

Sudbury School Committee  
Meeting Minutes  
December 18, 2025

**Members Present:**

Karyn Jones, Chair  
Jessica McCready, Vice Chair  
Nicole Burnard  
Julie Durgin-Sicree

**Members Absent:**

Betsy Sues

**Also Present:**

Brad Crozier, Superintendent  
Annette Doyle, Assistant Superintendent  
Don Sawyer, Director of Business and Human Resources

**Open Regular Session**

Chair Karyn Jones opened the regular session meeting at 7:01 p.m. and performed a roll call vote of the Committee. Jessica McCready, Nicole Burnard, Julie Durgin-Sicree and Karyn Jones all confirmed their presence.

1. Public Comment

- a. Dr. Dima Shvartsman, Sudbury resident, shared his disappointment to leave Good Friday and Jewish Holidays as No School Holidays while recognizing all other holidays on the proposed school calendar.
- b. Kay Bell, Old Lancaster Road, referenced SPS Policy JRA (Student Records) and acknowledged an email from Superintendent Crozier explaining that procedures had been reviewed and strengthened. She thanked him for the explanation.
- c. Jillian Kelton, 35 Ruddock Road, spoke regarding the naming of the Curtis Middle School Auditorium in honor of her late father William H. Smith.
- d. Louis Smith, Dr. Smith's son read a poem written about his father by a former student called Reflections and noted the impact he had on students.

2. Consent Calendar

- a. After-School Care and Enrichment: Receipt of Memorandum from Sudbury Extended Day Regarding Current Enrollment Capacity, Community After-School Options, and Notable Trends, Challenges, and Opportunities.
- b. Receipt of Guidance on the New 2026 Annual Town Meeting Warrant Article Submission Process
  - i. Vice Chair Jessica McCready motioned to approve the Consent Calendar as presented. Nicole Burnard seconded the motion.
    1. ROLL CALL VOTE:
      - a. Julie Durgin-Sicree: Aye

- b. Jessica McCready: Aye
- c. Nicole Burnard: Aye
- d. Karyn Jones: Aye
  - i. **Vote: 4-0.** Motion carries.

### 3. Business and Policy Matters

- a. Discussion and Potential Vote on the Naming of the Ephraim Curtis Middle School Auditorium
  - i. Superintendent Crozier shared his recommendation to move forward with the request to name the Curtis Middle School Auditorium after Dr. Smith.
  - ii. Chair Jones confirmed that the SPS Policy on Naming has been reviewed by Counsel and it was confirmed that the Committee is okay to move forward.
  - iii. Concerns about the conflict with the policy on Memorials and requests in the past that have been denied were shared.
  - iv. Vice Chair Jessica McCready motioned to approve the naming of the Ephraim Curtis Middle School as presented. Julie Durgin-Sicree seconded the motion.
    - 1. ROLL CALL VOTE:
      - a. Nicole Burnard: No
      - b. Jessica McCready: Aye
      - c. Julie Durgin-Sicree: Aye
      - d. Karyn Jones: Aye
        - i. **Vote: 3-1.** Motion carries.
- b. FY27 Budget Workshop
- c. Preliminary, High-Level Options Pending Further Budget Forecast Review
- d. Summer 2026 ESY: What ESY will look like for students, including METCO students and students enrolled in specialized programs; timeline regarding district communication with families about changes to SMILE
  - i. Superintendent Crozier shared updates to the proposed budget including different scenarios to get closer to the Town Managers Guidance.
  - ii. Questions surrounded Haynes enrollment projections, handling of unused budgeted funds, and concerns about potential impacts on families relying on ESY/SMILE Explore for summer planning was shared.
- e. Approve 2026-2027 School Calendar
  - i. Superintendent Crozier presented the draft calendar, including an extra Parent-Teacher conference date in October or December due to Veterans Day, and discussed research on the Juneteenth observed holiday.
  - ii. Questions related to the format of the calendar were asked. Recommended edits were suggested and approved.
  - iii. Vice Chair Jessica McCready motioned for the School Committee to approve the draft version of the 2026-2027 school calendar. Nicole Burnard seconded the motion.
    - 1. ROLL CALL VOTE:
      - a. Julie Durgin-Sicree: Aye
      - b. Jessica McCready: Aye
      - c. Nicole Burnard: Aye

- d. Karyn Jones: Aye
      - i. **Vote: 4-0.** Motion carries.
  - f. Discussion regarding the Sudbury Select Board's Diversity, Equity, and Inclusion Commission
    - i. The Committee discussed the need for additional clarity around their advisory role and the overall purpose of having a School Committee liaison involved. Chair Karyn Jones will draft a memo on behalf of the Committee.
  - g. Afterschool Care RFP Timeline
    - i. The School Committee reviewed the timeline presented by Administration for the RFP.
    - ii. Questions related to whether the RFP will be reviewed by the full Committee or the Budget Subcommittee was asked.
    - iii. Vice Chair Jessica McCready motioned to approve the Afterschool RFP Timeline as presented. Nicole Burnard seconded the motion.
      - 1. ROLL CALL VOTE:
        - a. Julie Durgin-Sicree: Aye
        - b. Jessica McCready: Aye
        - c. Nicole Burnard: Aye
        - d. Karyn Jones: Aye
          - i. **Vote: 4-0.** Motion carries.
  - h. Update about MASC Conference
    - i. Member Burnard shared an overview of the MASC conference she attended in November, including two workshops on transportation and how to run shorter, more effective meetings. She shared what she learned from each.
    - ii. Questions related to transportation focused on how many districts own their own buses and how many use electric buses.
  - i. Review November Listening Session summary, attendance log, and survey data
    - i. A review of the listening session was provided, including both the in-person and remote sessions. One area of focus during the in-person session was digital use in the classroom. Additional topics included food at PTO events, online access to assessments for families, and the use of Chapter 70 funds. The session went well, and it was noted that rewording the event description may be helpful for staff and families.
- 4. Liaison & Subcommittee Reports
  - a. Liaison Reports: SEPAC, LGBTQ+ PAC, Select Board, Finance Committee, LS Regional High School, Energy & Sustainability Committee, Parks and Recreation Commission, MASC Delegate
  - b. Subcommittee Reports: Policy, Negotiations; Labor Relations, Calendar Review
    - i. Updates included members of the LGBTQ+ PAC have been notified. The group will establish bylaws and seek approval from the Committee.
    - ii. Negotiations are ongoing with both the SEA and Nurses. Progress continues.
    - iii. SEPAC recently presented during a School Committee meeting.

- iv. Superintendent Crozier and Don Sawyer will be attending an upcoming Finance Committee meeting.
- v. The LSRHS School Committee is currently working through their budget process.
- vi. No news to report from Park and Rec.

5. Future Agenda Items

- a. Requests from members include strategies for more efficient meetings and agenda packets as well as a review of Policy FF and FFA due to concerns about alignment.
- b. Upcoming items include an MASC presentation on goal setting, the Afterschool Care RFP, mid-year reports from the Superintendent and School Committee, and approval of the SPS Town Report.
- c. Questions related to the Memorandum of Agreement were asked.

6. Adjournment

- a. Vice Chair Jessica McCready motioned to adjourn the December 18th meeting at 9:03 p.m. Nicole Burnard seconded the motion.
  - i. ROLL CALL VOTE:
    - 1. Julie Durgin-Sicree: Aye
    - 2. Jessica McCready: Aye
    - 3. Nicole Burnard: Aye
    - 4. Karyn Jones: Aye
  - a. **Vote: 4-0.** Motion carries.

Respectfully Submitted,  
 Julie Williams  
 Executive Assistant to the Superintendent

**Documents Reviewed During the December 18, 2025 School Committee Meeting**

- 1. 1-After-School Care Memo
- 2. 2-2026 Annual Town Meeting Warrant Open - Articles Due 1\_30\_26
- 3. 3-Information on 2026 Warrant Article Submission Form
- 4. 1-Policy FF
- 5. Recommendation to the Sudbury School Committee
- 6. Smith\_Pic
- 7. PoemSubmission
- 8. FY27 Budget Hearing Presentation\_251215
- 9. MEMO to SC RE\_ Summer 2026 ESY
- 10. 2026-2027 School Calendar\_DRAFT
- 11. 1 - Sudbury-Diversity-Equity-Inclusion-Commission Charge
- 12. 2-General Law - Part I, Title XII, Chapter 71, Section 37
- 13. 1-After-School Care SC Timeline - Draft
- 14. 2-From\_09222025\_Agenda Packetdocx3
- 15. 1-SPS Listening Session 110625
- 16. 2025-2026 Rolling Agenda