

Sudbury School Committee  
Meeting Minutes  
August 15, 2025

**Members Present:**

Karyn Jones, Chair  
Jessica McCready, Vice Chair  
Nicole Burnard  
Betsy Sues

**Also Present:**

Brad Crozier, Superintendent  
Sandra Duran, Combined Facilities Director  
Don Sawyer, Director of Business and Human Resources  
Byron Woodman, Solect Energy

**Absent:**

Annette Doyle, Assistant Superintendent  
Mandy Sim

**1. Open Special Session**

Chair Karyn Jones opened the special session meeting at 11:02 a.m. and made an announcement that the meeting was remote and being recorded and shared live on Sudbury TV. She then performed a roll call vote of the Committee.

ROLL CALL VOTE:

Jessica McCready: Aye  
Betsy Sues: Aye  
Karyn Jones: Aye  
Nicole Burnard: Aye

**2. Public Comment**

- a. None

**3. New Business and Policy Matters**

- a. Request the approval of the School Committee for the Superintendent/School Committee Chair to sign a Power Purchase Agreement with Solect Energy at Ephraim Curtis Middle School.
  - i. Sandra Duran, Combined Facilities Director
  - ii. Byron Woodman, Solect Energy
    - 1. Because of a tax credit scheduled to be eliminated following an executive order under the One Big Beautiful Act, an agreement needs to be approved immediately to receive the 30% investment tax credit.
    - 2. A presentation outlining the details of the solar canopy project and the specific request was shared. If approved, it will allow for the ordering of panels and the creation of a land lease.

3. The Committee's questions focused on the percentage of usage specific to Curtis, the useful life of the panels, and what happens at the end of the lease. They also asked whether Solect Energy is responsible for maintenance costs throughout the project, whether construction costs impact SPS, if withdrawal is possible after due diligence, what additional costs may be involved, whether the current grid will require updates and which cost center would cover them, where metering reports are directed, and how the lease is structured.
4. Vice Chair Jessica McCready moves that the School Committee authorize the Superintendent and School Committee Chair to execute a Power Purchase Agreement with Solect Energy for the installation at Ephraim Curtis Middle School. Betsy Sues seconded the motion.
5. Questions related to the completion timeline and insurance costs were asked.
  - a. ROLL CALL VOTE:
    - i. Nicole Burnard: Aye
    - ii. Jessica McCready: Aye
    - iii. Betsy Sues: Aye
    - iv. Karyn Jones: Aye
    1. **Vote: 4-0.** Motion carries.

4. Adjournment

- a. Vice Chair Jessica McCready moved to adjourn the meeting at 11:50 a.m. Nicole Burnard seconded the motion.
  - i. ROLL CALL VOTE:
    1. Betsy Sues: Aye
    2. Jessica McCready: Aye
    3. Nicole Burnard: Aye
    4. Karyn Jones: Aye
    - a. **Vote: 4-0.** Motion carries.

Respectfully Submitted,  
Julie Williams  
Executive Assistant to the Superintendent

**Documents Reviewed During the August 15, 2025 School Committee Meeting**

1. 250814 - Sudbury Ephraim Curtis School - Solect Energy - PPA - Draft
2. Sudbury-Solect Solar Ephraim Curtis Canopy Reference Slides - 8.13.2025\_v4