

Sudbury School Committee
Meeting Minutes
June 3, 2024

Members Present:

Meredith Gerson, Vice Chair
Nicole Burnard
Karyn Jones
Mandy Sim
Mary Stephens

Also Present:

Bryant Amitrano, Haynes School Principal
Brad Crozier, Superintendent
Annette Doyle, Noyes School Principal
Sara Harvey, Loring School Principal
Erin Kehew, SEA Representative
Jeff Mela, Curtis School Principal
Don Sawyer, Director of Business and Human Resources
Kim Swain, Assistant Superintendent
Susan Woods, Nixon School Principal

Regular Session Meeting

Chair Nicole Burnard opened the meeting at 6:30 p.m.

1. Executive Session
 - a. Motion and vote to convene in executive session pursuant to Massachusetts General Laws chapter 30A section 21(a) for the following purposes:
 - i. Purpose (3) to discuss strategy with respect to and in preparation for collective bargaining or litigation with the Sudbury Education Association and the Nurses' Union, because an open discussion may have a detrimental effect on the bargaining position of the Committee.
 - ii. Vice Chair Meredith Gerson motioned to enter into executive session pursuant to Massachusetts General Laws chapter 30A section 21(a) for the following purposes; purpose (3) to discuss strategy with respect to and in preparation for collective bargaining or litigation with the Sudbury Education Association and the Nurses' Union, because an open discussion may have a detrimental effect on the bargaining position of the Committee. Mandy Sim seconded the motion. **Vote: 5-0.** Motion carries.
 - iii. Return from Executive Session
 - iv. Chair Nicole Burnard noted that the Committee returned from the Executive Session at 7:00 p.m.
2. Public Comment
 - a. Jean Galligan Pallone, Sudbury resident and SPS staff member, shared her concerns regarding recently approved Policy JFABG.

- b. Tracy Berry, Marlborough resident and SPS staff member shared her concerns regarding recently approved Policy JFABG.
3. Special Matters
- a. Presentation of Accomplishments, Initiatives & Models (AIM Reports)
 - i. Presented by:
 - 1. Haynes Elementary School - Bryant Amitrano - Principal
 - a. Mr. Amitrano shared data on site based learning experiences by grade level. He also reported on project based learning, technology integration and STEAM activities.
 - 2. Loring Elementary School - Sara Harvey, Principal
 - a. Ms. Harvey reported on data and how that is helping to identify students who will benefit from intervention through district assessments.
 - 3. Nixon Elementary School - Susan Woods, Principal
 - a. Ms. Woods reported on fostering relationships with students including belonging at school and equitable learning for all.
 - 4. Noyes Elementary School - Annette Doyle, Principal
 - a. Ms. Doyle shared the rollout of Keys to Literacy including staff participation in professional development, workshops, coaching, peer observations and administrator training.
 - 5. Curtis Middle School - Jeff Mela, Principal
 - a. Mr. Mela reported on intervention services including executive functioning management, math center, literacy and the academic resource center.
 - ii. Comments from the Committee included their appreciation of the importance of community and connectivity in all of the presentations.
 - iii. Clarifying questions surrounded the METCO mentor program, the Haynes Liaison HOP member role, how literacy is being addressed for the upcoming school year and if there are plans for ideas and initiatives to be shared amongst all the schools.
 - iv. Vice Chair Meredith Gerson moved to accept the AIM reports as presented. Mandy Sim seconded the motion. **Vote: 5-0.** Motion carries.
4. Educational and Operational Matters
- a. SEA Report (Erin Kehew)
 - i. Ms. Kehew shared highlights of recent celebrations elementary students have participated in. These events included Kindergarten Chick Festivals, Bio Buddies Field Trips, 4E Expo engineering work being showcased, poetry slams, visits to Curtis by fifth grade students and moving on ceremonies.
 - ii. Middle school students have enjoyed trips to Canobie Lake Park, volleyball tournaments and moving on ceremonies as well.
 - b. District Reports
 - i. Director of Business and Human Resources Report

1. The Business Office is in the process of closing out FY24. All fees for FY25 have been formally appointed. An update was provided on transportation.
 2. The senate released the FY25 budget on May 30th. Sudbury will receive \$275,990.00 in Chapter 70 funding.
 - ii. Assistant Superintendent Report
 1. Ms. Swain recently attended the 8th Grade DC trip.
 2. She shared her appreciation to Holly Estes for her help in creating the success of the 4E program.
 3. The District has recently received a grant from the Sudbury Foundation to support Disability Awareness Education.
 - iii. Superintendent's Report
 1. The Curtis Outdoor Wellness space is now open. The construction fence is coming down soon and middle school students are receiving education on how to use the new features of the structure.
 2. Students Services recently participated in a meeting with LSRHD and LPS on the new IEP roll out.
 3. The District recently connected with the Sandy Hook Promise Say Something Program. Training will be provided for staff and students on how to identify concerning behavior as well as free 24/7 monitoring of an anonymous hotline.
 4. Questions from the Committee surrounded who oversees the training and how risks will be identified and communicated.
5. Business and Policy Matters
 - a. Noyes PTO Gift Approval
 - i. Vice Chair Meredith Gerson moved to approve the Peter Noyes PTO gift of a new Yamaha piano in the amount of \$5,675.00 with gratitude. Mandy Sim seconded the motion.
 1. **Vote: 5-0.** Motion carries.
 - b. School Committee Operating Protocols
 - i. Vice Chair Meredith Gerson reviewed the operating protocols with the Committee. These are reviewed when new members are appointed to the Committee.
 - ii. Clarifying questions surrounded the protocol for whom to reach out to if various questions arise.
 - c. FY24 Superintendent Evaluation
 - i. Chair Nicole Burnard shared that evaluations had been completed by two former School Committee members who worked with Superintendent Crozier for the entirety of the year. Comments and feedback is welcomed by the two new members.
 - ii. Vice Chair Meredith Gerson moved to approve the Sudbury School Committee Summative Evaluation Report for Superintendent Crozier for the 2023-2024 year

and authorize the Chair to sign on behalf of the Committee. Mandy Sim seconded the motion. **Vote: 5-0.** Motion carries.

iii. Superintendent Crozier shared his appreciation for the feedback and comments on his annual evaluation.

d. At-A-Glance Newsletter

i. The newsletter was reviewed for comments, thoughts and suggestions. Edits were discussed and agreed upon. The amended newsletter will be on the agenda for the next meeting for final approval.

e. Future Agenda Items

i. The Committee discussed potential future agenda items.

f. Minutes (4/8/24, 4/29/24, 5/6/24)

i. Vice Chair Meredith Gerson moved to approve the Sudbury School Committee open session meeting minutes from the April 8, 2024, April 29, 2024 and May 6, 2024 meetings as amended. Mandy Sim seconded the motion. **Vote: 5-0.** Motion carries.

6. Adjournment

a. Nicole Burnard made a motion to adjourn the meeting. Mandy Sim seconded the motion. **Vote: 5-0.** Motion carries.

Respectfully Submitted,

Julie Williams

Executive Assistant to the Superintendent

Documents Reviewed During the June 3, 2024 School Committee Meeting

1. FY 24 AIM Report - Haynes
2. Loring AIM Report 2024
3. AIM Report FY25 - Nixon
4. Noyes AIM Report FY24
5. Curtis AIM Report 2023-24
6. Principal Presentation to SC 5/3/24
7. Piano Request.docx
8. Piano Purchase Order
9. School Committee Protocols
10. FINAL Superintendent Goals 2023-2024
11. NB_Crozier_Evaluation_FY24_MG
12. Crozier_MSim_Evaluation_FY24
13. SN_Crozier_Evaluation_FY24
14. SGT Crozier_Evaluation_FY24
15. Crozier_Evaluation_FY24
16. Draft June 2024 At-A-Glance
17. 040824_Sudbury School Committee Minutes_DRAFT

18. 042924_Sudbury School Committee Minutes_DRAFT
19. 050624_Sudbury School Committee Minutes_DRAFT