIAN TOWN PROPERTY

Clifton F. Giles — Resigned

Edward F. Moynihan

MEMBER OF SUDBURY PUBLIC HEALTH NURSING  
ASSOCIATION

Edward F. Moynihan

BOARD OF REGISTRARS

- (D) Bertram S. Weinstein (To fill vacancy) Term expires 1964  
 (D) Russell E. McMakin (Resigned)  
 (R) Lawrence B. Tighe .....Term expires 1965  
 (R) Herbert S. Ham .....Term expires 1965  
 (D) Mary K. Howe .....Term expires 1966

ELECTION OFFICERS

Warden .....Mary Ellen Gale  
 Deputy Warden .....William F. Toomey  
 Clerk .....Alan F. Flynn  
 Deputy Clerk .....Dorothy R. McCarthy

POLICE DEPARTMENT PERSONNEL

CHIEF — John F. McGovern

SERGEANTS

Ernest A. Ryan                      Nicholas Lombardi  
Valmore W. White, Jr.

OFFICERS UNDER CIVIL SERVICE

Walter Baldwin III                      John R. MacLean, Jr.  
Richard Jokisaari                      Wesley M. Woodward

SPECIAL POLICE

George J. Anelons	F. Alvin Noyes
Everett Bowker	Joseph Paolini
Edmund Brown	Gordon C. Petersen
J. Lawrence Devoll	Harry C. Rice
John C. Fitch	Albert St. Germain
John W. Hutchby	Malcus Skog
Richard Jones	Raymond Spinelli
Waldo Logan	Armando V. Troisi
Paul V. McGovern	Francis E. White
Arthur C. Morgello	Raymond Woodward
Thomas E. Newton	

POLICEWOMEN

Amelia E. Barnicle                      Esther M. Rose

FIRE DEPARTMENT PERSONNEL

CHIEF — Albert St. Germain

DEPUTY CHIEF — David Baldwin  
(Retired September 30, 1963)

James Greenawalt

LIEUTENANTS

Barnard Darby                      Josiah Frost  
Howard Kelley

PERMANENT FIREFIGHTERS

Charles Anderson	Joseph Helms
William Carroll	George Moore, Jr.
James Devoll, II	Gerald Spiller
John Fitch	Wilfred Spiller
Charles Frost	David Weir
Richard Hawes	

CALL FIREFIGHTERS

Robert Albee	Albert Mahaney, Jr.
Frederick Craig	F. Alvin Noyes
Frederick Eisner	Robert Noyes
Merton Haskell	S. Dean Porter, Jr.
Michael Hriniak	Myron Siegars
Howard Lehr	



## AUXILIARY FIREFIGHTERS

Peter Devoll  
David Frost

Daniel Moore  
Owen Peirce

## PUBLIC WORKS ADVISORY BOARD

Francis W. Trussell .....Term expires 1964  
Richard P. Clark .....Term expires 1965

## BOARD OF APPEALS

Harry M. Durning (To fill vacancy) .....Term expires 1964  
Walter R. Hickler .....Term expires 1965  
Stuart C. Herrick (To fill vacancy) .....Term expires 1966  
Stephen M. W. Gray .....Term expires 1967  
Calvin B. Smith .....Term expires 1968  
Milton F. Marsh (Resigned)  
Arthur L. Singer, Jr. (Resigned)  
George G. Bradley (Associate) .....Term expires 1964  
Arthur E. Fay, Jr. (Associate) .....Term expires 1964  
Donald G. Mansius (Associate) .....Term expires 1964  
Lillie M. Nelson (Associate) .....Term expires 1964  
Ronald G. Adolph (Associate) .....Term expires 1964

BOARD OF APPEALS  
(For Sudivision)

Leonard F. Smith .....Term expires 1964  
David S. Baldwin .....Term expires 1964

## INDUSTRIAL DEVELOPMENT BOARD

Abel Cutting .....Term expires 1964  
Willard H. Foster .....Term expires 1964  
William H. Nichols .....Term expires 1964  
Alton F. Clark .....Term expires 1966  
Freeman E. Patterson .....Term expires 1967  
Donald W. Neelon .....Term expires 1967  
James E. MacArthur .....Term expires 1967  
Ralph E. Hawes .....Term expires 1968  
Harvey N. Fairbank .....Term expires 1968  
William F. Glaser .....Term expires 1968

## PERSONNEL BOARD

William F. Hellmann .....Term expires 1964  
Joseph M. Maher .....Term expires 1964  
Richard A. Schmalz .....Term expires 1965  
Albert A. Gale .....Term expires 1966  
Ernest D. Phelps (Resigned)  
Trueman C. Jackson (To fill vacancy) .....Term expires 1966

## TALENT SEARCH COMMITTEE

Bailey Ruth Barron  
 Marion D. Glaser  
 Marjorie C. Huse

Patricia K. Lockery  
 Harriet H. Ubersax

## SANITARY DISPOSAL COMMITTEE

Henry E. Wohlrab  
 Robert C. Wellman

Roger W. Potter  
 Carmine Pinto

## DATA PROCESSING COMMITTEE

Ronald F. Denz  
 George W. Hauser

Charles E. Cousins  
 Donald Marquis

## POWER AND LIGHT COMMITTEE

David L. Bobroff  
 Robert C. Wellman  
 John J. Hennessy

Myles Standish, Jr.  
 Frank R. Sherman

## TRAFFIC STUDY COMMITTEE

Josiah F. Frost  
 Frank W. Leonardi, Jr.  
 Ernest A. Ryan

Mary M. Munroe  
 Roger T. Thurston

Ex Officio — Richard C. Venne

Howard W. Emmons

F. Alvin Noyes

## RIVER ENCROACHMENT COMMITTEE

Willis W. Fay  
 Frank R. Sherman

Natalie J. Taub

## PERMANENT PUBLIC CELEBRATIONS COMMITTEE

John C. Powers  
 Robert M. Clark  
 Alfred M. Bonazzoli

Francis J. Koppeis  
 Joseph E. Brown

## DOG LEASH STUDY COMMITTEE

Fay W. Hamilton  
 Harry C. Rice  
 Paul W. Rhoades

Henry Greenblatt  
 Louis H. Hough

## SCHOOL NEEDS COMMITTEE

Harry H. Carey  
 Louis H. Morrison

Harvey N. Fairbank  
 Clifford H. Pontbriand

## Other Committees

### FINANCE COMMITTEE

Daniel P. Jameson .....	Term expires 1964
Daniel D. Carter .....	Term expires 1964
George F. MacKenzie .....	Term expires 1964
Carlton W. Ellms, Sr. ....	Term expires 1965
David H. Bentley (Resigned)	
Robert W. Bierig (To fill vacancy) .....	Term expires 1965
John E. Taft .....	Term expires 1966
George F. Miller .....	Term expires 1966

### PERMANENT BUILDING COMMITTEE

Dean E. Bensley .....	Term expires 1964
Stephen E. Grande, Jr. ....	Term expires 1964
S. Deane Porter, Jr. ....	Term expires 1965
William H. Hoops .....	Term expires 1965
Frederick C. Barstow .....	Term expires 1966

### MOSQUITO CONTROL COMMITTEE

Andrew Konnerth, Jr.	F. Alvin Noyes
Arthur G. Blake	Edward F. Moynihan
William R. Whiting	John J. Hennessy
Marjorie A. C. Young	

### EARTH REMOVAL BOARD

David L. Bobroff	Tadeus J. Medowski
David O. Ives	Walter R. Hickler
Thomas A. Tarpey	

### TOWN ADMINISTRATION STUDY COMMITTEE

William D. Rowe	Patricia Venne
Carl A. Liljestrang	Stanley E. Rittenburg
Alphonse Briand	

### PRESERVATION OF ANCIENT RECORDS COMMITTEE

Earl C. Borgeson	Forrest D. Bradshaw
Richard C. Hill	Lawrence B. Tighe
Victor J. Guethlen	Bernice Hapgood
Doris M. Childs	

### HISTORIC DISTRICTS STUDY COMMITTEE

Robert Desjardin	Edwin D. Johnson
Calvin B. Smith	Susan D. King
W. Burgess Warren	



## HISTORICAL STRUCTURES COMMISSION

Richard C. Hill  
 Samuel L. Reed

Robert Desjardin

## CONSERVATION COMMISSION

Priscilla Redfield Roe .....	Term expires 1964
Elizabeth H. Burckes .....	Term expires 1964
Elmer William Kerns .....	Term expires 1964
Evelyn P. Morrison .....	Term expires 1964
John J. Hennessy .....	Term expires 1965
Stanley Russell .....	Term expires 1965

## SELECTMEN'S REPORT

To the Citizens of the Town of Sudbury:

During the year 1963, the Board of Selectmen attempted to implement a policy of review and forward-looking planning in addition to routine duties. Toward this end we appointed several Selectmen's sub-committees to assist us in gathering information and submitting proposals for future action. These include the Sanitary Disposal Committee, Traffic Study Committee, Data Processing Committee and informal working groups concerned with the Landham Road Bridge and school walkways.

We have initiated a program of an informal meeting with the personnel of the Fire and Police Departments in order to better understand their operations and assist in reducing problems.

In addition to the general formulation of plans for future implementation, the Selectmen considered a great number of routine matters. In 1963, we convened at 57 meetings, acted on 940 agenda items, made several field trips and site inspections, took action on 46 petitions, and engaged in such other business as the issuance of licenses, permits and, as usual, conducted a number of hearings on dogs.

We have scheduled our meeting nights and the processing of minutes so that the local newspapers may have a copy of the minutes available for printing in the first newspaper issue following the Selectmen's meeting. While these minutes are essentially a summary of many hours of search, discussion, and designated action, such printing in the news media serves as a weekly report to the community. We hereby express our appreciation to the editors of the various Sudbury newspapers for their generous contribution of time and space in printing the weekly minutes of the Board of Selectmen.

In anticipation of the need for increased office space and more efficient layout of Town offices, the Selectmen have obtained a floor plan from a consultant architect that projects the expansion of the town offices to accommodate the ultimate needs. This plan can be progressively implemented in several steps; each a continuation of the basic long-range plan. This proposal will not be submitted to the annual town meeting as cost estimates and the scope of the first step of alteration have not been determined.

We have reviewed interim bulletin reports issued by other communities containing a summary of actions and programs of boards and committees. We believe that such a bulletin, to supplement the newspapers, may be beneficial; therefore, we

have included in the budget requests a modest amount to initiate such a bulletin. We note from the report of the Committee on Town Administration a recommendation for a similar type bulletin.

Aside from the daily tasks of town business, each annual and special town meeting orders specific actions. We believe that the daily tasks are well administered by the efficient and well qualified personnel of the various town departments.

A review of the specific tasks ordered by the town meetings are as follows:

#### CONTRACT — SANITARY LANDFILL

A contract was entered into with Alton Clark for a period of five years. This contract basically calls for the disposal of "rubbish and garbage" at an annual figure of \$11,500.00 with an escalator clause of \$1.00 per person in excess of 11,500 to be determined as of January 1 each year.

#### TALENT SEARCH COMMITTEE

We express our appreciation to the members of the League of Women Voters who accepted assignment to the Talent Search Committee. We believe that a project of this nature, being continuous in its concept, should be assigned to a stable organization which, within its own framework, will accept the continuous duties of search, collating of information and reporting. We will, therefore, submit to the annual town meeting an article to effect this concept of the Talent Search Committee.

#### PURCHASE OF LAND — WADSWORTH CEMETERY

We are indebted to (Mrs.) Eleanor Greenawalt for her generosity in transferring to the town two (2) acres of high value land for the Wadsworth Cemetery for the nominal sum of \$2,000.00.

#### WALKWAY — ISRAEL LORING SCHOOL

It is unfortunate that the vote motion and vote concerning the establishing of a walkway to the Loring School was not specific. It appears that the children of the neighborhood were using a path walking to the school, and presently it is our understanding that this was the contemplated "walkway." This path was the private property of a number of owners. There was available to the town a walkway immediately adjacent to the path which was licensed to the town for a period of one year. Funds in the approximate amount of \$300.00 were used to clear the licensed walkway. The use of this walkway was not acceptable to a number of parents, and meetings were held with the School Committee and the Board

of Selectmen. There remains unfinished a meeting with a committee of parents outlining details of protection, costs, savings, etc. During the course of our meetings, certain parents indicated that they were not fully acquainted with the walkway until immediately before the beginning of the school year. To provide for additional discussion and direction on the subject of "walkways" at this and future locations, we have inserted an article in the annual town warrant calling for the renewal of the license at the Loring School.

#### VOTING MACHINES — RENTAL

A contract has been signed for the rental of ten (10) voting machines at a cost of \$1,500.00. This contract expires April 1, 1965. As anticipated in the discussion of this contract, the interim use of these machines will allow the town to determine whether the purchase of these machines is desirable.

During the year discussions were held on certain major projects, and tentative plans were made to take action thereon. As these projects are not completely within the jurisdiction of the town, the plans for execution must be specific and well detailed.

#### CODJER LANE

At the time the contract on sanitary landfill was negotiated, the matter of improvement to Codjer Lane was discussed. It was the opinion of the board that Codjer Lane should be improved from Union Avenue to Horse Pond Road. On our request, the Town Engineer George White, laid out certain tentative improvements which call for the trade of town land for the land of abutters. In addition, certain areas on the southerly side of Codjer Lane are in the industrial zone. It is the opinion of this board that a more natural boundary for an industrial zone is generally afforded by Hop Brook. This contemplates rezoning of land on the northerly side of Codjer Lane, and the creation of a substantial industrial park. We recommend consideration of this concept by the Planning Board and the Industrial Commission.

#### LANDHAM ROAD BRIDGE

This bridge, spanning the Boston and Maine Railroad at Landham Road, is owned by the railroad. It has been a source of danger and annoyance because of ill repair for a number of years. Although a petition was filed with the Middlesex County Commissioners by the Town of Sudbury, the financial condition of the Boston and Maine Railroad precludes the reconstruction of this bridge. We have discussed this bridge with the Middlesex County engineers and others and, at the moment, have not reached a solution. We have requested funds to have an independent engineering firm examine the structure

for a report and suggestions for "minimum safe repair or reconstruction." This report is in process. An article has been placed on the town warrant requesting funds for the improvement of this structure. As the costs are unknown as of the date of the submission of the warrant article, the amount must be subject to amendment.

The various recommendations of the Board of Selectmen set forth in its report for the year 1963 have been put into effect. We recommend consideration of the following for the year 1964:

### VOTING PRECINCTS

For the convenience of the voters, we recommend that precincts be established. Our immediate consideration of this concept is that voting may be conducted at the fire stations in South and North Sudbury and at the town hall.

### SELECTMEN'S MEETINGS

We recommend that, at least once annually, a meeting of all past and incumbent Selectmen be held to discuss town affairs. We believe that the knowledge and experience of these former members will be beneficial in the conduct of town business.

The regular meeting of the Board of Selectmen is scheduled for Thursday evenings at 8 o'clock. The meetings are all open to the public and are held in the general office room in the town hall where visitors may be comfortably accommodated. The Selectmen recommend that citizens attend some of these meetings to become familiar with the procedures, duties and responsibilities of their Board of Selectmen. Except for those with a personal interest in a petition or issue, there have been practically no interested citizens at these meetings in 1963.

To the various boards and committees we express our deep appreciation for their services during the past year and their desire to cooperate in their efforts in the year 1964.

To Clifton F. Giles, our past Executive Secretary, (presently Town Accountant), we express our sincere thanks for his services; and to G. Paul Draheim, present Executive Secretary, we express our complete cooperation.

To the Citizens of the Town of Sudbury, we pledge our best efforts. We wish you every happiness for the year 1964.

Respectfully submitted,

EDWARD F. MOYNIHAN, Chairman  
EDWARD E. KRETTSEK  
RICHARD C. VENNE

January 10, 1964

Board of Selectmen

## SELECTMEN RECEIPTS — 1963

Common Victualler's Licenses .....	\$45.00
Used Car License II .....	10.00
Lord's Day Entertainment .....	225.00
Lord's Day Ice Cream .....	64.00
Gas Station Ad .....	17.00
Beer and Wine One Day Licenses .....	20.00
Liquor License Advertising .....	130.00
	<hr/>
	\$511.00

Approved:

CLIFTON F. GILES,  
Town Accountant

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Liquor Licenses .....	\$7,500.00
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Approved:

CLIFTON F. GILES,  
Town Accountant



## TOWN CLERK'S REPORT

## ANNUAL TOWN ELECTION

MARCH 4, 1963

The polls opened at 7:00 A. M. and closed at 8:00 P. M. The number of ballots cast was 2533, which was one less than the number shown on the ballot boxes, one of the ballots having become jammed and registered twice.

The result as announced was as follows:

## Moderator, for One Year

John Christopher Powers .....	1737
Frank M. Leonardi, Jr. ....	731
Scattering .....	1
Blanks .....	64

## Selectman, for Three Years

Lawrence B. Tighe .....	890
Richard C. Venne .....	1614
Scattering .....	1
Blanks .....	28

## Assessor, for Three Years

John P. Bartlett .....	1325
William F. Hellmann .....	952
Scattering .....	2
Blanks .....	254

## Member, Board of Public Welfare, for Three Years

Louise F. Wynne .....	2143
Scattering .....	3
Blanks .....	387

Member, Sudbury School Committee, for Three Years  
(Vote for Two)

Lawrence W. Tighe .....	1323
John W. Edwards .....	1258
Chester Hamilton .....	1219
Virginia S. Jewett .....	466
Scattering .....	2
Blanks .....	798

Member, Lincoln-Sudbury Regional District School Committee,  
for Three Years

Robert W. Bierig .....	946
Virginia K. Kirshner .....	1480
Blanks .....	107

Member, Goodnow Library Committee, for Three Years

Bertha W. Smith .....	2238
Scattering .....	1
Blanks .....	294

Highway Surveyor, for One Year

F. Alvin Noyes .....	2151
Scattering .....	11
Blanks .....	371

Constable, for Three Years

Wesley M. Woodward .....	1500
Francis E. White .....	807
Blanks .....	226

Constable, for One Year, (To Fill Vacancy)

Nicholas Lombardi .....	2136
Scattering .....	5
Blanks .....	392

Member, Board of Health, for Three Years

Louis H. Hough .....	2118
Blanks .....	415

Tree Warden, for One Year

Ernest T. Ferguson .....	1332
Michael Hriniak .....	1098
Scattering .....	1
Blanks .....	102

Member, Planning Board, for Five Years

Frank R. Sherman .....	2089
Scattering .....	1
Blanks .....	443

Member, Planning Board, for Three Years (To Fill Vacancy)

Parker B. Albee .....	2124
Blanks .....	409

## Member, Planning Board, for Two Years (To Fill Vacancy)

Stanley Russell .....	2056
Scattering .....	1
Blanks .....	476

## Member, Planning Board, for One Year (To Fill Vacancy)

Jeanne Harding .....	1108
Charles J. Mundo, Jr. ....	1157
Scattering .....	1
Blanks .....	267

Member, Board of Park and Recreation Commissioners,  
for Three Years

Harold A. Colpitts .....	1141
Webster Cutting, Jr. ....	1171
Scattering .....	2
Blanks .....	219

The election adjourned at 1:00 A. M., March 5, 1963.

A True Record, Attest:

LAWRENCE B. TIGHE  
Town Clerk

# RECOUNT — MARCH 23, 1963

Petitions having been received, the Board of Registrars recounted the votes cast at the Annual Town Election of March 4, 1963 with the following results:

## Sudbury School Committee

Lawrence W. Tighe .....	1323
John W. Edwards .....	1267
Chester Hamilton .....	1214
Virginia Jewett .....	466
Scattering .....	2
Blanks .....	794
Total .....	5066

## Planning Board, for One Year

Jeanne Harding .....	1109
Charles Mundo, Jr. ....	1155
Scattering .....	1
Blanks .....	268
Total .....	2533

## Board of Park and Recreation Commissioners

Harold Colpitts .....	1141
Webster Cutting, Jr. ....	1171
Scattering .....	1
Blanks .....	220
Total .....	2533

A True Record, Attest:

LAWRENCE B. TIGHE  
Town Clerk

**PROCEEDINGS OF THE ANNUAL TOWN MEETING**  
**MARCH 6, 1963**

The Moderator called the meeting to order at 8:15 P.M. and declared there was a quorum present. It was announced that the amount of "Free Cash" was \$80,519.62.

**UNANIMOUSLY VOTED:** *To dispense with the reading of the call of the meeting, the return of service and the reading of the Warrant.*

**UNANIMOUSLY VOTED:** *To take up out of order the following articles from the consent calendar: 5, 6, 9, 10, 11, 15, 16 and 18. (See individual articles for action voted.)*

**VOTED UNANIMOUSLY:** *In the words of the motions as they appeared in the Finance Committee Report.*

**Finance Committee Report**

In this year Sudbury has begun to feel the major impact of its rapid growth during the past decade. As the Finance Committee conducted its reviews of requested budget increases, special articles and future fiscal burdens, it became increasingly clear that this is the time for a *major* correction in the pattern of spiraling costs.

In order to fully grasp the fiscal position the Town was in, exhaustive studies were conducted by the Committee and its sub-committees of the overall economy, current spending and foreseeable future problems.

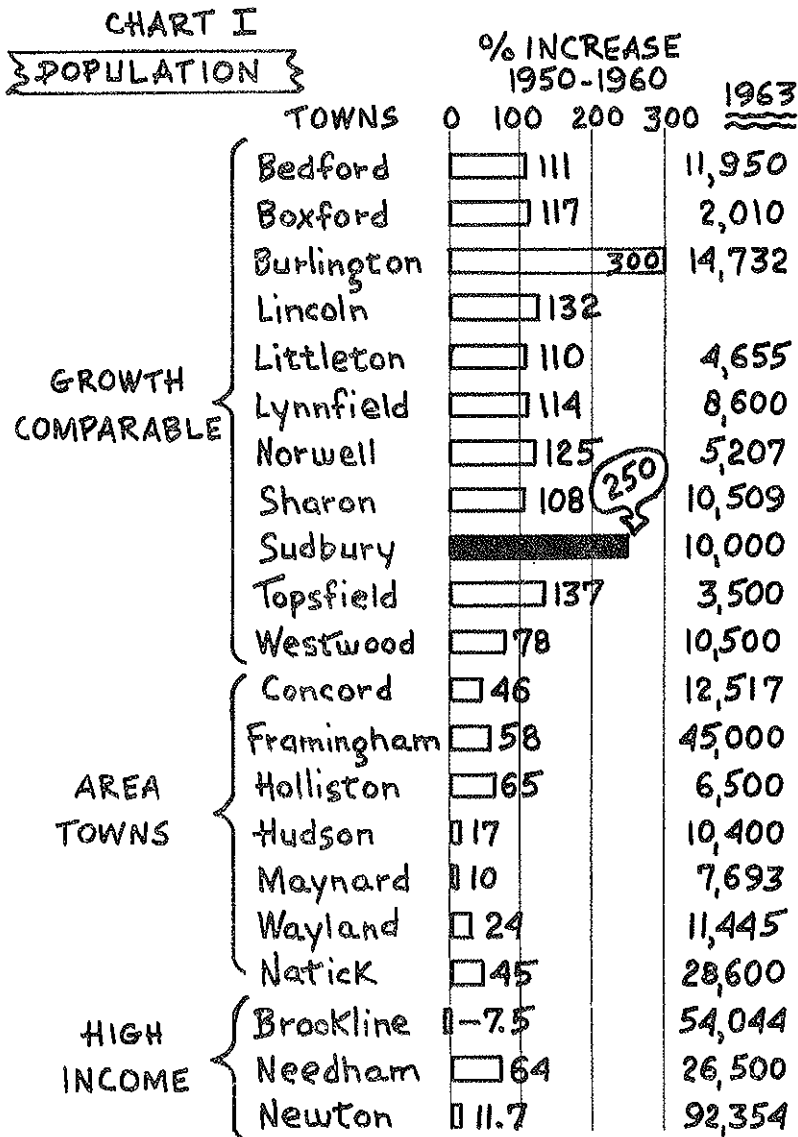
Our analyses have shown a disturbingly critical picture. Among comparable growth municipalities Sudbury is now in the unique fiscal position of having extremely high costs and an extremely low ability to pay these costs. It is these extremes that generate our concern and have led the Committee to seek major corrections now in the face of large fiscal burdens yet to come. As an aid to the citizens understanding of this picture, we have summarized Sudbury's current economic situation in the following charts.

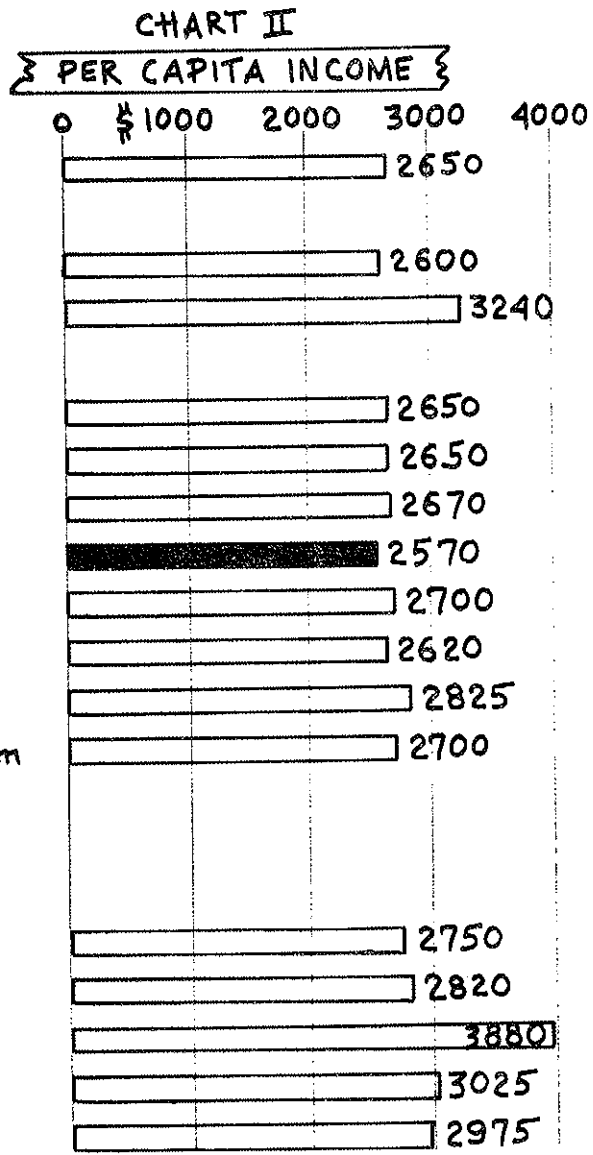
Because it is important to discuss such problems with *comparable Towns*, we have included comparative data on three different groups of communities. The first group (A) consists of those Towns that experienced the highest growth during the past decade. All of these Towns have grown 100% or more in population between 1950 and 1960 census and range

in overall size from 4,000 to 14,000 persons. It is these Towns which have and are experiencing the problems created by rapid growth that are presently felt in Sudbury. The second group (B) consists of Towns which are in the same general geographic area as Sudbury. The third grouping (C) consists of those high income communities whose per capita income (ability to pay) is exceptionally high. The charts show present comparison of the major factors which describe cost burdens and ability to pay within the three groups of communities.

A quick visual comparison of these charts show Sudbury in the awkward position of carrying **THE HIGHEST BURDENS AND HAVING THE LEAST ABILITY TO PAY** among comparable growth communities. This situation demands a reversal of this trend and a return to spending levels in keeping with the Town's financial limitations.



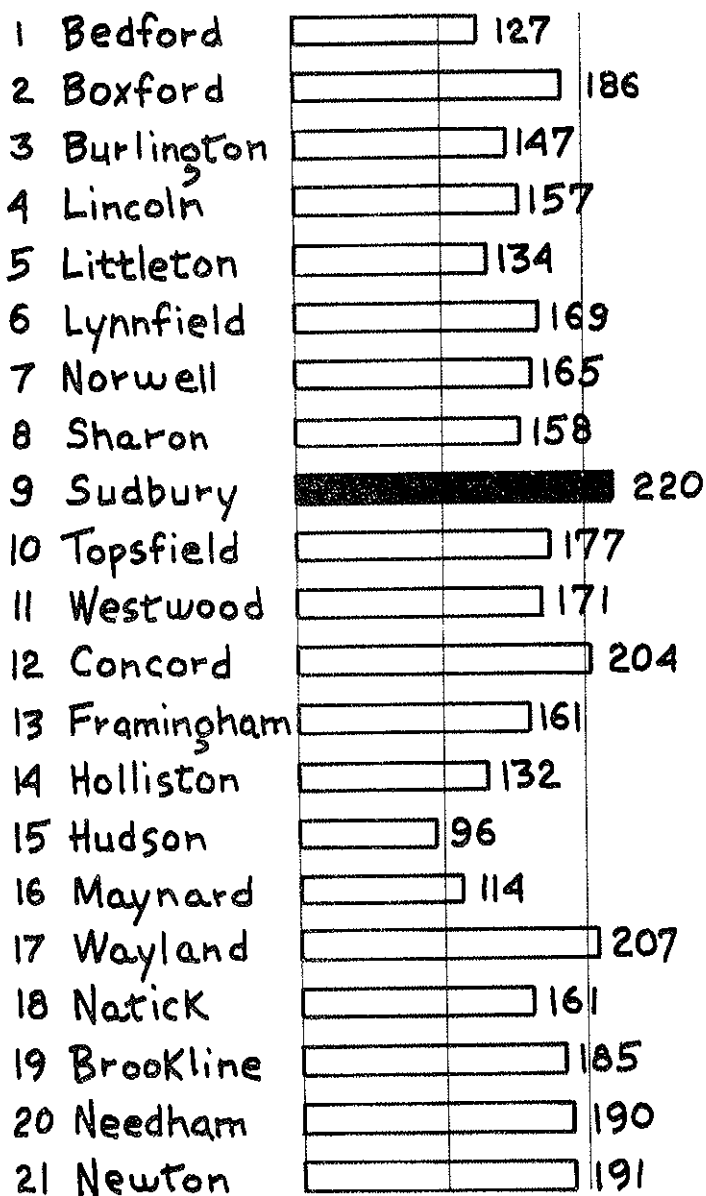




## CHART III

## PER CAPITA TAX LEVY—1961

0      \$100      \$200      \$300



## CHART IV

## NET DEBT PER CAPITA

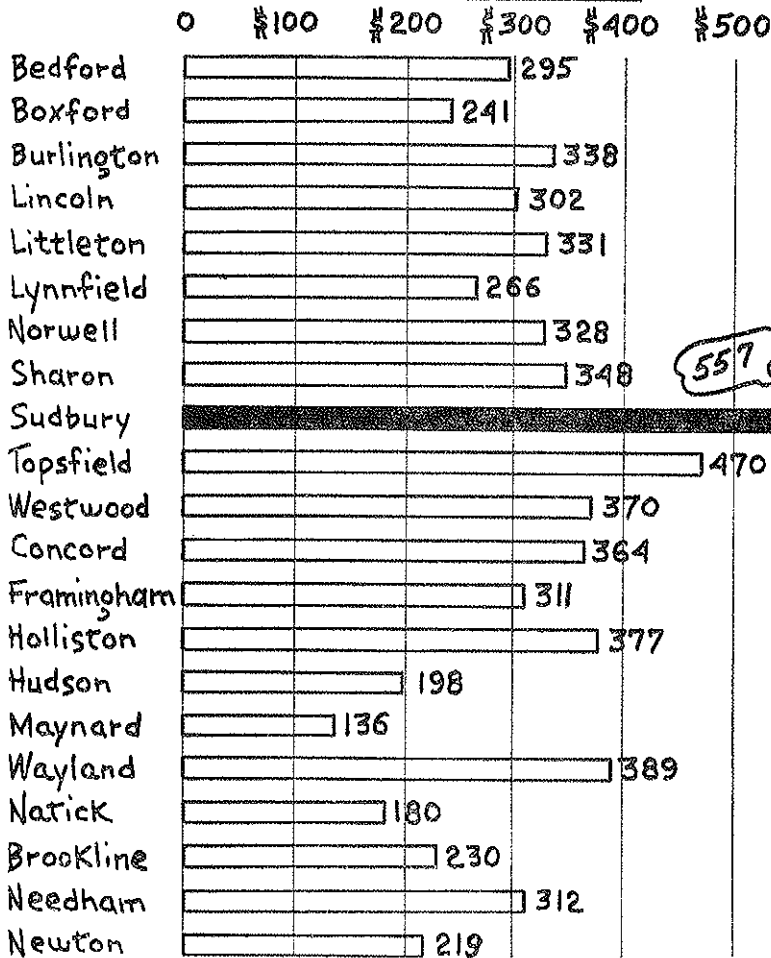


CHART V

PER PUPIL SCHOOL COST \$

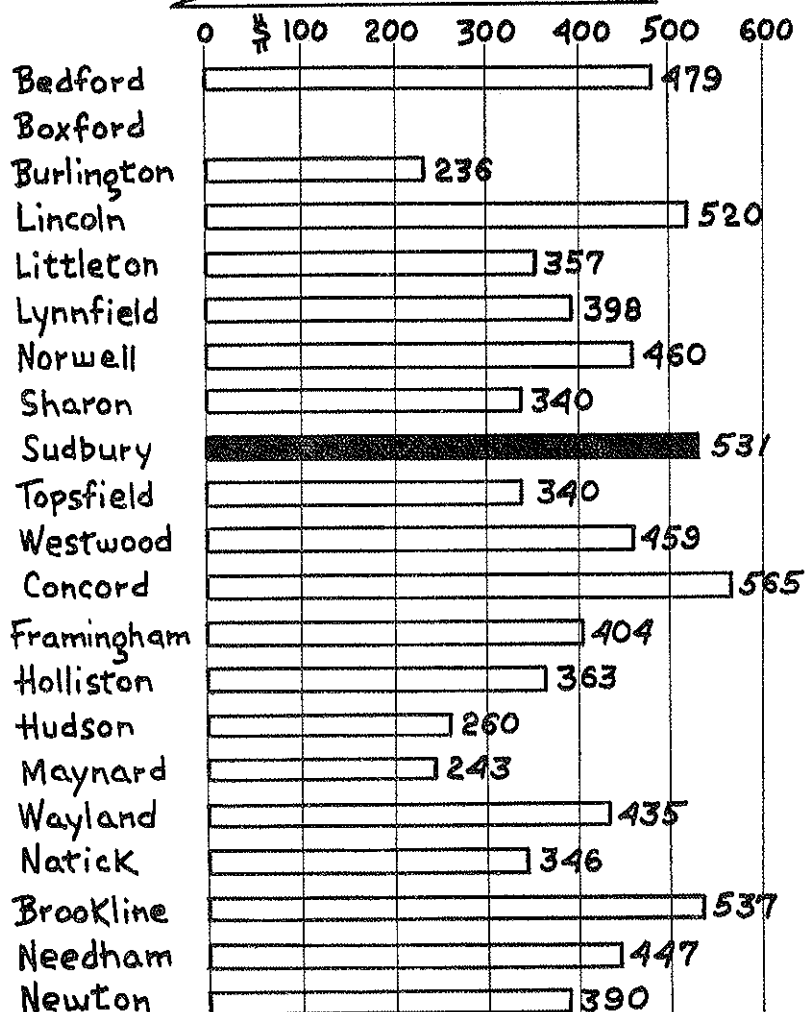
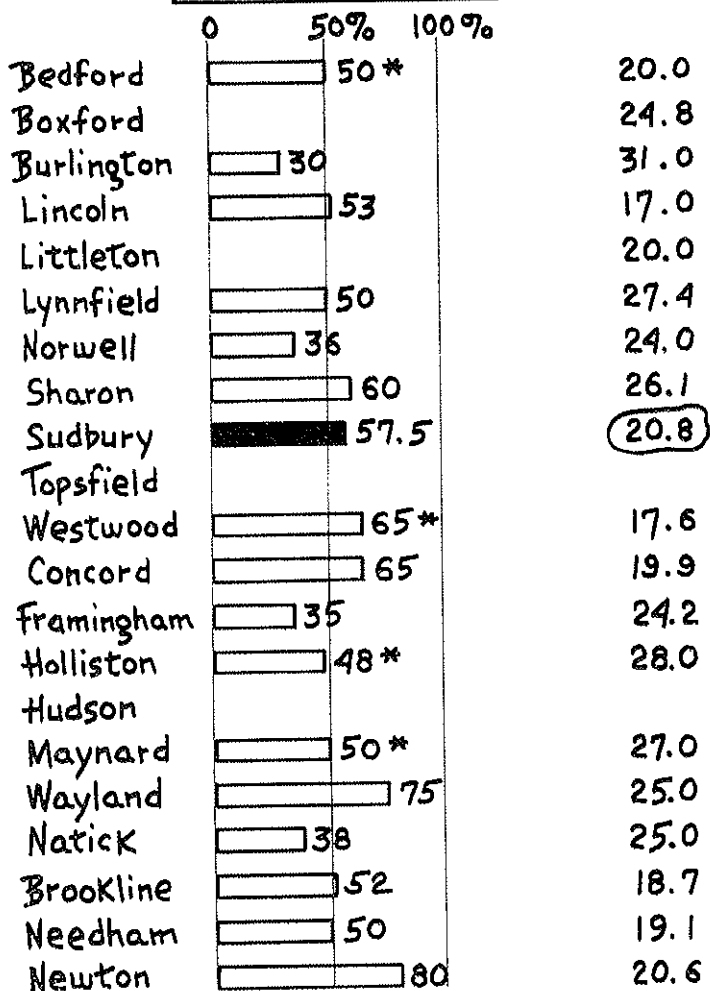


CHART VI

HIGH SCHOOL  
GRADUATES GOING  
TO COLLEGE

PUPIL-  
TEACHER  
RATIO



\*Refers to graduates going to schools of higher education



In addition to these major economic "facts of life" a number of other very real and equally disturbing factors have come into existence as a by-product of the Town's rapid growth and highly accelerated spending levels.

1. The Industrial Development Commission reports the loss of one "warm" prospect this year on the basis of Sudbury's advancing tax rate. They further cited this as the first time in their experience that taxes per se were a major factor in losing prospective new industry. This is a particularly disturbing development, for new industry is the *only* means of significantly broadening Sudbury's tax base and reducing the burden of the individual property owner.

2. Individual property values have already shown a substantial reduction. This is a serious and very real loss of equity to all property owners. Its effects are felt immediately by those who must, through transfer or change of employment, dispose of their property. The rising costs of owning property in Sudbury also cause a reduction in the size of the market of persons seeking to buy houses.

3. Statements resulting from our talks with the Board of Assessors indicated that increased property valuation will probably not exceed \$700,000.00 this year, providing only a small addition to tax revenues.

4. Free Cash is down from \$182,503.68 to \$80,519.62 this year.

5. Problems now on the horizon include construction and operation of the new Junior High School, sewage and Water problems, and a probable addition to the Regional High School.

These major factors, plus a number of minor ones, too numerous to elaborate, indicate the severity of the problem we now face. This has led to the Committee's rigid budget reviews of this year and will necessitate a continuing program of "belt-tightening" by all Town Departments.

The Finance Committee is fully aware of the desirability of maintaining and increasing the quality of all our Town services and will work in close cooperation with all departments to assure these goals through sound fiscal planning.

Recommendations on future fiscal planning will be found in specific areas throughout this report. Particular emphasis has been placed on the control of school costs (73.0% of our overall budget) to assure the continuance of our high quality standards.

We have appreciated the cooperation we have received from all Town Departments in this analysis. In the next few years

we are confident that those responsible for planning and policy will rise to this new challenge of "belt-tightening" while striving to further raise Sudbury's municipal standards above their already high levels of quality.

The Finance Committee will readily turn its capabilities to the assistance of any and all Boards in helping them face these necessary future challenges.

During the current year, in addition to the other activities of the Finance Committee, attention has been given to the need for a study of salaries paid to Town officials in elected positions. A sub-committee was appointed to make this study. Accordingly a comprehensive program was completed and the results appear in the Finance Committee recommendations made under the appropriate budget headings. This program included an interview with the incumbent office holder for each position studied. A detailed analysis was made covering the functions performed, requirements of the position, and the annual time spent on the job. A rating plan was developed specifically tailored to the unique requirements of Sudbury's elected positions and applied to determine the relative ranking of each position. This rating plan is sufficiently flexible to be applied to new or changed positions as future needs may require. A survey was conducted among twenty (20) Eastern Massachusetts towns to determine salary data for comparable positions in this area. The Towns were selected on the following basis: 1) those recommended by the job incumbents and 2) those towns comparable to Sudbury in terms of size and rate of growth. The survey data applied to the job ratings, makes possible the final determination of salary recommendations. Throughout this study, it has been our aim to arrive at a sound and equitable method for determining the salaries of elected officials. The Finance Committee believes this aim to have been fulfilled.

Listed below is a summary of the transfers from the Reserve Fund which the Finance Committee approved during 1962.

#### Transfers From Reserve Fund — 1962

Town Hall Office Equipment .....	\$450.00
Dental Clinic .....	750.00
Town Hall Office Supplies .....	2,000.00
Registrars' Expense .....	646.63
Cemetery Expense .....	450.00
Memorial Day Expense .....	118.97
Chapter 90 Construction — 1962 .....	1,200.00
Tax Collector, Clerical Hire .....	1,200.00
Improve Traffic Conditions .....	500.00
Veterans' Benefits .....	1,971.85

Fire Department — Expenses .....	800.00
Sanitary Land Fill .....	150.00
Interest on General Purpose Loans .....	509.55
Engineer's Travel Expense .....	50.00
Board of Health, Inspections .....	1,000.00
Ancient Documents — Expense .....	53.13
Plumbing Inspector — Salary .....	500.00
Fire Department — Salaries .....	3,500.00
Fire Department — New Equipment .....	400.00
Janitor — Salary .....	99.97
	<hr/>
	\$16,350.10

*As of January 1, 1963, the amount of available funds or "free cash" was \$80,519.62. This is \$101,984.06 less than this same time last year.*

*As in prior years, the report of the Finance Committee is inserted after each general budgetary category or article. We specifically wish to emphasize that our comments and reports are made as of the date of this report. We shall continue our consideration of all items between now and the Town Meeting, and shall advise of any change in our position.*

*Listed below is a summary of the budgets considered and the recommendations made by this Committee. As you review the budgets, remember that each \$22,000.00 spent represents \$1.00 on the tax rate:*

	<i>Funds Available 1962</i>	<i>Charges 1962</i>	<i>Recom- mended 1963</i>
A. General Government .....	\$137,888.42	\$118,273.90	\$125,400.00
B. Protection of Persons and Property .....	201,637.00	193,990.55	211,100.00
C. Health and Sanitation .....	28,225.00	27,142.81	30,680.00
D. Highways .....	104,430.66	86,684.78	95,075.00
E. Public Welfare and Assist- ance .....	34,000.00	33,268.00	33,000.00
F. Veterans' Services .....	6,271.85	6,246.85	6,300.00
G. Schools .....	1,486,205.00	1,475,944.37	1,577,872.08
H. Libraries .....	22,785.00	21,498.63	23,600.00
I. Parks and Recreation .....	12,925.00	9,848.36	12,000.00
J. Cemeteries .....	3,750.00	2,702.68	2,600.00
K. Unclassified and Reserve Fund .....	66,118.97	59,190.30	59,150.00
L. Debt Services .....	322,434.00	320,739.55	362,404.00
SUB-TOTAL .....	\$2,426,670.90	\$2,355,530.98	\$2,539,281.08
M. Statutory Assessments .....	44,691.87	47,504.55	51,844.75
SUB-TOTAL .....	\$2,471,362.77	\$2,403,035.53	\$2,591,125.83
Less Transfers from Reserve Fund .....	18,000.00	16,350.10	0.00
Net General Budget .....	\$2,453,362.77	\$2,386,685.23	\$2,591,125.83

*Special Articles Recommended .....	150,175.00
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TOTAL .....	\$2,741,300.83
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Less: Amounts raised

a) by borrowing .....	0.00
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b) from available funds ..	168,604.57
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TOTAL TAX BURDEN THIS YEAR .....	\$2,572,696.26
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Estimated receipts from State Aid, Motor Vehicle Excise Taxes, Poll Taxes, and Other Sources, Less Overlay .....	468,000.00
--	------------

Estimated Balance to be Raised by Taxes on real estate and tangible personal property ..	\$2,104,696.26
--	----------------

\* This amount does not include any articles that the Finance Committee will report on at the Town Meeting.

*Based on our recommendations and an estimated assessed valuation of \$22,000,000 (representing an increase of \$700,000), we estimate that the tax rate for the year 1963 will be approximately \$96.00.*

*A more realistic picture of the operating costs of the various Town functions is gained by regrouping the budgets so that insurance, interest and debt retirement and recommended special articles are assigned to their appropriate activities. This comparative summary of total operating budgets for 1963 is given below:*

	Budget	Percent
A. General Government .....	\$176,700.00	6.8
B. Protection of Persons and Property .....	274,100.00	10.5
C. Health and Sanitation .....	33,700.00	1.3
D. Highways .....	106,900.00	4.1
E. Public Welfare and Assistance .....	36,900.00	1.4
F. Veterans' Services .....	6,300.00	0.2
G. Schools .....	1,894,800.00	72.8
H. Libraries .....	24,100.00	0.9
I. Parks and Recreation .....	20,700.00	0.8
J. Cemeteries .....	4,600.00	0.2
K. Unclassified .....	25,700.00	1.0
	\$2,604,500.00	100.00

The number of Town employees for 1963 stands at 46 full time and approximately 78 part time, plus a full time staff for the Regional and Sudbury schools of 222.

The Finance Committee appreciates the services rendered by those members who resigned this past year. Their efforts have contributed substantially to the continuing program we are now pursuing. Joseph Brown, Arthur Smith, John Shirley, and in particular the former chairman, of the Com-

mittee, Peter M. Reding, have made significant contributions to the future fiscal and social environment of Sudbury's citizens.

Respectfully submitted,

DAVID H. BENTLEY  
DANIEL D. CARTER  
CARLTON W. ELLMS  
DANIEL P. JAMESON  
GEORGE F. MILLER  
JOHN E. TAFT  
GEORGE F. MACKENZIE, *Chairman*

*VOTED: That the reports of the town officials and committees as reported in the town report be accepted except for typographical errors when and if found.*

### **Report of Water District Study Committee**

The Water District Study Committee has prepared a report that was not ready for inclusion in the Town Report and is too lengthy to present now.

There are several points that all its members agree should now be presented.

These are:

1. The Water District is managed at least as well as any department of the Town and could serve as an example of efficiency to most. Nothing in our report reflects badly on anyone connected with the Water District.
2. No great savings will accrue due to consolidation.
3. The powers of a Water District and Town Water Department are identical.
4. The balance of inequities between two-thirds of our citizens now served by the Water District and the one-third not served by the Water District would be altered by consolidation.
5. As is the case regarding departments within the Town, citizens do not take enough interest in the Water District, second largest department in the Town.
6. Extension of public water supply through the Town as needed, would postpone municipal sewage treatment indefinitely.

To this end therefore this Study Committee presents three methods of consolidation for the Town's consideration, and we present the following resolutions:

**RESOLVED:** That the report of the Water District Study Committee be included in the next Annual Town Report.

**RESOLVED:** That the Committee on Town Government study the report submitted by the Water District Study Committee, and in concert with the Board of Water Commissioners of the Sudbury Water District plan what, if any, future action should be submitted for the Town's consideration, and in the event consolidation is deemed desirable, they should formulate a detailed administrative plan.

The above resolutions were voted.

### **1962 Annual Report of School Needs Committee**

During 1962, our Committee met eight times, including joint meetings with other Town Boards and Committees. We have received excellent cooperation from these Boards, including the Finance Committee, School Board, Planning Board, and the Town Engineer.

On the basis of our study to date, we recommend the following:

1. Continuation of this Committee for another year.
2. Prompt appointment of Committee members to fill any vacancies created by resignation. This Committee is composed of five members appointed one each by the Moderator, Planning Board and Selectmen, and two appointees by the School Committee. During the year, the activities of this Committee were limited by a turnover of members and the slowness of appointments to fill the vacancies created.
3. Clarification and/or elaboration of the charge of the Committee to include the responsibility for the selection of school sites wherever and whenever they are required as indicated by exhaustive study of this Committee of population trends, existing facilities, and the availability of suitable land. Preliminary studies of this Committee concur with the contention of the master plan would indicate that there will be a need for two additional elementary school sites, one to be located between Horse Pond School and the Fairbank School, and the second one to be located between the Haynes School and the Fairbank School. Consequently, our Committee is currently investigating several suitable sites in those general areas.

Our Committee has gone on record as concurring with the Planning Board and the School Committee in the need for the provision for public walkways as described in Article 24



of the Warrant. We also feel that the subject of walkways should be further studied by our Committee to determine if there exist other areas which could feasibly be served in this way.

Respectfully submitted,

H. H. CAREY, *Chairman*  
H. N. FAIRBANK  
CHESTER HAMILTON  
LOUIS H. MORRISON  
CLIFFORD H. PONTBRIAND

*VOTED: To accept the Report of the School Needs Committee.*

Article 2. To see if the Town will vote to amend Schedule A, Classification Plan of Article XI of the By-laws of the Town of Sudbury, the Personnel Administration Plan by deleting the position of Assistant Tax Collector from Group VI and by adding this position to those listed in Group V, and by adding to Group V the position of Welfare Board Clerk.

Pass any vote or take action relative thereto.

Submitted by the Personnel Board.

Town Counsel reported that in his opinion the proposed amendment if adopted would be a valid by-law of the Town.

*VOTED: That Schedule A, Classification Plan appearing in Article XI of the By-laws be and is hereby amended by including in Group V the positions of Assistant Tax Collector and Welfare Board Clerk, and as amended, said Group V shall consist of Chief Clerk, Assistant Tax Collector and Welfare Board Clerk; and that said Schedule A be further amended by removing from Group VI the position of Assistant Tax Collector.*

Article 3. To see if the Town will grant and appropriate or transfer from available funds the following sums or any other sums of money for any and all necessary Town purposes for the ensuing year, and to fix the salaries of all elected officials for the year 1963 in accordance with the following schedule.

Pass any vote or take action relative thereto.

## A. GENERAL GOVERNMENT

		<i>Funds Available 1962*</i>	<i>Charges 1962</i>	<i>mended Recom- 1963</i>
	Ancient Records, Commit- tee for Preservation of			
1.	Expenses .....	\$103.00	\$53.00	\$100.00
	Assessors' Office			
2.	Salaries			
	Chairman ..... \$900.00			
	Clerk ..... 800.00			
	3rd Member .. 800.00	2,500.00	2,500.00	2,500.00
	Clerk Hire .....	8,000.00	7,163.48	8,500.00†
3.	Travel Allowance .....	750.00	750.00	750.00
4.	Other Expenses .....	2,500.00	674.13	1,000.00
5.	Revaluation Fees .....	1,000.00	1,000.00	0.00
	Custodian Town Property			
7.	Expense .....	50.00	50.00	50.00
	Elections and Registrations			
8.	Salaries .....	150.00	150.00	150.00
	(Each Member \$50.00)			
9.	Registrars' Expense .....	2,796.63	2,796.63	3,000.00
10.	Elections and Town Meetings .....	4,000.00	3,625.60	2,000.00
	Engineering Office			
11.	Salaries .....	10,300.00	9,729.10	11,000.00†
12.	Travel Expenses .....	800.00	800.00	800.00
13.	Other Expenses .....	800.00	633.74	750.00
	Finance Committee			
14.	Expenses .....	1,200.00	509.89	1,200.00
	Historic Districts, Study Committee on			
15.	Expenses .....	100.00	42.75	50.00
	Historic Structures Com- mission			
16.	Hosmer House Contract	2,000.00	2,000.00	2,000.00
17.	Expenses .....	9,172.98	7,806.30	7,000.00‡
	Industrial Commission			
18.	Expenses .....	1,000.00	441.28	500.00
	Law			
19.	Town Counsel .....	6,500.00	6,094.00	6,200.00
20.	Other Legal Expenses ....	1,000.00	707.92	800.00
	Moderator			
21.	Salary .....	100.00	50.00	100.00
	(\$10.00 per session)			
	Permanent Building Com- mittee			
22.	Expenses .....	2,500.00	298.44	500.00
	Personnel Board			
23.	Expenses .....	50.00	20.00	250.00

Planning Board				
24.	Salary .....	400.00	330.00	400.00
25.	Expense (legal and other) .....	1,700.00	1,199.32	400.00
Selectmen's Office				
26.	Salaries			
	Chairman .. \$600.00			
	Clerk ..... 500.00			
	3rd Member .. 500.00	1,600.00	1,600.00	1,600.00
27.	Administrative Secretary	1,000.00	1,000.00	0.00
28.	Out-of-State Travel Expense .....	150.00	0.00	50.00
29.	Travel Expense .....	200.00	86.04	100.00
30.	Other Expenses .....	100.00	72.50	100.00
Tax Collector's Office				
31.	Salaries			
	Collector .. \$4,500.00			
	Assistant .. 4,000.00			
	Part-Time 400.00	9,100.00	8,448.00	8,900.00†
32.	Travel Expense .....	400.00	391.20	450.00
33.	Expenses .....	2,000.00	1,478.66	1,650.00
Town Accountant's Office				
34.	Salary .....	3,600.00	3,600.00	3,600.00
35.	Expenses .....	175.00	135.95	250.00
Town Administration Committee				
36.	Expenses .....	100.00	0.00	100.00
Town Clerk's Office				
37.	Salary .....	2,800.00	2,800.00	3,500.00
38.	Expenses .....	1,350.00	992.03	600.00
Town Hall — General				
39.	Salaries —			
	Clerical .. \$17,000.00 }	22,899.97	19,942.73	23,000.00
	Custodial 6,000.00 }			
40.	Building Expense and Repairs .....	12,000.00	11,813.92	10,250.00
41.	Extraordinary Repairs ..	2,179.47	2,096.42	0.00
42.	Office Supplies .....	3,500.00	3,030.29	3,300.00
43.	Office Equipment, Maintenance .....	1,000.00	887.08	900.00
44.	Office Equipment, Purchase .....	5,083.00	4,370.58	1,750.00
45.	Telephone Account .....	6,000.00	4,768.94	5,000.00
Treasurer's Office				
46.	Salary .....	2,500.00	2,500.00	4,000.00
47.	Tax Title Expense .....	25.00	0.00	100.00
48.	Bond and Note Issue Expense .....	500.00	38.00	250.00
49.	Other Expense .....	250.00	249.02	500.00
Executive Secretary				
51.	Salary .....	7,500.00	1,500.00	5,200.00
52.	Expenses .....	450.00	46.68	250.00
		<hr/>	<hr/>	<hr/>
		\$137,888.42	\$118,273.90	\$125,400.00

- \* Funds available include regular and special appropriations, transfers and balances brought forward from previous year. Account numbers have not been changed even though omissions of a request would normally change chronological order.
- † Step Rate increases account for most of the additional funds required for clerical hire, although reflected also is the addition of one more full time person in the Town Hall office and some part time help for the Tax Collector and custodian and the return of a service man to the Engineering Office.
- ‡ In addition to the \$5,400.00 recommended for 1963, \$1,866.68 has been carried forward from 1962 to cover contracts outstanding for work now being performed on the Hosmer House (Maintenance, plaster, furniture etc.)

## Finance Committee Report

Salaries in this section of the budget, recommended for 1963 are:

Position	Full/Part Time	Annual Rate
Assessors — Chairman	Part	\$900
Clerk	Part	800
Member	Part	800
Clerk hire	2 Full	8,500
Registrars	3 Part	150
Town Engineer	Full	7,400
Assistant	Full	4,310
Finance Committee — Clerk	Part	400
Town Counsel	Part	6,200
Moderator	Part	100
Planning Board — Clerk	Part	400
Selectmen — Chairman	Part	600
Clerk	Part	500
Member	Part	500
Tax Collector	Full	4,500
Assistant	Full	4,000
Town Accountant	Part	3,600
Town Clerk	Part	3,500
Town Hall — Clerk Hire	4 Full	17,000
Custodian	Full	5,600
Assistant Custodian	Part	400
Treasurer	Part	4,000
Executive Secretary	Part	5,200
		<hr/>
		18 Part \$28,050
		11 Full 51,310
		<hr/>
		29 Full/ Part \$79,360

Based on the Finance Committee study of elected official salaries, the following recommendations are made:

#### Town Clerk

1. That Town Clerk's salary be established at \$1,500.00 per year for the future.
2. That Article 4 be voted affirmatively, to return all fees to the Town.
3. That for the period that the present incumbent holds the current term of Town Clerk, the annual salary be left at \$3,500.00 or \$2,800.00 in the event that Article 4 should not pass. It is an accepted principle of compensation that an incumbent should not suffer a pay cut as a result of job evaluation.

#### Tax Collector

That Tax Collector's salary be increased to \$6,000.00 and that the \$1,500.00 paid by Water District be paid into the Town rather than to the Tax Collector; or to a salary of \$4,500.00 plus the Water District salary of \$1,500.00 to equal the \$6,000.00 per annum.

#### Treasurer

1. That Treasurer's salary be increased to \$4,000.00 per annum.
2. That consideration be given in the future to the combination of the Treasurer position with that of Town Clerk to make one full time position with appropriate salary adjustment at that time.

Salaries of the other Town Personnel are as recommended by the Personnel Board.

Specific comments on individual budget items follow:

- A- 5 Revaluation fees request is not considered to be justified since it has been stated that the Revaluation of the Town is substantially complete and because the \$1,300.-00 recommended over actual expenditures for clerical hire should allow for enough assistance in completing whatever needs to be done.
- A-10 Voting machines would not affect the election expense account since there will be no November election. Since there will be only a March Town election in 1963, this account was considerably reduced.

- A-17 Much has been accomplished in converting the Loring Parsonage into a useful Town building — it now houses the Town Engineer and shortly the Welfare Department. Sums recommended under account A-17 are for completing work on 3 more offices and for general maintenance and repair of both Loring Parsonage and Hosmer House. Since renovation should be largely completed this year, the Finance Committee believes that the sums for this purpose should be substantially reduced next year. We are informed by the Historic Structures Commission that considerable damage was done to Loring Parsonage water pipes due to freezing. This resulted from the structural arrangement of the house, built in an era when the hazards of modern plumbing and a cold winter were not considered. It will require \$2,000 to repair the damage. Steps are being taken to prevent the reoccurrence of this in the future.
- A-22 The Permanent Building Committee has not in the last two years expended funds in large enough amount to justify a \$2,500.00 expense account; \$500.00 should be adequate. Any special requirements can be met by separate Town Meeting articles, as in the past.
- A-27 The Finance Committee recommends the elimination of the Administrative secretary account since the Executive Secretary is available to assume these duties.
- A-44 A substantial amount was requested for replacement and purchase of typewriters and adding machines for the Town Hall Office. The Finance Committee believes that a retirement-replacement plan for purchasing such equipment should be initiated so that spending for these items can be spread over the years and so that a reasonable span of service can be expected from each machine.
- A-50 The Executive Secretary's position was new last year. The Selectmen appointed an Executive Secretary who served in a limited capacity for 5 months. It is expected that much more will be required of the Secretary this year — to the extent that 300.00 per month (\$3,600.00 per year) will be inadequate. The Finance Committee recommends the salary be increased to \$5,200.00. Note should also be taken of the fact that the Executive Secretary is also Town Accountant, and it would be unrealistic to assume that a person of the proper calibre could be found to serve in this capacity for this amount.

MOVE: That \$125,400.00 be appropriated for the various accounts listed under Section A, General Government and that items No. A-5, A-27 and A-41 be deleted from the budget.

AMENDMENT VOTED: To change item A-27 to \$165 for work done by the Administrative Secretary in January and February; and to increase item A-39 to \$25,000 for additional clerical help.

VOTED: That \$127,565.00 be appropriated for the various accounts listed under Section A, General Government and that items No. A-5 and A-41 be deleted from the budget.

## B. PROTECTION OF PERSONS AND PROPERTY

	<i>Funds Available 1962*</i>	<i>Charges 1962</i>	<i>Recom- mended 1963</i>
Board of Appeals			
1. Salary (clerk hire) .....	\$1,160.00	\$947.22	\$1,000.00
2. Expenses .....	500.00	366.54	400.00
Building Inspector			
3. Salary }	300.00	298.90	300.00
4. Expenses }			
Civil Defense			
5. Expenses .....	800.00	553.90	1,000.00
Conservation Commission			
6. Expenses .....	300.00	260.69	300.00
Dog Officer			
7. Salary .....	750.00	750.00	750.00
8. Expenses .....	500.00	492.51	500.00
Earth Removal Board			
9. Expenses .....	100.00	20.36	50.00
Fire Department			
10. Salaries .....	70,800.00	70,704.53	78,500.00
11. Operating Expenses .....	2,850.00	2,849.46	3,000.00
12. Out-of-State Travel .....	250.00	206.64	0.00
13. Uniform allowance .....	180.00	173.20	0.00
14. New Equipment .....	2,400.00	2,399.79	2,700.00
15. Hydrant Rentals .....	9,800.00	9,800.00	10,500.00
16. Hydrant Rental Supple- mental .....	10,000.00	10,000.00	10,000.00
17. Automobile Replacement	0.00	0.00	2,000.00
Fire and Police Alarm System			
18. Radio Maintenance .....	1,330.00	1,323.83	1,300.00
19. Fire Alarm System Ex- tension .....	3,000.00	2,997.94	2,300.00
Plumbing Inspector			
20. Salary .....	1,200.00	1,044.38	1,800.00
20A. Gas Inspector .....	0.00	0.00	100.00

Police Department				
21.	Salaries .....	62,200.00	60,071.10	72,000.00
22.	Operating Expenses .....	8,200.00	8,115.45	8,000.00
23.	Uniform Allowance .....	900.00	709.00	800.00
24.	Cruiser Replacement ....	6,667.00	3,711.52	1,100.00†
Sealer of Weights and Measures				
25.	Salary .....	150.00	150.00	150.00
25A.	Expenses .....	0.00	0.00	100.00
Tree Department				
26.	Specific Projects .....	3,000.00	2,992.40	1,500.00
27.	Tree and Brush Control	6,500.00	6,279.79	6,000.00
28.	Tree Planting .....	2,000.00	1,985.13	2,000.00
29.	Insect and Pest Control	5,800.00	5,796.27	3,000.00
		<u>\$201,637.00</u>	<u>\$193,990.55</u>	<u>\$211,100.00</u>

\* Funds available include regular and special appropriations, transfers and balances brought forward from previous year.

† In addition to \$1,100.00 recommended for 1963, \$2,955.48 has been carried forward from 1962, to cover cost of replacements. A study of repair costs shows that it is more economical to replace a cruiser after about seven or eight months use than to wait longer.

### Finance Committee Report

Salaries in this section of the budget, recommended for 1963 are:

<i>Position</i>	<i>Full/Part Time</i>	<i>Annual Rate</i>
Board of Appeals — Clerk	Part	\$1,000
Building/Wiring Inspector	Part	None*
Dog Officer	Part	750
Fire Department — Chief	Full	7,400
Fire Department	12 Full	70,100
Fire Department	14 Part	1,400
Plumbing Inspector	Part	1,800
Gas Inspector	Part	100
Police Department — Chief	Full	7,400
Police Department	11 Full	57,450
Police Department	16 Part	7,150
Sealer of Weights and Measures	Part	150
Tree Warden	Part	3,000**
	<hr/>	<hr/>
	37 Part	\$15,350
	25 Full	142,350
	<hr/>	<hr/>
Total	62 Full/Part Time	\$157,700

\*Included under Fire Chief's Salary

\*\*Total wages paid Tree Warden in 1962; \$3,902.00 at rate of \$16.00 a day.



The salaries provided are in accordance with the recommendations of the Personnel Board.

The Finance Committee is not unmindful of the fine services rendered by the various departments under the heading Protection of Persons and Property. However, the Committee feels that spending in these departments must be cut to minimums without undue impairment to the service. This we know can be accomplished if our recommendations are followed.

The Hydrant Rental account is based on a rental figure of \$35.00 for each of 300 hydrants in the Town. Also included in the budget is Hydrant Rental Supplemental in the amount of \$10,000.00 which are funds to meet the fourth annual installment of ten payments to the Water District to cover cost of construction of the water storage tank. We believe that the total recommended figure of \$20,500.00 is equitable and will meet the basic Hydrant rental established in prior years plus extraordinary cost of the water storage facilities.

MOVE: That the sum of \$211,100.00 be appropriated for the various accounts as listed under Section B, Protection of Persons and Property; and that the salary of the Tree Warden be set at \$16.00 per day; and that the police cruiser replacements under item 24 and the fire chief's car replacement under item 17 shall be the subject of public bids; the terms of such bids shall require in each instance the posting of either a performance bond or a certified check in the amount of \$100.00 to guarantee performance; and that the present police cruisers and fire chief's car be traded-in against the purchase price of these items.

AMENDMENT VOTED: *That item B-10 be increased to \$87,870; item B-14 be increased to \$4,800.00 and item B-17 be decreased to \$1,550.00.*

VOTED: *That the sum of \$222,120 be appropriated for the various accounts as listed under Section B, Protection of Persons and Property; and that the salary of the Tree Warden be set at \$16.00 per day; and that the police cruiser replacement under item 24 and the Fire Chief's car replacement under item 17 shall be the subject of public bids; the terms of such bids shall require in each instance the posting of either a performance bond or a certified check in the amount of \$100.00 to guarantee performance; and that the present police cruisers and Fire Chief's car be traded-in against the purchase price of these items.*

## C. HEALTH AND SANITATION

To see if the Town will vote to authorize the Selectmen to enter into a contract of not more than five years for the disposal of brush, stumps and boulders.

Pass any vote or take action relative thereto.

Submitted by the Selectmen.

*VOTED: That the Board of Selectmen be and they hereby are authorized to enter into a contract for a term of five years or a lesser term in behalf of the Town for the disposal of brush, stumps and boulders collected within the Town.*

To see if the Town will vote to authorize the Selectmen to enter into a contract of not more than five years for the disposal of rubbish and garbage.

Pass any vote or take action relative thereto.

Submitted by Selectmen.

The Selectmen moved: That the Board of Selectmen be and they hereby are authorized to enter into a contract for a term of five years in behalf of the Town for the disposal of rubbish and other refuse collected within the Town with L. Roy Hawes who shall on his own land or land under his control and situated within the limits of the Town establish and maintain a modified land fill dump for such rubbish or refuse; and that the Selectmen may provide in said agreement for the installation on said land of a storm water drain to permit the free flow of water in a natural brook running through said land and land of others.

The Finance Committee proposed to amend the motion by adding the words "and that the contract shall provide for a basic annual rate of \$12,500.00 starting in 1963 plus \$100.00 per 100 population increase as determined on January first of succeeding years; and the contractor shall provide bonding and insurance satisfactory to the Selectmen."

After considerable discussion it was

*VOTED: To table item C-8.*

	<i>Funds Available 1962<sup>a</sup></i>	<i>Charges 1962</i>	<i>Recom- mended 1963</i>
Animal Inspector			
1. Salary .....	\$225.00	\$225.00	\$225.00
Board of Health			
2. District Nursing Asso- ciation Fee .....	3,500.00	3,500.00	3,500.00
3. Inspector's Fee .....	3,000.00	2,563.00	3,000.00
4. Dental Clinic .....	1,750.00	1,591.00	1,750.00
5. Printing Regulations }	1,200.00	713.81	750.00
6. Other Expenses }			
7. Mosquito Control .....	7,000.00	7,000.00	8,055.00

8.	Sanitary Land Fill .....	11,150.00	11,150.00	13,000.00
9.	Brush and Stump Disposal .....	400.00	400.00	400.00
		<u>\$28,225.00</u>	<u>\$27,142.81</u>	<u>\$30,680.00</u>

\* Funds available include regular and special appropriations, transfers and balances brought forward from previous year.

### Finance Committee Report

Salaries in this section of the budget, recommended for 1963 are:

<i>Position</i>	<i>Full/Part Time</i>	<i>Annual Rate</i>
Animal Inspector	Part	\$225.00
Board of Health Inspector	Part	2,000.00
	<u>2 Part Time</u>	<u>\$2,225.00</u>

The budget request for Dental Clinic has been raised for 1963 to reflect the shift to the dentist's office out of the school building for performance of dental care, along with increased activity.

Mosquito Control budget request is made up of the regular assessment of \$7,000.00 for Sudbury's share of the operating costs of the East Middlesex Mosquito Control Commission plus a non-recurring assessment of \$1,055.00 for Sudbury's share of the cost of acquiring a building for a garage, workshop, storage facility and office for the Commission. It is planned that this building will be located on Weston Town Land near their highway garage.

The Sanitary Landfill will continue at the same location in 1963.

The Finance Committee is recommending the sum of \$400.00, the same as 1962, for Brush and Stump Disposal pending the receipt of more definite data on a new site location and applicable costs thereof.

VOTED: *To increase item C-9 to \$2,700.00.*

VOTED: *That the budget as listed for Health and Sanitation be amended by inserting item 10 therein and providing therefore the sum of \$1,500 to continue the membership of the Town of Sudbury in the Greater Framingham Mental Health Association.*

Subject to the matter laid on the table, it was

VOTED: *That the sum of \$34,480 be appropriated for the various accounts as listed under Section C, Health and Sanitation. (See later vote).*

## D. HIGHWAYS

	<i>Funds Available 1962*</i>	<i>Charges 1962</i>	<i>Recom- mended 1963</i>
Highway Administration			
1. Salaries			
Highway Surveyor ....	\$5,800.00	\$5,800.00	\$6,600.00
Clerical .....	1,200.00	720.72	750.00
2. Expenses .....	200.00	200.00	200.00
3. Road Equipment Operat- ing Expenses .....	10,500.00	10,181.62	11,000.00
4. Highway Building Main- tenance .....	1,500.00	1,052.73	1,000.00
5. Bridge Repair .....	2,000.00	1,972.89	2,000.00
6. General Highway Main- tenance .....	15,400.00	15,379.47	15,400.00
7. Chapter 81 —			
Maintenance .....	9,625.00	9,623.80	9,625.00
8. Chapter 90 —			
Maintenance .....	2,000.00	1,894.05	2,000.00
9. Chapter 90 —			
Construction .....	8,000.00	0.00	8,000.00†
10. Street and Traffic Lights	10,500.00	10,332.86	10,500.00
11. Street Drainage Improve- ments .....	3,000.00	2,870.99	3,000.00
12. Snow and Ice Removal	25,000.00	24,999.22	25,000.00
13. Resurface Roads over Water Main extensions	9,705.66	1,656.43	0.00‡
Appropriation by Town ..	\$104,430.66	\$86,684.78	\$95,075.00
State and County Aid			
14. Chapter 81 .....	\$21,175.00	\$21,175.00	\$21,175.00
15. Chapter 90 —			
Maintenance .....	3,000.00	3,000.00	3,000.00
16. Chapter 90 —			
Construction .....	24,000.00	11,892.10	24,000.00
	\$152,605.66	\$122,751.88	\$143,250.00

† In addition to the \$8,000.00 appropriation recommended for 1963, \$20,107.90 has been carried forward from 1962.

‡ Carried forward from 1962 is the amount of \$8,049.23 for additional work that may be required to complete the resurfacing of the roads over water main extensions in North Sudbury.

## Finance Committee Report

Salaries in this section of the budget, recommended for 1963:

<i>Position</i>	<i>Full/Part Time</i>	<i>Annual Rate</i>
Highway Surveyor	Full	\$6,600
Clerk	Part	750
Highway Department	8 Full	40,000
	9 Full	46,600
	1 Part	750

10 Full/Part Time	\$47,350
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Based on the Finance Committee study of elected official salaries, the following recommendations are made:

Highway Surveyor:

- 1) That the Highway Surveyor's Salary be increased to \$6,600.00 for 1963.
- 2) That consideration be given to combining Supt. of Cemeteries into this position, and that the combined positions be changed in title to Supt. of Streets and Cemeteries at a salary of \$7,400.00 and become an appointed position in Group I of the Personnel Plan.
- 3) That the Tree Warden be changed to an appointed office and report to the new position of Supt. of Streets and Cemeteries.

The salaries provided herein are in accordance with the recommendations of the Personnel Board.

The budget requests for 1963 with the exception of an increase in salary for the Highway Surveyor, are all at their 1962 budget request levels and generally agree with the actual charges for 1962.

*VOTED: That the sum of \$95,075.00 be appropriated for the various accounts as listed under section D, Highways.*

## E. PUBLIC WELFARE AND ASSISTANCE

	<i>Funds Available 1962*</i>	<i>Charges 1962</i>	<i>Recom- mended 1963</i>
Welfare Administration			
1. Salaries .....	\$2,225.00	\$2,225.00	\$2,225.00†
2. Expenses .....	275.00	275.00	275.00†
Public Assistance			
3. General Relief .....	2,000.00	1,268.00	2,000.00
4. Old Age Assistance and Medical Care Aid to the Aged .....	26,000.00	26,000.00	26,000.00†
5. Disability Assistance .....	1,000.00	1,000.00	1,000.00†
6. Aid to Dependent Chil- dren .....	2,500.00	2,500.00	1,500.00†
	<u>\$34,000.00</u>	<u>\$33,268.00</u>	<u>\$33,000.00</u>

\* Funds available include regular and special appropriations of the Town, these amounts do not include Federal Aid carried forward.

† In addition to the amounts recommended for 1963 an aggregate amount of \$14,241.14 representing Federal funds has been carried forward from 1962.

### Finance Committee Report

Salaries in this section of the budget, recommended for 1963 are:

<i>Position</i>	<i>Full/Part Time</i>	<i>Annual Rate</i>
Welfare — Director	Part	\$3,528
Clerk	Part	1,469
	4 Part	240
	6 Part Time	\$5,237

Budget requests for 1963 remain at 1962 levels with the exception of a decrease in the Aid to Dependent Children account.

**VOTED:** *That the sum of \$2,500.00 be appropriated for the various accounts as listed under Welfare Administration and that the sum of \$30,500.00 be appropriated for Public Assistance.*

### F. VETERANS' SERVICES

	<i>Funds Available 1962*</i>	<i>Charges 1962</i>	<i>Recom- mended 1963</i>
Veterans' Agent			
1. Salary .....	\$250.00	\$250.00	\$250.00
2. Expense .....	50.00	50.00	50.00
3. Veterans' Benefits .....	5,971.85	5,946.85	6,000.00
	\$6,271.85	\$6,246.85	\$6,300.00

\*Funds available include regular and special appropriations and transfers.

### Finance Committee Report

Salaries in this section of the budget, recommended for 1963 are:

<i>Position</i>	<i>Full/Part Time</i>	<i>Annual Rate</i>
Veterans' Agent	Part	\$250

The salary provided herein is in accordance with the recommendation of the Personnel Board.

The budget request for Veterans' Benefits for 1963 is higher than 1962 to reflect greater activity.

**VOTED:** *That the sum of \$6,300.00 be appropriated for the various accounts listed under Section F, Veterans' Services.*

At this time, Joseph E. Brown, president of the Chamber of Commerce, presented their Citizen of the Year Award, given annually to an outstanding member of the community. The selection this year was Peter Osgood, "Sudbury's one man Peace Corps." Unfortunately, Peter was not able to be present to receive the award which was accepted by his father, Ernest H. Osgood, Jr. In his tribute, Mr. Brown stated that "Today there are in Korea two orphanages, a silk-worm industry, a library, a school, a first-aid station, and a model farm where Koreans are learning to help themselves, through the efforts of Sudbury's one man "Peace Corps."

The meeting adjourned at 11:40 P. M.



## PROCEEDINGS OF THE ADJOURNED ANNUAL TOWN MEETING

MARCH 7, 1963

The Moderator called the meeting to order at 8:10 P. M. and announced there was a quorum present.

Discussion of the budget, Article 3, was then continued under Section G, Schools.

### G. SCHOOLS

	<i>Funds Available 1962</i>	<i>Charges 1962</i>	<i>Recom- mended 1963</i>
Regional High School			
1. Assessment .....	\$506,152.00	\$506,151.26	\$525,262.08
Sudbury Public Schools			
2. Salaries and Expenses ..	984,253.00	972,655.21	1,074,310.00
3. School Outlay .....	10,721.00	10,721.00	6,423.00
4. Evening Use .....	5,500.00	5,484.08	6,000.00
5. Out-of-State Travel .....	300.00	56.03	300.00
6. Group Insurance* .....	10,000.00		
School Total Costs .....	\$1,516,926.00	\$1,495,067.58	\$1,612,295.08
7. Less Federal Aid .....	30,721.00	19,123.21	34,423.00
Town Appropriation .....	\$1,486,205.00	\$1,475,944.37	\$1,577,872.08

\* Blue Cross - Blue Shield Group Insurance covering school personnel has been taken from budget Section G and grouped with all similar accounts from other departments in Budget Section K6.

## Finance Committee Report

Salaries of full time personnel in this section of the budget recommended for 1963 are:

<i>Position</i>	<i>Full Time</i>	<i>Annual Rate</i>
Superintendent's Office	5	\$36,000
Regional High School		
Staff	59	426,000
Custodians and Maintenance	9	38,000
Office	3	11,000
Sudbury Schools		
Staff	125	761,000
Office	7	22,000
Custodians and Maintenance		
Total	14	61,000
	<hr/> 222	<hr/> \$1,355,000

Shown below in Exhibit I, is the proposed 1963 budget of the Sudbury Public Schools, (elementary and junior high). In Exhibit II is the 1963 budget of the Lincoln-Sudbury Regional School District from which the Sudbury assessment has been determined by formula in accordance with Lincoln-Sudbury agreement.

### EXHIBIT 1                      G. SCHOOLS                      THE 1963 BUDGET

#### Sudbury Public Schools

	<i>Funds Available 1962</i>	<i>Charges 1962</i>	<i>Recommended 1963</i>
<i>General Control</i>			
1. Salaries and Travel .....	\$16,612.00	\$16,537.00	\$16,515.00
2. Other Expense .....	1,265.00	1,442.00	1,600.00
	<hr/> \$17,877.00	<hr/> \$17,979.00	<hr/> \$18,115.00
<i>Expense of Instruction</i>			
3. Teachers' Salaries .....	\$681,734.00	\$674,203.00	\$771,945.00
4. Expense of Principals and Elementary Supervisor ..	21,696.00	21,327.00	23,946.00
5. Textbooks .....	26,940.00	26,940.00	20,500.00
6. Supplies .....	24,074.00	24,074.00	25,000.00
	<hr/> \$754,444.00	<hr/> \$747,544.00	<hr/> \$841,391.00
<i>Expense of Operating School Plant</i>			
7. Custodians' Salaries .....	\$39,400.00	\$35,991.00	\$44,600.00
8. Fuel .....	17,537.00	15,382.00	19,547.00
9. Miscellaneous of Operation	26,180.00	26,728.00	32,110.00
	<hr/> \$83,117.00	<hr/> \$78,101.00	<hr/> \$96,257.00
<i>Maintenance and Repairs</i>			
10. Maintenance and Repairs	27,513.00	28,590.00	31,500.00
	<hr/>	<hr/>	<hr/>



*Auxiliary Agencies*

11. Transportation .....	\$76,659.00	\$80,970.00	\$89,735.00
12. Libraries .....	8,752.00	8,752.00	7,000.00
13. Health .....	9,238.00	9,238.00	9,184.00
14. Physical Education .....	3,210.00	3,210.00	4,370.00
15. Miscellaneous .....	1,583.00	1,764.00	650.00
16. Cafeteria .....	1,860.00	1,582.00	
	<u>\$101,302.00</u>	<u>\$105,516.00</u>	<u>\$110,939.00</u>
Total Operating Expense .....	\$984,253.00	\$977,730.00	\$1,098,202.00
Less: Federal Aid applied to Budget .....	<u>—20,000.00</u>	<u>—13,477.00</u>	<u>—28,000.00</u>
Net Operating Expense .....	\$964,253.00	\$964,253.00	\$1,070,202.00
Outlay — Equipment .....	10,721.00	10,721.00	6,423.00
Less: Federal Aid applied to Outlay .....	<u>—10,721.00</u>	<u>—10,721.00</u>	<u>—6,423.00</u>
Net Outlay — Equipment .....	Nil	Nil	Nil
Evening Use of School Buildings .....	\$5,500.00	\$5,500.00	\$6,000.00
Out-of-State Travel .....	300.00	300.00	300.00
Insurance Benefits for School Employees .....			\$10,650.00

## FEDERAL AID ACCOUNT

## Public Law 874

Balance on hand, January 1, 1962 .....		\$27,029.25
<i>Receipts:</i>		
1961 - 1962 school year .....		25,446.00
Interest on Savings Account (\$20,000.00) .....		<u>741.73</u>
		\$53,216.98
<i>Disbursements (expended and committed):</i>		
Outlay — Equipment, 1962 Budget .....	\$10,721.00	
Equipment items purchased under PL864 .....	1,168.82	
PTA Library .....	43.48	
Printed Forms .....	45.00	
Cafeteria Manager's Salary .....	2,250.00	
Bus Stop Signs .....	228.44	
1962 Operating Budget — Estimated Amount Needed .....	<u>13,477.00</u>	<u>27,933.74</u>
Estimated balance, December 31, 1962 .....		\$25,283.24
Estimated receipts for the 1962 - 1963 school year .....		22,000.00
Balance on hand, January 1, 1962 .....		<u>\$876.58</u>
<i>Receipts:</i>		
Guidance .....	\$206.40	
Math-Science-Languages (1961 applications) .....	1,065.58	
Math-Science-Languages (1962 applications) .....	<u>1,636.78</u>	<u>2,908.76</u>
Balance December 31, 1962 .....		\$3,785.34

Note: These accounts are to be expended as follows:

1. To purchase all equipment items in the 1963 budget ..... \$6,423.00
2. To be applied to the General Operating Budget for 1963 thereby reducing the amount to be raised by local tax ..... 28,000.00
3. The receipts for the 1962-1963 school year will be retained by the School Committee as a contingency

## LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT EXHIBIT II

	<i>Funds Available 1962</i>	<i>Charges 1962</i>	<i>Recom- mended 1963</i>
<i>General Control</i>			
1. Salaries .....	\$21,492.00	\$21,340.00	\$22,962.00
2. Other Expense .....	1,185.00	1,048.00	1,240.00
	<hr/> \$22,677.00	<hr/> \$22,388.00	<hr/> \$24,202.00
<i>Expense of Instruction</i>			
3. Teachers' Salaries .....	\$396,917.00	\$384,865.00	\$436,879.00
4. Expense of School Office ....	14,235.00	13,735.00	15,278.00
5. Textbooks .....	9,458.00	9,458.00	10,938.00
6. Supplies .....	12,281.00	13,281.00	14,136.00
	<hr/> \$432,891.00	<hr/> \$421,339.00	<hr/> \$477,231.00
<i>Expense of Operating School Plants</i>			
7. Custodians' Salaries .....	\$30,100.00	\$29,665.00	\$31,450.00
8. Fuel .....	10,115.00	8,215.00	8,215.00
9. Miscellaneous of Operation ..	21,680.00	22,100.00	23,200.00
	<hr/> \$61,895.00	<hr/> \$59,980.00	<hr/> \$62,865.00
<i>Maintenance and Repairs</i>			
10. Maintenance and Repairs ..	\$23,673.00	\$19,473.00	\$20,558.00
<i>Auxiliary Agencies</i>			
11. Transportation .....	\$68,362.00	\$67,769.00	\$72,031.00
12. Libraries .....	4,514.00	4,514.00	5,250.00
13. Health .....	3,392.00	3,392.00	3,873.00
14. Physical Education .....	5,313.00	5,313.00	7,000.00
15. Miscellaneous .....	11,546.00	9,137.00	11,407.00
16. Cafeteria .....	3,150.00	3,150.00	3,500.00
	<hr/> \$96,277.00	<hr/> \$93,275.00	<hr/> \$103,061.00
<i>Other Expenses</i>			
17. Out-of-State Travel .....	\$2,000.00	\$2,000.00	\$2,000.00
18. Evening Use of School Building .....	500.00	700.00	700.00
19. Vocational Tuition .....	6,485.00	4,615.00	4,380.00
	<hr/> \$8,985.00	<hr/> \$7,315.00	<hr/> \$7,080.00
20. Total Operating Expense ..	<hr/> \$646,398.00	<hr/> \$623,770.00	<hr/> \$694,997.00

21. Debt Service .....	183,750.00	183,750.00	185,506.00
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*Operating Expense Apportionment*

	<i>Lincoln</i>	<i>Sudbury</i>	<i>Total</i>
22. Apportionment 1963 .....	\$202,452.63	\$492,544.37	\$694,997.00
23. Reapportionment 1961 and adjustment of Surplus of Receipts 1961 .....	(12,998.14)	(7,438.22)	(5,559.92)
24. Estimated Surplus of Receipts 1962 .....	(29,113.05)	(64,467.95)	(93,581.00)
	<hr/>	<hr/>	<hr/>
	\$160,341.44	\$435,514.64	\$595,856.08

*Apportionment of Outlay*

Outlay expense budget for 1963 is to be paid from the Federal Aid account.

*Debt Service and State Construction Aid Apportionment*

	<i>Lincoln</i>	<i>Sudbury</i>	<i>Total</i>
25. Apportionment .....	\$54,037.90	\$131,468.10	\$185,506.00
26. Normal Town Construction Aid .....	(10,134.80)	(14,108.29)	(24,243.09)
27. Extra Aid to the Region ..	(2,225.05)	(5,413.28)	(7,638.33)
28. Normal Town Construction Aid .....	(6,377.65)	(15,676.88)	(22,054.53)
29. Extra Aid to the Region ..	(2,680.85)	(6,522.21)	(9,203.06)
	<hr/>	<hr/>	<hr/>
	\$32,619.55	\$89,747.44	\$122,366.99

*Summary*

Operating Expense Apportionment .....	\$160,341.44	\$435,514.64	\$595,856.08
Debt Service Apportionment ....	32,619.55	89,747.44	122,366.99
	<hr/>	<hr/>	<hr/>
	\$192,960.99	\$525,262.08	\$718,223.07

## Finance Committee Report

Since 1955, the Sudbury School System has been engaged in a necessarily ambitious program to upgrade its educational standards. In addition to a Regional High School, five new elementary schools housing 76 new classrooms have been built and staffed. Construction of a new Junior High School is scheduled to begin this year so as to be ready for occupancy in September, 1964. During this same period, Sudbury's rate of population growth was second highest in the Commonwealth. Our educational program has experienced a corresponding growth to the point where our reputation enjoys a healthy respect in the Commonwealth. We are justifiably proud of this accomplishment and the leadership that made it possible.

This progress, as would be expected, has been expensive. Since the expense of operating our schools represents the largest part of the tax dollar, the Finance Committee is alarmed at the fact that continued expansion of our school

program, without a corresponding expansion of the tax base will culminate in financial chaos. We do not recommend economic restriction to the point of regression from our current educational standards. Rather, we favor maintaining and providing a base to continue the qualitative improvement of our current standards within the financial limits we can afford. Our school leadership rose to the challenge of upgrading our educational standards. We feel that they can rise to the new one.

The Finance Committee has held meetings with the Regional and Sudbury School Committees to become acquainted with fiscal problems and requirements of the school programs. Among these meetings were those where the 1963 budgets were discussed. The Finance Committee requested each of the School Committees to review their budgets in consideration of Sudbury's financial condition to determine if additional operating economies could be realized.

As a result, the Regional High School Committee reconsidered its budget and removed a total of \$18,750.00, a reduction of 2.5%. This resubmitted budget represents an increase to the Town of Sudbury of 3.8% over the 1962 assessment and compares with an increase of 15.6% in the number of pupils Sudbury is sending to the high school. The 1963 pupil-teacher ratio is estimated at 16.1 as compared with 15.6 for 1962.

With respect to the Sudbury elementary and junior high school system, you will note that the budget submitted is \$1,098,202. This represents a reduction of 4.4% from the original submission. However, it is still an increase of 11.6% over the 1962 budget compared with an 11.0% enrollment increase. Pupil-teacher ratios for 1963 are 14.5 in the Junior High School compared with 11.5 for 1962, and 21.2 in the elementary schools compared with 19.3 for 1962.

It is the opinion of the Finance Committee that \$1,098,202, is still in excess of the requirements of Chapter 71 of the General Laws.

The Finance Committee recommends that Item G2 be voted in the amount of \$1,074,310.00 for the operating expenses of the Sudbury Public Schools. This amount is consistent with the desire that our current educational progress be maintained.

*VOTED: To increase item G-2 to \$1,098,202.*

*VOTED: That the sum of \$1,601,764.08 be appropriated for the various accounts as listed under Section G, Schools.*

## H. LIBRARIES

To see what disposition will be made of the Middlesex County Dog License Refund in the amount of \$1,901.51.

Pass any vote or take action relative thereto.

Submitted by the Treasurer.

Finance Committee Report. The Finance Committee recommends that these funds be used by the Goodnow Library.

*VOTED: That \$1,901.51 of the Middlesex County Dog license refund be appropriated for the purposes of the Goodnow Public Library.*

	<i>Funds Available 1962*</i>	<i>Charges 1962</i>	<i>Recom- mended 1963</i>
Goodnow Library			
1. Salaries .....	\$10,950.00	\$12,807.15	\$14,000.00
2. Books .....	11,000.00	9,129.15	9,000.00
3. Other Operating Expense .....	3,335.00	3,597.32	3,600.00
Total Library Cost .....	\$25,285.00	\$25,533.62	\$26,600.00
Less: Estimated receipts from other sources			
4. Dog Tax .....	\$1,500.00	\$1,915.52	\$1,901.51
5. Trust Funds .....	1,000.00	2,119.47	1,098.49
Appropriation by Town ....	\$22,785.00	\$21,498.63	\$23,600.00

\* Funds available include regular and special appropriations, transfers and balances brought forward from previous year.

## Finance Committee Report

Salaries in this section of the budget, recommended for 1963 are:

<i>Position</i>	<i>Full/Part Time</i>	<i>Annual Rate</i>
Librarian	Full	\$4,850
Library Staff and Custodian	6 Part	9,150
	7 Full/Part Time	\$14,000

The principal increase in the budget is to provide for additional part time assistance directly attributable to greater use and expanded hours of operation of the Goodnow Library.

*VOTED: That the sum of \$23,600.00 be appropriated for the various accounts as listed under Section H, Libraries.*

## I. PARKS AND RECREATION

	<i>Funds Available 1962*</i>	<i>Charges 1962</i>	<i>Recom- mended 1963</i>
Celebrations			
1. Fourth of July .....	\$3,000.00	\$2,866.31	\$3,000.00
Parks and Playgrounds			
2. Salaries .....	5,200.00	2,947.85	5,000.00
3. Expenses .....	4,725.00	4,034.20	4,000.00
	<hr/> \$12,925.00	<hr/> \$9,848.36	<hr/> \$12,000.00

\*Funds available include regular and special appropriations, transfers and balances brought forward from previous year.

## Finance Committee Report

Salaries in this section of the budget, recommended for 1963 are:

<i>Position</i>	<i>Full/Part Time</i>	<i>Annual Rate</i>
Lifeguards	2 Part	\$900
Instructors — Red Cross		500
Playground Supervisors	4 Part	3,600
	<hr/> 6 Part Time	<hr/> \$5,000

The wages provided for are consistent with the rates recommended by the Personnel Board. The amounts recommended represent no change in the Fourth of July program, a continuation of present wage scales and a modest decrease in expenses. Funds are provided for the Barton Pool, tennis courts, basketball courts, support of the Red Cross swimming program at Walden Pond, and an expanded Summer Recreational Program at two elementary schools.

VOTED: *That the sum of \$12,000.00 be appropriated for the various accounts as listed under Section I, Parks and Recreation.*

## J. CEMETERIES

	<i>Funds Available 1962*</i>	<i>Charges 1962</i>	<i>Recom- mended 1963</i>
1. Salaries .....	\$800.00	\$800.00	\$800.00
2. Operating Expenses .....	1,250.00	1,068.00	800.00
3. Cemeteries and Memorial Parks Maintenance ....	1,700.00	834.68	1,000.00
	<hr/> \$3,750.00	<hr/> \$2,702.68	<hr/> \$2,600.00

\* Funds available include regular and special appropriations, transfers and balances brought forward from previous year.

## Finance Committee Report

Salaries in this section of the budget, recommended for 1963 are:

<i>Position</i>	<i>Full/Part Time</i>	<i>Annual Rate</i>
Cemetery Superintendent	Part	\$800
Maintenance	Part	900
	<hr/> 2 Part Time	<hr/> \$1,700

Recognizing that a special purchase of a lowering device was made under account J2 in 1962, the budgets for accounts J2 and J3 have been reduced to reflect actual experiences of recent years.

*VOTED: That the sum of \$2,600.00 be appropriated for the various accounts as listed under Section J. Cemeteries.*

## K. UNCLASSIFIED AND RESERVE FUND

	<i>Funds Available 1962*</i>	<i>Charges 1962</i>	<i>Recom- mended 1963</i>
Unclassified			
1. Fidelity Bond Expense ..	\$700.00	\$623.25	\$950.00
2. Incidentals .....	400.00	342.10	500.00
3. Insurance .....	28,000.00	24,910.11	16,000.00
4. Memorial Day Expense	618.97	618.97	700.00
5. Town Report Printing ..	5,000.00	4,815.95	4,500.00
6. Blue Cross/Blue Shield ..	13,400.00	11,529.82	16,500.00
7. Reserve Fund .....	18,000.00	16,350.10	20,000.00
	<hr/> \$66,118.97	<hr/> \$59,190.30	<hr/> \$59,150.00

\* Funds available include regular and special appropriations, transfers, and balances brought forward from previous year.

## Finance Committee Report

The Insurance budget K-3 has been reduced as a result of the rewriting of the coverage on the Town buildings under a Public and Institutional Property form. This has resulted in substantial savings to the Town of approximately \$14,000.00, recognizing the additional coverage required for the Haynes Road School and the North Fire Station.

The Blue Cross/Blue Shield Group Insurance program for all the Town employees has been grouped under this account. Approximately \$10,800.00 is for school employees and \$5,700.00 for all other Town employees.

The Reserve Fund is used to supplement other budget accounts when unforeseen or emergency expenses tend to exhaust these accounts. Transfers from this account are

made on vote of the Finance Committee, after requests are made and justified to the Committee.

The Finance Committee has recommended substantial reductions in many of the budget requests that were received this year and prudent management is called for in all Town Departments. Reserve Fund transfers will only be approved for necessities.

*VOTED: That the sum of \$39,150.00 be appropriated for the various accounts (K 1-6) as listed under unclassified; and that the sum of \$20,000.00 be appropriated for the reserve fund (K 7), said amount of \$20,000.00 to be transferred from overlay reserve.*

## L. DEBT SERVICES

	<i>Funds Available 1962*</i>	<i>Charges 1962</i>	<i>Recom- mended 1963</i>
1. Interest, Temporary			
Loans .....	\$6,300.00	\$4,653.55	\$5,000.00
2. Interest, Bonds (School)	91,850.00	91,802.00	108,609.00
3. Interest, Bonds (Other)	9,284.00	9,284.00	8,795.00
4. Debt Reduction (School)	172,000.00	172,000.00	182,000.00
5. Debt Reductions (Other)	43,000.00	43,000.00	58,000.00
	<hr/> \$322,434.00	<hr/> \$320,739.55	<hr/> \$362,404.00

\* Funds available include regular and special appropriations, transfers, and balances, brought forward from previous year.

## Finance Committee Report

These recommendations are in accordance with the schedule of interest and bond retirement requirements. The amounts required represent an all time high in fixed charges for Town debt and are equal to \$16.50 on the tax rate.

*VOTED: That the sum of \$362,404.00 be appropriated for the various accounts as listed under Section L, Debt Services.*

## M. STATUTORY ASSESSMENTS

	<i>Funds Available 1962</i>	<i>Charges 1962</i>	<i>Esti- mated 1963</i>
State Parks and Recreations ....	\$3,520.48	\$3,211.03	\$3,300.00
Assessment for County Tax .....	18,181.49	18,061.84	18,600.00
Middlesex County Retirement ....	16,786.97	16,786.97	20,444.75
Middlesex County T. B. Hospital	3,257.12	6,498.90	6,500.00
State Audit .....	2,945.81	2,945.81	3,000.00
	<hr/> \$44,691.87	<hr/> \$47,504.55	<hr/> \$51,844.75



## Finance Committee Report

These items are included in the budget by the Assessors in determining the tax rate and are not subject to control by the Town Meeting.

*VOTED: That all salaries and wage rates provided under this article be effective as of April 1, 1963 and*

*That all travel expenses provided under this article be paid at the rate of eight cents per mile for which proper vouchers shall be submitted thereof.*

*VOTED: That the following unexpended appropriation accounts from special articles be closed and the funds thereof be applied to the aggregate of the budgets appropriated under this article:*

<i>Description</i>	<i>Amount</i>
Plans for New Fire Department Building .....	\$631.30
Traffic Improvement .....	418.69
Plans for Library Addition .....	2,470.00
Repairs to Center School .....	5,909.58
	<hr/>
	\$9,429.57

*VOTED: That all unexpended appropriation accounts, specific or otherwise as listed in the 1962 budget, except as hereinafter listed, be closed and the funds thereof be transferred to surplus revenue.*

<i>Item</i>	<i>Description</i>	<i>Amount</i>
A-17	Historic Structures Comm. Expenses .....	\$1,866.68
B-24	Police Dept. Cruiser Replacement .....	2,955.48
D- 9	Highway Dept. Chapter 90 — Construction	20,107.90
D-13	Highway Dept. Resurface roads over water main extensions .....	8,049.23
		<hr/>
		\$32,979.29

*VOTED: To take article 3, Section C-8 from the table.*

*AMENDMENT VOTED: To strike out the original motion in its entirety and to substitute the words "That the Selectmen be and are hereby authorized to enter into a contract for a period of five years or less for the disposal of rubbish and garbage and that item C-8 be increased to \$20,000.00"*

*VOTED: That the selectmen be and are hereby authorized to enter into a contract for a period of five years or less for*

*the disposal of rubbish and garbage and that item C-8 be increased to \$20,000.*

**VOTED:** *To amend the vote under Section C, Health and Sanitation.*

**VOTED:** *That the sum of \$41,480.00 be appropriated for the various accounts as listed under Section C, Health and Sanitation.*

The following resolution was passed:

*Be it resolved that this Town Meeting sitting on Thursday, March 7, 1963, extends its sincere apologies to L. Roy Hawes, one of Sudbury's outstanding citizens, for the adverse conduct and ill manners of a very small minority sitting in Town Meeting on Wednesday evening, March 6, 1963.*

Article 4. To see if the Town will vote to add the following section to Article III, Town Affairs, of the By-laws of the Town of Sudbury.

Section 7. All Town officers shall pay into the Town Treasury all fees received by them in their official capacities.

Pass any vote or take action relative thereto.

Submitted by the Finance Committee.

**Finance Committee Report:** It has become common practice in Massachusetts towns that have full-time paid staffs, for Town Officials to turn over all fees received to the Town. In actuality, the function for which the fee is paid is often done by a paid staff member rather than the official himself and appropriate salaried compensation is provided to the official.

**Town Counsel Report:** I am of the opinion that it is within the authority of the Town to adopt the by-law as proposed by this article and, if adopted, it will be a valid by-law of the Town.

It is to be noted that Article III of the by-laws contains seven sections, and that the figure 7 appearing in the article should be changed to 8.

**VOTED:** *That article III of the By-laws be and is hereby amended by adding at the end thereof a new section as follows:*

*Section 8. All Town officers shall pay into the Town Treasury all fees received by them by virtue of their office.*

Article 5. To see if the Town will vote to accept the provisions of General Laws, Chapter 139, Sections 1, 2, 3.

Pass any vote or take any action relative thereto (Please refer to the full report of this Committee in the Town Report.)

Submitted by Vacant Substandard Dwelling Study Committee.

UNANIMOUSLY VOTED: *In the words of the Article.*

Article 6. To see if the Town will vote to authorize the Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1964, and to issue a note or notes therefor payable within one year, and to renew any note or notes as may be given for a period of less than one year, in accordance with Section 17, Chapter 44, General Laws.

Pass any vote or take action relative thereto.

Submitted by the Treasurer.

**Finance Committee Report:** This is a routine article to all Treasurers to borrow money to meet obligations of the Town.

UNANIMOUSLY VOTED: *In the words of the article.*

Article 7. To see if the Town will vote to grant or appropriate the sum of \$333.42 or any other sum for the purpose of paying unpaid bills in accordance with the following schedule.

Pass any vote or take action relative thereto.

P. H. and L. W. Burt — Legal Expense .....	\$222.00
A. J. Colpitts Co. — Town Hall Expense .....	84.50
A. St. Germain — Building Inspector .....	26.92
	<hr/>
	\$333.42

Submitted by Selectmen.

**Finance Committee Report:** This is a routine article for a clean-up of normally incurred bills.

UNANIMOUSLY VOTED: *That the amount of \$457.42 be appropriated for the purpose of paying unpaid bills as listed in the following schedule:*

P. H. and L. W. Burt — Legal Expense .....	\$147.00
A. J. Colpitts Co. — Town Hall Expense .....	84.50
A. St. Germain — Building Inspector .....	26.92
Dr. M. J. Fitzgerald, D.M.D. — Dental Clinic .....	199.00
	<hr/>
	\$457.42

Article 8. To see if the Town will vote to transfer the sum of \$87,500.00 from the Stabilization Fund as appropriated under Article 7 of the Town Meeting of March 7, 1962 and Article 3 of the Town Meeting of December 4, 1962 for the purposes stipulated, the new Junior High School Building Program.

Pass any vote or take action relative thereto.

Submitted by the Finance Committee.

**Finance Committee Report:** This is the final step in providing capital funds for the new Junior High School building program which will result in an approximate saving of \$60,000.00 interest charges.

VOTED: *In the words of the article.*

Article 9. To see if the Town will accept the following amounts from the below named people for the perpetual care of their lots — Robert S. and Helen E. Stevens, \$75.00 for Lot No. 63A, Town Cemetery; Joseph B. and Ruth Way, \$75.00 for Lot No. 52B Wadsworth Cemetery; Joseph Sabanski, \$150.00 for Lot No. 3, New Town Cemetery. Any balance of income to be used for general cemetery purposes.

Pass any vote or take any action relative thereto.

Submitted by F. Alvin Noyes, Superintendent.

**Finance Committee Report:** This is a routine obligation of the Town.

UNANIMOUSLY VOTED: *In the words of the article.*

Article 10. To see if the Town will vote to transfer the sum of \$48,175.00 for the items listed below from Surplus Revenue to meet the state and county share of the costs of the Highway Department, the reimbursements from the state and county to be restored upon their receipt to Surplus Revenue.

	<i>State</i>	<i>County</i>
Chapter 90 — New Construction .....	\$16,000	\$8,000
Chapter 90 — Maintenance .....	1,500	1,500
Chapter 81 .....	21,175	

Pass any vote or take action relative thereto.

Submitted by the Finance Committee.

**Finance Committee Report:** The purpose of this article is to appropriate funds to be reimbursed under the cited aid accounts.

UNANIMOUSLY VOTED: *In the words of the article.*

Article 11. To see if the Town will vote to transfer \$3,500.00, or any other sum, from the Road Machinery Fund to purchase a portable air compressor and accessories for the Highway and Cemetery Departments.

Pass any vote or take any action relative thereto.

Submitted by the Public Works Advisory Board and the Highway Surveyor.

**Finance Committee Report:** Analysis of past rental costs and evidence of increasing use make purchase of this compressor a sound economic decision at this time.

**UNANIMOUSLY VOTED:** *That the sum of \$3,500.00 be transferred from the Road Machinery Fund for the purchase of a portable air compressor and accessories. The purchase shall be in accordance with the specifications of the Highway Surveyor and shall be subject to public bid; the terms of the bid shall provide for the posting of a performance bond or a certified check in the amount of \$200.00 to guarantee performance.*

Article 12. To see if the Town will vote to amend Section 8 of Article XI of the Town By-laws by the addition of the following sentence: In any instance where the nature of duties in a position classification may be temporary or subject to material change, the Board may establish a temporary classification for a period of time not to exceed one year plus any intervening months until the next Annual Town Meeting.

Pass any vote or take action relative thereto.

Submitted by the Personnel Board.

Town Counsel reported that in his opinion, the proposed amendment if adopted would be a valid by-law of the Town.

**VOTED:** *That Section 8 of Article XI of the By-laws be and is hereby amended by adding thereto the following new paragraph:*

*(10) The board may by order establish a temporary classification for any position, the nature and duties of which are temporary or subject to material change, and which order shall be in effect for a period of one year and the several months thereafter until the Annual Town Meeting next following the expiration of said year.*

Article 13. To see if the Town will vote to adopt the following By-law:

#### ARTICLE XIV

#### PERPETUAL CARE OF BURIAL PLACES AND LOTS

Section 1. The Town Treasurer is hereby authorized to receive on behalf of the Town and hold and apply funds or

money which may be deposited with him for the perpetual care, preservation, improvement or embellishment of any public or private burial place within the Town, or burial lots situated in such burial places; and he shall keep a record of all funds or money which may be so deposited with him.

Section 2. The Board of Selectmen shall determine the appropriate principal sum to be deposited for the perpetual care of burial lots and graves in cemeteries in the Town and they shall prepare and issue to the Treasurer a schedule of such amounts.

Pass any vote or take any action relative thereto.

Submitted by the Committee on Town Administration.

Town Counsel reported that in his opinion, if the proposed amendment was adopted it would be a valid by-law of the Town.

VOTED: *In the words of the article.*

Article 14. To see if the Town will vote to amend Article I of the By-laws by striking out Section 2 and inserting in place thereof a new section as follows:

Section 2. Notice of every town meeting shall be given by posting printed attested copies of the warrant therefor at the Town House, at each public meeting house, post office and railroad station in the Town, at least seven days before the time appointed for such meeting. In case of a special town meeting the Town Clerk shall give or cause to be given by delivering at each dwelling or mailing to each householder in the Town a notice of such meeting at least seven days before the time appointed therefor. Failure to give such notice shall not invalidate any special town meeting.

Pass any vote or take action relative thereto.

Submitted by the Selectmen.

Town Counsel stated that the amendment would be a valid by-law of the Town.

An amendment to strike out the last sentence was before the meeting when a motion was made to adjourn.

The meeting adjourned at 11:55 P. M.

PROCEEDINGS OF THE ADJOURNED ANNUAL TOWN  
MEETING

MARCH 13, 1963

The Moderator called the meeting to order at 8:15 and announced there was a quorum present.

Discussion continued on Article 14.

AMENDMENT VOTED: *To delete the last sentence.*

VOTED: *To amend Article I of the By-laws by striking out section 2 and inserting in place thereof a new section as follows:*

*Section 2. Notice of every town meeting shall be given by posting printed attested copies of the warrant therefor at the Town Hall, at each public meeting house, post office and railroad station in the town, at least seven days before the time appointed for such meeting. In case of a Special Town Meeting the Town Clerk shall give or cause to be given by delivering at each dwelling or mailing to each householder in the town a notice of such meeting at least seven days before the time appointed therefor.*

Article 15. To see if the Town will vote to continue the following committees for one year:

- a. Ancient Documents Committee created under Article 36 of the Adjourned Special Town Meeting of October 26, 1956,
- b. River Encroachment Committee created under Article 20 of the Annual Town Meeting of 1962,
- c. Historic Structures Commission established under Article 25 of the Annual Town Meeting of 1960,
- d. School Needs Committee created under Article 41 of the Annual Town Meeting of 1962.

Pass any vote or take action relative thereto.

Submitted by the Selectmen.

UNANIMOUSLY VOTED: *In the words of the article.*

Article 16. To see if the Town will vote to establish a Talent Search Committee as a committee, to consist of 5 persons, to be appointed by the Selectmen, one member to be appointed to a term of one year, two members to a term of two years and two members to a term of three years, reappointments to be for a period of three years, for the pur-

pose of continually compiling and disseminating data on talent potentials among the citizens of Sudbury available to various Town Boards and Committees.

Pass any vote or take any action relative thereto.

Submitted by the Finance Committee.

**Finance Committee Report:** The Finance Committee feel that expansion and further emphasis of the existing Talent Search sub-committee activities can be best served by giving it full committee standing and increased staff. The fruits of such a committee will prove increasingly useful to all Town Boards and Committees as the problems of municipal government increase.

UNANIMOUSLY VOTED: *In the words of the article.*

Article 17. To see if the Town will vote to establish a Power and Light Committee to be appointed by the Moderator, and consisting of five members, one for a term of three years, two for terms of two years, two for terms of one year, all appointments thereafter to be for three years each to continue to study the matter of the proposed Boston Edison Company high tension transmission lines; to investigate requests by the Company for location of new poles, relocation or replacement of existing poles; to study the feasibility of proposals for extension, modification or underground installation of distribution lines within and through the Town; and with respect to these matters to advise the Selectmen, Planning Board and other Town boards and committees that may be concerned with or affected by the means employed or proposed for the transmission or distribution of electrical energy within or through the Town.

Pass any vote or take any action relative thereto.

Submitted by Committee to Study Boston Edison Company High Tension Line.

A motion was made in the words of the article with the deletion of the words "to investigate requests by the Company for location of new poles, relocation or replacement of existing poles."

VOTED: *To establish a Power and Light Committee to be appointed by the Moderator, and consisting of five members, one for a term of three years, two for terms of two years, two for terms of one year, all appointments thereafter to be for three years each to continue to study the matter of the proposed Boston Edison Company high tension transmission lines; to study the feasibility of proposals for extension, modification or underground installation of distribution lines within and through the Town; and with respect to these matters to advise the Selectmen, Planning Board and other*



*Town boards and committees that may be concerned with or affected by the means employed or proposed for the transmission or distribution of electrical energy within or through the Town.*

Article 18. To see if the Town will approve the appointment of a continuing Mosquito Control Committee to work cooperatively with the Eastern Middlesex Mosquito Control Project, said Committee to consist of delegated representatives from the following groups: Board of Selectmen, Conservation Commission, Rod and Gun Club, Highway Surveyor, Board of Health, and two citizens-at-large appointed by the Moderator.

Pass any vote or take action relative thereto.  
Submitted by the Board of Health.

UNANIMOUSLY VOTED: *In the words of the article.*

Article 19. To see if the Town will vote to accept the provisions of Section 9A of Chapter 53 of the General Laws which regulates the issuance of nomination papers in town primaries and elections and provides a limit to the number of such papers obtainable.

Pass any vote or take any action thereon.  
Submitted by the Selectmen.

VOTED: *In the words of the article.*

Article 20. To see if the Town will vote to grant or appropriate the sum of \$2,000.00, or any other sum, to purchase land for an addition to Wadsworth Cemetery.

Pass any vote or take action relative thereto.  
Submitted by Selectmen.

**Finance Committee Report:** The Finance Committee feels this proposed purchase of land at a price of \$1,000.00 per acre is at this time a sound economic action. Although well in advance of actual need, this land abutting the present cemetery will increase considerably in value in the future, making a future purchase more costly.

VOTED: *That the Board of Selectmen be and they hereby are authorized to purchase on behalf of the Town for cemetery purposes a tract of land abutting Wadsworth Cemetery and containing about two acres; and, if the owner is unable to give a sufficient deed thereof, the Board of Selectmen are hereby authorized to make application in writing to the County Commissioners of Middlesex County to take such land by eminent domain on behalf of the Town as provided by*

*General Laws, Chapter 114, Sections eleven to fourteen, both inclusive; and that the sum of \$2,000 be appropriated for the acquisition of such land.*

Article 21. To see if the Town will vote to grant, appropriate or otherwise provide the sum of \$10,000.00, or any other sum, for the purpose of paving and the construction of additional storage space at the Highway Garage.

Pass any vote or take action relative thereto.

Submitted by Selectmen and Highway Surveyor.

**Finance Committee Report:** The Finance Committee has investigated the basis of this request several times in meeting with the Highway Surveyor, Selectmen and the Executive Secretary and find no rational solution to the water pollution problem caused by salt stored at the Highway Garage indicated through the costly construction of hot-top under the salt and a roof over it. Our suggestion has been to remove all the salt to the Vassalotti area and take such action as necessary to inform the townspeople of its new location. There appears to be no problem of access for road salting purposes to this salt at the suggested location due to the availability of costly new equipment recently acquired primarily for such purpose at the last Special Town Meeting.

*VOTED: To accept the public-spirited offer of the Revere Laboratories, (Professor Althea Revere) of Vineyard Haven, Massachusetts to conduct tests without cost of salt pollution of well adjacent to Public Works Department Garage in Sudbury to positively identify the characteristics of the salt found in the well, its source and recommend corrective action which might be taken based on soil conditions and other pertinent data obtained thru electron-microscopy techniques.*

An additional motion of the Selectmen for an appropriation of \$5,000.00 for a study of this problem was lost.

Article 22. To see if the Town will grant or appropriate to the Conservation Fund for the development of the natural resources of the Town the maximum amount on which 50% reimbursement from the Commonwealth can be claimed, namely one-twentieth of one percent of the assessed valuation of the Town, this fraction being \$9,865.00, as provided in Section 8C, Chapter 40 of the General Laws, as amended.

Pass any vote or take action relative thereto.

Submitted by the Conservation Commission.

**Finance Committee Report:** Although the objectives of the developing Conservation Program are highly consistent with sound Town Planning and funds are 50% reimbursable (on

expenditure) we recommend a reduction in the amount requested due to the overall budget problems facing Sudbury this year.

Mr. Stanley Russell explained that an error had been made in computing the amount to be requested and moved that \$10,650 be appropriated for the purpose of this article.

*VOTED: That the figure be amended to \$9,000.00.*

*VOTED: That the sum of \$9,000.00 be appropriated for the purpose of this article.*

Article 23. To see if the Town will vote to grant, appropriate, or otherwise provide the sum of \$5,000.00, or any other sum, for the purpose of constructing walks and planted areas or otherwise to provide for improved safety of children around the classroom section at the Fairbank School.

Pass any vote or take any action relative thereto.

Submitted by Sudbury School Committee.

**Finance Committee Report:** At the time of this report the School Committee did not have firm estimates on costs of reversing the windows, which presumably will be considerably less costly than the \$5,000.00 planned for the construction of walks, Finance Committee concurs that the present safety hazard needs to be overcome, and will make specific recommendation and motion at the Town Meeting.

*VOTED: That the sum of \$3,000.00 be appropriated for the purpose of this article.*

Article 24. To see if the Town will authorize the Board of Selectmen to acquire by purchase, eminent domain, or easement, any or all of the following described parcels of land for the purpose of providing public walkways to the nearby elementary schools:

1. A strip of land thirty feet more or less in width and extending northerly approximately one thousand feet from the end of Dawson Drive to the end of Wagon-wheel Road, thence to Woodside Road opposite the Loring School,
2. A strip of land thirty feet more or less in width and extending easterly approximately one thousand feet from Willis Lake Drive to Butler Lane,
3. A strip of land thirty feet more or less in width and extending westerly and southerly approximately one thousand feet from Puffer Lane to Haynes Road opposite the Haynes School,

grant, appropriate, or otherwise provide the sum of \$5,000.00, or any other sum for the purpose of this article.

Pass any vote or take any action relative thereto.

Submitted by the School Committee, Planning Board, and School Needs Committee.

**Finance Committee Report:** Although highly in favor of school walkways, in the absence of a realistic basis for any costs involved, and clear cut decision on administrative responsibility, the Finance Committee recommends that no money be appropriated at this time.

**Planning Board Report:** The Planning Board, as constituted on February 27, unanimously approves of this article. The first walkway in question is on land that will be subdivided some day. When that occurs, the Planning Board can arrange to have a sidewalk built beside a road which will accomplish the same purpose as the walkway. In the meantime we are very anxious to see how this works out. This walkways idea should not be confused with greenways. They may complement one another for a time or for all time, but walkways are not necessarily greenways. We strongly urge passage of this article.

*VOTED: That the Town authorize the Board of Selectmen to acquire by easement, land for the purpose of providing public walkways to an elementary school being: a strip of land thirty feet more or less in width and extending northerly approximately one thousand feet from the end of Dawson Drive to the end of Wagonwheel Road, thence to Woodside Road opposite the Loring School, and to provide the sum of \$100.00 for this purpose.*

Article 25. To see if the Town will vote the sum of \$2,000.00, or any other sum to improve the traffic conditions at Boston Post Road and Union Avenue.

Pass any vote or take action relative thereto.

Submitted by Selectmen and Police Chief.

*VOTED: Indefinite postponement.*

Article 26. To see if the Town will vote the sum of \$2,000.00, or any other sum, to improve the traffic conditions at the intersection of Concord Road and Union Avenue.

Pass any vote or take action relative thereto.

Submitted by Selectmen and Police Chief.

*VOTED: Indefinite postponement.*

Article 27. To see if the Town will vote the sum of \$1,500.00, or any other sum, to rent voting machines for one year.

Pass any vote or take action relative thereto.

Submitted by the Selectmen.

**Finance Committee Report:** In view of a potential saving in repetitive teller costs at future elections (\$400.00/election) the rental of voting machines is considered to be economically sound at this time.

**VOTED:** *That the sum of \$1,500.00 be appropriated for the purpose of this article.*

Article 28. To see if the Town will vote to grant, appropriate, or transfer from available funds the sum of \$4,000.00 or any other sum, for the Special Account for Engineering Consultants and Counsel in the Boston Edison Case.

Pass any vote or take any action thereon.

Submitted by Selectmen.

**VOTED:** *Indefinite postponement.*

Article 29. To see if the Town will vote to add a new section to Article V of the By-laws of the Town of Sudbury as follows: That all dogs in the Town are to be restrained or kept on leash.

Submitted by Norma D. Eliason, Frances Bareiss, Paul W. Rhoades and others.

**VOTED:** *That the subject matter of this Article be referred for study to a committee composed of the Dog Officer, a member of the Board of Health and three citizens-at-large to be appointed by the Moderator; said committee to report at the next Annual Town Meeting.*

Article 30. To see if the Town will vote to direct the Board of Selectmen to petition the General Court for legislation authorizing the Town to establish a Highway Commission which shall have and exercise the powers and duties of the Road Commissioner, Surveyor of Highways, Highway or Street Department, Public Works Advisory Commission, Cemetery Commission and layout, relocation and widening of Town ways and to have charge of street lighting and the public dumps.

Pass any vote or take action thereon.

Submitted by the Committee on Town Administration, Subcommittee on Public Works.

**Finance Committee Report:** The Finance Committee heartily endorses this article and feels that considerable benefit to the Town will result in the areas of economy, program timing and much needed long range planning.

**Planning Board Report:** The Planning Board as constituted on February 27, is unanimously opposed to this article.

The Public Works Advisory Board was set up in 1955 to assist the Selectmen and Highway Surveyor. They have no report in the Town Report.

The planning, coordination, etc., which are the objects of this proposal, can be accomplished with two steps:

- (1) Changing the Highway Surveyor's term of office from one to three years and
- (2) By the Selectmen appointing a new and active Public Works Advisory Board.

With one man at the head of the Highway Department, there is incentive for him to do a good job. There can be no "buck passing" when complaints arrive. There will be someone with ability at the "helm." The three year term will give the office stability and allow for some mid-range planning.

The Public Works Advisory Board can work with the Highway Surveyor, the Selectmen, Town Engineer, Planning Board, etc. on long-range plans, street lighting problems, etc.

The Town has not, as yet, been inclined to absorb the Water District after several tries by interested persons. So a large Public Works Department does not seem imminent.

The Planning Board sees the need for continued attention to our streets and ways. The idea of wide thorofares through Sudbury, as suggested in the master plan, however, has met with little enthusiasm. They would attract traffic to Sudbury; they would take away lawns and trees and they would not contribute to the "rural atmosphere" which so many people speak of as a Sudbury asset.

We suggest that the Town make the existing structure better — we suggest that this can be easily done by the two steps mentioned earlier.

The Planning Board unanimously urges the defeat of this proposal.

*VOTED: That the selectmen petition the general court for passage of the following act:*

*An act authorizing the Town of Sudbury to establish a Highway Commission exercising the powers of certain other boards, departments and town officers.*

*Section 1.* There shall be established in the Town of Sudbury a Highway Commission, hereinafter called the Commission, to consist of five members. The initial members thereof shall be elected, one to serve one year, two to serve for two years and two to serve for three years from the date of the annual election at which they are elected, and thereafter when the term of any member expires, his successor shall be elected to serve for three years. In all cases the members shall serve until their successors are elected and qualified. The members of the Commission shall after each annual election choose one of their members to act as chairman for the ensuing year. No person shall serve on the Commission who holds another elective or appointive town office in the Town.

*Section 2.* Upon the election and qualification of the members of the commission, the commission shall have all the powers and duties now, or from time to time, vested by general or special law in the following departments and officers in said town, to wit:— Road Commissioners, Surveyors of Highways, Highway and Street Department, Cemetery Commission and the Public Works Advisory Board in said Town and such department, commission, committee, and officers shall thereupon be abolished. Said commission shall have and exercise in said Town of Sudbury all the powers and duties of Boards of Selectmen and Road Commissioners in towns over highway and town ways under the provisions of Chapter eighty-two of the General Laws and it shall have full jurisdiction over street lighting and public dumps within said town. No contracts or liabilities then in force shall be affected by such abolition or assumption of jurisdiction over street lighting and public dumps, but the Highway Commission shall in all respects be the lawful successor of the department, commission and officers as abolished, the board or department having charge of street lighting and public dumps.

*Section 3.* The commission shall appoint a Superintendent of Highways who shall exercise and perform, under the supervision and direction of the commission, such of the powers, rights and duties transferred to it under Section two as it may from time to time designate. He shall be responsible for the efficient exercise and performance of such powers, rights and duties and shall hold office for the term of three years. He shall be specially fitted by education, training and experience to perform the duties of said office, and he may or may not be a resident of the town. During his tenure he shall hold no elective or other appointive office in the town, nor shall he be engaged in any other business or occupation. He shall, subject to the approval of the commission, appoint such assistants and employees as may from time to time be

*required. He shall keep full and complete records of the doings of his office and render to the commission as often as it may require a full report of all operations under his control during the period reported upon. He shall keep the commission fully advised as to the needs of the town within the scope of his duties and shall furnish the commission on or before December 1 in each year, a carefully prepared and detailed estimate in writing of the appropriations required during the succeeding year for the proper exercise and performance of all said powers and duties.*

*Section 4. The said Town of Sudbury may transfer to the said Highway Commission the powers and duties of any other officer, board or commission within the town having charge of public works, including the care of public shade trees and public parks by a two-thirds vote at any Annual Town Meeting or Special Town Meeting called for that purpose. The powers and duties so transferred to the Highway Commission shall not vest in it until the close of the next Annual Town Meeting, and thereupon the office, board or commission so transferred shall be abolished.*

*Section 5. The town may rescind all action taken by it in pursuance of this act if the town so votes by a majority vote of the legal voters present and voting thereon by ballot at any meeting held after five years following the annual election at which this act becomes fully effective and at least ninety days before the Annual Town Election next to be held after such meeting, and thereupon said town shall, at the next annual meeting, nominate and elect such officers as are necessary to carry out the duties transferred to the commission under section two.*

*Section 6. This act shall take effect upon its acceptance by the Town of Sudbury at any Annual Town Meeting or at any Special Town Meeting called for that purpose and held at least ninety days before the next succeeding Annual Town Meeting.*

The following resolution was presented by Mr. Rowe and was passed:

WHEREAS it is the consensus of opinion among the voters of the Town that the enactment and the acceptance of the legislation for the establishment of a Highway Commission as proposed by Article 30 of the warrant for this meeting will promote the welfare of the Town, as is quite aptly stated in the report of the Finance committee appearing below the text of the Act, as printed in the "Official Warrant": "that considerable benefit to the Town will result in the areas of economy, program timing and much needed long range plan-



ning"; and that there be general familiarization with the provisions of such act and the duties and functions to be imposed upon and exercised by the Highway Commission and the superintendent of streets to be appointed thereunder, now therefore, be it

RESOLVED by this Town Meeting that a petition for such legislation and the bill to accompany such petition be filed at the earliest time possible and that the appropriate committee of the Legislature be urged that such petition and bill be admitted under suspension of the rules and the bill be enacted into law at 1963 General Court, and, for that purpose and the general familiarization of the townspeople with the provisions of such bill, the Board of Selectmen be and they hereby are requested to appoint a committee of five voters to act with the members of the sub-committee on public works of the Committee on Town Administration; and be it further

RESOLVED, that when the Act so authorizing the establishment of the Highway Commission in the Town shall become effective, the Highway Commission after their appointment and qualification may be persuaded to appoint Mister F. Alvin Noyes, the present highway surveyor as the first superintendent of highways under such Act.

The following resolution presented by Mr. Antonia was adopted:

We the townspeople of Sudbury wish to express our sincere appreciation to all of our elected town officials, members of Town Committees and town employees for a "job well done." We also wish to extend a special vote of thanks to our Finance Committee for their efforts to control our local tax rate.

Article 31. To see if the Town will vote to accept an act passed by the General Court in the year nineteen hundred and sixty-three entitled, "An Act Establishing an Historic Districts Commission for the Town of Sudbury and Defining its Powers and Duties, Establishing Historic Districts in the Town of Sudbury, and Providing for Historic Zoning Districts," take any action or pass any vote thereon.

Submitted by Historic Districts Study Committee.

Planning Board Report: The Planning Board feels that any long range view of Sudbury must rightly involve some means of preserving those homes and sections of the town which have historic value. There is little doubt that the retention of such areas in a condition which approximates as close

as may be possible their appearance in the early days of this community adds to the desirability of Sudbury as a place in which to live.

With the pressures for development which the town is now experiencing, there is real danger that this will not be done. The adoption of Article 31 will make it possible for the town through a Historic Districts Commission to maintain these very desirable characteristics in those portions of the town where it makes good sense to do so.

Under the present zoning enabling act, neither the Planning Board nor any other town committee has the necessary jurisdiction to see that this is done. We, therefore, support the passage of this motion.

UNANIMOUSLY VOTED: *In the words of the article.*

The meeting adjourned at 11:20 P. M.

A true copy, attest:

LAWRENCE B. TIGHE,  
*Town Clerk*

## PROCEEDINGS OF THE SPECIAL TOWN MEETING NOVEMBER 6, 1963

Pursuant to a warrant duly served, the meeting was called to order at 8:12 P. M. by the Moderator, John C. Powers, who declared that there was a quorum present.

VOTED: *To dispense with the reading of the Warrant.*

VOTED: *To dispense with the reading of the call and return of service.*

VOTED: *To dispense with the reading of the individual articles of the Warrant.*

The Moderator announced that the amount of "Free Cash" was \$32,344.62, and balance in the Road Machinery Fund was \$12,498.72.

Permission was granted for Alan M. Winsor, new Town Counsel, and G. Paul Draheim, new Executive Secretary to sit on the floor of the meeting.

Permission was granted for James Greig, graduate student from the Harvard Graduate School of Education, to observe the meeting.

Permission was granted for Douglas Ross to represent Sawyer and Hamill on Article 9 and for John Donohue to represent Joseph H. Nugent on Article 19.

Article 1. To see if the Town will vote to transfer the sum of \$87,500.00 from the Stabilization Fund as appropriated under Article 7 of the Town Meeting of March 7, 1962, and Article 3 of the Town Meeting of December 4, 1962, for the purposes stipulated and for furnishing and equipping the new Junior High School Building Program. Pass any vote or take any action relative thereto.

Submitted by the Finance Committee.

UNANIMOUSLY VOTED: *To transfer the sum of \$87,500.00 from the Stabilization Fund as appropriated under Article 7 of the Town Meeting of March 7, 1962, and Article 3 of the Town Meeting of December 4, 1962, for the purposes stipulated and for furnishing and equipping the new Junior High School Building Program.*

Article 2. To see if the Town will vote to transfer the sum of \$64,000.00, or any other sum, from the Josiah Haynes School Building Account, to the Junior High School Building Account. Pass any vote or take any action relative thereto.

Submitted by the Permanent Building Committee.

A Finance Committee motion to amend to the amount of \$22,000.00 was lost.

VOTED: *That the Town transfer the sum of \$56,000.00 from the Josiah Haynes School Building Account to the Junior High School Building Account.*

Article 3. To see if the Town will vote to transfer from Excess and Deficiency the sum of \$2,400.00, or any other sum, to the North Sudbury Fire Station Building Account. Pass any vote or take any action relative thereto.

Submitted by the Permanent Building Committee.

VOTED: *That the Town transfer the sum of \$1,967.00 from the Excess and Deficiency Account to the North Sudbury Fire Station Building Account.*

Article 4. To see if the Town will vote to make the salary and compensation of all elected officials effective from Jan-

uary 1, 1963. Pass any vote or take any action relative thereto.

Submitted by the Selectmen.

*VOTED: That the action taken under Article 2 of the Annual Town Meeting of March 6, 1963, wherein a vote was recorded, "That all salaries and wage rates provided under this article be effective as of April 1, 1963," shall be considered as applicable to all salaries and wages of positions subject to the Personnel By-Law and that specifically the salaries of elected officials shall be an annual compensation subject to the appropriation provided therefor.*

Article 5. To see if the Town will grant to the Sudbury Water District of Sudbury the right to lay and maintain a water main through Lot Number 50, Block A, on the easterly side of Willis Lake Drive; said lot being shown on plan entitled "Plan of Pine Lakes, Sudbury, Mass.," owned by Eugene B. Hamilton, Trustee, April 1927, scale 100 ft. to one inch, Robert B. Bellamy, Surveyor, 25 Eldon Street, Dorchester, Massachusetts, and recorded in plan book 394, plan No. 12, Middlesex County, South District, Registry of Deeds. Pass any vote or take any action relative thereto.

Submitted by the Selectmen.

*UNANIMOUSLY VOTED: That the Town of Sudbury grant to the Sudbury Water District the right to lay and maintain a water main through Lot No. 50, Block A, on the easterly side of Willis Lake Drive; said lot being shown on plan entitled "Plan of Pine Lakes, Sudbury, Mass.," owned by Eugene B. Hamilton, Trustee, April 1927, Scale 100 ft. to one inch, Robert B. Bellamy, Surveyor, 25 Eldon Street, Dorchester, Massachusetts, and recorded in plan book 394, plan No. 12, Middlesex County, South District, Registry of Deeds.*

Article 6. To see if the Town will vote to accept an act, (Chapter 577 of the Acts and Resolves of 1963) passed by the General Court in the year nineteen hundred and sixty-three entitled, "An act Authorizing the Town of Sudbury to Establish a Highway Commission Exercising the Powers of Certain Other Boards, Departments and Town Officers." Pass any vote or take any action relative thereto.

Submitted by the Committee on Town Administration.

*VOTED: To accept an act, (Chapter 577 of the Acts and Resolves of 1963) passed by the General Court in the year nineteen hundred and sixty-three entitled, "An act Authorizing the Town of Sudbury to Establish a Highway Commission Exercising the Powers of Certain Other Boards, Departments and Town Officers."*

In favor 296 — opposed 15.

Article 7. To see if the Town will vote to approve the amount of indebtedness, namely \$40,000.00, or any other sum, authorized by vote of the Lincoln-Sudbury Regional District School Committee on October 22, 1963, for the purpose of adding to the existing Regional School building. Pass any vote or take any action relative thereto.

Submitted by the Lincoln-Sudbury Regional District School Committee.

UNANIMOUSLY VOTED: *That the Town approve the amount of indebtedness, namely \$40,000.00, authorized by vote of the Lincoln-Sudbury Regional District School Committee at the adjourned session of the October 22, 1963 meeting — which adjourned session was held on October 23, 1963 — for the purpose of adding to the existing Regional High School Building.*

Article 8. To see if the Town will vote to transfer \$4,600.00, or any other sum, from the Road Machinery Fund to the Road Machinery Account; this amount to be used to purchase a truck for the Highway Department, or take any other action relative thereto.

Submitted by the Highway Surveyor.

VOTED: *Indefinite postponement.*

The following resolution proposed by J. Fleet Cowden was passed.

WHEREAS, the Board of Selectmen of the Town of Sudbury have adopted a policy, consonant with the spirit of the General Laws of the Commonwealth of Massachusetts, to restrict special town meetings to matters of urgency and to matters which cannot await annual town meetings, and to limit the warrants for special town meetings accordingly,

NOW, THEREFORE, be it resolved that the Town of Sudbury espouse said adopted policy and declare it to be a forward step in the orderly conduct of the business of the Town.

Article 9. To see if the Town will vote to amend the Building Code by striking out the section entitled "ROOF COVERINGS" at the top of page 20 of the Building Code as revised October, 1958, and inserting a new section as follows: F. ROOF COVERINGS. All roofs shall be covered with fire resisting shingles or other fire resisting materials, except that existing roofs may be recovered with the same materials as

existing at the time of replacement or recovering, or take any action relative thereto.

Submitted by the Building Inspector and Fire Chief.

A motion to refer to a study committee lost.

A motion in favor of the amendment was lost. In favor 165 — opposed 174.

A motion to take up Article 14 out of order was lost.

Article 10. To see if the Town will vote to amend Article IX of the By-Laws of the Town (Zoning By-Laws), Industrial Districts, by striking out Industrial District No. 1 and creating a new Limited Business District to be called Limited Business District No. 8 and to read as follows: Limited Business District No. 8 is bounded by a line beginning at a point at the junction of Mill Lane and the Post Road, thence southerly to Wash Brook, thence southeasterly along Wash Brook to the Boston & Maine track, thence northwesterly along Boston & Maine track to Post Road, thence easterly along Post Road to point of beginning, or to take any other action pertaining thereto.

Submitted by the Planning Board.

A motion under this article was lost. In favor 104 — opposed 145.

A motion to adjourn to Wednesday evening, November 13 at 8:00 P. M. was lost.

VOTED: *To adjourn without day.*

The meeting adjourned at 12:00 o'clock midnight.

A True Record, Attest:

LAWRENCE B. TIGHE,  
*Town Clerk*

PROCEEDINGS OF THE SPECIAL TOWN MEETING  
DECEMBER 17, 1963

Pursuant to a warrant duly served, the meeting was called to order at 7:20 P. M. by the Moderator, John C. Powers, who declared that there was a quorum present, and stated that the amount of "Free Cash" was \$30,377.62.

VOTED: *To dispense with the reading of the call and return of service.*

VOTED UNANIMOUSLY: *To omit the reading of the Warrant Article.*

VOTED UNANIMOUSLY: *To grant permission for the Town Counsel and the Executive Secretary to sit on the floor of the meeting.*

Article 1. To see if the Town will vote that the amount of bonds or notes that may be issued under the appropriation and authority to borrow \$175,000 for building the Junior High School voted under Article 10 of the Special Town Meeting of December 4, 1962, be reduced by the amount of \$87,500 which was transferred for the same purpose from the stabilization fund under Article 1 of the Special Town Meeting of November 6, 1963, and by the amount of any matching state fund payment which may be made with respect thereto.

VOTED UNANIMOUSLY: *That the amount of bonds or notes that may be issued under the appropriation and authority to borrow \$175,000 for building the Junior High School voted under Article 10 of the Special Town Meeting of December 4, 1962, be reduced by the amount of \$87,500 which was transferred for the same purpose from the Stabilization Fund under Article 1 of the Special Town Meeting of November 6, 1963, and by the amount of any matching state fund payment which may be made with respect thereto.*

The meeting adjourned at 7:28 P. M.

A True Record, Attest:

LAWRENCE B. TIGHE,  
*Town Clerk*

# DELAYED BIRTHS — 1961

Feb. 22 Brenda Lee Bodemer .....Ernest Richard, and Toyoko (Kojima) Bodemer

# DELAYED BIRTHS — 1962

Date	Name of Child	Names of Parents
May 30	Janet Elizabeth Buch .....	Robert Hansen, and Joan Sylvia (Dion) Buch
Oct. 22	John Joseph Skinnion .....	Joseph J., and Mary J. (Cahill) Skinnion
Oct. 29	Philip Euling .....	Raymond, and Julia (Harvey) Euling
Nov. 2	Charyl Ellen Bryant .....	Charles Martel, and Etta (Colish) Bryant
Nov. 2	Douglas Clough Kraff .....	Louis, and Edith Marie (Hanson) Kraff
Nov. 8	Jeanne Rae Ide .....	Warren H., and Nancy (Bivens) Ide
Nov. 18	John Daniel Parson, II .....	Arthur L., and Anne C. (Jonklaas) Parson
Dec. 3	Daniel Jeremiah McCarthy, Jr. ....	Daniel J., and Jeanne M. (Sheridan) McCarthy
Dec. 4	William Russell Stearns .....	Russell Elton, and Frances (Clanton) Stearns
Dec. 6	Sally Young Myers .....	Clifford E., Jr., and Marian (Young) Myers
Dec. 11	Sibyl Alison Straub .....	W. Deter, and Margrit A. E. (Schmuziger) Straub
Dec. 15	Elizabeth Joan Edwards .....	Leonard Conrad, and Barbara Lee (Gale) Edwards
Dec. 18	Michael Robert Moore .....	Daniel J., and Nancy March (Condit) Moore
Dec. 18	Christine Ann Vota .....	Richard Cordingly, and Barbara Ann (Barone) Vota
Dec. 19	Frederick Mark Mellish .....	Robert, and Frances (Kendall) Mellish
Dec. 22	Kerry Anne Wiles .....	Stuart Edwin, and Maureen (Gavan) Wiles
Dec. 23	Monique Noel Boucher .....	Ronald Paul, and Betty Mae (Cudworth) Boucher
Dec. 26	David Paul Messinger .....	Charles George, and Ethel Mary (Pellerin) Messinger
Dec. 26	Patricia Anne O'Leary .....	Arthur Bernard, Jr., and Helen Dolores (McEachern) O'Leary
Dec. 27	Christine Elizabeth Robison .....	James Adelbert, and Veronica Theresa (Mekal) Robison
Dec. 30	Frederick Morris Swope, III .....	Frederick Morris, Jr., and Gertrude Elizabeth (Arrison) Swope



## 1962 — CORRECTIONS

Oct.	19	Robert George White .....	Robert L., and Joan D. (Poggemann) White
Nov.	23	Cheryl Mae Baldwin .....	William F., and Geraldine W. (Colley) Baldwin
Dec.	24	Andrew Benjamin Cohen .....	Howard I., and Anita (Ettenberg) Cohen

## BIRTHS — 1963

Jan.	3	Pamela Joy Radle .....	Robert Meredith, and Virginia (Smith) Radle
Jan.	11	Susan Gwynneth LaPrelle .....	Morris V., and Olivette J. (Boucher) LaPrelle
Jan.	11	David Richard Meader .....	Earl John, and Karen Anne (Lofgren) Meader
Jan.	11	Laurie Jane Mugford .....	Robert Griffiths, and Jean Webster (Hall) Mugford
Jan.	14	Thomas Anthony Charnley .....	Thomas L., and Gloria Theresa (Manteca) Charnley
Jan.	15	Paul Michael Connors .....	Edward William, and Frances Margaret (Cooney) Connors
Jan.	16	Deborah Sue McMahon .....	Robert Francis, and Suzanne (Goddard) McMahon
Jan.	18	Martin Hermann Guentert .....	Otto J., and Adelheid M. (Lotz) Guentert
Jan.	18	John Frederick Marsh .....	Robert Joseph, and Ann Marie (Cannistraro) Marsh
Jan.	21	Adrian Roger Jacques .....	Roger P. and Mary (Cosmopulos) Jacques
Jan.	22	Lee Ann Carmisciano .....	Salvatore Francis, and Alda Julia (Benotti) Carmisciano
Jan.	23	Jered Theodore Sherman .....	Frank R., and Carolyn (Epstein) Sherman
Jan.	27	Sarah Faulkner Goode .....	Robert Earle, and Margaret Addison (Smith) Goode
Jan.	28	Lynne Roberta Mattair .....	David, and Roberta Anne (Gibbs) Mattair
Jan.	30	Julia Halina Kaliszewski .....	Thaddeus, and Barbara (Freeman) Kaliszewski
Jan.	30	John Harriman Watson .....	John Charles, Jr., and Joan Williams (Harriman) Watson
Feb.	1	Robin Louise Hall .....	Robert Ellsworth, Jr., and Patricia Eleanor (Poor) Hall
Feb.	3	Martha Rose Crocker .....	Clark Fremont, and Patricia Rose (Wetherbee) Crocker
Feb.	4	Melody Blue Howell .....	Donald J., and Cherie L. (Brown) Howell
Feb.	7	Lisa Jean Mussoni .....	Frank L., and Evelyn (Ralston) Mussoni
Feb.	8	Marion Frances Garrigan .....	Edward F., and Marion F. (Veno) Garrigan

Date	Name of Child	Names of Parents
Feb. 10	Linda Marie Mercurio .....	Joseph Francis, and Priscilla A. (Bates) Mercurio
Feb. 11	Timothy Twohig .....	James Jerome, and Frances Catherine (O'Hara) Twohig
Feb. 12	Catherine Ann Smith .....	Gerald P., and Thurley (Ogden) Smith
Feb. 13	Samuel George Hawkes .....	Frederick Christian, and Barbara (Pinder) Hawkes
Feb. 16	Jennifer Lucinda Kirchoff .....	Morris A., and Mary M. (Hendrickson) Kirchoff
Feb. 17	Paul Casello .....	Alfred F., and Mary P. (Tabor) Casello
Feb. 19	Richard Henry Blay, Jr. ....	Richard H., and Rita A. (Smith) Blay
Feb. 21	Joshua Eli Kalfus .....	Melvin, and Alma (Rosenthal) Kalfus
Feb. 22	Jeannette Cook .....	Preston N., Jr., and Dorothy (Dillon) Cook
Feb. 23	Regena Lorraine Frances Farese ..	Vincent B., and Joan Elizabeth (Connor) Farese
Feb. 26	Alison Roberts .....	Philip K., Jr., and Grace (Dancosse) Roberts
Feb. 27	Debra Anne Reed .....	Thomas Eville, and Shirley (Sapp) Reed
Mar. 1	Julie Anne Briggs .....	Merton Darrell, and Joan F. (DellaPuietra) Briggs
Mar. 1	Paul Leo Ford, Jr. ....	Paul Leo, and Mary T. (Reynolds) Ford
Mar. 2	Donna Jean Stacey .....	Donald Milton, and Frances Pearl (Minty) Stacey
Mar. 5	Carol Lynn Gibson .....	George William, and Marjorie Florella (Hubbell) Gibson
Mar. 8	Douglas Kendrick Lennan .....	David R., and Ruth Ellen (O'Flynn) Lennan
Mar. 8	James Joseph Tessmer .....	Glenn A., and Johanna C. (Schwartz) Tessmer
Mar. 9	Stephanie Anne Cook .....	Robert Howard, and Jean Louise (Elliott) Cook
Mar. 10	Stephen Michael Murphy .....	Gerald Paul, and Rita Agnes (Deveaux) Murphy
Mar. 13	David Alan Hamilton .....	Lester Clifton, and Helen Mary (Soorsoorian) Hamilton
Mar. 21	Carla Hunter Garbarino .....	David Francis, and Elizabeth West (Frizzell) Garbarino
Mar. 28	Paulene Jane Taylor .....	Robert Leslie, and Virginia Blanche (Collins) Taylor
Mar. 28	Edward Francis Wargo .....	Julian J., and Margaret M. (Hunt) Wargo
Mar. 29	Jerome Robert Judd .....	Robert Charles, and Shirley Ann (Schmitt) Judd
Apr. 1	Donna Ann Courtemanche .....	Donald M., and Mary Ann (Fillmore) Courtemanche
Apr. 2	Donna Jean Bodemer .....	Ernest Richard, and Toyoko (Kojima) Bodemer

Apr.	5	Eileen Marie Kelly .....	Joseph A., Jr., and Lillian A. (Cardani) Kelly
Apr.	5	Steven Joel Shapiro .....	Stanley, and Joan Elizabeth (Horne) Shapiro
Apr.	7	Robin Carson Tichnor .....	Robert Morris, and Sarah Elizabeth (Lentz) Tichnor
Apr.	8	Todd William Leone .....	James Nazarene, and Joan Theresa (LeBlanc) Leone
Apr.	10	Audrey Frances Borden .....	John Richard, and Caroline Elizabeth (Marzilli) Borden
Apr.	10	Douglas William MacLachlan .....	Wilton R., and Janet (Hockridge) MacLachlan
Apr.	11	John Theodore Olson, Jr. ....	John Theodore, and Mary A. (Norton) Olson
Apr.	16	Mary Carol Gerboth .....	Dale L., and Virginia Sue (Gamble) Gerboth
Apr.	16	David Morgan Otis .....	William F., Jr., and Judith Anne (Phillips) Otis
Apr.	16	Vickie Jean Taylor .....	Kenneth Arthur, and Marie (Mesko) Taylor
Apr.	16	Mark Douglas Turner .....	Robert L., and Margaret Ann (Mahoney) Turner
Apr.	17	Adrienne Irene Desjardin .....	Robert Paul, and Grace Ellen (Gelpke) Desjardin
Apr.	17	Richard Scott Reutlinger .....	John Lewis, and Eileen (Coughlin) Reutlinger
Apr.	18	Cheryl Ann Barlow .....	Erson P., and Gail Almeda (Pieterse) Barlow
Apr.	19	Kathleen Lois O'Doherty .....	Philip James, and Lois Marie (Sullivan) O'Doherty
Apr.	19	Barbara Ann O'Doherty .....	Philip James, and Lois Marie (Sullivan) O'Doherty
Apr.	22	Kenneth Marion Curewitz .....	Kenneth Estey, and Barbara Theresa (Hughes) Curewitz
Apr.	22	Russell McCurdy Regenauer .....	Bernard J., and Carol A. (McCurdy) Regenauer
Apr.	23	Beth Ann Earnshaw .....	William A., and Lois M. (Walker) Earnshaw
Apr.	25	Raymond Alfred Bisson, Jr. ....	Raymond Alfred, and Joyce Helen (Burns) Bisson
Apr.	25	Andrew Sean Gregson .....	Arthur C., and Edith (Normandin) Gregson
Apr.	25	Paula Macdonald .....	Paul Joseph, and Joan Maureen (Elliott) Macdonald
Apr.	28	Michael John O'Loughlin .....	James Peter, and Catherine Therese (Duren) O'Loughlin
Apr.	29	David Stuart Johnson .....	Leslie M., Jr., and Barbara Irene (Weisleder) Johnson
Apr.	30	Donna Larsen .....	Harry R., and Julia (Barrows) Larsen
May	3	Mary Frances Campbell .....	Bruce D., and Sylvia (Chesterman) Campbell
May	3	David Paul Durning .....	Harry Michael, Jr., and Judith Anne (Hard) Durning
May	3	Lisa Ann Hern .....	David W., and Patricia A. (Costello) Hern
May	4	Peter John Dowski .....	Julian John, and Jacqueline Marie (Antalek) Dowski

May	7	John Edward Bensley .....	Dean Edward, and Clare Locke (Jones) Bensley
May	7	Jeffrey Miller Kelso .....	James, Jr., and Marian Louise (Dustin) Kelso
May	7	Christopher Paul Vorderer .....	Frederick S., and Georgia (O'Connell) Vorderer
May	8	Linda Hawley Cowan .....	Robert Daniel, and Diane Bigham (Nelson) Cowan
May	10	Marc William Perry .....	William G., and Janet (Joslin) Perry
May	11	Matthew James Conlon .....	Robert Joseph, and Marilyn Florence (Keefe) Conlon
May	11	Katherine Mary Kaneb .....	Albert Jackson, and Diane Ellen (Thorndike) Kaneb
May	13	Jeffrey Lee Jones .....	Richard Coleman, Jr., and Carol Meta (Mattner) Jones
May	14	Susan Eileen Tarpey .....	Thomas Austin, and Virginia Marie (Buckley) Tarpey
May	15	Gregory Calandrella .....	Frank A., and Janet D. (Collins) Calandrella
May	15	Marjorie Ellen Stimpson .....	Charles Hall, and Edith Ann (Reed) Stimpson
May	15	John Wesley Taylor .....	Blaine, and Lois B. (Langer) Taylor
May	16	Peter Koch Blaser .....	John, and Julianne Arlene (Koch) Blaser
May	19	Carolyn Ann Kyriakos .....	Vaslios Nicholas, and Carolyn Mary (Anagnos) Kyriakos
May	19	Jennifer Cuthbert Lamb .....	William Rhett, and Irene (Manning) Lamb
May	20	Ellen Mary Velie .....	John LeRoy, and Helen (Cashman) Velie
May	22	Ian Jerome Gibson .....	Allen Jerome, and Doreen Susan (Lindsay) Gibson
May	22	Melanie Dawn Goldfeld .....	Stephen Michael, and Laurreta (Heend) Goldfeld
May	23	Kimberly Inga Steere .....	Allan Warren, and Janet Irene (Lundquist) Steere
May	27	Amy Marie Hartmann .....	Walter Harold, and May Ramage (Connolly) Hartmann
May	28	Raymond Maurice Middleton, Jr. ....	Raymond M., and Kathleen D. (Foran) Middleton
May	29	Cynthia Ellen Cabral .....	Bernard, and Dorothy (Barry) Cabral
May	29	Jennifer Tratnyek .....	Joseph Paul, and Marion Evelyn (Christle) Tratnyek
May	31	Lisa Ann Raymond .....	Victor P., and W. Alice (Darwin) Raymond
June	3	Christian Anthony Bilodeau .....	Theodore, and Patricia (Kelly) Bilodeau
June	3	James Kent Chantler .....	Robert H., and Shirley (Tichenor) Chantler
June	5	Christopher David Root .....	Charles D., and Virginia (Durgin) Root
June	5	William Eric Stowe .....	Donald Robert, and Anne Marie (Knudsen) Stowe
June	6	Karen Marie Fry .....	James, and Lila (Crowell) Fry

June	7	Kathleen Anita Sullivan .....	Jeremiah G., and Anita R. (Tetreault) Sullivan
June	8	Geoffrey Lynn Mitchell .....	Leo Marsh, and Carolyn Lee (Wilkins) Mitchell
June	9	James Perrin Martindale .....	Charles Allen, and Bonnie Louise (McLaughlin) Martindale
June	10	Jean Ellen O'Malley .....	Richard F., and Doris (Erickson) O'Malley
June	10	Panos Alexander Stephens .....	Alexander, and Janet Cameron (Ward) Stephens
June	11	Gail Zalomis .....	John, and Gloria (DeMarco) Zalomis
June	12	Robert Aaron Gursky .....	Herbert, and Flora Pauline (Aronson) Gursky
June	14	Lynne Hines Johnson .....	Herbert F., Jr., and Eleanor M. (Hines) Johnson
June	14	Kristine Elaine Swenson .....	Robert A., and Louise C. (Bomengen) Swenson
June	15	Debra Ann Foster .....	Richard Lee, and Jane Ann (McCabe) Foster
June	17	Suzanne Westwood Davison .....	Richard H., and Sheila (Moynihan) Davison
June	17	Joseph Luke Lucero .....	Richard L., and Helen R. (Duprey) Lucero
June	17	Scott James O'Neil .....	Roderick John, and Adelaide Mae (Emery) O'Neil
June	18	Theresa Caroline Lettery .....	George Frank, and Suzanne (Wood) Lettery
June	19	Courtney Anne Mahoney .....	Joseph Francis, and Catherine Anne (Osgood) Mahoney
June	20	Brenda Sue Kopp .....	James Joseph, and Elizabeth Ann (Anello) Kopp
June	20	Jeffrey Donnell Remillard .....	Raymond Joseph, and Claire Elizabeth (O'Donnell) Remillard
June	22	David Evan Keefe .....	William John, and Claire Medora (McArdle) Keefe
June	27	Ryan Wesley Rowe .....	William David, and Jeanette (Frease) Rowe
June	27	Kurt David Svendsen .....	Arthur E., and Judith L. (Reynolds) Svendsen
June	29	Barbara Harris Shirley .....	John Byram, and Harriet Harris (Laird) Shirley
June	30	Kenneth George Fawkes .....	George F., and Mary Ellen (Moe) Fawkes
July	5	Gregory Paul Walker .....	Michael A., and Pauline Rita (Olsen) Walker
July	6	Michael Patrick McGee .....	Kenneth Edward, and Ruby Winifred (Tupper) McGee
July	8	Christine Marie O'Donnell .....	Charles Edward, and Patricia Ann (Bowen) O'Donnell
July	10	David Gullotto .....	Peter Vincent, and Amelia Beatrice (Bomba) Gullotto
July	11	Richard Herbert Towle .....	William C., and Alison (Steele) Towle
July	11	Peter Matthew White .....	Paul F., and Patricia M. (Viner) White

July	12	John Russell Gerry, Jr. ....	John Russell, and Nancy Celeste (Moulton) Gerry
July	13	John Andrew Spring .....	Peter M., and Vaughn (Elder) Spring
July	14	Cathy Ann Lawson .....	David Harris, and Betsy Mae (Davis) Lawson
July	14	Christine Publicover .....	Francis Gerald, and Veronica Ann (Herman) Publicover
July	15	Judith Ann Paglieroni .....	Julio David, and Joan Barbara (Sobrero) Paglieroni
July	17	Amy Leigh Jenner .....	David J., and Sylvia C. (Shoplick) Jenner
July	17	Heidi Rebekka Stahl .....	Benjamin Robinson, and Shirley Jeanne (Dell) Stahl
July	17	Christopher Friend Swenson .....	Jack Wendell, and Sabra (Friend) Swenson
July	19	Laurie Irene Mackie .....	Chester, and Marion E. (Osgood) Mackie
July	20	Tod Bryant Douglas .....	James Robert, and Linda Margaret (Johnson) Douglas
July	21	Sharon Ann Merrill .....	Robert Clayton, and Ann Marie (Cullinane) Merrill
July	22	Victoria Susan Reade .....	George Alfred, and Gladys Jean (Soars) Reade
July	23	Howard Mark Kelly .....	Howard P., and Judith (West) Kelly
July	23	Richard Osbourn Spalding .....	Thomas B., and Ann (Osbourn) Spalding
July	28	Cameron Biddle McCaw .....	Robert Plant, Jr., and Priscilla (Biddle) McCaw
July	29	Peter Andrew Olson .....	Hilbert Andrew, and Marion June (Butler) Olson
July	29	David Wayne West .....	Leon Russell, and Anne Marie (Bartleman) West
July	30	Melinda Sue Griggs .....	Lee Roy, and Susan Serena (Hoover) Griggs
Aug.	6	Joanne Stephanie Porter .....	Ivan, and Susan (Ito) Porter
Aug.	6	Robert Appleton Stone .....	Ellery Wardwall, and Gretchen (Knowles) Stone
Aug.	12	Kathleen Marie Wilson .....	John G., and Mary F. (Sullivan) Wilson
Aug.	14	Mark Timothy LaRhette .....	Richard A., and Sally Ann (Bradford) LaRhette
Aug.	22	Richard Griffin .....	William, and Marie (Winklbauer) Griffin
Aug.	23	Georgia Welch .....	Peter, and Georgia (O'Neil) Welch
Aug.	24	Kimberly Ann Bahlkow .....	Adolf P., and Barbara (Donlan) Bahlkow
Sept.	1	Eileen Hope Goins .....	Stacy, and Janis Arlene (Mason) Goins
Sept.	2	Randolph Clayton Brier .....	Eugene Albert, and Patricia Jean (LaPointe) Brier
Sept.	2	Michael Rhichard Mele .....	John Peter, and Irene Ann (McCarthy) Mele

Sept.	2	Dean Charles Lewis .....	Arthur King, and Mary Louise (Hough) Lewis
Sept.	2	Daniel Coyne Lewis .....	Arthur King, and Mary Louise (Hough) Lewis
Sept.	3	Bryon John Buckley .....	Richard W., and Joan M. (Kouyoumjian) Buckley
Sept.	4	Gerald James Dreyer .....	Carl H., and Lucy (Collins) Dreyer
Sept.	4	Eric Everett Smith .....	Dean R., and Carol (Wilson) Smith
Sept.	7	Patrick Dennis McNamara .....	Robert Edwin, and Catherine Agatha (Modelski) McNamara
Sept.	7	Brian Curtis Moore .....	George A., Jr., and Jennifer (Frost) Moore
Sept.	8	Patricia Margaret O'Rourke .....	William J., and Margaret L. (Gorman) O'Rourke
Sept.	8	David James Polutchko .....	John Andrew, Jr., and Kathleen Mary (Collins) Polutchko
Sept.	9	Richard Paul Baldelli .....	Paul D., Sr., and Louise (Gale) Baldelli
Sept.	9	Cheryl Lee Dunning .....	Robert E., and Margaret P. (McKenna) Dunning
Sept.	13	Paul Lewis Monson .....	Joseph H., and Harriet J. (Green) Monson
Sept.	17	William Weller Holloway, III .....	William W., Jr., and Karen (Christianson) Holloway
Sept.	17	Peter William Farrell .....	William S., and Marguerite M. (Walsh) Farrell
Sept.	19	James Levi Dowse, Jr. ....	James Levi, and Ruth Elaine (Mason) Dowse
Sept.	24	Frederick Russell Wilson .....	Frederick Nelson, and Lucy Terese (Coletti) Wilson
Sept.	25	Keith Michael Donnellan .....	Stephen James, Jr., and Mary Anne (Cahalan) Donnellan
Sept.	26	Elizabeth Jean McCarthy .....	Richard G., and Veronica (Healy) McCarthy
Sept.	28	Louis Edmond Martinage .....	Louis Hubert, and Corinne Helen (Caron) Martinage
Sept.	29	Rebecca Lee Houghten .....	Robert Lincoln, and Jett-Aileen Lynch (Radebaugh) Houghten
Sept.	29	David Reid Ivester .....	John Robert, and Kathryn Grace (Reid) Ivester
Sept.	29	Dean Richard Ivester .....	John Robert, and Kathryn Grace (Reid) Ivester
Oct.	1	Susan Arlene Leone .....	James E., and Mary Arlene (Hayes) Leone
Oct.	9	Stephen Jules Bankuti .....	Stephen, and Virginia Marie (Lamy) Bankuti
Oct.	9	Laura Emily Tassell .....	Harold, and June (Walls) Tassell
Oct.	10	Neil Warren Eaton .....	John, and Florence G. (Livezey) Eaton
Oct.	11	John David Sherman .....	David Allison, and Wilma Margaret (Lyman) Sherman
Oct.	15	Marcia Anne Podsiadlo .....	Edwin L., and Dorothy Anne (Pitonyak) Podsiadlo

Oct.	17	Kristen Ann Fredrickson .....	Paul Burton, and Margaret Rose (Carr) Fredrickson
Oct.	20	Ian Aikman Duncan .....	Alistair, and Beverly (Aikman) Duncan
Oct.	21	Christopher Allen White .....	George D., Jr., and Patricia (McElwain) White
Oct.	25	Terence Paul Lynch .....	John F., and Jean M. (Nichols) Lynch
Oct.	26	Clifford Ross Anello .....	Salvi Joseph, and Patricia Ann (Savosh) Anello
Oct.	27	David Carl Cordes .....	William Oscar, and Bonnie Frances (Douda) Cordes
Oct.	30	Christopher Welch Donovan .....	Charles, and Ella Mae (Mountainland) Donovan
Nov.	1	Terence Matthew Boots .....	David Alan, and Violette Marie (Newton) Boots
Nov.	2	William McCart .....	Robert Daniel, and Rose Marie (Rando) McCart
Nov.	6	Renee Jean Nameche .....	Gene Francis, and Beverly Gail (Brauneis) Nameche
Nov.	8	Marcia Louise Place .....	Irving Earle, and Luella Melba (Shepard) Place
Nov.	9	.....Ridini .....	Leonard M., and Kathleen A. (White) Ridini
Nov.	10	Julie Ann Hall .....	Charles Henry, and Mary Elizabeth (Aucoin) Hall
Nov.	11	Kenneth Preston Jones .....	Arthur Mahon, Jr., and Patricia (Clinger) Jones
Nov.	13	Michael Shawn Mikoski .....	Edward Fabian, and Dorothy Regina (Kane) Mikoski
Nov.	14	Jonathan Wayne Davis .....	Franklin E., and Maria A. (Ruiz) Davis
Nov.	16	Noreen Cathy Buiting .....	Francis Peter, and Emmy Maria (Smits) Buiting
Nov.	16	.....Ruberti .....	Patrick, and Irene (Costello) Ruberti
Nov.	17	Margarete Kathrin Hayes .....	Dallas Thomas, and Eva-Elizabeth (Dotterweich) Hayes
Nov.	19	Kevin Joseph Dwyer .....	Michael T., Jr., and Jeanne (Cooney) Dwyer
Nov.	23	.....Shaughnessy .....	James F., and Anne J. (Murphy) Shaughnessy
Nov.	26	Lynda Carol Munsey .....	Henry Giles, and Vivian (Myrick) Munsey
Nov.	27	Martha Mary Distler .....	Robert C., and Madeleine (Demers) Distler
Dec.	5	Joanne Carolyn King .....	James Leonard, and Emily Frances (St. John) King
Dec.	5	John Hugh Abernathy .....	Frank W., and Mildred J. (Lowrey) Abernathy
Dec.	8	David Leroy Adams, Jr. ....	David Leroy, and Jane Lorraine (Parks) Adams
Dec.	10	Valerie Jean Vana .....	Frank Matthew, and Deborah Anne (Dunsford) Vana
Dec.	11	Dorothy Carol Joutras .....	Frank Cooper, and Carol Marie (Brower) Joutras



Dec.	13	John Eric Niemoller .....	J. Frites, and Leonie F. (Beunk) Niemoller
Dec.	14	Laura Anne Ross .....	Frank D., Jr., and Janet (McDaniels) Ross
Dec.	16	Lee Ann Knox .....	Wilbur J., and Barbara Jean (Cutler) Knox
Dec.	16	Margaret Jean Treadwell .....	Robert C., Jr., and Jean (Barhydt) Treadwell
Dec.	23	John Henderson Petit .....	Brooks Henderson, and Aline (Desautels) Pettit
Dec.	30	Mark Alexander Hall .....	Dudley Alexander, and Kathryn (Greer) Hall

**DEATHS**  
**1962 — DELAYED RETURNS**

Date	Name	Age		
		Yr.	Mo.	Day
June	Evelyn Fine .....	45	7	—
Dec. 10	Kenneth G. Weyand .....	55	2	15
Dec. 25	Hubert S. Williams .....	45	4	22

**1962 — DELAYED RETURNS**  
**BROUGHT TO SUDBURY FOR BURIAL**

Dec. 13	Nina Sawin .....	80	—	—
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**1963 — BROUGHT TO SUDBURY FOR BURIAL**

			Age		
			Yr.	Mo.	Day
Jan. 5	Frank O. Roberts .....	75	4	16	
Mar. 14	Webster Cutting .....	63	—	—	
May 6	George A. Lohnes .....	32	1	21	
July 14	Albert James Sheffield .....	72	8	16	
Aug. 18	Winifred H. Whitworth .....	81	9	23	
Nov. 4	Edward W. Cookson .....	52	6	6	
Dec. 26	Helen Seymour .....	76	5	29	

**DEATHS — 1963**

Jan. 11	Agnes Condon .....	77	—	—	
Jan. 12	James Francis Watts .....	80	5	6	
Jan. 26	Phyllis M. Curran (Noyes) .....	46	4	—	
Feb. 8	Thelma S. (Small) Foss .....	61	—	12	
Feb. 16	William F. Boyd .....	22	4	8	
Feb. 18	Sarah A. MacIntyre (MacLellan) .....	83	1	10	
Mar. 20	Bridget Moore (Connolly) .....	87	—	—	
Mar. 26	Catherine G. (Leslie) Rossiter ....	83	5	1	
Apr. 7	Francis S. Farrell .....	49	3	6	
Apr. 16	John J. Rowean .....	78	6	27	
Apr. 22	John Teed .....	80	4	16	

Apr.	25	Joseph P. Heaslip .....	82	4	25
May	8	Elizabeth G. Goodnow (Flynn) ....	91	10	—
May	15	Lewis R. MacLellan .....	63	11	26
June	16	Philip Carmisciano .....	73	—	—
June	18	Abram Mills .....	80	5	26
June	25	Christine A. Murphy (Barrett) ....	93	—	20
July	2	Charles T. Kirkpatrick .....	85	5	3
July	6	Susan Tarpey .....		1	24
July	17	————Publicover .....			21½
July	18	Virginia M. Van Unen (Donahue) ..	41	11	4
July	24	Alice (Badger) Kelley .....	91	1	12
July	28	May Lizzie Gould (Merrifield) ....	88	2	28
Aug.	16	Alice Harpin (Chapin) .....	52	10	13
Aug.	21	Mary Elizabeth (Eaton) Beckwith ..	88	3	6
Aug.	31	Karin Amalia Scherini Rodin .....	73	2	27
Sept.	18	Mary Oakes (Garrett) .....	92	3	9
Oct.	2	Eva (Richardson) Bent .....	87	1	25
Oct.	8	William J. Livezey .....	57	11	6
Nov.	7	Martha S. (Downs) Boyce .....	59	—	—
Dec.	17	Helen P. Spence .....	87	6	20

### DELAYED RETURNS — MARRIAGES

1960

- Oct. 22 Albert M. Goodnow .....Sudbury, Mass.  
Genevieve G. White .....Stony Creek, N. Y.

1962

- June 10 William James Napier .....LaSierra, California  
Virginia Louise Proctor .....Athol, Mass.  
July 15 Ray Alexander Howard .....Clinton, Mass.  
Glenda Gayle Alexander .....So. Lancaster, Mass.

### MARRIAGES — 1963

- Jan. 19 Richard A. LaRhette .....Sudbury, Mass.  
Sally Ann (Bradford) Swan ..Framingham, Mass.  
Jan. 26 Ronald Reno Laasanen .....Maynard, Mass.  
Elizabeth Catherine Letteri .....Sudbury, Mass.  
Jan. 26 Frank Adelbert Mitchel .....Iowa City, Iowa  
Jean-Audrey Williams .....Henrietta, N. Y.  
Jan. 26 Chris Bard Schell .....Northford, Conn.  
Donna Irene Atkins .....Wayland, Mass.  
Feb. 2 Alfred Swanson .....Lincoln, Mass.  
Evelyn L. Aiken (Newman) .....Sudbury, Mass.  
Feb. 2 Harold H. Wright .....Natick, Mass.  
Judith E. Mulle .....Natick, Mass.  
Feb. 16 Larry W. Ussery .....Amarillo, Texas  
Elaine M. White .....Sudbury, Mass.  
Feb. 23 Peyson Lee Luce .....Waltham, Mass.  
Belsey Lou Gray .....Waltham, Mass.  
Feb. 23 Peter Sperry Vogt .....Westfield, N. J.  
Susan Ferries .....Barrington, Illinois  
Mar. 23 Joseph Ernest Miller .....Berlin, Conn.  
Helen Church Lorde .....Newton, Mass.  
Mar. 30 George L. Griggs, Jr. ....Danville, Virginia  
Linda Flagg Hillman .....Wayland, Mass.  
Mar. 30 Theodore R. Davison, Jr. ....Sudbury, Mass.  
Judith A. Ruffin .....Sudbury, Mass.  
Apr. 5 John MacCalmont Walker .....Coopersville, Mich.  
Ila Aryline (Seeley) DeWitt ..Grand Rapids, Mich.  
Apr. 6 Donald Powell .....New York, N. Y.  
Phyllis Eva Murray .....Northboro, Mass.

Apr.	20	Richard E. Ayres .....	Shrewsbury, Mass.
		Mary M. Willett .....	Sudbury, Mass.
Apr.	20	Robert Cannon O'Donnell .....	Watertown, Mass.
		Ruth Lois Thidemann .....	Waltham, Mass.
Apr.	27	Charles Webster Maschal, Jr. ....	New York, N. Y.
		Roberta Gleason .....	New York, N. Y.
Apr.	27	Richard Putonen .....	Concord, Mass.
		Susan Jo Clark .....	Carlisle, Mass.
May	18	Winslow Smith Cobb, III	Weston, Mass.
		Sally Lynn Rickard	Weston, Mass.
May	25	Arthur Joseph Ballard .....	Marlboro, Mass.
		Claire Louise Wilson .....	Sudbury, Mass.
May	25	Jack Wayne Dupuis .....	Glastonbury, Conn.
		Rachel Cooper .....	Boston, Mass.
May	26	Thomas Edwin Gaquin .....	Newton, Mass.
		Joanne Eliz Parks .....	Waltham, Mass.
May	30	Joseph Paul Day .....	Newton, Mass.
		Evelyn Louise (Davey) Mann ....	Duxbury, Mass.
June	1	George Henry Boland .....	Framingham, Mass.
		Maxine Ann Tolman .....	Sudbury, Mass.
June	1	J. B. Sanders Holmes, III .....	Lexington, Mass.
		Dorothy Anne Hawes .....	Sudbury, Mass.
June	8	Robert Vose Storer .....	Waban, Mass.
		Judith Clark .....	Sudbury, Mass.
June	8	John Whitney Radford .....	Sudbury, Mass.
		Diane Pugsley .....	Waltham, Mass.
June	14	Harold Valentine Fergus, Jr. ....	Washington, Pa.
		Jane Stevenson .....	Needham, Mass.
June	15	Albert Duncan Cameron .....	Southboro, Mass.
		Jane Avery Wiswall .....	Newton, Mass.
June	15	Elmer Nelson Webster .....	Plymouth, Mass.
		Kathryn Wrede (Penfold) .....	Newton, Mass.
June	17	Robert P. Foley .....	Northbrook, Ill.
		Polly Sears .....	Northbrook, Ill.
June	22	John E. Kiley .....	Peterborough, N. H.
		Donna M. Raymond .....	Framingham, Mass.
June	22	Brian C. Pearson .....	Cornwall, Conn.
		Joanne Clark .....	Boston, Mass.

June	22	Robert Umholtz Taylor .....	Swarthmore, Pa.
		Jane Warren Shure .....	Marlboro, Mass.
June	29	Franklyn George Bill .....	Brookline, Mass.
		Priscilla Anne Pittman .....	Sudbury, Mass.
June	29	Earl T. Ellis, Jr. ....	Petersburg, Va.
		Linzee Beaumont Coleman .....	Sudbury, Mass.
June	29	Lawrence B. Hamilton	
		Boston (Hyde Park),	Mass.
		Edith L. Ladner .....	Boston (W. Roxbury), Mass.
June	29	Joseph L. Scharff .....	Cambridge, Mass.
		Mary Susan Grenlach .....	Boston, Mass.
July	1	Louis Carl Bierig .....	Sudbury, Mass.
		Pamela L. Tebo .....	Sudbury, Mass.
July	6	William E. Hawes .....	Sudbury, Mass.
		Linda Russell .....	Worcester, Mass.
July	6	William Hulse Smith .....	Highland Park, N. J.
		Judith Chapin Pease .....	Natick, Mass.
July	14	Eugene Edward Wood .....	New York City, N. Y.
		Carleen Marion Anderson ....	New York City, N. Y.
July	20	Thomas E. Lupien .....	Sudbury, Mass.
		Louise E. McKenzie .....	Hudson, Mass.
July	27	Vernon Allen Bahr .....	Cambridge, Mass.
		Amy Stuart Weadock .....	Cambridge, Mass.
Aug.	3	Francis Ware Newbury, Jr. ....	Boston, Mass.
		Susan Halsey Elwell .....	Wellesley, Mass.
Aug.	10	Harris Littlefield Childs .....	Waltham, Mass.
		Georgianna Druzba .....	Sudbury, Mass.
Aug.	16	Arthur L. Albee, Jr. ....	Boston, Mass.
		June Arden Knapp .....	Boston (J. P.), Mass.
Aug.	16	Edward A. Henley .....	Carlisle, Mass.
		Karen L. Lowell .....	Sudbury, Mass.
Aug.	17	John Joseph Fleming .....	Grafton, Mass.
		Suellyn Pond .....	Grafton, Mass.
Aug.	17	Robert W. Morse .....	Holliston, Mass.
		Sandra J. Stratton .....	Holliston, Mass.
Aug.	24	Stephen Jon Crockett .....	Wellesley, Mass.
		Gaele Robertson Mansfield .....	Harvard, Mass.
Aug.	24	Richard Allen Fuller .....	Auburn, Mass.
		Carol Lee Streeter .....	Sudbury, Mass.

Aug.	24	John William Scott .....	Cambridge, Mass.
		Jeanne Marie Cavicchio .....	Sudbury, Mass.
Aug.	24	Donald Francis Stone .....	Southbridge, Mass.
		Heather Westwood Marquis .....	Sudbury, Mass.
Aug.	31	David Angus Munro .....	Shelburne, Vt.
		Martha Leigh McDonald	
		Military Res., Sudbury, Mass.	
Aug.	31	Robert E. Pizzeri .....	Framingham, Mass.
		Linda L. Swanson .....	Natick, Mass.
Sept.	1	Frank Tabakin .....	Flushing, N. Y.
		Loraine Frances Smith .....	Arlington, Mass.
Sept.	6	Stephen A. Rendell .....	Framingham, Mass.
		Bonnie Lee Trudel .....	Framingham, Mass.
Sept.	7	Haldor B. Reinholt .....	Boston, Mass.
		Eugenia D. Rufo .....	Brighton, Mass.
Sept.	7	Warner L. Libby .....	E. Natick, Mass.
		Deanna M. Garzia .....	Sudbury, Mass.
Sept.	7	Stephen Edward Moore .....	South Lincoln, Mass.
		Julie Ellen Forbes .....	Sudbury, Mass.
Sept.	8	Charles Henry Bennett ....	Croton-on-Hudson, N. Y.
		Anne Margaret Stuntz .....	Sudbury, Mass.
Sept.	13	Carl Russell Johnson .....	Fernandina Beach, Fla.
		Lucille Mary Ledoux .....	Marlboro, Mass.
Sept.	14	John Jerome Goetcheus .....	Lee, Mass.
		Sabra Elizabeth Fullerton .....	Wayland, Mass.
Sept.	15	Joseph R. Cetrone .....	Sudbury, Mass.
		Patricia A. Spinelli .....	Sudbury, Mass.
Sept.	15	David G. King .....	Bedford, Mass.
		Joanna H. Drowne .....	Natick, Mass.
Sept.	17	Everett Roy Bigwood, Jr. ....	Wayland, Mass.
		Mary Anne Boyd .....	Sudbury, Mass.
Sept.	22	Norman Spear Hodgkins .....	Wakefield, Mass.
		Ruth Anne Morgan .....	Andover, Mass.
Sept.	28	James Frederick Eisner .....	Sudbury, Mass.
		Janice Ann Uglevich .....	Maynard, Mass.
Oct.	12	William A. Brier .....	Sudbury, Mass.
		Audrey D. Sbona .....	Marlboro, Mass.
Oct.	12	Walter T. Burke .....	Sudbury, Mass.
		Carol E. Chaisson .....	Natick, Mass.

Oct.	12	James Francis O'Neil .....	Medford, Mass.
		Rachael Arlene Cleveland .....	Sudbury, Mass.
Oct.	18	Bobby Jean Sims .....	Selma, Alabama
		Marcia Louise Jones .....	Sudbury, Mass.
Oct.	19	Ellsworth R. Doss .....	Milwaukee, Wis.
		Elizabeth A. Montecalvo .....	Framingham, Mass.
Oct.	19	John Jacob Karol, Jr. ....	New York, N. Y.
		Georgina Paine Forbes .....	Sudbury, Mass.
Oct.	26	George Alfred Ranney, III .....	Chicago, Ill.
		Victoria Post .....	Wayland, Mass.
Oct.	26	Donald Rooney .....	Sudbury, Mass.
		Judith M. Antonio .....	Fitchburg, Mass.
Nov.	2	David Hewlett Lane .....	Glen Cove, N. Y.
		Doris Carole (Lande) Finegar .....	Newton, Mass.
Nov.	2	Gordon Stewart Redman, Jr. ....	Swampscott, Mass.
		Martha Joyce Punty .....	Stow, Mass.
Nov.	8	David Edward Brown .....	Wellesley, Mass.
		Margo Elizabeth Kilton .....	Sudbury, Mass.
Nov.	9	Douglas B. Coomber .....	Arlington, Mass.
		Elizabeth A. Jenkins .....	Sudbury, Mass.
Nov.	9	Frank W. Ohlson .....	Shrewsbury, Mass.
		Winifred M. Daniels .....	Shrewsbury, Mass.
Nov.	15	Arthur Lewis .....	Sudbury, Mass.
		Constance E. (Woodard) Mahar ..	Sudbury, Mass.
Nov.	16	William B. Carroll .....	Sudbury, Mass.
		E. Lee Livezey .....	Sudbury, Mass.
Nov.	16	Paul L. Colleton .....	Stow, Mass.
		Susan C. Skedden .....	Sudbury, Mass.
Nov.	16	Chester Alfred Phelan .....	Waltham, Mass.
		Charlotte Blanche Carley .....	Waltham, Mass.
Nov.	23	Robert Wilbur Robbins .....	Waltham, Mass.
		Beverley Ann Nims .....	Sudbury, Mass.
Nov.	24	Charles A. Arsenault, Jr. ....	Lynn, Mass.
		Frances Marsh .....	Sudbury, Mass.
Nov.	30	William B. Kirchthurn .....	Roxbury, Mass.
		Susan Snelling Coleman .....	Sudbury, Mass.
Dec.	13	Joseph A. Pollini .....	Sudbury, Mass.
		Joan C. Ell .....	Malden, Mass.



Dec.	14	Gardner Edward Prouty, III .....	Weston, Mass.
		Karen Loder .....	Weston, Mass.
Dec.	21	Charles R. Scott .....	Lansing, Mich.
		Elna H. Anderson .....	Lansing, Mich.
Dec.	22	Clifford Shaw .....	Concord, Mass.
		Elizabeth M. Douglas .....	Sudbury, Mass.
Dec.	27	Albert Henry Genaske ..	Newton Highlands, Mass.
		Margaret Linda Snow .....	Sudbury, Mass.
Dec.	28	John F. Ferolito, Jr. ....	Sudbury, Mass.
		Melissa Brigham .....	Concord, Mass.
Dec.	28	Lawrence Arthur Gray .....	Marlboro, Mass.
		Anne Marie Graves .....	Hudson, Mass.
Dec.	28	Arthur Arlen Kee .....	Saratosa, Cal.
		Judith Ann Sherman .....	Lincoln, Mass.
Dec.	28	Terrence M. Kenney .....	Marlboro, Mass.
		Jane L. Pierce .....	Marlboro, Mass.

# FUNDS COLLECTED BY THE TOWN CLERK 1963

## Dog Licenses:

585 Male	@	\$2.00	\$1,170.00	
151 Female	@	5.00	755.00	
407 Spayed	@	2.00	814.00	
10 Kennel	@	10.00	100.00	
1 Kennel	@	25.00	25.00	
2 Kennel	@	50.00	100.00	
				<hr/>
			\$2,964.00	
1,156 Fees	@	.25	289.00	
				<hr/>
				\$2,675.00

## Certificates of Registration:

24	@	\$2.50	\$60.00	
1	@	3.00	3.00	
3	@	1.00	3.00	
				<hr/>
				\$66.00
Bowling Alley License				197.00
Misc. Permits, Sales of Publications, etc.				355.08
Town Clerk Fees				919.22
				<hr/>
Total Funds Paid to Treasurer				\$4,212.30

Approved:

CLIFTON F. GILES,  
Town Accountant

## REPORT OF THE TOWN ACCOUNTANT

To the Honorable Board of Selectmen:

I herewith submit the report of the Town Accountant for the year ending December 31, 1963, arranged as follows:

1. Balance sheet as of December 31, 1963.
2. Detailed accounts of all money received by the Town, classified in accordance with the requirements of the Division of Accounts of the Commonwealth.
  - a. Summary of Cash Receipts.
  - b. Summary of Income Accounts.
  - c. Recapitulation of Estimated Receipts.
3. Recapitulation of Excess and Deficiency.
4. Detail of Town Debt.
5. Details of all Departmental Accounts showing the appropriations, credits, expenditures, and balances.

All bills and vouchers on which monies have been paid from the treasury during the year ending December 31, 1963 have been examined and found correct, and all have been properly approved.

May I say here that my heart attack in September, although it put an abrupt end to my own appointment as the first Executive Secretary of Sudbury, actually effected certain benefits to the Town and to your Board. It led to an awareness on your part of the fact that there are some capable clerks in the Town Hall, in particular Mrs. Sampson, who kept the ball rolling and did the Town Accountant's difficult work in my absence. It also led eventually to the selection of an able and personable young man as Executive Secretary. I am confident that Paul Draheim will be a credit to the Town in that position.

I appreciate having had the opportunity of working with this Board of Selectmen during the past year.

Respectfully submitted,

CLIFTON F. GILES,  
Town Accountant.

# TOWN OF SUDBURY

## BALANCE SHEET — DECEMBER 31, 1963

### GENERAL ACCOUNTS

ASSETS				LIABILITIES	
Cash:					
General .....	\$1,549,471.68			Dog Licenses Due the County .....	\$64.75
Petty Cash Advances .....				Road Machinery Fund .....	13,051.51
Goodnow Library .....	\$20.00			Trust Funds—Principal .....	1,163.00
Tax Collector .....	55.00			Sale of Cemetery Lots Fund .....	602.00
Police Department .....	15.00			Trust Funds Income .....	10,869.61
		70.00	\$1,549,541.68	Tailings .....	269.34
Accounts Receivable:				Road Guarantee Deposits .....	20,800.00
Taxes				Interest on Road Guarantee Deposits .....	554.31
Levy of 1959 .....				Brookdale Homes—Special Deposit .....	1,802.48
Real Estate .....	\$91.58			Revenue Reserved until Collected:	
Levy of 1960 .....				Motor Vehicle Excise .....	\$59,451.02
Real Estate .....	288.00			Departmental .....	1,439.04
Levy of 1961 .....				Aid to Highways .....	36,450.00
Real Estate .....	841.50			Special Assessments .....	366.54
Levy of 1962 .....				Tax Titles .....	57.00
Real Estate .....	\$17,087.69			Tax Titles Possessions .....	3,780.40
Personal Property .....	980.50	18,068.19		Tax Possessions—Water District .....	8.04
Levy of 1963 .....				Petty Cash Advance .....	70.00
Real Estate .....	\$67,964.49				
Personal Property .....	2,027.58			Overlay Surplus .....	28,851.12
Poll .....	96.00	70,088.07	89,377.14	Overlay Reserved for Abatements	
Motor Vehicle and Trailer Excise				Levy of 1959 .....	\$91.38
Levy of 1961 .....	\$322.10			Levy of 1960 .....	288.00
Levy of 1962 .....	2,657.14			Levy of 1961 .....	841.50
Levy of 1963 .....	56,471.78		59,451.02	Levy of 1963 .....	14,282.38
Special Assessments					15,503.26
Street					
Added to taxes 1959 .....	\$26.55				
Added to taxes 1960 .....	26.55				
Added to taxes 1961 .....	26.55				
Added to taxes 1962 .....	82.59				
Added to taxes 1963 .....	136.62	\$298.80			

Committed Interest			
1959 .....	\$4.87		
1960 .....	3.81		
1962 .....	5.76		
1963 .....	20.84	35.28	
Drainage			
Added to taxes 1962 .....	\$10.89		
Added to taxes 1963 .....	7.56	18.45	
Committed Interest			
1962 .....	\$9.96		
1963 .....	4.84	14.80	367.33
Tax Titles and Possessions			
Tax Titles .....	\$57.00		
Tax Titles Possessions .....	3,780.40		
Tax Possessions held for Water District .....	8.04	3,845.44	
Departmental:			
Due from Commonwealth			
Aid to Dependent Children .....	\$596.28		
Veterans' Benefits .....	776.02		
General Relief .....	21.62		
Aid to Highways			
Chapter 81 .....	21,450.00		
Chapter 90—Construction .....	8,000.00		
Chapter 90—Maintenance .....	1,500.00		
Due from County			
Aid to Highways .....	5,500.00		
Due from Cities and Towns			
Old Age Assistance .....	45.12	37,889.04	
Loans Authorized			
Junior High School .....		87,500.00	
Unprovided for or Overdrawn Accounts:			
Overlay 1962 .....	\$1,850.00		
Assessment for State Parks and Reservations .....	397.67		
Assessment for County Tax .....	94.51	2,342.18	
			\$1,830,313.83

Federal Grants		
Welfare Administration .....	\$1,962.77	
Old Age Assistance .....	11,997.40	
Medical Aid to Aged .....	345.34	
Aid to Dependent Children .....	2,753.34	
Disability Assistance .....	1,853.66	
Federal Aid to Schools—PL 874 .....	44,507.27	
National Defense Education .....	4,310.65	67,530.43

Revolving Funds		
Special School Lunch Account....	\$10,862.57	
Summer School .....	118.46	
Special School Towel Fund .....	1,453.40	12,434.43

Receipts to be Distributed:		
Miscellaneous Real Estate Taxes .....	\$356.85	
Tax Title Redemption .....	61.37	418.22

Payments received in Advance:		
Blue Cross and Insurance .....	\$407.97	
Teachers' Group Insurance .....	3.81	411.78

Loans Authorized—Unissued:		
Junior High School .....		87,500.00

Unexpended Appropriation		
Balances .....		1,235,303.35

Excess and Deficiency .....		231,562.20
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\$1,830,313.83

CLIFTON F. GILES,  
Town Accountant

## DETAIL OF UNEXPENDED APPROPRIATION BALANCES

Selectmen Expense (Talent Search — Loring School Walkway) .....	\$500.70
Counsel Fees — Edison Case .....	624.66
Rent of Voting Machines .....	1,530.36
Committee on Historic Structures — Expense .....	1,341.57
Committee on Town Administration — Town Manager Study .....	373.53
Town Hall — Extraordinary repairs .....	1,333.43
North Sudbury Fire Station .....	1,262.18
Coast and Geodetic Survey Monuments .....	484.53
Chapter 90 Construction .....	25,789.20
Landham Road Bridge .....	1,000.00
Traffic Improvement — Sudbury Center .....	418.67
Traffic Signs .....	1,439.73
Tractor Loader and Snow Plow .....	288.66
Portable Air Compressor and Accessories .....	1,142.28
Junior High School Construction .....	1,144,140.38
Haynes Road School Construction .....	8,324.92
Israel Loring School Construction .....	14,098.96
General John Nixon School Construction .....	2,551.84
Purchase Land for Haynes Road School .....	10,000.00
Options on Land for Junior High School Building .....	499.00
Preliminary Plans for Junior High School Building .....	258.75
Purchase Land for Junior High School .....	18,000.00
Purchase Land for Loring School Walkway ....	100.00
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\$1,235,303.35	

## DEBT ACCOUNTS

Net Funded or Fixed Debt .....	\$4,028,400.00
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## Serial Loans:

First School Construction .....	\$50,000.00
Second School Construction .....	10,000.00
Sewage Disposal System — Center School ..	4,000.00
Addition to Town Hall Offices .....	7,000.00
Highway Department Garage .....	23,400.00
Horse Pond Road School .....	290,000.00
Fairhank Road School .....	335,000.00
Nixon and Loring Schools .....	825,000.00
Police Station .....	40,000.00
Featherland Farms Land Purchase .....	10,000.00
South Sudbury Fire Station .....	30,000.00
Raymond Land .....	110,000.00
Josiah Haynes School .....	740,000.00
Fire Engine — South Sudbury .....	4,000.00
North Sudbury Fire Station .....	40,000.00
Fire Engine — North Sudbury .....	10,000.00
Junior High School .....	1,500,000.00
	<hr/>
	\$4,028,400.00

## DEFERRED REVENUE ACCOUNTS

## STREET

Apportioned Street Assessments not due .....	\$5,518.06
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## Apportioned Street Assessment Revenue due in

1964 .....	\$734.89
1965 .....	607.20
1966 .....	410.07
1967 .....	379.25
1968 .....	379.25
1969 .....	309.13
1970 .....	309.13
1971 .....	309.13
1972 .....	309.13
1973 .....	303.13
1974 .....	303.13
1975 .....	303.13
1976 .....	301.63
1977 .....	279.93
1978 .....	279.93
	<hr/>

\$5,518.06

## DRAINAGE

Apportioned Drainage Assessments not due ....	\$503.55
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Apportioned Drainage Assessment Revenue due in	
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1964 .....	\$33.57
1965 .....	33.57
1966 .....	33.57
1967 .....	33.57
1968 .....	33.57
1969 .....	33.57
1970 .....	33.57
1971 .....	33.57
1972 .....	33.57
1973 .....	33.57
1974 .....	33.57
1975 .....	33.57
1976 .....	33.57
1977 .....	33.57
1978 .....	33.57

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\$503.55



## SUMMARY OF CASH RECEIPTS

1.	Real Estate Taxes of 1961 ..	\$10,992.65	
	Real Estate Taxes of 1962 ..	51,312.67	
	Real Estate Taxes of 1963 ..	1,864,028.39	
		<u>          </u>	\$1,926,333.71
2.	Personal Property Taxes of		
	1962 .....	\$1,310.72	
	Personal Property Taxes of		
	1963 .....	187,354.69	
		<u>          </u>	188,665.41
3.	Poll Taxes of 1963 .....		4,494.00
4.	Motor Vehicle Excise of 1961	\$541.76	
	Motor Vehicle Excise of 1962	31,933.34	
	Motor Vehicle Excise of 1963	163,733.32	
		<u>          </u>	196,208.42
5.	Farm Animal Excise 1963 ....		184.96
6.	Special Assessments		
	Streets .....	\$1,804.50	
	Drainage .....	55.65	
		<u>          </u>	1,860.15
7.	Tax Title Redemption .....		193.47
8.	Dog Licenses and Sale of Dogs .....		2,868.50
9.	Dog Tax Refund from Middlesex County		1,901.51
10.	Road Machinery Fund .....		5,386.20
11.	Trust Funds Principal .....		1,163.00
12.	Bonds Redeemed and Re-invested .....		5,074.49
13.	Income from Trust Funds .....		5,800.42
14.	Sale of Cemetery Lots .....		267.00
15.	Loans in Anticipation of Taxes .....		793,264.93
16.	Temporary Loans .....		50,000.00
17.	Junior High School Construction Loan		1,500,000.00
18.	Premium on above Loan .....		3,637.50
19.	Accrued Interest .....		5,566.11
20.	Receipts to be Distributed .....		356.85
21.	Bid Deposit Forfeited .....		2,400.00
22.	Road Guarantee Deposit .....		8,650.00
23.	Interest on Road Guarantee Deposits .....		776.45
24.	County Aid to Highways .....		8,297.06
25.	Welfare Payments from other Towns ....		462.77
26.	Interest on U. S. Treasury Bills .....		14,667.18
27.	Revolving Accounts:		
	Special School Lunch		
	Account .....	\$102,451.66	
	Summer School .....	4,410.00	
	School Towel Fund .....	2,014.80	
		<u>          </u>	108,876.46

28. Miscellaneous Accounts Receivable:		
Sudbury Water District ....	\$3,306.62	
Boston Edison Company .....	1,850.50	
New Eng. Tel. & Tel. ....	3.25	
Sudbury Little League ....	15.00	
	<hr/>	5,175.37
29. Received from Com. of Mass.:		
Aid to Highways .....	\$30,696.33	
Welfare Administration ....	2,112.40	
Old Age Assistance .....	5,307.92	
Medical Assistance to the		
Aged .....	10,631.57	
Aid to Dependent Children .....	1,126.09	
Disability Assistance .....	152.59	
General Relief .....	139.15	
Veterans' Benefits .....	2,320.39	
Loss of Taxes .....	1,134.90	
Income Tax .....	105,414.80	
Corporations Tax .....	24,973.71	
School Aid Chapter 70 .....	38,615.91	
School Aid Chapter 69-71 .....	8,925.32	
Library Aid .....	1,861.75	
School Construction .....	74,454.97	
Transportation of Pupils .....	66,551.55	
Fee for Collecting State		
Withholding Tax .....	103.12	
T. B. Hospital Subsidy ....	137.85	
Vocational Education .....	2,045.91	
Meals Tax .....	1,536.32	
Tuition and Transportation .....	2,358.24	
	<hr/>	380,600.79
30. Federal Grants:		
Old Age Assistance .....	\$12,179.00	
Medical Aid to the Aged .....	15,093.86	
Aid to Dependent Children .....	3,338.00	
Disability Assistance .....	1,164.60	
Welfare Administration ....	6,294.97	
School Aid Chapter 864 ....	525.31	
School Aid Chapter 874 ....	26,185.00	
	<hr/>	64,780.74
31. Interest on Federal Aid		
Funds Invested .....		423.12
32. Collected for Other Agencies:		
Federal Withholding Taxes .....	\$181,432.93	
State Withholding Taxes ..	16,622.98	
County Retirement Con-		
tributions .....	20,324.49	
Town Insurance — Em-		
ployees' Share .....	16,676.74	
Teachers' Retirement .....	37,647.43	
Teachers' Group Insurance .....	3,645.33	
	<hr/>	276,349.90
33. General Government .....		27,771.49
	<hr/>	\$5,592,457.96

DETAIL OF RECEIPTS REPORTED AS  
"GENERAL GOVERNMENT"

Interest on Taxes .....	\$1,524.96
Municipal Liens .....	852.00
Release of Betterments .....	18.00
Demands, Costs, etc. ....	132.55
Liquor Licenses .....	7,500.00
Selectmen .....	511.00
Town Clerk .....	1,537.30
Town Hall Rent .....	1,256.25
School Rental .....	312.78
School Industrial Arts .....	549.83
School Tuition .....	877.00
Court Fines .....	400.40
Board of Health Fees .....	953.11
Building Permits .....	2,582.00
Wiring Permits .....	642.00
Plumbing and Gas Fees .....	2,376.00
Board of Appeals Fees .....	570.00
Sealer of Weights and Measures .....	94.70
Pistol Permits .....	85.00
Earth Removal Board Fees .....	20.00
Library Fines .....	1,253.00
Refunds, Duplicate Payments, etc. ....	333.48
Planning Board Fees .....	25.00
Cost of Extinguishing a Fire .....	122.00
Cemetery Expense .....	1,323.00
Boston Mutual Insurance Dividend .....	558.17
Return of Veterans' Benefit Payment .....	225.00
Sale of Atlas .....	125.00
Workmen's Compensation Audit Adjustment	822.31
Fire Insurance Dividend .....	23.83
School Telephone Commission .....	19.77
School Miscellaneous .....	146.05

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\$27,771.49

## SUMMARY OF INCOME ACCOUNTS

	<i>Balance Jan. 1 1963</i>	<i>Income 1963</i>	<i>Spent 1963</i>	<i>Balance Dec. 31 1963</i>
Charity Funds .....	\$3,685.92	\$1,422.88	\$2,802.46	\$2,306.34
Raymond Scholarship Fund ..	343.99	365.24	343.99	365.24
School Fund .....	343.69	42.05	-----	385.74
Raymond Mausoleum .....	21.25	21.25	-----	42.50
Goodnow Library Fund .....	496.55	1,649.69	867.93	1,278.31
Mt. Pleasant Cemetery Fund	2,045.94	720.46	396.26	2,370.14
Mt. Wadsworth Cemetery Fund .....	1,144.28	703.55	546.32	1,301.51
No. Sudbury Cemetery Funds	784.76	324.29	212.73	896.32
Old Cemetery Fund .....	208.97	30.36	-----	239.33
Town Cemetery Funds .....	1,489.87	499.40	305.09*	1,684.18
	<u>\$10,565.22</u>	<u>\$5,779.17</u>	<u>\$5,474.78</u>	<u>\$10,869.61</u>

\* Includes \$3.90 for flowers for lot No. 74 as provided in Trust.

## RECAPITULATION OF ESTIMATED RECEIPTS

Income Tax .....	\$105,414.80
Corporations Tax .....	24,973.71
Meals Tax .....	1,536.32
Motor Vehicle and Trailer Excise .....	189,612.17
School Aid Chapter 70 .....	47,541.23
School Building Assistance .....	74,454.97
Dept. of Public Health — T. B. Subsidy .....	137.85
Child Guardianship — Tuition and Transportation .....	2,358.24
Loss of Taxes .....	1,134.90
Transportation of Pupils .....	66,551.55
Library Aid .....	1,861.75
Vocational Education .....	2,045.91
Interest on Taxes .....	1,524.96
Licenses and Permits .....	7,679.70
Fines .....	1,653.40
Special Assessments .....	1,860.15
General Government .....	10,405.43
Protection of Persons and Property .....	3,839.00
Health and Sanitation .....	3,329.11
Charities (other than Federal Grants) .....	14,161.80
Old Age Assistance (other than Federal Grants) .....	5,770.69
Veterans' Services .....	2,320.39
Cemeteries .....	1,323.00
Farm Animal Excise .....	184.96
Other .....	17,863.54
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	\$589,539.53

## RECAPITULATION OF EXCESS AND DEFICIENCY

## CREDITS

Balance, January 1, 1963 .....	\$165,868.88
Unidentified Receipts of Tax Collector (1960) .....	222.35
State Aid to Highways .....	17,097.26
Bid Deposit Forfeited .....	2,400.00
County Aid to Highways .....	1,497.52
Revenue .....	94,618.42
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	\$281,704.43

## DEBITS

Transferred by Vote of the Town:	
Highway Aid (Art. 10 — March) .....	\$48,175.00
No. Sudbury Fire Station (Art. 3 — Nov.) .....	1,967.00
Adjustment of Highway Aid .....	.23
Balance December 31, 1963 .....	231,562.20
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	\$281,704.43

**TABLE OF TOWN DEBT — DECEMBER 31, 1963**  
**Showing annual payments of Principal to be raised by Revenue**

	Junior High School	Josiah Haynes School	Nixon and Loring Schools	Fairbank School	Horse Pond School	Highway Garage	Raymond Land	Police Station	Town Hall Offices	School 1	Fire Station 3	Featherland Farms	School Sewage Disposal	School 2	Fire Engine 3	Fire Station 2	Fire Engine 2	Total
Rate Date	2.90% 3-1-63	3.6% 9-15-61	3.9% 10-1-59	3.0% 7-1-58	3.6% 5-1-57	3.5% 10-1-56	3.0% 6-15-61	3.4% 5-1-60	2.4% 12-1-55	2.0% 8-1-48	2.2% 10-15-62	3.4% 5-1-60	2.4% 12-1-55	1.75% 9-1-49	2.0% 11-15-62	2.4% 1-5-61	2.1% 10-10-61	
Orig. Amt.	\$1,500,000	\$830,000	\$1,050,000	\$460,000	\$440,000	\$37,400	\$140,000	\$57,000	\$15,000	\$250,000	\$50,000	\$26,000	\$21,800	\$150,000	\$15,000	\$50,000	\$14,000	
1964....	75,000	45,000	55,000	25,000	25,000	2,000	15,000	5,000	1,000	10,000	10,000	5,000	2,000	10,000	5,000	10,000	4,000	\$304,000
1965....	75,000	45,000	55,000	25,000	25,000	2,000	15,000	5,000	1,000	10,000	10,000	5,000	2,000		5,000	10,000		290,000
1966....	75,000	45,000	55,000	25,000	20,000	2,000	15,000	5,000	1,000	10,000	10,000					10,000		273,000
1967....	75,000	45,000	55,000	25,000	20,000	2,000	15,000	5,000	1,000	10,000	10,000							263,000
1968....	75,000	40,000	55,000	25,000	20,000	2,000	15,000	5,000	1,000	10,000								248,000
1969....	75,000	40,000	55,000	25,000	20,000	2,000	15,000	5,000	1,000									238,000
1970....	75,000	40,000	55,000	25,000	20,000	2,000	10,000	5,000	1,000									233,000
1971....	75,000	40,000	55,000	20,000	20,000	2,000												227,000
1972....	75,000	40,000	55,000	20,000	20,000	2,000												212,000
1973....	75,000	40,000	55,000	20,000	20,000	2,000												212,000
1974....	75,000	40,000	55,000	20,000	20,000	2,000												211,400
1975....	75,000	40,000	55,000	20,000	20,000	1,400												210,000
1976....	75,000	40,000	55,000	20,000	20,000													210,000
1977....	75,000	40,000	55,000	20,000	20,000													190,000
1978....	75,000	40,000	55,000	20,000														115,000
1979....	75,000	40,000																115,000
1980....	75,000	40,000																115,000
1981....	75,000	40,000																75,000
1982....	75,000																	75,000
1983....	75,000																	75,000
Total	\$1,500,000	\$740,000	\$825,000	\$555,000	\$290,000	\$23,400	\$110,000	\$40,000	\$7,000	\$50,000	\$40,000	\$10,000	\$4,000	\$10,000	\$10,000	\$30,000	\$4,000	\$4,028,400

	1964	
School .....	\$3,754,000	\$247,000
Other .....	274,400	55,000
Total .....	\$4,028,400	\$304,000

**INTEREST TABLE — DECEMBER 31, 1963**  
**Showing annual payments of Interest to be raised by Revenue**

	Junior High School	Haynes School	Nixon and Loring Schools	Fairbank School	Horse Pond School	Highway Garage	Raymond Land	Police Station	Town Hall Offices	School No. 1	Fire Station No. 3	Featherland Farms	School Sewage Disposal	School No. 2	Fire Engine No. 3	Fire Station No. 2	Fire Engine No. 2	Totals*
1964.....	\$42,412.50	\$26,640	\$32,175	\$10,050	\$9,990	\$819	\$3,075	\$1,275	\$168	\$1,000	\$770	\$255	\$96	\$175	\$200	\$600	\$84	\$129,784
1965.....	40,237.50	25,020	30,030	9,360	9,090	749	2,625	1,105	144	800	550	85	48		100	360		120,243
1966.....	38,062.50	23,400	27,885	8,550	8,280	679	2,175	935	120	600	330					120		111,136
1967.....	35,887.50	21,780	25,740	7,800	7,560	609	1,725	765	96	400	110							102,472
1968.....	33,712.50	20,160	23,595	7,050	6,840	539	1,275	595	72	200								94,038
1969.....	31,537.50	18,720	21,450	6,300	6,120	469	825	425	48									85,894
1970.....	29,362.50	17,280	19,305	5,550	5,400	399	450	255	24									78,025
1971.....	27,187.50	15,840	17,160	4,800	4,680	329	150	85										70,231
1972.....	25,012.50	14,400	15,015	4,200	3,960	259												62,846
1973.....	22,837.50	12,960	12,870	3,600	3,240	189												55,696
1974.....	20,662.50	11,520	10,725	3,060	2,520	109												48,536
1975.....	18,487.50	10,080	8,580	2,400	1,800	49												41,596
1976.....	16,312.50	8,640	6,435	1,800	1,080													34,267
1977.....	14,137.50	7,200	4,290	1,200	360													27,187
1978.....	11,962.50	5,760	2,145	600														20,467
1979.....	9,787.50	4,320																14,107
1980.....	7,612.50	2,880																10,492
1981.....	5,437.50	1,440																6,877
1982.....	3,262.50																	3,262
1983.....	1,087.50																	1,087
Totals	\$435,000.00	\$248,040	\$257,400	\$76,200	\$70,920	\$5,198	\$12,300	\$5,440	\$672	\$3,000	\$1,760	\$340	\$144	\$175	\$300	\$1,080	\$84	\$1,118,053

School 1964 ..... \$122,538.50  
Other ..... 7,246.00

\* Cents omitted

## TRUST AND INVESTMENT ACCOUNTS

## Assets

Trust and Investment Funds (Cash and Securities) .....	\$107,802.82
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## Liabilities

George Goodnow Charity Fund .....	\$10,000.00
M. L. Parmenter Charity Fund .....	1,000.00
Johanna Gleason Charity Fund .....	1,192.27
Elisha Goodnow Charity Fund .....	3,000.00
Jerusha Howe Charity Fund .....	1,000.00
Samuel D. Hunt Charity Fund .....	1,000.00
Ancient Donation Charity Fund .....	302.00
Charity Funds Income Re-invested .....	2,838.67
Elisha Goodnow School Fund .....	1,110.20
Ancient Donation School Fund .....	151.00
George J. Raymond Scholarship Fund .....	4,659.34
Raymond Scholarship Invested Income .....	159.11
Conservation Fund .....	25,083.95
Goodnow Library Funds .....	20,077.65
Town Cemetery (Flowers for Lot 74) .....	150.00
Town Cemetery Perpetual Care Funds .....	9,110.50
Mt. Wadsworth Cemetery Perpetual Care Funds .....	13,643.38
Raymond Mausoleum .....	1,000.00
Mt. Wadsworth Cemetery — Sale of Lots .....	865.75
Mt. Pleasant Cemetery Perpetual Care Funds .....	7,850.00
North Sudbury Cemetery Perpetual Care Funds .....	3,350.00
Old Cemetery Perpetual Care Funds .....	250.00
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	\$107,802.82



## TRANSFERS FROM RESERVE FUND — 1963

Chapter 81 .....	\$125.00
Printing Town Report .....	319.56
Traffic Improvement Sudbury Center .....	418.67
Fire Dept. — Uniform Allowance .....	180.00
Radio for Police Cruiser .....	650.00
Cemeteries and Memorial Parks .....	200.00
Veterans' Benefits .....	2,000.00
Board of Health Inspector Fees .....	500.00
Evening Use of School Buildings .....	1,000.00
Veterans' Agent Salary .....	250.00
Freight on Voting Machines .....	300.00
Engineering Salaries .....	900.00
Fire Department Expense .....	750.00
Police Salaries .....	1,000.00
Police Expense .....	1,342.50
Talent Search .....	300.00
Uniform Allowance — Policewomen .....	507.00
Loring Parsonage — Heating Specifications ...	325.00
Loring School Walkway Construction .....	294.00
District Nursing Association Fee .....	294.00
Planning Board — Clerical .....	300.00
Planning Board — Expense .....	100.00
Board of Health — Expense .....	700.00
Election and Town Meeting Expense .....	200.00
Police Salaries .....	675.00
Snow and Ice Removal .....	1,000.00
Office Equipment Maintenance .....	209.63
Fire Department Salaries .....	1,470.00
Board of Health Expense .....	300.00
Assessors' Expense .....	105.00
Town Hall Clerical .....	560.00
Dental Clinic .....	344.80
Board of Appeals — Clerk Hire .....	99.92
Election and Town Meeting Expense .....	10.27
Office Equipment — Purchase .....	184.55
Telephone Account .....	194.96
Police Salaries .....	614.37
Fire Alarm Extension .....	4.36
Board of Appeals Expense .....	.73
Snow and Ice Removal .....	650.79
Street and Traffic Lights .....	312.95
Parks and Recreation Expense .....	5.94
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	\$19,699.00
Returned to Overlay Surplus .....	301.00
	<hr/>
	\$20,000.00

SCHEDULE OF APPROPRIATIONS, TRANSFERS  
AND EXPENDITURES

	<i>Available</i>	<i>Expendi- tures</i>	<i>Balances to E &amp; D</i>	<i>Balances Carried Over</i>
GENERAL GOVERNMENT				
Moderator Salary ....	\$100.00	\$50.00	\$50.00	\$0.00
Finance Committee, Expense .....	1,200.00	1,183.83	16.17	0.00
Executive Secretary, Salary .....	5,200.00	5,003.18	196.82	0.00
Executive Secretary, Expense .....	250.00	189.83	60.17	0.00
Selectmen, Salary ....	1,600.00	1,600.00	0.00	0.00
Selectmen Expense .....	100.00	265.00	0.00	0.00
Administrative Clerk .....	165.00			
Talent Search .....	300.00	93.30	0.00	206.70B
Loring School Walkway Constr.	294.00	0.00	0.00	294.00B
Travel Expense ....	100.00	0.00	100.00	0.00
Out of State Travel .....	50.00	0.00	50.00	0.00
Town Accountant, Salary .....	3,600.00	3,600.00	0.00	0.00
Town Accountant, Expense .....	250.00	110.40	139.60	0.00
Treasurer, Salary ....	4,000.00	4,000.00	0.00	0.00
Treasurer, Expense .....	500.00	486.13	13.87	0.00
Tax Title Expense	100.00	45.00	55.00	0.00
Bond and Note Issue Expense .....	250.00	177.55	72.45	0.00
Tax Collector, Salary .....	4,500.00	4,500.00	0.00	0.00
Clerical .....	4,400.00	3,683.96	716.04	0.00
Expense .....	1,650.00	929.62	720.38	0.00
Travel Expense ....	450.00	450.00	0.00	0.00
Assessors, Salary .....	2,500.00	2,500.00	0.00	0.00
Clerical Hire .....	8,500.00	7,678.34	821.66	0.00
Expense .....	1,105.00	1,057.67	47.33	0.00
Travel Expense ....	750.00	750.00	0.00	0.00
Town Clerk, Salary .....	3,500.00	3,500.00	0.00	0.00
Expense .....	600.00	558.47	41.53	0.00
Town Counsel .....	6,200.00	6,024.70	175.30	0.00
Other Legal .....	800.00	630.69	169.31	0.00
Counsel Fees— Edison Case .....	3,180.61	2,555.95	0.00	624.66A
Engineering, Salaries .....	11,900.00	11,791.76	108.24	0.00
Expense .....	750.00	703.74	46.26	0.00
Travel Expense ....	800.00	800.00	0.00	0.00
Registrars, Salary .....	150.00	150.00	0.00	0.00
Expense .....	3,000.00	2,778.99	221.01	0.00
Election and Town Meeting Expense ..	2,210.27	2,210.27	0.00	0.00
Voting Machines .....	1,800.00	269.64	0.00	1,530.36B

	<i>Available</i>	<i>Expendi- tures</i>	<i>Balances to E &amp; D</i>	<i>Balances Carried Over</i>
Planning Board,				
Salaries .....	700.00	562.70	137.30	0.00
Legal and Other Expense .....	500.00	433.43	66.57	0.00
Com. for Pres. of Ancient Records ....	100.00	20.00	80.00	0.00
Custodian Town Property .....	50.00	0.00	50.00	0.00
Historic District Study Committee .....	50.00	15.00	35.00	0.00
Historic Structures, Expense .....	7,866.68	7,525.11	0.00	1,341.57B
Edward Barrett Hos- mer Memorial .....	2,000.00	2,000.00	0.00	0.00
Industrial Commission .....	500.00	333.45	166.55	0.00
Permanent Building Committee Expense	500.00	289.61	210.39	0.00
Personnel Board Ex- pense .....	250.00	47.75	202.25	0.00
Committee on Town Administration, Expense .....	100.00	19.36	80.64	0.00
Committee on Town Administration, Town Mgr. Study	452.76	79.23	0.00	373.53A
Town Hall Clerical Hire .....	19,560.00	19,433.17	126.83	0.00
Janitor Salary .....	6,000.00	5,637.54	362.46	
Expense & Repair	10,575.00	9,241.57	0.00	1,333.43B
Office Supplies .....	3,300.00	3,195.59	104.41	0.00
Office Equipment Maintenance .....	1,109.63	1,109.63	0.00	0.00
Office Equipment Purchase .....	1,934.55	1,934.55	0.00	0.00
Telephone .....	5,194.96	5,194.96	0.00	0.00

#### PROTECTION OF PERSONS AND PROPERTY

Police, Salaries .....	\$74,289.37	\$74,289.37	\$0.00	\$0.00
Expense .....	9,342.50	9,223.67	118.83	0.00
Uniform Allowance	1,307.00	1,294.67	12.33	0.00
Cruiser Replace- ment .....	4,055.48	2,933.64	1,121.84	0.00
Radio for Cruiser	650.00	650.00	0.00	0.00
Fire, Salaries .....	89,340.00	89,339.70	0.30	0.00
Expense .....	3,750.00	3,748.95	1.05	0.00
Automobile Replace- ment .....	1,550.00	1,540.65	9.35	0.00
New Equipment ...	4,800.00	4,799.23	0.77	0.00
Hydrant Rental .....	10,500.00	10,500.00	0.00	0.00
Hydrant Rental, Sup- plemental .....	10,000.00	10,000.00	0.00	0.00
Fire Station --- North Sudbury .....	10,361.70	9,099.52	0.00	1,262.18B
Fire and Police Radio Alarm System (Maint.) .....	1,300.00	1,298.49	1.51	0.00
Fire Alarm System Extension .....	2,304.36	2,304.36	0.00	0.00

	<i>Available</i>	<i>Expendi- tures</i>	<i>Balances to E &amp; D</i>	<i>Balances Carried Over</i>
Fire Department Uni- form Allowance ....	180.00	180.00	0.00	0.00
Fire Station — South Sudbury .....	155.51	131.40	24.11	0.00
Tree and Brush Con- trol — Salary and Expense .....	6,000.00	5,996.94	3.06	0.00
Tree Department — Specific Projects ..	1,500.00	1,464.50	35.50	0.00
Tree Department — Tree Planting .....	2,000.00	1,991.40	8.60	0.00
Insect and Pest Con- trol .....	3,000.00	2,975.40	24.60	0.00
Board of Appeals — Clerk Hire .....	1,099.92	1,099.92	0.00	0.00
Board of Appeals — Expense .....	400.73	400.73	0.00	0.00
Building Inspector — Expense .....	300.00	293.66	6.34	0.00
Civil Defense Admin- istration .....	1,000.00	697.79	302.21	0.00
Conservation Commis- sion — Expense ....	300.00	297.81	2.19	0.00
Conservation Fund ..	9,000.00	9,000.00	0.00	0.00
Coast and Geodetic Survey Monuments	980.00	495.47	0.00	484.53A
Dog Officer — Salary	750.00	750.00	0.00	0.00
Dog Officer — Ex- pense .....	500.00	426.75	73.25	0.00
Earth Removal Board — Expense .....	50.00	5.73	44.27	0.00
Plumbing Inspector — Salary .....	1,800.00	1,782.02	17.98	0.00
Gas Inspector .....	100.00	0.00	100.00	0.00
Sealer of Weights & Measures — Salary	150.00	150.00	0.00	0.00
Sealer of Weights & Measures—Expense	100.00	98.75	1.25	0.00

## HEALTH AND SANITATION

Board of Health — Expense .....	\$1,750.00	\$1,624.01	\$125.99	\$0.00
Board of Health — District Nursing Association .....	3,794.00	3,794.00	0.00	0.00
Board of Health — Inspector Fees .....	3,500.00	3,450.42	49.58	0.00
Dental Clinic .....	2,094.80	2,094.80	0.00	0.00
Animal Inspector — Salary .....	225.00	225.00	0.00	0.00
Mosquito Control ....	8,055.00	8,055.00	0.00	0.00
Sanitary Landfill Operation .....	20,000.00	11,499.96	8,500.04	0.00
Brush and Stump Disposal .....	2,700.00	0.00	2,700.00	0.00
Mental Health Asso- ciation .....	1,500.00	1,484.00	16.00	0.00

	<i>Available</i>	<i>Expendi- tures</i>	<i>Balances to E &amp; D</i>	<i>Balances Carried Over</i>
HIGHWAYS				
Highway Surveyor				
— Salary .....	\$6,600.00	\$6,600.00	\$0.00	\$0.00
Highway Clerical				
Hire .....	750.00	734.58	15.42	0.00
Highway Administra- tion — Expense ....	200.00	197.43	2.57	0.00
Chapter No. 81 .....	30,925.00	30,923.90	1.10	0.00
Chapter No. 90 — Maintenance, 1963	5,000.00	4,997.90	2.10	0.00
Chapter No. 90 — Construction, 1963	32,000.00	6,210.80	0.00	25,789.20B
Road Equipment — Operating Expense	11,000.00	10,995.92	4.08	0.00
Chapter No. 90 — Construction, 1962	20,107.90	20,107.37	0.53	0.00
General Highway — Maintenance .....	15,400.00	15,397.82	2.18	0.00
Highway Building — Maintenance .....	1,000.00	842.60	157.40	0.00
Bridge Repair .....	2,000.00	633.16	1,366.84	0.00
Street Drainage Im- provements .....	3,000.00	2,920.66	79.34	0.00
Snow and Ice Re- moval .....	26,650.79	26,650.79	0.00	0.00
Resurface Roads Where Water Main Extended .....	8,049.23	7,925.20	124.03	0.00
Lan d h a m Road Bridge .....	1,000.00	0.00	0.00	1,000.00A
Repair and Rebuild Roads .....	7,103.77	0.00	0.00	7,103.77A
Street and Traffic Lighting .....	10,812.95	10,812.95	0.00	0.00
Four Wheel Drive Truck and Snow Plow .....	5,365.00	5,200.71	0.00	164.29C
Traffic Improvement	418.67	0.00	0.00	418.67B
Traffic Signs .....	1,439.73	0.00	0.00	1,439.73A
Tractor Loader and Snow Plow .....	1,163.66	875.00	0.00	288.66A
Portable Air Com- pressor and Acces- sories .....	3,500.00	2,357.72	0.00	1,142.28A
WELFARE				
Welfare Administra- tion — Salary .....	\$6,655.27	\$6,655.27	\$0.00	\$0.00
Welfare Administra- tion — Expense ....	829.73	829.73	0.00	0.00
General Relief .....	2,102.85	2,102.85	0.00	0.00
Old Age Assistance	19,581.10	19,581.10	0.00	0.00
Medical Aid to the Aged .....	30,734.42	30,734.42	0.00	0.00
Disability Assistance	1,897.30	1,897.30	0.00	0.00
Aid to Dependent Children .....	4,708.74	4,708.74	0.00	0.00

	<i>Available</i>	<i>Expendi- tures</i>	<i>Balances to E &amp; D</i>	<i>Balances Carried Over</i>
VETERANS' BENEFITS				
Veterans' Agent Salary .....	\$500.00	\$500.00	\$0.00	\$0.00
Veterans' Agent Expense .....	50.00	48.44	1.56	0.00
Veterans' Benefits ....	8,000.00	7,486.03	513.97	0.00

## SCHOOLS

School — Salary and Expense .....	\$1,097,778.88	\$1,076,119.43	\$0.00	\$22,082.57E
School Outlay .....	7,464.28	7,464.28	0.00	0.00
School Rental .....	7,000.00	6,870.65	129.35	0.00
School, Out of State Travel .....	300.00	300.00	0.00	0.00
Lincoln-Sudbury Regional Assessment	525,262.08	525,262.08	0.00	0.00
Haynes Road School — Construction .....	171,364.65	163,039.73	0.00	8,324.92A
Israel Loring School	19,104.74	5,005.78	0.00	14,098.96A
General John Nixon School .....	4,205.46	1,853.62	0.00	2,351.84A
Purchase Land for Haynes Road School .....	10,000.00	0.00	0.00	10,000.00A
Options on Land for Junior High School	499.00	0.00	0.00	499.00A
Preliminary Plans for Junior High School	258.75	0.00	0.00	258.75A
Junior High School Construction .....	1,643,500.00	499,359.62	0.00	1,144,140.38A
Purchase Land for Junior High School	18,000.00	0.00	0.00	18,000.00A
Construct Walks, Fairbank School ....	3,000.00	2,660.00	340.00	0.00
Acquire Easement, Public Walkway, Loring School .....	100.00	0.00	0.00	100.00A

## LIBRARY

Goodnow Library, Salaries .....	\$14,000.00	\$13,274.20	\$725.80	\$0.00
Goodnow Library, Expense .....	3,238.45F	3,238.45	0.00	0.00
Goodnow Library, Books .....	9,130.99F	9,130.99	0.00	0.00
Plans for Addition to Library .....	2,470.00G	2,470.00	0.00	0.00

## PARKS AND RECREATION

Parks and Recreation, Salaries .....	\$5,000.00	\$4,814.25	\$185.75	\$0.00
Parks and Recreation, Expense .....	4,005.94	4,005.94	0.00	0.00
Fourth of July .....	3,000.00	2,622.58	377.42	0.00

	<i>Available</i>	<i>Expendi- tures</i>	<i>Balances to E &amp; D</i>	<i>Balances Carried Over</i>
CEMETERIES AND MEMORIAL PARKS				
Superintendent of Cemeteries, Salary	\$800.00	\$800.00	\$0.00	\$0.00
Cemetery Expense ..	800.00	716.80	83.20	0.00
Cemeteries and Me- morial Parks .....	1,200.00	1,191.09	8.91	0.00
Purchase Land, Wads- worth Cemetery ....	2,000.00	2,000.00	0.00	0.00

## UNCLASSIFIED

Bonding and Fidelity Bond Expense .....	\$950.00	\$244.20	\$705.80	\$0.00
Incidentals .....	500.00	438.56	61.44	0.00
Insurance .....	16,000.00	10,589.77	5,410.23	0.00
Memorial Day .....	700.00	652.08	47.92	0.00
Stabilization Fund ..	87,500.00	87,500.00	0.00	0.00
Reserve Fund .....	20,000.00	19,699.00	301.00H	0.00
Town Group Insur- ance and Blue Cross .....	16,500.00	15,565.42	934.58	0.00
Printing Town Re- ports .....	4,819.56	4,819.56	0.00	0.00
Unpaid Bills of 1962	457.42	457.42	0.00	0.00

## OTHER

Interest Payable, Temporary Loans	\$8,300.00	\$6,993.06	\$1,306.94	\$0.00
Interest Payable, School Bonds .....	114,175.11	107,861.03	6,314.08	0.00
Interest Payable, Gen- eral Purpose Loans	8,795.00	8,795.00	0.00	0.00
Debt Reduction on School Bonds .....	182,000.00	182,000.00	0.00	0.00
Debt Reduction, Other Bonds .....	58,000.00	58,000.00	0.00	0.00

## EXPLANATION OF SYMBOLS

- A — Special Article
- B — Balance Encumbered
- C — Balance Returned to Road Machinery Fund
- E — Balance Returned to Federal Aid
- F — Includes Portion of Library Income
- G — Voted out at Town Meeting
- H — Balance Returned to Overlay Surplus

## REPORT OF THE ASSESSORS

	1962	1963
Number of Persons, Partnerships and Corporations assessed on property .....	2,693	2,728
Number of Male Polls Assessed	2,344	2,480
Value of Assessed Personal Estate:		
Stock in Trade .....	\$249,650.00	\$44,000.00
Machinery .....	1,155,725.00	1,595,725.00
Live Stock .....	5,070.00	5,680.00
All Other Tangible Personal Property .....	160,850.00	393,500.00
Total Value of Assessed Personal Estate: .....	\$1,571,295.00	\$2,038,905.00
Value of Assessed Real Estate:		
Land Exclusive of Buildings .....	\$4,014,480.00	\$4,348,450.00
Buildings Exclusive of Land .....	15,714,775.00	16,444,550.00
Total Value of Assessed Real Estate .....	\$19,729,225.00	\$20,793,000.00
Total Value of Assessed Real and Personal Estate .....	\$21,300,550.00	\$22,831,905.00
Tax Rate Per Thousand .....	\$92.50	\$94.00
Taxes for State, County and Town Purposes, Including Overlay:		
On Personal Estate .....	\$145,437.27	\$191,657.07
On Real Estate .....	1,824,956.09	1,954,542.00
On Polls .....	4,688.00	4,960.00
Total Taxes Assessed .....	\$1,975,081.33	\$2,151,159.07
Number of Livestock Assessed:		
Horses (1 year old or over)	45	73
Cows .....	32	7
Neat Cattle (other than cows) .....	14	55



Swine .....	140	110
Fowl .....	562	162
Sheep .....	42	13
All Other .....	1,200	1,300
Number of Acres of Land As- sessed .....	12,483	12,394.5
Number of Dwelling Houses Assessed .....	2,370	2,462

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### RECAPITULATION 1963

Town Grants .....	\$2,762,710.93	
Deficits Due to Abatements in Excess of Overlay of Prior Years .....	7,753.89	
County Retirement .....	20,444.75	
State Parks and Reservations .....	3,224.00	
State Audit of Municipal Ac- counts .....	6.70	
County Tax .....	19,466.61	
Tuberculosis Hospital Assess- ment .....	9,728.48	
Overlay of Current Year .....	55,000.00	
Gross Amount to be Raised ....		\$2,878,335.36

### ESTIMATED RECEIPTS

Income Tax .....	\$154,070.98
Corporation Taxes .....	23,871.87
Reimbursement on Publicly Owned Land .....	302.40
Old Age Tax (Meals) .....	1,670.53
Motor Vehicle and Trailer Ex- cise .....	182,355.41
Licenses .....	8,996.00
Fines .....	230.00
Special Assessments .....	1,633.00
General Government .....	2,935.00
Protection of Persons and Property .....	2,888.00
Health and Sanitation .....	3,212.00
Charities (other than Federal Grants) .....	4,224.00
Old Age Assistance (other than Federal Grants) .....	16,492.00
Veterans' Services .....	1,339.00

School (Funds from Income Tax Not to be included) ..	43,269.00	
Cemeteries (other than Trust Funds and Sale of Lots)	286.00	
Interest on Taxes and Assess- ments .....	1,363.00	
Interest on Deposits .....	14,000.00	
State Assistance for School Construction .....	76,545.00	
Farm Animal Excise .....	185.00	
Amounts Voted to be taken from Available Funds ....	186,104.10	
Total Estimated Receipts and Available Funds .....		\$727,176.29
Net Amount to be raised by Taxation .....		\$2,151,159.07
Total Valuation:		
Real and Personal Property .....	\$22,831,905.00	
Tax Rate Per \$1,000 .....	94.00	
Taxes Levied on Property .....	2,146,199.07	
Taxes Levied on Polls .....	4,960.00	
Taxes Levied on Polls and Property .....		\$2,151,159.07
By December Assessment (by authority of the State Tax Commission, under Chap- ter 59, Section 76): .....		
Additional Value of Assessed Real Estate .....		\$14,500.00
Additional Revenue .....		\$1,363.00
Street Assessments:		
Apportioned .....	\$963.13	
Committed Interest .....	262.86	
		\$1,225.99
Drainage Assessments:		
Apportioned .....	\$33.57	
Committed Interest .....	21.48	
		55.05

Farm Animal Excise — Chapter 400 of The Acts of 1956

Valuation .....	\$36,990.00
Tax Rate per \$1,000 .....	5.00

Taxes Levied on Farm Animals \$184.96

SCHOOL TAX RATE RECAPITULATION — 1963

A. SCHOOL APPROPRIATIONS

General Appropriations for Support and Maintenance of Public Schools .....	\$1,076,502.00
Principal and Interest on School Dept. ....	290,609.00
Appropriations Voted for School Construction from Tax Levy .....	3,100.00
Regional School Apportionment .....	525,262.00
Insurance .....	10,000.00

B. TOTAL SCHOOL APPROPRIATIONS \$1,905,473.00

C. SCHOOL PERCENTAGE OF OVERLAY \$37,400.00

D. TOTAL B AND C \$1,942,873.00

E. ESTIMATED SCHOOL INCOME

School Department Income	\$42,269.00
Income Tax Distribution for School Purposes .....	135,783.00
State Assistance for School Construction .....	76,545.00

F. TOTAL ESTIMATED SCHOOL INCOME \$255,597.00

G. ESTIMATED GENERAL RECEIPTS

Income Tax .....	\$18,287.00
Corporation Taxes .....	23,871.00
Reimbursement for Publicly Owned Land .....	302.00
Motor Vehicle and Trailer Excise .....	179,630.00
Licenses .....	8,996.00
Fines .....	230.00
Interest on Taxes, Assessments and Deposits .....	15,363.00g

H. TOTAL ESTIMATED GENERAL RECEIPTS \$246,679.00

I. SCHOOL PERCENTAGE (68%) OF GENERAL RECEIPTS \$167,741.00

J. TOTAL DEDUCTIONS .....		\$423,338.00	
K. SCHOOL ASSESSMENT ....		\$1,519,535.00	
L. COMPUTATION OF SCHOOL PERCENTAGE			
Gross Amount to be Raised	\$2,878,335.00		
Total Deductions .....	55,000.00		
Net Amount to be Raised ..	\$2,823,335.00		
M. SCHOOL PERCENTAGE			
Total School Appropriations	---	\$1,905,473.00	---
Net Amount to be Raised		2,823,335.00	---
N. COMPUTATION OF RATES			
School Tax Rate .....	---	\$1,519,535.00	---
Valuation (in thousands) ..		22,860,685.00	---
General Tax Rate	---	Total Tax Rate	\$94.00
		Less School Tax Rate	66.40
		General Tax Rate	\$27.60

RALPH E. HAWES  
ALTON F. CLARK  
J. LEO QUINN



## REPORT OF THE BOARD OF APPEALS—ZONING

1963

During 1963, the Board heard 57 appeals. The cases are as follows:

- 63- 1 Sharrigan, Mardoune H. and Osvald, Roald—Pokenoket Avenue.  
Variance to create and record a new residential lot.  
Granted
- 63- 2 Sawyer, Harold R., Jr. and Jeane M.—4 Blackmer Road.  
Permit for private swimming pool. Granted\*
- 63- 3 Taft, John E.—13 acres between Hudson and Moore Roads.  
Variance to create and record a new residential lot with two short frontages. Granted
- 63- 4 McAleer, Harold T.—39 Indian Ridge Road.  
Variance to construct an addition (family suite) to present dwelling. Granted\*

- 63- 5 Gulf Oil Corp.—Northwesterly of Boston Post Road and Nobscot Road.  
Variance to construct gasoline pump island and pumps 33 feet from center of Post Road. Denied
- 63- 6 Maily, Robert—271 Peakham Road.  
Variance to construct garage on property with short sideline (15 feet) requirement. Granted
- 63- 7 Gatti, Peter, Jr.—60 Landham Road.  
Variance from side-line requirement to 12 feet. Granted
- 63- 8 McCarthy, Daniel J.—253 Goodman Hill Road.  
Permit for kennel for 6 dogs. Denied
- 63- 9 Bowen Cox Investment Corp.—Lots 6, 7, 8, Block "F," Basswood Avenue.  
Variance to create and record new single residence building lot with inadequate frontage and area. Denied
- 63-10 Bowen Cox Investment Corp.—Lots 10 through 16, Block "S," Crystal Lake Drive.  
Variance to create and record new single residence building lot with inadequate frontage and area. Granted\*
- 63-11 Bowen Cox Investment Corp.—Lots 31 through 36, Block "Q," Pinewood Avenue.  
Variance to create and record new residential building lot with inadequate frontage and area. Granted\*  
Variance for a rear-yard set-back.
- 63-12 Post Road, Inc.—Lots 22-25, Block "T," Lakewood Drive.  
Variance to create and record a new single residence building lot with inadequate frontage and area. Granted\*  
Variance for front-yard set-back.
- 63-13 Barron, Richard B. and Mary V.—25 Franklin Place.  
Variance for short side-line of 18½ feet. Granted\*
- 63-14 Ritchie, Kenneth L.—244 Goodman's Hill Road.  
Variance for addition of 2-car garage, short side-line and front-yard. Granted
- 63-15 Thane, George V.—19 Allene Avenue.  
Variance to remodel and enlarge existing non-conforming dwelling by construction of porch which would extend the present non-conforming side-line set-back. Granted
- 63-16 Crowell, Walter S., Jr.—37 Hilltop Road.  
Permit for swimming pool. Granted\*

- 63-17 Kraff, Louis, Jr.—35 Kendall Road.  
Permit for swimming pool. Granted\*
- 63-18 Jackson, Truman C.—25 Old Orchard Road.  
Permit for swimming pool. Granted\*
- 63-19 Howell, Richard G. and Aline M.—Lots 19-22, Oakwood Avenue.  
Variance to create and record a new single residence building lot with inadequate frontage and area. Granted
- 63-20 Schandelmayer, Kathleen A.—5 Winsor Road.  
Variance to allow construction of an addition and greenhouse to existing dwelling with inadequate side-line requirements. Granted
- 63-21 Liberty Ledge Corp.—Liberty Lane.  
Permission to construct a nursing home. Denied
- 63-22 Town of Sudbury and Maude M. Clark—15 acres or less, southerly of Codjer Lane.  
Variance to operate a Sanitary Land Fill. Granted
- 63-23 Alibrandi, Corinne R.—96 Dudley Road.  
Variance to construct an addition to dwelling, with inadequate side-line requirement. Granted\*
- 63-24 Feeley, Francis G.—3 Wilshire Street.  
Permit for swimming pool. Granted\*
- 63-25 McCarthy, Henry and Marjorie—118 Nobscot Road.  
Permit for swimming pool. Granted\*
- 63-26 Rogers, Wm. J. Jr., and Marie Ellen—Lots 122, 123, 124, 131, 132, 133, and 134 on to the rear of Lillian Avenue.  
Variance to create and record a new residential building lot with inadequate frontage and area. Granted
- 63-27 Ambrose, John P., Jr. and Virginia T.—12 Meadowbrook Road.  
Variance from side-line set-back of 1 foot for existing dwelling. Granted
- 63-28 Lombardi, Nicholas—9 Center Street.  
Permit for swimming pool. Granted\*
- 63-29 Forsyth, Eileen—63 Powers Road.  
Permission to conduct a customary home occupation (beauty salon) in her home. Granted
- 63-30 Ahlin, Philip—Concord Road.  
Variance to build an addition to existing non-conforming building. Granted

- 63-31 Neumeier, Victor L.—52 Haynes Road.  
Permit to raise and keep poultry. Granted\*
- 63-32 Cavicchio, Mrs. Rose—407 Boston Post Road.  
Variance to relocate present home and use portion of premises for business as gasoline station, subject to granting of gas storage permit by Board of Selectmen.  
Denied
- 63-33 MacInnis, Ronald W. and Joyce M.—Lots 62 through 67, Block E, Pine Lake.  
Variance to create and record a new lot with inadequate frontage. Granted\*
- 63-34 Suburban Propane Gas Corp.—45 Boston Post Road.  
Variance to erect a sign on the property line. Denied
- 63-35 Carmisciano, Salvatore—381 Lincoln Road.  
Permit for swimming pool. Granted\*
- 63-36 Ferguson, Ernest T. and Helena M.—271 Boston Post Road.  
Variance to engage in a sanitary brush and stump disposal operation and erect a sign. Denied
- 63-37 Borromey, Romeo J. and Elizabeth R.—18 Woodland Road.  
Variance to build an addition to garage, corner of which will be not less than 14 feet from property line.  
Granted
- 63-38 Greenwood Club, Inc.—Longfellow Road.  
Permission to increase membership from 100 to 125 families. Granted
- 63-39 Coates, Robert O.—156 Horse Pond Road.  
Variance to divide property into two lots, one of which would be less than required by Zoning By-law.  
Granted
- 63-40 Ferigno and Walker, Builders, Inc.—46 Powers Road.  
Variance for short front-yard set-back. Granted
- 63-41 Curtis, Edwin M.—68 Barton Drive.  
Variance for side-line set-back for 2-car garage.  
Granted
- 63-42 Fairview Development Corp., Frank Maurer Co., Inc.—Route 117.  
Variance to operate trucking and heavy equipment business on premises (Granted for a period of one year.) Granted

- 63-43 Sudbury Rod and Gun Club—Lot easterly of Dutton Road.  
Permit for addition to non-conforming building. Granted
- 63-44 Putney, Wesley T.—16 Basswood Avenue.  
Permit for addition to non-conforming building. Granted
- 63-45 Savignano, James B. and Germaine B.—Willis Lake Drive.  
Variance to create and record a new building lot with inadequate frontage and area. Granted
- 63-46 Savignano, James B. and Germaine B.—Willis Lake Drive.  
Variance to create and record a new building lot with inadequate frontage and area. Granted
- 63-47 Devlin Construction Corp.—Union Avenue.  
Permission to build an addition to existing non-conforming building. Granted
- 63-48 The Second Trust—Woodside Road.  
Variance for new residential lot with inadequate frontage. Denied
- 63-49 The Second Trust—Woodside Road.  
Variance for a new residential lot with inadequate frontage. Granted\*
- 63-50A International Blake Trust—Hudson and Intervale Road—Lot 1.  
Variance to construct a residential building on lot with inadequate frontage. Granted
- 63-51A International Blake Trust—Hudson and Intervale Road—Lot 8.  
Variance to construct a residential building on lot with inadequate frontage. Granted
- 63-52 Hill, Jos F., Jr., for Weiss, Daniel; Glick, Monroe S.; and Freedman, M. David—corner Horse Pond Road and Boston Post Road.  
Permit to build a nursing home. Granted\*
- 63-53 Post Road, Inc. and Bowen Cox Investment Corp.—Pine Lakes, Lots 6, 7, 8, Block F., Basswood Avenue.  
Variance to create a new lot containing 7,500 sq. ft., 75 ft. of frontage. Denied
- 63-54 Howell, George V. and Aline M.—214 Boston Post Road.  
Variance to create a new residential lot and build an addition to existing house. Granted



- 63-55 Cunningham, Thurman D.—Lincoln Lane.  
Permission to add to present non-conforming house. Granted
- 63-56 Debye, Dr. Peter and Anne—197 Old Sudbury Road.  
Permit to maintain a kennel for not more than 10 dogs. Granted\*
- 63-57 Nugent, Joseph and Marjorie—328 Hudson Road.  
Permission to add to non-conforming structure for residential purposes in a business zone. Granted\*

\* The cases indicated (\*) above were limited by provisions safeguarding the interest of the Town and are a public record on file in the office of the Town Clerk.

Arthur L. Singer, Jr., Chairman, and Milton F. Marsh resigned from the Board during the year.

Harry M. Durning, Jr. and Stuart C. Herrick were appointed by the Board of Selectmen to fill the vacancies.

At the annual business meeting, the Rules of the Board of Appeals dated May 1, 1962 were revised and a copy filed with the Town Clerk.

At that meeting, the Board also took the following action:

Calvin B. Smith was elected Chairman of the Board.  
Stuart C. Herrick was elected Clerk of the Board.

Respectfully submitted,

CALVIN B. SMITH, Chairman  
STUART C. HERRICK, Clerk  
STEPHEN M. W. GRAY  
WALTER R. HICKLER  
HARRY M. DURNING, JR.

January 16, 1964

Board of Appeals, Zoning.

## BOARD OF APPEALS FINANCIAL REPORT FOR 1963

### Appropriation:

Secretarial Hire .....	\$1,000.00	
Expenses .....	400.00	
		\$1,400.00

### Transfer from Reserve Fund:

Secretarial Hire .....	\$99.92	
Expenses .....	.73	
		\$100.65
		\$1,500.65

## Costs:

Secretarial Hire .....	\$1,099.92
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## Expenses:

Advertising .....	\$204.78
Stationery, supplies, postage, etc. ....	148.45
Dues and subscriptions, publications .....	30.00
Miscellaneous .....	17.50

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\$400.73

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\$1,500.65

Balance .....	0
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Fees Collected .....	\$570.00
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Respectfully submitted,

CALVIN B. SMITH, Chairman  
 STUART C. HERRICK, Clerk  
 STEPHEN M. W. GRAY  
 WALTER R. HICKLER  
 HARRY M. DURNING, JR.



## SUDBURY BOARD OF HEALTH ANNUAL REPORT FOR 1963

During 1963, the Board of Health held 4 special and 13 regularly scheduled meetings devoted to consideration of a wide variety of problems and programs related to improvement and maintenance of the public health. These programs and problems can be grouped under two rubrics (continuing and new) and will be discussed thereunder.

### A. *Continuing Problems and Programs*

1. *Pollution of private wells.* In our 1962 Annual Report this was described as the Town's single most pressing and important health problem and two solutions were discussed, namely: immediate extension of the public water supply and basic planning now for public sewage disposal sometime in the future. During the first half of 1963 identification of polluted wells continued unabated, especially in two subdivisions in North

Sudbury. After the recent enlargements of the public water supply system, there was a sharp decline in the number of polluted wells identified. However, all private water supplies are potentially increasingly subject to contamination with the continued increase in the number of private dwellings and other establishments all discharging sewage effluents constantly into the ground. Since 1961, our Board has worked actively to obtain the support of other Town Boards for utilization of funds under Public Law 560 to develop a long-range engineering plan for eventual public sewage disposal facilities. Since no action has yet been taken on this matter, analysis of water samples must continue to be a high priority public health program.

2. *Garbage, refuse, and brush disposal.* Last year our Board adopted new rules and regulations pertaining to the disposal of garbage and refuse. This year our efforts were centered not only on locating new areas for a sanitary landfill and a brush and stump dump but also on abating the nuisance to North Sudbury residents caused by burning at the Maynard dump site. We were successful in assigning an appropriate parcel of land for a sanitary landfill and in obtaining a favorable decision from the State Public Health Council regarding improved operation on and relocation of the Maynard dump. In 1963 we inspected two sites proposed for brush and stump disposal and submitted reports on both of these to the Selectmen.

3. *Special communicable disease control programs*

- a. *Polio immunization.* A complete series of Salk oral polio vaccine clinics was carried out during the first half of the year with the cooperation of the SPHNA and members of our Medical Advisory Committee. We are anticipating a similar series of clinics for early 1964.

- b. *Rabies.* For the sixth consecutive year our Board has sponsored and financed a rabies immunization clinic under the supervision of Dr. Francis McGee and Dog Officer, Harry Rice. This year 159 dogs were vaccinated.

Also related to rabies control are some of the expected outcomes of the newly created Dog Leash Study Committee, on which the Board of Health has representation.

4. *Dental care.* Since 1961, children needing dental care have been treated in the offices of Sudbury's private dentists under a set of policies jointly determined by the SPHNA, the participating dentists, and our Board. Each

year, following the end of the school year, all participants meet to evaluate the program, to review existing policies, and to revise the program components as needed. This year a fourth Sudbury dentist was added to our Dental Advisory Committee and the policies were revised to permit a limited number of pre-school children to participate in the dental care program.

5. *Licensing and inspection of nursery schools and day care centers.* Chapter 719 (Section 1-4) of the General Laws, effective January 1, 1963, amended Sections 58-62 of Chapter 111, pertaining to licensing and operation of agencies providing day care services for children, and placed these agencies under the jurisdiction of the State Department of Public Health. Local boards of health with qualified personnel could petition the State Health Department for permission to retain licensing, inspection, and supervisory functions at the local level. Sudbury was one of about eighty cities and towns granted said permission and we shall continue to apply the high standards spelled out in our previously adopted rules and regulations for operation of day care centers.

## B. *New Programs*

1. *Pre-school vision screening.* In conjunction with the SPHNA and Dr. Wm. Adelson, School Physician, the Board will sponsor a vision screening program for 5-year-olds. This should be in operation about the beginning of 1964.
2. *Coordinating Committee on the School Health Program.* Following several ad hoc joint meetings of representatives from the School Committee, SPHNA, and the Board of Health to discuss operational policies of the school health program, a Coordinating Committee of the three groups was established in the spring of 1963, said Committee to meet at regular intervals to clarify operational details and communication problems of the three agencies. The Committee has met several times already to discuss budgetary and communication problems.
3. *Sudbury Health Study.* At the request of the staff of the United States Public Health Service, a series of preliminary discussions was held with them to explore the possibilities of carrying out a long-range health research study in Sudbury. Our Board unanimously endorsed the study and assumed responsibility for providing contact with our Medical Advisory Committee and for arranging the invitational public meetings necessary for launching the project.

With the continued increase in our population and the essential concomitant expansion in public health activities, has come a need for more space for Board of Health files, supplies, and office routines. We have already submitted a request for additional office space in the white School Building to be vacated next fall when the new Junior High School is occupied.

Sudbury is indeed fortunate in having a group of well-qualified physicians and dentists who readily provide our Board with voluntary consultative and clinic services whenever we request these, and we express herein our public appreciation to them.

Special appreciation is herewith extended to Mrs. Vera Presby, our competent and dedicated liaison in the Town Hall, for her unflagging, courteous, conscientious efforts in handling our ever-increasing volume of service requests. Without her incomparable understanding, patience, and devotion progress during 1963 would have been greatly curtailed.

LOUIS H. HOUGH, Chairman  
ALBERT S. DEANE, JR.  
MARJORIE YOUNG, Secretary

## FINANCIAL REPORT OF BOARD OF HEALTH 1963

### S. P. H. N. A.

Appropriations .....	\$3,794.00	
Expenditures .....	3,794.00	
Balance .....		0.00

### Board of Health Expense:

Appropriations .....	\$1,750.00	
Expenditures .....	1,624.01	
Balance .....		\$125.99

### Dental Clinic:

Appropriations .....	\$2,094.80	
Expenditures .....	2,094.80	
Balance .....		0.00

### Inspection Services:

Appropriations .....	\$3,500.00	
Expenditures .....	3,450.42	
Balance .....		\$49.58

## BOARD OF HEALTH RECEIPTS

Sewage Permits .....	\$761.00	
Milk Licenses .....	21.00	
Garbage Licenses .....	65.00	
Camp Licenses .....	3.00	
Nursery School Licenses .....	6.00	
Milk and Piggery Licenses .....	5.00	
Well Child Clinic .....	56.25	
Motel License .....	.50	
T. B. Sanitorium .....	173.21	
	<hr/>	
Total .....		\$1,090.96
Total Amount Returned to Town Treasury .....		\$1,266.53
Approved:		
CLIFTON F. GILES,		
Town Accountant		



## REPORT OF THE BUILDING INSPECTOR

Board of Selectmen  
Town of Sudbury  
Sudbury, Massachusetts  
Gentlemen:

December 31, 1963

There were 188 building permits issued during the year 1963 of which 104 were for dwellings as compared to 98 for the year 1962, an increase of about 6%. 94 Certificates of occupancy were issued for dwellings. 474 Inspections were made. This work I perform in addition to my duties as fire chief and receive no extra compensation for it.

The following is the tabulation of building permits issued during the year 1963 and the estimated construction costs.

104 Dwellings .....	\$1,636,574.00
37 Additions to dwellings .....	63,645.00
26 Private garages .....	52,217.00
1 Boat house .....	100.00
6 Farm buildings .....	3,813.00
	<hr/>
	\$1,756,349.00

5 Store buildings .....	\$504,500.00
1 Bank building .....	40,000.00
3 Additions (Business buildings) .....	10,350.00
	<hr/>
	\$554,850.00
1 Church building .....	\$135,000.00
1 Addition to church building .....	86,880.00
1 Junior High School .....	1,465,500.00
	<hr/>
	\$1,687,380.00
1 Demolition (Barn)	
1 Demolition (Garage)	
188 Permits .....	\$3,998,579.00

Respectfully submitted,

ALBERT ST. GERMAIN,  
Building Inspector.

#### BUILDING PERMITS FOR 1963

P. H. Johnson Inc. ....	\$14.00	M. C. Moore .....	14.00
Ashland Homes Inc. ..	14.00	M. C. Moore .....	14.00
Herbert L. Groginsky	2.00	Ferigno & Walker	
Richard B. Hirsh .....	2.00	Builders Inc. ....	15.00
Murray Homes Realty		Town of Sudbury	
Trust .....	16.00	(Junior High) .....	Free
M. C. Moore .....	15.00	A. A. Reich .....	4.00
P. H. Johnson Inc. ....	14.00	Paul T. Carlman .....	2.00
Claude R. Poole .....	2.00	P. A. Boots .....	4.00
Murray Homes Realty		Charles Kojobashian ..	2.00
Trust .....	17.00	Felice Genna .....	2.00
Murray Homes Realty		Peter Cialdea .....	9.00
Trust .....	17.00	Ferigno & Walker	
Walter A. Beckett ....	20.00	Builders Inc. ....	17.00
Walter A. Beckett ....	20.00	Marian G. Mugar .....	8.00
Ferigno & Walker		Marian G. Mugar .....	270.00
Builders Inc. ....	18.00	P. H. Johnson Inc. ....	12.00
Ferigno & Walker		Joseph H. Barnicle ....	2.00
Builders Inc. ....	18.00	Peter Gatti .....	2.00
Thomas B. Spalding..	2.00	Raymond A. Carye ....	180.00
P. H. Johnson Inc. ....	15.00	Eldridge Crowe .....	2.00
Arthur Grellier .....	6.00	John R. Carter .....	2.00
Edward Freitas .....	15.00	Harry A. Dexter .....	7.00
Early Colonial Homes	12.00	Jean Copp .....	2.00
Early Colonial Homes	12.00	Walter A. Beckett ....	20.00
Ledgewood Builders		Deck House Inc. ....	26.00
of Lincoln .....	14.00	Sharrigan & Osvald..	14.00

Sharrigan & Osvald ..	15.00	Marian Mugar .....	21.00
Early Colonial Homes	15.00	David Harvey .....	2.00
Early Colonial Homes	15.00	Thomas O'Donnell ....	13.00
Early Colonial Homes	15.00	Murray Homes Realty	
Deck House Inc. ....	27.00	Trust .....	18.00
Lisbon Realty Trust ..	14.00	Frank Morrison .....	2.00
Robert Mailly .....	2.00	Richard Plank .....	2.00
Murray Homes Realty		William Hall, William	
Trust .....	17.00	Toomey, Francis	
Murray Homes Realty		White .....	10.00
Trust .....	15.00	James Branca .....	2.00
John R. MacLean .....	18.00	Hilbert Olsen .....	2.00
Ferigno & Walker		John J. O'Donnell ....	2.00
Builders Inc. ....	15.00	Dr. Peter Debye .....	2.00
George D. Seale .....	18.00	Sharrigan & Osvald....	17.00
Murray Homes Realty		Sigmond Hinlein .....	15.00
Trust .....	18.00	Major Norman Reed..	2.00
Ralph B. Truesdale Sr.	2.00	Robert Lyons .....	9.00
Lawrence H. Peavey..	2.00	Philip Ahlin .....	8.00
William Vanderveer ..	2.00	Al Verner Trust &	
Frank L. Cheever ....	17.00	Howell Trust .....	2.00
P. H. Johnson Inc. ....	19.00	F. P. Buiting .....	2.00
Robert Morris .....	18.00	Lloyd Woodbury .....	2.00
George V. Thane .....	2.00	George Greene .....	13.00
Lyman DeRidder .....	2.00	Frank Vana .....	15.00
John Friauf .....	23.00	Fred MacNeil .....	2.00
William J. Rogers, Jr.	9.00	John & Nancy Taft ..	31.00
Robert Quirk .....	2.00	St. Elizabeth's Church	135.00
William Stone .....	2.00	Frederick Bigony .....	3.00
P. H. Johnson Inc. ....	14.00	Early Colonial Homes	15.00
Congregational Church	86.00	Ferigno & Walker	
Richard Dunbar .....	2.00	Builders Inc. ....	17.00
Walter Griffin .....	2.00	Detrick George Vogt..	2.00
Smith Realty Corp.		Murray Homes Realty	
of Wayland .....	16.00	Trust .....	18.00
Harold McAleer .....	3.00	The Fourth Trust .....	15.00
Ferigno & Walker		Robert Keeman .....	6.00
Builders Inc. ....	19.00	Hudson & Son .....	24.00
Frank L. Mussoni .....	2.00	International Blake	
Norman Pynn .....	2.00	Trust .....	13.00
Herman Brown .....	2.00	International Blake	
John Fletter .....	2.00	Trust .....	13.00
James Hamlin .....	2.00	P. H. Johnson Inc. ....	14.00
H. J. Moulton .....	10.00	Early Colonial Homes	15.00
Deck House Inc. ....	21.00	Early Colonial Homes	15.00
Wayside Realtors .....	11.00	Warren Dyson .....	2.00
Robert Morris .....	18.00	Lewis VanFleet .....	2.00
Early Colonial Homes	15.00	Haley Construction	
Early Colonial Homes	15.00	Co. Inc. ....	14.00
Early Colonial Homes	15.00	Haley Construction	
Francis Publicover ....	2.00	Co. Inc. ....	12.00



Haley Construction Co. Inc. ....	12.00	Ferigno & Walker Builders .....	16.00
Haley Construction Co. Inc. ....	14.00	Beruhart Sauter .....	2.00
Haley Construction Co. Inc. ....	12.00	Marian Mugar .....	25.00
Haley Construction Co. Inc. ....	12.00	Early Colonial Homes	15.00
Haley Construction Co. Inc. ....	12.00	Early Colonial Homes	15.00
Haley Construction Co. Inc. ....	12.00	Ferigno & Walker Builders .....	16.00
Walter Carson .....	11.00	Frederick Hartz .....	3.00
Edwin M. Curtis .....	2.00	Lawrence Huneck .....	2.00
John Kane .....	2.00	Deck House Inc. ....	23.00
Romeo Borremey .....	2.00	Mrs. Geraldine Dingee	2.00
Herbert Gursky .....	2.00	P. H. Johnson Inc. ....	14.00
Sharpe Plastics .....	8.00	Post Road Inc. ....	10.00
Mat Builders Inc. ....	18.00	Frederick Wilson .....	13.00
Albemarle Construction Co. Inc. ....	31.00	Early Colonial Homes	15.00
Alexander Kearin .....	2.00	Arthur E. Fay Sr. ....	2.00
P. H. Johnson Inc. ....	14.00	Iver Johnson .....	2.00
Henry Munsey .....	2.00	Ralph Blaze .....	2.00
Walter A. Beckett .....	2.00	Arnold Eliason .....	2.00
Walter A. Beckett .....	2.00	Robert Mackin .....	23.00
Richard McElvery ....	2.00	Alfred Casello .....	2.00
Warrick Budden .....	2.00	Frank E. Dea .....	14.00
Kenneth Ritchie .....	10.00	Metlar Realty Corp. ..	14.00
Early Colonial Homes	15.00	Metlar Realty Corp. ..	14.00
Philip Newfell Jr. ....	2.00	Jean Poirier .....	14.00
William Wilson .....	2.00	Smith Realty Corp. ....	16.00
The Fourth Trust .....	15.00	Ferigno & Walker Builders .....	16.00
Arthur O'Leary .....	2.00	Marian Mugar .....	40.00
Alton Clark .....	2.00	Deck House Inc. ....	23.00
Ferigno & Walker Builders .....	19.00	Ronald Ham .....	10.00
		Ronald MacInnis .....	10.00

188 Building Permits ..... \$2,582.00

Paid Town Treasurer ..... \$2,582.00

ALBERT ST. GERMAIN,  
Building Inspector.

### BUILDING INSPECTOR EXPENSE

Town Grant .....	\$300.00
Murphy & Snyder .....	\$27.55
Hobbs & Warren .....	6.00
Murphy & Snyder .....	16.35
Bentley's .....	9.50
Hobbs & Warren .....	3.40
Bentley's .....	11.05
Borden's .....	49.74

Alexander Automotive Service ....	17.86	
Bentley's .....	2.85	
Hobbs & Warren .....	7.95	
Bates Stationery .....	11.99	
Bentley's .....	2.94	
Alexander Automotive Service ....	25.15	
Wards Stationers .....	10.80	
Bates Stationers .....	1.10	
Borden's Amoco .....	16.50	
Murphy & Snyder .....	10.50	
Bentley's .....	5.61	
Alexander Automotive Service ....	29.97	
Murphy & Snyder .....	1.50	
Alexander Automotive Service ....	7.95	
Borden's Amoco .....	4.00	
Murphy & Snyder .....	13.40	
		<hr/>
		\$293.66
Balance .....		<hr/>
		\$6.34

Respectfully submitted,

ALBERT ST. GERMAIN,  
Building Inspector.

## BUILDING INSPECTOR'S REPORT OF PLUMBING INSPECTION

Mr. Howard C. Kelley was appointed permanent plumbing inspector after having been certified by the Massachusetts Civil Service Commission. During the year 360 inspections were made on installations.

### PLUMBING INSPECTOR SALARY

Town Grant .....		\$1,800.00
Howard C. Kelley .....	\$1,782.02	
	<hr/>	
Balance .....		\$17.98

### FEES COLLECTED FOR PLUMBING AND GAS PERMITS

Permits to do Plumbing .....	150
Permits to do Gas Fitting .....	96
	<hr/>
Total permits issued .....	246

246 Permits .....	\$2,376.00
Paid to Town Treasurer .....	\$2,376.00

Respectfully submitted,

ALBERT ST. GERMAIN,  
Building Inspector.



## THE CIVIL DEFENSE OF SUDBURY

January 16, 1964

Board of Selectmen  
Town of Sudbury  
Sudbury, Massachusetts  
Gentlemen:

This is the fourteenth annual report of activities of the Civil Defense Department of Sudbury.

In connection with Phase 2 of the National Fallout Shelter Survey, two underground areas in the Town were surveyed for adequate fallout protection. One of these two areas, an existing underground structure on the property of the Wayside Inn, has been approved by the Selectmen as a site suitable for development. The Town will be given an opportunity at the Annual Town Meeting to appropriate funds for an engineering survey of the structure to determine the cost necessary to upgrade it to the point where it will provide adequate protection in the event of nuclear attack or natural disaster.

In the opinion of this Department it is essential that the aforementioned article be given favorable consideration if we are to continue to have an effective Civil Defense program in Sudbury. It should be emphasized that the proposed shelter area would serve a dual purpose in that it would give protection, and be stocked with food and medical supplies, ready for any type of emergency condition.

The undersigned was appointed to the position of Director in December, 1963, replacing Mr. M. M. Fickett who capably served the Town for a number of years.

Sincerely,

DUDLEY A. HALL,  
Director, C. D.

## THE CIVIL DEFENSE OF SUDBURY

January 16, 1964

Town Accountant  
 Town Hall  
 Sudbury, Massachusetts  
 Dear Sir:

In accordance with a request by the Chairman, Board of Selectmen of Sudbury, the following report of expenditures by the Civil Defense Department during 1963 is submitted:

New England Tel. and Tel. Co. ....	\$256.79
U. S. Civil Defense Council .....	7.50
Meals, etc. at Basic Rescue Course .....	16.00
Power brakes for Rescue Truck .....	42.50
Radio for Rescue Truck .....	375.00
Total .....	<u>\$697.79</u>

Sincerely,

DUDLEY A. HALL  
 Director, C. D.



## REPORT OF THE CONSERVATION COMMISSION FOR THE YEAR 1963

The primary concerns of the Conservation Commission continues to be the protection of Sudbury's water and related land resources, the development of a vigorous and timely open space program for this fast-growing Town, and the active encouragement of conservation education in our schools and in the community at large.

For reasons explained more fully in last year's annual report, our work continues naturally to focus on the Sudbury River area and the tributary streams flowing through the Town.

### HOP BROOK

*The Atkinson Gift.* Our efforts to assure the permanent preservation of the Hop Brook stream basin have been immeasurably encouraged this year by the extremely generous gift, from Mr. and Mrs. Herbert Atkinson, of a 12 acre strip of land bordering the brook on the north side and extending about 1½ mile eastward from Dutton Road. This fine piece of wooded low land will be kept in its natural condition and will,

we hope, be the keystone for future expansion of protective measures up and down the Hop Brook. We should like, on behalf of the Town, to reiterate in this place our gratitude to the Atkinsons for their leadership and foresight in assigning top priority for conservation purposes to this significant part of their beautiful estate.

*Roehrig and Rod and Gun Club Easement Gifts.* In another part of Hop Brook further to the west, we are pleased to announce the Town has acquired two conservation easements, through the generosity of a private landowner on the one hand and a sportsmen's group on the other. Mr. Jonathan Roehrig has donated an easement on that portion of his property bordering the west side of Stearn's Mill Pond which lies below the 158-foot contour level; and the Sudbury Rod and Gun Club has donated a similar easement on some 10 acres of land on either side of Hop Brook as it flows through Club's reservation off Dutton Road. Both easements protect the land involved from building, filling, dumping, excavating or other interference destructive of natural resources, but leave full title to the land in the hands of the owners.

#### CONSERVATION EASEMENTS FROM LAND DEVELOPERS

Some encouraging progress has been made in interesting real estate developers to grant easements to the Town along streams flowing through their tracts. A fifty foot strip of about half a mile along the south tributary of Pantry Brook has been granted, details only awaiting the final recording with subdivision plan submitted to the Planning Board. Another easement along a brook south of Route 20 has also been surveyed and mapped by a land development company and the formalities nearly completed.

The Conservation Commission wishes to thank the Planning Board for its cooperation in bringing this form of land protection to the attention of landowners who may come before the Board. The Commission itself has negotiated with 21 private landowners and companies during the last year—in some cases with immediate success, in some with none whatever, and in some with promise of future results.

#### THE SUDBURY RIVER AREA

We continue to keep in touch with the work of various agencies in preserving the Weir Hill and Round Hill areas of the river valley. The Sudbury Valley Trustees successfully completed in the Spring of 1963 their fund drive for the purchase of 20 acres on and below Round Hill. Gifts poured in from over 900 contributors, from a dozen or more towns in Massachusetts as well as some few out of state. This remarkable response bore concrete witness to the high value attached

to this part of our valley by people living beyond the borders of our Town.

Now an even more ambitious program is under way. The Sudbury Valley Trustees are undertaking to purchase the remaining 23 acres of Round Hill. We hope they will again receive generous support from private citizens of Sudbury, which gains the most from this effort to preserve one of the most beautiful unspoiled landmarks of our valley. The Elbanobscot Foundation is likewise seeking to acquire a tract of considerable size on nearby Weir Hill. The U. S. Fish and Wildlife Service is negotiating for increased holdings of open space in the river meadows bordering these.

Meanwhile, the Sudbury Conservation Commission is seeking to acquire a fourth sizeable key piece of adjoining land closely tied in with these. It is hoped negotiations can be completed in time to present this at the 1964 Town Meeting.

Protection of open space and conservation areas increases in importance as large parcels of land in private ownership break up. Our latest current check, subject to corrections, shows:

Land Parcels of	1942	1957	1961	1964
100 acres or more .....	23	14*	7	5
75 to 100 acres .....	16	12*	7*	5
50 to 75 acres .....	32	12*	8	10*
25 to 60 acres .....	56	41*	27*	20*

\*Some of these are owned by developers who will subdivide.

## EDUCATION

Another function of the Commission is coordinating conservation efforts and spreading interest and information.

*School Activities.* Again with the Rod and Gun Club, two more Sudbury boys were sent to Mass. Jr. Conservation Camp: Charles Arnold and David Morrisson. The Conservation Club, founded by camp boys of 1962 at LSRC continued under the leadership of Mr. John Maccini, teacher of earth science. Two talks were given by a member of the commission at an Elementary and Jr. High school, and children made several exhibits for our Conservation Meeting in March. Two magazines have been placed in LSRS and Jr. High libraries.

*Teacher Training.* A conference was held with the new State Supervisor of Conservation Education, Mr. Frank Chrapliwy soon after his appointment, with Mr. Verre of the Elementary Schools here. At their suggestion, teacher training was begun: Miss Priscilla Bartlett of Loring School was sent to a spring course in Field Natural History at Drumlin, Miss Rosemary Such of the Fairbank School to National

Audubon Conservation Camp in Conn. in July. A Teacher Workshop in Conservation is scheduled for April by Mr. Cal Eells, the Asst. Supt. of Schools. Sudbury will be the first town in the state to close elementary schools at noon and require all teachers to attend an afternoon session devoted to conservation.

*School Sites.* Mr. Chrapliwy also visited all elementary school sites with a view to teaching potential and development. Our attention centered on the new Jr. High site where the Hop Brook frontage and glacial pit some 400 feet across by 40 feet deep, as well as landscaping of the grounds are of interest to us. A welcome step has been submission of landscaping plans to us for comment, which we passed on to a committee of three from the Garden Clubs and LWV: Mrs. Leona Johnson, Mrs. Shirlee Burd and Mrs. Claire Bensley. Recommendations of this committee, with our hearty endorsement, were well received. A revised plan now includes 25 shade and ornamental trees as well as a much greater variety of flowering and fruiting shrubs for year round interest. Believing such assistance can be of future help we plan to make this a permanent committee.

*Spring Meeting.* Our open meeting during National Wildlife Week in March centered around "Pesticides are Poison, Handle with Care." and drew active participation in publicity and exhibiting from some 15 different organizations in town. Books and literature were also exhibited, many of which we had added to the Goodnow Library, or suggested they acquire. Through a follow-up on Pesticides, we helped secure, through Representative DeNormandie, additional appropriations for the new State Pesticide Board.

## SOIL SURVEY FOR THE TOWN

At the request of the Finance Committee, the Commission was able to contract for a Soil Survey of the Town enabling the Soil Conservation Service to complete this by April, 1964 without a Special Town Meeting. All town boards and officials were informed, 21 requested a total of 58 copies of this important and comprehensive report. A joint meeting for discussion of the proper use and interpretation in managing the land resources of the town will be held later.

## OTHER ACTIVITIES

Members have attended various conferences, especially those of the Mass. Association of Conservation Commissions and the new Mass. Soil Conservation District. Numerous profitable discussions with a dozen or more boards and officials have formed a sounder basis for our efforts. Especially we thank our new Town Counsel, Mr. Winsor and our faithful Engineer, Mr. White for their essential help.

At our request the Selectmen will increase our Commission from 5 to 7 members, to cover necessary detailed work to be done.

### CONSERVATION FUND.

Appropriations in the last three years give us a balance of \$24,000 plus interest, making possible the first installment of an important acquisition to be recommended at the Town Meeting. We urge continuing the maximum appropriation allowed by law on which reimbursement can be later claimed, which will increase with the assessed valuation of the Town. Thus we may keep in a favorable position for investment in critical parcels for protection of the Town's natural assets.

Respectfully submitted,

STANLEY RUSSELL, Chairman  
ELIZABETH H. BURCKES, Secretary  
PRISCILLA REDFIELD ROE  
JOHN HENNESSY  
E. WILLIAM KERNS  
Sudbury Conservation Commission

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### CONSERVATION COMMISSION EXPENSES 1963

#### Educational Expense:

Boy to Jr. Conservation Camp .....	\$60.00	
Two Teachers at Audubon .....	77.50	
Conservation Meeting and Exhibit and Publicity .....	27.00	
Pamphlets, books, publications and magazines .....	55.50	
		<hr/>
		\$220.00

#### General and Operating Expense:

Dues to Mass. Assn. Cons. Comm. ....	\$25.00	
Conferences attended .....	41.21	
Postage, and phone calls .....	11.60	
		<hr/>
		\$77.81

Total Expense for year .....	<hr/>	\$297.81
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Approved:

CLIFTON F. GILES,  
Town Accountant



## REPORT OF THE DOG OFFICER

To the Board of Selectmen:

Sirs:

Dogs Licensed for the year 1963 .....	1,143
Dogs picked up and disposed of .....	127
Dogs confined for 10 days .....	103
Miscellaneous complaints relative to dogs	610
Dogs sold .....	18

There were a number of complaints on dogs killing sheep, poultry and pets. These dogs were either confined or disposed of.

All dogs should have a collar or harness with the license tag attached to it.

All dog licenses expire March 31 of each year. All dogs must be licensed on or before APRIL 1st or the owners or keepers thereof are liable to a fine. This law applies to all dogs 3 months old or over, regardless of time of year ownership is acquired. No tax bills are sent to dog owners.

At this time I wish to thank the Police and Fire Department for their cooperation during the past year.

Respectfully submitted,

HARRY C. RICE,  
Dog Officer.



## REPORT OF STUDY OF A DOG LEASH LAW

The above named committee, established under article 29 of the warrant for the 1963 annual town meeting, submits the following report.

This committee first met in May, 1963 and has met 6 times since.

We first contacted the principal of each of the five elementary schools, the junior high school, and the regional high school to get information on trouble in the school yard areas as to dog bites, number of dogs roaming the school yards at will, and damage to school property. Only Horse Pond school reported having problems of any kind with dogs.

We also contacted the Chief of Police and dog officer for official information as to dog bites, number of nuisance complaints and the number of dogs killed each year. The Chief of Police reported that his main type of complaint was of dogs barking at night, that on the average of 2 dogs a week were killed by cars, and that he did not believe the town of Sudbury had a dog problem. The dog officer reported that of the 1,143 dogs licensed as of December 31, 1963, there were 42 dog bites reported, 610 general nuisance complaints and 103 dogs confined in the year of 1963. It was also reported by the dog officer that the bulk of complaints come in on the same 20 or 25 dogs, and that the town had no real dog problem.

This committee also obtained a copy of the Needham town report to see what they had recommended when they considered a leash law in 1962. It was found that Needham considered but rejected such a law on the basis that any benefit would be outweighed by the expense and inconvenience to enforce it.

At present no town in Massachusetts has a leash law although several towns have considered it but rejected it for the same reasons as did the town of Needham.

The town of Quincy, Illinois, (population 43,000) where they have a leash law, was contacted to get some idea of what it would cost to enforce such a law. The cost to Quincy is over \$8,000.00 a year, the funds coming from the collection of a dog tax and appropriations from general licenses revenue. Since revenue from dog licenses in Sudbury is used for other purposes, the cost of enforcing a leash law would have to come directly from the general tax levy. Our dog officer reports that at present we do not have adequate facilities or personnel to enforce a leash law. New buildings, more help and a caged truck would be needed immediately, meaning a large outlay of money the first year. It is the opinion of this committee that the cost to the town of Sudbury to enforce a leash law would be more than \$8,000.00 the first year and could increase each year.

After looking into the salary paid to dog officers in other towns, the majority of this committee recommends that the salary of the dog officer be raised.

This committee has not forgotten that many people are concerned with the fact that dogs are running loose around town and in school yards, causing some damage to property by digging in yards and making a general nuisance of themselves. In view of this concern we further recommend that the people of the town familiarize themselves with the laws of this town and Middlesex County concerning complaints on the behavior of dogs. A written complaint to the board of selectmen can bring about a hearing which can result in the

restraint of a particularly offensive dog and reimbursement for damage done to property. If satisfaction is not received from the selectmen, the case can be taken to the district court.

Therefore, in view of the small number of dog bites reported, the fact that the majority of complaints are limited to the same few dogs, the added cost to the town of enforcing a leash law, and the fact that there is already adequate recourse if the people would take advantage of the present provisions of the law and make written complaint to the selectmen, this committee recommends that no leash law be passed.

HENRY GREENBLATT, Chairman  
 LOUIS H. HOUGH  
 PAUL WHITNEY RHOADES  
 HARRY C. RICE  
 FAY W. HAMILTON, Secretary



## ANNUAL REPORT OF SUDBURY EARTH REMOVAL BOARD FOR 1963

During 1963, the Board held one hearing on an application for a permit to remove earth. The applicant was Alton Clark, the location was off Codjer Lane, where the Town Dump is now being operated, and the application was Granted by the Board.

The following permits were renewed for a period of one year:

Paul F. Cavicchio	Union Avenue
Walter A. Beckett	Pheasant Avenue
Walter Griffin	Peakham Road
Leonard D. Stiles (two permits)	Boston Post Road
Fairview Development Corp.	North Road
L. Roy Hawes	North Road

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## FINANCIAL REPORT

Appropriation .....		\$50.00
Expenses:		
Advertising .....	\$3.13	
Postage .....	2.60	5.73
Balance .....		<hr/> \$44.27

Fees Collected ..... 20.00

Respectfully submitted,

DAVID O. IVES, Chairman  
WALTER R. HICKLER  
TADEUS J. MEDOWSKI  
DAVID L. BOBROFF, Acting Clerk

Approved:  
CLIFTON F. GILES  
Town Accountant



## REPORT OF THE FIRE DEPARTMENT

December 31, 1963

Board of Selectmen  
Town of Sudbury  
Sudbury, Mass.  
Gentlemen:

I herewith submit my report on the activities of the fire department for the year 1963.

The fire department responded to 642 calls for emergency and other services, an increase of about 70 % over the previous year, as follows:

Fires in buildings .....	30
Grass and Forest fires .....	138
Motor Vehicle fires .....	19
Chimney fires .....	3
Rubbish fires .....	14
Accidental alarms .....	8
False alarms .....	9
Out of Town calls for mutual aid .....	11
Oil burner fires .....	7
Motor vehicle accidents .....	36
Rescue calls .....	16
Lockouts .....	12
Electrical fires .....	29
Burning Edison wires .....	24
Flooded cellars .....	63
Gas leaks .....	8
Miscellaneous calls .....	101
Investigations .....	57
Assist injured persons .....	5
Fill swimming pools .....	3
Heat failure alarms from (Regional School	

and Loring Parsonage) .....	7
Lost children .....	2
Washing machine and Dryer fires .....	4
Water main pressure tests for Water District .....	25
Oil and gasoline spills .....	3
Resuscitator calls .....	8

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### 642 Calls

Of these calls apparatus from the South Sudbury station responded to 181 and the North Sudbury station 75. Apparatus from the center station responds to most all calls. The Police department apprehended most of the culprits who pulled false alarms.

The number of brush and grass fires increased about 70% due mainly to careless burning and children playing with matches. One major forest fire in North Sudbury required assistance from the following towns, Maynard, Acton, Concord and the State Department of Natural Resources and took two days to completely extinguish.

As most of the homes being built are in wooded areas, the smallest grass or brush fire on a windy day can result in the loss of many homes unless the fires can be knocked down quickly. The two sub-stations have been of untold value in keeping most of the fires small.

2,683 permits to maintain a fire in the open air were issued. When calling for a permit please use the fire department business telephone by dialing 3-2239. TO REPORT A FIRE OR OTHER EMERGENCY DIAL 3-2323. No School information will NOT be given to persons calling on the emergency line.

During the month of July, engineers from the New England Fire Insurance Rating Association made an extensive survey of the fire protective facilities of the town which included the Fire, Police, Building and Water departments. The result of the survey is expected soon.

All town owned buildings are inspected every three months thereby saving the taxpayers several thousands of dollars in insurance premiums. The following permits were issued. Installation of oil burning equipment 82, Installation of liquified gas 24, Permits to store and use explosives 8.

### MANPOWER

At the present time there is only one man on duty at the North and South stations between the hours of 6 P. M. and 7 A. M. Recently one of the men on duty during these hours became ill and collapsed and was found by another firefighter who happened to drop in for a visit. Funds are requested in

the 1964 budget for two additional men so that there will be two men on duty during the nighttime at the two sub-stations.

## COMMUNICATIONS

4,553 Radio messages were logged at headquarters. The main radio station at headquarters and four of the two mobile radios that were purchased in 1946 had to be replaced in order to meet the requirements of the Federal Communications Commission.

## APPARATUS

Funds are requested for a four wheel drive forest fire truck that can go off the roads and into the woods in order to help prevent forest fires from getting out of control. This truck will take the place of the present 1938 conventional truck which cannot be used for off the road use.

## STATION

In accordance with the recommendations of the Master Plan report any study of a civic center in the center of the town should include a fire headquarters building. The present space in the basement of the Town Hall has become inadequate and unsuitable as recognized by the Master Plan report. What little storage space there was has been taken away for other department use.

As Chief of the Department, I wish to take this opportunity to thank the Police Department, Town Officials and all the Townspeople for their co-operation during the year.

Respectfully submitted,

ALBERT ST. GERMAIN

Fire Chief.

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## FINANCIAL REPORT OF THE FIRE DEPARTMENT

### Salaries:

Town Grant .....	\$87,870.00
Transfer .....	1,470.00
	<hr/>
	\$89,340.00

Chief's salary (Building & Wire Inspector) .....	\$7,399.86
Permanent firefighters' Salaries .....	70,693.26
Annual pay of call firefighters .....	300.00
Deputy Chief (retired September 30th) .....	461.40

Captain (appointed Deputy Chief October 1st) .....	519.18	
Fire time of call men and off-duty firefighters .....	4,854.00	
Pay for working on Holidays .....	2,108.00	
Extra duty for covering vacations .....	2,396.00	
Extra duty for covering men out sick....	396.00	
Town Hall duty .....	212.00	
	<hr/>	\$89,339.70
Balance .....		.30

### Expense (operating)

Town Grant .....		\$3,000.00
Transfer .....		750.00
		<hr/>
		\$3,750.00
Gasoline and Oil ....	\$851.22	
Supplies and Parts .....	850.23	
Small Equipment .....	325.07	
Electricity, Fuel, Water (South Station)	853.64	
Electricity, Fuel, Water (North Station) .....	868.79	
	<hr/>	\$3,748.95
Balance .....		\$1.05

### New Equipment

Town Grant .....		\$4,800.00
Electronic Communications Co. ....	\$625.50	
American Fire Equipment Co. ....	548.00	
Murray Bros. ....	80.00	
Boston Recharge Co. ....	100.00	
W. W. Grainger Co. ....	60.98	
Electronic Communications Co. ....	750.00	
J. H. Westerbeke Corp. ....	600.00	
Farrar Co. ....	208.00	
American Fire Equipment Co. ....	332.00	
Motorola Co. ....	910.25	
Murray Bros. ....	170.00	
Electronic Communications Co. ....	375.00	
Charles Hanks .....	39.50	
	<hr/>	\$4,799.23
Balance .....		\$.77

**Fire Alarm Extension:**

Town Grant .....	\$2,300.00
Transfer .....	4.36
	<hr/>
	\$2,304.36

Town Line Hardware .....	\$23.45
Darley Co. ....	68.75
Wahn Co. ....	48.11
Gamewell Co. ....	25.00
Framingham Electric Supply .....	11.10
Brand-Rex Co. ....	230.00
Philip Gladu .....	720.00
Louis W. Bills Co. ....	375.00
Brand-Rex Co. ....	276.40
Philip Gladu .....	60.00
Brand-Rex Co. ....	276.40
Framingham Electric Supply .....	103.22
Town Line Hardware .....	29.74
Borden's Amoco .....	47.19
Labor .....	10.00
	<hr/>
	\$2,304.36
	<hr/>
Balance .....	0.00

**Automobile Replacement:**

Town Grant .....	\$1,550.00
Barber Chevrolet Inc. ....	\$1,498.65
Post Road Signs .....	42.00
	<hr/>
	\$1,540.65
	<hr/>
Balance .....	\$9.35

**Uniform Allowance:**

Transfer .....	\$180.00
Linsky & Son .....	\$180.00
	<hr/>
	\$180.00
	<hr/>
Balance .....	0.00

Respectfully submitted,

ALBERT ST. GERMAIN,  
Fire Chief.

Approved,  
CLIFTON F. GILES,  
Town Accountant.



# FINANCIAL REPORT OF THE RADIO ACCOUNT FIRE AND POLICE DEPARTMENTS

Town Grant .....		\$1,300.00
Service Contract .....	\$780.00	
Electric Power for House Radios .....	135.00	
Replacement Parts .....	383.49	
	<hr/>	\$1,298.49
		<hr/>
		\$1.51

Respectfully submitted,

ALBERT ST. GERMAIN,  
Fire Chief.



## GOODNOW LIBRARY REPORT — 1963

Again this year the major problem facing the Goodnow Library was the lack of space. Committee meetings dealt largely with the problem of providing adequate facilities and reading matter for the town with the limited space available.

Increased demands on the library show in circulation figures which were 7,965 higher than last year. The adult circulation was 44,157 and the juvenile circulation was 44,275. New library cards have been issued this year. This is done every five years. Because many past borrowers still haven't been issued their new cards the count is still incomplete on the number of actual borrowers.

Many new reference books have been added to the ever-increasing collection needed to meet demands of students. Additional book shelves have been added again in the adult area. A new magazine rack has been purchased to display current periodicals and newspapers.

The library now employs the librarian, three full-time assistants, and two part-time girls to handle the heavier work load. In addition the trustees hope to have the library open longer hours this coming year.

Beyond the supply of reading material the library provided other varied activities for townspeople this year in the form of displays and special programs. Again this year a Great Books Group has been meeting since the fall. The group has approximately twenty-five members. It meets on the second

and fourth Tuesday of the month. It is currently reading the second year program provided by the Great Books Foundation.

Other programs have been story hours for children. Mrs. Albert Tallant, children's librarian; Mrs. Arthur Howard; and Mrs. James Reese contributed their time and talent for these programs. Mrs. Reese helped celebrate National Book Week by producing a play entitled "The Princess Who Wouldn't Laugh." Many children dressed in costume took part in the play. The trustees wish to thank Mrs. Reese for her interest in the library this year. An additional service was an explanation of the library and how it works to eight different private kindergarten classes.

Displays were many and varied. A valentine display provided by Mrs. Leona Johnson and a conservation display by Mrs. Elizabeth Burckes started off the year. Miss Ann Griswold had an Art Exhibit in the library to celebrate National Library Week, April 21-28. Other displays were a Doll Exhibit by Mrs. Roland Eaton; Old Books; a mask and puppet display by Dr. and Mrs. Edwin Pettet; old Christmas cards by Mrs. Leona Johnson; and a photography display by Mr. Stephen Stuntz and Mr. Victor Neumeier. It is indeed gratifying to have so many townspeople lend their interests and hobbies to the library for these displays. The trustees express their thanks to them all.

As in the past the Sudbury Garden Club and the Thursday Garden Club generously gave plants and arrangements to the library.

Growth demands on the library have shown an increasing need for additional library space in Sudbury. Therefore in conjunction with the Permanent Building Committee the Library Trustees are currently studying and planning an expanded program and facilities for the town.

Respectfully submitted,

BERTHA SMITH, Chairman  
 VIRGINIA HOWARD, Secretary  
 DENE HOWE  
 LUTHER CHILD  
 LESLIE TOURVILLE  
 ELIZABETH ATKINSON, Librarian

## REPORT OF THE HIGHWAY SURVEYOR

The hot and dry summer of 1963 proved to be ideal weather for the Highway Department to resurface and seal more miles of road than in 1962. While 100° temperatures are rough on the crew, it is ideal for our mixed-in-place applications. We should have considerable less patching of pot holes than last year.

Another section of Concord and Maynard Roads were surfaced with approximately 3,000 tons of bituminous concrete. With the ever-increasing traffic this type of surface seems to be the only type to use on main roads where the foundations are suitable.

The roads leading to the new junior high school and the Landham Road railroad bridge should be high on the list of problems for the new Highway Commission, also the new section of Codjer Lane opened up to the new location for the sanitary land fill.

Our four sanders have again this winter proved to be inadequate during our icy spells. Some of our taxpayers should bear in mind Sudbury has two or three times the miles of roads that some of our neighboring towns have to sand.

I do not feel I can finish this, my final report as your elected Highway Surveyor, without thanking the voters for the support given the Highway Department at the Town Meetings, also the strong vote I have received the past five years as your elected Highway Surveyor.

Respectfully submitted,

F. ALVIN NOYES,  
Highway Surveyor.

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### CHAPTER NO. 81

#### Funds Available:

State .....	\$21,175.00
Town .....	9,750.00
Total .....	<hr/> \$30,925.00
Labor .....	\$12,103.59
Alpine Tree & Landscape Corp. ....	156.20
Assabet Sand & Gravel Co., Inc. ....	1,853.74
B. & M. Crushed Stone Corp. ....	335.48
Albert Bent .....	729.00
Louis Casella, Inc. ....	340.00
L. Roy Hawes .....	857.20

Independent Bituminous Co., Inc. ....	4,347.02	
F. J. Kane & Sons .....	241.89	
Massachusetts Broken Stone Co. ....	3,052.84	
Mystic Bituminous Products Co., Inc. ....	426.35	
New England Concrete Pipe Corp. ....	299.52	
New England Sand & Gravel Co., Inc. ....	245.75	
Penn Culvert Company .....	190.10	
George Pierce .....	580.00	
San-Vel Concrete Corp. ....	279.38	
Southeastern Construction Inc. ....	88.14	
S. A. Rossi .....	366.80	
Stiles Sand & Gravel Co. ....	179.30	
N. J. Taylor and Sons, Inc. ....	48.00	
Town of Sudbury .....	2,932.50	
Trimount Bituminous Products Co. ....	443.74	
Truax Street Sweeping Co. ....	672.00	
R. H. White Construction Co., Inc. ....	155.36	
Total .....		\$30,923.90
Balance .....		\$1.10

## GENERAL HIGHWAY

Funds Available .....		\$15,400.00
Labor .....	\$10,820.02	
Alpine Tree & Landscape Corp. ....	209.90	
Beacon Publications .....	2.25	
Albert Bent .....	270.00	
C. Cardella & Sons .....	312.00	
Clinton Concrete Corp. ....	26.00	
James H. Cookman Co. ....	17.60	
County Line Sand & Gravel Inc. ....	23.25	
Ray Deneault .....	24.50	
Donel Supply Company .....	31.16	
Dyar Sales and Machinery Company ..	123.73	
Files Equipment Company .....	82.20	
Franklin Paint Co., Inc. ....	638.70	
M. Goroff .....	30.00	
Hammond Paint & Chemical Co., Inc. ....	75.00	
Hooper's Hardware, Inc. ....	9.43	
International Salt Company .....	107.96	
Interstate Gas and Oil Corporation ....	9.81	
F. J. Kane & Sons .....	136.88	
J. Melone & Sons, Inc. ....	7.70	
Mullen Lumber Company .....	1.40	
Municipal Signal & Supply Co. ....	75.73	
National Chemsearch Corp. ....	144.75	
New England Fence Co. ....	187.00	
George Pierce .....	406.00	

Premier Fastener Co. ....	282.22	
Rayem Enterprise .....	128.89	
S. A. Rossi .....	426.80	
Rotanium Electric Products Co. ....	108.22	
South Middlesex Supply Co., Inc. ....	179.09	
Stanmar, Inc. ....	53.76	
Steel Industries Corp. ....	99.90	
Edmund C. Stone .....	64.42	
The Chemical Corp. ....	106.02	
The Warren Refinery & Chemical Co. ....	36.19	
Town Line Hardware, Inc. ....	53.31	
White Hardware Co., Inc. ....	27.03	
Zep Mfg. Company .....	59.00	
Total .....		\$15,396.82
Balance .....		\$2.18

## CHAPTER No. 90 CONSTRUCTION — 1963 ACCOUNT

## Funds Available:

Town .....	\$8,000.00	
County .....	8,000.00	
State .....	16,000.00	
Total .....		\$32,000.00
Labor .....	\$799.42	
Assabet Sand & Gravel Co., Inc. ....	73.45	
Alpine Tree & Landscape Corp. ....	590.40	
B. & M. Crushed Stone Corp. ....	3,821.53	
Louis Casella, Inc. ....	270.00	
Dingley Contracting Co., Inc. ....	50.00	
New England Fence Co. ....	406.00	
Carl H. Roos .....	200.00	
Total .....		\$6,210.80
Balance .....		\$25,789.20

## HIGHWAY BUILDING MAINTENANCE

Funds Available .....		\$1,000.00
Labor .....	\$72.00	
Boston Edison Company .....	234.73	
Colonial Floors, Inc. ....	33.35	
Interstate Gas and Oil Corp. ....	367.97	
Marlboro Coal Company .....	25.00	
South Middlesex Supply Co., Inc. ....	20.44	

Suburban Propane Gas Corp. ....	52.66	
Zep Mfg. Company .....	36.45	
		<hr/>
Total .....		\$842.60
		<hr/>
Balance .....		\$157.40

## CHAPTER No. 90 MAINTENANCE

## Funds Available:

Town .....		\$2,000.00
County .....		1,500.00
State .....		1,500.00
		<hr/>
Total .....		\$5,000.00
		<hr/>
Labor .....	\$342.40	
Assabet Sand & Gravel Co., Inc. ....	95.75	
B. & M. Crushed Stone Corp. ....	4,312.14	
Equipment Rental Company .....	88.00	
F. J. Kane & Sons .....	137.61	
Massachusetts Broken Stone Co. ....	22.00	
		<hr/>
Total .....		\$4,997.90
		<hr/>
Balance .....		\$2.10

## CHAPTER No. 90 CONSTRUCTION — 1962 ACCOUNT

## Funds Available:

Town .....		\$8,000.00
County .....		8,000.00
State .....		16,000.00
		<hr/>
Total .....		\$32,000.00
Total Spent 1962 .....		11,892.10
		<hr/>
Balance — January 1, 1963 .....		\$20,107.90
		<hr/>
Labor .....	\$4,646.20	
Assabet Sand & Gravel Co., Inc. ....	164.50	
B. & M. Crushed Stone Corp. ....	9,682.71	
G. Bonazzoli & Sons .....	266.25	
Equipment Rental Company .....	47.04	
F. H. D. Factoring Corp. ....	932.00	
Ideal Concrete Block Co. ....	15.00	
Massachusetts Correctional Institu- tion .....	616.30	
New England Concrete Pipe Corp. ....	1,699.44	
Southeastern Construction Inc. ....	608.43	

South Middlesex Supply Co., Inc. ....	16.50
Stanmar, Inc. ....	10.80
N. J. Taylor & Sons, Inc. ....	196.00
Town of Sudbury .....	1,206.20
Total .....	<u>\$20,107.37</u>
Balance .....	\$ .53

## SNOW AND ICE

Funds Available .....	\$26,650.79
Labor .....	\$8,823.72
Albert Bent .....	36.00
Louis Casella, Inc. ....	927.50
County Line Sand & Gravel, Inc. ....	180.00
Ray Deneault .....	473.00
Dyar Sales and Machinery Co. ....	100.00
Eastern Minerals, Inc. ....	772.21
L. Roy Hawes .....	612.50
Robert Hooper .....	469.00
International Salt Company .....	1,844.50
Richard Jokisaari .....	196.00
David Lawson .....	262.50
Edmund Martin .....	605.50
Frederick Morrison .....	602.00
S. A. Rossi .....	4,815.80
N. J. Taylor and Sons, Inc. ....	1,141.00
The Chemical Corp. ....	2,286.52
Torrey's Garage & Welding Service, Inc. ....	618.04
Town of Sudbury .....	640.00
Truax Street & Sweeping Co. ....	1,128.00
Wirthmore Stores .....	51.00
Zep Mfg. Company .....	66.00
Total .....	<u>\$26,650.79</u>
Balance .....	none

## ROAD EQUIPMENT OPERATING EXPENSE

Funds Available .....	\$11,000.00
Abbott Motors, Inc. ....	\$2.85
Ace Auto Radiator, Inc. ....	28.00
Alexander Automotive Service .....	1.30
American Pamcor, Inc. ....	9.21
A. & J. Auto Ignition Company .....	19.20
Anderson Engineering Co., Inc. ....	303.06
Arcand Sales and Service Inc. ....	192.28

Baroni Glass Co., Inc. ....	26.00
Bearings Specialty Co. ....	80.46
E. J. Bleiler Equipment Co., Inc. ....	15.80
Brass Company of America .....	10.55
Brookline Machine Company, Inc. ....	157.21
Butler Motor Corp. ....	88.26
Christie & Thomson, Inc. ....	56.92
Cote Motor Company, Inc. ....	21.40
H. G. Davis, Inc. ....	12.17
Davis Distributing Co. ....	14.70
Ray Deneault .....	687.50
Deering-Cote Motors, Inc. ....	76.54
Dyar Sales and Machinery Company	28.00
Eastern Auto Parts, Inc. ....	72.09
Ellis Motor Company, Inc. ....	13.40
Enterprise Press, Inc. ....	3.13
Everett Auto Parts .....	204.70
Fisk, Alden Company .....	170.98
Framingham Motor Parts, Inc. ....	849.33
Framingham Truck Sales & Service Corp. ....	113.25
General Automotive Supply Co. ....	23.58
Guaranty Automotive Co., Inc. ....	36.50
Gulf Oil Corporation .....	321.27
A. J. Halloran Co. ....	41.61
Hall's Insurance Agency .....	36.00
Hedge & Mattheis Company .....	1,357.00
Heil Equipment Co. of Boston .....	172.70
Interstate Gas and Oil Corporation ..	3,575.52
J. and K. Tire Company .....	963.02
Mack Trucks, Inc. ....	141.98
Natick Auto Sales, Inc. ....	12.24
New England Engine & Parts Co., Inc. ....	23.00
New England Terminal Co. ....	69.10
New England Wheel and Rim Co., Inc.	76.32
Nobscot Garage .....	13.00
Perkins Machinery Co., Inc. ....	40.17
Post Road Auto Parts, Inc. ....	14.00
Premier Fastener Co. ....	93.49
Rayem Enterprises .....	49.78
Rotanium Electric Products Co. ....	3.50
South Middlesex Supply Co., Inc. ....	63.24
Texas Refinery Corp. ....	254.40
The White Motor Co. ....	154.35
Torrey's Garage & Welding Service, Inc. ....	5.55
Town Line Hardware, Inc. ....	4.33
Wayland Motors, Inc. ....	6.75
Wells Generators, Inc. ....	138.57



B. L. Whittemore Co., Inc. ....	7.41	
Wilkins Bros. ....	12.00	
Diesel Engine Sales & Engr. Corp. ....	28.25	
		<hr/>
Total .....		\$10,996.92
		<hr/>
Balance .....		\$3.08

## STREET DRAINAGE IMPROVEMENTS

Funds Available .....		\$3,000.00
Labor .....	\$1,467.26	
New England Concrete Pipe Corp. ....	1,393.40	
New England Metal Culvert Co. ....	60.00	
		<hr/>
Total .....		\$2,920.66
		<hr/>
Balance .....		\$79.34

## BRIDGE REPAIR

Funds Available .....		\$2,000.00
Labor .....	\$296.18	
Ray Deneault .....	45.50	
F. J. Kane & Sons .....	178.80	
Mullen Lumber Company .....	21.80	
Carl H. Roos .....	64.00	
Stanmar, Inc. ....	26.88	
		<hr/>
Total .....		\$633.16
		<hr/>
Balance .....		\$1,366.84

## RESURFACE ROADS WHERE WATER MAIN EXTENDED

Funds Available .....		\$8,049.23
Labor .....	\$1,854.20	
Alpine Tree & Landscape Corp. ....	534.60	
Assabet Sand and Gravel Co., Inc. ....	939.40	
Independent Bituminous Co., Inc. ....	3,429.10	
Toivo Kalilainen .....	36.00	
F. J. Kane & Sons .....	364.40	
Town of Sudbury .....	607.50	
Whitney Associates of Fitchburg .....	160.00	
		<hr/>
Total .....		\$7,925.20
		<hr/>
Balance .....		\$124.03

## REPORT OF HISTORIC DISTRICTS COMMISSION

3

The first meeting of the Sudbury Historic Districts Commission was held on May 1, 1963. A chairman, vice-chairman and secretary were elected and a study of the Act was made to determine the responsibilities of the Commission. It was resolved to meet at regular intervals in order to arrive at some consensus regarding a policy to be adopted by the Commission.

We are indebted to the Concord Historic District Commission, whose chairman was our guest on May 8, and gave us the benefit of experiences in that town, and to the Beacon Hill Architectural Commission for information and advice.

Many hours of discussion were spent in an effort to determine the definition of "appropriateness." No easy formulas could be resorted to as guides, and the decisions reached in the cases which came before the Commission were the result of much careful thought and consideration for the circumstances peculiar to each one.

Three determinations were made after public hearings, and certificates of appropriateness were awarded to:

1. The First Parish Church, at Sudbury Center, for a Sunday School addition.
2. St. Elizabeth's Church, on Concord Road, for a new church building and parish house.
3. Glenn Tessmer, on Concord Road, for a dwelling.

Other applications, not requiring hearings, were reviewed, and favorable decisions rendered.

It should be noted with satisfaction, that in all cases the applicants were most cooperative in adopting suggestions which, in the opinion of the Commission, resulted in more appropriate solutions.

Respectfully submitted,

EDWIN G. JOHNSON, Chairman  
SUSAN D. KING, Secretary  
ROBERT DESJARDIN  
CALVIN B. SMITH  
W. B. WARREN

## HISTORIC DISTRICTS COMMISSION SUDBURY, MASSACHUSETTS

January 9, 1964

Town Accountant  
Town Hall  
Sudbury, Massachusetts  
Dear Sir:

The following expenditures were made by the Historic Districts Commission during 1963:

Three (3) newspaper notices of public hearings @ \$5.00/notice .....	\$15.00
Stationery .....	1.20
Total .....	\$16.20

Respectfully submitted,

Historic Districts Commission  
EDWIN G. JOHNSON, Chairman

Approved:

CLIFTON F. GILES  
Town Accountant



## COMMISSION ON HISTORIC STRUCTURES

The Town of Sudbury is fortunate indeed to be able to express its pride through the restoration of The Loring Parsonage. This building of early 18th century origin is a living memorial to the town's historic and civic contribution.

The building, now nearly complete, has been enhanced by this year's efforts with the restoration of the kitchen ell. This room has been replastered in the early manner with exposed hewn timbers, 2 board wainscot and primitive mantle detail. The large fireplace and cooking ovens have been reopened and no restoration was necessary. The walls are finished in oyster white-wash and the woodwork in Wythe House gold from historic Williamsburg, in keeping with the provincial aspects of the room. The furnishings consist of dark green Windsor chairs, gate leg table and wooden chandelier with painted turning and black iron arms. This room will be used as the headquarters of the Historic District Commission which oversees the preservation of all domestic and civic buildings in the center.

Also completed was the reconstruction and decorating of the large west room on the second floor. This room is the office and detailing department of the Town Engineer.

The major restoration, however, was featured around the large west room on the first floor which was originally occupied by the Town Engineer for several years. The new room has fine restored panelling and secondary woodwork finished in gray-green with whitewashed walls. The feature wall has a fine fireplace and cooking oven which was discovered under layers of later additions. This room is presently being used by the Sudbury Health Survey in a government sponsored program. At the completion of the program the room will be used as a meeting room for small public hearings and activities.

Two new rest rooms have been added in the center of the building to fulfill civic prerequisites.

The entire building has been completely improved in its heating capacity and a new furnace and rear cellar entrance have been installed.

Presently occupying the building are the Welfare Board, Planning Board, Conservation Commission, Historic District Commission, Town Engineer and the Sudbury Health Survey. Also, a large community parlor is constantly used by small study committees and civic groups. The building, in addition to being an asset to the center, does much to alleviate restricted quarters in the Town Hall.

Hosmer House has undergone some minor repairs with attention being concentrated on a complete replacement of the floor and foundation of the Concord Road porch.

It has been a source of constant encouragement to this Commission to see the public interest and support. The Loring Parsonage is open daily and is engaged in widely diversified endeavors to serve the citizens of Sudbury more adequately.

Everyone is invited to visit the building and share in its present and past history.

ROBERT DESJARDIN  
SAMUEL REED  
RICHARD HILL

## REPORT OF TOWN AGENT INDUSTRIAL ACCIDENT BOARD

During 1963 there were eight reported accidents involving employees of the town, all but one in the school system. Time lost totaled seven (7) weeks and six (6) days. Total payments to employees because of time lost was \$397.99 and on account of medical bills was \$445.65.

It would make proper handling of such claims easier and quicker if they were reported promptly to the agent by the employee's supervisor.

Respectfully submitted,

CLIFTON F. GILES, Town Agent  
for Industrial Accident Board



## REPORT OF SUDBURY INDUSTRIAL DEVELOPMENT COMMISSION

To the Honorable Board of Selectmen:

In last year's report we reviewed the work and aims of this commission at length. This year our work can be briefly summarized; we have talked with a number of industrial prospects, most of them contemplating rather small installations, but none have located here. Indeed not too often have we had conditions outstandingly favorable to our potential customers. It is true that our tax situation works against us; our comparative position worsens.

We hope at the annual meeting an area on the far end of Powder Mill Road, bordering other towns, may be zoned for limited industry. There is a prospect interested in this land. After a year's work and study with the Planning Board and other departments we would hope to see the area north of the Boston and Maine tracks and west of Union Avenue take final shape quite along the lines of the master plan.

Amidst figures showing in general a good year in business and employment, the figures for Massachusetts for 1963, even in comparison with other states in New England, are static, with unemployment up. Electronic manufacturers and shoes seem to have slipped, with the former group one which has

seemed of most potential to us. Here and in neighboring towns we think we have conditions which attract the personnel essential to these companies. A resurgence in these lines is looked for by many during 1964.

If you come upon even a scrap of information about a desirable industrial prospect for Sudbury, please relay the information at once to any member of this commission. He will observe absolutely any degree of confidence you or the prospect requests.

Very respectfully yours,  
Sudbury Industrial Development Commission.  
ABEL CUTTING, Chairman

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### FINANCIAL REPORT

Appropriation .....	\$500.00
Expenditures .....	333.45
	<hr/>
Balance .....	\$166.55

Approved:

CLIFTON F. GILES,  
Town Accountant.



### REPORT OF ANIMAL INSPECTOR

To the Board of Selectmen:  
Sirs:

I submit herewith my report as Animal Inspector for the year 1963.

I have inspected all neat cattle, sheep, swine and horses as ordered by the Massachusetts State Division of Livestock Disease Control; 67 cattle, 1001 hogs, 9 sheep, 90 horses, 4 goats.

There were 42 dog bites; 10 bites by dogs—owners unknown.

Respectfully submitted,

HARRY C. RICE,  
Inspector of Animals.

## THE INSPECTOR OF WIRES

To the Board of Selectmen  
Sudbury, Massachusetts  
Gentlemen:

During the year I issued 266 wiring permits. 465 inspections were made. My work load increased about 10 per-cent. This work I perform in addition to my duties as fire chief and receive no extra compensation for it.

The unsafe wiring in several buildings was removed and replaced with new materials properly installed thereby eliminating a possible fire. Many homeowners still take chances on the safety of their families by the improper use of cords and the use of lamp sockets to supply power for motors. The use of improper size fuses is a habit of many homeowners.

112 Permits @ \$3.00 .....	\$336.00
153 Permits @ \$2.00 .....	306.00
1 Permit FREE .....	000.00
<hr/>	
266 Permits .....	\$642.00
Paid Town Treasurer .....	\$642.00

Respectfully submitted,

ALBERT ST. GERMAIN,  
Inspector of Wires.



## REPORT OF THE LIGHT AND POWER COMMITTEE

Under Article 17 of the Annual Town Meeting of 1963, the duties of this committee, to succeed to the former Committee Opposing Overhead High Tension Lines, were increased. In addition to the study of and opposition to the proposed Boston Edison Company's Overhead High Tension Lines through the Sudbury River marshes, your committee now is involved in a broad range of relations between the Town and the electric utility which serves it, including the study of the feasibility of proposals for extension, modification or underground installation of distribution lines within and through the Town, and in general to advise the Selectmen, Planning Board and other Town boards and committees that may be concerned with or affected by these matters.

With respect to the Boston Edison Company litigation over the proposed high-tension line through Sudbury, the commit-

tee was heartened by the decision of the Supreme Judicial Court in the case of the Town of Hamilton vs. the Department of Public Utilities. In that decision, the Court ruled that in addition to study of the comparative costs of overhead and underground installation of transmission lines, the Department of Public Utilities, in considering a proposal such as Edison's for Sudbury, must also consider the damage that would be done to surrounding areas, and take that into consideration in making its decision. Also, said the Court, the Company may not rest on a mere contention that underground installation would be "much more expensive" than overhead, but must submit to the Department detailed cost studies, which the Department may use in determining whether the public interest would be better served by allowing the Company to save money by placing the line overhead, or allowing the Town to save its beauty and property values by placing the line underground. It is no doubt as a result of this decision that the report of the Department of Public Utilities on the petition of the Company for land-takings in the Town, hearing on which was held in the Fall of 1962, has not yet been made.

The Committee continues its watch over the legislative dockets to see that the Town has an opportunity to be heard on any bills proposed by the Company detrimental to the interests of the Town.

In connection with its duty of advising the Selectmen on petitions by the Edison Company for new or replacement pole locations, the Committee considered eight petitions and made reports and recommendations to the Selectmen. It is the practice of the Committee to make field inspections of the proposed locations before making recommendations; on one petition we recommended disapproval, on two we recommended modification and approval as modified, and on the remaining five, we recommended approval as applied for.

Finally, the Committee has been working with the Planning Board in formulating an amendment to the latter's Subdivision Regulations, requiring that wherever physically possible electric distribution lines in new subdivisions be placed underground. New technological developments make such installations possible, and far more economical than was earlier supposed. Both the Committee and the Planning Board have unanimously endorsed such a regulation in principle.

Respectfully submitted,

ROBERT C. WELLMAN, Chairman

DAVID BOBROFF

JOHN J. HENNESSY

FRANK R. SHERMAN, Secretary

MYLES STANDISH, JR.



## REPORT OF THE LINCOLN-SUDBURY REGIONAL DISTRICT SCHOOL COMMITTEE

Continuance of high quality education in the face of the rapid growth of the high school population is our greatest concern. The members of a Building Study Committee, appointed by the Regional School Committee in 1962, were appointed in April to the Regional Building Committee for the third stage of building construction. Members of this committee are Mrs. John M. Barnaby, Mr. Richard C. B. Clark and Mr. Edward G. Kaelber of Lincoln, and Mrs. Z. Stanley Taub, Mr. Burleigh Cruikshank, Jr. and Mr. Edward S. Cobb of Sudbury. Mr. Cobb resigned in June because of business pressures and was replaced by Mr. Richard A. Schmalz. Mr. Stephen E. Grande, Jr. of the Sudbury Permanent Building Committee was appointed as consultant.

The School Committee voted on October 22, 1963 to borrow \$40,000 for planning money. This vote was approved by both towns at special town meetings held in November. Plans will now progress as rapidly as possible to insure the opening of the new addition by September, 1966.

We would like to take this opportunity to thank the members of the Building Committee for the exceptionally good job they have performed in the initial phases of this project. We have every confidence that they will see that we have as efficient and economical a school as possible.

There was considerable discussion at the November Lincoln Town Meeting about the future of the high school and whether Lincoln should consider a separate high school. The Lincoln members of the School Committee assured the citizens present that this addition was essential now and that the School Committee has considered and will continue to study this problem very carefully.

The purchase of the Caroline E. Waite property has been settled. This gives the Regional District approximately 93 acres of suitable land which is considered sufficient to support a school population of up to 3,000.

Because there are so many new citizens in both towns a copy of the Agreement between the Towns of Sudbury and Lincoln and a brief history of the region follow this report.

For the past three years representatives from the Finance Committees of Lincoln and Sudbury have met with us during budget preparation meetings. To understand the philosophy behind the budget, the Sudbury Finance Committee appointed a sub-committee to attend all our regularly scheduled meetings.

Following each meeting an opportunity to speak was given to these representatives and to any other citizens in attendance. This procedure has been mutually beneficial.

Golf, track and tennis have been added to the list of varsity sports. Tennis is played on the Sudbury Town courts, and golf is played at the Nashawtuc Country Club where we have been given the privilege of using their course as our home base.

The decision on whether or not to add football to the varsity program was postponed because capital costs could not be secured before the 1964 budget was made final. A decision will be made in the coming year.

The first of a series of tours of the school was held in October for the Sudbury Garden Club, the Thursday Garden Club of Sudbury, and the Lincoln Garden Club. Members were shown the building by student guides and visited classes, followed by a question period in the library and refreshments. This was a successful experience which we plan to repeat with other groups. These clubs have generously undertaken to landscape the courtyard and have been ably assisted by the Class of 1963 whose class gift was the new asphalt walk across the courtyard. We deeply appreciate what they have accomplished.

The Committee continues to meet with as many departments of the high school as possible throughout the year, feeling that these discussions are valuable in understanding the school's problems and in planning for the future. This past year we met with nine departments.

We are proud of our students whose performance continues to be excellent. We are also proud of our administration and faculty whose loyalty and spirit are largely responsible for the high calibre school which we feel we are fortunate to have.

Respectfully submitted,

ELLEN DeN. CANNON, Chairman  
 HOWARD W. EMMONS, Vice Chairman  
 JOSEPH E. BROWN  
 JAMES M. JAGGER  
 VIRGINIA K. KIRSHNER  
 HENRY M. MORGAN

# **AGREEMENT BETWEEN THE TOWNS OF LINCOLN AND SUDBURY, MASSACHUSETTS, WITH RESPECT TO THE FORMATION OF A REGIONAL SCHOOL DISTRICT**

This Agreement entered into pursuant to Chapter 71 of the General Laws of Massachusetts as amended

WITNESSETH that

WHEREAS the Towns of Lincoln and Sudbury desire to form a Regional School District under provision of said Chapter 71; and

WHEREAS such Towns desire to enter into an Agreement provided by said Chapter 71.

NOW THEREFORE, in consideration of the foregoing and of the mutual promises herein contained, the Towns of Lincoln and Sudbury do mutually agree as follows:

1. *Number, Composition, Method of Selection and Terms of Office of the Members of the Regional District School Committee.* The powers, duties and liabilities of the Regional School District shall be vested in and exercised by a Regional District School Committee. Such Committee shall consist of six members of which three shall be elected by the town of Lincoln and three by the town of Sudbury, except that forthwith following acceptance of this Agreement by both Towns respectively, a joint committee in each member Town composed of the Selectmen and School Committee members of such Town shall appoint the Regional District School Committee members from such Town to hold office until their successors are elected and qualified. At the next following Annual Town Election of each member Town, the first succeeding members of the Regional District School Committee from each member Town shall be elected by such Town, one member to hold office for a term of one year, one member to hold office for a term of two years and one member to hold office for a term of three years, and in each case until their successors are elected and qualified. Thereafter at each Annual Town Election of each member Town there shall be elected one member for a term of three years and until his successor is elected and qualified. If a vacancy occurs during the term of office of a member of the Regional District School Committee, a Committee from such member's Town made up of the Chairman of the Board of Selectmen, the Chairman of the local School Committee and the remaining member or members of the Regional District School Committee from such Town shall promptly appoint a successor to serve until the next annual election of such member's Town and until his successor is elected and qualified. At the next Annual Town Election fol-

lowing the occurrence of such vacancy, a successor to serve for the balance of the unexpired term, if any, shall be elected. The quorum of the Regional District School Committee shall be four, of whom at least two shall be from each member Town. Promptly upon the appointment of the initial members, and thereafter upon the election of successors, the Regional District School Committee shall organize by the selection by ballot from their number of a Chairman and by the appointment of a Secretary and a Treasurer who may be the same person and need not be members of the Committee.

2. *Location of Regional District School.* The Regional District School shall be located in the northeast portion of the Town of Sudbury within a radius of two and one-half miles of the junction of the two Towns.

3. *Type of Regional District School.* The Regional District School shall be a Senior High School consisting of Grades 9 through 12, inclusive.

The Regional District School Committee is hereby authorized to establish and maintain State-aided Vocational Education, acting as trustees therefor, in accordance with the provisions of Chapter 74, General Laws, and Acts mandatory thereto, or dependent thereon; if the Regional District School Committee deems it desirable.

4. *Student Membership — Transfer Date — Tuition Pupils.* The membership of the Regional School District shall include all students residing in the member Towns in Grades 9 through 12 educated at the expense of the member Town or the Regional School District.

Jurisdiction over, and responsibility for, the educational needs of such membership shall not be transferred from the local School Committees of the member Towns to the Regional District School Committee until the Student Transfer Date which shall be September 1, 1956, unless prior thereto the Regional District School Committee and the local School Committees of each of the member Towns agree upon the establishment of an earlier Student Transfer Date.

On the Student Transfer Date, the Regional District School Committee shall assume exclusive jurisdiction over, and responsibility for, the educational needs of the membership except that students of a member Town who attended High Schools outside of their Town on a tuition basis, at their Town's expense, prior to the Fall of the year that the Regional District School is prepared to accept students and who would enter Grades 11 and 12 in the Fall of such year, may finish their High School education at such High Schools outside of their Town at the Regional School District's expense. Notwithstanding the other provisions of this Agreement relating

to the apportionment of operating expenses, there shall be apportioned to the respective member Towns, the entire amount, if any, by which the tuition paid by the Regional District School Committee for the students from such town exceeds the average per pupil operating cost of the Regional School District as determined by said Committee exclusive of such tuition pupils multiplied by the number of such tuition pupils from such town.

Students residing outside the Regional School District may attend the Regional District School upon the approval of the Regional District School Committee and the payment of tuition as determined by such Committee.

Pursuant to such terms and conditions as it may prescribe the Regional District School Committee may authorize the use of Regional School District facilities by member towns or citizens thereof for such purposes as the said Committee may deem in keeping with the civic purpose of such facilities, provided no use may be authorized under this paragraph which would interfere with the use of such facilities for the purposes of the Regional School District.

5. *Apportionment of Expenses and Other Items.* The several costs of construction and operation of the District and payments of principal and interest on its bonds or other evidence of indebtedness shall be apportioned as follows:

(a) *Apportionment Factors Defined.* The apportionment factor of each member Town during the academic year, starting in September of one year and ending in June of the next, shall mean the ratio of the pupils from such Town in Grades 9 through 12, inclusive, receiving education at the member Town's or Regional District's expense to the total number of pupils in such grades in both member Towns so receiving education. During the interval between such academic years, the apportionment factor shall be the same as that at the close of the academic year next preceding such interval.

(b) *Funded Construction Costs and Interest Thereon.* A sum equal to each installment of principal and interest upon bonds and other evidences of indebtedness of the Regional School District, other than indebtedness incurred in anticipation of revenue, shall be apportioned to each member Town on the basis of its apportionment factor at October 1 of the year preceding the due date of such installment. The Treasurers of each member Town shall pay to the Treasurer of the District the amount of such Town's share of each installment of principal or interest at least thirty days before its due date, provided that if because the date of any such payment shall precede the Annual Meeting of the member Town the Treasurer may not legally make such payment, payment shall be made immediately after such Annual Meeting.

(c) *Operating Expenses.* Operating expenses shall include all items of expense not included under Section 5 (b). The Treasurer of each member Town shall pay to the Treasurer of the District the amount of each member Town's share of operating expenses (the adjusted apportioned amount certified pursuant to Section 9 hereof, less the amount included therein for debt service) in four equal installments on the 15th day of March, May, August and November, provided that if, because the date of any such installment shall precede the Annual Meeting of a member Town the Treasurer of such Town may not legally make such payment, payment shall be made immediately after such Annual Meeting.

(d) *Payments Not to Exceed Budget.* The aggregate amounts required to be paid by each member Town under Paragraphs (b) and (c) of this Section shall in no event exceed in any fiscal year the amount of the annual budget certified to such Town under General Laws, Chapter 71 of Section 16B, as amended, and Section 9 of this Agreement.

(e) *Adjustments.* The operating expenses shall be apportioned to each member Town and shall be increased or decreased by adjustment or otherwise as provided in Section 9.

(f) *Apportionment of State and Federal Aid.* To apportion the State aid received by the Regional School District as a school construction grant, under Section 9, Chapter 645, Acts of 1948, as amended, there shall be credited against each member Town's share of funded construction costs, exclusive of interest thereon, as apportioned under Paragraph (b) of this Section, an amount equal to the amount that each member Town would have received separately from the State, at the time that the amount of the construction grant payable to the Regional School District is fixed and determined, as a construction grant for an approved school project in each separate member Town, the total construction cost of which would be equal to such Town's apportioned share of funded construction costs, exclusive of interest thereon against which this credit is to be applied. The balance of the State aid received by the Regional School District as a construction grant, and all other sums received by the District as Federal or State aid shall be credited to each member Town in the same proportion as the cost, interest or expense are apportioned with respect to which such aid is granted.

(g) *Notice of Debt Authorization.* Within two days after the date on which the Regional District School Committee authorizes the incurring of debt, other than temporary debt in anticipation of revenue to be received from member Towns, said Committee shall cause written notice of the date of said authorization, the sum authorized and the general purpose or purposes for authorizing such debt, to be mailed by registered mail to the Chairman of the Board of Selectmen and Chairman

of the Finance Committee of each member Town at their last known permanent address in such Town.

(h) *Apportionment Provisions Applicable Forthwith.* The foregoing provisions of this Section 5 shall be applicable forthwith on execution of this Agreement and are intended to apply to expenses of the District prior to completion of the School as well as thereafter.

6. *Transportation.* Transportation to and from the Regional District School and any other transportation for Regional School purposes shall be the responsibility of the Regional School District and its cost shall be an ordinary operating expense.

7. *Separation — Admission of Other Towns.* No member Town may separate from the District except as herein provided. If no bonds or other evidence of indebtedness have been issued by the Regional School District or if all such bonds or other indebtedness shall have been paid in full or the member Town which desires to separate shall have paid its share of installments of principal and interest of such indebtedness to date and shall have made irrevocable deposit in the name of the District with a Massachusetts bank or trust company having combined capital or surplus of not less than Five Million Dollars (\$5,000,000) of funds for the purpose sufficient to meet such Town's share of any future maturing installments of principal and interest on any such bonds or other indebtedness, such Town may, upon the giving of at least one year's written notice of its intention to do so pursuant to a majority vote of the voters present and voting on the question at an Annual or Special Meeting of such Town called for the purpose, withdraw from the Regional School District at the conclusion of the School term normally scheduled to end in the month of June. The Regional School District may withdraw the funds so deposited and use the same only for the payment of the share of interest and principal on its bonds or other evidences of indebtedness, which would otherwise have been apportioned to and paid by such withdrawing Town. Until such future maturing installments have been discharged, however, the withdrawing Town shall, to the extent thereof, remain liable with respect to such bonds or other indebtedness as if it had not withdrawn. The withdrawing Town's share of future maturing principal and interest shall be computed on the basis of its apportionment factor with credit for State aid as provided in Section 5 (f) at the time of giving of such notice.

By an amendment of this Agreement adopted by each member Town in accordance with Section 8 and complying with the proviso therein contained, any other Town or Towns may be admitted to the Regional School District upon adoption as therein provided of such amendments and upon acceptance

of the Agreement as so amended and also upon compliance with such provisions of law as may be applicable and such terms as may be set forth in such amendment.

8. *Amendment of Agreement.* This Agreement may be amended in any manner approved by a majority vote of those present and voting on the question at an Annual Meeting or a Special Meeting called for the purpose in the member Towns, provided that no such amendment shall adversely affect any obligation previously contracted by the Regional School District or affect in any adverse manner the liability of the Regional School District or of the respective member Towns on or with respect to the payment of principal of or interest on any bonds or other evidences of indebtedness issued by the Regional School District, provided that this provision shall not prevent the admission of new towns to the District and the reapportionment accordingly of that part of the cost of construction represented by bonds or notes of the District then outstanding and of interest thereon.

A proposal for amendment may be initiated by the Board of Selectmen of a member Town, by a majority of all the members of the Regional District School Committee or by a signed petition bearing the signatures of five hundred (500) registered voters of the District, provided the petition shall contain the signatures of at least one hundred (100) registered voters from each member Town. Said petition shall also contain, at the end thereof, a certification by the Town Clerks of the respective member Towns as to the number of signatures on the petition which appear to be the names of registered voters from that Town. Any such proposal for amendment shall be presented to the Secretary of the Regional School District Committee who shall mail or deliver a notice in writing to the Board of Selectmen of each of the member Towns that a proposal to amend this Agreement has been received and shall enclose a copy of such proposal (without the signatures in the case of a proposal by petition). The Selectmen in each member Town shall include in the warrant for the next Annual Town Meeting or for a Special Town Meeting called for the purpose, an article stating the proposal or the substance thereof. Any vote to adopt or reject the proposal shall be by a written ballot. When a majority of those present and voting upon the question in all the member Towns shall have approved a proposal for amendment, said amendment shall be adopted thereby and thereupon become a part of this Agreement.

9. *Preparation and Submission of Budgets.* Within sixty days after the Regional District School Committee is organized, it shall prepare a reasonably detailed budget of expenses for the balance of the calendar year. Copies of such budget shall be submitted for approval to the Finance Committee and



the Selectmen of the member Towns. The amount of the budget thus approved shall be apportioned between the member Towns according to their respective apportionment factors as of the preceding October 1st and shall then be delivered by the Regional District School Committee to its Treasurer for certification of the respective share thereof to each member Town. The sums thus certified shall be payable by each member Town to the Regional District School Committee only from funds appropriated by each member Town for such purpose, if any.

Thereafter, at the opening of each academic year in September, the Regional District School Committee shall as promptly as practicable proceed with the preparation of a tentative budget for the ensuing calendar year including provision for any installment of principal or interest to become due in such year on any bonds or other evidences of indebtedness of the District. Such tentative budget shall be in reasonable detail, including the amount payable under the following classification of expenses and such other classifications as may be necessary:

General Control, including salaries of the Superintendent, Attendance Officers, Census Enumerators, and all personnel employed in the Superintendent's Office; School Committee Expense, traveling expense, supplies, postage, and other miscellaneous expense.

Expenses of Instruction, including salaries of teachers, principals and other instructional personnel, clerks in the principal's office, traveling expenses, stationery, postage and other miscellaneous expenses of the principal's office, textbooks and instructional supplies.

Operation of School Plant, including salaries of custodial personnel, fuel, custodial supplies, telephone and other miscellaneous expenses of operation.

Maintenance of School Plant, including all expenditures made for the installation, repair or replacement of grounds, buildings or equipment.

Auxiliary Agencies, including libraries, health services, transportation, tuition, physical education, lunchrooms and miscellaneous expenses.

Outlay, including expenses for alterations of grounds and buildings; and new equipment such as furniture, furnishings, instructional equipment and laboratory apparatus.

Vocational Education, including tuition to State aided Vocational Schools.

Debt Service, including principal and interest payments.

All non-recurring expenditures shall be itemized. From the total of said budget there shall be deducted any surplus of receipts for the preceding calendar year, excepting those received and reserved for special purposes, over said cost and expenses for that year. Upon the preparation of such tentative budget and not later than November 1 in any year, copies of the tentative budget shall be presented and explained to the Finance Committee in each member Town and thereafter, but prior to November 15, the Regional District School Committee shall hold a public hearing in each member Town after posting in at least three public places at least three days in advance thereof in such town, a notice signed by the Secretary of the Regional District School Committee stating the time, place and purpose of the hearing at which it shall present the proposed Regional School tentative budget and shall answer any reasonable inquiries with respect thereto. Promptly after the holdings of such hearings, the Regional District School Committee shall meet for the purpose of adopting a final budget with such modifications in their tentative budget as they may consider necessary or desirable. Failure to give notice or hold hearings as herein prescribed shall not invalidate the proceedings for adopting a budget. On or before December 1 of such year, the Committee shall adopt a budget, and apportion the amount thereof between the member Towns according to their respective apportionment factors as of the preceding October 1st, except that excess tuition payments, if any, shall be apportioned according to the third paragraph of Section 4.

Such apportioned amounts shall then be adjusted in respect of the operating expenses (exclusive of such excess tuition payments) of the second calendar year preceding the year for which such budget is being prepared to the end that the operating expenses of such second preceding calendar year shall finally be apportioned to the member Towns on the basis of average membership. The amount of such further adjustment for each member Town shall be the difference between that Town's share of such operating expenses (a) according to the apportionment factor previously used to apportion such operating expenses and (b) according to its apportionment factor based on the average membership of Regional School District for said year. If (a) is greater than (b) the amount of the difference shall be subtracted from the share of the budget previously apportioned to such member Town; if (a) is less than (b) the amount of the difference shall be added to the amount of the budget previously apportioned to such member Town. For the purpose of this Section "membership" shall be as defined in Section 4 and "average membership" shall be computed as prescribed by Section 8 of Chapter 72 of Massachusetts General Laws

(Ter. Ed.) for the combined periods of such calendar year which are included in any regular academic year.

The budget thus adopted shall then be delivered to the Treasurer for the certification of such adjusted apportioned amounts to the respective member Towns.

10. *Subcommittees.* The Regional District School Committee may from time to time create subcommittees, the members of which need not be members of the Regional District School Committee, and assign to such committees, subject to the supervision of the Regional District School Committee, such advisory functions as the Regional District School Committee may determine. Without limiting the generality of the foregoing, the Regional District School Committee may, to assist it in the construction of the Regional School Building, appoint a Building Committee to advise it with respect to plans, specifications, appointment of architects, engineers, the letting of contracts, the supervision of construction, and any other assistance which the Regional District School Committee may desire.

11. *Agreement Not to Limit Statutory Powers.* Except as otherwise expressly provided herein, no provision of this Agreement shall in any manner be deemed to limit any power now or hereafter conferred by law upon the Regional School District or the Regional District School Committee established hereby.

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## History

Prior to the formation of the Lincoln-Sudbury Regional High School District in 1954, Lincoln sent its high school pupils to Concord or Weston as tuition students and Sudbury operated its own high school. Each town had about 100 high school pupils, and the towns were growing at about the same rate and had similar aspirations for their children. The local high school in Sudbury was too small to be of the desired high quality in spite of its high per pupil cost, and a number of Sudbury parents tuitioned their children to private or other public high schools, while for Lincoln the satisfactory quality of education was obtained but with a loss of any voice in the school development.

By the early 1950's it became clear that changes were necessary. Through special town-appointed committees an agreement for the formation of the Lincoln-Sudbury Regional High School District was drawn up — and was adopted by the two towns at their town elections in 1954.

The Lincoln-Sudbury Regional High School is administered by a committee composed of six unpaid members, three elected

from each town, for a term of three years. The committee meets on the second and fourth Tuesday of every month at 8:00 P. M. in the Superintendent's office at the corner of Lincoln and Concord Roads in Sudbury. All meetings are open to the public unless designated as an executive session. The committee has the same powers as a local school committee, but in addition it may acquire property and incur debt under certain specified conditions. The committee appoints the Superintendent and determines all general school policy, and it appoints the teaching staff and all other school personnel upon the recommendation of the Superintendent. Although the Regional School Committee operates under State law, it works very closely with the Selectmen and Finance Committees of both towns.

Financial support for the operating costs of the Regional High School derives from local property taxes, and State and Federal aid. Financial support for capital expenditures is derived from local property taxes, State aid and bond issues. Because Lincoln and Sudbury belong to a regional district the Towns receive considerably more State aid than they would otherwise. The region receives 100% reimbursement on transportation for those residing  $1\frac{1}{2}$  miles or more from the school and 50% on the needs for the physically handicapped.

The Regional School receives Federal aid under two public laws. Under Public Law 864 the Regional School is reimbursed 50% on state approved costs for guidance testing and equipment for language, science and mathematics. Because Lincoln and Sudbury are located in a so-called federally impacted area, the Regional School is reimbursed under Public Law 874, according to a student ratio pattern. Money received under Public Law 874 is unrestricted and disbursed at the discretion of the Regional School Committee.

The total cost of the high school is apportioned each year to the two towns according to their respective number of pupils.

The Lincoln-Sudbury Regional High School Committee bases its policy on the premise that the townspeople of Lincoln and Sudbury want their children to be well prepared to meet the intense competition of present day society. To gain this advantage requires a broad, comprehensive program that is above average in what it demands from the student as well as in what it provides for the student.

# THE LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT

## Treasurer's Report

December 31, 1963

Total cash balance, January 1, 1963 \$199,971.16

### District Fund

Cash balance, January 1, 1963 ..... \$190,084.19

#### Receipts:

Lincoln Assessment .....	\$192,960.99	
Sudbury Assessment .....	525,262.08	
State reimbursement		
Building construction .....	64,154.53	
Transportation .....	68,792.31	
*Miscellaneous income .....	7,620.44	
U. S. Treasury Bills .....	298,422.81	
	\$1,157,213.16	
		\$1,347,297.35

#### Disbursements:

Operating expense .....	\$675,738.70	
Land acquisition .....	8,000.00	
Debt Service — interest .....	55,489.50	
Debt Service — principal .....	130,000.00	
U. S. Treasury bills .....	298,422.81	
Building Construction No. 2 .....	9,817.01	
	\$1,177,468.02	

Cash balance, December 31, 1963 .... \$169,829.33

#### \*Miscellaneous Income:

Books .....	\$58.75	
Massachusetts Withholding Tax		
Employer's reimbursement .....	57.39	
Interest on U. S. Treasury bills ....	1,577.19	
Industrial arts .....	543.61	
Library fines, etc. ....	22.35	
Tuition .....	2,004.22	
Towels .....	2,601.00	
Telephone commission .....	123.28	
Use of building .....	94.00	
Vending machines .....	88.80	
Miscellaneous .....	449.85	
	\$7,620.44	

**Outlay**

Cash balance, January 1, 1963 .....		_____
Receipts (from PL 874) .....	\$8,940.00	
Disbursements .....	8,940.00	
	_____	
Cash balance, December 31, 1963 ..		_____

**Cafeteria Fund**

Cash balance, January 1, 1963 .....		\$1,425.98
Receipts .....	\$35,348.15	
Disbursements .....	35,432.75	
	_____	
Cash balance, December 31, 1963 ....		<u>1,341.38</u>

**Athletic Fund**

Cash balance, January 1, 1963 .....		\$34.67
Receipts .....	\$789.08	
Disbursements .....	822.00	
	_____	
Cash balance, December 31, 1963 ....		<u>\$1.75</u>

**Federal Reimbursement Fund, P. L. 864**

Cash balance, January 1, 1963 .....		\$845.63
Receipts .....	\$9,792.95	
Disbursements .....		
Cash balance, December 31, 1963 ....		\$10,638.58

**Federal Reimbursement Fund, P. L. 874**

Cash balance, January 1, 1963 .....		\$6,895.70
Receipts .....	\$20,266.00	
Disbursements — transfer to		
outlay .....	8,940.00	
other expenditures .....	6,963.93	
	_____	
Cash balance, December 31, 1963 ....		\$11,257.77

**Adult Education Fund**

Cash balance, January 1, 1963 .....		\$382.99
Receipts .....	\$800.00	
Disbursements .....	816.00	
	_____	
Cash balance, December 31, 1963 ....		\$366.99

**Music Scholarship Fund**

Cash balance, January 1, 1963 .....		\$302.00
Receipts .....	\$318.20	
Disbursements .....	200.00	
	<hr/>	
Cash balance, December 31, 1963 ..		\$420.20
		<hr/>
Total cash balance, December 31, 1963 .....		<u>\$193,856.00</u>

**BALANCE SHEET**

December 31, 1963

**Assets**

## Cash:

First National Bank .....	\$193,435.80
Waltham Savings Bank .....	420.20
	<hr/>

Total Assets .....	<u>\$193,856.00</u>
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**Liabilities and Reserves**

## Appropriation balances:

## Non-Revenue

Building Construction No. 2 ....	\$1,891.13
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## Commonwealth of Massachusetts

Construction cost .....	64,154.53
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Transportation .....	68,792.31
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## Federal Reimbursement, P. L.

864 .....	10,638.58
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## Federal Reimbursement, P. L.

874 .....	11,257.77
-----------	-----------

## Surplus Revenue .....

34,991.36
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## Revolving Funds:

Cafeteria .....	1,341.38
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Athletic .....	1.75
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Adult Education .....	366.99
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Scholarship .....	420.20
-------------------	--------

Total Liabilities and Reserves .....	<u>\$193,856.00</u>
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### Outstanding Debt

2.2% School Bonds payable \$5,000 May 1, 1964-1975 inclusive .....	\$60,000.00
2.4% School Bonds payable \$20,000 November 1, 1964-1974 inclusive	220,000.00
2.4% School Bonds payable \$50,000 November 1, 1964-1975 inclusive	600,000.00
3.7% School Bonds payable \$50,000 May 1, 1964-1980 inclusive .....	850,000.00
2.2% Certified Notes payable \$5,- 000.00 November 15, 1964-65 inclusive and \$3,000 November 15, 1966 .....	\$13,000.00
	<hr/> \$1,743,000.00

Respectfully submitted,

GEORGE B. FLINT  
Treasurer

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## REPORT OF THE SUPERINTENDENT OF SCHOOLS

To the School Committee:

This is the eighth Annual Report of the Superintendent of Schools regarding the activities of Lincoln-Sudbury Regional High School, and it reflects both the strengths and successes as well as the short-comings and needs for the years ahead.

As the school has grown during the past years at an average annual rate of 92 students from an original enrollment of 247, the organizational pattern and administrative and supervisory needs have been increased and, therefore, changed. The subject-matter department chairmen have been given an expanded scope of responsibility for curriculum improvement and revision, staff recruitment and departmental policy making. Our department chairmen, like the rest of us, are human and also because of the subject-matter areas represented, all of them have not projected their departmental needs on an "equalized" basis. However, the consideration of our building expansion has caused certain of our supervisory staff to give very serious thought to the years ahead and to the needs of their respective departments. Currently, these are being considered for our building expansion. In many instances school committee members, administrative staff members, department chairmen, and



classroom teachers have visited many of the better school systems throughout the United States to observe and evaluate modern programs and techniques of secondary school education. To mention only a few of the contacts and visitations made by our representatives the following can be cited: Palo Alto, California; Blackwell, Oklahoma; Corvallis, Portland, and Eugene, Oregon; Seattle, Washington; Chicago, Evanston, and Winnetka, Illinois; Melbourne and Penellas County, Florida; Atlanta, Georgia; Richmond and MacLean, Virginia; Washington, D. C.; Mt. Vernon, New York; and Darien, Connecticut. From these visitations to schools where newer systems and programs are in effect, members of our professional staff have acquired a first hand knowledge of and a basis to evaluate many of the newer educational advances. From these experiences, most of which have been possible through or by-products of Fellowships of the John Hay Program, our next building phase should reflect the *best* in modern educational facilities. Our ability to finance and support these will be the only controlling factor; the administration and the faculty will be ready with the program for the public and the School Committee to make the building facility possible. The final answer rests with you, the citizen, the parent and taxpayer, as to the kind of program your youth shall have!

During the year, 1963, many activities and program innovations were carried on at our high school and a relating of these by our high school principal, Dr. Leslie Tourville, follows:

"Our enrollment as of October 1, 1963 was 894 students. This school year, the organization of sections again reflects an enlarged student-teacher ratio which has been economically sound. There have been more large classes than is *desirable*, but we believe that our increasing total enrollment will enable us to schedule close to the desired maximum of 25 after completion of the next building stage. The administration will continue to achieve all possible economics but always consistent with the school's philosophy of a sound education for each student.

"The curriculum of the school continues to reflect the many new developments of modern education. There has been updating of several of the subject levels in the past summer workshop, and further improvements are planned for each summer over a period of the next five years. Consistent with the revision of our syllabi has been the felt need of our teachers to return to graduate schools across the country for further stimulation, new insights, and new material for their classes. We again have teachers receiving fellowship awards, attending summer institutes, and traveling abroad to add to their language and academic competence. This continuous training and professional improvement represents a significant expenditure of their time and money which reflects much credit

on the professionalism of the Regional High School teaching staff.

"The P. T. S. A., through the Student Exchange Committee, has again raised funds and brought young people from foreign lands to our school. The work of the Exchange Committee has made a significant contribution to the life of the school, and we are most appreciative of the work of the citizens who have helped to make it such a success.

"The achievement record of the school as measured by the post-secondary placement of our students continues at the past high level of about 80% as a total. Over 60% of the members of the class of 1963 were granted admission to 4-year colleges or universities, with an additional 20% going on to technical schools, two-year colleges, schools of nursing and business schools. Follow-up reports obtained from graduates reveal a high degree of staying power, and, in general, a high degree of satisfaction with the academic preparation and the variety of experiences which they enjoyed as students at "Regional."

"The 20% of our students who do not go on to post-secondary training is a source of great concern to the School Committee, the Administration and to all of the faculty as well as to the members of the Guidance Department. We are keenly aware of the restricted future of students who have little skill in a market where the demand for unskilled labor has almost disappeared. It is true that some of the 20% mentioned above include our girls who have received business training as clerk-typists, and for the competent students there are jobs waiting. However, we do have a group of students who lack motivation and academic ability and in some cases are potential dropouts. These students enter the Armed Services or obtain jobs requiring no skills and with a very limited future. We would like to feel that there are better ways to meet the needs of these students than the pattern found in most high schools today. However, at this time we can only report that this school is concerned and is constantly searching for better solutions to these highly individualized problems."

It is significant to note, especially for the more recent residents in our communities of Lincoln and Sudbury that from our first year (1957) class we placed in college only 31% of our graduates and an additional 22% in other post-secondary institutions. Seven years later, June, 1963, we placed in college approximately 60% of our graduates and an additional 18% (approximately) in other post-secondary institutions. Of this record we are proud and justly so! And due credit must be given to the pre-high school training of our youth in both Lincoln and Sudbury for this most excellent of records; the high school could not have claimed this kind of success if the

elementary and Junior High schools had not made a major effort to up-grade their educational programs.

Looking ahead we see the need for the new addition to the building which should include a revision of the administrative and guidance areas, additional classroom space, additional space for specialized areas, completion of the general facilities for the physical education program as well as for existing varsity sports programs. We believe that the need for a half-school auditorium is imperative. There are whole areas of student life that are missing because of the lack of auditorium space.

Our school was founded on the basis of a strong and active guidance department, and our program and schedule have continued to reflect this policy. Under the competent and able direction of Mr. Paul Vernon, our Director of Guidance, our school has gained and retained a reputation among college admissions offices second to none in our area.

The following tables are only a limited phase of the material and information available at the office of the Director of Guidance:

### PLACEMENT OF THE LAST FIVE GRADUATING CLASSES

	Class of 1959		Class of 1960		Class of 1961		Class of 1962		Class of 1963	
Four-year colleges	30	44.8%	45	47.8%	63	53.4 %	73	57.5 %	90	60.81%
Two-year colleges	13	19.4%	8	8.5%	10	8.5 %	16	12.5 %	13	8.78%
Nursing	0	0.0%	4	4.3%	7	5.9 %	4	3.1 %	3	2.03%
Other Post-Secondary Schools	3	4.4%	18	19.1%	12	10.1 %	7	5.5 %	10	6.76%
Post-graduate work	0	0.0%	2	2.1%	1	.85%	1	.75%	4	2.70%
Married	2	3.0%	0	0.0%	1	.85%	2	1.50%	0	0.0 %
Working	13	19.4%	13	13.9%	19	16.2 %	17	13.10%	25	16.89%
Military	6	9.0%	4	4.3%	5	4.2 %	8	6.05%	3	2.03%
	67	100.0%	94	100.0%	118	100.0 %	128	100.0 %	148	100.0 %

### PLACEMENT OF THE CLASS OF 1963

Admitted to Degree-Granting Institutions (90 students placed in 61 colleges)

Northeastern University	9	University of Michigan	2
Harvard University	4	Pembroke College	2
Nasson College	4	Brown University	2
Boston University	4	Lawrence University	2
Framingham State College	3	Lake Forest College	2
University of Massachusetts	2	Skidmore College	2
St. Michaels College	2	Parsons College	2

Middlebury College	2	University of Denver	1
Mass. College of Art	1	Barnard College	1
College of Notre Dame	1	Lake Erie College	1
Clarkson College	1	St. Lawrence University	1
Salem State College	1	North Adams State College	1
Antioch College	1	University of Calif.	
Norwich University	1	(Berkeley)	1
Beaver College	1	Yale University	1
Mount Holyoke College	1	Rice Institute	1
University of Chicago	1	Vanderbilt University	1
Drew University	1	Rensselaer Polytechnic Inst.	1
Hiram College	1	Rochester Inst. of Tech.	1
Catawba College	1	University of Florida	1
Alfred University	1	Wesleyan University	1
Nebraska State College	1	Simmons College	1
Ohio Wesleyan University	1	Tufts University	1
N. E. Conservatory of Music	1	Goddard College	1
University of Iowa	1	Worcester State College	1
Grove City College	1	Bates College	1
Michigan College of Mining		Babson Institute	1
and Tech.	1	R. I. School of Design	1
Syracuse University	1	Western College for Women	1
Coe College	1	Lycoming College	1
Beloit College	1	Earlham College	1
University of Idaho	1		

### GEOGRAPHICAL DISTRIBUTION OF COLLEGE PLACEMENT

	Class of 1960	Class of 1961	Class of 1962	Class of 1963
Colleges in Massachusetts	31-69%	29-46.1%	34-46.54%	30-33.3%
Colleges in New England outside of Massachusetts	1- 2%	12-19.0%	11-15.10%	18-20.0%
Colleges outside of New England	13-29%	22-34.9%	28-38.36%	42-46.7%

### ADMITTED TO JUNIOR COLLEGES

Wentworth Institute	2	Westbrook Junior College	1
Fisher Junior College	2	Stockbridge School, U. Mass.	1
Cazenovia Junior College	1	Cambridge Junior College	1
Chamberlayne Junior Col.	1	Mt. Aloysius Jr. College	1
Franklin Institute	1	Cornell Agricultural School	1
Paul Smith's College	1		

### ADMITTED TO NURSING SCHOOLS

Framingham Union Hospital		Pennsylvania Hospital	1
	1	Mount Auburn Hospital	1

## ADMITTED TO OTHER POST-SECONDARY SCHOOLS

Wilfred Academy	3	New England School of Art	1
Chandler	1	I.B.M. School	1
Bryant & Stratton	1	Robie School	1
Burdett College	1	Arlington Technical School	1

## NATIONAL MERIT SCHOLARSHIP QUALIFYING TEST

During their Junior year, ninety-six members of the Class of 1964 took the National Merit Test. Five of our students scored high enough to qualify as semifinalists. These five will compete for the honor of a coveted Merit Scholarship. Sixteen other students were runners-up and each will receive the next award, a Letter of Commendation.

Although no conclusions can be drawn from the following statistics, it is interesting to note the excellent quality of student performance in successive years:

Class of	Number of Students	Number of Semi-Finalists	Number of Winners of Letters of Commendation	Total of Award Winners	Percent of Total Class Receiving Awards
1959	64	0	1	1	1.6%
1960	94	2	4	6	6.2%
1961	118	1	6	7	6.0%
1962	132	4	9	13	9.8%
1963	152	5	19	24	15.1%
1964	186	5	16	21	11.3%

As reported by Dr. Tourville, "we can report another successful year for the Regional High School. We have tried to balance the dual responsibilities of a quality education with sound fiscal planning and operation. In the process we have tried to retain our goal of being a guidance-centered school by keeping paramount the importance of the individual student."

It has been a pleasure and a professional opportunity to direct your program for our secondary school youth this past year.

C. NEWTON HEATH  
Superintendent of Schools

## GRADUATES CLASS OF 1963

Bruce Warren Adler	Barbara Lynn Fultz
Donn Peter Antonia	Sheila Curry Garrity
Mary Ann Arciero	Ellyn F. Graham
Richard D. Arenstrup	Marsden Pierce Griswold
James V. Arnold, Jr.	Richard Ellis Hand
Barbara Lynn Avery	Joan Marie Hartmann
Carol Louise Barr	Donald Earle Hawes
Evelyn M. Beazley	Peter P. Herman
Patricia Ann Bell	Peggy Hoagland
Richard Henry Bergman	Gary L. Homan
John Sanbourne Bockoven, Jr.	Ronald Clark Horton
Karl Stanley Borg	John E. Hosey
Allen Milton Bowles	Carol Hull
Amy Suzanne Brown	Karla Humphreys
Priscilla Faye Burns	Steven Wayne Jacobs
Victoria Nan Cameron	Carolyn Jagger
Philip Stephen Cares	Elizabeth Ann Jenkins
Kathleen Ann Carroll	Robert Henry Jennette
Arthur Michael Carver	Thomas Hills Jewett
David Erskine Chadsey	Bruce Bayley Johnson
Barbara Jane Chaussé	Elaine Helen Kelley
Elizabeth Clark	Lynda Jean King
Harvey Dayton Cobb	Judith Anne Klee
Susan S. Coleman	Vernon Jerome Kramer, Jr.
Barry Dixon Copp	Maria Constance Kyriakos
Brian Evans Copp	Susan Lawrence
Dianne Carol Cotoni	Cheryl Ann Loesel
William Edward Coughlin	Geoffrey Russell Loftus
Mary Cynthia Coutu	Malte Lukas
George Alexander Cox, Jr.	Gerard G. Lupien
James Magill Cryer, III	Robert Douglas MacLean
Charles Newell Cutler	Sandra Marie MacLeod
Nancy Kingsbury Davis	Sheila Margaret Mahan
Jan William Debye	Maureen Patricia Malloy
Frank Bartholomew Dentino, Jr.	Betty Lorna Mann
Robert G. Devlin	Bradley Warren Mattsen
Valerie Jean DeWallace	Walter McClennen
Lois Dickey	Warren Edmund Meade
Ann Wright Dinwiddie	Donald McKnight Messa
Gordon Alcock Donaldson, Jr.	Emery M. Miller
Elizabeth Mary Douglas	Leslie Miller
Susan Dyson	Melody Lynn Moir
Fredrick J. Eisner	Joyce Darlene Monaghan
Carlyn Jean Ellms	Ann Morette
Scott Wilson Emmons	Robert E. F. Morris
Ann Christine Filbin	Robert Joseph Napoli
Thomas Patrick Finnerty	Paul E. Nix
Regina Marie Foley	Catherine Norton
	Ernest H. Osgood, III

Patricia Palson  
 Rita Angelina Panetta  
 Karen Ann Pardoe  
 Neil G. Patterson  
 Marjorie Carol Place  
 Peter Adam Podgurski  
 David Goodwin Prentiss  
 Ellen Jane Raeke  
 Judith Ann Rego  
 Barbara J. Reynolds  
 Anthony Rhodes  
 Paul Rhodes  
 Bonita Marion Robbins  
 Sarah Ann Rogers  
 Gary Richard Rutherford  
 Thomas A. Ryan  
 Richard Paul Scharfenberger  
 Richard Albert Schmalz, Jr.  
 Nancy Louise Slocum  
 Carl Daggett Smith  
 Elizabeth Joan Smith  
 Marshall J. Spaan, Jr.  
 Robert B. Spence  
 Marsha Ann Sperry  
 Raymond J. Spinelli, Jr.

Donald Gerald Stark, Jr.  
 Harold Milton Streeter  
 Roger C. Stretton  
 Kathryn A. Stuntz  
 Robert John Swinconeck  
 Alain J. Tebo  
 Paul Reid Temple  
 George Brooks Thompson, III  
 Denice Jean Thurman  
 Mary Katherine Tooker  
 Judith Rachel Travers  
 David Ernest Tucker  
 Carol Ann Tullie  
 Mary Faith Venier  
 Deborah Walker  
 Dale Ellen Wasson  
 Philip McLauthlin Way, Jr.  
 Theresa Ellen White  
 Josephine Mary Willemin  
 Thomas Edwin Williams  
 Kathryn Margaret Wilson  
 Ruth Irene Wolfe  
 Diana Elizabeth Woodington  
 Lynne Woodward

# SUPERINTENDENT'S REPORT

## Regional District Operating Expenses

### Funds Available

	1963	1964 Budget
Appropriation, salaries and expense .....	\$694,997.00	\$756,220.00

### Expenditures

General Control		
Salaries .....	\$22,500.72	\$24,567.00
Other expense .....	1,255.89	1,370.00
Expense of Instruction		
Teachers' salaries .....	428,757.22	477,175.00
Expense of school office .....	15,398.80	19,499.00
Textbooks .....	11,052.52	14,558.00
Supplies .....	13,707.47	16,202.00
Expense of Operating School Plants		
Custodians' salaries .....	30,487.29	32,115.00
Fuel .....	7,242.15	7,743.00
Miscellaneous of operation .....	21,817.96	23,400.00
Maintenance and Repairs .....	19,620.56	21,367.00
Auxiliary Agencies		
Transportation .....	68,751.73	68,888.00
Library .....	5,267.64	7,578.00
Health .....	3,711.46	4,498.00
Physical education .....	6,921.20	9,606.00
Miscellaneous .....	10,683.63	19,071.00
Cafeteria .....	3,500.00	3,588.00
Other Expense		
Out of state travel .....	1,722.61	2,000.00
Evening use of school building ....	606.25	700.00
Vocational tuition and transportation .....	2,733.60	2,295.00
Total Expenditures .....	<u>\$675,738.70</u>	<u>\$756,220.00</u>

### Apportionments

Total Budget .....	\$694,997.00	\$756,220.00
Less: Available funds in District Treasury .....	99,140.92	100,472.97
Balance to be apportioned .....	<u>\$595,856.08</u>	<u>\$655,747.03</u>
Lincoln apportionment .....	160,341.44	167,358.84
Sudbury apportionment .....	435,514.64	488,388.19



**LINCOLN-SUDBURY  
REGIONAL SCHOOL DISTRICT  
SCHOOL ORGANIZATION AND STAFF**

**January 1, 1964**

**School Committee**

Ellen DeN. Cannon, Chairman .....	Term expires 1966
Howard W. Emmons, Vice-Chairman .....	Term expires 1964
Joseph E. Brown .....	Term expires 1965
James M. Jagger .....	Term expires 1965
Virginia K. Kirshner .....	Term expires 1966
Henry M. Morgan .....	Term expires 1964

**Superintendent of Schools**

C. Newton Heath	Office, 420 Lincoln Road, Sudbury
	443-2662
	259-9527

**Business Manager and Secretary to School Committee**

Lily T. Spooner	443-2662
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**District Treasurer**

George B. Flint	259-8611
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**Teaching Personnel**

**Appointed**

Leslie M. Tourville	1956	Principal
Roger T. Thurston	1956	Assistant Principal
Paul J. Vernon	1958	Director of Guidance
Betty J. Adrian	1961	English - Counselor
Bramwell B. Arnold	1956	Science
Lewis K. Baldwin	1961	Physical Education
Katherine D. Barton	1956	Homemaking - Counselor
Mary A. Beevers	1962	English
John B. Bowdoin	1958	History
Barbara Broadbent	1962	English
Derek F. Brown	1963	Counselor
Eleanor M. Burgess	1963	Mathematics
Ruth M. Buxton	1956	Latin
Miriam S. Coombs	1956	English
John A. Doon, Jr.	1959	History
Dorothy A. Drake	1961	French
Vicki A. Edelman	1963	Physical Education
Marion F. Edwards	1956	Biology
Marjorie M. Flanagan	1962	Mathematics

Richard P. Flanagan	1960	History
Frank P. Gifune, Jr.	1962	Mathematics
Sherry M. Glass	1962	History
Mark G. Gulesian	1961	English
Frank Heys, Jr.	1957	English
Richard W. Jeter	1963	Speech and Drama
Florence E. Johnson	1963	French
Richard J. Johnson	1958	Business Subjects
Juanita G. Jones	1962	Spanish
Frances M. Kellaheer	1960	Business Subjects
Joseph D. Krol	1961	German
Edward E. Leary	1960	Art
Philip G. Lewis	1962	Mathematics
John A. Maccini	1958	Earth Science - Counselor
John S. MacKenzie	1961	Physical Education
Alexander G. Marshall, Jr.	1956	Mathematics
Raymond S. Martin	1960	Chemistry
Marisa G. McCoy	1963	English
Robert E. Millett	1960	Biology
Terry F. Miskell	1958	Mathematics - Counselor
Paul B. Mitchell	1957	History
Deborah T. Noyes	1962	French
Martha R. Pappas	1961	English
Carl G. Perkins	1960	Reading
Laura S. Pollock	1957	Counselor
Mary L. Roberts	1956	Physical Education
George F. Ronan	1962	Driver Education
Bradford H. Sargent	1962	History
Frederic A. Scott	1961	Chemistry, Physics
Evelyn C. Shakir	1962	English
Katherine R. Simpson	1961	Biology
David J. Spang	1962	Earth Science
Sherman P. Spaulding	1963	Mathematics
Norman R. Swicker	1961	Industrial Arts
Stella Tsolas	1963	Art and Mech. Drawing
Irene R. Tutuny	1956	Business Subjects-Counselor
Paul J. Walsh	1958	Industrial Arts
Robert G. Wentworth	1960	Music
Susan Wheatley	1963	Librarian
Henry G. Zabierek	1958	History

### Health Personnel

Gordon D. Winchell, M.D. — School Physician	259-8618
Virginia Whitney, R.N. — School Nurse	443-2545

### School Secretaries

Regional High School	443-2616
Hope Baldwin	Harriet P. Canty
Ellen D. Borg	Garcia Kimball

## Superintendent's Office

Gertrude B. Burgess  
Frances C. Saul

Dorothy M. Shea

**Custodians and Maintenance**

William L. Long, Supervisor of Maintenance

Donald Burgess

James M. Horan, Jr.

Ellsworth Oulton

Oliver Wainio

George Fales

William F. McNeill

Frances B. Long, Matron

Eleanor E. Macdonald, Matron

**Cafeteria Personnel**

Isabel L. Taylor, Manager

Anna E. Boyd

Mildred A. Fales

Mary C. Grover

Dorothy M. Taffe

John E. Valentino

Rose C. Wright

**Bus Contractors**

Doherty's Garage, Inc.

Lincoln Auto Service, Inc.

Wellesley Motor Coach Company

**NO-SCHOOL SIGNAL**

In the event of exceptionally severe weather conditions or when the transportation system is disrupted, WBZ, WCOP, WEEL, WHDH, WKOX, WNAC, and WSRO will broadcast the no-school announcement between 7:00 and 8:00 A.M.

Since weather reports are not always reliable, and since the School District desires to render maximum educational service, the schools will remain open except in very severe weather.

**SCHOOL CALENDAR**

1964 - 1965

Staff Workshop	September 1, 2, 3, 4, 1964
Labor Day	September 7
Freshmen orientation day	September 8
School opens	September 9
Veterans' Day	November 11
Thanksgiving recess	November 26-27
(one half day on November 25)	
Christmas vacation	December 23-31 inclusive
(one half day on December 22)	
Winter recess	February 22, 23, 24, 25, 26
Spring recess	April 19, 20
School closes	June 22
Staff post-school workshop	June 23-30 inclusive

# **LINCOLN-SUDBURY REGIONAL HIGH SCHOOL MEMBERSHIP BY AGE AND GRADE**

October 1, 1963

## **BOYS**

Age	13	14	15	16	17	18	19	20	21+	Tot.
Grade										
9	16	84	10	1				1		112
10		25	75	13	1	1				115
11			29	70	11	2			1	113
12				20	57	18	2			97
PG						1				1
Total	16	109	114	104	69	22	2	1	1	438

## **GIRLS**

Age	13	14	15	16	17	18	19	20	21+	Tot.
Grade										
9	34	83	5				1			123
10		22	94	5						121
11			31	88	4	1				114
12				28	65	4				97
PG						1				1
Total	34	105	120	121	69	6	1			456
Grand Total										894

## **TUITION PUPILS ATTENDING OTHER SCHOOLS**

October 1, 1963

Framingham Vocational High School	1
Waltham Vocational High School	2
Total Other Schools	3

## **Distribution of Students Between Lincoln and Sudbury**

	Lincoln	Sudbury	Tuition	Total
Regional High	247	645	2	894
Vocational		3		3
Total	247	648	2	897

## REPORT OF THE MEMORIAL DAY COMMITTEE

In the observance of Memorial Day in 1963, we kept in mind the Proclamation of President Kennedy setting May 30 as a day for paying tribute to the nation's war dead with a prayer for lasting peace. He designated 11:00 A. M. as the time for each locality to "invoke God's blessing on those who have died in defense of our country and pray for a world of freedom with peace and justice." To that end, it was arranged that the parade should reach World War I memorial in Sudbury Center so that the exercises there took place at eleven o'clock. The Reverend Robert H. Hurley gave the prayer at that point and Mr. John Powers read an original poem. Selectman Edward Kreitsek, carried on the theme in an address at the Mt. Pleasant Cemetery.

Our appreciation and thanks also to the Reverend Herbert Phinney of St. Anselm's Church, the Reverend Ernest Bodenweber of Memorial Church, the Reverend A. William Simmermon of the Presbyterian Church, the Reverend Carl Scovel of the Unitarian Church, the Reverend Blaine Taylor of the Methodist Church, and Mr. Alan Alford of Congregation Beth El for their gracious assistance at the various monuments and cemeteries.

The parade followed the same route as that of the previous year with the Police Escort, Selectmen, Color Guard from the Sudbury Post of the American Legion, firing squad from Ft. Devens, Fred Stone's Band, and details from the Fire Department, Girl Scouts, Brownies, Boy Scouts, Campfire Girls, Blue Birds, and Cub Scouts.

The graves of 151 soldiers were decorated with flags and flowers, and baskets of flowers were placed at the monuments by representatives of the Legion Auxiliary; Mrs. Ethel Nelson, Mrs. Marie McMurtry, Mrs. Charlotte Hall, Mrs. Marion Spiller, and by Carl A. Nelson.

This year, as a special feature, we provided ice cream for all the boys and girls who marched in uniform.

Respectfully submitted,

CLIFTON F. GILES

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### MEMORIAL DAY 1963

Appropriation .....		\$700.00
Small Flags for Graves .....	\$45.47	
Band .....	200.00	

5 Buses .....	125.00	
151 Geraniums — 6 Baskets .....	116.15	
Driver for Gold Star Mothers, etc. ....	5.00	
2 Bronze Markers .....	8.80	
Ice Cream for Boys and Girls .....	105.00	
Dinner for Firing Squad .....	23.33	
4 Grave Markers .....	12.33	
Misc. ....	11.00	
		<hr/>
		\$652.08
		<hr/>
	Balance	\$47.92



## REPORT OF THE MODERATOR

1963 marked the 325th year of town meeting government in the Town of Sudbury. Few systems of government in the history of mankind have achieved such stability. It is well that we should gaze upon it with wonder — for it is indeed a wondrous thing!

In particular, we should ponder the fundamental wisdom of such a system, for in that wisdom lies the strength of democracy itself. Town meeting activity in 1963 was particularly illustrative of the basic spirit of American democracy.

In order for any democracy to work, each citizen must care — must be dedicated to the desire to see that it does work. Even our town meeting system would not work if it were drowned in a sea of public apathy. No tradition — no matter how ancient or honored — has power by itself to sustain a government. The critics of democracy, both ancient and contemporary, construct much of their argument upon the proposition that a citizen is normally apathetic and can not be counted upon to exercise his rights. The clear and startling refutation of such an argument took place in March of 1963 when almost one out of every four registered voters of the Town came to the annual meeting. The exceptionally heavy attendance at the special meeting held in November, further indicates the depth of interest and concern which Sudbury citizens feel about their government. The obtaining of a development can only be beneficial for a Town Meeting reaches its best results when we realize that government is a partnership which requires us to share our views and observations with our neighbors.

A third test of the town meeting comes in its exercise of collective wisdom. For more than a century and a half before

the Constitution of the United States was drawn, the people of Sudbury held the belief that the average citizen, given the facts, or an opportunity to discover the facts, could be counted upon to understand and exercise the power of government. Opponents of democracy have always felt otherwise. In the past decade or more, with the rapid changes and growth of society, there has developed a rather widespread school of thought which holds that the new technicality of government is somehow beyond the grasp of the ordinary citizens — that for this reason the responsibilities of government should change — that more power should be given to those who exercise the administrative offices of town government, and that the voter should yield some of his prerogatives toward that end.

Such a view has appeared in many varieties. Some have pointed out the vast time which had been spent in arriving at an administrative decision, and even suggested to a town meeting that the decision shouldn't be upset by allowing voters to question it. In 1963 the same concept appeared again. It has been suggested that the public should "have faith" in their boards, and not ask for a detailed explanation of board decisions. It has been suggested also that if a board decision was not adopted by the town, that board would be justified in abandoning its efforts to plan in the area of its concern. An oft repeated comment has been made that if the voters didn't like a particular decision their only recourse was at the polls, rather than on the floor of town meeting.

The root of all such comments is a belief that the voter cannot understand his government and that there is not likely to be any collective wisdom at a town meeting. Such a view basically exhibits a lack of understanding of the institutions of democracy.

If it is true that governmental activity has become more complex than it was fifty years ago, it is equally true that the capacity of the voter has also increased. We all mirror that society which we fashion for ourselves. While technical competence on a subject is more easily developed in a small board — that technical competence does not abolish common sense or wisdom in others. Special knowledge, in government, remains nothing more nor less than a great assist to the power of persuasion. It cannot become by itself an arbitrary power of decision. The mere election to public office does not carry with it public endorsement of every act of the office holder — especially in a system such as ours where that power by law rests with the town meeting. In our system, our various town boards and departments can only propose action. Their proposals are entitled to great weight. But they have no power to adopt or reject such proposals! Such a power has wisely been left to the public. Article V of the Declaration of Rights

of the Constitution of Massachusetts provides: "All power residing originally in the people, and being derived from them, the several magistrates and officers of government, vested with authority, whether legislative, executive or judicial, are their substitutes and agents, and are **at all times** accountable to them."

Town meeting sessions in 1963 demonstrated a clear voter comprehension of the basic rights of the public. There was little favor given to efforts made to substitute "good faith" for specific answers to specific questions. Repeatedly the voters expressed their firm intention to reserve the matter of decision to themselves. Such bristling defense of prerogative is a sign of health and vigor.

Equally impressive was the capacity of the voter on the floor to probe meaningfully into the sometimes complex matters before the hall, to insist upon reason over passion, and to decide even the most explosive of questions with dignity, decorum and tolerance.

The quality of the collective wisdom of the citizens, under trying circumstances, has been the hallmark of 1963.

As we turn to 1964, it is rewarding to see the various boards and departments which plan to present articles to the annual town meeting, availing themselves to an unprecedented extent, of the opportunity offered by the press, to bring to the public the data from which their requests have been founded. It is upon such a partnership of understanding and mutual respect, between official and voter, that our system will prosper for the next three and a quarter centuries.

Respectfully submitted,

JOHN C. POWERS,  
Moderator



## REPORT OF MOSQUITO CONTROL COMMITTEE — 1963

During 1963 the Mosquito Control Committee held two scheduled meetings, one on June 19 and the other on November 18, both of which were attended by Mr. Robert Armstrong, Director of the Eastern Middlesex Mosquito Control Project (EMMCP).

At the June meeting we reviewed in detail current research on the effects and effectiveness of pesticides used in mosquito control; discussed the activities carried out in Sudbury during the winter and spring months; and considered the plans outlined by Mr. Armstrong for mosquito control in Sudbury during the summer period. The Committee gave unanimous endorsement to the proposed plans.

The November meeting was devoted to evaluating 1963 control activities; updating our knowledge of pesticide research; and considering a proposed program and budget for 1964. We voted unanimously to recommend to the Selectmen an operating budget of \$7,000 and to approve Mr. Armstrong's proposal to reduce to an effective minimum the use of DDT and other chlorinated hydrocarbons during the coming year.

Respectfully submitted,

ANDREW KONNERTH, Co-Chairman  
ARTHUR G. BLAKE, Co-Chairman  
WILLIAM R. WHITING  
F. ALVIN NOYES  
JOHN J. HENNESSY  
EDWARD F. MOYNIHAN  
MARJORIE A. C. YOUNG, Secretary  
and delegate to the Board of Commissioners of EMMC Project.

## REPORT OF THE PARK AND RECREATION COMMISSION

The Park and Recreation Commission completed quite a few projects in the year 1963. There are many in the planning stage for the future.

A permanent concrete dam was constructed at the Barton Pool. This was done at large expense but we felt it worthwhile as it will reduce yearly expense and repairs in this part of our program.

Our summer playground program received large and enthusiastic participation. We are acquiring more equipment and supervisors in order to accommodate all those who wish to attend next year.

Each year, the Fourth of July celebration produces a larger number of people than anticipated. For that reason more afternoon activities are being proposed to provide recreation for all age groups. A new location for displaying fireworks is being sought so that the fire hazards and traffic congestion which arose in the past may be prevented.

The Featherland Park area has been extensively cleaned and bulldozed. The rubbish and brush piles were removed and the dump partially covered with loam. With the possible addition of town water and further clearing in the spring, this area should have the aesthetic value of a National Park.

A Youth Center Committee was organized and is doing a lot of work in preparing the "Pedigree House" for youth activities. Water is to be installed in the building and it should not be long before this committee can derive some benefits from their strenuous efforts.

We are hoping to be able to build a new tennis court adjacent to the existing one and also an entrance into the park area from Morse Road.

Investigation has been started in several areas of the town concerning the growing need for swimming and skating.

Respectfully submitted,

STANLEY PHIPPARD, Chairman  
RICHARD CUTLER  
CURTIS HARDING  
RICHARD HAWES  
WEBSTER CUTTING, JR. Clerk

## REPORT OF THE PERMANENT BUILDING COMMITTEE

### Summary

In 1963, the Permanent Building Committee closed accounts on the Josiah Haynes Elementary School and the South Sudbury Fire Station. The construction contract was awarded and construction started on the Sudbury Junior High School on Pratt Mill Road. Application was made to the Federal Housing and Home Finance Agency for financing preliminary plans for a new library. This application was approved and selection of an architect is under way.

### Junior High School

The contract for construction of the Junior High School was awarded to Fontaine Brothers of Springfield, on April 17, 1963, for the sum of \$1,463,900. The bid amount was approximately \$76,000 greater than anticipated in the original estimates. Consequently, \$56,000 of unexpended funds from the Josiah Haynes School Account was transferred to the Junior High Project at the November 7th Town Meeting.

Construction was delayed during the summer due to the inability of the general contractor to obtain the structural steel on schedule. This has resulted in a probable schedule slide of about three months. However, the Permanent Building Committee still expects the school to be completed in time for the September, 1964 opening of school. As of the end of the year, the two-story section has been closed-in, and work is progressing on closing-in other segments of the building.

### Library

The Permanent Building Committee, acting in accordance with the December, 1962 vote of the Town, made application to the Federal Housing and Home Finance Agency for \$5,000 to cover the cost of preliminary plans and cost estimates for a new library to be located near the town center. The terms and conditions of such an advance from the Federal authorities provide that the loan be repaid when and if construction is begun.

Approval on this project was received from the Federal Housing and Home Finance Agency on November 29, 1963, and the Permanent Building Committee immediately began activity to select an architect. We expect to formally accept the Federal loan offer by January 29, 1964 and make final selection of an architect in the month of February.

Although a final site has not been determined for the library, the leading proposal is the so-called Neelon property near the

corner of Goodman Hill and Concord Road. This site is sufficiently large to satisfy the requirements of the library as well as a possible future requirement for a new fire house.

### New School Sites

The Permanent Building Committee reviewed with the School Building Needs Committee proposed school sites for future use. Based on the criterion of suitability as a building site, one lot was judged excellent, one good, and the other poor. The Permanent Building Committee endorses the proposal by the School Building Needs Committee to buy or obtain options on possible school sites well in advance of the actual need.

### General Administration

A summary of appropriations and 1963 expenditures is attached to this report. We are pleased to note that the projects entrusted to this committee have been completed within the appropriations.

The Permanent Building Committee sincerely appreciates the cooperation and assistance it has received from the town's employees, boards and committees.

Respectfully submitted,

DEAN E. BENSLEY, Chairman  
FREDERICK C. BARSTOW  
WILLIAM HOOPS  
S. DEAN PORTER, JR.  
STEPHEN E. GRANDE, JR.

## PERMANENT BUILDING COMMITTEE REPORT OF EXPENDITURE OF APPROPRIATED FUNDS

January 1, 1963 to December 31, 1963

Project	Appropriation	Expended Prior to 1963	Expended in 1963	Balance
General John Nixon School .....	\$535,000.00	\$530,794.54	\$1,853.62	\$2,351.84
Israel Loring School	515,000.00	495,895.26	5,005.78	14,098.96
Josiah Haynes School	804,000.00	683,635.35	107,039.73	8,324.92
Junior High School Preliminary Plans	29,500.00	29,241.25	—	258.75
Junior High School	1,556,000.00	—	499,359.62	1,056,640.38
Fire Station —				
South Sudbury ....	55,800.00	55,644.49	131.40	24.11
Fire Station —				
North Sudbury ....	56,967.00	46,605.30	9,099.52	1,262.18

## SUMMARY OF 1963 EXPENDITURES

General John Nixon School		
Contractor .....	\$1,138.87	
Equipment .....	102.25	
Other Expense .....	612.50	
		<hr/>
		\$1,853.62
Israel Loring School		
Architect .....	\$1,404.63	
Equipment .....	30.65	
Other Expense .....	3,570.50	
		<hr/>
		\$5,005.78
Josiah Haynes School		
Architect .....	\$2,132.35	
Contractor .....	63,553.15	
Site Development .....	8,791.74	
Equipment .....	32,461.36	
Other Expense .....	101.13	
		<hr/>
		\$107,039.73
Junior High School		
Architect .....	\$53,797.37	
Contractor .....	441,967.55	
Advertising .....	3,594.70	
		<hr/>
		\$499,359.62
Fire Station — South Sudbury		
Equipment .....	\$131.40	
		<hr/>
		\$131.40
Fire Station — North Sudbury		
Architect .....	\$98.00	
Contractor .....	3,424.50	
Site Development .....	625.60	
Sudbury Water District .....	1,204.31	
Equipment .....	3,747.11	
		<hr/>
		\$9,099.52
Permanent Building Committee Appropria- tion for Expenses .....		\$500.00
Expended in 1963:		
Telephone Expense .....	\$126.06	
Postage .....	60.00	
Clerical .....	103.55	
		<hr/>
		\$289.61
Balance Available .....		<hr/>
		\$210.39

Approved:

Clifton F. Giles

Town Accountant

## REPORT OF THE PERSONNEL BOARD

The major activities of the Personnel Board during 1963 involved the following:

A review of the classification of Executive Secretary-Town Accountant. It was decided to make two (2) separate classifications; Town Accountant (Part Time) and Executive Secretary (Full Time).

The Board also made a complete review of the Classification and Salary Plans of all personnel under their jurisdiction. Since the last review in 1961 the cost of living has increased and the wage scales of both municipal and industrial employees have been increased.

The Board will recommend to the Town at the 1964 Annual Town Meeting a revised Classification and Salary Plan which will increase the salaries of all Groups of Permanent Full Time Employees and some of the Part Time Employees.

The recommended increases range from 5% to 10%.

Respectfully submitted,

ALBERT A. GALE, Secretary  
WILLIAM F. HELLMANN  
TRUEMAN C. JACKSON  
JOSEPH M. MAHER, Chairman  
RICHARD A. SCHMALZ



## REPORT OF PLANNING BOARD

Honorable Citizens of Sudbury:

1963 was a good year for Sudbury. After listing a few facts and a few disappointing features of 1963, I will elaborate upon this statement.

Your Board's activity was great; we met every Wednesday evening and considered scores of plot plans for houses both individually and corporately owned. There were about ten important site plans reviewed, and four "new" subdivision plans introduced. Two of these were not technically new but are being built upon for the first time. These are Betills (Intervale Road off Hudson Road) consisting of about 14 lots, and Rolling Green Estates, about the same size, off Horse Pond Road. The two really new subdivisions introduced this year are Wagon Wheel Hills Estates, off Woodside Road, and Morse

Hill, off Morse Road. The former consists of about 11 lots and the latter of about 30 lots.

Disappointing to us was: the failure of the Town to react to the clear danger of uninhibited highway-type business development along the Post Road; the petition to build a gasoline filling station at present Young's store at the Center—this site plan was disapproved but is being resubmitted; the recent petition to establish a chemical and pipe accessory sales business very near the Center just west of the tracks and north of Hudson Road.

On the positive side of the Town's development were: the adoption of an Historic District Act and the creation of the first District around Sudbury Center; the completion of the beautiful new Methodist Church near the Center; the passage of the River Anti-Encroachment Act covering the Sudbury River; the acquisition of land on Round Hill and purchase option of other land on Round Hill by the Sudbury Valley Trustees; the gift of land, by the Atkinsons, to the Town for conservation purposes; the planned granting of conservation easements to the Conservation Commission by the developers of the two new subdivisions, the Johnson Land Corporation's Morse Hill and the Second Trust's Wagon Wheel Hills Estates; the completion of a major community shopping center by the Star Market Company, the Star people created a nice facility and cooperated to the greatest possible extent with your Board by putting in landscaped islands to break up the parking lot, and by installing aesthetically pleasing features such as the sign and appearance of the buildings; formulation of plans and gaining permit through Appeals Board for a \$200,000.00, 60-bed nursing home off Post Road at Horse Pond Road, this should be under construction in the spring; purchase of Bradshaw's store by Don MacRae who is restoring it in fine fashion, who will not operate a filling station there, and who, by these actions, should enrich his furniture business, himself and Sudbury.

A significant development for us this past year was the improved administration of the business of the Planning Board, of the Selectmen, and the Town as a whole. This is a quiet revolution. The office of Executive Secretary is most appreciated and really helps. The new Town Counsel, Alan Winsor, has greatly benefitted us and the Town in the short time he has been on the job. Of particular importance is the follow-up and fast service rendered by these two officials. The office of Town Engineer and Highway Surveyor have continued to respond to all requests in good time. Of particular importance to your Planning Board are the greatly improved secretarial services of Mrs. Joyce who is able to spend much more time at the job and for which services we are asking increased appropriation in 1964. Certain administrative procedures of

the Board itself are improved, thus rendering faster service to petitioners. In the long run, the ability of a Town to properly administer its affairs is the second greatest asset for gaining a balanced economic base by attracting good business and industrial/research facilities. (The greatest asset is possession of desirable locations.) Besides the economic benefits derived, the people will be happier and the Town a better place in which to live.

As a window to the year of 1964 I propose the following: revision of the Planning Board's Rules and Regulations with emphasis on procedures and road specifications — we can get better roads for less capital outlay by developers; adoption of more specific sign and site plan laws; adoption of ordinances controlling junk cars open to public view, and roving vendors who create noise disturbances; adoption of an 80,000 square foot lot size zone per Master Plan size and location — covering about 20% of Town's area; further review and study of the existing business districts in Sudbury with goals of centralizing the commercial activities of the Town around Master Plan designated areas and insuring that the small unplanned business areas in the Town do not create depreciating values through change-over to unfavorable intense commercial activities; rezoning of the land at Route 117 and Haynes Road to Shopping Center District per Master Plan for proposed neighborhood shopping center; continued efforts by Planning Board, and others, in securing conservation easements and gifts for the retention of some of Sudbury's natural beauty for all time.

We moved into our beautiful new office in the Loring Parsonage this past year. We meet upstairs each Wednesday evening. Any and all are welcome to attend. We are grateful to the Historic Structures Commission, the Selectmen, and the Townspeople for providing us with these needed facilities. I am particularly grateful to Messrs. Albee, Russell, Sherman and to Dr. Mundo for serving with me in 1963. It is an honor to serve with these distinguished people.

Respectfully submitted,

RICHARD F. BROOKS, Chairman



# PLANNING BOARD FINANCIAL REPORT

## EXPENSE

Town Grant .....		\$400.00
Transfer from Reserve .....		100.00
		<hr/>
Total .....		\$500.00
Zoning Bulletin .....	\$30.00	
Fence Viewer .....	15.00	
Beacon Publications .....	9.00	
Enterprise Press .....	10.13	
Mass. Fed. of Planning Boards .....	40.00	
Richard F. Brooks .....	6.00	
Ward's Stationers .....	29.95	
Fence Viewer .....	132.50	
Fence Viewer .....	66.25	
Ward's Stationers .....	86.75	
Bentley's Stationers .....	7.85	
	<hr/>	\$433.43
		<hr/>
Balance .....		\$66.57

## SALARIES (Clerk Hire)

Town Grant .....		\$400.00
Transfer from Reserve .....		300.00
		<hr/>
Total .....		\$700.00
Jeanne Harding .....	\$355.50	
Wilma G. Joyce .....	207.20	
	<hr/>	\$562.70
		<hr/>
Balance .....		\$137.30

## MONIES COLLECTED

Sub-division Fee .....	\$25.00	
Cash performance deposit .....	8,650.00	
	<hr/>	\$8,675.00
Paid Town Treasurer .....		\$8,675.00

Respectfully submitted,

PARKER B. ALBEE  
Treasurer, Planning Board

Approved:

CLIFTON F. GILES,  
Town Accountant

## REPORT OF THE POLICE DEPARTMENT

January 15, 1964

To The Board of Selectmen  
Town of Sudbury, Massachusetts  
Gentlemen:

Submitted herewith is my Annual Report of the activities of the Police Department for the year ending December 31, 1963.

Arrests made by our Department .....	195
Number of Persons arrested and detained in the Police Department Lockup .....	46
Charged with Felonies .....	13
With Misdemeanors .....	33
Total Number of persons brought before the Courts .....	195
Auto accidents investigated by our Dept.:	
With Personal Injuries .....	66
No Personal Injury .....	102
Total Investigated .....	168
Fatal accidents .....	3
Auto accidents reported to our Dept. but not investigated .....	88
Summons served by our Department .....	228
Defective Equipment tags issued by our officers .....	362
Violators reported to the Registry of Motor Vehicles for action .....	214
Parking violation tags issued .....	20
Motor vehicle operator violations book and filed .....	423
Stolen cars recovered and returned to their owners .....	6
Stolen bicycles recovered and returned to owners .....	6
Homes checked by our officers at owner's request during their absence .....	468
Permits to carry pistol or revolver issued .....	45
Motor vehicles routinely checked .....	168
Suspicious Persons checked by our officers .....	75
Emergency trips to Hospitals by our cruisers .....	82
Fire alarms answered by our men .....	42
Emergency resuscitator calls .....	8
Sudden deaths investigated .....	2
Missing persons located by our Dept. ....	19
Doors on places of business found open by our men .....	317

Breaks investigated at local places of business .....	12
Burglaries investigated .....	2
Bank alarms answered .....	22
Total complaints and investigations .....	1,563
Emergency messages delivered .....	50

## POLICE DEPARTMENT EXPENSES

Hooper's Hardware Store .....	\$67.05
McGovern Photo Shop .....	234.81
West End Chevrolet .....	218.77
J. H. Westerbeke Corp. ....	45.00
Mass. Chief's of Police Assn. ....	10.00
Town Line Hardware Store .....	125.96
J & K Tire Company .....	565.80
Harrington Esso Station .....	7.87
Murphy & Snyder, Printers .....	279.45
Gorham Fire Equipment Company .....	119.01
Boston Edison Company .....	680.35
Boston Gas Company .....	685.50
Dom's Cleaners .....	1.50
A B Dick Company .....	43.93
Minnesota Mining Co. ....	40.38
Everett Bowker's Store .....	5.24
Motorola Electronics Co. ....	650.00
Plaza Cleaners .....	3.00
A & F Typewriter Company .....	65.00
F. E. White, Builder .....	15.00
M. Linsky & Brothers .....	21.00
Federal Laboratories Inc. ....	29.71
Sun-Ray Products .....	111.60
Jiffy Car Wash .....	75.00
William G. Lucia .....	80.00
Lawyers Coop Publishing Co. ....	4.00
Alexander Auto Service .....	303.79
Sudbury Water District .....	45.05
E. A. Ryan, expense returning prisoner ....	29.24
Tom Lyons Corp. ....	40.58
Sireno Mfg. Co. ....	25.73
S. Cotton Co. ....	29.70
Charles Precourt Company .....	16.88
Mass. Corr. Institution, Framingham .....	9.00
American Fire Equipment Company .....	135.83
Safety Officers dues .....	4.00
Young's Store .....	13.12
Central Equipment Company .....	47.25
Colonial Auto Co. ....	57.39
Irv's Shell Station .....	730.82
J. F. McGovern, Chief's expense .....	13.00
A. E. Morgello .....	7.03

Mullen Lumber Co. ....	2.16
Herbert J. Tebo, Plumber .....	5.00
Trainor Uniform Co. ....	507.00
Post Road Gas Station .....	3.18
J. E. Geurtin Company, electricians .....	6.75
J. I. Holcomb Co. ....	26.25
Bentley Stationers .....	52.50
Mercury's Service Station .....	1,310.94
Hooper Service Station .....	1,787.97
Borden's Amoco Station .....	738.28
Framingham Electrical Supply .....	10.88
Warren Boyce, Electrician .....	11.07
W. S. Darley Co. ....	91.36
J. R. MacLean, Jr., Safety officer expense .....	14.50
Wesley M. Woodward, Returning prisoner from N. Y. ....	24.16
Petty Cash .....	23.81
N. J. Taylor & Sons .....	54.00

## SALARY RECORD

Name	Regular Salary	Over- time
George Anelons .....	\$1,621.24	\$110.58
Walter Baldwin .....	3,097.07	546.25
Edmund Brown .....	253.45	
Alfred Cabral .....	2,854.97	230.84
William Carroll .....	1,788.43	111.56
Richard Jokisaari .....	5,010.98	241.68
Nicholas Lombardi .....	5,490.28	821.63
Arthur Morgello .....	5,399.94	199.43
John MacLean, Jr. ....	5,221.07	1,141.36
John F. McGovern .....	7,399.86	
Paul V. McGovern .....	37.00	
Gordon C. Petersen .....	4,708.55	240.70
Ernest A. Ryan .....	5,999.76	1,279.19
Raymond Spinelli .....	1,474.42	
Malcus Skog .....	20.35	
Francis E. White .....	164.18	
Valmore W. White, Jr. ....	5,150.61	1,113.65
Raymond Woodward .....	4,762.45	723.70
Wesley M. Woodward .....	5,397.94	1,013.09
Amelia Barnicle .....	301.70	
Esther Rose .....	301.30	
Bertha St. Germaine .....	30.52	
Regular Salaries, including Police Women .....		\$66,486.07
Extra Hire, vacations and Sick leave ....		7,773.66
		<hr/> \$74,259.63

## SUMMARY

In summing up our activities for the year 1963, I am most pleased to report that we had little or no violations against children, no serious morals offenses, a negligible amount of illegal entry into homes, or places of business. I feel that our constant patrols of the roads, our checks of vacant homes and our nightly and daily checks of all businesses have warned possible thieves that it wouldn't pay. We have carefully checked our Banks to prevent holdups, and we haven't had any, we have covered all of our dangerous intersections by traffic officers to expedite traffic flow and to prevent accidents. We added 22 very competent Police Women to our staff and I feel that they have done a splendid job. Every new man added to our staff has been carefully chosen, and is thoroughly qualified, we have three sergeants now to supervise all of our shifts. We have an intensive in-service training program which will continue weekly indefinitely. I feel that other than the continued vandalism done by the young people, that I can report a very healthy situation as far as our Department is concerned. I am not going into a lengthy explanation of my requests for 1964, as I feel that they have been duly submitted to the Selectmen and the Finance Committee, and that they will be minutely explained to the townspeople at the annual Town Meeting. I have submitted my requests after careful deliberation and feel that they are all reasonable and justified.

I thank all Departments of the Town for doing whatever I requested of them during the year.

I look upon the Sudbury Center Intersection with regret, as it has not been finished as planned and approved by the state, I have never been given any reason for its not being completed in the interests of public safety.

Very truly yours,

JOHN F. MCGOVERN  
Chief of Police  
Sudbury, Mass.

# REPORT OF THE SUDBURY PUBLIC HEALTH NURSING ASSOCIATION, INC.

## 1963 ANNUAL REPORT

To the Selectmen and Citizens of Sudbury:

The Sudbury Public Health Nursing Association takes pleasure in submitting its report to you for the year 1963.

The following are the total calls made by the nurses during the year:

	1962	1963
Non-Communicable Diseases .....	436	517
Tuberculosis Cases .....	9	8
Tuberculosis Contacts .....	1	—
Tuberculosis Suspects .....	15	5
Antepartum .....	9	39
Postpartum .....	—	34
Premature .....	12	28
Infant .....	36	17
Pre-School .....	82	180
Handicapped Children .....	19	16
School Health .....	254	412
Adult Health .....	136	257
Not at home and not taken under care	95	172
Health Conferences .....	701	2,459

A description of the above table of figures is enclosed in the report which is herewith submitted.

It is a good thing occasionally to look both forward and backward — backward to check progress that has been made — forward to assess what remains to be done.

Progress first can be noted by the increase of nursing visits and school health conferences over the year 1962. Although the rise in therapeutic nursing visits did not reach agency expectations, it can be reported that the beginning effort which had been made during 1963 to stimulate inter-agency and inter-discipline communications has begun to show a profit. More patients have been referred to the agency for nursing service than in previous years.

Although the slow growth of agency work in its bedside nursing care program is somewhat of a frustration, the more rapid spurt in the area of health promotion is a source of satisfaction. This satisfaction is derived from the knowledge that in a greater or lesser degree an individual has been helped to meet his physical and emotional health potential.

Progress can be demonstrated also in school health activities. The screening and immunization programs remained essentially the same during 1963; however, a tremendous increase can be witnessed in the area of teacher-nurse, student-nurse and parent-nurse health conferences. These conferences are essential if adequate health education, casefinding, referral and follow-up are to take place.

The Community Sabin Immunization Program once again dominated the area of communicable disease prevention during the past year. Approximately 71% of the Sudbury residents are now protected against poliomyelitis as a result of the combined effort of the Sudbury Public Health Nursing Board, interested citizens and the nursing staff.

Another community service worthy of mention is the Well-Child Conference. During 1963 this conference, under the medical direction of William Adelson, M.D., serviced 72 infants and children who made 143 visits to the nursing office for health counseling, examination and immunization. These figures show a slight increase over similar statistics of the past year. The increase in the attendance of this program and the increase in the fore-mentioned programs can be attributed to the determined effort of the Sudbury Public Health Nursing Association to strive toward its objective of health promotion and disease prevention.

The backward glance of 1963 does show limited progress, but more important is the look ahead. Recent studies indicate that the United States lags in its race with baby deaths; we learn that many visual problems could be prevented if detected early in life, and we know that the emotional health problem is one of the greatest which faces our country today. When we look ahead we must remember that Sudbury's Public Health Nursing Service has broad responsibilities in the field of health promotion and disease control, but also what must be realized is that we cannot accomplish this alone. We must have improved inter-agency and inter-discipline communication for effective service; we must have increased financial support to make our nursing service more attractive to qualified workers, and we must have the continued interest and cooperation from the community to meet the challenge of the future.

January 5, 1964

# REPORT OF THE BOARD OF PUBLIC WELFARE

Year Ending December 31, 1963

To the Citizens of Sudbury:

Herewith is submitted the report of the Director of the Board of Public Welfare.

ROLAND R. CUTLER, Chairman  
LOUISE F. WYNNE  
ALFRED F. BONAZZOLI  
RICHARD C. HILL

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Board of Public Welfare  
Sudbury, Massachusetts  
Gentlemen:

During the year of 1963, a total of twenty-three persons were aided under the Old Age Assistance Program. At the beginning of the year, the case load was twenty-one, and at the end of the year, seventeen remained active. During the entire year, two new cases were added while six cases were closed; one because of death, four were transferred to the Medical Assistance to the Aged Program, and one case was transferred to another community.

Under the Medical Assistance to the Aged Program, a total of nineteen were aided during the year. Seven new cases were added and six were closed; five because of death, and one because there was no longer need. At the end of the year, thirteen cases were being aided. This program became effective in October 1961, and has been somewhat responsible for the decrease in the number of recipients of Old Age Assistance. Medical Assistance to the Aged provides medical care for persons sixty-five years of age or over, whose income and resources are insufficient to meet the costs of necessary medical services. Such medical care may be provided in the person's own home or in recognized medical facilities. This assistance is not automatic just because a person is sixty-five years of age or older, and in need of medical care. It has certain limitations and if one is in doubt, he should contact the local Welfare Department.

Seven cases with a total of seventeen children received Aid to Families with Dependent Children during 1963. At the close of the year, six cases remained active. One case was closed because need no longer existed.

Three cases were aided during the past year under the category of Disability Assistance, and the same three cases



remained active at the close of the year. This assistance is designed for those persons eighteen years of age or over, who are totally and permanently disabled.

Temporary Aid or General Relief was given to three families during the past year, one for medical care only. Because of persons having Sudbury settlements, but living in other communities, it was necessary for Sudbury to pay \$1,078.74 for aid rendered to such persons. However, Chapter 726, Acts of 1963, eliminates legal settlement in General Relief and provides for State reimbursement of 20%. The remaining 80% would be borne by the community where the needy person resides.

The Welfare Office is staffed four days each week, Monday through Thursday, but in cases of emergency, any member of the Welfare Board may be contacted.

Respectfully submitted,

MARY M. LAFFIN Director

#### STATEMENT OF RECEIPTS AND EXPENDITURES FOR WELFARE SERVICES

##### Total Receipts:

Town Appropriation .....	\$33,000.00	
United States Grants .....	47,767.47	
		<u>\$80,767.47</u>

##### Total Expenditures:

From Town Appropriation .....	\$33,000.00	
From United States Grants .....	33,456.06	
		<u>\$66,456.06</u>

Balance .....		<u>\$14,311.41</u>
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#### NET COST OF WELFARE SERVICES TO TOWN OF SUDBURY

Total Cost .....		\$66,456.06
Less Reimbursements:		
United States Grants .....	\$47,767.47	
Commonwealth of Massachusetts .....	18,328.55	
Receipts from Towns and Cities ..	507.89	
		<u>\$66,743.06</u>

Net Cost to Sudbury .....	Credit —	\$287.00
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At the beginning of the year, a balance of \$14,295.74 remained in the various Federal Accounts. If we deduct this amount from the Federal Grants listed above, the actual cost to Sudbury for all categories of assistance, as well as administration, in 1963 would be \$14,008.74.

## REPORT OF THE RED CROSS CHAPTER

### JUNIOR RED CROSS

Elizabeth H. Burckes, Chairman

1963 marked the 100th anniversary of the founding of Red Cross and the 22nd year of Jr. Red Cross in the Sudbury Schools. Again the Student Councils at Regional and Jr. High carried out their own enrollment and continued worthwhile service projects.

The greatest progress has been made in the Elementary Schools. Thanks to the splendid cooperation of Asst. Supt. Calvin Eells, all teacher-sponsors met together with the JRC Chairman for the first time to plan for enrollment and a project in December, and another International Goodwill Assembly program in February, featuring foreign students at LSR High School as guest speakers.

The response to all parts of this program has been very gratifying. Each school contributed over \$25, which was used to send \$50 to the National Children's Fund for children in times of disaster or great need anywhere — and then to make a handsome gift of a record player and some two dozen records to children of the same age at the Metropolitan State Hospital.

These children, too ill to be home at Christmas or even to receive any individual presents of their own, are as a result, being wonderfully cheered by music, which helps them pass long tedious hours of therapy they must undergo, helps to make necessary exercise fun, as well as gives many hours of pleasure and new experiences provided in the songs and stories. The staff are especially pleased over receiving this new equipment, and it counts to be able to tell their charges this was given them by children their own age, who cared about them.

Another 35 Friendship or Gift Boxes were also filled, Valentine and Christmas greetings sent the many shut-ins and elder citizens of Sudbury, also greeting to the foreign schools from which our Exchange Student guests came last year. Jr. High, after a talk by Millicent Akinyi, collected many books for Kenya, Africa. From the Gentofte Kommuneskole in Denmark a large poster was received, with pictures of interesting Danish places and an account of each one written for us in English by children of the same age: Anne Dorothe Stougaard had been a popular speaker at both Haynes and Nixon School at our Assembly last year. These exchanges mark more links in the chain of Jr. Red Cross friendship with other countries, which we hope will continue and grow in the years to come.

## TREASURER'S REPORT

Balance on hand (July 1, 1962) .....	\$2,902.60
Receipts:	
Chapter's portion of Fund Drive .....	1,166.32
Total .....	<u>\$4,068.92</u>
Net Expenditures:	
Home Service .....	\$3.90
First Aid and Water Safety .....	1,072.37
Blood Program .....	147.39
Junior Red Cross .....	<u>85.23</u>
Total Expenditures .....	\$1,308.89
Balance on hand (July 1, 1963) .....	\$2,760.03

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## BLOOD PROGRAM COMMITTEE

Mary-Ellen Gale

On April 11, 1963, the Sudbury-Wayland Red Cross Chapters had their annual combined blood drive held at Our Lady of Fatima Church, Sudbury. 132 pints were collected in all. A total of 84 pints were given by Sudbury residents at this drive.

Two drives were held at the Raytheon Plant in Sudbury. 96 pints were collected during both drives.

In 1963, 158 pints of blood were given to 37 different individuals by the Sudbury Chapter of the American Red Cross. Dates for 1964 drive:

Raytheon — Sudbury, March 26, 1964 — November, 1964  
Sudbury — Wayland combined drive to be held at the  
Sudbury Methodist Church, May 11, 1964.

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## FUND DRIVE

Every contributor of five dollars or more to the United Fund drive in the fall of 1963 is considered to be a member of the Red Cross for 1964, and is entitled to attend the annual business meeting of the Sudbury Chapter.

We wish to express our appreciation to all those whose generous support, either directly or through the United Fund, enables us to continue our service to the community.

Respectfully submitted,

DAVID G. ARMSTRONG, Chairman  
 ARTHUR GRANNIS, Treasurer  
 KENNETH RITCHIE, Director  
 THOMAS J. EARLY, Director  
 MRS. MURIEL HENNESSY, Director  
 MRS. CELIE IVES, Director  
 MRS. MARGARET TRISTAN, Director  
 MRS. MARY-ELLEN GALE, Director

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### HOME SERVICE COMMITTEE

Gertrude Row, Chairman

The Home Service Committee handled 5 cases in 1963 involving Servicemen.

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### FIRST AID AND WATER SAFETY COMMITTEE RED CROSS

Margaret T. Whittemore, Chairman

The 1963 Red Cross Water Safety Program was again held at Walden Pond's "District Area." Eight instructors gave life saving and swimming lessons to 470 Sudbury children over a four-week period.

18 Junior and Senior Life Saving Certificates were awarded to those who successfully completed the 24-hour courses. Our instructors taught six swimming classes daily for a total of 72 periods. This year 216 children were qualified as follows: 71 Beginners, 47 Advanced Beginners, 51 Intermediates, 24 Swimmers, and 3 Advanced Swimmers. Two Water Safety Instructors were certified at the Red Cross Aquatic School in Hanson, Mass. and the Waltham Boys' Club.

The chairman of the First Aid and Water Safety Committee is also currently President of the Walden District Water Safety Council comprising representatives from the towns of Concord, Sudbury, Bedford, Acton, Lincoln, Hanscom Field, Carlisle, and Boxboro. This council will coordinate swimming instruction at the "District Area."

## FINAL REPORT OF THE RIVER ENCROACHMENT COMMITTEE

In its 1962 annual report, this Committee stated that it would prepare a bill similar in terms to River Encroachment Acts already in force on the Assabet River and Conant Brook, and would present it during 1963. This has been accomplished; on May 27, 1963, as a result of this Committee's activities, Governor Peabody signed into law Chapter 435 of the Acts of 1963, which reads as follows:

An Act authorizing the Water Resources Commission to establish encroachment lines and flood-plain zones in the drainage areas of the Sudbury and Concord Rivers.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

Section 1. For the purpose of protecting the health, safety and property of persons in the event of floods, the water resources commission, hereinafter called the commission, is hereby authorized to establish and re-establish in accordance with sound engineering principles encroachment lines in such portions of the drainage areas of the Sudbury and Concord rivers and their tributaries as are subject to seasonal or periodic floodings. The areas within such lines in the directions of the streams shall constitute flood-plain zones.

The commission shall not issue any order establishing or re-establishing such lines until after it has held a public hearing thereon in each of the cities and towns in which such zones are to be located. The commission shall give notice of the proposed establishment or re-establishment of such lines and the location of such zones and of the public hearing thereon to every owner of record and to every mortgagee of record of property within such proposed lines and zones by personal service or by mail, postage prepaid, directed to his last and usual place of abode, if known, or to his last and usual place of business, if known, and by publication for each of three successive weeks in a newspaper of general circulation in the city or town.

A certified copy of any order establishing or re-establishing such lines and flood-plain zones indicating clearly the areas included within such zones, together with maps or plans when necessary, shall (1) be filed by the commission in the office of the secretary of state and in the office of each city or town clerk in the cities and towns within which such flood-plain zones are located, and (2) mailed by the commission forthwith upon such filing, postage prepaid, to each owner of record and mortgagee of record of property within such lines and zones as so established or re-established, directed to his last

and usual place of abode, if known, or to his last and usual place of business, if known. Such order shall take effect thirty days after such filing.

Section 2. Any person aggrieved by an order of the commission made under authority of this act may within thirty days after the filing of such order as provided in section one appeal to the superior court sitting in equity for the county in which any part of the land affected is located, and said court shall, after a hearing, confirm, alter, amend or revoke any such order. The service of notice of appeal shall be made by the appellant on the chairman of the commission, or on a person designated by him for the purpose.

Said court shall have jurisdiction in equity to enforce the provisions of this act, and may restrain any violation thereof.

Section 3. The commission may alter or amend any lines established under the provisions of section two of chapter forty A of the General Laws by a city or town if it is deemed necessary by the commission to effectuate the purposes of this act.

Section 4. After the commission has established the encroachment lines for a particular section of either of said rivers or its tributaries, no obstruction or encroachment shall be placed within the flood-plain zone by any person or public body until granted a license to do so by the department of public works under chapter ninety-one of the General Laws, and under the procedure specified in section eighteen of said chapter. The department of public works, in considering the application for such license, shall obtain and consider the recommendations of the commission, who shall be notified of the time and place of a hearing on said application by the department of public works.

Shortly after passage of this River Encroachment Act, a few persons in the Town raised questions of the propriety of the Committee's having done this work, and a meeting was held on the subject on June 22, 1963. For a resume of proceedings before and after that meeting, see the report of the Committee on Town Administration, Subcommittee on Legislative Procedure.

The River Encroachment Committee, having completed the task assigned to it by the 1962 Annual Town Meeting, now passes out of existence. We cannot close, however, without expressing our gratitude to those, in and out of government, who did so much to help our committee, both before and after the passage of the Sudbury and Concord Rivers Encroachment Act.

Respectfully submitted,

NATALIE A. TAUB  
WILLIS W. FAY  
FRANK R. SHERMAN

# REPORT OF THE SEALER OF WEIGHTS AND MEASURES

No.	Date	Name of Person or Business	Fees and Charges
1	6/22/63	Harrington .....	\$5.00
2	6/22/63	Post Road Gas .....	3.00
3	6/22/63	James Mercury .....	4.00
4	6/22/63	G's Shell .....	4.00
5	6/22/63	Jack Borden .....	2.00
6	6/22/63	Hooper's Service Station .....	10.00
7	6/22/63	Alexander's Automotive Service .....	2.00
8	7/24/63	R. J. Hodder .....	.50
9	8/ 9/63	Young's Store .....	2.50
10	8/ 9/63	E. Bowker .....	3.00
11	8/10/63	Tony's Service .....	2.00
12	8/12/63	Russell Stiles .....	1.00
13	8/13/63	Hooper's Hardware .....	.50
14	8/13/63	Marshall's Apothecary .....	2.30
15	8/13/63	Rainbow Farm .....	1.00
16	8/13/63	Mercury's Mountain View .....	1.50
17	8/13/63	Town Line Hardware .....	.50
18	9/23/63	Interstate Gas and Oil .....	15.00
19	9/23/63	Suburban Propane .....	6.00
20	9/25/63	Linde Air .....	4.00
21	9/23/63	Sudbury Drug Store .....	3.00
22	9/23/63	Sudbury Super Market .....	2.00
23	9/23/63	Stanmar Lumber .....	.50
24	9/25/63	Pokonoket Kennels .....	.50
25	9/25/63	R. Walker .....	1.90
26	10/25/63	Wagner's Store .....	.50
27	10/11/63	Mullen Lumber Co. ....	.50
28	10/10/63	Bottle Shop .....	.50
29	10/14/63	Star Market .....	6.00
30	10/14/63	Brighams Inc. ....	.50
31	11/ 1/63	First National Store .....	3.50
32	11/12/63	Raytheon Co. ....	5.00
33	12/ 4/63	First National Store .....	.50
			<hr/> 94.70

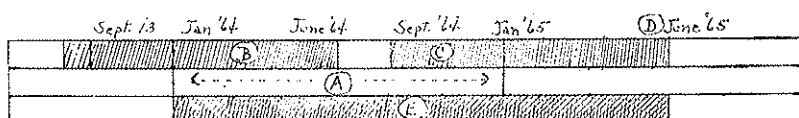
Respectfully submitted,

EDWARD A. SHERMAN  
Sealer of Weights and Measures

Approved,  
CLIFTON F. GILES,  
Town Accountant.

## THE SUDBURY SCHOOL COMMITTEE

With this annual report upon the operations of a public school system, a problem that frequently obstructs lucid discussion of school matters ought to be brought into focus. The academic year begins in September and ends the following June. The fiscal year is the calendar year. Consequently, the budget prepared for any given fiscal year represents commitments for two school years: first, for the operations during the remaining six months of the current academic year, and estimates for the operations to be carried on during the first four months of the next academic year. These latter are based upon program plans and projections of the number of pupils that reach to the end of that new academic year.



- A — Fiscal year 1964
- B — Academic year 1963-64 (6 months)
- C — Academic year 1964-65 (4 months)
- D — End of academic year 1964-65
- E — Period of time during which fiscal decisions for 1964 directly affect the school system; the impact may, of course, be far more lasting.

The School Committee must be capable of (1) evaluating the recommendations of its professional staff, (2) reviewing the effectiveness of present operations, (3) seeking and weighing community opinion and experience, and (4) making decisions that will have a meaningful, forward-moving impact upon the community's public school system. That impact may be immediate, but, in general, it is likely to occur months later, and may have its ultimate cumulative effect long after the eighteen-month period noted on the chart above (E).

One fact is certain. No decision will, in every detail, be totally acceptable to everyone in each of the three audiences the School Committee serves — parents, teachers, and pupils. Despite what appear to be circumstances fraught with frustration and antagonism, there is, indeed, real pleasure and a gratifying sense of accomplishment felt by the present membership of the Sudbury School Committee.

The calendar year 1963 has found unprecedented utilization of the physical facilities of the school system. Not only is the academic program offered daily during the school year, but the neighborhood schools are truly becoming neighborhood centers. This is an experience that the Town should want to



continue and to expand. New areas of neighborhood-centered activities should be explored with the Park and Recreation Commission, with the Library Trustees, with the Planning Board, as well as with community groups.

The construction of the new Junior High School building on Pratt's Mill Road proceeds at a pace that still permits the forecast of availability for use in September of 1964.

Future school construction needs await the report of the School Needs Committee.

Related to the discussion of physical facilities is that of transportation and, of course, walkways. It is not within the jurisdiction of the School Committee to provide and maintain sidewalks or walk-ways. Nevertheless, it does have some responsibility to see that children can move safely between their homes and school. Bus transportation is provided wherever that is the most reasonable way to discharge that responsibility. It was hoped that some experience with a walkway might occur in 1963; possibly that experience might have led to reductions in bus costs, along with other community advantages. The entire undertaking was a failure! The community, with the proper public officials, must soon make a decision of significance on the question of safe public ways. Once that is done, school bus transportation can be adjusted accordingly.

The professional staff has grown somewhat in numbers, from 121 at the end of the 1962-63 school year to 124 at the end of the calendar year. The Committee is satisfied that it has been able to provide a competent teaching staff. Problems in recruiting and retaining qualified teachers continue. Those administratively responsible for selection and recommendation, and the teachers themselves, individually and through their Professional Standards Committee, assist the Committee most effectively. Such teamwork must be commended and encouraged.

It is appropriate to record the decision of the Committee, taken in 1963, to move from a structure calling for a Supervisor of Elementary Education, for grades one through six, to a pattern of broader responsibility assigned to an Assistant Superintendent for the entire system, grades one through eight. On September 1st, Mr. Calvin E. Eells was appointed to that position. He has already earned the respect of his colleagues and has demonstrated the wisdom of both the decision and the selection of the Committee.

A Committee-sponsored reading program was carried on during the summer of 1963. It was a self-supporting venture, and from reports it was successful. Based upon this experience,

consideration of additional summer educational programs will be on the Committee agenda.

Of course, primary concern with program must be directed to the curriculum offered in the regular school year. It is time to sum up and take a good look at our experience with a type of non-graded elementary program. Faculty and administrative people are presently compiling data for a thorough review and discussion. Hopefully, decisions will be forthcoming that will strengthen the entire program.

One aspect of curriculum is the measurement and reporting of pupil progress — report cards. Discussions with parents brought a series of problems into focus, and again the professional staff has offered solutions. A new form of report card has been devised which, coupled with parent conferences, should result in more timely and more meaningful school-parent understanding of the progress in the child's school life. The new report card will make its first appearance early in 1964.

Community communications have probably received less attention from the Committee than is desirable. While each member attempts to involve himself in the parent-school activities of a particular school, and while Committee meetings are open to the public, this is apparently not adequate contact. How is the community to be kept informed? It has been said that many citizens do not care to be informed until a particular problem affects them. Be that as it may, the Committee will try, through publications and meetings, to keep the residents of Sudbury up-to-date with school matters. Of course, from the community point of view, any means of communication addressed by citizens to any level of the school system will be appreciated and will receive a response.

In conclusion, the year 1963 has been one of some importance. The public school system is one year older, and it has now reached an age at which it is appropriate to apply some measurements to it. It is a system far from maturity, but it has achieved stature. It has received recognition among the nation's educators; it has been studied by numerous school districts; even its buildings have won honors. The Sudbury School System must be recognized as one of the major assets of the Town of Sudbury. As such, it must be nurtured and developed, for it has vitality. A year without progress is not devastating, but if such an experience becomes the pattern, that vitality will be gone. Prior investment of a great deal more than money can be quickly dissipated through apathy or a negative attitude toward that which shapes the future of our children.

The School Committee must be aware of its great responsibility in this matter; the community too must recognize

its responsibility, not in terms of money alone. The value of our public school system today is the result of community, staff and committee cooperation. We can all share a great pride in the results of such an effort. Are we equal to the challenge of the future?

EARL C. BORGESON, Chairman  
LAWRENCE W. TIGHE, Vice Chairman  
ELLEN JANE SIEGARS  
DOROTHY G. HAM  
JOHN W. EDWARDS

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## REPORT OF SUPERINTENDENT OF SCHOOLS

To the Sudbury School Committee:

The presentation of this annual report carries with it some very positive and gratifying accomplishments and also some very negative and educationally disappointing developments.

On the positive side of the ledger our children made excellent scores on their achievement tests as compared with national norms.

Considering the few teachers hired for new positions, our system continued to attract those of above average ability. It is interesting to note that over 400 unsolicited applications were received. This speaks well for the reputation of Sudbury's school system and program.

The review and reconsideration of our administrative organization netted a positive influence by the creation of the position of Assistant Superintendent of Schools rather than the replacement of the position of Supervisor of Elementary Education. The broadening of the scope of this administrative role should tend to develop closer articulation of subject matter and staffing during the first eight years of our school program. In next year's report significant gains may be expected.

The curtailing of staff and limiting of program growth, especially at the junior high school years, will have negative effects for some time to come. These matters are noted in the report of Mr. Calvin E. Eells, Assistant Superintendent of Schools, which follows:

"The five elementary school districts established some years ago have now completed their first full year of service with a school building in each. All the sixth year classes from these districts were transported to the Nixon and Haynes Schools beginning in September 1963 but for the first time in seven years no double sessions or temporary classrooms were required.

"The district activities of each building have been prepared by the principals of the structures and then summarized for this report."

**JUNIOR HIGH SCHOOL** — (William E. Mayer, Principal) — The 1962-63 school year continued the growth and progress of previous years. Both the white frame and brick structures were assigned completely to the junior high program.

Early in the year plans were made for September 1963. Almost 100 additional students were expected in the same physical facilities, with no increase in staff. In order to accommodate them, changes were made in the program offerings. One period of 8th grade typing was dropped; the English classes met 6 periods for all students instead of 8 periods for the 7th grade; 7th grade French became selective as well as elective; 8th grade students beginning French were able to meet 3 periods per week; the developmental reading program became a part of the regular English program, rather than above and beyond and the Guidance function operated minus one counselor.

The school year began in September 1963 with 31 staff members and 442 students. The program changes indicated above were put into operation. After a brief evaluation period, the staff is able now (December 1963) to state that in certain areas the program for '63-64 is not able to accomplish as much as we would desire, even though the staff effort is to be commended.

However, the look to the future is optimistic. It is the hope of the staff that the cuts in the program for '63-64 will be able to be restored for September 1964. When the Junior High School moves into its new building, adequate staff and physical facilities will enable it to present as strong a program as is possible.

**FAIRBANK SCHOOL** — (Robert C. Conroy, Principal) — The enrollment has climbed steadily from 322 students in January 1963 to 341 on the last day of school in December. Including the transition teacher, there are fifteen on the professional staff.

In September a unique experiment in maximum flexibility in the non-graded pattern was instituted. To examine the differences of ability, unrelated to age, for every subject offered, we scheduled our student body in the five years into 39 reading groups. The thirteen classroom teachers also scheduled the pupils into 26 arithmetic groups. Children moved at all levels all day, with or without the central office bell system. Specialists who visited the building worked with those groups not required for group instruction in a major academic subject.

An evaluation of the four months of this almost tutorial program is now underway with the lessons learned to be shared with the entire system.

**JOSIAH HAYNES SCHOOL** — (Robert F. Gorman, Principal) — The school opened November 8, 1962. On October 1 the enrollment totalled 480 students including the two special classes of sixth year pupils brought in by bus from the Fairbank and Horse Pond Road Schools. We started school this fall with the sixth year in a semi-departmental program we call teacher specialization. Our research center where pupils practice their research and library skills is staffed by volunteer parents. Chosen by **Our Nations Schools** as the October school of the month, our building drew many visitors from this state, from out of state and from foreign countries as far away as Venezuela.

**HORSE POND ROAD SCHOOL** — (William W. Matthews, Principal) — The enrollment in January including the sixth year was 373. In September with the sixth year at Haynes School the enrollment was reduced to a more workable 329.

This reduction permitted use of a classroom for our vital school library. Thanks to a faithful group of P. T. A. mothers, each of our classes has a regularly scheduled visit to our central library. The volunteer staffing permits us to have available about 1,500 titles, including those on loan from the Massachusetts Division of Library Extension. The library gives opportunities for research and offers our children literature which can be read after the basic skills have been developed in the formal reading program.

**ISRAEL LORING SCHOOL** — (William V. Sparks, Principal) — In September 1962 the Israel Loring Elementary School opened the school year with an enrollment of 360 pupils (grades 1 through 6). The faculty consisted of 14 teachers, not including two special classes totaling 12 children and meeting in the lounge. There were 2 first year classes, 3 second year classes, 2 third year classes, 2 fourth year classes, 2 fifth year classes, 2 sixth year classes and a transition teacher. By the end of the month of October, there was an urgent need to engage another first year teacher, due to an increase in enrollment. By June 1963 the school enrollment had increased to 380 and the school faculty to that of 15 members.

The 1962-63 school year closed on a very happy theme with a most unusual combined Art and Music Festival, under the direction of Mrs. Polly Hayton, Art Specialist, Mrs. Katherine Jackson, Instrumental Music Specialist, and Mr. Emmett Ingersoll, Jr., Vocal Music Specialist.

The 1963-64 school year was marked by the shifting of the sixth year classes to the Nixon School. The special classes

went to Haynes in November 1962. Again the shifting of groups required the late-season hiring of a teacher to work with the third year classes. By December the total enrollment (1-5) in the building had climbed to 362.

GENERAL JOHN NIXON SCHOOL — (Robert E. Wilson, Principal) — At the close of this calendar year we have a staff of 16 professionals, 351 pupils in six years of instruction, and an overcrowded feeling, with the library in the corridor.

This building was the first to be non-graded in our town, and is still used as the showcase of our program for visitors. We are much concerned about the direction of the program. After several years of experience with the concept, the teachers of this building have become more aware than ever of the differences among children. We have taken the initial steps to free children from the traditional grade-step type of organization, and now realize we must take a hard, long look at the curriculum.

Our classes are grouped heterogeneously by age level for homeroom assignments, and then redeployed for instructional purposes into homogeneous groups based on achievement. In the sixth year program, some areas of instruction are handled through a departmental approach.

This fall, the Loring sixth year children were incorporated with our sixth year groups. Because of numbers of children, we have had to add another teacher at this level of instruction.

The area of English has been of some concern to us, and we have attempted to separate somewhat the reading and the English sections.

The transition teacher was able to service more children in groups when a classroom was available. We look forward in 1964 to the return of one to her.

It seems our greatest needs, in addition to space, are a better understanding of the Non-Graded Program by administrators, teachers, and parents, and better achievement standards to measure each child's progress more accurately.

CURRICULUM — The administrative responsibilities of the Sudbury schools were reshuffled in 1963 to produce a pattern which is expected to be effective for future years as the system grows.

Dr. Janet Broadbent, Supervisor of Elementary Education, resigned in March. Calvin E. Ellis was appointed the system's first Assistant Superintendent of Schools, effective September 1, 1963.

With a span of responsibility extending to the entire system he, and the administrative staff, initiated a program of cur-

riculum study and definition for the entire eight years of instruction. Coordination in appropriate areas with the department heads of the Lincoln-Sudbury Regional High School was continued.

The specialist-teachers, reading consultant, and science coordinator were assigned to his control responsibilities.

Their reports by areas are as follows:

**READING** — (Joseph F. Bombino, Consultant) — In reading, the elementary schools continue to use the Houghton-Mifflin Reading for Meaning Series as the basal reading text. To augment the basal reader and give greater flexibility to the reading program, the Ginn Reading Series was introduced as the co-basal reading program.

In striving to keep abreast of and implement effective innovations in the field of reading, several classrooms in each of our elementary schools are presently conducting pilot programs using the Phonovisual Method — a supplementary easily understood system of teaching elementary phonics in order to obtain earlier and better results in reading, spelling, and corrective speech.

The summer of 1963 brought an interesting innovation to the Sudbury Schools in the form of a Summer Reading Program. This first official session of a "summer school" in Sudbury accommodated 76 youngsters from levels 1 through 12 as well as one college student. This project, the fees for which were set up on a non-profit basis, was completely self-supporting.

**MUSIC** — (Mrs. Katherin E. Jackson, instrumental; Emmett S. Ingersoll, Jr., vocal and James C. Chace, vocal and instrumental in junior high) — The elementary instrumental program consists of class lessons in school time on band and orchestra instruments for one-half hour per week. In the spring each elementary school had its own band and orchestra perform for their parents at the Art and Music Festivals. In June a concert was held at each building for the students. An All-Sudbury Elementary Band, which performed in June concerts, and an Orchestra met on alternate released Wednesday afternoons from January through May for an hour's rehearsal. Programs were performed in all buildings in December.

In September, a demonstration of band and orchestra instruments was presented to levels four, five and six. Those students who had taken lessons previously, continued in the program, and beginners classes were started for students with no previous instruction. There were more than 200 students in levels four, five and six taking part in the program.

During the calendar year of 1963, most regular music classes progressed as planned. All fifth and sixth levels learned to sing two and three part songs, and music reading and theoretical work was satisfactory.

Definite progress has been made in co-curricular activities. In 1963 our schools produced two operettas, developed six glee clubs with a complete performance in each school, with 75% of the children participating, sang an outside concert in Maynard, and held two concerts at the regional high school, one of which combined vocal groups from both. A community Christmas program at the Haynes School involved elementary and secondary choruses.

FRENCH — (Miss Camille C. Colasanté, specialist) — All sixth year children were taught French three times weekly for a total of sixty minutes.

The aims of the French program are two-fold. Class periods are devoted to the oral-aural facility of learning French, the facility to listen, comprehend, and speak in French. The reading and writing phase of learning a foreign language was not treated at the elementary level. The second aim is a better understanding of the civilization and historical-cultural bases of France.

Pattern response and conversation drills supplemented by French songs provided the materials for accomplishment of the first aim. Various sources, including films, slides, filmstrips, realia, and the text, newly introduced this year, "Getting to Know France," were used to provide a better understanding of the French culture and history.

ART — (Mrs. Marion Emens and Mrs. Polly Hayton, specialists) — For the most part the primary grades have received thirty minutes instruction on alternate weeks from the art teachers while the intermediate grades have received forty minutes a week.

During these periods the program has been planned sequentially to develop a sense of appreciation and to satisfy a need for creative expression. Satisfying to the pupil, the experiences in art have been planned as an intellectual discipline as well.

Projects in 1963 have included seed mosaics, linoleum block printing, other simple printing projects, paper sculpture, clay work (unfired), stenciling, paper maché puppets and masks, bulletin boards and holiday decorations. Perceptual drawing (type solids), cut paper work, posters, still life, creative stitchery (yarn and burlap), watercolor, tempera painting, Conté crayon, chalk, charcoal and "sketcho" drawing were also included. The pupils' art vocabulary included repeated color,



warm and cool treatment, bright and dull colors, interval, and light next to dark, as well as some textures and variety of shapes.

Art appreciation was taught with large prints of well known works and other filmed visual material.

**PHYSICAL EDUCATION** — (Arnold H. Porter and Theodore R. Rose, specialists) — Miss Jacqueline Harmon, who taught the girls, was succeeded by Mr. Rose in September. The program includes weekly sessions in groups of one or more classes from 30 to 50 minutes with the specialists and ten minutes daily with the homeroom teacher.

The major concern in the development of the instructional program is physical fitness with an accent on strength.

The program consists of relays, ball skills, and coordination training for the primary years, and football, kickball, soccer and advanced ball skills for the intermediate years. A voluntary Wednesday afternoon program has been established at the Haynes School for advanced training and practice.

The winter months this year have been used for training and development in tumbling, apparatus work and basketball.

**SCIENCE** — (Francis R. Verre, coordinator) — During the past year, in order to provide every possible support and direction for an active and flexible science program, each school has been visited on an appointed weekly day, with other visits at any time as needed. A beginning has been made on the selection, acquisition, and distribution of a basic supply of scientific equipment and materials. By meeting with Lincoln, Lincoln-Sudbury Regional, and Sudbury Junior High science personnel, and through contact and cooperation with both public and private agencies concerned with science and science education, such as: Massachusetts Department of Education, Educational Services Incorporated, Sudbury Conservation Commission, Museum of Science, National Science Supervisors Association and many others, we have attempted both to coordinate our activities with those of related schools, and to bring to Sudbury the best current thinking in the field, along with available support and assistance from many sources. All of these things will be of value to the newly-constituted Science Curriculum Committee in its work of constant interpretation, review and improvement of the Sudbury Science Program.

The Sudbury Conservation Commission has provided assistance with further education of two faculty members in this vital area, and a member of the Commission, Mrs. Elizabeth Burckes, along with Mr. Frank Chrapliwy, Supervisor of Conservation Education, Massachusetts Department of Education, were of great help in a conservation survey of our elementary schools made last spring.

**CURRICULUM** — A major step forward in curriculum was made at the very close of 1963. The School Committee authorized the adoption of a text-series in the "new" mathematics. A committee of teachers and of department heads of the junior and senior high school, under the leadership of Robert F. Gorman, Haynes School principal, examined the available text series and heard representatives of the publishers discuss their products. After six weeks of intensive study a selection was made.

These texts will be the basis for in-service training of the teaching staff in 1964 before complete introduction to the classrooms in September.

Similarly constituted committees are at work on the social studies, language arts, science and reading curricula. Specialist-taught subjects as French, art, music and physical education are also under study and redefinition.

**TESTING and GUIDANCE** — In January, 1963, the guidance personnel in the Sudbury Public Schools consisted of a full-time director, Carl E. Ellery, and two part-time counselors at the Junior High School.

The program included the counseling and testing of pupils in the seventh and eighth grades and the supervision of the grouping of these students according to their ability and past achievement.

The program at the Junior High School also included the dissemination of occupational, vocational information through the use of films, tape recordings, and individual interviews with pupils. Educational information was continually given to students in preparation for the orientation of eighth graders to high school which was accomplished in cooperation with the guidance personnel at the high school. Each grade eight student was aided in planning his entire four-year high school program during the month of April.

The testing program included the testing of all Junior High School pupils with the Iowa Tests of Basic Skills, an achievement test during February and the administration of the Otis Mental Ability test to all eighth graders during April. Individual tests were administered to students as requested by staff or when deemed necessary by the counselor.

The counseling program included at least one session with each pupil before school ended in June.

Parent conferences continued with an attempt being made to see each parent during the school year. We were successful in interviewing more than 85 percent of the parents of our Junior High School pupils.

In September the program began with one less full-time counselor at the Junior High School. Increased enrollment and less personnel have forced a curtailment of program in the area of parent conferences. Parents are being interviewed during the current school year only at their request or when felt necessary to the success of the student.

Guidance in the elementary schools is on a consultant basis with the director available for individual testing and counseling only when so requested by the elementary principals, and then only when judged necessary by the Director of Guidance after consultation. This service has to be limited to the most pressing cases and to the pupils of the special classes.

The director has been given charge of the elementary testing program for the current school year and the SRA Mental Ability Test was administered to all first level pupils during October by the transition teacher in each elementary building.

The services of the Greater Framingham Mental Health Center were used extensively during the year. Thirty-three Sudbury children were serviced by the center. Fifteen of these cases are still in progress. Eleven were completed and closed. Five are still in treatment. Two are currently on their waiting list. In addition, forty students were discussed with teachers and the guidance director in fifty-one sessions in our schools.

A question and answer day for all Sudbury parents was also held which involved the services of four professionals from the Center for an entire day.

## SUMMARY:

In 1963 —

1. Our school population continued to rise and our staff in the elementary buildings was increased to cope with it.
2. Our non-graded program, our merit pay program, and our newly opened Josiah Haynes School all attracted requests for information or permission to visit. The school was selected nationally as the School of the Month for October, in recognition of its architectural design and school program.
3. The continued growth indicated a need for the appointment of an Assistant Superintendent to coordinate instruction, personnel practices, and the like, for all eight years.
4. National changes in materials and goals for major subject areas led to an acceleration of our continuing curriculum study effort.

5. Increased maintenance responsibilities and quantities of supplies and of texts led to the renovation of South School to serve as a systemwide headquarters for maintenance, with the office of the Supervisor of Buildings and Grounds, and as stockroom for instructional supplies for all subjects.
6. A self-supporting summer school was begun, with reading as the first offering.

Respectfully submitted,

C. NEWTON HEATH  
Superintendent of Schools

**FINANCIAL STATEMENT**  
**of the**  
**Sudbury Public Schools for 1963**  
**FUNDS AVAILABLE**

Regular Appropriation for Salaries and Expense .....	\$1,070,202.00	
From Federal Aid for Salaries and expense .....	5,917.43	
Outlay .....	6,423.00	
		<u>\$1,082,542.43</u>

**EXPENDITURES**

General Control		
Salaries and travel .....	\$20,830.22	
Other expense .....	1,569.55	
Expense of Instruction		
Teachers' salaries .....	749,596.77	
Expense of principals .....	23,704.50	
Textbooks .....	21,206.67	
Supplies .....	24,662.94	
Operation of School Plants		
Custodians' salaries .....	44,500.02	
Fuel .....	17,175.74	
Miscellaneous of operation .....	30,507.00	
Maintenance		
Maintenance and repairs .....	33,064.03	
Auxiliary Agencies		
Transportation .....	89,284.49	
Libraries .....	6,806.00	
Health .....	9,076.53	
Physical Education .....	3,222.25	
Miscellaneous .....	912.72	
Total Salaries and Expense .....	\$1,076,119.43	
Outlay		
New Equipment .....	6,423.00	
		<u>\$1,082,542.43</u>

RECEIPTS from State Aid based on:

Census of children resident in the town between ages 7 and 16 on October 1 .....	\$128,719.70	
Transportation of Pupils .....	29,431.70	
Miscellaneous .....	13,329.47	
		<u>\$171,480.87</u>

NET COST to the Town ..... \$911,061.56

**SCHOOL ORGANIZATION****1963-1964****School Committee**

Earl C. Borgeson, Chairman	Term expires 1964
Lawrence W. Tighe, Vice Chairman	Term expires 1966
John W. Edwards	Term expires 1966
Dorothy G. Ham	Term expires 1965
Ellen Jane Siegars	Term expires 1964

**Superintendent of Schools  
and  
Secretary to the School Committee**

C. Newton Heath	
Office, Concord and Lincoln Roads, Sudbury	443-2662

**Assistant Superintendent of Schools**

Calvin E. Eells	
Office, Concord and Lincoln Roads, Sudbury	443-2662
Ruth Cathcart, Secretary	

**Business Manager**

Lily T. Spooner	
Office, Concord and Lincoln Roads, Sudbury	443-2662

**Superintendent's Secretaries**

Gertrude B. Burgess	Frances C. Saul
Dorothy M. Shea	

**Supervisor of Buildings and Grounds**

E. Burbank Saul	443-2662
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**Custodians and Maintenance****Maintenance**

William F. Baldwin  
Robert C. Merrill

**Custodians**

Clarence Baldwin  
Russell W. Colley  
Harold E. Flint  
William L. Joyce  
Alcide Paulhus  
Donald Rooney  
Earl J. B. Schwartz  
William G. Sloan  
Lynn D. B. Spencer  
Albert E. Stubbs  
Warren J. Wright

**Supervisor of Cafeterias**

Edith B. Howe	443-8806
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**Transportation Co-ordinator**

John H. Widmer	443-6141
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**Bus Operators**

Clarence E. Baldwin	Holzworth Bus Lines
William Baldwin	James Mercury
Myer Goodwin	

**Health Department****School Physician**

William J. Adelson, M.D.

**School and District Nurses**

Dorothy Jean Emerson, R.N.	}	443-2545
Lois M. Natoli, R.N.		
Virginia Whitney, R.N.		

**Secretary**

Ruth M. Brown	443-2545
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**School Secretaries**

Harriet Bailey, Horse Pond Road School	}	443-8806
Arline Dyson, General John Nixon School		
Ruthe W. Forbes, Josiah Haynes School		
Mary Mailly, Israel Loring School		
M. Frances Tullie, Sudbury Junior High School		
Frances Walker, Fairbank School		

**ORGANIZATION OF TEACHING STAFF**

**January 1, 1964**

		<i>Appointed</i>
William E. Mayer	Principal	1956
Robert F. Gorman	Principal	1956
Robert C. Conroy	Principal	1959
Robert E. Wilson	Principal	1957
William V. Sparks, Jr.	Principal	1960
William W. Matthews	Principal	1962
Mary E. Adams	Non Graded Primary Unit	1924
Geraldine S. Preston	Transition Teacher	1947
Elizabeth E. Paradis	Non Graded Intermediate Unit	1950
Gertrude L. Hirsch	Transition Teacher	1952

Robert J. Myers, Jr.	Non Graded Intermediate Unit	1953
Anne B. MacRae	Librarian	1954
Carl E. Ellery	Guidance Director	1956
Mary C. O'Connor	Non Graded Primary Unit	1956
Barbara E. Bell	Non Graded Primary Unit	1957
Curtis C. Brooks, Jr.	Industrial Arts	1957
Thomas E. Joyce, Jr.	Mathematics	1957
Frank Pirrello	Non Graded Intermediate Unit	1957
Jean N. Alley	Non Graded Intermediate Unit	1958
Mary E. Anderson	Non Graded Primary Unit	1958
Catherine M. Bronson	Transition Teacher	1958
Grace E. Enman	Transition Teacher	1958
Herbert D. Hill, Jr.	English	1958
Katherine E. Jackson	Music	1958
Donald R. Stowe	Mathematics	1958
La Verne S. Ferris	Non Graded Primary Unit	1959
Arnold F. Lanni	Social Studies	1959
Jane A. Mitchell	Transition Teacher	1959
Joseph F. Bombino	Reading Consultant	1960
Shirley A. Bump	Non Graded Intermediate Unit	1960
Mary Lou Cronan	Home Economics	1960
Carol Jean Cushing	Non Graded Primary Unit	1960
Paul D. Fistori	Social Studies, Guidance	1960
Marcianne H. Frey	English, Social Studies	1960
Eugene S. Graveline	Industrial Arts	1960
Sara Anne Hoffman	Non Graded Primary Unit	1960
Gail Rosenthal	Art	1960
Norman E. Smith	Non Graded Intermediate Unit	1960
Rosemary E. Such	Non Graded Primary Unit	1960
Arthur A. Walker	Non Graded Intermediate Unit	1960
Ann P. Arvedon	Non Graded Intermediate Unit	1961
H. Priscilla Bartlett	Non Graded Primary Unit	1961
Margot M. Bruguiera	Non Graded Primary Unit	1961
Marion M. Emens	Art	1961
Emmet S. Ingersoll, Jr.	Music	1961
Phyllis Ledewitz	Non Graded Primary Unit	1961
Willene P. Lester	Non Graded Primary Unit	1961
Lorene C. Marini	Non Graded Intermediate Unit	1961
Barbara M. Thornley	Non Graded Intermediate Unit	1961
Deborah S. Miller	Non Graded Primary Unit	1961
Mary M. Nelson	Science, Mathematics	1961
John C. Nelson, Jr.	Non Graded Intermediate Unit	1961
Sarah K. Peterson	Non Graded Primary Unit	1961
Rosalind T. Schwartz	Special Class	1961
Mary Lou Thompson	Non Graded Primary Unit	1961
Roger R. Trahan	French	1961
Richard H. Young	Non Graded Intermediate Unit	1961
Nancy Baty	Non Graded Primary Unit	1962
Janet Ann Brooks	Non Graded Intermediate Unit	1962
Beverly Ann Callow	Non Graded Primary Unit	1962
Elaine V. Cantrel	Non Graded Intermediate Unit	1962



Camille C. Colasante	French	1962
Elizabeth S. Egginson	Non Graded Primary Unit	1962
Judith L. Farmer	Social Studies	1962
Sylvia E. Fefferman	Non Graded Primary Unit	1962
Joan P. Floe	Non Graded Primary Unit	1962
Phyllis B. Gavaghan	Non Graded Primary Unit	1962
Shirley M. Green	Non Graded Primary Unit	1962
Janice M. Hayes	Language Arts	1962
Polly D. Hayton	Art	1962
Jean M. Jaworski	Non Graded Intermediate Unit	1962
Lois D. Laine	Non Graded Primary Unit	1962
Janice R. Mack	Non Graded Intermediate Unit	1962
Dorothy A. MacKay	Non Graded Primary Unit	1962
David Wight Martinson	Science	1962
David B. O'Donnell	Special Class	1962
Malcolm W. Nason	Science	1962
Esther M. Ovian	Non Graded Primary Unit	1962
Ralph A. Powers	Physical Education	1962
Arnold H. Porter	Physical Education	1962
Nancy J. Renz	Non Graded Intermediate Unit	1962
Edith Schwartz	Non Graded Intermediate Unit	1962
Susan Shaub	Non Graded Intermediate Unit	1962
Janice C. Stansbury	Non Graded Primary Unit	1962
Francis R. Verre	Elementary Science	
	Coordinator	1962
Jean A. Wesley	Non Graded Primary Unit	1962
Suzanne V. White	Non Graded Primary Unit	1962
Mary L. Black	Non Graded Intermediate Unit	1963
Dorothy E. Boatman	Science	1963
James C. Chace	Music	1963
Diane W. Chancellor	Non Graded Intermediate Unit	1963
Martha Jane Clark	Non Graded Intermediate Unit	1963
Phyllis Farnham	Language Arts	1963
Claire J. Feeley	Non Graded Primary Unit	1963
Miriam Feinsilver	Non Graded Primary Unit	1963
Charlena M. Fitzmaurice	Non Graded Primary Unit	1963
Barbara Ilene Franck	Non Graded Intermediate Unit	1963
Barbara E. Freedman	Physical Education	1963
Marcia L. Gaston	Typing	1963
Gwenneth P. Glenn	Non Graded Primary Unit	1963
Dorothy Goldberg	Language Arts	1963
Marcia Hansen	Non Graded Intermediate Unit	1963
Beverly Anne Kelley	Non Graded Intermediate Unit	1963
Margaret D. Kirby	Home Economics	1963
Dolores O'N. Kline	Non Graded Intermediate Unit	1963
Deborah A. Lyttle	Non Graded Intermediate Unit	1963
Daniel F. Madden, Jr.	Social Studies	1963
Karen J. Manthorne	Non Graded Intermediate Unit	1963
Marjorie Ann Munroe	Mathematics	1963
Geraldine R. Peretz	Non Graded Intermediate Unit	1963
Richard W. Pleshaw	Non Graded Intermediate Unit	1963

Gail M. Powers	Non Graded Primary Unit	1963
Anna L. Pratt	Science	1963
Theodore R. Rose, Jr.	Physical Education	1963
Walter A. Reed	Language Arts	1963
Marcia Susan Silverman	Non Graded Primary Unit	1963
Jean E. Shute	Non Graded Primary Unit	1963
Mary-Lloyd Smith	Non Graded Intermediate Unit	1963
Barbara A. K. Warnecke	Non Graded Primary Unit	1963
Irene W. Weiner	Non Graded Intermediate Unit	1963
Carol N. Weiss	Non Graded Primary Unit	1963
Harriet B. Willard	Non Graded Primary Unit	1963

### **Cafeteria Personnel**

#### **Junior High School**

Nancy Long, Manager

Mary Brescia  
Elizabeth Hollis

Catherine Morse  
Loretta Parker

#### **Fairbank School**

Rachel F. Adams, Manager

Marian Johnson

Margaret LaGrassa

#### **General John Nixon School**

Ann E. Spinelli, Manager

Rita F. Eisner

Shirley M. Sicard

#### **Horse Pond Road School**

Eleanor A. Darby, Manager

Doris Bergen

Norine M. Sjostedt

#### **Israel Loring School**

Ester L. Skog, Manager

Rita A. Dempsey

Elizabeth Underwood

#### **Josiah Haynes School**

Anna M. Parfenuk, Manager

Jean Gray

Mary Dunne

## SCHOOL ENTRANCE

### I. Routine School Entrance

- A. Any child who is five years and eight months of age on September first of the current school year may be admitted to school.
- B. The admission of any child under six years of age on September first is dependent upon the child's fitness to profit by the school program. Such fitness is to be determined by the school administration.

### II. School Entrance by Test

- A. A child who is five years six months or five years seven months as of September 1 shall be eligible for admission only if he has the mental acuity, reading readiness ability, physical fitness and social maturity to assure school success.
- B. Suitable tests will be administered well in advance of the opening of school.
- C. Any exceptions to the foregoing procedure must be cleared with the Assistant Superintendent of Schools who will then take the individual case under advisement with those members of the school personnel concerned.

### III. School Entrance Procedures

- A. All pupils who are to enter school in September should be registered at the appointed time and place as announced in the spring, previous to their entering school. Information concerning Pre School Registration is printed in the local papers or can be obtained from the Office of the Superintendent of Schools. Birth and vaccination certificates are required.
- B. Following the registration, appointments will be made for the administration of tests for those pupils who are required to have them.
- C. Parents of children, who are not required to be tested, may request such tests if the information acquired will be of assistance to them in determining whether or not the child is ready for a formal school program.
- D. The first three months of school are considered a probationary period for all children who are attending school for the first time. However, any withdrawal requested by the school, will take into consideration the findings of the classroom teacher, the Reading

Consultant, the building principal and Assistant Superintendent of Schools. Such a decision would be arrived at by December 15.

- E. Children of families living in Sudbury prior to July 1 and who have not requested tests prior to August 15, cannot be tested. Other requests for the administration of tests will be granted at the discretion of the school administration.
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### NO-SCHOOL SIGNAL

In the event of severe weather (storms or sub-zero temperatures) or when the transportation system is disrupted, WBZ, WCOP, WEEL, WHDH, WKOX, WNAC and WSRO will broadcast the no-school announcement between 7:00 and 8:00 A. M. In addition, blasts 2-2-2 will be sounded on the fire alarm at 7:00 A. M. and 7:30 A. M. This audible alarm is for the elementary school only. The Regional High School will be announced on the above radio stations.

We feel these signals are clear, and therefore urge parents to refrain from flooding the homes of School Department personnel with telephone calls. Parents should **not** call the Fire Department on its emergency line which is 443-2323.

On days when the signal is not used, weather conditions may warrant the non-attendance of certain children. Lack of normal health would tend to make it advisable for parents to keep a child at home. Since weather reports are not always reliable, and since the School Department desires to render maximum education service by having the schools open on the greatest number of days, storm signals will not be used on ordinary rainy or snowy days.

## MEMBERSHIP BY AGE AND GRADE

October 1, 1963

## Boys

Age	5	6	7	8	9	10	11	12	13	14	15	16	Totals
Grade													
1	40	140											180
2		37	116	5									158
3		1	46	124	7								178
4				21	121	9	1						152
5					29	114	10						153
6						33	93	10		1			137
7							29	95	8	1			133
8								20	75	12			107
Special			1			1	1		2				5
Total	40	178	163	150	157	157	134	125	85	14			1,203

## Girls

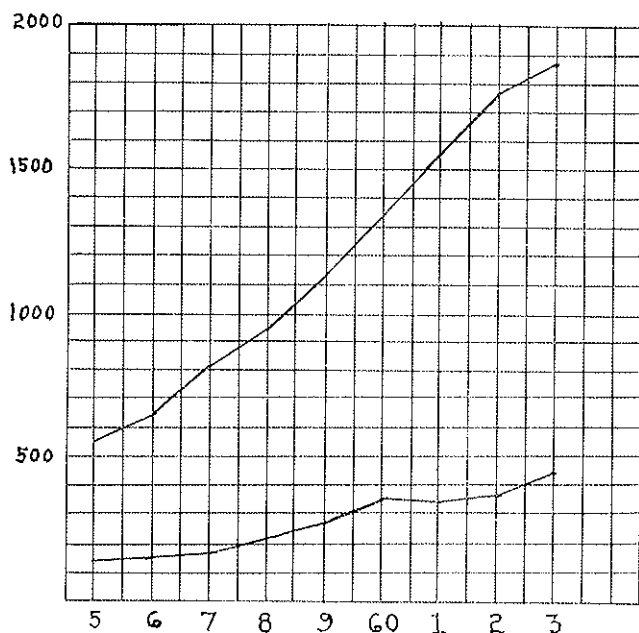
Age	5	6	7	8	9	10	11	12	13	14	15	16	Totals
Grade													
1	42	121	2										165
2		49	102	2									153
3			34	124	2								160
4				42	100	3							145
5					36	83	2						121
6						26	112	5					143
7							30	84	7				121
8								16	61	2	1		80
Special			1		1	2	1			1			6
Total	42	170	139	163	139	114	145	105	68	3	1		1,094

## REPORT OF SCHOOL NEEDS COMMITTEE

### I. INTRODUCTION

The principal objective of the committee this year has been to examine past records of growth of the school population, to determine factors which have influenced it and to predict these factors in the future. Our studies have indicated the need for additional classrooms and the approximate time that they will be needed. Since additional buildings will be needed to provide these rooms, we have proceeded to locate desirable land and have prepared articles for the 1964 warrant to allow for further steps toward land acquisition.

Number of Children 1-6-64									
Y R.	<u>1955</u>	<u>56</u>	<u>57</u>	<u>58</u>	<u>59</u>	<u>60</u>	<u>61</u>	<u>62</u>	<u>63</u>
	555	670	826	966	1133	1343	1565	1762	1856
	151	170	189	219	272	354	347	358	441
	Grades 1-6								
	Grades 7-8								



### II. STATISTICAL STUDIES

The figure we wish to predict is the number of children in grades 1 through 6 and in grades 7 and 8.

Graph 1 shows the history of these two groups from 1955 through 1963 (figures are as of October 1 of each year).

The average increase per year has been :

Grades 1 - 6: 162 pupils per year or an average increase of 16%.

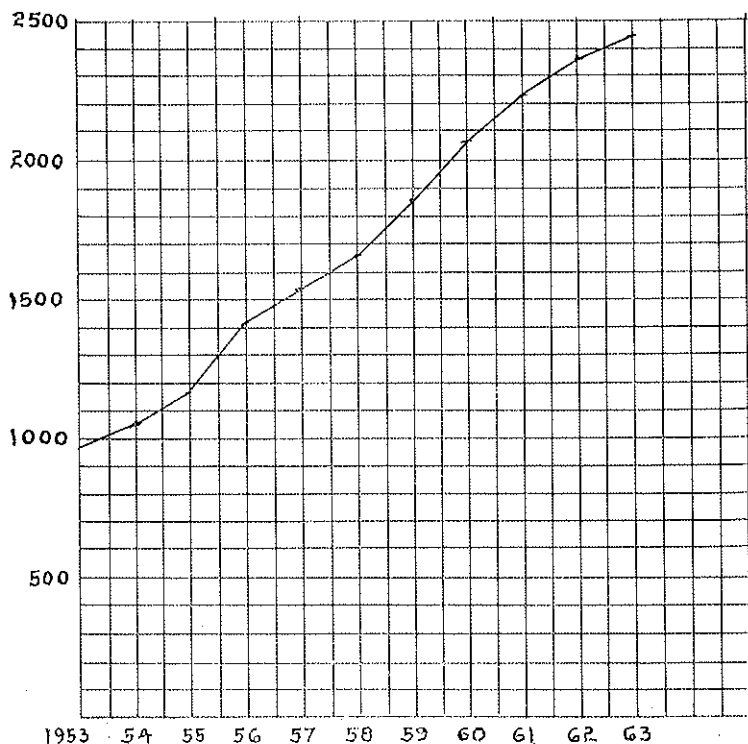
Grades 7 and 8: 36 pupils per year or an average increase of 14%.

The number of pupils can be expressed as the number of pupils per house times the number of houses in the town. Therefore, if we know the maximum number of houses and the number of pupils per house, we will have the number of pupils that will attend school when that number of houses is achieved.

#### Houses assessed from 1953-1963

1-6-64

YR.	1953	54	55	56	57	58	59	60	61	62	63
No.	977	1050	1155	1410	1533	1660	1852	2072	2227	2370	(2493 unofficial 2462 official)



Graph 2 shows the number of houses assessed in Sudbury as of January 1 of each year from 1953 to 1963.

The average increase per year was 152 houses, or 9.9%.

With the assistance of the town engineer, a study was conducted to determine the number of houses that could be built in Sudbury under the present zoning laws. The number arrived at is 6,100, which is somewhat lower than the Master plan figures.

Graph 3 shows the number of pupils per house for the two grade groups.

This significant change in the number of pupils per house shows the necessity of predicting this number in the future, as well as the number of houses, if we are to arrive at an accurate number of pupils on a year-by-year basis.

Data was gathered from several towns and cities on their number of pupils in similar grade groups per house. The more mature towns have a pupil-per-house number that approximates 0.42 for grades 1 through 6 and 0.12 for grades 7 and 8. In 1962, Sudbury had 0.76 and 0.15, respectively.

If we use the above figures for eventual pupil numbers, we will have:

$$\begin{array}{rcl} (6,100) (0.42) & = & 2,562 \\ (6,100) (0.12) & = & 732 \end{array}$$

The number of pupils per house is, in general, still increasing (1963 excepted) and must reach a maximum and then return to the lower eventual figure. The number of houses is still increasing and may eventually reach 6,100.

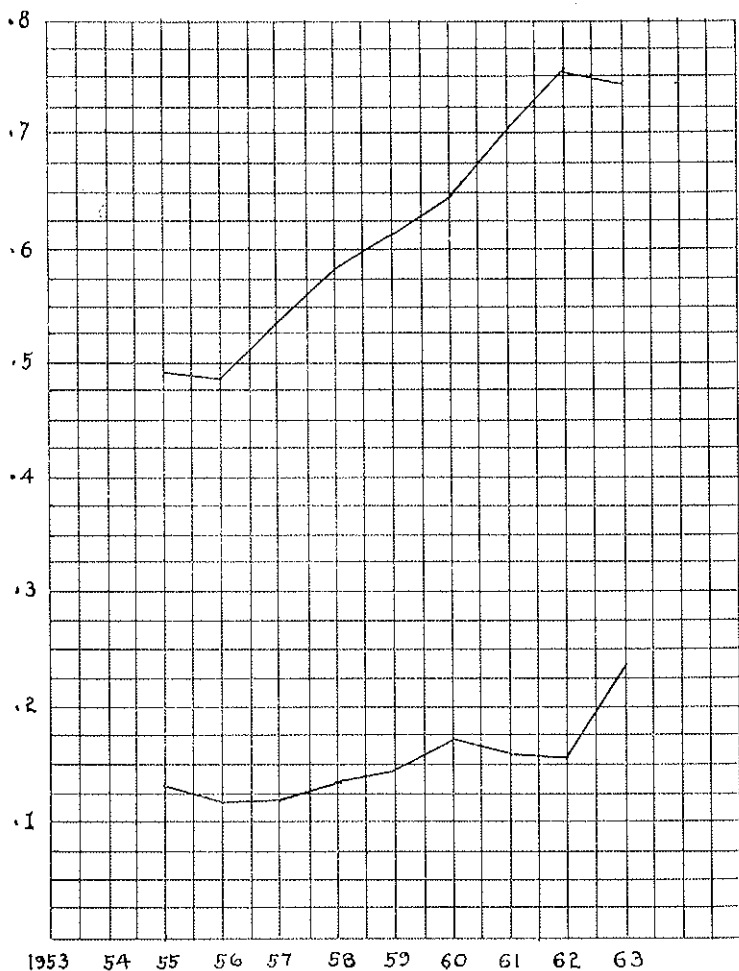
Both the number of houses and the number of pupils per house need to be predicted. The reason these factors were chosen for prediction is that there is a possibility that the plans of builders would be effective information for as much as five years in the future. A number of builders were interviewed, and their planned building rates were established at about 90 houses per year. We did not contact all builders, and builders not contacted may be expected to raise this figure. Therefore, we forecasted a rate of buildings at 110 per year. Compared with the building rate mentioned above for 1953 to 1963, the projected rate is lower and is justified by consideration of higher taxes and higher land cost per lot.

We estimate that the maximum number of pupils per house will occur as follows: grades 1 through 6 will be .9 in 1968; grades 7 and 8 in 1970 will be 0.3. These



Pupils per house 1955-1963 1-6-64

1955	56	57	58	59	60	61	62	63	
.485	.483	.531	.581	.612	.649	.703	.760	.745	Grddes 1-6
.131	.120	.123	.134	.147	.172	.156	.154	.237	Grades 7-8



numbers are expected to remain near maximum for about five years, and then fall off gradually to the lower "eventual" figures.

By this process, we estimate that the pupil count in 1975 will be approximately:

1 through 6 — 3,500  
7 and 8 — 1,150

Based on the present average of about 27 pupils per room, the total number of rooms needed for grades 1 through 6 by 1975 will be approximately 130, as com-

pared with the present 71 (76 if use of classrooms for elementary libraries is discontinued). We recommend that by 1975 this classroom need be filled as follows: using the Center school to add 12 - 14 rooms; adding 6 rooms to each of three schools, to add 18 rooms; constructing two new schools for the required 30 additional rooms.

The locations of these schools have been chosen after study of available building areas, builders' plans and present zoning regulations. An article has been prepared to allow procurement of options for purchase of the needed sites before land prices and additional residential development have made the land more costly or unavailable.

### III. FUTURE PLANS

We have prepared an article to allow for the continuation of this committee for another year. The work contemplated is to include the following:

1. Efforts toward land acquisition for school sites.
2. Updating of school population predictions.



## REPORT OF TALENT SEARCH COMMITTEE 1963

At the Annual Town Meeting in March it was voted under Article 16 to establish a Talent Search Committee to consist of 5 persons to be appointed by the Selectmen.

The League of Women Voters of Sudbury was asked by the Selectmen to conduct such a Talent Search and has done so through its Voter Service Committee.

On November 25, a letter and return card was sent to 2500 heads of households. Response to this mailing has made available a very wide range of talent potential. Compilation of data is under way and should be ready for use by Town Boards and Committees early in 1964.

Respectfully submitted,

BAILEY R. BARRON  
MARION D. GLASER  
MARJORIE C. HUSE  
PATRICIA K. LOCKERY  
HARRIET H. UBERSAX  
for the Voters Service Comm.  
League of Women Voters

# TAX COLLECTOR'S REPORT

<i>Levy</i>	<i>Outstanding Jan. 1, 1963</i>	<i>Committed 1963</i>	<i>Collected 1963</i>	<i>Refunds 1963</i>	<i>Abatements 1963</i>	<i>Uncollected Dec. 31, 1963</i>
1959						
Real Estate .....	\$91.38					\$91.38
Street Betterment .....	26.53					26.53
Committed Interest .....	4.87					4.87
1960						
Real Estate .....	297.00				\$9.00	288.00
Street Betterment .....	26.53					26.53
Committed Interest .....	3.81					3.81
1961						
Real Estate .....	11,897.90		\$10,992.65		63.75	841.50
1961 Excise Committed in 1962 ..	2,379.08		541.76		1,515.22	322.10
Street Betterment .....	67.93		41.40			26.53
Committed Interest .....	7.21		7.21			
Drainage .....	7.56		7.56			
Committed Interest .....	5.44		5.44			
1962						
Personal Property .....	2,383.72		1,310.72	\$185.00	277.50	980.50
Real Estate .....	70,679.26		51,312.67	3,362.63	5,641.53	17,087.69
1962 Excise Committed in 1963		\$7,866.86				
Excise .....	30,529.09		31,933.34	3,421.96	7,227.43	2,657.14
Street Betterment .....	271.31		188.72			82.59
Committed Interest .....	40.70		34.94			5.76
Drainage .....	10.89					10.89
Committed Interest .....	9.96					9.96

1963

Poll Taxes .....	4,960.00	4,494.00		370.00	96.00
Personal Property .....	191,657.07	187,354.69	235.00	2,509.80	2,027.58
Real Estate .....	1,955,905.00	1,864,028.39	13,935.10	37,837.82	67,973.89
Excise .....	229,214.88	163,733.32	3,174.29	14,563.01	54,092.84
Farm Animal .....	184.96	184.96			
Street Betterment .....	963.13	826.51			136.62
Committed Interest .....	262.86	242.02			20.84
Drainage .....	33.57	26.01			7.56
Committed Interest .....	21.48	16.64			4.84
Municipal Liens and Releases ....		870.00			
Welfare Commitment .....	668.66	601.92			66.74
Street Betterment Paid in Advance .....		462.91			
TOTALS .....	\$118,740.17	\$2,391,738.47	\$2,318,754.87	\$24,313.98	\$70,015.06
INTEREST .....			1,524.96	Total Collections and Abate- ments since December 31, 1963 .....	
DEMANDS .....			132.55		
TOTAL .....			\$2,320,875.29	Uncollected to Date .....	
				\$89,511.91	

The 1959-60-61 outstanding taxes are levied against estates of deceased persons and bankruptcy cases which will be collected in 1964.

Of this remaining \$89,511.91 uncollected, \$86,243.51 were 1963 Excise Bills Committed to Collector in November and December for collection.

Respectfully submitted,

Approved,  
CLIFTON F. GILES,  
Town Accountant

THOMAS E. NEWTON,  
Collector of Taxes

## ANNUAL REPORT OF THE COMMITTEE ON TOWN ADMINISTRATION

January, 1964

Many subjects have been considered by this committee during the past year with major emphasis being given to the questions of the Highway Commission, the Town Manager-Selectmen form of administration, and the Legislative Procedures of the Town. The reports of these sub-committees were reviewed by the parent committee and after due deliberation were, in all cases, accepted as submitted. These reports are appended herewith. In the case of the latter, a copy of the original report was submitted to the Selectmen with the recommendation that they take the actions suggested therein.

A by-product of the Public Works Subcommittee's efforts was the recommendation that a Public Safety Committee be established. This committee would be advisory in nature and would concern itself with matters of safety in the community which may arise from time to time, such as, the need and placement of traffic lights and railroad approach warning signals. The parent committee believes that this suggestion has great merit and therefore recommends to the Selectmen, since they have responsibility for the safety of persons and property in the town and the authority to appoint such a committee, that they do so and that the committee be composed of five members two of whom might be selected from among the Police Chief, the Fire Chief, the Town Engineer, the Executive Secretary, the Superintendent of Schools, the Highway Superintendent, and the Chairman of the Board of Health.

In the 1963 Report of the Water District Study Committee it was recommended that the Committee on Town Administration conduct further study of the advisability of the Town taking over the Sudbury Water District. A meeting was held with the Water District Study Committee and subsequent to this meeting it was decided, after much deliberation, to defer additional study of this question for at least another year. This subject has therefore been put on our agenda for 1964.

Our committee is also recommending two by-law changes which we feel are worthy of acceptance by the town. The first of these would limit the holding of elective offices to only one at any one time; the second would provide for automatic replacement of a member of an appointive committee who for reasons other than illness is absent from five consecutive regularly scheduled committee meetings.

Lastly, we recommend to the Selectmen that they hereafter correlate the reports made to the Annual Town Meeting with the list of committees to ascertain whether there is any duly

constituted committee that has not submitted a report and upon finding any such omission that they examine the status of that committee to determine whether or not it should be abolished or reconstituted. We make this recommendation in the firm belief that it is better not to have a committee than to have one that is not functioning, for in the first instance the lack is known and can be accounted for while in the second instance it may be some time before the existence of the void is discovered to the detriment of the town affairs in the meantime.

STANLEY E. RITTENBURG, Chairman  
 PATRICIA VENNE, Secretary  
 ALPHONSE BRIAND  
 CARL LILJESTRAND  
 WILLIAM D. ROWE

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Financial Report of the Committee on Town Administration  
 for the year 1963:

Appropriation .....		\$100.00
Expenditures:		
Reference material .....	17.85	
Stationery and postage .....	1.51	
		<hr/>
		19.36
Unexpended Balance .....		<hr/>
		\$80.64

Town Manager Study Committee — Financial Report for  
 1964:

Carry-over appropriation .....		\$452.76
1963 Expenditures:		
Conference Meeting — Assoc. of Town Finance Committees, March 28, 1963 .....	31.25	
Conference Meeting — Mr. Theodore Nelson, Town Mana- ger of Concord, Sept. 26, 1963 .....	47.98	
		<hr/>
		79.23
Balance .....		<hr/>
		\$373.53

Submitted by  
 STANLEY E. RITTENBURG, Chairman

# COMMITTEE ON TOWN ADMINISTRATION

## SUBCOMMITTEE ON PUBLIC WORKS

Annual Report — November, 1963

The primary objectives of the Subcommittee on Public Works was to see if the General Court and the Town of Sudbury would accept the Highway Commission Act as submitted at the March 6, 1963 annual town meeting; and, if accepted, to assure a smooth transition in the initial period of formation.

After a kickoff meeting with the parent committee and an organizational meeting in June, the General Court passed the highway act and it was signed by the governor on July 23, 1963. Effort was then expended in bringing the act in front of the town. To this purpose an article was submitted for inclusion in the warrant of the special town meeting of November 6, 1963, and an open hearing on the act was held at the Town Hall on October 28, 1963.

At the special town meeting the Highway Act, Chapter 577 of the General Court, was passed by a vote of 295 for and 15 against. With election of commissioners in March of 1964 the highway commission will go into effect at the 1964 Annual town meeting.

The remaining orders of business for the subcommittee are the defining of the job of highway superintendent for the personnel board and the setting of salary levels for the commissioners and superintendent. The 1964 highway budget must be checked to assure that the changes the commission will bring about are considered.

At the present time a salary of three hundred dollars per annum is being considered for commissioners with an extra one hundred dollars for the commission chairman. The salary for superintendent is being determined in conjunction with the Finance Committee who are making a study of Commonwealth towns of similar population as to salaries of public works superintendents.

The Subcommittee strongly recommends to the elected highway commissioners that they consider F. Alvin Noyes, the present Highway Surveyor, for the position of highway superintendent.

Respectfully submitted,

W. D. ROWE, Chairman  
F. A. NOYES  
H. J. SCHWARTZ  
T. V. HOGAN  
E. J. ANTONIA  
Subcommittee on Public Works

THE SECOND INTERIM REPORT OF THE  
TOWN MANAGER STUDY COMMITTEE  
A SUBCOMMITTEE OF THE COMMITTEE ON  
TOWN ADMINISTRATION

January, 1964

*INTRODUCTION:*

This report is the result of almost two years of intensive study by this committee of the question posed to it by the March 7, 1962 Annual Town Meeting when it was voted under Article 5 that a study committee be formed to "... study the present administrative organization of the town and the advantages, if any, of adopting a Selectmen-Town Manager plan of administration, and to make a report of its findings and recommendations, together with the necessary enabling legislation for submission to the General Court for approval, to a special town meeting to be called for the purpose not later than October 9, 1962, or to the next Annual Town Meeting." The vote under this Article referred the study to the Committee on Town Administration. An Interim Report was submitted in the 1962 Town Report to report the study committee's progress and to beg leave to continue its investigation until the study was completed and/or to report to the next Annual Town Meeting whichever occurred first. The study, essentially completed, is reported below. Articles for a Town Meeting Warrant, covering the committee's recommendations, on which the townspeople may express their approval or disapproval, will be submitted sometime within the coming year, either at a Special Town Meeting or at the next Annual Town Meeting.

It is interesting to note that although this present Town Manager Study Committee was formed as a result of Article 5 in the 1962 Annual Warrant, the study can in fact trace its beginning to the 1954 Annual Report where the Committee for Combining Various Town Offices reported, "Although the committee has studied the problems of town government at great length and has made what it believes are the best suggestions for improvement in its functioning, at the present time, it is the first to recognize that its recommendations can provide only a temporary solution as long as the town continues to grow in size and to change in character. Therefore, there should be a periodic re-examination of the operations of the Town Departments much like the one that the Committee has carried out during the period of its existence. . . . This Committee also feels that it is time that Sudbury explore specifically the advisability of adopting a town management form of government, and it recommends that the Moderator appoint

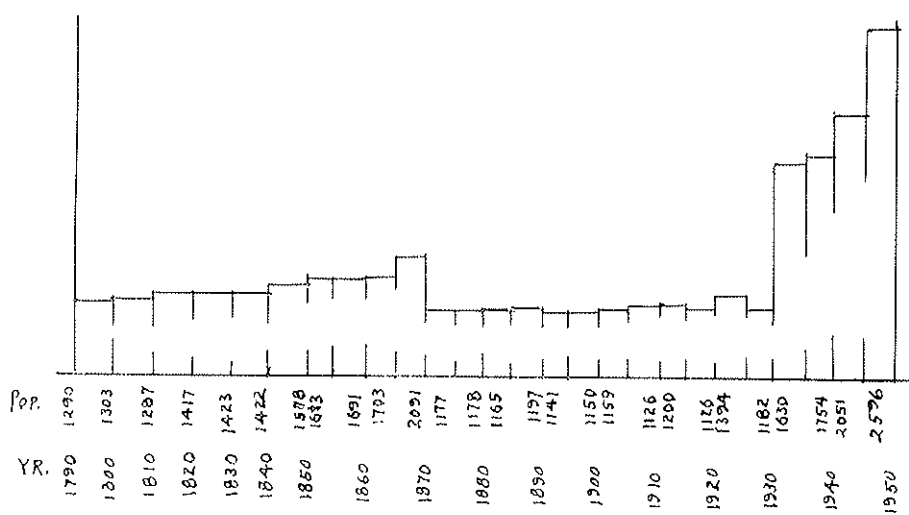
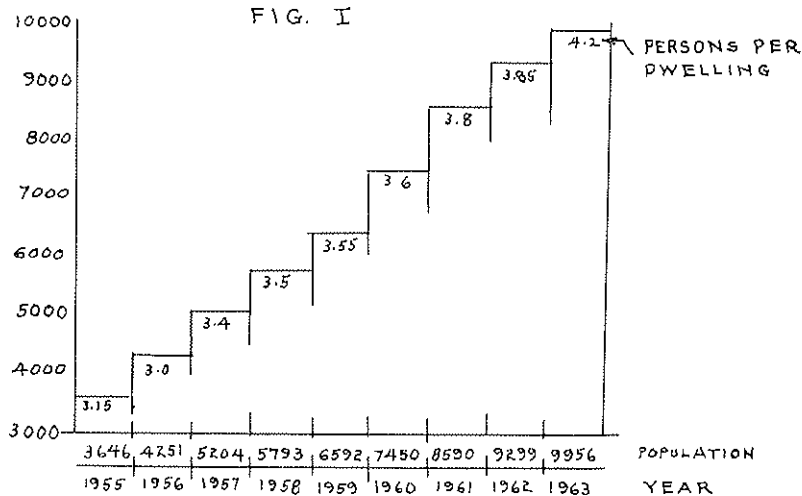


a committee of three members to carry out this exploration and report its findings to the Town at the next Annual Town Meeting." Of passing interest is the fact that two members of the Committee for Combining Various Town Offices had between them at that time over 50 years of public service as Selectmen in Sudbury.

As a result of the report of the Committee for Combining Various Town Offices quoted from above, the first ad hoc Committee on Town Administration was formed and was at the same time given the task of studying the "advisability of adopting a town management form of government." They essentially concluded their study of the town manager form of government several years later when they recommended that the town vote to establish the position of Executive Secretary as a compromise on the stronger town manager position. However, even though this recommendation was made in 1956 it was not made a reality until 1962, interestingly enough by the Article immediately preceding that which set up the present Town Manager Study Committee.

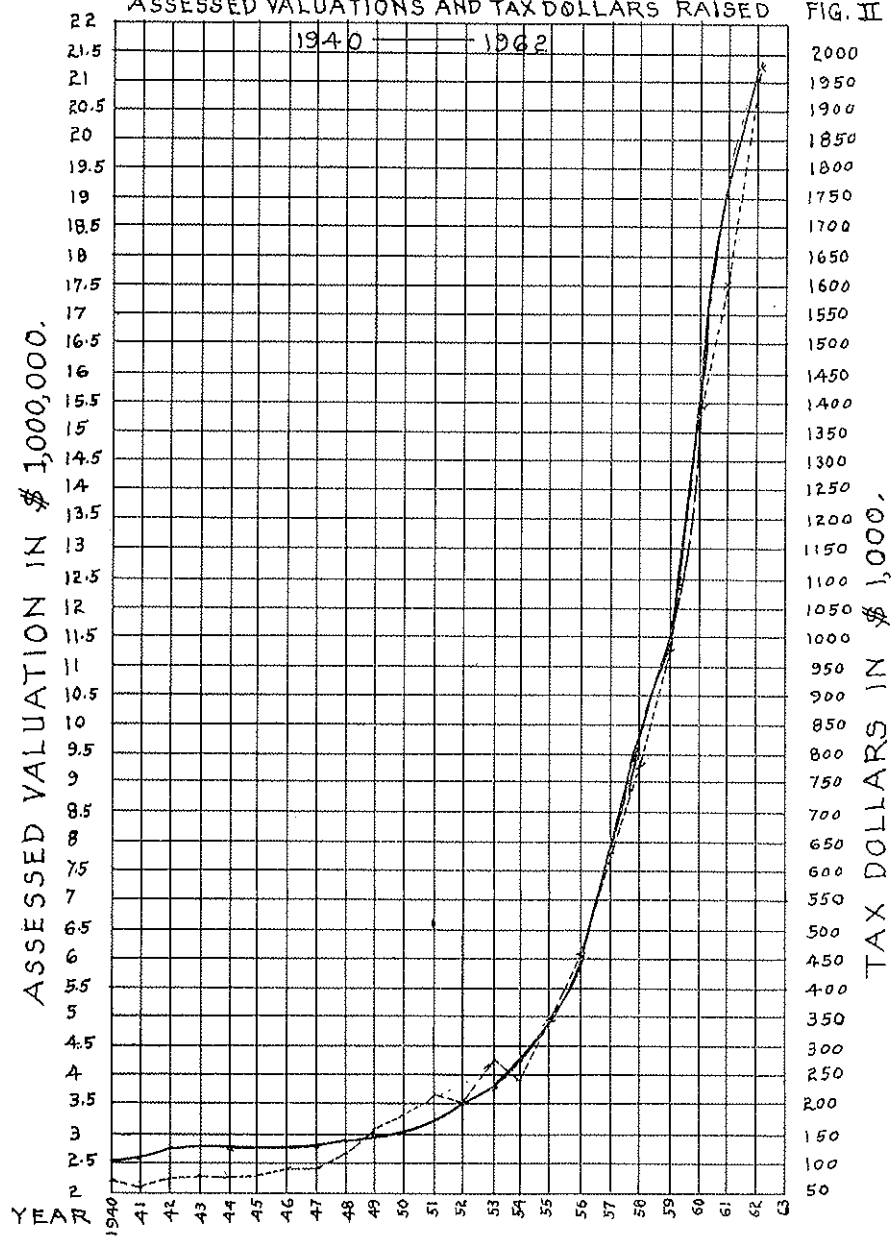
Thus it is evident that there has been a continued interest during the past ten years in the town manager form of administration as a solution to Sudbury's administrative growing pains. There is equal evidence that the traditional caution exhibited by small New England towns in making major modifications to their local governmental organizations has prevented the issue from ever being placed directly before the voters for an expression of their desires. It is the intent of this present Town Manager Study Committee, nine years after the first recommendation that a town manager form of administration be considered as a solution to Sudbury's growth problems, with the population increased from 3,000 then in 1954 to 10,000 in 1962 (see figure 1) and the tax dollar raised by the town increased from the then \$250,000 to the 1962 figure of \$2,000,000 (see figure 2), that this study will culminate in an opportunity for the townspeople to express, via their vote, their desires in this matter and the report that follows presents the background and bases upon which the included recommendations are founded. Further, it is the intent of this Committee, because of the complex nature of the subject and the necessity to fully understand the factual consequences of any action by the voters, to hold full and open hearings and discussions on this matter prior to the submission of Articles in a Town Meeting Warrant sometime during this coming year.

FIG. I



## ASSESSED VALUATIONS AND TAX DOLLARS RAISED

FIG. II



## SUDBURY TODAY:

It is a fact that nothing is perfect, but it is equally true that some things approach closer to perfection than others. In a broad sense, our task has been to study and establish how to achieve greater perfection in Sudbury government; — how to improve and strengthen an already strong form of democratic government in order to assure that it can continue to function in a rapidly expanding community.

A review of the evolution of government in Sudbury will clearly show that this self-imposed introspection is not new in Sudbury but rather has been a vital part of it beginning with its inception and continuing throughout its history. This review will also clearly show that the traditional features of our government that have withstood all the many changes that have taken place with the passage of time are the Selectmen and the Town Meeting. These are clearly the keystones of our democratic form of government.

Now with our town expanding at a rapid rate, with new and better services being demanded almost daily, we believe that this form of government is fighting for survival and the challenge is inefficiency; — inefficiency in responding to the needs and desires of the townspeople, inefficiency in the performance of the daily routine governmental activities, and inefficiency in generating and implementing vitally needed long range planning. *We believe that this inefficiency is the result of the structure of the administrative organization of the town and can in no way be attributed to those people presently serving the town, for, in fact, were it not for their remarkable abilities and dedication we would indeed have lost the battle long ago.*

Government is the instrument of the people to be used in the carrying out of the daily business which in the long term will shape and mold the community into the desired environment. This is its sole purpose. Its structure determines how easily the community desires are implemented and at what cost. Our present structure of government has rendered excellent service to the community for some time even though it was principally formulated to function in an agricultural society. However it has done so of late only by continually adding new Boards, Offices and Committees to the structure until now the structure is a conglomeration of diverse, independent operations with little coordination, much duplication of effort, and overlapping responsibilities. Most important, however, is the fact that the Board of Selectmen, traditionally responsible for carrying out the legislation of the Town Meeting, has been gradually stripped of much of this responsibility. While once the Selectmen were the focal point to which the townspeople could address themselves, now they are burdened down with many routine time-consuming details and they have

little control over many of the vital facets of our governmental activities. Because of this severe imposition of trivial time-consuming requirements imposed on the Selectmen, many of our most qualified citizens are reluctant to seek the office, or if they do, often do not seek re-election. Lastly, because of the diffusion of responsibility among the many Boards, Committees and Offices, and the often ill-defined boundaries, it is virtually impossible for the townspeople to fix responsibility for the execution of its wishes and there is no single, clearly defined office to whom they can direct their inquiries and attention.

Figure 3 is a chart of the organization of Sudbury's government as it appears today. There are no less than sixteen different elective offices with forty-four office holders and this number will increase to forty-eight in the coming election when the new Highway Commissioners are elected. Some of these offices are clearly policy makers, others are responsible solely for performance of a specific clearly defined duty, such as collect the taxes, plow the roads, pay the bills, etc. The checks and balances that are evident in this structure appear to have been established out of a great sense of distrust and in some cases virtually make it impossible for the office holders to function efficiently.

By way of illustration, examine a group of offices who have need, from time to time, to coordinate their activities. Such a group might be the Highway Commission, the Tree Warden, the Park and Recreation Commission, the Town Engineer, the Police Department, the Fire Department, and last but not least, the Sudbury Water District, an entirely separate political entity. Three of these are elective offices, three are appointive by the Selectmen, and as already noted, the remaining one is not even a part of the town government. Another example might be the group comprised of the Treasurer, the Tax Collector, and the Board of Assessors. These three elective offices, of necessity, must coordinate their activities with one another. Their functioning in all cases is closely controlled by State regulations and they are closely supervised by State officials. Interestingly enough, two of the three offices have had no competition in the elections for a long time, quite probably because the incumbents have done such a fine job. In addition to the State regulations, several other checks are built into the structure in the form of the Town Accountant and the Finance Committee.

Some of these elective offices are clearly part-time, in some instances meeting only several times a month; others may meet one evening a week. There is still another group who are almost full-time servants of the people. However, of the present forty-four office holders, perhaps as many as thirty-eight are in the part-time category. Many of these offices require

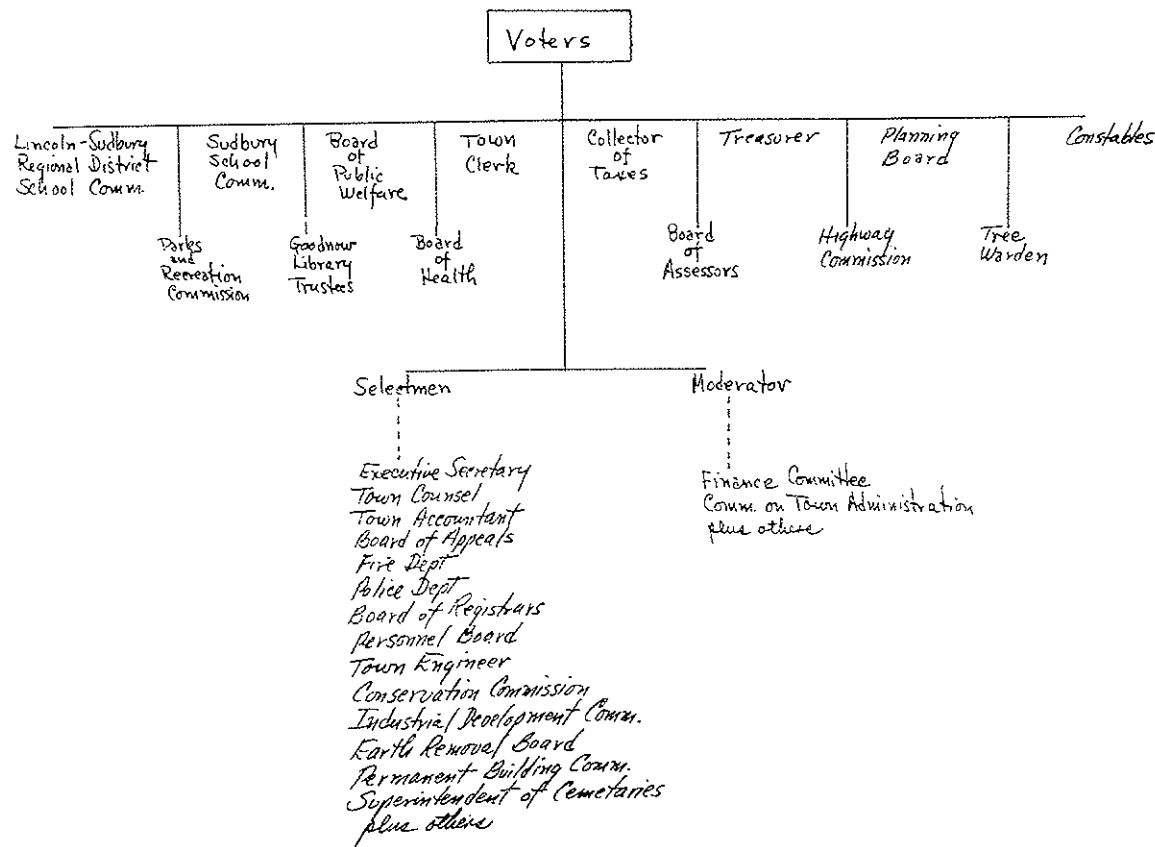


FIGURE 3.- Present Organizational Structure

special talents possessed usually by professional or business people. Because the offices are elective, many of our most qualified citizens do not seek the office, although the same citizens have been known to serve on appointed committees.

Finally, there is no single source of coordination of those departments who function on a daily basis; everyone is on his own, so to speak. Each department hires its own clerical help, each department buys and maintains its own equipment, each department purchases its own supplies. Needless to say, the tax dollar savings to be made in this area by better coordination is something Sudbury needs badly if it is to preserve its sound financial image in the outside world.

We believe that this present structure of our government threatens, by its multi-faceted independent operations, to scuttle our precious heritage of the most democratic form of self-government ever enjoyed by a society of mankind. We believe that this form of self-government, which depends so heavily on the part-time participation of its citizens, must be re-structured to encourage this participation so as to make full use of the talented professional and business people who have settled within the borders of Sudbury and who constitute Sudbury's greatest asset. We believe that the real challenge to be met is the maintenance of the rural atmosphere of our community while providing a healthy environment within which to work, raise our children and spend our leisure hours, and to do so within a fiscal framework that does not of itself become so oppressive that it will defeat the principal objective. We assert that to contemplate a town manager form of administration is not contemplation of a change in the basic form of our government but rather a modification of the organizational structure set up to administer and execute the desires of the basic government, viz. the Town Meeting and the Selectman, in such a way as to improve its functioning and thereby assure the permanence of this form of self-government. It is to this assertion that we address ourselves in the remaining sections of this report.

#### *EXECUTIVE SECRETARY OR TOWN MANAGER:*

The growth of Sudbury from approximately 3,000 population little more than nine years ago to its present 10,000 and the even greater growth in dollar volume of business being conducted by the town government (figures 1 and 2), has occasioned necessary action to seek a method of administration compatible with current needs. The acquisition of an Executive Secretary by the Selectmen several years ago was an expression of the awareness of this need and this position has admittedly alleviated some of the critical need for liaison and day-to-day administration; *however, much more is required*

*to assure the continuity and strength of our traditional form of Town Meeting government as well as our financial solvency.* Our Committee has reached this conclusion only after much careful and lengthy study of the differences between the Executive Secretary and the Town Manager forms of administration. It is appropriate that we review some of these basic differences.

The Executive Secretary is the direct appointment of the Selectmen, and the Town Meeting has contact with this position only by virtue of its vote to appropriate adequate funds to pay his salary. His duties and responsibilities are derived directly from the Selectmen through delegation as they see fit. This delegation is limited, obviously, to those areas over which the Selectmen have jurisdiction. In order to effect coordination between other Boards, Committees and Officials, the Executive Secretary can only employ tact and diplomacy . . . there is no obligation on the part of these Boards, Committees and Officials to respond to this desire for coordination by the Executive Secretary. The Executive Secretary does not make any appointments, he does not coordinate purchases, he does not have any jurisdiction over the clerical employees in the Town Hall other than his own secretary. His responsibilities, because they are delegated by the Board of Selectmen, are subject to modification every time an election changes, in any way, the composition of the Board.

The Town Manager form of administration is established by act of the State Legislature. The act establishing this position, the Town Charter, is tailor-made to fit the community that it is to serve. The duties and responsibilities of the Town Manager are defined within the Town Charter and can range from very limited ones to very great powers; the so-called "weak" and "strong" forms. The Town Manager is the direct appointment of the Selectmen and is responsible to them for the manner in which he performs his clearly defined duties and responsibilities. The Town Meeting has the direct originating authority since the town must vote to accept the Town Charter enacted by the State Legislature, and, of course, it is the Town Meeting which originates the detailed petition for enabling legislation. Thus the principal features of this form of administration are a definition of duties and responsibilities of the Town Manager by the Town Meeting followed by a delegation of responsibility by the Town Meeting to the Selectmen to monitor, supervise and evaluate the proficiency with which the Town Manager fulfills his obligations. In all those areas which the town has seen fit to give the Town Manager authority, he can provide central direction, purchasing, planning, and coordination.

Thus, in short, the principal difference between the Executive Secretary and the Town Manager is that the Executive



Secretary is simply an administrative assistant to the Selectmen while the Town Manager is the equivalent of a general manager in specific areas of town business, under the direct supervision and evaluation of the Selectmen, who sitting in the capacity of a Board of Directors, are responsible to their stockholders, the voters.

It is not an inordinate observation to notice in passing that it would be unthinkable in the minds of the citizenry to challenge the high degree of administrative control centered in our respective Massachusetts School Superintendents. Yet an appeal to effective control and efficient administration in general town government has been looked upon with suspicion and disfavor as an abridgement of "traditional democratic institution." Further, the effectiveness of corporate control will be recognized by all businessmen of education and experience to be irrefutable, but when it comes to applying features of such an organization . . . proven effective beyond any doubt to our American way of life . . . to town administration through the use of a general manager, there arises misunderstandings and doubts. Certainly the apprehension of the taxpayer, occasioned by rising costs, warrants careful thought to the use of the best means, which the Massachusetts Legislature has seen fit to make available to the towns for their own protection, to effect economies and efficiency in government.

The following quotation from the publication "Administrative Organization in Massachusetts Towns" by Edward T. Dowling, Bureau of Government Research, University of Massachusetts, most appropriately summarizes the Town Manager plan of administration:

"The primary strength of the manager plan is the unification of powers in the Town Meeting and the Selectmen, rather than their piecemeal distribution among the several boards, departments, and commissions. There is no real danger to democratic government from the town manager system, as the elected Selectmen alone make the final decisions, and must stand or fall on these decisions. As for the Town Manager, he continues to occupy the uneasy role of serving solely at the pleasure of the Selectmen. This is as it should be; for as long as elected men finally determine policy, take full responsibility for it, and retain the power of dismissal over the professional administrator, the cause of Massachusetts town government is adequately secure."

#### *PROPOSED ORGANIZATIONAL STRUCTURE:*

Throughout the deliberations of the Study Committee the importance of organizational structure became more and more evident. This is especially true of a town manager plan of administration. Once it had been decided that the town man-

ager plan would be best for Sudbury and would, therefore, be proposed to the Town by the Committee, it became necessary to formulate the organizational structure which would best serve the needs of Sudbury and which would form the basis of the enabling legislation to be presented to a subsequent Town Meeting. As indicated earlier, there are variations of the town manager plan of administration which range from the so-called "weak" to the so-called "strong" forms. The structure which the Committee has evolved is believed to represent what might be judged a "moderate" form of the town manager plan of administration. It is described below in the discussion that follows as well as being illustrated by Figure 4.

The basic organizational structure being proposed is divided into four levels of responsibilities; these are

- I. Elective Offices
- II. Appointees of the Selectmen
- III. Appointees of the Town Manager  
with Selectmen approval
- IV. Appointees of the Town Manager

It should be noted that the voters, through the Town Meeting, represent the basic government and retain control over the entire structure through their deliberation at Town Meetings and their election of the policy making Group I, which is discussed in greater detail immediately below.

### *I. ELECTIVE OFFICES:*

The elected officials would consist of

- (A) Five Selectmen
- (B) A Town Moderator
- (C) Five School Committeemen
- (D) Three Lincoln-Sudbury Regional School Committeemen.

### *(A) SELECTMEN:*

The Selectmen will retain their traditional role as policy makers and will head the executive branch of our government. Most of the powers which have been gradually stripped from under their jurisdiction will be returned. Their number will be increased from three to five in order to broaden the base of government leadership. In addition, they will have full time professional assistance in the administration of day to day governmental activities, which bolstered by specific legislated authority will help to assure permanency and continuity. The Selectmen's appointive powers have been divided into two categories, those which they make directly, and those which are made by the Town Manager with the Selectmen's approval.

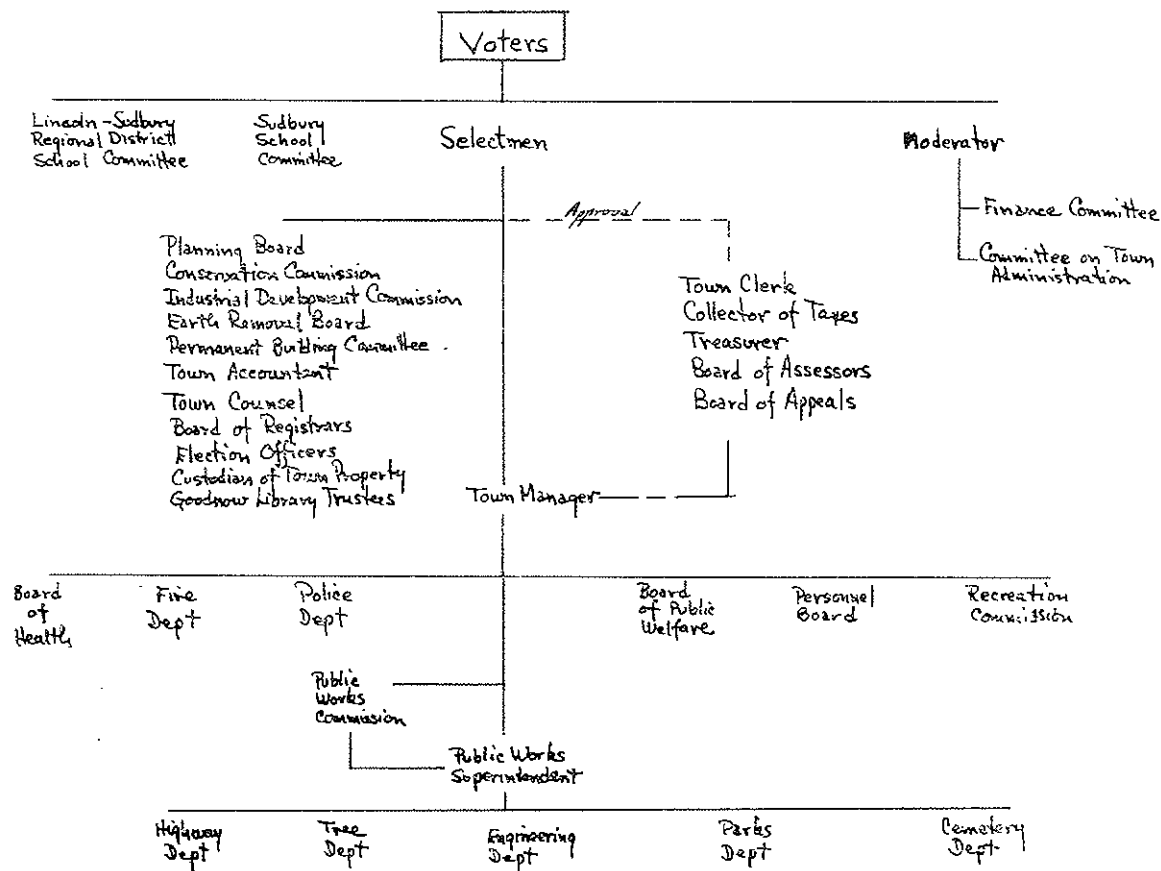


FIGURE 4 - Proposed Organizational Structure

The appointments in these categories have been selected on the basis of function; those appointments which touch policy making, forward planning, vested Town interests, and quasi-judicial activity have been placed in the "direct appointment" category, II; those appointments which relate more to the daily administration of the Town but which by their nature deserve closer proximity to and control of the Selectmen have been placed in the "appointment with the approval of the Selectmen" category, III. Each of these groups are discussed further below.

### *(B) TOWN MODERATOR:*

The duties and responsibilities of the Moderator will remain essentially as they are, i.e., to include the principal important responsibility to preside over, direct and regulate Town Meetings in order to insure orderly and legal procedures. His principal appointive powers in regard to the Finance Committee and the Committee on Town Administration will likewise continue.

### *(C) and (D) SCHOOL COMMITTEES:*

The duties and responsibilities of the two School Committees will remain as they are. It is to be hoped that, although the School Committee's handling of matters purely educational has been considered sacro-sanct time and again by the Massachusetts Courts, the Committees will avail themselves of the many worthwhile economies that can result from coordinated action with the rest of the Town administration, particularly in the areas of purchasing, construction, maintenance, and the like. Such an approach will certainly augment the fine results beginning to be realized by our Finance Committee.

## *II. APPOINTEES OF THE SELECTMEN:*

Appointments\* to be made directly by the Selectmen will include the following:

- a. Town Manager
- b. Town Accountant
- c. Town Counsel
- d. Planning Board
- e. Conservation Commission
- f. Industrial Development Commission
- g. Permanent Building Committee
- h. Earth Removal Board
- i. Custodian of Town Property
- j. Goodnow Library Trustees
- k. Board of Registrars
- l. Election Officers.

\*It should be noted that not all of the present appointed committees and boards will be represented on our chart at this

time so that their absence should not be construed necessarily that these appointments will not exist; . . . we have not had time to adequately consider the placing of all the many existing appointments.

*(a) TOWN MANAGER:*

Clearly the Town Manager must be the appointment of the Selectmen since his principal area of responsibility is to the Selectmen with whom he must work and communicate; even though all of the powers, duties, and responsibilities to be assumed by the Manager would be vested by law in his Office. Accordingly, just as the hiring and firing prerogatives of the Selectmen will be delineated in the enabling legislation, controls will also be present on behalf of the duly chosen Manager in the form of a recall provision to prevent arbitrary and indiscriminate removal by the appointive power. Recall may be instituted of the Selectmen's action through direct appeal to the voters, should occasion arise.

Thus, the Manager is the Town's representative, advisor and professional agent . . . but never its boss. If he satisfies the Town's needs and ambitions . . . he stays. If he fails, he alone is responsible for his failure, and he goes the way of any unsatisfactory agent.

The selection of a Town Manager is perhaps one of the most important functions the Selectmen will ever perform in behalf of the Town. They must choose wisely to assure the most benefit to the Town administration. The Manager's qualifications should include a degree from an accredited college in the field of Municipal Government, several years of actual experience as a Town Manager . . . preferably in a New England town of comparable size to Sudbury, and he should have a great sense of responsibility coupled with a pleasing personality, capable of great tact and diplomacy while at the same time being firm and resolute. The Town should be prepared to pay an adequate salary to a Manager in order to attract the best qualified . . . to do otherwise would be false economy.

*(b) TOWN ACCOUNTANT:*

It is important that the Town Accountant be a direct appointment by the Selectmen in order to assure the budgetary and fiscal integrity of the Town Government by providing a check and balance of the Collector of Taxes and the Treasurer who are in a different appointive category.

*(c) TOWN COUNSEL:*

Because of the direct advisory relationship between the Town Counsel and the Selectmen it is essential that this appointment be made by the Selectmen.

*(d) PLANNING BOARD:*

The orderly growth and land use of Sudbury (with its great expanse of yet undeveloped land) is extremely important to our future successful development, and responsible officials are entitled to have a coordinated planning group which is attuned to the current needs and the aspired future goals of the townspeople. Accordingly, because of the direct relationship of this body to forward planning and community development, it would appear that its purpose could be best effectuated by having its responsibility directed from the electorate through the primary policy making body, the Selectmen.

*(e) CONSERVATION COMMISSION:*

Sudbury has great need for an effective Conservation Commission . . . again because of its particular growth pattern . . . and this activity must be coordinated intelligently with the other "land use" agencies appointed by the Selectmen.

*(f) INDUSTRIAL DEVELOPMENT COMMISSION:*

It is self-evident that the entire future of community and economic development could well reside with the actions of this Commission. Accordingly, as it is now, it should continue to be appointed by the Selectmen.

*(g) PERMANENT BUILDING COMMITTEE:*

Again, the actions of this Committee may well affect the local scene for many years to come and therefore its appointment should be made by the Selectmen.

*(h) EARTH REMOVAL BOARD:*

This Board is another "land use" agency and as the others it should be appointed by the Selectmen.

*(i) CUSTODIAN OF TOWN PROPERTY:*

This Office, subject to control legislation, has responsibility for disposition and handling of tax title property and properly should be an appointment of the Selectmen.

*(j) GOODNOW LIBRARY TRUSTEES:*

This special fiduciary group should report directly to the principal governing body of the town, the Selectmen.

*(k) and (l) BOARD OF REGISTRARS: and  
ELECTION OFFICERS:*

Because the Selectmen have full responsibility for the election procedures they rightly should have, as they now do, the appointive authority of these two groups of Officials.

To repeat, it has been the thought of this Study Committee, that those officers and boards which touch on policy making, forward planning, vested Town interests and quasi-judicial activity, should be placed directly under the appointive power of the Selectmen . . . leaving the everyday, continuing administrative aspects of the government to other appointive arrangement. It must be understood that appointments other than by the Selectmen, with the exception of those by the Moderator, still come within their power and control through the medium of the Town Manager liaison . . . even though such control is indirect.

### *III. APPOINTEES OF THE TOWN MANAGER WITH SELECTMEN APPROVAL:*

The following offices, even though in the area of daily administration, are of such a nature that a dual appointment control would seem advisable . . . giving the Selectmen, because of their overall responsibility, the right to concur and advise on the professional administrator's selections. Included here are the following offices:

- (A) Town Clerk
- (B) Board of Assessors
- (C) Collector of Taxes
- (D) Treasurer
- (E) Board of Appeals

#### *(A) TOWN CLERK:*

The Town Clerk, as the recorder of all official business and vital statistics of the Town, occupies a position of trust and skill. Because of the importance of his work, and to avoid subjecting this office to unwarranted political popularity contests, it is deemed advisable to effect the appointment by the Town Manager with the Selectmen approval.

#### *(B) BOARD OF ASSESSORS:*

The Board of Assessors has evolved from duties originally assigned to Selectmen. Their activity is closely controlled by the Commonwealth, Department of Corporations and Taxation . . . so much so that the Assessors function in a dual capacity, viz, as Town Officials and State Officers; failure to perform their duties could result in the appointment by the Commonwealth of other Assessors to carry on the work. In light of this dual responsibility and the extreme importance to the Town of the performance of these duties, it is desirable that their appointment be with the approval of the Selectmen.

*(C) and (D) COLLECTOR OF TAXES AND  
TREASURER:*

The Collector of Taxes and the Treasurer are quite frequently combined in other towns but at the present time it would appear that there is ample need for two separate offices. Their duties of collection of Town revenue and payment of Town bills are significantly important to warrant the Selectmen having a hand in their appointment. However, it would be inappropriate for them to be appointed by the same appointing authority as the Town Accountant so accordingly they have been placed in the appointment with the approval of the Selectmen category.

*(E) BOARD OF APPEALS:*

The legislature has recognized the need for an element of flexibility in the administration of sub-division control, zoning By-laws and ordinances . . . accordingly, it has provided the means by authorizing the establishment of a Board of Appeals. This Study Committee believes that one Board of Appeals is sufficient for Sudbury's needs rather than two as now exists. Up to this time, the appointments to this agency have been made by the Selectmen. Because of the fact that the Planning Board is a direct appointment of the Selectmen under the proposed organization plan, it has been felt a better check might be effected by having the Town Manager appoint the Board of Appeals with approval of the Selectmen . . . thereby enhancing its quasi-judicial status.

*IV. APPOINTEES OF THE TOWN MANAGER:*

These classifications include the day to day business of government . . . protective agencies . . . health, welfare and public works. Specifically these appointments include the following offices:

- (a) Police Department
- (b) Fire Department
- (c) Board of Health
- (d) Board of Public Welfare
- (e) Public Works Commission
- (f) Recreation Commission
- (g) Personnel Board

A number of the appointments not covered in this report quite probably will fall to the Town Manager because of their lesser significance as policy making bodies, and greater importance to daily operations, such as, the Dog Officer.



*(a) and (b) POLICE DEPARTMENT and  
FIRE DEPARTMENT:*

The Town Manager would be the appointing authority for both of these protective departments and they in turn would report directly to the Town Manager on a day to day operations basis.

*(c) and (d) BOARD OF HEALTH and  
BOARD OF PUBLIC WELFARE:*

Again these protective agencies and health and welfare departments, function as part of the daily government activity and require coordination as part of the general government, i.e. . . . making possible among other benefits, economies in consolidated use of personnel and equipment.

*(e) PUBLIC WORKS COMMISSION:*

The recently authorized Highway Commission would be renamed the Public Works Commission and under this Commission to be appointed by the Town Manager will be a Public Works Superintendent, who in turn will be in charge of the following departments:

Highway Department  
Tree Department  
Cemetery Department  
Engineering Department  
Parks Department.

This arrangement will provide a daily coordinated effort of public works operations with the Superintendent reporting to the Town Manager on a day to day basis on behalf of the Public Works Commission from whom he will receive his instructions and authority. The Commission will devote a major part of their energies to long range planning and will serve in an advisory capacity to the Town Manager.

The Engineering Department will have responsibility for monitoring performance on public building construction after contracts have been signed, in addition to the many other engineering and surveying responsibilities now embodied in the Town Engineer's Office.

The Parks Department will have responsibility for the maintenance, on a daily basis, of the Town parks and recreational areas and will be responsible for any other supervisory activities relative to a recreation program as determined by the Recreation Commission.

*(f) RECREATION COMMISSION:*

The Recreation Commission will have responsibility for defining the recreational program of the Town and will also devote itself to long range planning in this area.

*(g) PERSONNEL BOARD:*

Because this Board's activities and responsibilities affect most those town employees who fall under the jurisdiction of the Town Manager, the Board has been made his direct appointment. Here it will act in an advisory capacity to the Town Manager and at the same time provide the desirable focal point to which the town employees can turn when in need of clarification of personnel policies.

It should be noted that if and when the Sudbury Water District is incorporated into the Town it would properly become another department in the Public Works Commission.

*SUMMARY:*

Our Committee has presented in this report some of the background and justification for its recommendation that the Town adopt the Town Manager plan of administration. We firmly believe that this step is essential to assure permanence of our Town Meeting-Selectmen form of government. We will shortly be holding open hearings on this recommendation and look forward to this opportunity to explain and explore the many aspects of this recommendation.

Our other immediate task is to begin the drafting of the enabling legislation which will be presented to the Town Meeting for its vote sometime within the coming year.

Respectfully submitted,

STANLEY E. RITTENBURG, Chairman  
PATRICIA VENNE, Clerk  
ALPHONSE J. BRIAND  
FORREST D. BRADSHAW  
LILLIE M. NELSON

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FINANCIAL REPORT FOR THE YEAR 1963

Carry-over appropriation .....	\$452.76
Less expenditures:	
Conference Meeting ---	
Assoc. of Town Finance Committee	
March 28, 1963 .....	31.25
Conference Meeting ---	
Mr. Theodore Nelson	
Town Manager of Concord	
September 26, 1963 .....	47.98
Balance to be carried over to 1964 .....	<hr/> \$373.53

**REPORT OF SUBCOMMITTEE  
on  
TOWN LEGISLATIVE PROCEDURES  
of  
THE COMMITTEE ON TOWN ADMINISTRATION**

Members: CHAIRMAN —

Carl Liljestrand, Committee on Town Administration  
Charles Mundo, Planning Board  
Richard Venne, Board of Selectmen  
Frank Sherman, Committee on River Encroachment  
Bert Weinstein, Committee of Codification of Town By-Laws

CLERK —

John Powers, Moderator (ex officio)  
James DeNormandie, Representative to General Court  
(ex officio)

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**TOWN OF SUDBURY  
COMMITTEE ON TOWN ADMINISTRATION  
SUBCOMMITTEE ON TOWN LEGISLATIVE  
PROCEDURES**

**REPORT OF THE SUBCOMMITTEE**

**I. BACKGROUND**

Article 20 of the Warrant for the 1962 Annual Town Meeting provided as follows: "To see if the Town will authorize and direct the formation of a committee of three, for the purpose of working with representatives of Wayland, Concord, Lincoln, Bedford, Framingham, Ashland and Hopkinton, to study and propose legislation by the General Court to prevent encroachment on the Sudbury and Concord Rivers; one member of such committee to be appointed by the Planning Board, one by the Conservation Commission and one by the Selectmen. Pass any vote or take any action relative thereto." Article 20 was passed unanimously as part of the "consent calendar." The committee was continued as a consent calendar item by the Annual Town Meeting of 1963.

A Bill was enacted by the General Court, and was signed by the Governor on May 27, 1963, as Chapter 435 of the Acts of 1963.

Shortly after the passage of the Act, several persons raised the question as to whether the words in Article

20, "study and propose" gave the River Encroachment Committee (as it came to be known) the power to propose a Bill directly to the General Court, without further recourse to the Town Meeting. Discussion on the subject continued for several weeks in the local press, and culminated in a meeting of several Town officials and boards called by the Moderator for June 22, 1963, to discuss the question.

## OUTLINE OF REPORT

- I BACKGROUND
- II SUBCOMMITTEE WORK AND ACTION
- III FINDINGS
- IV CONCLUSIONS
- V DISCUSSION
- VI RECOMMENDATIONS
  - A. PROPOSED RESOLUTION
  - B. PROPOSED BY-LAW AMENDMENT
  - C. SUGGESTIONS FOR FURTHER STUDY BY COMMITTEE ON TOWN ADMINISTRATION
  - D. SUGGESTIONS FOR TOWN GAZETTE

This meeting, unofficial as it was, enacted two resolutions, one in praise of the River Encroachment Committee for its work and exonerating it from any wrongdoing in its work, and another calling upon the Committee on Town Administration to form a subcommittee to investigate procedures, the propriety of the Moderator's having town legislative procedures, the propriety of the Moderator's having called the meeting of June 22, and the operation of the consent calendar.

## II. SUBCOMMITTEE WORK AND ACTION

The subcommittee organized on August 6, 1963, and conducted meetings on August 12, September 3 and 10, and October 3 and 15. The committee listened to recordings of the Town Meeting in question, accomplished research on past legislative procedures from 1859 to 1963. The committee discussed legislative procedure, the right of petition, procedural versus substantive effect of a proposed bylaw and the historical and present trend of legislation. The present procedure for the submission of legislation was studied in the light of precedents set in the past. The subcommittee concerned itself primarily with a specific problem of government, that of identifying the methods by which legislation desired by the Town proceeds to the General Court, and what, if anything, can be done to improve these methods.

### III. FINDINGS

1. Every citizen has the constitutional right to petition the legislature for the enactment of legislation.
2. Legislation purporting to be presented on behalf of a Town or City has a better chance of being enacted into law than legislation presented by an individual.
3. With respect to legislation originating in the Town Meeting and applying only to the Town, and not to a larger region, or the entire commonwealth, it is the Town's policy in the petition to the General Court to have the bill returned to the Town Meeting for acceptance at some point before it goes into effect.
4. With respect to legislation originating in the Town Meeting and applying to either a region or the entire commonwealth, the Town has no policy on whether or not these should be returned to the Town Meeting for approval or adoption before their effectiveness.
5. Article 20 was ambiguous in that it provided no guidance as to whether or not the River Encroachment Act, a regional Act, should have been returned to the Town Meeting for approval before presentation.
6. The entire system of government by committee is in need of review by the parent committee.
7. There is a fundamental lack of communication among Town officers and Boards as to the activities of each.
8. Every citizen or official has the constitutional right to request a meeting with public officials.

### IV. CONCLUSIONS

1. There should be no interference with the citizen's constitutional right of petition.
2. No legislation should be presented to the General Court or the Congress on behalf of the Town without some action in its favor by the Town Meeting.
3. In general, the policy that legislation originating in the Town Meeting and applying only to the Town should be returned to the Town Meeting for acceptance at some point before they become effective, should be retained.
4. However, the Town Meeting should be given the opportunity in each case of Town-only legislation of making its own judgment on whether it wishes legislation to be returned to it for approval before presen-

tation to the legislature or it wishes the committee involved to go directly to the legislature without further reference to the Town Meeting.

5. In the case of regional or state-wide legislation, the Town Meeting in each case should give strict and clear instructions to the persons who will present such legislation as to whether or not they should first present a draft of the proposed Bill to the Town Meeting, whether or not they should proceed directly to the legislature for action, and whether or not the legislation proposed should be subject to final acceptance by the Town Meeting.
6. A town official should be able to give his personal views, and a town board should be able to give the view of a majority of its members pursuant to a formal vote, on legislation to legislative authorities, without recourse to the Town Meeting, it being made clear to the authorities hearing these views that they are not necessarily those of the entire Town.
7. A means must be devised of providing for additional communication among town officials and boards on the activities of each.
8. The parent committee must undertake further studies of the entire system of government by committee with an eye to increasing its effectiveness and responsibility.
9. Articles for the consent calendar at Town Meetings must be drafted as carefully as articles which will be discussed at length.
10. There should be no interference with the right of a citizen or official to request a meeting with town officials to discuss town business.

## V. DISCUSSION

Historically, legislation proposed by the Town Meeting has fallen into two classes. By far the most common have been acts which apply to the Town only, and grant it special powers in particular cases in which a municipality has no power to act under the limited home rule granted it under the Massachusetts constitution and laws. Uniformly, these have contained provisions that they would not become effective unless and until they were accepted by a Town Meeting. There has been no uniformity as to whether or not the persons presenting the legislation either did or did not present a draft of it to the Town Meeting before going on to the legislature

for enactment. However, since the Town Meeting has an opportunity to pass on the legislation before it takes effect, we feel that this is sufficient protection, and that, in general, this policy should be retained. An exception will appear below.

As for acts actually enacted which affect a region of which Sudbury is a part, or the Commonwealth as a whole, prior to 1962, only one of these has ever originated in the Sudbury Town Meeting. This was Article 2 of the Warrant of the Annual Town Meeting of 1859, which called for legislation requiring the removal of the Middlesex Canal Dam across the Concord River at Billerica; the vote under this Article made the Selectmen the operating authority. They, in conjunction with officials of other Towns, prepared a Bill in terms identical with those of a petition which had been circulated previously, and presented it to the General Court. When opposition was encountered, they and the officials of other towns prepared and submitted an additional proposal, at no time did they return to the Town Meeting for approval of the second draft. We do not treat a single incident, arising over 100 years ago, as precedent requiring the recognition of a policy of non-reference to the Town Meeting of regional-effective bills. Rather we state that there is no policy whatever on these matters, and that it is open to the Town to adopt one out of hand.

There being no policy by which Article 20 of the Warrant for the Annual Town Meeting of 1962 could be interpreted, its terms "to study and propose legislation by the General Court" told the River Encroachment Committee nothing as to whether or not they were to present a draft to the Town Meeting before proceeding to the legislature; thus, their interpretation to the effect that they were thus instructed to go directly to the legislature to propose their bill is just as reasonable as the interpretation by others that they were not permitted to do so. We believe that controversies can be avoided in the future by the use of proper draftmanship on the part of those responsible for its insertion in the Warrant.

This leads to the adoption of a policy by the Town on legislative matters. We have seen before that Town-effective bills customarily have required acceptance by the Town Meeting for effectiveness. However, cases may arise in which some speed in the effectiveness of the law is required; further, in regional-effective bills, the possibility of negotiation among various parts of the region must be taken into account, which would make a practice of repeated references to the Town Meeting unwieldy

and time-consuming. These decisions, however, are the sole prerogative of the Town Meeting.

Thus, we first propose that no legislation be proposed by anyone on behalf of the Town without some expression of approval thereof by a Town Meeting, at some state of the proceedings. A resolution enunciating this policy appears as Appendix A of the report. Second, we propose that each Town Meeting which wishes to secure the passage of legislation by the General Court or the Congress, make its own judgment as to what powers the persons who will propose this legislation will have and give them explicit instructions on what, if anything, they are to do before submission of the bill. A bylaw amendment requiring these instructions in all actions of the Town Meeting concerned with legislation appears as Appendix B of this report.

We realize that between Town Meetings, legislation may come up upon which Town Officials might wish to speak. They should be permitted to do so, as long as they do not seek to bind the Town by their statements, and limit themselves to their own personal opinions. This appears as part of the resolution in Appendix A.

The subcommittee also considered the propriety of the convention of the June 22, 1963 meeting by the Moderator. Under the Declaration of Rights of the Massachusetts Constitution, government is accountable to the people for every action, and must respond to their demands for information and discussion. We feel that this gives every citizen, be he official or not, the power to call a meeting such as the June 22 meeting. We express no opinion on whether or not an official as such has any more power to do so than any other citizen; whether or not an official should exercise his constitution power is a matter of judgment and discretion with him is reviewable by the voters, together with the actions of officials, as to which he seeks review by the meeting.

The subcommittee also considered the operation of the consent calendar which, we feel, has done much to streamline the Town Meeting as a means of transacting a 20th-century business. However, we note an alarming tendency to treat consent calendar articles as routine and unimportant. As has been shown, they can be very important. Because they will not be discussed at length, no flaws will be found on the floor of the Town Meeting. Thus it is of vital importance that they be drafted precisely, with no fear of either ambiguity or misinterpretation.



In the course of its work, the subcommittee came across several factors in the government of the Town which, although not strictly within our mandate, bear reporting on here.

First, government by committee came in for some scrutiny; let it be clear that we are talking here about committees which do not have statutory or bylaw-created duties and procedures, rather than "standing" committees and boards, such as the Selectmen, Planning Board, etc. We find that "ad hoc" committees operate very informally, and without supervision by anyone. Thus, it is impossible to secure responsibility for their actions. We formulated a number of recommendations for further study of this problem by the parent committees; these are included as Appendix C of this report.

Finally, we note a disturbing lack of communication among officers and boards; with each communication comes duplication and lack of coordination. The creation of Office of Executive Secretary offers the potential for improvement in this area. As an additional step we propose a means of publishing all actions of town officials among other officials, by means of a Town Gazette to be published by the Executive Secretary and distributed at least to all officials, containing brief reports of the activities of all town officials and boards. A proposed warrant article establishing a Gazette appears as Appendix D of this report.

#### A. PROPOSED RESOLUTION

Resolution to accompany By-Law Amendment Proposal — "Be it resolved that the members of the Town, in Town Meeting assembled, state the following to be the policy of the Town on relations between the Town Government and the General Court of the Commonwealth of Massachusetts and the Congress of the United States:

1. Only the Town Meeting has the authority to empower persons to act in the name of the Town for the purpose of procuring the enactment of legislation by the General Court of the Commonwealth of Massachusetts or the Congress of the United States; and
2. The election or appointment of a person to a public office does not, by itself, empower him to procure the enactment of legislation on behalf of the Town by the General Court of the Commonwealth of Massachusetts or the Congress of the United States; and

3. No Town official, committee or board shall, on behalf of the Town, attempt to procure the enactment of legislation by the General Court of the Commonwealth of Massachusetts or the Congress of the United States without there having been first an affirmative vote, resolution, amendment, order or other action of the Town Meeting on the subject of the legislation to be proposed, although not necessarily on the exact terms and provisions thereof.
4. This policy does not limit a town official from expressing his personal opinion, or a Town Committee or Board from expressing the opinion of a majority of said Committee or Board, pursuant to a formal vote of said committee or board, to the appropriate legislative authorities, on proposed or pending legislation before the General Court of the Commonwealth of Massachusetts or the Congress of the United States without action by the Town Meeting as long as it is made clear to said authorities that such opinion is that of the official, committee or board concerned, and not that of the Town."

#### B. PROPOSED BY-LAW AMENDMENT

To see if the Town will vote to amend Article II of the By-Laws (Town Meetings), by adding at the end thereof the following new Section: 13:

Every vote, resolution, amendment, order or other action of the Town Meeting which instructs or requests any Town inhabitant, official, committee or board to study, propose, prepare draft, present, file, petition for or otherwise initiate new legislation by the General Court of the Commonwealth of Massachusetts or the Congress of the United States, shall specify in terms whether or not such inhabitant, official, committee or Board is required to present a draft of such legislation to the Town Meeting for approval before submitting it to said General Court or Congress.

#### C. SUGGESTIONS FOR FURTHER STUDY BY COMMITTEE ON TOWN ADMINISTRATION

1. Minutes: That the appointing authorities as such make it their business to monitor the activities of the multi-appointment committees by requesting that carbons of the minutes of the meetings be submitted to the clerk of the appointing committee.

2. Reports of Committees: That all boards and committees submit copies of study reports to the Executive Secretary to the Selectmen and keep a file for public inspection and information.
3. Official Town Appointed Committees: The committee recommends that appointments are to be made promptly and in any event no later than three months after the vote authorizing them at the Town Meeting.
4. Coordinating Responsibility of Committee: The committee recommends that a standard operating procedure be developed such as rules of order, membership appointments, operating procedures, meeting times, reporting procedure and meeting place. The responsibility of seeing that the committee is effective rests in the appointing authority or authorities. The committee also recommends that the Committee on Town Administration study the problem raised by the creation of committees with membership from several official sources.
5. Ad Hoc Committees and Subcommittee Procedures: In the discussion of the rights and responsibilities of this type of committee, it was resolved that such committees act only through its appointive parent committee and that any official action would not be recognized without a vote of the parent committee.

#### D. SUGGESTIONS FOR TOWN GAZETTE

Publication of progress reports of town boards and study committees:

1. "To see if the Town will vote to establish a Town Gazette, to be published by the Executive Secretary at such regular intervals, not less than monthly, as the Selectmen may from time to time determine, to contain news of activities, matters considered, votes taken, actions contemplated and actions completed by all Town officers, boards and committees, with such exceptions as the Selectmen may from time to time order, and to be distributed to all Town officers, boards and committees, to the newspapers published in and for the Town, and to such other persons as the Selectmen may order, and to appropriate the sum of \$..... therefor.
2. All town officers, boards and committees, with such exceptions as the Selectmen may order,

shall submit to the Executive Secretary, for publication in the Town Gazette, brief reports of their activities, deliberations, votes and actions, as soon thereafter as is practicable, but in any event to meet such publication deadline as he may determine. The Executive Secretary may edit such reports for publication in his discretion, and may require submission of a report for publication on any subject within the jurisdiction of any officer, board or committee.

NOTE: APPROPRIATION—The committee has not explored the cost of a Town Gazette. It is recommended that the Executive Secretary's office could explore costs and report to the Committee on Town Administration on facts relating to this disbursement.



## REPORT OF THE TOWN ENGINEER

To the Board of Selectmen  
Sudbury, Massachusetts  
Gentlemen:

I hereby submit the following report for the year ending December 31, 1963.

It has been very gratifying to have started surveys which are connected to the Massachusetts system of coordinates, and which elevations when taken will be of the sea level datum as established in 1929 by the United States Coast and Geodetic Survey.

The work involved at the present time starts on Old Lancaster Road at the New York, New Haven and Hartford Railroad, and extends over Old Lancaster Road to Peakham Road; over Peakham Road to Pratt's Mill Road; over Pratt's Mill Road to Dutton Road; over Dutton Road to the Boston and Maine Railroad. While a survey base line is all that is presently done, it is anticipated that this work will be continued during the year 1964 and that further extensions of this type of survey will be done.

Constant effort is being done to get our property index completed to correspond to that of the Assessor's and it appears that this can be accomplished during 1964.

Services continue for the Assessors regarding the interpretation of deeds, plans, and other information which they request.

Request for the services of this department have come from the following boards and committees:

Selectmen, Executive Secretary, Highway Department, Planning Board, Park and Recreation Commission, Town Clerk, Town Counsel, Industrial Development Commission, Earth Removal Board, Conservation Commission, Board of Appeals, Permanent Building Committee, Building Inspector, Power and Light Committee, Brush and Stump Committee, School Needs Committee, Tax Department, School Department, Utility Companies and individuals.

Information which took considerable amount of time to furnish are as follows:

Plans and consultations—School Needs Committee.

Survey and plan—Codjer Lane, Union Avenue to Horse Pond Road.

Plans of proposed zoning changes—Planning Board.

Establishing of Sea level elevations for the acquisition of easements—Conservation Commission.

Street acceptance plans of street layout—Selectmen.

Survey and establishing property lines for Featherland Park—Park and Recreation Commission.

Contour plan of former Neelon land on Concord Road—Permanent Building Committee.

Information obtained on old grave markers at the Revolutionary Cemetery on Concord Road have been indexed and an effort will be made to cross index this information and to obtain the same information from the North Sudbury Cemetery on Pantry Road.

Surveys, plans, elevations and other information were furnished to the Highway Department.

The project of preparing a new zoning map was curtailed because of the proposed changes in zoning. However, if there are only a small number of changes made at the annual town meeting in March of 1964, it will take but a short time to complete and bring the zoning map up to date.

Reference elevations have been established on Water Row from Old Sudbury Road to Lincoln Road, and on Lincoln Road from Saw Mill Lane to the Concord Town line. Permanent bounds with flood plain disk have been purchased and will be set and elevation stamped on the disk. Other bounds will be set on Concord Road, North Road and various locations with reference to the Flood Plain.

The office of the Engineering Department was moved from the first floor of the Loring Parsonage to the second floor on October 25, 1963, to make room for the Sudbury Health Study.

The return of Robert Noyes to the department after being released from the services of the United States Army has been most welcome.

I wish at this time, to thank all the departments, boards and committees for their cooperation during the year.

Respectfully submitted,

GEORGE D. WHITE,  
Town Engineer.

The following statement of appropriations and disbursements for the year 1963 is as follows:

	Appropriation	Expenditures	Balance
Salaries .....	\$11,900.00	\$11,683.76	\$216.24
Travel Expenses .....	800.00	800.00	.....
Other Expenses .....	750.00	703.74	46.26

Respectfully submitted,

GEORGE D. WHITE,  
Town Engineer.

#### ENGINEERING DEPARTMENT

1963	Salaries	Travel Expense	Other Expense
Appropriation .....	\$11,900.00	\$800.00	\$750.00
Expenditures .....	11,683.76	800.00	703.74
Balance .....	\$216.24	00.00	\$46.26

GEORGE D. WHITE,  
Town Engineer.

Approved:  
CLIFTON F. GILES,  
Town Accountant.

## REPORT OF THE TREASURER

## TOTAL CASH RECEIPTS

1945 .....	\$169,053.14
1950 .....	372,326.34
1956 .....	1,020,721.66
1960 .....	2,750,300.76
1963 .....	5,592,457.96

## CASH

Balance January 1, 1963 .....	\$607,766.92	
Receipts .....	5,592,457.96	
		<u>\$6,200,224.88</u>
Payments .....	4,650,753.20	
Balance December 31, 1963 .....	1,549,471.68	
		<u>\$6,200,224.88</u>

## TOWN HALL ADDITIONAL OFFICE SPACE

2.40% — Coupons

Payable Dec. 1, 1956 thru Dec. 1		
1970 .....	\$15,000.00	
Paid thru Dec. 1, 1963 .....	8,000.00	
		<u>\$7,000.00</u>
Outstanding .....		\$7,000.00

## SCHOOL SEWAGE DISPOSAL

2.40% — Coupons

Payable Dec. 1, 1956 thru Dec. 1,		
1965 .....	\$21,800.00	
Paid thru Dec. 1, 1963 .....	17,800.00	
		<u>\$4,000.00</u>
Outstanding .....		\$4,000.00

## HIGHWAY GARAGE

3½% — Coupons

Payable Oct. 1, 1957 thru Oct. 1		
1975 .....	37,400.00	
Paid thru Oct. 1, 1963 .....	14,000.00	
		<u>\$23,400.00</u>
Outstanding .....		\$23,400.00

## CENTER ELEMENTARY SCHOOL BONDS

2%

Payable Aug. 1, 1949 thru Aug. 1,		
1968 .....	\$250,000.00	
Paid thru Aug. 1, 1963 .....	200,000.00	
	<hr/>	
Outstanding .....		\$50,000.00

## CENTER ELEMENTARY SCHOOL BONDS

1 $\frac{3}{4}$ %

Payable Sept. 1, 1950 thru Sept. 1,		
1964 .....	\$150,000.00	
Paid thru Sept. 1, 1963 .....	140,000.00	
	<hr/>	
Outstanding .....		\$10,000.00

## HORSE POND ROAD SCHOOL BONDS

3.60%

Payable May 1, 1958 thru May 1,		
1977 .....	\$440,000.00	
Paid thru May 1, 1963 .....	150,000.00	
	<hr/>	
Outstanding .....		\$290,000.00

## FAIRBANK SCHOOL BONDS

3.00%

Payable July 1, 1959 thru July 1,		
1978 .....	\$460,000.00	
Paid thru July 1, 1963 .....	125,000.00	
	<hr/>	
Outstanding .....		\$335,000.00

GENERAL JOHN NIXON AND  
ISRAEL LORING SCHOOL BONDS

3.90%

Payable Oct. 1, 1960 thru Oct. 1,		
1978 .....	\$1,050,000.00	
Paid thru Oct. 1, 1963 .....	225,000.00	
	<hr/>	
Outstanding .....		\$825,000.00

## POLICE STATION, SOUTH SUDBURY

3.40%

Payable May 1, 1961 thru May 1,		
1971 .....	\$57,000.00	
Paid thru May 1, 1963 .....	17,000.00	
	<hr/>	
Outstanding .....		\$40,000.00



## FEATHERLAND FARMS LAND ACQUISITION

3.40%

Payable May 1, 1961 thru May 1, 1965 .....	\$26,000.00	
Paid thru May 1, 1963 .....	16,000.00	
	<hr/>	
Outstanding .....		\$10,000.00

## FIRE STATION, SOUTH SUDBURY

2.40%

Payable Jan. 5, 1962 thru Jan. 5, 1966 .....	\$50,000.00	
Paid thru Jan. 5, 1963 .....	20,000.00	
	<hr/>	
Outstanding .....		\$30,000.00

## FIRE ENGINE, SOUTH SUDBURY

2.10%

Payable Oct. 10, 1962 thru Oct. 10, 1964 .....	\$14,000.00	
Paid thru Oct. 10, 1963 .....	10,000.00	
	<hr/>	
Outstanding .....		\$4,000.00

## FIRE STATION, NORTH SUDBURY

2.20%

Payable May 15, 1963 thru May 15, 1967 .....	\$50,000.00	
Paid thru May 15, 1963 .....	10,000.00	
	<hr/>	
Outstanding .....		\$40,000.00

## FIRE ENGINE, NORTH SUDBURY

2.00%

Payable Nov. 15, 1963 thru Nov. 15, 1965 .....	\$15,000.00	
Paid thru Nov. 15, 1963 .....	5,000.00	
	<hr/>	
Outstanding .....		\$10,000.00

## RAYMOND LAND ACQUISITION

3.00%

Payable June 15, 1962 thru June 15, 1970 .....	\$140,000.00	
Paid thru June 15, 1963 .....	30,000.00	
	<hr/>	
Outstanding .....		\$110,000.00

## JOSIAH HAYNES SCHOOL

3.60%

Payable Sept. 15, 1962 thru Sept. 15, 1981 .....	\$830,000.00	
Paid thru Sept. 15, 1963 .....	90,000.00	
	<hr/>	
Outstanding .....		\$740,000.00

## JUNIOR HIGH SCHOOL LAND

1.45%

Payable July 2, 1963 .....	\$10,000.00	
Paid July 2, 1963 .....	10,000.00	
	<hr/>	
Outstanding .....		NONE

## JUNIOR HIGH SCHOOL

2.90%

Payable Mar. 1, 1964 thru Mar. 1, 1983 .....	\$1,500,000.00	
	<hr/>	
Outstanding .....		\$1,500,000.00

## ANTICIPATION OF TAXES

Issued .....	\$950,000.00	
Paid .....	800,000.00	
	<hr/>	
Outstanding .....		\$150,000.00

## TRUST FUNDS

## GOODNOW LIBRARY FUND

*Market Value*  
*Dec. 31, 1963*

N. E. Tel. & Tel. 1st Mortgage — 4 $\frac{5}{8}$ % April, 1999 .....	\$1,015.00	
National Shawmut Bank — 300 Shares .....	18,750.00	
First National Bank of Boston — 229 Shares .....	20,495.50	
Savings Bank Account .....	2,244.32	
Lydia G. Raymond Library Fund Savings Account .....	510.00	
	<hr/>	
		\$43,014.82

## SCHOOL FUND

Erie Railroad 1st Consolidated Mortgage — Series G — $3\frac{1}{8}\%$ — Jan. 1, 2000 .....	\$340.00	
Savings Bank Account .....	270.20	
	<hr/>	\$610.20

## CHARITY FUNDS

Watertown Federal Savings & Loan Association .....	\$1,000.00	
Framingham Co-operative Bank— 15 Paid-up Shares .....	3,000.00	
\$1,000 U. S. Treasury Bond 4% Oct. 1, 1969 .....	1,000.00	
National Shawmut Bank — 211 Shares .....	13,187.50	
First National Bank of Boston — 175 Shares .....	15,662.50	
Savings Bank Accounts .....	3,055.37	
	<hr/>	\$36,905.37

## GEORGE J. RAYMOND SCHOLARSHIP FUND

First National Bank of Boston — 95 Shares .....	\$8,502.50	
Savings Bank Account .....	1,489.03	
	<hr/>	\$9,991.53

## CEMETERY FUNDS

## MT. WADSWORTH CEMETERY

	<i>Market Value</i> <i>Dec. 31, 1963</i>	
National Shawmut Bank of Boston — 5 Shares .....	\$312.50	
First National Bank of Boston — $4\frac{3}{4}\%$ Shares .....	425.13	
Lawrence Gas Co. 5 Bonds — 1st Mortgage 6% — Series A — Nov. 1, 1977 .....	5,150.00	
Savings Bank Accounts .....	9,298.86	
	<hr/>	\$15,186.49

## MT. PLEASANT CEMETERY

National Shawmut Bank of Boston 114 Shares .....	\$7,125.00	
First National Bank of Boston — 97 $\frac{1}{4}$ Shares .....	8,703.88	
Savings Bank Account .....	2,750.00	
	<hr/>	\$18,578.88

## TOWN CEMETERY

National Shawmut Bank of Boston — 48 Shares .....	\$3,000.00	
First National Bank of Boston — 41 $\frac{1}{4}$ Shares .....	3,691.88	
Savings Bank Accounts .....	7,011.68	
	<hr/>	\$13,703.56

## NORTH SUDBURY CEMETERY

National Shawmut Bank of Boston — 52 Shares .....	\$3,250.00	
First National Bank of Boston — 44 $\frac{1}{4}$ Shares .....	3,960.38	
Savings Bank Accounts .....	1,150.00	
	<hr/>	\$8,360.38

## OLD CEMETERY

National Shawmut Bank of Boston — 6 Shares .....	\$375.00	
First National Bank of Boston — 41 $\frac{1}{2}$ Shares .....	402.75	
	<hr/>	\$777.75
Perpetual Care, Maintenance, Preservation and Repair of Raymond Mausoleum — Sav- ings Bank Account .....		\$1,000.00

## CONSERVATION FUND

Savings Bank Account .....	\$24,000.00	
Interest to January 10, 1964 .....	1,585.61	
	<hr/>	\$25,585.61

## SCHOOL DEPARTMENT FEDERAL AID

Savings Bank Account .....	\$20,000.00	
Interest to January 10, 1964 .....	2,011.25	
	<hr/>	\$22,011.25

## ROAD GUARANTEE DEPOSITS

Michael C. Moore .....	\$1,150.00	
P. H. Johnson, Inc. ....	2,200.00	
Horace E. Devlin .....	1,000.00	
Hudson & Company .....	300.00	
Murray Homes Realty Trust .....	7,500.00	
Giovanni Pagnanni .....	8,650.00	
	<hr/>	\$20,800.00

## TAX TITLES

Balance January 1, 1963 .....	\$57.00
Balance December 31, 1963 .....	57.00

## TAX TITLE POSSESSIONS

Balance January 1, 1963 .....	\$3,780.40
Balance December 31, 1963 .....	3,780.40

Respectfully submitted,

WILLIAM E. DOWNING,  
Treasurer.

Approved,  
CLIFTON F. GILES,  
Town Accountant.

## TREE DEPARTMENT — SPECIFIC PROJECTS

Alpine Acres .....	\$512.00
Alpine Tree and Landscape .....	303.50
Bradford Ferguson .....	9.00
E. T. Ferguson .....	272.00
Transportation .....	24.00
Trucks .....	80.00
Tractor .....	264.00
	<hr/>
	\$1,464.50

Specific projects is taking areas and fine tooth combing it. General Tree Maintenance, I believe, would be better.

Respectfully submitted,

ERNEST T. FERGUSON

Approved,

CLIFTON F. GILES,  
Town Accountant

## TREE PLANTING

E. T. Ferguson .....	\$592.00
Transportation .....	62.00
Truck .....	214.00
Tractor .....	610.00
Alpine Acres, Inc. ....	16.00
Alpine Tree and Landscape .....	457.20
Eastern States Farmer's Exchange .....	40.20
	<hr/>
	\$1,991.40

Tree planting was held back this year due to the drought. Fall and winter planting took place. Native sugar maples were used. These we dug from Lettery's property on Landham Road.

Respectfully submitted,

ERNEST T. FERGUSON

Approved,

CLIFTON F. GILES  
Town Accountant

## TREE AND BRUSH CONTROL

Alpine Acres, Inc. ....	\$704.00
Alpine Tree and Landscape Corporation .....	1,481.25
Amherst Convention .....	15.30

Theodore Davison .....	17.50
Eggelston Supply Company, Inc. ....	55.90
E. T. Ferguson .....	1,800.00
Bradford Ferguson .....	4.50
Irv's Shell Service .....	48.40
Alford Magiano .....	15.00
National Chemsearch Corporation .....	145.43
Transportation .....	183.16
Tractor .....	1,352.00
Truck .....	170.00
Roland Wright .....	4.50
	<hr/>
	\$5,996.94

Exceedingly heavy pruning this year in maple trees on Concord Road and Haynes Road by the Edison Company saved all our maples. This is the second record drought in seven years. Landham Road hasn't been so fortunate nor the center of town. Our losses in old trees is increasing. Received from Boston Edison Co. for time of tree warden \$1,312.00.

Respectfully submitted,

Approved, ERNEST T. FERGUSON  
 CLIFTON F. GILES,  
 Town Accountant

#### INSECT AND PEST CONTROL

Alpine Acres .....	\$192.00
Alpine Tree and Landscape .....	502.70
Baird & McGuire Inc. ....	110.48
Theodore Davison .....	3.00
Bradford Ferguson .....	10.50
E. T. Ferguson .....	1,024.00
Trucks .....	201.00
Tractor .....	837.00
Transportation .....	94.72
	<hr/>
	\$2,975.40

This past year we continued sanitation practices but were limited in our efforts by less money than before and more dying trees. A letting down in sanitation one year could be more costly for the next five years.

Received from Boston Edison Company for time of tree warden \$608.00.

Respectfully submitted,

Approved, E. T. FERGUSON  
 CLIFTON F. GILES,  
 Town Accountant

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## TOWN CALENDAR

EXECUTIVE SECRETARY	Town Hall — 443-8891
TOWN ACCOUNTANT	Town Hall — 443-8891
BOARD OF APPEALS	Town Hall
Meetings by Application	
BOARD OF ASSESSORS	Assessors' Office
1st and 3rd Monday of each month — 7:00 to 9:00 P. M.	
ASSESSORS' CLERK	443-8891
Monday through Friday — 9:00 A. M. to 5:00 P. M.	
FINANCE COMMITTEE	Town Hall
1st Tuesday of every month	
BOARD OF HEALTH	443-8891
Second Wednesday of every month	Town Hall
BOARD OF HEALTH CLERK	443-8891
Monday through Friday — 9:00 A. M. to 5:00 P. M.	
PUBLIC HEALTH NURSE	443-2545
Monday through Friday — 8:00 A. M. to 1:00 P. M.	
LIBRARY COMMITTEE	Goodnow Library
1st Monday of each month	443-9112
PLANNING BOARD	Town Hall Office
2nd and 4th Wednesday of each month — 8:00 to 10:15 P. M.	
(By Appointment)	
SCHOOL COMMITTEE	Supt.'s Office
1st and 3rd Wednesday — 8:00 P. M.	443-2662
SCHOOL COMMITTEE	Supt.'s Office
(Lincoln-Sudbury Regional School)	
2nd and 4th Tuesday — 8:00 P. M.	443-2662
BOARD OF SELECTMEN	Town Hall
As of January 3, 1963 — Every other Thursday — 8:00 P. M.	
Monday through Friday — 9:00 A. M. to 5:00 P. M.	443-8891



**TREASURER** Town Hall  
As of January 3, 1963 — Every other Thursday Evening  
443-8891  
Home — 443-6345

**BUILDING INSPECTOR** 443-6788  
Monday through Friday — 8-9 A. M. 4-5 P. M.

**TAX COLLECTOR** 443-8891  
Monday through Friday — 9:00 A. M. to 12 M.  
and 1:00 P. M. to 5:00 P. M.

**TOWN CLERK** 443-8891  
Monday through Friday — 9:00 A. M. to 5:00 P. M.

**TOWN ENGINEER** 443-8891  
Monday through Friday — 9:00 A. M. to 5:00 P. M.

**VETERANS' AGENT AND DIRECTOR** 443-8891  
Monday through Friday — 9:00 A. M. to 5:00 P. M.

**WELFARE BOARD** Welfare Office  
2nd Tuesday of each month — 8:00 P. M.

**WELFARE AGENT** 443-8891  
Monday through Wednesday — 9:00 A. M. to 4:30 P. M.

**WELFARE OFFICE** 443-8891  
Monday through Thursday — 9:00 A. M. to 4:30 P. M.

**WIRE INSPECTOR** 443-6788  
Monday through Friday — 8-9 A. M. 4-5 P. M.

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**GOODNOW LIBRARY**

Monday through Saturday — 10 A. M. to 12 M 2-6 P. M.  
Wednesday and Friday Evenings — 7-8:30 P. M.

**CHILDREN'S ROOM**

Monday through Saturday — 10 A. M. to 12 M 2-6 P. M.

TOWN OF SUDBURY

**REPORT**

OF THE

**FINANCE COMMITTEE**



INCLUDING

**WARRANT ARTICLES**

FOR ANNUAL TOWN MEETING

1963

With Finance Committee's

**RECOMMENDATIONS AND BUDGET**

## FINANCE COMMITTEE REPORT

In this year Sudbury has begun to feel the major impact of its rapid growth during the past decade. As the Finance Committee conducted its reviews of requested budget increases, special articles and future fiscal burdens, it became increasingly clear that this is the time for a *major* correction in the pattern of spiraling costs.

In order to fully grasp the fiscal position the Town was in, exhaustive studies were conducted by the Committee and its sub-committees of the overall economy, current spending and foreseeable future problems.

Our analyses have shown a disturbingly critical picture. Among comparable growth municipalities Sudbury is now in the unique fiscal position of having extremely high costs and an extremely low ability to pay these costs. It is these extremes that generate our concern and have led the Committee to seek major corrections now in the face of large fiscal burdens yet to come. As an aid to the citizens understanding of this picture, we have summarized Sudbury's current economic situation in the following charts.

Because it is important to discuss such problems with *comparable Towns*, we have included comparative data on three different groups of communities. The first group (A) consists of those Towns that experienced the highest growth during the past decade. All of these Towns have grown 100% or more in population between 1950 and 1960 census and range in overall size from 4,000 to 14,000 persons. It is these Towns which have and are experiencing the problems created by rapid growth that are presently felt in Sudbury. The second group (B) consists of Towns which are in the same general geographic area as Sudbury. The third grouping (C) consists of those high income communities whose per capita income (ability to pay) is exceptionally high. The charts show present comparison of the major factors which describe cost burdens and ability to pay within the three groups of communities.

A quick visual comparison of these charts show Sudbury in the awkward position of carrying *THE HIGHEST BURDENS AND HAVING THE LEAST ABILITY TO PAY* among comparable growth communities. This situation demands a reversal of this trend and a return to spending levels in keeping with the Town's financial limitations.

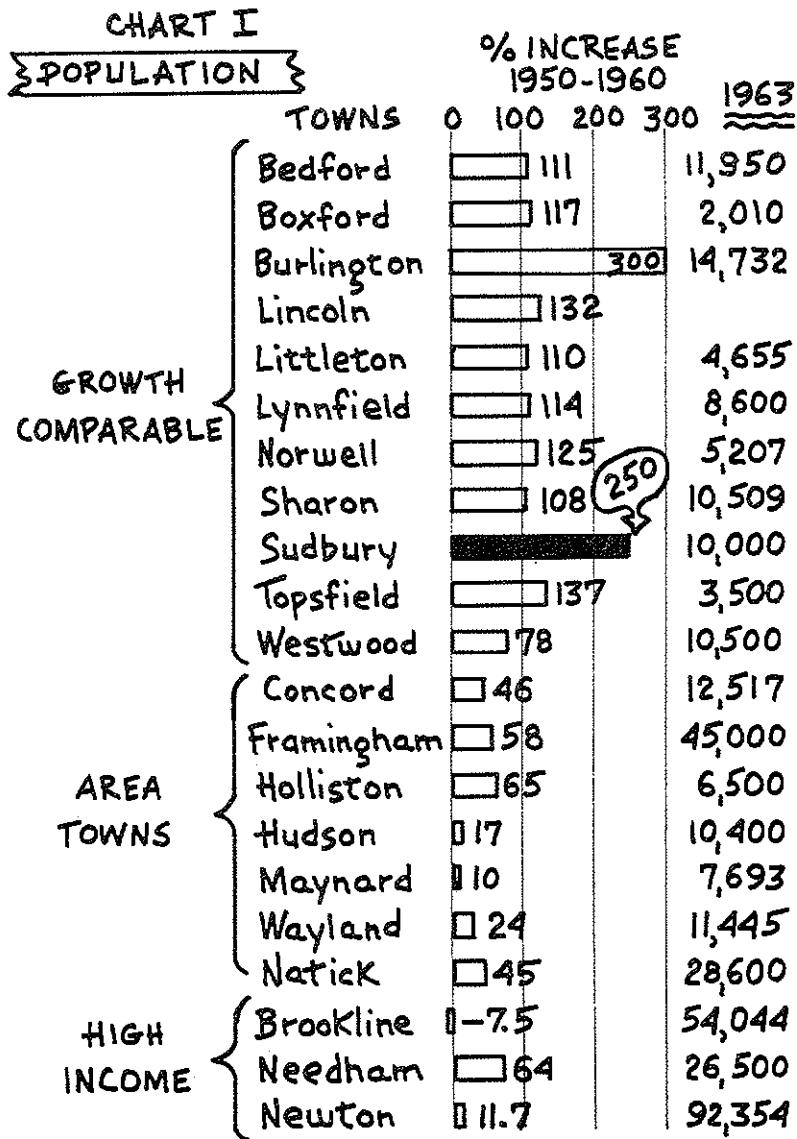


CHART I

Population growth, current valuation

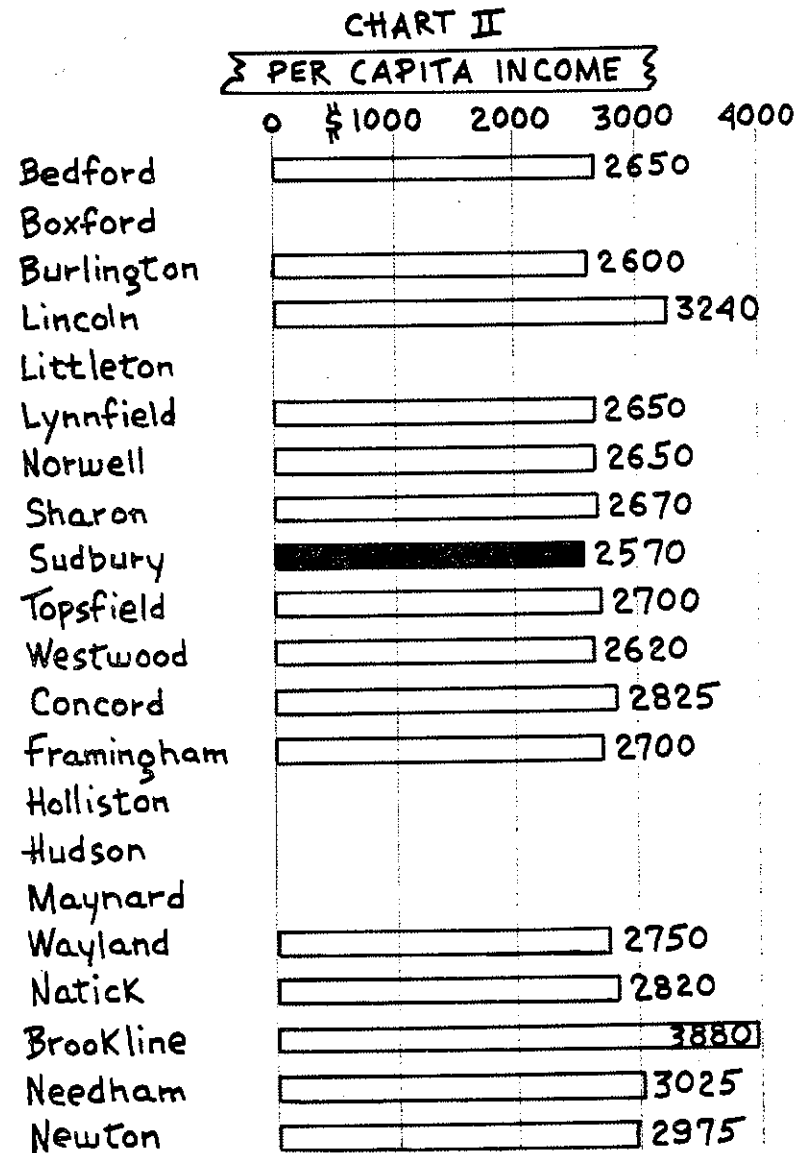


CHART II

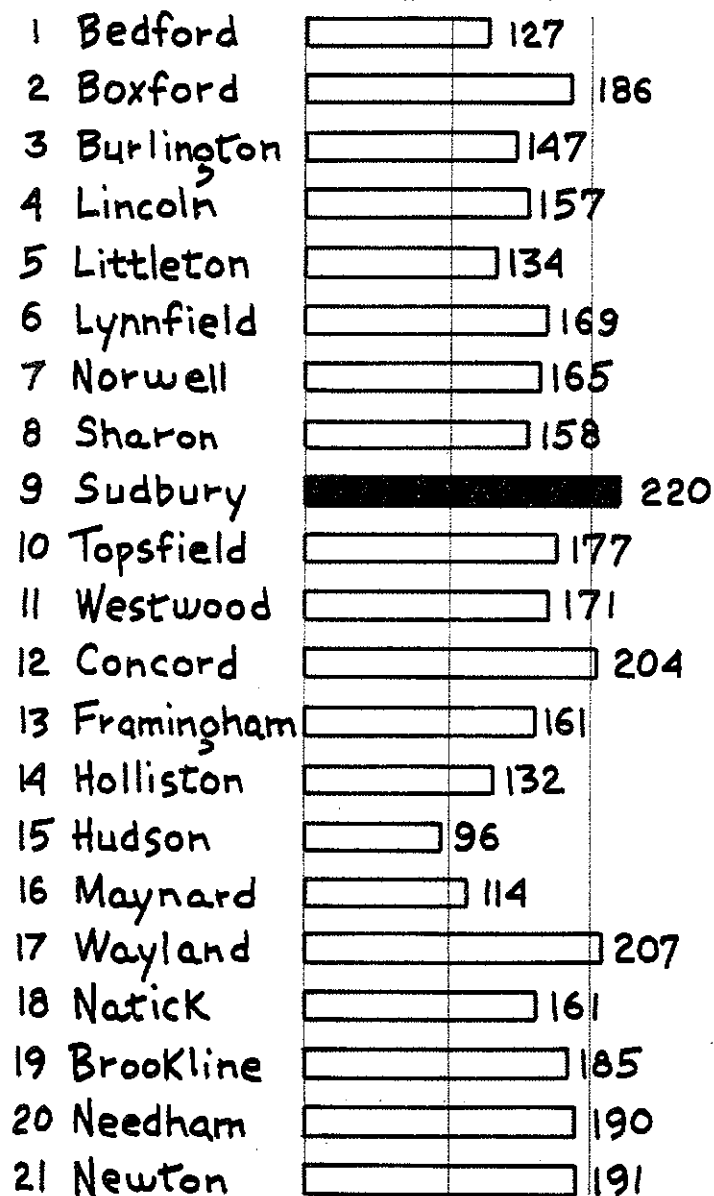
Per Capita Income (1960 Census)

\*Sudbury's position in the overall ranking of the 76 Metropolitan Area Cities and Towns is 57th in per capita income.

## CHART III

## PER CAPITA TAX LEVY- 1961

0 \$100 \$200 \$300

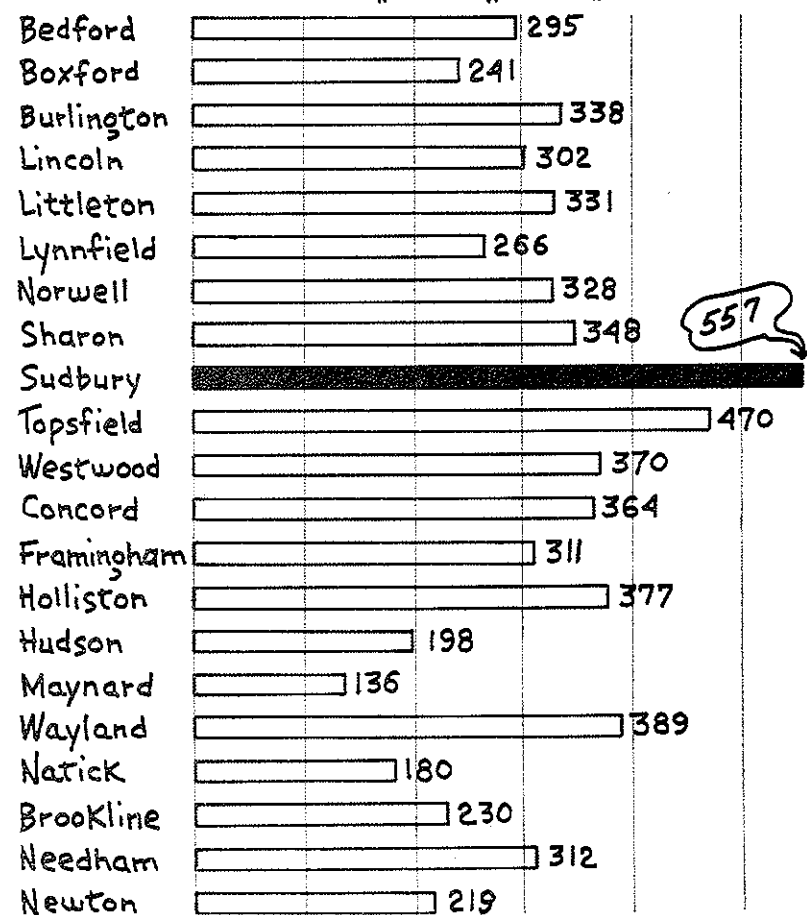


Per Capita Tax Levy (1962)

## CHART IV

## NET DEBT PER CAPITA

0 \$100 \$200 \$300 \$400 \$500



## CHART IV

Net Debt per capita (1962)



CHART IV

## PER PUPIL SCHOOL COST

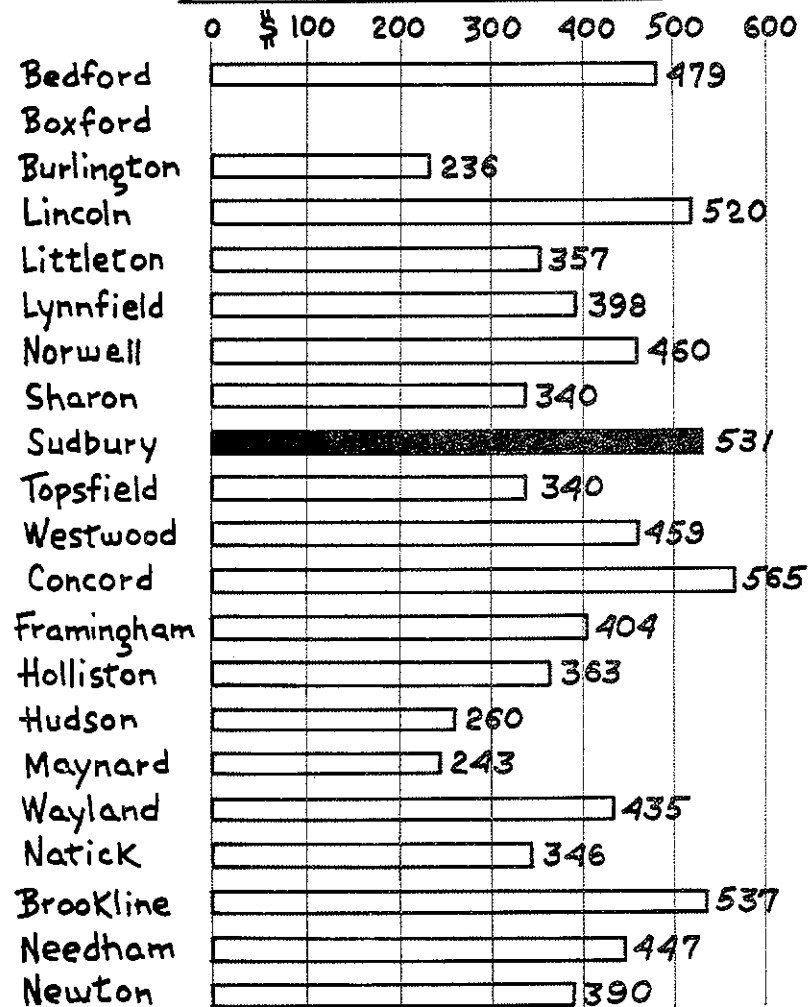


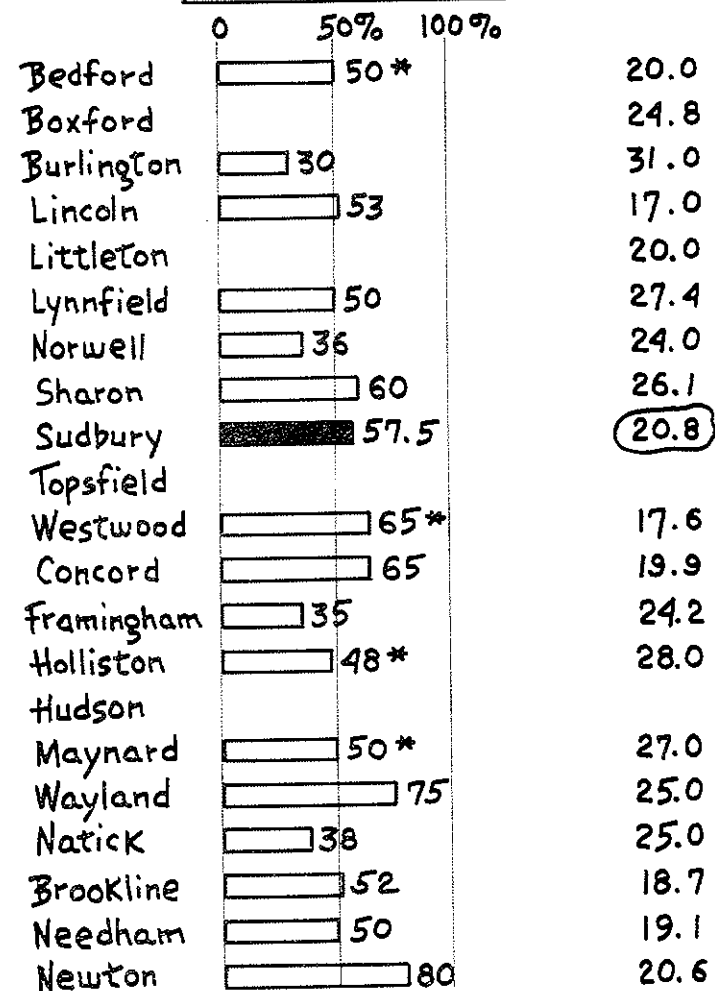
CHART V

Per Pupil School Costs

CHART VI

## HIGH SCHOOL GRADUATES GOING TO COLLEGE

## PUPIL-TEACHER RATIO



\*Refers to graduates going to schools of higher education

CHART VI

% High School Graduates to College, Pupil-Teacher Ratio

In addition to these major economic "facts of life" a number of other very real and equally disturbing factors have come into existence as a by-product of the Town's rapid growth and highly accelerated spending levels.

1. The Industrial Development Commission reports the loss of one "warm" prospect this year on the basis of Sudbury's advancing tax rate. They further cited this as the first time in their experience that taxes per se were a major factor in losing prospective new industry. This is a particularly disturbing development, for new industry is the *only* means of significantly broadening Sudbury's tax base and reducing the burden of the individual property owner.

2. Individual property values have already shown a substantial reduction. This is a serious and very real loss of equity to all property owners. Its effects are felt immediately by those who must, through transfer or change of employment, dispose of their property. The rising costs of owning property in Sudbury also cause a reduction in the size of the market of persons seeking to buy houses.

3. Statements resulting from our talks with the Board of Assessors indicated that increased property valuation will probably not exceed \$700,000.00 this year, providing only a small addition to tax revenues.

4. Free Cash is down from \$182,503.68 to \$80,519.62 this year.

5. Problems now on the horizon include construction and operation of the new Junior High School, Sewage and Water problems, and a probable addition to the Regional High School.

These major factors, plus a number of minor ones, too numerous to elaborate, indicate the severity of the problem we now face. This has led to the Committees rigid budget reviews of this year and will necessitate a continuing program of "belt-tightening" by all Town Departments.

The Finance Committee is fully aware of the desirability of maintaining and increasing the quality of all our Town services and will work in close cooperation with all departments to assure these goals through sound fiscal planning.

Recommendations on future fiscal planning will be found in specific areas throughout this report. Particular emphasis has been placed on the control of school costs (73.0% of our overall budget) to assure the continuance of our high quality standards.

We have appreciated the cooperation we have received from all Town Departments in this analysis. In the next few years

we are confident that those responsible for planning and policy will rise to this new challenge of "belt-tightening" while striving to further raise Sudbury's municipal standards above their already high levels of quality.

The Finance Committee will readily turn its capabilities to the assistance of any and all Boards in helping them face these necessary future challenges.

During the current year, in addition to the other activities of the Finance Committee, attention has been given to the need for a study of salaries paid to Town officials in elected positions. A sub-committee was appointed to make this study. Accordingly a comprehensive program was completed and the results appear in the Finance Committee recommendations made under the appropriate budget headings. This program included an interview with the incumbent office holder for each position studied. A detailed analysis was made covering the functions performed, requirements of the position, and the annual time spent on the job. A rating plan was developed specifically tailored to the unique requirements of Sudbury's elected positions and applied to determine the relative ranking of each position. This rating plan is sufficiently flexible to be applied to new or changed positions as future needs may require. A survey was conducted among twenty (20) Eastern Massachusetts towns to determine salary data for comparable positions in this area. The Towns were selected on the following basis: 1) those recommended by the job incumbents and 2) those towns comparable to Sudbury in terms of size and rate of growth. The survey data, applied to the job ratings, makes possible the final determination of salary recommendations. Throughout this study, it has been our aim to arrive at a sound and equitable method for determining the salaries of elected officials. The Finance Committee believes this aim to have been fulfilled.

Listed below is a summary of the transfers from the Reserve Fund which the Finance Committee approved during 1962.

#### TRANSFERS FROM RESERVE FUND — 1962

Town Hall Office Equipment .....	\$450.00
Dental Clinic .....	750.00
Town Hall Office Supplies .....	2,000.00
Registrars Expense .....	646.63
Cemetery Expense .....	450.00
Memorial Day Expense .....	118.97
Chapter 90 Construction — 1962 .....	1,200.00
Tax Collector, clerical hire .....	1,200.00
Improve traffic conditions .....	500.00
Veterans' Benefits .....	1,971.85
Fire Department — Expenses .....	800.00
Sanitary Land Fill .....	150.00
Interest on general purpose loans .....	509.55
Engineer's Travel Expense .....	50.00
Board of Health, Inspections .....	1,000.00
Ancient Documents — Expense .....	53.13
Plumbing Inspector — Salary .....	500.00
Fire Department — Salaries .....	3,500.00
Fire Department — New Equipment .....	400.00
Janitor — Salary .....	99.97
	<hr/>
	\$16,350.10

As of January 1, 1963 the amount of available funds or "free cash" was \$80,519.62. This is \$101,984.06 less than this same time last year.

As in prior years, the report of the Finance Committee is inserted after each general budgetary category or article. We specifically wish to emphasize that our comments and reports are made as of the date of this report. We shall continue our consideration of all items between now and the Town Meeting, and shall advise of any change in our position.

Listed below is a summary of the budgets considered and the recommendations made by this Committee. As you review the budgets, remember that each \$22,000.00 spent represents \$1.00 on the tax rate:

	Funds Available 1962	Charges 1962	Recom- mended 1963
A. General Government .....	\$137,888.42	\$118,273.90	\$125,400.00
B. Protection of Persons and Property .....	201,637.00	193,990.55	211,100.00
C. Health and Sanitation .....	28,225.00	27,142.81	30,680.00
D. Highways .....	104,430.66	86,684.78	95,075.00
E. Public Welfare and Assistance .....	34,000.00	33,268.00	33,000.00
F. Veteran's Services .....	6,271.85	6,246.85	6,300.00
G. Schools .....	1,486,205.00	1,475,944.37	1,577,872.08
H. Libraries .....	22,785.00	21,498.63	23,600.00
I. Parks and Recreation .....	12,925.00	9,848.36	12,000.00
J. Cemeteries .....	3,750.00	2,702.68	2,600.00
K. Unclassified and Reserve Fund .....	66,118.97	59,190.30	59,150.00
L. Debt Services .....	322,434.00	320,739.55	362,404.00
SUB-TOTAL .....	\$2,426,670.90	\$2,355,530.98	\$2,539,281.08
M. Statutory Assessments .....	44,691.87	47,504.55	51,844.75
SUB-TOTAL .....	\$2,471,362.77	\$2,403,035.33	\$2,591,125.83
Less Transfers from Reserve Fund .....	18,000.00	16,350.10	0.00
Net General Budget .....	\$2,453,362.77	\$2,386,685.23	\$2,591,125.83
*Special Articles Recommended .....			150,175.00
TOTAL .....			\$2,741,300.83
Less: Amounts raised			
a) by borrowing .....			0.00
b) from available funds .....			168,604.57
TOTAL TAX BURDEN THIS YEAR .....			\$2,572,696.26
Estimated receipts from State Aid, Motor Vehicle Excise Taxes, Poll Taxes, and Other Sources, Less Overlay .....			468,000.00
Estimated Balance to be raised by Taxes on real estate and tangible personal property .....			\$2,104,696.26

\*This amount does not include any articles that the Finance Committee will report on at the Town Meeting.

Based on our recommendations and an estimated assessed valuation of \$22,000,000 (representing an increase of \$700,000), we estimate that the tax rate for the year 1963 will be approximately \$96.00.

A more realistic picture of the operating costs of the various Town functions is gained by regrouping the budgets so that insurance, interest and debt, retirement and recommended special articles are assigned to their appropriate activities. This comparative summary of total operating budgets for 1963 is given below:

	<i>Budget</i>	<i>Percent</i>
A. General Government .....	\$176,700.00	6.8
B. Protection of Persons and Property .....	274,100.00	10.5
C. Health and Sanitation .....	33,700.00	1.3
D. Highways .....	106,900.00	4.1
E. Public Welfare and Assistance .....	36,900.00	1.4
F. Veteran's Services .....	6,300.00	0.2
G. Schools .....	1,894,800.00	72.8
H. Libraries .....	24,100.00	0.9
I. Parks and Recreation .....	20,700.00	0.8
J. Cemeteries .....	4,600.00	0.2
K. Unclassified .....	25,700.00	1.0
	<u>\$2,604,500.00</u>	<u>100.0</u>

The number of Town employees for 1963 stands at 46 full time and approximately 78 part time, plus a full time staff for the Regional and Sudbury schools of 222.

The Finance Committee appreciates the services rendered by those members who resigned this past year. Their efforts have contributed substantially to the continuing program we are now pursuing. Joseph Brown, Arthur Smith, John Shirley and in particular the former chairman, of the Committee, Peter M. Reding, have made significant contributions to the Future fiscal and social environment of Sudbury's citizens.

Respectfully submitted,

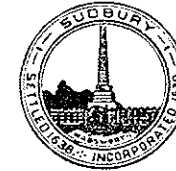
DAVID H. BENTLEY  
DANIEL D. CARTER  
CARLTON W. ELLMS  
DANIEL P. JAMESON  
GEORGE F. MILLER  
JOHN E. TAFT  
GEORGE F. MACKENZIE, Chairman

February 1, 1963

## TOWN WARRANT

### COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.



To either of the Constables of the Town of Sudbury:  
GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Sudbury, qualified to vote in Town elections, to meet at the Center School Auditorium in said Town on Monday, March 4, 1963, at seven o'clock in the forenoon; then and there to choose by official ballot in accordance with law, a Moderator, a Highway Surveyor, a Tree Warden, a Constable to fill vacancy, one member of the Planning Board to fill vacancy, all for one year; one member of the Planning Board to fill vacancy, for two years; one member of the Board of Selectmen, one member of the Board of Assessors, one member of the Board of Public Welfare, two members of the Sudbury School Committee, one member of the Lincoln-Sudbury Regional District School Committee, one member of the Goodnow Library Committee, one Constable, one member of the Board of Health, one member of the Planning Board to fill vacancy and one member of the Board of Park and Recreation Commissioners, all for three years; and one member of the Planning Board for five years.

The polls will be open at seven o'clock in the forenoon and will be closed at eight o'clock in the evening.

And you are required to notify and warn the inhabitants of said Town qualified to vote in Town affairs to meet at the Center School Auditorium in said Town on Wednesday, March 6, 1963 at eight o'clock in the evening, then and there to act on the following articles:

Article 1. To hear the reports of the Town Officers and Committees and act thereon.

**Move:** That the reports of the Town officials and committees as reported in the annual Town Report be accepted.

Subject to the approval of the voters present, this meeting will be adjourned to March 7, 1963 at 8:00 P. M. in this same hall. If further adjournments are necessary the dates will be March 13 and March 14.

Article 2. To see if the Town will vote to amend Schedule A, Classification Plan of Article XI of the By-laws of the Town of Sudbury, the Personnel Administration Plan by deleting the position of Assistant Tax Collector from Group VI and by adding this position to those listed in Group V, and by adding to Group V the position of Welfare Board Clerk. Pass any vote or take action relative thereto.

Submitted by the Personnel Board.

**Move: In the words of the article.**

Article 3. To see if the Town will grant and appropriate or transfer from available funds the following sums or any other sums of money for any and all necessary Town purposes for the ensuing year, and to fix the salaries of all elected officials for the year 1963 in accordance with the following schedule; pass any vote or take action relative thereto.

#### A. GENERAL GOVERNMENT

	Funds Available 1962*	Charges 1962	Recom- mended 1963
<b>Ancient Records, Committee for Preservation of</b>			
1. Expenses .....	\$103.00	\$53.00	\$100.00
<b>Assessors' Office</b>			
2. Salaries —			
Chairman     \$900.00			
Clerk         800.00			
3rd member   800.00.....	2,500.00	2,500.00	2,500.00
Clerk Hire .....	8,000.00	7,163.48	8,500.00†
3. Travel Allowance .....	750.00	750.00	750.00
4. Other Expenses .....	2,500.00	674.13	1,000.00
5. Revaluation Fees .....	1,000.00	1,000.00	0.00
<b>Custodian Town Property</b>			
7. Expense .....	50.00	50.00	50.00
<b>Elections and Registrations</b>			
8. Salary .....	150.00	150.00	150.00
(each member \$50.00)			
9. Registrars' Expense .....	2,796.63	2,796.63	3,000.00
10. Elections and Town Meet- ings .....	4,000.00	3,625.60	2,000.00

<b>Engineering Office</b>			
11. Salaries .....	10,300.00	9,729.10	11,000.00†
12. Travel Expenses .....	800.00	800.00	800.00
13. Other Expenses .....	800.00	633.74	750.00
<b>Finance Committee</b>			
14. Expenses .....	1,200.00	509.89	1,200.00
<b>Historic Districts, Study Committee on</b>			
15. Expenses .....	100.00	42.75	50.00
<b>Historic Structures Commission</b>			
16. Hosmer House Contract ....	2,000.00	2,000.00	2,000.00
17. Expenses .....	9,172.98	7,306.30	7,000.00‡
<b>Industrial Commission</b>			
18. Expenses .....	1,000.00	441.28	500.00
<b>Law</b>			
19. Town Counsel .....	6,500.00	6,094.00	6,200.00
20. Other Legal Expenses .....	1,000.00	707.92	800.00
<b>Moderator</b>			
21. Salary (\$10.00 per session)	100.00	50.00	100.00
<b>Permanent Building Committee</b>			
22. Expenses .....	2,500.00	298.44	500.00
<b>Personnel Board</b>			
23. Expenses .....	50.00	20.00	250.00
<b>Planning Board</b>			
24. Salary .....	400.00	330.00	400.00
25. Expense (legal and other)	1,700.00	1,199.32	400.00
<b>Selectmen's Office</b>			
26. Salaries —			
Chairman     \$600.00			
Clerk         500.00			
3rd member   500.00.....	1,600.00	1,600.00	1,600.00
27. Administrative secretary ....	1,000.00	1,000.00	0.00
28. Out-of-State Travel Expense .....	150.00	0.00	50.00
29. Travel Expense .....	200.00	86.04	100.00
30. Other Expenses .....	100.00	72.50	100.00
<b>Tax Collector's Office</b>			
31. Salaries —			
Collector     \$4,500.00			
Assistant     4,000.00			
Part-Time     400.00.....	9,100.00	8,448.00	8,900.00†
32. Travel Expense .....	400.00	391.20	450.00
33. Expenses .....	2,000.00	1,478.66	1,650.00
<b>Town Accountant's Office</b>			
34. Salary .....	3,600.00	3,600.00	3,600.00
35. Expenses .....	175.00	135.95	250.00

Town Administration Committee			
36. Expenses .....	100.00	0.00	100.00
Town Clerk's Office			
37. Salary .....	2,800.00	2,800.00	3,500.00
38. Expenses .....	1,350.00	992.03	600.00
Town Hall — General			
39. Salaries —			
Clerical \$17,000.00			
Custodial 6,000.00.....	22,899.97	19,942.73	23,000.00
40. Building Expense and Re-			
pairs .....	12,000.00	11,813.92	10,250.00
41. Extraordinary Repairs .....	2,179.47	2,096.42	0.00
42. Office Supplies .....	3,500.00	3,030.29	3,300.00
43. Office Equipment—Mainten-			
ance .....	1,000.00	887.08	900.00
44. Office Equipment—Purchase	5,083.00	4,370.58	1,750.00
45. Telephone Account .....	6,000.00	4,768.94	5,000.00
Treasurer's Office			
46. Salary .....	2,500.00	2,500.00	4,000.00
47. Tax Title Expense .....	25.00	0.00	100.00
48. Bond and Note Issue Ex-			
pense .....	500.00	38.00	250.00
49. Other Expense .....	250.00	249.02	500.00
Executive Secretary			
51. Salary .....	7,500.00	1,500.00	5,200.00
52. Expenses .....	450.00	46.68	250.00
	<u>\$137,888.42</u>	<u>\$118,273.90</u>	<u>\$125,400.00</u>

## A. GENERAL GOVERNMENT

\*Funds available include regular and special appropriation, transfers and balances brought forward from previous year. Account numbers have not been changed even though omissions of a request would normally change chronological order.

†Step Rate increases account for most of the additional funds required for clerical hire, although reflected also is the addition of one more full time person in the Town Hall office and some part time help for the Tax Collector and custodian and the return of a service man to the Engineering Office.

‡In addition to the \$5,400.00 recommended for 1963, \$1,866.68 has been carried forward from 1962 to cover contracts outstanding for work now being performed on the Hosmer House (Maintenance, plaster, furniture etc.)  
Finance Committee Report

Salaries in this section of the budget, recommended for 1963 are:

POSITION	Full/Part Time	Annual Rate
Assessors — Chairman	Part	\$900
Clerk	Part	800
Member	Part	800
Clerk hire	2 Full	8,500
Registrars	3 Part	150
Town Engineer	Full	7,400
Assistant	Full	4,310
Finance Committee — Clerk	Part	400
Town Counsel	Part	6,200
Moderator	Part	100
Planning Board — Clerk	Part	400
Selectmen — Chairman	Part	600
Clerk	Part	500
Member	Part	500
Tax Collector	Full	4,500
Assistant	Full	4,000
Town Accountant	Part	3,600
Town Clerk	Part	3,500
Town Hall — Clerk hire	4 Full	17,000
Custodian	Full	5,600
Assistant Custodian	Part	400
Treasurer	Part	4,000
Executive Secretary	Part	5,200
	18 Part	\$28,050
	11 Full	51,310
	29 Full/Part Time	\$79,360

Based on the Finance Committee study of elected official salaries, the following recommendations are made:

### Town Clerk

- 1) That Town Clerk's salary be established at \$1,500.00 per year for the future.
- 2) That Article 4 be voted affirmatively, to return all fees to the Town.
- 3) That for the period that the present incumbent holds the current term of Town Clerk, the annual salary be left at \$3,500.00 or \$2,800.00 in the event that Article 4 should not pass. It is an accepted principle of compensation that an incumbent should not suffer a pay cut as a result of job evaluation.

### Tax Collector

That Tax Collector's salary be increased to \$6,000.00 and that the \$1,500.00 paid by Water District be paid into the Town rather than to the Tax Collector; or to a salary of \$4,500.00 plus the Water District salary of \$1,500.00 to equal the \$6,000.00 per annum.

## Treasurer

- 1) That Treasurer's salary be increased to \$4,000.00 per annum.
- 2) That consideration be given in the future to the combination of the Treasurer position with that of Town Clerk to make one full time position with appropriate salary adjustment at that time.

Salaries of the other Town Personnel are as recommended by the Personnel Board

Specific comments on individual budget items follow:

- A- 5 Revaluation fees request is not considered to be justified since it has been stated that the Revaluation of the Town is substantially complete and because the \$1,300.00 recommended over actual expenditures for clerical hire should allow for enough assistance in completing whatever needs to be done.
- A-10 Voting machines would not affect the election expense account since there will be no November election. Since there will be only a March Town election in 1963, this account was considerably reduced.
- A-17 Much has been accomplished in converting the Loring Parsonage into a useful Town building — it now houses the Town Engineer and shortly the Welfare Department. Sums recommended under account A-17 are for completing work on 3 more offices and for general maintenance and repair of both Loring Parsonage and Hosmer House. Since renovation should be largely completed this year, the Finance Committee believes that sums for this purpose should be substantially reduced next year. We are informed by the Historic Structures Commission that considerable damage was done to Loring Parsonage water pipes due to freezing. This resulted from the structural arrangement of the house, built in an era when the hazards of modern plumbing and a cold winter were not considered. It will require \$2,000 to repair the damage. Steps are being taken to prevent the reoccurrence of this in the future.
- A-22 The Permanent Building Committee has not in the last two years expended funds in large enough amount to justify a \$2,500.00 expense account; \$500.00 should be adequate. Any special requirements can be met by separate Town Meeting articles, as in the past.
- A-27 The Finance Committee recommends the elimination of the Administrative secretary account since the Executive Secretary is available to assume these duties.

- A-44 A substantial amount was requested for replacement and purchase of typewriters and adding machines for the Town Hall Office. The Finance Committee believes that a retirement-replacement plan for purchasing such equipment should be initiated so that spending for these items can be spread over the years and so that a reasonable span of service can be expected from each machine.
- A-50 The Executive Secretary's position was new last year. The Selectmen appointed an Executive Secretary who served in a limited capacity for 5 months. It is expected that much more will be required of the Secretary this year — to the extent that \$300.00 per month (\$3,600.00 per year) will be inadequate. The Finance Committee recommends the salary be increased to \$5,200.00. Note should also be taken of the fact that the Executive Secretary is also Town Accountant, and it would be unrealistic to assume that a person of the proper calibre could be found to serve in this capacity for this amount.

Move: That \$125,400.00 be appropriated for the various accounts listed under Section A, General Government and that items No. A-5, A-27 and A-41 be deleted from the budget.

## B. PROTECTION OF PERSONS AND PROPERTY

	Funds Available 1962*	Charges 1962	Recom- mended 1963	
Board of Appeals				
1. Salary (clerk hire) .....	\$1,160.00	\$947.22	\$1,000.00	
2. Expenses .....	500.00	366.54	400.00	
Building Inspector				
3. Salary .....				
4. Expenses .....	300.00	298.90	300.00	
Civil Defense				
5. Expenses .....	800.00	553.90	1,000.00	
Conservation Commission				
6. Expenses .....	300.00	260.69	300.00	
Dog Officer				
7. Salary .....	750.00	750.00	750.00	
8. Expenses .....	500.00	492.51	500.00	
Earth Removal Board				
9. Expenses .....	100.00	20.36	50.00	
Fire Department				
10. Salaries .....	70,800.00	70,704.53	78,500.00	8e 500
11. Operating Expenses .....	2,850.00	2,849.46	3,000.00	

12. Out-of-State Travel .....	250.00	206.64	0.00
13. Uniform allowance .....	180.00	173.20	0.00
14. New Equipment .....	2,400.00	2,399.79	2,700.00
15. Hydrant Rentals .....	9,800.00	9,800.00	10,500.00
16. Hydrant Rental Supplemental .....	10,000.00	10,000.00	10,000.00
17. Automobile Replacement ....	0.00	0.00	2,000.00

#### Fire and Police Alarm System

18. Radio Maintenance .....	1,330.00	1,323.83	1,300.00
19. Fire Alarm System Extension .....	3,000.00	2,997.94	2,300.00

#### Plumbing Inspector

20. Salary .....	1,200.00	1,044.38	1,800.00
20A. Gas Inspector .....	0.00	0.00	100.00

#### Police Department

21. Salaries .....	62,200.00	60,071.10	72,000.00
22. Operating Expenses .....	8,200.00	8,115.45	8,000.00
23. Uniform allowance .....	900.00	709.00	800.00
24. Cruiser replacement .....	6,667.00	3,711.52	1,100.00†

#### Sealer of Weights and Measures

25. Salary .....	150.00	150.00	150.00
25A. Expenses .....	0.00	0.00	100.00

#### Tree Department

26. Specific Projects .....	3,000.00	2,992.40	1,500.00
27. Tree and Brush Control .....	6,500.00	6,279.79	6,000.00
28. Tree Planting .....	2,000.00	1,985.13	2,000.00
29. Insect and Pest Control .....	5,800.00	5,796.27	3,000.00

\$201,637.00    \$198,990.55    \$211,100.00

\*Funds available include regular and special appropriations, transfers and balances brought forward from previous year.

†In addition to \$1,100.00 recommended for 1963, \$2,955.48 has been carried forward from 1962, to cover cost of replacements. A study of repair costs shows that it is more economical to replace a cruiser after about seven or eight months use than to wait longer.

### Finance Committee Report

Salaries in this section of the budget, recommended for 1963 are:

POSITION	Full/Part Time	Annual Rate
Board of Appeals — Clerk	Part	\$1,000
Building/Wiring Inspector	Part	None*
Dog Officer	Part	750
Fire Department — Chief	Full	7,400
Fire Dept.	12 Full	70,100
Fire Dept.	14 Part	1,400
Plumbing Inspector	Part	1,800
Gas Inspector	Part	100

Police Department — Chief	Full	7,400
Police Dept. 11	Full	57,450
Police Dept. 16	Part	7,150
Sealer of Weights and Measures	Part	150
Tree Warden	Part	3,000**
	37 Part	\$15,350
	25 Full	142,350
TOTAL	62 Full/Part Time	\$157,700

\*Included under Fire Chief's Salary

\*\*Total wages paid Tree Warden in 1962; \$3,902.00 at rate of \$16.00 a day

The salaries provided are in accordance with the recommendations of the Personnel Board.

The Finance Committee is not unmindful of the fine services rendered by the various departments under the heading Protection of Persons and Property. However, the Committee feels that spending in these departments must be cut to minimums without undue impairment to the service. This we know can be accomplished if our recommendations are followed.

The salaries provided are in accordance with the recommendations of the Personnel Board.

The Hydrant Rental account is based on a rental figure of \$35.00 for each of 300 hydrants in the Town. Also included in the budget is Hydrant Rental Supplemental in the amount of \$10,000.00 which are funds to meet the fourth annual installment of ten payments to the Water District to cover cost of construction of the water storage tank. We believe that the total recommended figure of \$20,500.00 is equitable and will meet the basic Hydrant rental established in prior years plus extraordinary cost of the water storage facilities.

Move: That the sum of \$211,100.00 be appropriated for the various accounts as listed under Section B, Protection of Persons and Property; and that the salary of the Tree Warden be set at \$16.00 per day; and that the police cruiser replacements under item 24 and the first chief's car replacement under item 17 shall be the subject of public bids; the terms of such bids shall require in each instance the posting of either a performance bond or a certified check in the amount of \$100.00 to guarantee performance; and that the present police cruisers and fire chief's car be traded-in against the purchase price of these items.



### C. HEALTH AND SANITATION

To see if the Town will vote to authorize the Selectmen to enter into a contract of not more than five years for the disposal of brush, stumps and boulders. Pass any vote or take action relative thereto.

Submitted by Selectmen.

**MOVE:** That the Town authorize the Selectmen to enter into a contract with Ernest T. Ferguson for five years for the disposal of brush, stumps and boulders.

To see if the Town will vote to authorize the Selectmen to enter into a contract of not more than five years for the disposal of rubbish and garbage. Pass any vote or take action relative thereto.

Submitted by the Selectmen.

**MOVE:** That the Town authorize the Selectmen to enter into a contract with L. Roy Hawes for five years for the disposal of rubbish and garbage as a modified landfill dump and to install a storm water drain on this property.

	Funds Available 1962*	Charges 1962	Recom- mended 1963
Animal Inspector			
1. Salary .....	\$225.00	\$225.00	\$225.00
Board of Health			
2. District Nursing Assoc. Fee	3,500.00	3,500.00	3,500.00
3. Inspector's fee .....	3,000.00	2,563.00	3,000.00
4. Dental Clinic .....	1,750.00	1,591.00	1,750.00
5. Printing regulation} .....	1,200.00	713.81	750.00
6. Other expenses			
7. Mosquito Control .....	7,000.00	7,000.00	8,055.00
8. Sanitary Land Fill .....	11,150.00	11,150.00	13,000.00
9. Brush and Stump Disposal	400.00	400.00	400.00
	<u>\$28,225.00</u>	<u>\$27,142.81</u>	<u>\$30,680.00</u>

\*Funds available include regular and special appropriations, transfers and balances brought forward from previous year.

#### Finance Committee Report

Salaries in this section of the budget, recommended for 1963, are:

POSITION	Full/Part Time	Annual Rate
Animal Inspector	Part	\$225.00
Board of Health Inspector	Part	2,000.00
	<u>2 Part Time</u>	<u>\$2,225.00</u>

The budget request for Dental Clinic has been raised for 1963 to reflect the shift to the dentist's office out of the school building for performance of dental care, along with increased activity.

Mosquito Control budget request is made up of the regular assessment of \$7,000.00 for Sudbury's share of the operating costs of the East Middlesex Mosquito Control Commission plus a non-recurring assessment of \$1,055.00 for Sudbury's share of the cost of acquiring a building for a garage, workshop, storage facility and office for the Commission. It is planned that this building will be located on Weston Town Land near their highway garage.

The Sanitary Land Fill will continue at the same location in 1963.

The Finance Committee is recommending the sum of \$400.00, the same as 1962, for Brush and Stump Disposal pending the receipt of more definite data on a new site location and applicable costs thereof.

**MOVE:** That the sum of \$30,680.00 be appropriated for the various accounts as listed under Section C. Health and Sanitation.

### D. HIGHWAYS

	Funds Available 1962	Charges 1962	Recom- mended 1963
Highway Administration			
1. Salaries —			
Highway Surveyor .....	\$5,800.00	\$5,800.00	\$6,600.00
Clerical .....	1,200.00	720.72	750.00
2. Expenses .....	200.00	200.00	200.00
3. Road Equipment Operating Expenses .....	10,500.00	10,181.62	11,000.00
4. Highway Building — Maintenance .....	1,500.00	1,052.73	1,000.00
5. Bridge Repair .....	2,000.00	1,972.89	2,000.00
6. General Highway Maintenance .....	15,400.00	15,379.47	15,400.00
7. Chapter 81 — Maintenance..	9,625.00	9,623.80	9,625.00
8. Chapter 90 — Maintenance..	2,000.00	1,894.05	2,000.00
9. Chapter 90 — Construction..	8,000.00	0.00	8,000.00†
10. Street and Traffic Lights ...	10,500.00	10,332.86	10,500.00
11. Street Drainage Improve- ments .....	3,000.00	2,870.99	3,000.00
12. Snow and Ice Removal .....	25,000.00	24,999.22	25,000.00
13. Resurface roads over water main extensions .....	9,705.66	1,656.43	0.00‡
Appropriation by Town .....	<u>\$104,430.66</u>	<u>\$86,684.78</u>	<u>\$95,075.00</u>

## State and County Aid

14. Chapter 81 .....	\$21,175.00	\$21,175.00	\$21,175.00
15. Chapter 90 — Maintenance..	3,000.00	3,000.00	3,000.00
16. Chapter 90 — Construction..	24,000.00	11,892.10	24,000.00
	<u>\$152,605.66</u>	<u>\$122,751.88</u>	<u>\$143,250.00</u>

†In addition to the \$8,000.00 appropriation recommended for 1963, \$20,107.90 has been carried forward from 1962.

‡Carried forward from 1962 is the amount of \$8,049.23 for additional work that may be required to complete the resurfacing of the roads over water main extensions in North Sudbury.

## Finance Committee Report

Salaries in this section of the budget, recommended for 1963:

POSITION	Full/Part Time	Annual Rate
Highway Surveyor	Full	\$6,600
Clerk	Part	750
Highway Department	8 Full	40,000
	9 Full Time	\$46,600
	1 Part Time	750
	10 Full/Part Time	\$47,350

Based on the Finance Committee study of elected official salaries, the following recommendations are made:

## Highway Surveyor:

- 1) That Highway Surveyor's salary be increased to \$6,600.00 for 1963.
- 2) That consideration be given to combining Supt. of Cemeteries into this position, and that the combined positions be changed in title to Supt. of Streets and Cemeteries at a salary of \$7,400.00 and become an appointed position in Group I of the Personnel Plan.
- 3) That the Tree Warden be changed to an appointed office and report to the new position of Supt. of Streets and Cemeteries.

The salaries provided herein are in accordance with the recommendations of the Personnel Board.

The budget requests for 1963 with the exception of an increase in salary for the Highway Surveyor, are all at their 1962 budget request levels and generally agree with the actual charges for 1962.

MOVE: That the sum of \$95,075.00 be appropriated for the various accounts as listed under Section D Highways.

## E. PUBLIC WELFARE AND ASSISTANCE

	Funds Available 1962*	Charges 1962	Recom- mended 1963
<b>Welfare Administration</b>			
1. Salaries .....	\$2,225.00	\$2,225.00	\$2,225.00†
2. Expenses .....	275.00	275.00	275.00†
<b>Public Assistance</b>			
3. General Relief .....	2,000.00	1,268.00	2,000.00
4. Old Age Assistance and Medical Care Aid to the Aged .....	26,000.00	26,000.00	26,000.00†
5. Disability Assistance .....	1,000.00	1,000.00	1,000.00†
6. Aid to Dependent Children	2,500.00	2,500.00	1,500.00†
	<u>\$34,000.00</u>	<u>\$33,268.00</u>	<u>\$33,000.00</u>

\*Funds available include regular and special appropriations of the Town, these amounts do not include Federal Aid carried forward.

†In addition to the amounts recommended for 1963 an aggregate amount of \$14,241.14 representing Federal funds has been carried forward from 1962.

## Finance Committee Report

Salaries in this section of the budget, recommended for 1963 are:

POSITION	Full/Part Time	Annual Rate
Welfare — Director	Part	\$3,528
Clerk	Part	1,469
	4 Part	240
	6 Part Time	\$5,237
<b>TOTAL</b>		

Budget requests for 1963 remain at 1962 levels with the exception of a decrease in the Aid to Dependent Children account.

MOVE: That the sum of \$2,500.00 be appropriated for the various accounts as listed under Welfare Administration and that the sum of \$30,500.00 be appropriated for Public Assistance.

**F. VETERANS' SERVICES**

	Funds Available 1962*	Charges 1962	Recom- mended 1963
Veterans' Agent			
1. Salary .....	\$250.00	\$250.00	\$250.00
2. Expense .....	50.00	50.00	50.00
3. Veterans' Benefits .....	5,971.85	5,946.85	6,000.00
	<u>\$6,271.85</u>	<u>\$6,246.85</u>	<u>\$6,300.00</u>

\*Funds available include regular and special appropriations and transfers.

**Finance Committee Report**

Salaries in this section of the budget, recommended for 1963, are:

POSITION	Full/Part Time	Annual Rate
Veterans' Agent	Part	\$250

The salary provided herein is in accordance with the recommendation of the Personnel Board.

The budget request for Veterans' Benefits for 1963 is higher than 1962 to reflect greater activity.

**MOVE:** That the sum of \$6,300.00 be appropriated for the various accounts listed under Section F. Veterans' Services.

**G. SCHOOLS**

	Funds Available 1962	Charges 1962	Recom- mended 1963
Regional High School			
1. Assessment .....	\$506,152.00	\$506,151.26	\$525,262.08
Sudbury Public Schools			
2. Salaries and Expenses .....	984,253.00	972,655.21	1,074,310.00
3. School Outlay .....	10,721.00	10,721.00	6,423.00
4. Evening use .....	5,500.00	5,484.08	6,000.00
5. Out-of-state travel .....	300.00	56.03	300.00
6. Group Insurance* .....	10,000.00		
School Total Costs .....	<u>\$1,516,926.00</u>	<u>\$1,495,067.58</u>	<u>\$1,612,295.08</u>
7. Less Federal Aid .....	30,721.00	19,123.21	34,423.00
Town Appropriation .....	<u>\$1,486,205.00</u>	<u>\$1,475,944.37</u>	<u>\$1,577,872.08</u>

\*Blue Cross - Blue Shield Group Insurance covering school personnel has been taken from budget Section G and grouped with all similar accounts from other departments in Budget Section K6.

**Finance Committee Report**

Salaries of full time personnel in this section of the budget recommended for 1963, are:

Position	Full Time	Annual Rate
Superintendent's Office .....	5	\$36,000
Regional High School — Staff .....	59	426,000
Custodians and Maintenance .....	9	38,000
Office .....	3	11,000
Sudbury Schools — Staff .....	125	761,000
Office .....	7	22,000
Custodians and Maintenance .....	14	61,000
Total .....	222	\$1,355,000

Shown below in Exhibit I, is the proposed 1963 budget of the Sudbury Public Schools, (elementary and junior high). In Exhibit II is shown the 1963 budget of the Lincoln-Sudbury Regional School District from which the Sudbury assessment has been determined by formula in accordance with Lincoln-Sudbury agreement.

**EXHIBIT I G. SCHOOLS THE 1963 BUDGET**

	Funds Available 1962	Charges 1962	Recom- mended 1963
Sudbury Public Schools			
General Control			
1. Salaries and travel .....	\$16,612.00	\$16,537.00	\$16,515.00
2. Other expense .....	1,265.00	1,442.00	1,600.00
	<u>\$17,877.00</u>	<u>\$17,979.00</u>	<u>\$18,115.00</u>
Expense of Instruction			
3. Teachers' Salaries .....	\$681,734.00	\$674,203.00	\$771,945.00
4. Expense of principals and elementary supervisor ....	21,696.00	21,327.00	23,946.00
5. Textbooks .....	26,940.00	26,940.00	20,500.00
6. Supplies .....	24,074.00	24,074.00	25,000.00
	<u>\$754,444.00</u>	<u>\$747,544.00</u>	<u>\$841,391.00</u>
Expense of Operating School Plant			
7. Custodians' Salaries .....	\$39,400.00	\$35,991.00	\$44,600.00
8. Fuel .....	17,537.00	15,382.00	19,547.00
9. Miscellaneous of operation..	26,180.00	26,728.00	32,110.00
	<u>\$83,117.00</u>	<u>\$78,101.00</u>	<u>\$96,257.00</u>
Maintenance and Repairs			
10. Maintenance and Repairs ....	<u>\$27,513.00</u>	<u>\$28,590.00</u>	<u>\$31,500.00</u>

## Auxiliary Agencies

11. Transportation .....	\$76,659.00	\$80,970.00	\$89,735.00
12. Libraries .....	8,752.00	8,752.00	7,000.00
13. Health .....	9,238.00	9,238.00	9,184.00
14. Physical education .....	3,210.00	3,210.00	4,370.00
15. Miscellaneous .....	1,583.00	1,764.00	650.00
16. Cafeteria .....	1,860.00	1,582.00	—
	<u>\$101,302.00</u>	<u>\$105,516.00</u>	<u>\$110,939.00</u>

Total Operating Expense .....	\$984,253.00	\$977,730.00	\$1,098,202.00
Less: Federal Aid applied to budget .....	<u>—20,000.00</u>	<u>—13,477.00</u>	<u>—28,000.00</u>

Net Operating Expense .....	\$964,253.00	\$964,253.00	\$1,070,202.00
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Outlay — Equipment .....	\$10,721.00	\$10,721.00	\$6,423.00
Less: Federal Aid applied to outlay .....	<u>—10,721.00</u>	<u>—10,721.00</u>	<u>—6,423.00</u>

Net Outlay — Equipment .....	Nil	Nil	Nil
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Evening use of School Buildings	\$5,500.00	\$5,500.00	\$6,000.00
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Out-of-State Travel .....	300.00	300.00	300.00
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Insurance Benefits for School Employees .....			\$10,650.00
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## FEDERAL AID ACCOUNT

## Public Law 874

Balance on hand, January 1, 1962 .....		\$27,029.25
Receipts:		
1961-1962 school year .....		25,446.00
Interest on savings account (\$20,000.00) .....		741.73
		<u>\$53,216.98</u>
Disbursements (expended and committed):		
Outlay — Equipment, 1962 budget .....	\$10,721.00	
Equipment items purchased under PL864 .....	1,168.82	
PTA Library .....	43.48	
Printed forms .....	45.00	
Cafeteria manager's salary .....	2,250.00	
Bus stop signs .....	228.44	
1962 Operating Budget — estimated amount needed .....	<u>13,477.00</u>	<u>27,933.74</u>
Estimated balance, December 31, 1962 .....		<u>\$25,283.24</u>
Estimated receipts for the 1962-1963 school year .....		22,000.00

## FEDERAL AID ACCOUNT

## Public Law 864

Balance on hand, January 1, 1962 .....		\$876.58
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## Receipts:

Guidance .....	\$206.40	
Math - Science - Languages (1961 applications) .....	1,065.58	
Math - Science - Languages (1962 applications) .....	<u>1,636.78</u>	<u>2,908.76</u>

Balance December 31, 1962 .....		\$3,785.34
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Note: These accounts are to be expended as follows:

1. To purchase all equipment items in the 1963 budget ..... \$6,423.00
2. To be applied to the General Operating Budget for 1963 thereby reducing the amount to be raised by local tax ..... 28,000.00
3. The receipts for the 1962-1963 school year will be retained by the School Committee as a contingency.

## LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT

## EXHIBIT II

## The 1963 Budget

	Funds Available 1962	Charges 1962	Recommended 1963
<b>General Control</b>			
1. Salaries .....	\$21,492.00	\$21,340.00	\$22,962.00
2. Other expense .....	1,185.00	1,048.00	1,240.00
	<u>\$22,677.00</u>	<u>\$22,388.00</u>	<u>\$24,202.00</u>
<b>Expense of Instruction</b>			
3. Teachers' salaries .....	\$396,917.00	\$384,865.00	\$436,879.00
4. Expense of school office .....	14,235.00	13,735.00	15,278.00
5. Textbooks .....	9,458.00	9,458.00	10,938.00
6. Supplies .....	12,281.00	13,281.00	14,136.00
	<u>\$432,891.00</u>	<u>\$421,339.00</u>	<u>\$477,231.00</u>
<b>Expense of Operating School Plants</b>			
7. Custodians' salaries .....	\$30,100.00	\$29,665.00	\$31,450.00
8. Fuel .....	10,115.00	8,215.00	8,215.00
9. Miscellaneous of operation .....	21,680.00	22,100.00	23,200.00
	<u>\$61,895.00</u>	<u>\$59,980.00</u>	<u>\$62,865.00</u>
<b>Maintenance and Repairs</b>			
10. Maintenance and repairs ....	\$23,673.00	\$19,473.00	\$20,558.00

## Auxiliary Agencies

11. Transportation .....	\$68,362.00	\$67,769.00	\$72,031.00
12. Libraries .....	4,514.00	4,514.00	5,250.00
13. Health .....	3,392.00	3,392.00	3,873.00
14. Physical Education .....	5,313.00	5,313.00	7,000.00
15. Miscellaneous .....	11,546.00	9,137.00	11,407.00
16. Cafeteria .....	3,150.00	3,150.00	3,500.00
	<u>\$96,277.00</u>	<u>\$93,275.00</u>	<u>\$103,061.00</u>

## Other Expenses

17. Out-of-state travel .....	\$2,000.00	\$2,000.00	\$2,000.00
18. Evening use of school building .....	500.00	700.00	700.00
19. Vocational tuition .....	6,485.00	4,615.00	4,380.00
	<u>\$8,985.00</u>	<u>\$7,315.00</u>	<u>\$7,080.00</u>

20. Total Operating Expense ..	\$646,398.00	\$623,770.00	\$694,997.00
21. Debt service .....	183,750.00	183,750.00	185,506.00

## Operating Expense Apportionment

	Lincoln	Sudbury	Total
22. Apportionment 1963 .....	\$202,452.63	\$492,544.37	\$694,997.00
23. Reapportionment 1961 and adjustment of Surplus of Receipts 1961 .....	(12,998.14)	( 7,438.22)	( 5,559.92)
24. Estimated Surplus of Receipts 1962 .....	(29,113.05)	(64,467.95)	(93,581.00)
	<u>\$160,341.44</u>	<u>\$435,514.64</u>	<u>\$595,856.08</u>

## Apportionment of Outlay

Outlay expense budget for 1963 is to be paid from the Federal Aid account.

## Debt Service and

## State Construction Aid Apportionment

	Lincoln	Sudbury	Total
25. Apportionment .....	\$54,037.90	\$131,468.10	\$185,506.00
26. Normal Town construction aid .....	(10,134.80)	(14,108.29)	(24,243.09)
27. Extra aid to the region .....	( 2,225.05)	( 5,413.28)	( 7,638.33)
28. Normal Town construction aid .....	( 6,377.65)	(15,676.88)	(22,054.53)
29. Extra aid to the region .....	( 2,680.85)	( 6,522.21)	( 9,203.06)
	<u>\$32,619.55</u>	<u>\$89,747.44</u>	<u>\$122,366.99</u>

## Summary

Operating expense apportionment .....	\$160,341.44	\$435,514.64	\$595,856.08
Debt service apportionment .....	32,619.55	89,747.44	122,366.99
	<u>\$192,960.99</u>	<u>\$525,262.08</u>	<u>\$718,223.07</u>

## Finance Committee Report:

Since 1955, the Sudbury School System has been engaged in a necessarily ambitious program to upgrade its educational

standards. In addition to a Regional High School, five new elementary schools housing 76 new classrooms have been built and staffed. Construction of a new Junior High School is scheduled to begin this year so as to be ready for occupancy in September, 1964. During this same period, Sudbury's rate of population growth was second highest in the Commonwealth. Our educational program has experienced a corresponding growth to the point where our reputation enjoys a healthy respect in the Commonwealth. We are justifiably proud of this accomplishment and the leadership that made it possible.

This progress, as would be expected, has been expensive. Since the expense of operating our schools represents the largest part of the tax dollar, the Finance Committee is alarmed at the fact that continued expansion of our school program, without a corresponding expansion of the tax base will culminate in financial chaos. We do not recommend economic restriction to the point of regression from our current educational standards. Rather, we favor maintaining and providing a base to continue the qualitative improvement of our current standards within the financial limits we can afford. Our school leadership rose to the challenge of upgrading our educational standards. We feel that they can rise to the new one.

The Finance Committee has held meetings with the Regional and Sudbury School Committees to become acquainted with fiscal problems and requirements of the school programs. Among these meetings were those where the 1963 budgets were discussed. The Finance Committee requested each of the School Committees to review their budgets in consideration of Sudbury's financial condition to determine if additional operating economies could be realized.

As a result, the Regional High School Committee reconsidered its budget and removed a total of \$18,750.00, a reduction of 2.5%. This resubmitted budget represents an increase to the Town of Sudbury of 3.8% over the 1962 assessment and compares with an increase of 15.6% in the number of pupils Sudbury is sending to the high school. The 1963 pupil-teacher ratio is estimated at 16.1 as compared with 15.6 for 1962.

With respect to the Sudbury elementary and junior high school system, you will note that the budget submitted is \$1,098,202. This represents a reduction of 4.4% from the original submission. However, it is still an increase of 11.6% over the 1962 budget compared with an 11.0% enrollment increase. Pupil-teacher ratios for 1963 are 14.5 in the Junior High School compared with 11.5 for 1962, and 21.2 in the elementary schools compared with 19.3 for 1962.

It is the opinion of the Finance Committee that \$1,098,202, is still in excess of the requirements of Chapter 71 of the General Laws.

The Finance Committee recommends that Item G2 be voted in the amount of \$1,074,310.00 for the operating expenses of the Sudbury Public Schools. This amount is consistent with the desire that our current educational progress be maintained.

Move: That the sum of \$1,577,872.08 be appropriated for the various accounts as listed under Section G. Schools.

## H. LIBRARIES

To see what disposition will be made of the Middlesex County Dog License Refund in the amount of \$1,901.51; pass any vote or take action relative thereto.

Submitted by the Treasurer.

Finance Committee Report. The Finance Committee recommends that these funds be used by the Goodnow Library.

Move: That \$1,901.51 of the Middlesex County Dog License Refund be appropriated for the purposes of the Goodnow Public Library.

	Funds Available 1962*	Charges 1962	Recom- mended 1963
Goodnow Library			
1. Salaries .....	\$10,950.00	\$12,807.15	\$14,000.00
2. Books .....	11,000.00	9,129.15	9,000.00
3. Other operating expense ....	3,335.00	3,597.32	3,600.00
Total Library Cost .....	\$25,285.00	\$25,533.62	\$26,600.00
Less: Estimated receipts from other sources			
4. Dog Tax .....	\$1,500.00	\$1,915.52	\$1,901.51
5. Trust Funds .....	1,000.00	2,119.47	1,098.49
Appropriation by Town .....	\$22,785.00	\$21,498.63	\$23,600.00

\*Funds available include regular and special appropriations, transfers and balances brought forward from previous year.

### Finance Committee Report:

Salaries in this section of the budget, recommended for 1963, are:

POSITION	Full/Part Time	Annual Rate
Librarian	Full	\$4,850
Library Staff and Custodian	6 Part	9,150
	7 Full/Part Time	\$14,000

The principal increase in the budget is to provide for additional part time assistance directly attributable to greater use and expanded hours of operation of the Goodnow Library.

Move: That the sum of \$23,600.00 be appropriated for the various accounts as listed under Section H. Libraries.

## I. PARKS AND RECREATION

	Funds Available 1962*	Charges 1962	Recom- mended 1963
Celebrations			
1. Fourth of July .....	\$3,000.00	\$2,866.31	\$3,000.00
Parks and Playgrounds			
2. Salaries .....	5,200.00	2,947.85	5,000.00
3. Expenses .....	4,725.00	4,034.20	4,000.00
	\$12,925.00	\$9,848.36	\$12,000.00

\*Funds available include regular and special appropriations, transfers and balances brought forward from previous years.  
Finance Committee Report:

Salaries in this section of the budget, recommended for 1963, are:

POSITION	Full/Part Time	Annual Rate
Lifeguards	2 Part	\$900
Instructors — Red Cross	—	500
Playground Supervisors	4 Part	3,600
	6 Part Time	\$5,000

The wages provided for are consistent with the rates recommended by the Personnel Board. The amounts recommended represent no change in the Fourth of July program, a continuation of present wage scales and a modest decrease in expenses. Funds are provided for the Barton Pool, tennis courts, basketball courts, support of the Red Cross swimming program at Walden Pond, and an expanded Summer Recreation Program at two elementary schools.

Move: That the sum of \$12,000.00 be appropriated for the various accounts as listed under Section I, Parks and Recreation.

## J. CEMETERIES

	Funds Available 1962*	Charges 1962	Recom- mended 1963
1. Salaries .....	\$800.00	\$800.00	\$800.00
2. Operating Expenses .....	1,250.00	1,068.00	800.00
3. Cemeteries and Memorial Parks Maintenance .....	1,700.00	834.68	1,000.00
	<u>\$3,750.00</u>	<u>\$2,702.68</u>	<u>\$2,600.00</u>

\*Funds available include regular and special appropriations, transfers and balances brought forward from previous year.

## Finance Committee Report:

Salaries in this section of the budget, recommended for 1963, are:

POSITION	Full/Part Time	Annual Rate
Cemetery Superintendent	Part	\$800
Maintenance	Part	900
	<u>2 Part Time</u>	<u>\$1,700</u>

Recognizing that a special purchase of a lowering device was made under account J2 in 1962, the budgets for accounts J2 and J3 have been reduced to reflect actual experiences of recent years.

Move: That the sum of \$2,600.00 be appropriated for the various accounts as listed under Section J, Cemeteries.

## K. UNCLASSIFIED AND RESERVE FUND

	Funds Available 1962*	Charges 1962	Recom- mended 1963
Unclassified			
1. Fidelity Bond Expense .....	\$700.00	\$623.25	\$950.00
2. Incidentals .....	400.00	342.10	500.00
3. Insurance .....	28,000.00	24,910.11	16,000.00
4. Memorial Day Expense .....	618.97	618.97	700.00
5. Town Report Printing .....	5,000.00	4,815.95	4,500.00
6. Blue Cross/Blue Shield .....	13,400.00	11,529.82	16,500.00
7. Reserve Fund .....	18,000.00	16,350.10	20,000.00
	<u>\$66,118.97</u>	<u>\$59,190.30</u>	<u>\$59,150.00</u>

\*Funds available include regular and special appropriations, transfers, and balances brought forward from previous year.

## Finance Committee Report:

The Insurance budget K3 has been reduced as a result of the rewriting of the coverage on the Town buildings under a Public and Institutional Property form. This has resulted in substantial savings to the Town of approximately \$14,000.00, recognizing the additional coverage required for the Haynes Road School and the North Fire Station.

The Blue Cross/Blue Shield Group Insurance program for all the Town employees has been grouped under this account. Approximately \$10,800.00 is for school employees and \$5,700.00 for all other Town employees.

The Reserve Fund is used to supplement other budget accounts when unforeseen or emergency expenses tend to exhaust these accounts. Transfers from this account are made on vote of the Finance Committee, after requests are made and justified to the Committee.

The Finance Committee has recommended substantial reductions in many of the budget requests that were received this year and prudent management is called for in all Town Departments. Reserve Fund transfers will only be approved for necessities.

Move: That the sum of \$39,150.00 be appropriated for the various accounts (K 1-6) as listed under Unclassified; and that the sum of \$20,000.00 be appropriated for the Reserve Fund (K7), said amount of \$20,000.00 to be transferred from Overlay Reserve.

## L. DEBT SERVICES

	Funds Available 1962*	Charges 1962	Recom- mended 1963
1. Interest, Temporary Loans	\$6,300.00	\$4,653.55	\$5,000.00
2. Interest, Bonds (School) ..	91,850.00	91,802.00	108,609.00
3. Interest, Bonds (Other) ....	9,284.00	9,284.00	8,795.00
4. Debt Reduction (School) ..	172,000.00	172,000.00	182,000.00
5. Debt Reduction (Other) ....	43,000.00	43,000.00	58,000.00
	<u>\$322,434.00</u>	<u>\$320,739.55</u>	<u>\$362,404.00</u>

\*Funds available include regular and special appropriations, transfers, and balances, brought forward from previous year.

## Finance Committee Report:

These recommendations are in accordance with the schedule of interest and bond retirement requirements. The amounts

required represent an all time high in fixed charges for Town debt and are equal to \$16.50 on the tax rate.

Move: That the sum of \$362,404.00 be appropriated for the various accounts as listed under Section L, Debt Services.

### M. STATUTORY ASSESSMENTS

	Funds Available 1962	Charges 1962	Estimated 1963
State Parks and Recreations .....	\$3,520.48	\$3,211.03	\$3,300.00
Assessment for County Tax .....	18,181.49	18,061.84	18,600.00
Middlesex County Retirement ....	16,786.97	16,786.97	20,444.75
Middlesex County T. B. Hospital	3,257.12	6,498.90	6,500.00
State Audit .....	2,945.81	2,945.81	3,000.00
	<u>\$44,691.87</u>	<u>\$47,504.55</u>	<u>\$51,844.75</u>

#### Finance Committee Report:

These items are included in the budget by the Assessors in determining the tax rate and are not subject to control by the Town Meeting.

Move: That all salaries and wage rates provided under this article be retroactive to January 1, 1963, and

That all travel expenses provided under this article be paid at the rate of eight cents per mile for which proper vouchers shall be submitted thereof.

#### Finance Committee Report:

Move: That the following unexpended appropriation accounts from Special Articles be closed and the funds thereof be applied to the aggregate of the budgets appropriated under this Article:

Description	Amount
Plans for New Fire Department Building .....	\$631.30
Traffic Improvement .....	418.69
Plans for Library Addition .....	2,470.00
Repairs to Center School .....	5,909.58
	<u>\$9,429.57</u>

#### Finance Committee Report:

Move: That all unexpended appropriation accounts, specific or otherwise as listed in the 1962 budget, except as

hereinafter listed, be closed and the funds thereof be transferred to Surplus Revenue.

Item	Description	Amount
A17	Historic Structures Commission Expenses .....	\$1,866.68
B24	Police Department Cruiser Replacement .....	2,955.48
D 9	Highway Department Chapter 90 — Construction .....	20,107.90
D13	Highway Department Resurface roads over water main extensions .....	8,049.23
		<u>\$32,979.29</u>

Article 4. To see if the Town will vote to add the following section to Article III, Town Affairs, of the By-laws of the Town of Sudbury:

Section 7. All Town officers shall pay into the Town Treasury all fees received by them in their official capacities. Pass any vote or take action relative thereto.

Submitted by the Finance Committee.

Finance Committee Report: It has become common practice in Massachusetts towns that have full-time paid staffs, for Town Officials to turn over all fees received to the Town. In actuality, the function for which the fee is paid is often done by a paid staff member rather than the official himself and appropriate salaried compensation is provided to the official.

Move: In the words of the article.

Article 5. To see if the Town will vote to accept the provisions of General Laws Chapter 139, Sections 1, 2, 3. Pass any vote or take any action relative thereto. (Please refer to the full report of this Committee in the Town Report.)

Submitted by Vacant Substandard Dwelling Study Committee.

Move: In the words of the article.

Article 6. To see if the Town will vote to authorize the Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1964, and to issue a note or notes therefor payable within one year, and to renew any note or notes as may be given for a period of less than one year, in accordance with Section 17, Chapter 44, General Laws; pass any vote or take action relative thereto.

Submitted by the Treasurer.



**Finance Committee Report.** This is a routine article to all Treasurers to borrow money to meet obligations of the Town.

**Move:** In the words of the article.

Article 7. To see if the Town will vote to grant or appropriate the sum of \$333.42 or any other sum for the purpose of paying unpaid bills in accordance with the following schedule; pass any vote or take action relative thereto.

P.H. and L. W. Burt	
Legal Expense .....	\$222.00
A. J. Colpitts Co.	
Town Hall Expense .....	84.50
A. St. Germain	
Building Inspector .....	26.92
	<hr/>
	\$333.42

Submitted by Selectmen.

**Finance Committee Report:** This is a routine article for a clean-up of normally incurred bills.

**Move:** That the amount of \$333.42 be appropriated for the purpose of paying unpaid bills as listed in this article.

Article 8. To see if the Town will vote to transfer the sum of \$87,500.00 from the Stabilization Fund as appropriated under Article 7 of the Town Meeting of March 7, 1962 and Article 3 of the Town Meeting of December 4, 1962 for the purposes stipulated, the new Junior High School Building Program. Pass any vote or take action relative thereto.

Submitted by the Finance Committee.

**Finance Committee Report:** This is the final step in providing capital funds for the new Junior High School building program which will result in an approximate saving of \$60,000.00 interest charges.

**Move:** In the words of the article.

Article 9. To see if the Town will accept the following amounts from the below named people for the perpetual care of their lots — Robert S. and Helen E. Stevens, \$75.00 for Lot No. 63A Town Cemetery; Joseph B. and Ruth Way, \$75.00 for Lot No. 52B Wadsworth Cemetery; Joseph Sabanski, \$150.00 for Lot No. 3 New Town Cemetery. Any

balance of income to be used for general cemetery purposes. Pass any vote or take any action relative thereto.

Submitted by F. Alvin Noyes, Superintendent.

**Finance Committee Report:** This is a routine obligation of the Town.

**Move:** In the words of the article.

Article 10. To see if the Town will vote to transfer the sum of \$48,175.00 for the items listed below from Surplus Revenue to meet the state and county share of the costs of the Highway Department, the reimbursements from the state and county to be restored upon their receipt to Surplus Revenue.

	State	County
Chapter 90		
New Construction .....	\$16,000	\$8,000
Chapter 90 Maintenance .....	1,500	1,500
Chapter 81 .....	21,175	

Pass any vote or take action relative thereto.

Submitted by the Finance Committee.

**Finance Committee Report:** The purpose of this article is to appropriate funds to be reimbursed under the cited aid accounts.

**Move:** In the words of the article.

Article 11. To see if the Town will vote to transfer \$3,500.00, or any other sum, from the Road Machinery Fund to purchase a portable air compressor and accessories for the Highway and Cemetery Departments. Pass any vote or take any action relative thereto.

Submitted by the Public Works Advisory Board and the Highway Surveyor.

**Finance Committee Report:** Analysis of past rental costs and evidence of increasing use make purchase of this compressor a sound economic decision at this time.

**Move:** That the sum of \$3,500.00 be transferred from the Road Machinery Fund for the purchase of a portable air compressor and accessories. The purchase shall be in accordance with the specifications of the Highway Surveyor and shall be subject to public bid; the terms of the bid shall provide for the posting of a performance bond or a certified check in the amount of \$200.00 to guarantee performance.

Article 12. To see if the Town will vote to amend Section 8 of Article XI of the Town By-laws by the addition of the following sentence: In any instance where the nature of duties in a position classification may be temporary or subject to material change, the Board may establish a temporary classification for a period of time not to exceed one year plus any intervening months until the next Annual Town Meeting. Pass any vote or take action relative thereto.

Submitted by the Personnel Board.

**Move: In the words of the article.**

Article 13. To see if the Town will vote to adopt the following By-law:

#### ARTICLE XIV

#### PERPETUAL CARE OF BURIAL PLACES AND LOTS

Section 1. The Town Treasurer is hereby authorized to receive on behalf of the Town and hold and apply funds or money which may be deposited with him for the perpetual care, preservation, improvement or embellishment of any public or private burial place within the Town, or burial lots situated in such burial places; and he shall keep a record of all funds or money which may be so deposited with him.

Section 2. The Board of Selectmen shall determine the appropriate principal sum to be deposited for the perpetual care of burial lots and graves in cemeteries in the Town and they shall prepare and issue to the Treasurer a schedule of such amounts. Pass any vote or take any action relative thereto.

Submitted by the Comm. on Town Administration.

**Move: In the words of the article.**

Article 14. To see if the Town will vote to amend Article I of the By-laws by striking out Section 2 and inserting in place thereof a new section as follows:

Section 2. Notice of every town meeting shall be given by posting printed attested copies of the warrant therefor at the Town House, at each public meeting house, post office and railroad station in the Town, at least seven days before the time appointed for such meeting. In case of a special town meeting the Town Clerk shall give or cause to be given by delivering at each dwelling or mailing to each householder in

the Town a notice of such meeting at least seven days before the time appointed therefor. Failure to give such notice shall not invalidate any special town meeting. Pass any vote or take action relative thereto.

Submitted by the Selectmen.

**Move: In the words of the article.**

Article 15. To see if the Town will vote to continue the following committees for one year:

a. Ancient Documents Committee created under Article 36 of the Adjourned Special Town Meeting of October 26, 1956,

b. River Encroachment Committee created under Article 20 of the Annual Town Meeting of 1962,

c. Historic Structures Commission established under Article 25 of the Annual Town Meeting of 1960,

d. School Needs Committee created under Article 41 of the Annual Town Meeting of 1962.

Pass any vote or take action relative thereto.

Submitted by the Selectmen.

**Move: In the words of the article.**

Article 16. To see if the Town will vote to establish a Talent Search Committee as a committee, to consist of 5 persons, to be appointed by the Selectmen, one member to be appointed to a term of one year, two members to a term of two years and two members to a term of three years, reappointments to be for a period of three years, for the purpose of continually compiling and discriminating data on talent potentials among the citizens of Sudbury available to various Town Boards and Committees.

Pass any vote or take any action relative thereto.

Submitted by the Finance Committee.

**Finance Committee Report:** The Finance Committee feel that expansion and further emphasis of the existing Talent Search sub-committee activities can be best served by giving it full committee standing and increased staff. The fruits of such a committee will prove increasingly useful to all Town Boards and Committees as the problems of municipal government increase.

**Move: In the words of the article.**

Article 17. To see if the Town will vote to establish a Power & Light Committee to be appointed by the Moderator, and consisting of five members, one for a term of three years, two for terms of two years, two for terms of one year, all appointments thereafter to be for three years each to continue to study the matter of the proposed Boston Edison Company high tension transmission lines; to investigate requests by the Company for location of new poles, relocation or replacement of existing poles; to study the feasibility of proposals for extension, modification or underground installation of distribution lines within and through the Town; and with respect to these matters to advise the Selectmen, Planning Board and other Town boards and committees that may be concerned with or affected by the means employed or proposed for the transmission or distribution of electrical energy within or through the Town.

Pass any vote or take any action relative thereto.

Submitted by Committee to Study Boston Edison Company High Tension Line.

**Move: In the words of the article.**

Article 18. To see if the Town will approve the appointment of a continuing Mosquito Control Committee to work cooperatively with the Eastern Middlesex Mosquito Control Project, said Committee to consist of delegated representatives from the following groups: Board of Selectmen, Conservation Commission, Rod and Gun Club, Highway Surveyor, Board of Health, and two citizens-at-large appointed by the Moderator.

Pass any vote or take action relative thereto.

Submitted by the Board of Health.

**Move: In the words of the article.**

Article 19. To see if the Town will vote to accept the provisions of Section 9A of Chapter 53 of the General Laws which regulates the issuance of nomination papers in town primaries and elections and provides a limit to the number of such papers obtainable.

Pass any vote or take any action thereon.

Submitted by the Selectmen.

**Move: In the words of the article.**

Article 20. To see if the Town will vote to grant or appropriate the sum of \$2,000.00, or any other sum, to purchase land for an addition to Wadsworth Cemetery.

Pass any vote or take action relative thereto.

Submitted by Selectmen.

**Finance Committee Report:** The Finance Committee feels this proposed purchase of land at a price of \$1,000.00 per acre is at this time a sound economic action. Although well in advance of actual need, this land abutting the present cemetery will increase considerably in value in the future, making a future purchase more costly.

**Move:** That the sum of \$2,000.00 be appropriated for the purpose of this article.

Article 21. To see if the Town will vote to grant, appropriate or otherwise provide the sum of \$10,000.00, or any other sum, for the purpose of paving and the construction of additional storage space at the Highway Garage.

Pass any vote or take action relative thereto.

Submitted by Selectmen and Highway Surveyor.

**Finance Committee Report:** The Finance Committee has investigated the basis of this request several times in meeting with the Highway Surveyor, Selectmen and the Executive Secretary and find no rational solution to the water pollution problem caused by salt stored at the Highway Garage indicated through the costly construction of hot-top under the salt and a roof over it. Our suggestion has been to remove all the salt to the Vassalotti area and take such action as necessary to inform the townspeople of its new location. There appears to be no problem of access, for road salting purposes, to this salt at the suggested location, due to the availability of costly new equipment recently acquired primarily for such purpose at the last Special Town Meeting.

**Move: Indefinite postponement.**

Article 22. To see if the Town will grant or appropriate to the Conservation Fund for the development of the natural resources of the Town the maximum amount on which 50% reimbursement from the Commonwealth can be claimed, namely one-twentieth of one percent of the assessed valuation of the Town, this fraction being \$9,865.00, as provided in Section 8C, Chapter 40 of the General Laws, as amended.

Pass any vote or take action relative thereto.

Submitted by the Conservation Commission.

**Finance Committee Report:** Although the objectives of the developing Conservation Program are highly consistent with sound Town Planning and funds are 50% reimbursable (on

expenditure) we recommend a reduction in the amount requested due to the overall budget problems facing Sudbury this year.

**Move:** That the sum of \$7,500.00 be appropriated for the purpose of this article.

Article 23. To see if the Town will vote to grant, appropriate, or otherwise provide the sum of \$5,000.00, or any other sum, for the purpose of constructing walks and planted areas or otherwise to provide for improved safety of children around the classroom section at the Fairbank School.

Pass any vote or take any action relative thereto.

Submitted by Sudbury School Committee.

**Finance Committee Report:** At the time of this report the School Committee did not have firm estimates on costs of reversing the windows, which presumably will be considerably less costly than the \$5,000.00 planned for the construction of walks. Finance Committee concurs that the present safety hazard needs to be overcome, and will make specific recommendation and motion at the Town Meeting.

Article 24. To see if the Town will authorize the Board of Selectmen to acquire by purchase, eminent domain, or easement, any or all of the following described parcels of land for the purpose of providing public walkways to the nearby elementary schools:

1. A strip of land thirty feet more or less in width and extending northerly approximately one thousand feet from the end of Dawson Drive to the end of Wagon-wheel Road, thence to Woodside Road opposite the Loring School.
2. A strip of land thirty feet more or less in width and extending easterly approximately one thousand feet from Willis Lake Drive to Butler Lane.
3. A strip of land thirty feet more or less in width and extending westerly and southerly approximately one thousand feet from Puffer Lane to Haynes Road opposite the Haynes School,

grant, appropriate, or otherwise provide the sum of \$5,000.00, or any other sum for the purpose of this article.

Pass any vote or take any action relative thereto.

Submitted by the School Committee, Planning Board, and School Needs Committee.

**Finance Committee Report:** Although highly in favor of school walkways, in the absence of a realistic basis for any costs involved, and clear cut decision on administrative responsibility, the Finance Committee recommends that no money be appropriated at this time.

**Move:** Indefinite postponement.

Article 25. To see if the Town will vote the sum of \$2,000.00, or any other sum to improve the traffic conditions at Boston Post Road and Union Avenue.

Pass any vote or take action relative thereto.

Submitted by Selectmen and Police Chief.

**Finance Committee Report:** Although the Committee is keenly aware of the need for corrective traffic activities, we do not feel an appropriation should be made at this time until specific plans and relatively firm cost estimates are made available. Funds can be made available at a future Special Meeting.

**Move:** Indefinite postponement.

Article 26. To see if the Town will vote the sum of \$2,000.00, or any other sum, to improve the traffic conditions at the intersection of Concord Road and Union Ave.

Pass any vote or take action relative thereto.

Submitted by Selectmen and Police Chief.

**Finance Committee Report:** See report under Article 25.

**Move:** Indefinite postponement.

Article 27. To see if the Town will vote the sum of \$1,500.00, or any other sum, to rent voting machines for one year.

Pass any vote or take action relative thereto.

Submitted by the Selectmen.

**Finance Committee Report:** In view of a potential saving in repetitive teller costs at future elections (\$400.00/election) the rental of voting machines is considered to be economically sound at this time.

**Move:** That the sum of \$1,500.00 be appropriated for the purpose of this article.

Article 28. To see if the Town will vote to grant, appropriate, or transfer from available funds the sum of \$4,000.00 or any other sum, for the Special Account for Engineering Consultants and Counsel in the Boston Edison Case.

Pass any vote or take any action thereon.

Submitted by Selectmen.

**Finance Committee Report to be made at meeting.**

Article 29. To see if the Town will vote to add a new section to Article V of the By-laws of the Town of Sudbury as follows: That all dogs in the Town are to be restrained or kept on leash.

Submitted by Norma D. Eliason, Frances Bareiss, Paul W. Rhoades and others.

**Motion to be made at meeting.**

Article 30. To see if the Town will vote to direct the Board of Selectmen to petition the General Court for legislation authorizing the Town to establish a Highway Commission which shall have and exercise the powers and duties of the Road Commissioner, Surveyor of Highways, Highway or Street Department, Public Works Advisory Commission, Cemetery Commission and layout, relocation and widening of Town ways and to have charge of street lighting and the public dumps.

Pass any vote or take action thereon.

Submitted by the Committee on Town Administration, Subcommittee on Public Works.

**Finance Committee Report:** The Finance Committee heartily endorses this article and feels that considerable benefit to the Town will result in the areas of economy, program timing and much needed long range planning.

**Move:** That the Selectmen petition the General Court for passage of the following act:

An Act authorizing the Town of Sudbury to establish a Highway Commission exercising the powers of certain other Boards, Departments and Town Officers.

Section 1. There shall be established in The Town of Sudbury a Highway Commission, hereinafter called the Commission, to consist of five members. The initial members thereof shall be elected, one to serve one year, two to serve for two years and two to serve for three years from the date

of the annual election at which they are elected, and thereafter when the term of any member expires, his successor shall be elected to serve for three years. In all cases the members shall serve until their successors are elected and qualified. The members of the commission shall after each annual election choose one of their members to act as chairman for the ensuing year. If a vacancy occurs therein, the remaining members, if they constitute a quorum, shall fill such vacancy, and the member so chosen shall serve until the next annual town election when a new member shall be elected to fill the unexpired term. No person shall serve on the commission who holds another elective or appointive town office in the town.

Section 2. Upon the election and qualification of the members of the commission, the commission shall have all the powers and duties now, or from time to time, vested by general or special law in the following departments and officers in said town, to wit: — road commissioners, surveyors of highways, highway and street department, cemetery commission and the public works advisory board in said town and such department, commission, committee, and officers shall thereupon be abolished. Said commission shall have and exercise in said Town of Sudbury all the powers and duties of boards of selectmen and road commissioners in towns over highway and town ways under the provisions of chapter eighty-two of the General Laws and it shall have full jurisdiction over street lighting and public dumps within said town. No contracts or liabilities then in force shall be affected by such abolition or assumption of jurisdiction over street lighting and public dumps, but the highway commission shall in all respects be the lawful successor of the department, commission and officers as abolished, the board or department having charge of street lighting and public dumps.

Section 3. The commission shall appoint a superintendent of highways who shall exercise and perform, under the supervision and direction of the commission, such of the powers, rights and duties transferred to it under section two as it may from time to time designate. He shall be responsible for the efficient exercise and performance of such powers, rights and duties and shall hold office for the term of three years. He shall be specially fitted by education, training and experience to perform the duties of said office, and he may or may not be a resident of the town. During his tenure he shall hold no elective or other appointive office in the town, nor shall he be engaged in any other business or occupation. He shall, subject to the approval of the commission, appoint such assistants and employees as may from time to time be required. He shall keep full and complete records of the doings of his office and render to the commission as

often as it may require a full report of all operations under his control during the period reported upon. He shall keep the commission fully advised as to the needs of the town within the scope of his duties and shall furnish the commission on or before December 1 in each year, a carefully prepared and detailed estimate in writing of the appropriations required during the succeeding year for the proper exercise and performance of all said powers and duties.

Section 4. The said Town of Sudbury may transfer to the said highway commission the powers and duties of any other officer, board or commission within the town having charge of public works, including the care of public shade trees and public parks by a two-thirds vote at any annual town meeting or special town meeting called for that purpose. The powers and duties so transferred to the highway commission shall not vest in it until the close of the next annual town meeting, and thereupon the office, board or commission so transferred shall be abolished.

Section 5. The town may rescind all action taken by it in pursuance of this act if the town so votes by a majority vote of the legal voters present and voting thereon by ballot at any meeting held after five years following the annual election at which this act becomes fully effective and at least ninety days before the annual town election next to be held after such meeting, and thereupon said town shall, at the next annual meeting, nominate and elect such officers as are necessary to carry out the duties transferred to the commission under section two.

Section 6. This act shall take effect upon its acceptance by the town of Sudbury at any annual town meeting or at any special town meeting called for that purpose and held at least ninety days before the next succeeding annual town meeting.

Article 31. To see if the Town will vote to accept an act passed by the General Court in the year nineteen hundred and sixty-three entitled, "An Act Establishing an Historic Districts Commission for the Town of Sudbury and Defining its Powers and Duties, Establishing Historic Districts in the Town of Sudbury, and Providing for Historic Zoning Districts," take any action or pass any vote thereon.

Submitted by Historic Districts Study Committee.

Move: In the words of the article.

And you are required to serve this warrant by posting attested, printed copies thereof at the Town House, each public meeting house, railroad station and post office in said Town seven days at least before the time appointed for said election.

Hereof fail not and make due return of this warrant by your doing thereon to the Town Clerk, at or before the time of meeting aforesaid.

Given under our hands this 14th day of February, one thousand nine hundred and sixty-three.

LAWRENCE B. TIGHE  
EDWARD F. MOYNIHAN  
EDWARD E. KREITSEK  
*Selectmen of Sudbury*

## TO THE VOTERS OF SUDBURY

At the Annual Meeting in March we shall continue to utilize the consent calendar.

The purpose of the consent calendar is to allow the Town to dispose of routine and non-controversial articles in an expeditious manner.

At the time of this writing it would appear that there is no contraverture with respect to the following articles:

2 - 5 - 6 - 7 - 8 - 9 - 10 - 11 - 12 - 13 - 14 - 15 - 16 - 17 - 18 - 19

At the time of the Annual Town Meeting the articles in the warrant which have been placed on the consent calendar will be called by number. If any person objects to the article (all motions to appear in this report) being placed upon the consent calendar and desires a discussion, question or debate to be had on the particular article he should RISE and say "HOLD" or some similar language to the Moderator. If there is no call to have any particular article to be held for discussion, question or debate they shall remain on the consent calendar and will be disposed of in conjunction with other consent calendar items by one unanimous vote.

If there are questions as to this procedure I would appreciate you calling me at 443-6390 or speaking to me prior to the meeting.

Respectfully submitted,

JOHN C. POWERS  
Moderator