

Sudbury School Committee  
Meeting Minutes  
January 8, 2024  
Virtual Meeting

**Members Present:**

Silvia Nerssessian, Chair  
Meredith Gerson, Vice Chair  
Nicole Burnard  
Mandy Sim  
Sarah Troiano

**Also Present:**

Brad Crozier, Superintendent  
Don Sawyer, Director of Business and Human Resources  
Sarah Rivera, SEA Representative

**Regular Session Meeting**

Chair Silvia Nerssessian opened the meeting at 7:00 p.m.

1. Opening Statement / Regular Session
  - a. Chair Silvia Nerssessian performed a roll call and made an announcement that the session is being recorded, shared live for the public to see and hear and there should be no expected right to privacy, as this is a public forum. Meredith Gerson, Nicole Burnard, Mandy Sim, Sarah Troiano and Silvia Nerssessian all affirmed in the positive.
2. Public Comment
  - a. Karen Jones, 27 Pendleton Road, shared that an anonymous survey has been developed to get input on the needs of after-school care. The survey is open to all Sudbury families with children in kindergarten through grade 8. She also gave updates on upcoming meetings SEPAC is hosting.
3. Educational and Operational Matters
  - a. SEA Report (Sarah Rivera)
    - i. Ms. Rivera shared a few methods used in classroom instruction of social emotional learning. This includes the Harmony curriculum, in which students review daily routines and goal setting in the classroom. Specialists are also using optimistic closure at the end of their class to reflect on positive student experiences. In addition to having behavior charts posted in each school, SEL is also being incorporated into school assemblies.
  - b. District Reports
    - i. Director of Business and Human Resources Report
      1. Mr. Sawyer provided an update on lunch counts now that the universal free lunch program has been instituted. SPS is serving 50% more lunches than we were pre-pandemic. Breakfast servings have increased by 28%.

2. The Finance Committee multi year forecast is being worked on as well as Q2 year to date budget updates. In addition audits will be scheduled over the next couple of months.
  - ii. Assistant Superintendent Report
    1. No report given. Ms. Swain absent.
  - iii. Superintendent's Report
    1. On behalf of Ms. Swain, Superintendent Crozier shared that our EL students' yearly assessment access testing, which is used to measure progress, is coming up soon. 80 students in kindergarten through grade 8 are included in this assessment.
    2. Our annual Kickoff to Kindergarten is scheduled for January 30th. This is a virtual meeting available to all incoming kindergarten families. In addition, a Special Ed transition meeting for current 8th grade students will take place on January 17th for students in Sudbury and Lincoln who plan on attending Lincoln-Sudbury in the Fall.
    3. Questions from the Committee surrounded the timeline for when families will learn about the Summer Ready for Kindergarten program.
4. Business and Policy Matters
  - a. Review Annual Town Meeting Articles
    - i. The Committee reviewed each warrant article individually.
    - ii. Questions from the Committee surrounded the timeline for when the work is to be completed, town counsel review, and clarity on the increase in the bus revolving fund warrant article.
  - b. Establish School Building Committee
    - i. Superintendent Crozier reviewed his conversation with MSBA staff to better understand who, from the district, needs to be on a Committee such as this. In addition, he discussed the steps and timeline for MSBA funding including submitting the statement of interest through the project's start date.
    - ii. The Committee asked clarifying questions about design funds and the likelihood of whether we would be invited to submit multiple statements of interest. Concerns about the longevity of when the work will be completed was shared.
    - iii. Superintendent Crozier will bring a proposed list of Committee members to the next School Committee Meeting.
  - c. Accept Grant from Sudbury Foundation
    - i. Vice Chair Meredith Gerson moves to accept a grant from the Sudbury Foundation in the amount of \$22,000.00 with gratitude. Sarah Troiano seconded the motion.
      1. ROLL CALL VOTE
        - a. Meredith Gerson: Aye
        - b. Nicole Burnard: Aye
        - c. Mandy Sim: Aye
        - d. Sarah Troiano: Aye

- e. Silvia Nerssessionian: Aye
        - i. **Vote:** 5-0. Motion carries.
    - d. School Committee Meeting Schedule / Location
      - i. Due to Capital Night being held on February 12th, the February 12th School Committee Meeting has been rescheduled to February 5th.
      - ii. The Committee discussed resuming in person meetings to be held at the new Fairbank Central Office location.
      - iii. Questions from the Committee surrounded when technology in the conference rooms will be ready for live streaming.
    - e. Planning the Tri-District Meeting
      - i. Chair Nerssessionian met with the chairs of both the Lincoln-Sudbury and Lincoln Public School Committees. Topics to be considered are student achievement data, the MetroWest Health Survey data and identifying trends to help make positive changes for students.
    - f. Planning the Legislative Forum
      - i. Chair Nerssessionian proposed to move forward with inviting Legislators to a future meeting. Ideas for discussion to be considered include current or future initiatives that directly impact SPS.
    - g. CASE Collaborative Annual Report (FY23)
      - i. As a member district, CASE is required to submit their annual report to SPS.
    - h. Liaison Reports
      - i. None
    - i. Minutes (November 20, 2023)
      - i. Vice Chair Meredith Gerson moves to approve the Sudbury School Committee regular session meeting minutes from November 20, 2023. Sarah Troiano seconded the motion.
        - 1. ROLL CALL VOTE
          - a. Meredith Gerson: Aye
          - b. Nicole Burnard: Aye
          - c. Mandy Sim: Aye
          - d. Sarah Troiano: Aye
          - e. Silvia Nerssessionian: Aye
            - i. **Vote:** 5-0. Motion carries.
5. Adjournment
  - a. Chair Silvia Nerssessionian moved to adjourn the meeting at 8:38 p.m. Mandy Sim seconded the motion.
    - i. ROLL CALL VOTE
      - 1. Meredith Gerson: Aye
      - 2. Nicole Burnard: Aye
      - 3. Mandy Sim: Aye
      - 4. Sarah Troiano: Aye
      - 5. Silvia Nerssessionian: Aye
        - a. **Vote:** 5-0. Motion carries.

Respectfully Submitted,  
Julie Williams  
Executive Assistant to the Superintendent

**Documents Reviewed During the January 8, 2024 School Committee Meeting**

1. **FY25 Warrant Article\_Classroom Instructional Equipment Replacement**
2. **FY25 SPS Instrumental Music rev fund Warrant Article\_240103**
3. **FY25 Warrant Article\_Haynes Dehumidification\_240103**
4. **FY25 SPS Bus Rev. Fund Warrant Article\_240103**
5. **Sudbury Foundation Grant Acceptance Check**
6. **CASE Collaborative 296701 GL23 - Final**
7. **CASE Collaborative 296701 FS23 - Final**
8. **Annual Report 2022-2023**
9. **112023\_Sudbury School Committee Minutes\_DRAFT**