

Sudbury School Committee
Meeting Minutes - DRAFT
July 22, 2024

Members Present:

Nicole Burnard, Chair
Meredith Gerson, Vice Chair
Karyn Jones
Mandy Sim
Mary Stephens

Also Present:

Brad Crozier, Superintendent
Annette Doyle, Assistant Superintendent
Don Sawyer, Director of Business and Human Resources

Open Workshop

1. Chair Nicole Burnard opened the workshop at 7:00 p.m.
 - a. MASC Workshop - Tracy Novick and Alicia Mallon, MASC Field Directors
 - i. The Committee engaged in a workshop with Tracy Novick and Alicia Mallon from the Massachusetts Association of School Committees.

Regular Session Meeting

Chair Nicole Burnard opened the meeting at 8:30 p.m.

1. Opening Statement / Regular Session
 - a. Chair Nicole Burnard made an announcement that the session is being recorded for the public to see and hear and there should be no expected right to privacy, as this is a public forum. Meredith Gerson, Karyn Jones, Mandy Sim, Mary Stephens and Nicole Burnard all affirmed in the positive.
2. Public Comment
 - a. Kay Bell, 348 Old Lancaster Road, encouraged the School Committee to consider adding a hybrid option to their meeting schedule.
 - b. Nicole Burnard, speaking on her behalf as a Sudbury resident and not representing her School Committee role, made a statement regarding a conversation she had with Select Board Member, Dan Carty.
3. Educational and Operational Matters
 - a. District Reports
 - i. Director of Business and Human Resources Report
 1. The Business Department is finalizing the close of the FY24 budget.
 2. Revisions of the FY25 annual budget are being made and will be presented at a future meeting.
 - ii. Assistant Superintendent Report

1. A report on the SMILE summer program was given, detailing how many students were enrolled in each section. The sections include the number of METCO students attending this summer, the SMILE / ESY program, Explore, and Ready for K.
 2. Mrs. Doyle thanked Rebecca Amaral, Sarah Rivera, Anya Pedreschi and Jeff Lappin for their leadership in coordinating and running these programs.
 3. The Committee expressed their gratitude and thanks for the program.
- iii. Superintendent's Report
1. Superintendent Crozier recently attended the Executive Institute for Superintendents. He attended a workshop run by the MSBA where he learned about the timing of when they will be reaching out to Districts they may be considering who applied for Statements of Interest.
 2. The MSBA will be conducting a school survey this Fall where they will be assessing the conditions, capacity, maintenance and educational environments of selected schools.
 3. An update on the state budget was received recently. The school meals program was slightly underfunded which results in a small difference in per pupil minimum.
 4. Questions from the Committee surrounded the potential for having to charge for school lunches.
4. Business and Policy Matters
- a. FY25 Family Handbook Approval
 - i. Superintendent Crozier shared that when the handbook is updated with School Committee policy changes and operations, legal reviews the handbook for these changes.
 - ii. Edits were recommended and suggested.
 - iii. Questions from the Committee surrounded school lunch information based on state budget approval.
 - iv. Vice Chair Meredith Gerson moved to approve the 2024-2025 Family Handbook as amended. Mandy Sim seconded the motion. **All in favor.** Motion passes.
 - b. FY25 School Committee Goals
 - i. Each of the goals previously agreed upon were reviewed. The Committee together clarified details of each of the goals and agreed upon the suggested changes and recommendations.
 - ii. Vice Chair Meredith Gerson moved to approve the 2024-2025 Sudbury School Committee Goals as amended. Mandy Sim seconded the motion. **All in favor.** Motion passes.
 - c. Open Meeting Law Violation
 - i. The Committee discussed an email that was shared between the group which was a potential violation of the open meeting violation law. They reviewed best practices moving forward.

- d. Future Agenda Items
 - i. Recommended future agenda items include hybrid meetings, special education stabilization fund and school improvement plans.
 - e. Monthly Accounts Payable and Payroll Warrants Submission
 - i. No further action required by the Committee.
 - f. Minutes (5/13/24, 6/3/24, 6/17/24)
 - i. Vice Chair Meredith Gerson moved to approve the Sudbury School Committee regular session meeting minutes from the May 13th, June 3rd and June 17th meetings as amended. Mandy Sim seconded the motion. **All in favor.** Motion carries.
5. Adjournment
- a. Chair Nicole Burnard motioned to adjourn the meeting at 10:19 p.m Mandy Sim seconded the motion. **All in favor.** Motion carries.

Respectfully Submitted,
Julie Williams
Executive Assistant to the Superintendent

Documents Reviewed During the July 22, 2024 School Committee Meeting

1. Sudbury 7_22
2. Draft Family Handbook FY25 - Track Changes
3. Family Handbook FY25_DRAFT-MLM Edit July 24.docx
4. DRAFT25SCGoals
5. SC Meeting Warrant Summary - 071824
6. 051324_Sudbury School Committee Minutes_DRAFT
7. 060324_Sudbury School Committee Minutes_DRAFT
8. 061724_Sudbury School Committee Minutes_DRAFT
9. SupportingDocumentsSCMeeting7.22.24