

Sudbury School Committee
Meeting Minutes
October 10, 2024

Members Present:

Nicole Burnard, Chair
Meredith Gerson, Vice Chair
Karyn Jones (@7:28 p.m.)
Mandy Sim

Members Absent:

Mary Stephens

Also Present:

Brad Crozier, Superintendent
Don Sawyer, Director of Business and Human Resources

Regular Session Meeting

Chair Nicole Burnard opened the meeting at 7:02 p.m.

The School Committee agreed to swap the agenda items, beginning with Capital.

1. Business and Policy Matters
 - a. FY26 Capital Recommendations
 - i. Superintendent Crozier confirmed that all updated documents and communications have been provided to the School Committee for their review.
 - ii. The Committee noted that the supporting quotes provided to them suggest a preference for the designer selected by the MSBA. The School Committee and SPS are not involved in any agreements or contracts with any designers.
 - iii. Questions surrounded whether the school fire alarm systems were for design purposes only. Additionally, some submission forms contained notes on operating impact while others were left blank. The Committee recommended and agreed to standardize this across all submission forms.
 - iv. Mandy Sim made a motion to approve the FY26 Capital Recommendations as amended in the packet. Vice Chair Meredith Gerson seconded the motion. **Vote:** 3-0. Motion passes.
2. School Committee Workshop, Elizabeth Valerio, Esq. - Valerio, Dominello & Hillman, LLC
 - a. Open Meeting Law, Conflicts of Interest, School Committee Roles and Responsibilities
 - i. The Committee engaged in a workshop run by Elizabeth Valerio, from Valerio, Dominello & Hillman, LLC.
3. Adjournment
 - a. Chair Nicole Burnard motioned to adjourn into the Sudbury Public Schools Community Workshop at 7:08 p.m. and not to return to open session. Mandy Sim seconded the motion. **Vote:** 3-0. Motion passes.

b. The workshop adjourned at 9:38 p.m.

Respectfully Submitted,
Julie Williams
Executive Assistant to the Superintendent

Documents Reviewed During the October 10, 2024 School Committee Meeting

1. FY26 Capital Project Submission Form - CIP_FY26_SPS_1 Carpet Replacement.xlsx - CIP Submission Form
2. FY26 Capital Project Submission Form - CIP_FY26_SPS_2 VCT Flooring Replacement.xlsx - CIP Submission Form (1)
3. FY26 Capital Project Submission Form - CIP_FY26_SPS_3 Bathroom Partitions and Replacements.xlsx - CIP Submission Form
4. FY26 Capital Project Submission Form - CIP_FY26_SPS 4 Painting.xlsx - CIP Submission Form
5. REVISED 10.8.2024_FY26 Capital Project Submission Form - CIP_FY26_SPS 5 Ceiling Tile Replacement.xlsx - CIP Submission Form
6. FY26 Capital Project Submission Form - CIP_FY26_SPS 6 Haynes Roof Schematic Design Fees.xlsx - CIP Submission Form
7. REVISED 10.8.2024_FY26 Capital Project Submission Form - CIP_FY26_SPS 7 Haynes Roof Replacement and Construction Oversight Fees.xlsx - CIP Submi
8. REVISED 10.8.2024_FY26 Capital Project Submission Form - CIP_FY26_SPS 8 Nixon Roof Replacement and Construction Oversight Fees.xlsx - CIP Submi
9. FY26 Capital Project Submission Form - CIP_FY26_SPS 9 Curtis Exterior Camera Replacements.xlsx - CIP Submission Form
10. FY26 Capital Project Submission Form - CIP_FY26_SPS 10 HVAC Capital Improvements Design Fees.xlsx - CIP Submission Form Revised 10.9.2024_ver2_FY26 Capital Project Submission Form - CIP_FY26_SPS 11 Fire Alarm, Emergency Lighting and BDA Design Fees Curtis_Haynes_Loring_Nixon.xlsx - Google Sheets
11. FY26 Capital Project Submission Form - CIP_FY26_SPS 12 Entrance Mat Retrofit.xlsx - CIP Submission Form
12. LanTelSCFollowUp_100824
13. SE24-L46 Grid Track Matting
14. Sudbury-Noyes
15. Sudbury-schools
16. Shephard Engineering School System Fire Alarm Proposal - VAV
17. Russo Barr Budgetary Estimates for Nixon and Haynes Roof Design and Replacement Costs October 3.2024
18. VAV Email proposal for HVAC Engineering study all schools
19. Shephard Engineering Fire Alarm and Life Safety Proposal 20.8.2024
20. Shephard Engineering School BDA System Proposal 10.8.2024
21. Revised 10.9.2024_ver2_ Sudbury Public Schools Capital Request Presentation October 7