

Sudbury School Committee  
Meeting Minutes  
January 20, 2026

**Members Present:**

Karyn Jones, Chair  
Jessica McCready, Vice Chair  
Nicole Burnard  
Julie Durgin-Sicree  
Betsy Sues

**Also Present:**

Brad Crozier, Superintendent  
Annette Doyle, Assistant Superintendent  
Don Sawyer, Director of Business and Human Resources

**Open Regular Session**

Chair Karyn Jones opened the meeting at 7:01 p.m. Vice Chair Jessica McCready performed a roll call vote of the Committee. Nicole Burnard, Betsy Sues, Julie Durgin-Sicree, Karyn Jones and Jessica McCready all confirmed their presence.

1. Public Comment
  - a. Laura Willard, Sudbury resident, shared concerns about the reliance of technology in classrooms. She urged the district to conduct an EdTech audit, prioritize print and paper based learning and ensure digital tools are evidence based before approving.
  
2. Special Matters
  - a. Review Superintendent's Recommended Annual Town Meeting Articles
    - i. Combined Facilities Director, Sandra Duran, shared the FY27 proposed capital items and small cap recurring items which include school safety, fire alarm and emergency lighting system enhancements, building management and system capital repairs.
    - ii. Questions surrounded how capital projects are funded, including whether they are part of the operating budget or require warrant articles. Additional questions were raised about the buzzer system, how events would be handled with the new badge access system, and plans for carpet replacement.
    - iii. Clarification on the transition from a small cap budget to a maintenance budget and what that means for SPS was asked as well as the status of the Curtis Solar Canopy project, the accessible pathway grant, when pricing for projects will be finalized and who is responsible for submitting warrant articles.
  - b. 2025-2026 School Committee Goal: Review and Potentially Vote on the SPS Capital Plan
    - i. Ms. Duran then reviewed a capital plan presentation.
    - ii. Questions surrounding building maintenance, voting on the plan and how does that work with potential fluctuations, and clarification on UDL was asked.

- iii. Vice Chair Jessica McCready motioned for the Sudbury School Committee to vote to approve the 15 year capital plan for SPS as presented. Betsy Sues seconded the motion.

- 1. ROLL CALL VOTE:

- a. Julie Durgin-Sicree: Aye
    - b. Nicole Burnard: Aye
    - c. Betsy Sues: Aye
    - d. Jessica McCready: Aye
    - e. Karyn Jones: Aye
    - i. **Vote: 5-0.** Motion carries.

- 3. Consent Calendar

- a. School Committee Mid-Year Report
  - b. Meeting Minutes (10/06/25, 11/24/25 and 12/04/25)
    - i. A request was made to review the mid-year goals and the 10/6/25 meeting minutes for clarification on items related to the Capital Plan in the mid-year goals, as well as clarification on Vote 5D.
    - ii. The requested changes were reviewed and approved.
    - iii. Vice Chair Jessica McCready motioned to approve the items on the Consent Calendar as amended. Betsy Sues seconded the motion.

- 1. ROLL CALL VOTE:

- a. Jessica McCready: Aye
    - b. Julie Durgin-Sicree: Aye
    - c. Betsy Sues: Aye
    - d. Nicole Burnard: No
    - e. Karyn Jones: Aye
    - i. **Vote: 4-1.** Motion carries.

- 4. Business and Policy Matters

- a. Policy BGB, Step 1: Informational Only
    - i. New - BDFC, Parent Advisory Councils, ELPAC
    - ii. New - INJDG Generative Artificial Intelligence Policy for Teachers and Students
    - iii. IHBA, Observations of Special Education Programs
    - iv. AD, Mission Statement
    - v. CBI, Evaluation of the Superintendent
      - 1. This agenda item is informational only. The policies were reviewed by the Committee.
  - b. Review of the FY27 Budget and potential options for the Budget Book
    - i. Superintendent Crozier shared tiered initiatives recommended by administration if budgetary restrictions lightened.
    - ii. Questions surrounding estimated amount of caseloads, leadership stipends, co-teaching, responsible use of technology, and if the District would consider a technology audit was asked.
    - iii. Clarification on the approval of tiers and subscriptions was asked.

- c. Review of Draft After-School Care Request for Proposals (RFP), Prepared by the Administration; Possible Action to Approve the RFP and Authorize the Superintendent or their delegate to issue the RFP and Establish and Evaluation Committee
  - i. Questions related to attorney review for legal clarification, morning and afternoon programs and the size of the evaluation committee was asked.
  - ii. Clarifying questions were raised regarding the lease agreement language, vacation weeks and related costs, as well as who reviews the contracts.
  - iii. The Committee shared their desire for collaboration between potential providers and the schools.
  - iv. Vice Chair Jessica McCready motioned that the Sudbury School Committee vote to approve the After-School Care RFP as amended and authorize the Superintendent or his delegate to issue it in accordance with applicable procurement requirements and within the timeline approved by the School Committee. Julie Durgin-Sicree seconded the motion.
    - 1. ROLL CALL VOTE:
      - a. Betsy Sues: Aye
      - b. Nicole Burnard: Aye
      - c. Jessica McCready: Aye
      - d. Julie Durgin-Sicree: Aye
      - e. Karyn Jones: Aye
      - i. **Vote: 5-0.** Motion carries.
  - v. Vice Chair Jessica McCready motioned to authorize the Superintendent or his delegate to form an evaluation committee to review and score proposals within the timeline approved by the School Committee. Betsy Sues seconded the motion.
    - 1. ROLL CALL VOTE:
      - a. Julie Durgin-Sicree: Aye
      - b. Nicole Burnard: Aye
      - c. Betsy Sues: Aye
      - d. Jessica McCready: Aye
      - e. Karyn Jones: Aye
      - i. **Vote: 5-0.** Motion carries.
- d. Discussion and Potential Vote on the 2026-2027 School Calendar
  - i. The School Calendar was brought back for review after the suggested changes were added.
  - ii. Small changes were discussed and approved.
  - iii. Vice Chair Jessica McCready motioned to approve the 26-27 School Calendar as amended. Betsy Sues seconded the motion.
    - 1. ROLL CALL VOTE:
      - a. Nicole Burnard: Aye
      - b. Julie Durgin-Sicree: Aye
      - c. Betsy Sues: Aye
      - d. Jessica McCready: Aye
      - e. Karyn Jones: Aye
      - i. **Vote: 5-0.** Motion carries.

- e. 2025-2026 School Committee Goal: After-School Care and enrichment: Initial Findings on Space Usage, Peer District Practices, and Local Provider Landscape
    - i. Questions related to bus routes, options for transporting students to providers (including out-of-district providers), licensure, enrichment offerings, and financial aid were discussed.
    - ii. This will be brought back to an agenda in March for additional review.
  - f. Review At-A-Glance Newsletter and Letter to Update Community about Adopted Policies; Discussion if School Committee webpages need to be updated.
    - i. The Committee reviewed the newsletter and family letter. This will be presented in a future Consent Calendar for approval.
5. Adjournment
- a. Vice Chair Jessica McCready motioned to adjourn the January 20, 2026 School Committee meeting at 10:37 p.m. Betsy Sues seconded the motion.
    - i. ROLL CALL VOTE:
      - 1. Nicole Burnard: Aye
      - 2. Betsy Sues: Aye
      - 3. Jessica McCready: Aye
      - 4. Julie Durgin-Sicree: Aye
      - 5. Karyn Jones: Aye
    - a. **Vote: 5-0.** Motion carries.

Respectfully Submitted,  
 Julie Williams  
 Executive Assistant to the Superintendent

**Documents Reviewed During the January 20, 2026 School Committee Meeting**

1. FY27 SC CIP Presentation 1.20.2025.Version 2
2. FY27 Capital Project Submission Form - CIP\_FY27\_SPS FAC 1 Carpet Replacement
3. FY27 Capital Project Submission Form - CIP\_FY27\_SPS\_FAC 2 VCT Flooring Replacement (1)
4. FY27 Capital Project Submission Form - CIP\_FY27\_SPS\_FAC 3 Bathroom Partitions and Replacements
5. FY27 Capital Project Submission Form - CIP\_FY27\_SPS FAC 4 Painting
6. FY27 Capital Project Submission Form - CIP\_FY27\_SPS FAC 5 Ceiling Tile Replacement
7. FY27 Capital Project Submission Form - CIP\_FY27\_SPS FAC 6 Schools Exterior Metal Doors
8. FY27 Capital Project Submission Form - CIP\_FY27\_SPS FAC 7 School Safety Enhancements
9. FY27 Capital Project Submission Form - CIP\_FY27\_SPS FAC 8 Boiler Replacements Loring and Curtis
10. FY27 Capital Project Submission Form - CIP\_FY27\_SPS FAC 8 Fire Alarm and Emergency Lighting System EnhancementsBDA Installations .xlsx - CIP Submission Form (2)
11. FY27 Capital Project Submission Form - CIP\_FY27\_SPS FAC 9 Building Management System Capital Repairs
12. 1- 2025-2026 School Committee Goals - Capital Plan
13. SPS Facilities FY27 - 5-15 Year Capital Plan

14. SPS FY27 Capital Plan
15. SPS Facility and non Facility Related items FY27 - 5-15 Year Capital Plan
16. 1- 2025-2026 School Committee Goals Mid-Year Report
17. 100625\_Sudbury School Committee Minutes\_DRAFT (1)
18. 112425\_Sudbury School Committee Minutes\_DRAFT
19. 120425\_Sudbury School Committee Minutes\_DRAFT
20. 1- CBI
21. 1-DRAFT\_BDFC
22. 2-DRAFT IJNDG
23. 3-AD
24. RFP\_Facilities Lease\_260113 (1)
25. 2026-2027 School Calendar\_DRAFT
26. 1- 2025-2026 Goal Area\_ Responsibilities\_After-School Care & Enrichment (2) (2)
27. 2 - Peer District Memo
28. 3-SPS\_Afterschool\_Care\_Provider\_Outreach\_Package 1.16.26 FINAL
29. 4 - Afterschool Space Usage .docx
30. 5- Stakeholder Engagement
31. January 2026 At-A-Glance.docx
32. Community Letter DRAFT