

Sudbury School Committee
Meeting Minutes
August 7, 2023
Virtual Meeting

Members Present:

Silvia Nerssessian, Chair
Meredith Gerson, Vice Chair
Nicole Burnard
Sarah Troiano

Absent:

Mandy Sim

Also Present:

Brad Crozier, Superintendent
Kim Swain, Assistant Superintendent
Don Sawyer, Director of Business and Human Resources

Regular Session Meeting

Chair Silvia Nerssessian opened the meeting at 7:00 p.m.

1. Opening Statement / Regular Session
 - a. Chair Silvia Nerssessian performed a roll call and made an announcement that the session is being recorded, shared live for the public to see and hear and there should be no expected right to privacy, as this is a public forum. Meredith Gerson, Nicole Burnard, Sarah Troiano and Silvia Nerssessian all affirmed in the positive.

2. Public Comment
 - a. None

3. Educational and Operational Matters
 - a. District Reports
 - i. Director of Business and Human Resources Report
 1. FY23 End of Year Budget Report
 - a. Mr. Sawyer provided a review of the FY23 year end budget including recommended budget transfers and back up detail on grants. In addition, he provided ARPA fund details. A final FY23 Budget will be included in September for the Committee to vote on.
 - b. The Committee thanked Mr. Sawyer for including the ARPA funding information.

- ii. Assistant Superintendent Report
 - 1. Ms. Swain gave an update on the SMILE and Explore Summer Programs after their conclusion. Highlights included visits from the Sudbury Fire Department, Sudbury Police Department and Department of Public Works. Goodnow Librarians read and sang to students, t-shirts were donated to all students from the Amaral Family and face painting was provided in the community celebration which ended the program.
 - 2. Moving open enrollment to January is one recommendation for the upcoming year and a full report to the School Committee will be delivered in the Fall. The dates for next year's program are July 8, 2024 - August 2, 2024.

- iii. Superintendent's Report
 - 1. Superintendent Crozier also shared his thoughts on the summer programs and the progression they make year after year. A concern about future funding for the programs is under consideration and planning.
 - 2. Two budget updates were provided. The Governor may sign the recommended budget coming out of the Conference Committee on August 10th. This budget does include Universal Free Lunch as well as a significant increase in Chapter 70 funding. The supplemental budget is still pending and is supposed to contain pothole funding which is provided to districts to help with out of district tuition increases.
 - 3. One concern about the supplemental budget is that it leaves out districts that still have ESSER funds.

4. Business and Policy Matters

- a. Play Sudbury Gift for the Curtis Outdoor Health and Wellness Space

- i. The Committee reviewed a gift from Play Sudbury of a new gaga pit for the Curtis Outdoor Health and Wellness space.
- ii. Vice Chair Meredith Gerson moves to approve a gift from Play Sudbury of a new gaga pit with an estimated value of \$2,200.00 for the Curtis Outdoor Health and Wellness Space with gratitude. Sarah Troiano seconded the motion.

- 1. ROLL CALL VOTE

- a. Meredith Gerson: Aye
- b. Nicole Burnard: Aye
- c. Sarah Troiano: Aye
- d. Silvia Nersessian: Aye
 - i. **Vote:** 4-0. Motion carries.

- b. Approval of Family Handbook FY24

- i. Chair Nerssessionian confirmed that this is the yearly approval of the Family Handbook. This was reviewed legally without any significant changes. Small edits may be made once the state budget is approved surrounding food services. Minor edits were recommended and approved.
 - ii. Vice Chair Meredith Gerson moves to approve the FY24 Family Handbook as amended. Sarah Troiano seconded the motion.
 - 1. ROLL CALL VOTE
 - a. Meredith Gerson: Aye
 - b. Nicole Burnard: Aye
 - c. Sarah Troiano: Aye
 - d. Silvia Nerssessionian: Aye
 - i. **Vote:** 4-0. Motion carries.
- c. Appointment of School Committee Representative to Educational Collaboratives (CASE and ACCEPT)
- i. Vice Chair Meredith Gerson moves to appoint Brad Crozier as the Sudbury School Committee Representative to the CASE Educational Collaborative. Sarah Troiano seconded the motion.
 - 1. ROLL CALL VOTE
 - a. Meredith Gerson: Aye
 - b. Nicole Burnard: Aye
 - c. Sarah Troiano: Aye
 - d. Silvia Nerssessionian: Aye
 - i. **Vote:** 4-0. Motion carries.
 - ii. Vice Chair Meredith Gerson moves to appoint Brad Crozier as the Sudbury School Committee Representative to the ACCEPT Educational Collaborative. Sarah Troiano seconded the motion.
 - 1. ROLL CALL VOTE
 - a. Meredith Gerson: Aye
 - b. Nicole Burnard: Aye
 - c. Sarah Troiano: Aye
 - d. Silvia Nerssessionian: Aye
 - i. **Vote:** 4-0. Motion carries.
- d. Capital Planning
- i. FY23 / FY24 Capital Project Updates
 - 1. Superintendent Crozier confirmed that all FY23 capital articles are complete with minimal balances remaining. One minor item not completed relates to HVAC which has been rolled into FY24.
 - 2. Questions from the Committee included the parameters to when the HVAC work can be done.
 - 3. He then updated the Committee on the progress FY24 capital articles are making which include wiring for interior cameras and Curtis AV updates. Both VCT and carpet replacement have been contracted and prices are being received for bathroom partitions

and gym padding. Interior painting is ongoing and construction documents are nearly complete for the Curtis Outdoor Wellness structure with a September delivery for the equipment.

4. Clarifying questions from the Committee surrounded the Curtis AV design project, when the Curtis Outdoor Wellness project will go to bid and when a project cost status update can be expected.

e. Fall Town Meeting

- i. The Select Board has voted and approved a Fall Town Meeting. The date has not been confirmed yet. Once the date is set, information about when the warrant opens and closes can be expected.
- ii. Items the School Committee would like to see addressed are pothole monies and how the town will handle the expected additional Chapter 70 funds.
- iii. Questions from the Committee surrounded whether an article to be considered is design funds for one of the school roofs needing replacement as this would help if we move forward with the MSBA application process.

f. Future Agenda Items

- i. None

g. Minutes (June 5, 2023 and June 14, 2023)

- i. Vice Chair Meredith Gerson moves to approve the Sudbury School Committee open session meeting minutes from the June 5, 2023 and June 14, 2023 meetings as amended. Sarah Troiano seconded the motion.

1. ROLL CALL VOTE

- a. Meredith Gerson: Aye
- b. Nicole Burnard: Aye
- c. Sarah Troiano: Aye
- d. Silvia Nerssessian: Aye
- i. **Vote:** 4-0. Motion carries.

5. Executive Session

- a. Vice Chair Meredith Gerson moves to convene in executive session pursuant to Massachusetts General Laws chapter 30A section 21(a) for the following purpose. Purpose (3) to discuss strategy with respect to and in preparation for collective bargaining or litigation with the Sudbury Education Association and the Nurses' Union, because an open discussion may have a detrimental effect on the bargaining position of the Committee and not to return to Open Session. Sarah Troiano seconded the motion.

i. ROLL CALL VOTE

1. Meredith Gerson: Aye

2. Nicole Burnard: Aye
3. Sarah Troiano: Aye
4. Silvia Nerssessionian: Aye
 - a. **Vote:** 4-0. Motion carries.
- b. Chair Silvia Nerssessionian confirmed that the Sudbury School Committee will be entering into executive session pursuant to Massachusetts General Laws chapter 30A section 21(a) for the following purpose. Purpose (3) to discuss strategy with respect to and in preparation for collective bargaining or litigation with the Sudbury Education Association and the Nurses' Union, because an open discussion may have a detrimental effect on the bargaining position of the Committee and not to return to Open Session.

6. Adjournment

Respectfully Submitted,
Julie Williams
Executive Assistant to the Superintendent

Documents Reviewed During the August 7, 2023 School Committee Meeting

1. Memo_SC_FY23 Final YTD Budget_230804
2. PlaySudbury Gaga Pit Donation
3. Family Handbook FY24_DRAFT
4. 060523_Sudbury School Committee Minutes_DRAFT
5. 061423_Sudbury School Committee Minutes_DRAFT