

Sudbury School Committee
Meeting Minutes
June 2, 2025

Members Present:

Karyn Jones, Chair
Jessica McCready, Vice Chair
Nicole Burnard
Mandy Sim
Betsy Sues

Also Present:

Brad Crozier, Superintendent
Annette Doyle, Assistant Superintendent
Don Sawyer, Director of Business and Human Resources
Anneke Bartelsman, SEA Representative and Teacher
Bryant Amitrano, Haynes School Principal
Sara Harvey, Loring School Principal
Cindy Marchand, Noyes School Principal
Jeff Mela, Curtis Middle School Principal
Susan Woods, Nixon School Principal
Lauren Egizio, Humanities Curriculum Coordinator

1. Open Executive Session

Vice Chair Jessica McCready opened the meeting at 6:01 p.m. noting that Nicole Burnard, Karyn Jones and Jessica McCready were present as the quorum. She then made a motion to enter into executive session pursuant to Massachusetts General Laws chapter 30A section 21(a) for the following purposes. Purpose 3 to discuss strategy with respect to and in preparation for collective bargaining with the Sudbury Nurses' Association, the Sudbury Education Association, the Education Support Professionals Association, and Custodians (Units A, B & C) because an open discussion may have a detrimental effect on the bargaining position of the Committee and the Committee will return to open session and purpose 7 to review and approve minutes from the Sudbury School Committee executive session meeting of May 28, 2025. Nicole Burnard seconded the motion.

ROLL CALL VOTE:

Nicole Burnard: Aye

Karyn Jones: Aye

Jessica McCready: Aye

Vote: 3-0. Motion carries.

Vice Chair Jessica McCready confirmed that the vote passed and that the Committee will enter into executive session pursuant to Massachusetts General Laws chapter 30A section 21(a) for the following purposes. Purpose 3 to discuss strategy with respect to and in preparation for collective bargaining with the Sudbury Nurses' Association, the Sudbury Education Association, the Education Support Professionals Association, and Custodians (Units A, B & C) because an open

discussion may have a detrimental effect on the bargaining position of the Committee and the Committee will return to open session and purpose 7 to review and approve minutes from the Sudbury School Committee executive session meeting of May 28, 2025.

2. Open Regular Session

Vice Chair Jessica McCready opened the regular session meeting at 7:02 p.m. Nicole Burnard seconded the motion. Karyn Jones, Betsy Sues, Jessica McCready, Mandy Sim and Nicole Burnard affirmed in the positive.

3. Public Comment

- a. Safa Khan, Sudbury resident, noted scheduling conflicts of the Eid holiday with school activities, testing and Committee meetings.
- b. Nadia Salman, Sudbury resident, shared concerns with a scheduling conflict with school activities during Eid Al-Adha.
- c. Adi Guzdar, 225 Nobscot Road, advocated to include the Diwali holiday in the school calendar.
- d. Summar Siddiqui, Sudbury resident, shared concerns regarding a scheduling conflict with school activities and advocated for inclusion of the Eid holidays in the school calendar.

4. Special Matters

- a. FY26 Washington DC Trip Approval
 - i. Lauren Egizio shared a presentation with the School Committee seeking approval for the annual 8th Grade Washington DC Trip.
 - ii. Questions from the Committee surrounded scholarships and tour companies.
 1. Vice Chair Jessica McCready made a motion to authorize a trip for all 8th grade students to Washington, DC from May 12 - 15, 2026. Nicole Burnard seconded the motion. **All in favor. 5-0.** Motion carries.
- b. Presentation of Accomplishments, Initiatives & Models (AIM Reports)
 - i. Presented by: Bryant Amitrano (Haynes Elementary Principal), Sara Harvey (Loring Elementary Principal), Susan Woods, (Nixon Elementary Principal), Cindy Marchand (Noyes Elementary Interim Principal) and Jeff Mela (Curtis Middle School Principal)
 1. Each principal provided an update on their school improvement goals, highlighting efforts to foster a sense of belonging among students, staff, and families. They discussed equitable and inclusive practices, shared student learning data and how it drives instruction, and described innovative teaching and learning strategies as well as practices to achieve consistency at the middle school.
 2. Questions from the Committee surrounded WIN block, Say Something program, scoring alignment with the high school, whether traditional-based scoring is still used, Grading for Equity Committee, benchmarks for consistently low test scores, classroom technology use, and executive function skills at the elementary level.
 3. Vice Chair Jessica McCready moves to accept the AIM reports as presented. Nicole Burnard seconded the motion. **All in favor. 5-0.** Motion carries.

Nicole Burnard makes a motion to move the Permanent Building Committee interview up in the agenda. Jessica McCready seconded the motion. **All in favor. 5-0.** Motion carries.

5. Educational and Operational Matters

a. SEA Report (Anneke Bartelsman)

- i. Ms. Bartelsman reported that as the school year enters its final stretch, efforts are underway to prepare for the next year, including school visits for students transitioning to the next grade, grade level coordination by school counselors and a scavenger hunt for incoming 6th graders later this summer. She also took a moment to congratulate retirees Meg Shelley, Faith Chen, Leslie Dooley, Eddie Good, Meg Mephram and Caron Warren.

b. District Reports

i. Director of Business and Human Resources Report

1. The Business Office is prioritizing the fiscal year-end closeout while closely monitoring the FY26 state budget, paying particular attention to Special Education Circuit Breaker reimbursements and the school meals program.
2. Questions were raised about free school lunches, along with a request for confirmation that any potential Chapter 70 funding increases will continue to be routed through the town.

ii. Assistant Superintendent Report

1. Mrs. Doyle reported that out of the 55 Capstone projects completed by 8th graders, 3 projects were chosen for the showcase in Worcester.
2. The SMILE / Explore program had its first staff training. Two hundred fourteen students are registered for SMILE and 38 of those students are also registered for Explore. The program will be held at Loring this year.
3. LS Seniors visited their former elementary schools recently and participated in a day of service.

iii. Superintendent's Report

1. Superintendent Crozier recently attended 4E expos throughout the District where students build wind turbines.
2. Thirty five students from boys and girls track qualified at the Massachusetts Middle School Division 1 state track and field championship with the most students ever representing Sudbury.

6. Consent Calendar

a. Pride Day Materials

b. Communication Sub Committee Minutes (12/19/2024)

c. Policy Sub Committee Minutes (04/12/2024 and 12/12/2024)

- i. Chair Karyn Jones moves to approve the Pride Day materials. Vice Chair Jessica McCready seconded the motion. **All in favor: 5-0.** Motion carries.
- ii. Chair Karyn Jones moves to approve the Communication Sub Committee Minutes from December 19, 2024 and the Policy Sub Committee Minutes from April 12,

2024 and December 12, 2024 as amended. Nicole Burnard seconded the motion.
All in favor: 5-0. Motion carries.

7. Business and Policy Matters

a. Permanent Building Committee Interview

- i. The Committee interviewed Michael Cameron and asked a series of questions related to why he would like to serve in this role, his relevant experience, experience with building projects with multiple users and how he would incorporate universal design.
 1. Vice Chair Jessica McCready moves to appoint Michael Cameron for a three year term on the Permanent Building Committee. Mandy Sim seconded the motion. **All in favor: 5-0.** Motion carries.

b. FY25 Superintendent Evaluation

- i. All members provided individual evaluations to Chair Jones who put together a composite of all evaluations. Superintendent Crozier shared his thanks to the Committee members for their input.
 1. Vice Chair Jessica McCready moves to approve the Sudbury School Committee Summative Evaluation Report for Superintendent Crozier for the 2024-2025 year, and authorize the Chair to sign on behalf of the Committee. Nicole Burnard seconded the motion. **All in favor: 5-0.** Motion carries.

c. FY26 School Committee Meeting Schedule Updates

- i. The Committee discussed their meeting preferences, emphasizing the importance of specific presentations and the desire for flexibility to offer a hybrid option when unexpected circumstances prevent a member from attending in person.
- ii. Questions were raised about the process for allowing people to join remote meetings during public comment.
- iii. A draft of the schedule with meeting locations will be presented at the next meeting.

d. At-A-Glance Newsletter

- i. A draft of the newsletter was presented to the School Committee.
- ii. Recommended changes / edits were approved.
 1. Vice Chair Jessica McCready moves to approve the At-A-Glance Newsletter as amended. Nicole Burnard seconded the motion. **All in favor: 5-0.** Motion carries.

e. Draft BDFA-E Policy - School Improvement Plan

- i. The Committee discussed the draft of the policy presented. Recommended edits were suggested and approved.
 1. Chair Karyn Jones moves to approve Policy BDFA-E School Improvement Plan as amended. Nicole Burnard seconded the motion. **All in favor: 5-0.** Motion carries.

f. Review FY25 School Committee Goals

- i. The Committee reviewed current goals, what has been achieved and what is still outstanding. Goals for the upcoming school year will be discussed at a future meeting.
- g. Future Agenda Items
 - i. The School Committee goal template was discussed and will be included in a future agenda.
 - ii. The Family Handbook will also be discussed at a future agenda.
 - iii. Nicole Burnard made a motion to discuss Policy Sub Committee vs. full Committee working on policies.
- 8. Adjournment
 - a. Vice Chair Jessica McCready motioned to adjourn the meeting at 10:28 p.m. Nicole Burnard seconded the motion. **All in favor: 5-0.** Motion carries.

Respectfully Submitted,
 Julie Williams
 Executive Assistant to the Superintendent

Documents Reviewed During the June 2, 2025 School Committee Meeting

1. SC proposal on letterhead 2025
2. DC SC presentation 6.2.25
3. FY25 AIM Report - Haynes
4. Loring AIM Report 2025
5. AIM Report FY25 - Nixon
6. Noyes AIMS template 2024-2025
7. Curtis AIM Report 2024-25
8. Principal Presentation to SC 5_8_25
9. SurveyFlyer
10. Roles_responsibilities
11. 121924_Communications SubcommitteeMinutes
12. 06022025_4C_PolicySubCommitteeMeeting Minutes
13. Recommendation to SPS SC for PBC Appointment 5-21-25
14. PBC Interview Questions 02.10.20
15. Application_to_PBC_Signed_Cameron
16. SCComposite_Crozier_EndofYearEvaluation_FY25.docx
17. School Committee Meeting Schedule FY26
18. Updated guidance on holding meetings pursuant to the Act Extending Certain COVID-19 Measures_Mass.gov
19. Policy-on-Remote-Participation_12.15.15
20. MA Remote Participation Guidance
21. Town of Sudbury Remote Participation Policy_111621
22. June 2025 At-A-Glance - DRAFT
23. BDFA-E PACKET FINAL
24. DESE - Question about School Improvement Plans
25. Cambridge BDFAE

26. BDFAE1 MASC Policy Reference Manual
27. WPS-Policy-BDFA-E-1-4.28.22-Copy
28. WPS-Policy-CDFA-E-2-4.28.22
29. Final24-25SCGoalsdocx
30. 5f - DRAFT_Sudbury_SC_Goal_Progress_2024-2025.docx
31. School Committee Goals Template