

Sudbury Center Improvement Advisory Committee
Minutes
June 21, 2006

PRESENT: Scott Carpenter, Frank Riepe, Joe Sziabowski, Rich Davison, June Allen, Jim Hodder, Deborah Kruskal, Jody Kablack, Bill Place, Steve Cecil and David O'Connor (Cecil Group), Marie Harris (SEA)

The meeting was called to order at 7:10 pm. A quorum was present.

The Cecil Group produced an agenda for tonight's meeting.

1. Interim Report Progress

A draft Interim Report was distributed. Much data has been collected. They are still waiting on accident data to complete their analyses. Their next push will be on design sketches. But they want confirmation from the SCIAC that they are proceeding in the right direction.

Historic Resources Analysis – PAL produced a very thorough report which is summarized in the Interim Report. They found that there are few locations of moderate probability of pre-contact Native American sites within the center project area. Some monitoring during construction is necessary. They noted several areas of post-contact Native American resources in the project area, which will require locational surveying within the limits of construction. They recommend construction to follow typical protocols. Additional recommendations will be made in the final report. Appropriate language for any construction contracts will also be included in the final report.

Traffic Conditions – Marie Harris discussed the data collection and analysis conducted by the traffic consultant. Manual turning movement counts and automatic traffic recorders collected data over the last month. Level of service calculations were assessed for 5 intersections within and outside the project area. The study showed that all 5 intersections contribute to the poor level of service going through the town center. Final recommendations may include changes to these other intersections as well. The final report will include level of service projects for each design scenario proposed. Cue lanes will also be modeled.

Visioning Workshop Summary – Data collection, stakeholder interviews, the draft goals and objectives developed prior to the workshop, and the comments received at the workshop, allowed the Cecil Group to understand the public goals and priorities. All public comments received at the workshop are summarized in the draft Interim Report. The committee wondered what type of follow-up we received in the Town Crier. J. Kablack will check to see if a post-meeting article was written. The committee felt that keeping the public interested and informed about the project is critical. The town's website will be updated with the PowerPoint presentation given at the workshop.

Other Areas of the Interim Report – It was requested that earlier letters from the First Parish Church and Sudbury Extended Day (SED) be included in the stakeholder interview section of the report.

2. Design Approach to Improvement Plan

The Cecil Group presented 3 options in the draft Interim Report for design approaches. Each option provided baseline improvements, and then extra options. The basic consensus of the committee was that Alternative A was too mild. Each alternative should be bolder. More baseline improvements need to be added, including additional walkways, curbing, shoulder dressing and modernize the traffic signal. The committee also made the point that there were no sacred cows within the project area if changing something would make a clear difference in the traffic movements in the center.

3. Next Steps

- ♦ **Any further revisions committee members want to make to the Interim Report should be sent to Jody Kablack by July 7th.**
- ♦ **The next meeting was scheduled for Thursday, July 20 at 8:30 AM at the Flynn Building.** Design alternatives will be sketched out for this meeting. The Selectmen will be invited to this meeting.
- ♦ **The next public meeting on the preferred design alternatives was tentatively scheduled for Wednesday, September 20 at 7:30 PM at Town Hall.**

The meeting was adjourned at 8:45 pm.