

Sudbury Center Improvement Advisory Committee
Minutes
Sept. 29, 2005

PRESENT: Deborah Kruskal, Eva MacNeill, Rich Davison, Scott Carpenter, Joe Sziabowski, Jim Hodder, Frank Riepe, June Allen, Larry O'Brien, Jody Kablack, Bill Place, Carolyn Britt (consultant)

The meeting was called to order at 7:30 pm.

The site visit scheduled for earlier in the day was cancelled due to the weather.

Members introduced themselves. The Town Manager's committee rules and Board of Selectmen Code of Conduct were briefly reviewed by Jody Kablack.

The committee reviewed the mission statement and the tentative timeline for project tasks. Potential funding sources for the project include Chapter 90 (state highway funds), Community Preservation funds, Transportation Enhancement grant, and Sudbury Foundation grant.

A slide show of various Massachusetts' town commons was viewed. Features such as curbing, lighting, pavement, walkways, landscaping, etc. were highlighted as potential examples of use in Sudbury. Towns included Harvard, Princeton, Concord, North Andover, Carlisle, Bedford, Groton and Sterling.

Carolyn Britt facilitated discussion of topics for inclusion in scope of services for design improvements in the Sudbury Center project area, as detailed in her handout dated Sept. 29, 2005. Her goal was to see whether the committee agreed with the elements, and if the committee wanted to work on the gathering of inventories for any of the elements. Carolyn suggested the following inventories be collected: historic assets, landscape features, natural assets, infrastructure assets, recreation assets, tourism assets, and real estate assets. The Sudbury Historical Society will be interviewed for the historical asset inventory. The others inventories will likely be prepared by a consultant. An inventory of users of the town center is also important to the project. This can be compiled based on observation by the committee members. The extent of town compiled inventories will be assessed over the next few months to see how far we get. For the near term, Jody Kablack will speak with the Sudbury Historical Society and Maria Von Brinken on the historical aspects.

There was general discussion about the town center and the project. Frank Riepe suggested that a Landscape Architect be the lead consultant, as the project demands particular attention to landscape detail and historic preservation. This was generally agreed on by the other members of the SCIAC. There was general agreement that we may not be able to fix the traffic issue 100%, but that we will strive to make the situation better. We are also not looking at a complete restoration of the town center project area,

but seek to fix and restore areas that need it. The extent of the project area and how far away from the pavement the project extends must also be determined.

Carolyn Britt will prepare a first draft of an RFP based on information she received at this meeting. It will be circulated for comment and discussed at the next SCIAC meeting.

The next meeting was scheduled for Thursday, Nov. 10, 2005 at 7:30 pm at Town Hall. The meeting was adjourned at 9:30 pm.