

Sudbury School Committee  
Meeting Minutes  
January 9, 2023  
Virtual Meeting

**Members Present:**

Silvia Nerssessian, Chair  
Meredith Gerson, Vice Chair  
Nicole Burnard  
Mandy Sim  
Sarah Troiano

**Members Absent:**

None

**Also Present:**

Brad Crozier, Superintendent  
Kim Swain, Assistant Superintendent  
Don Sawyer, Director of Business and Human Resources  
Stefanie Burrell, SEA Representative

**Regular Session Meeting**

Chair Silvia Nerssessian opened the meeting at 7:00 p.m.

1. Opening Statement / Regular Session
  - a. Chair Silvia Nerssessian performed a roll call and made an announcement that the session is being recorded, shared live for the public to see and hear and there should be no expected right to privacy, as this is a public forum. Nicole Burnard, Mandy Sim, Sarah Troiano and Silvia Nerssessian all affirmed in the positive.
2. Public Comment:
  - a. None
3. Educational and Operational Matters
  - a. District Reports
    - i. SEA Report (Stefanie Burrell)
      1. Ms. Burrell shared how educators throughout the district are focusing on students' individual goals and growth. Students' social emotional needs continue to be a high priority within the district. Examples of small group learning opportunities include 4th grade students at Haynes participating in math work; Kindergarten and grade 1 students participating in ELA phonics

lessons and all grade levels participating in EduProtocol activities thanks to the SPS Tech Team.

- ii. Director of Business and Human Resources Report
  - 1. Don Sawyer reported to the Committee that the transition to the new payroll system is complete. Staff will be notified of the change and directions on how to access the self service portal will be provided.
- iii. Assistant Superintendent Report
  - 1. Kim Swain informed the Committee that January 25th will be a Professional Development day for staff throughout the district. She shared that planning and focus of the day surrounds the equity audit and informed the Committee who the presenters will be and the topics they will be discussing.
- iv. Superintendent's Report
  - 1. Haynes Principal Search Timeline
    - a. Superintendent Crozier thanked Kim and her team for all the planning they put into the Professional Development day.
    - b. He shared that the Haynes Principal search launched this week with the selection of the Advisory Committee. He shared a detailed timeline of events and thanked Nadine Ekstrom and the Haynes staff for their collaboration.
    - c. Questions from the Committee included when will the community be notified of the search process and how does the Search Advisory Committee get selected.

#### 4. Business and Policy Matters

- a. Next Steps FY24 Budget and Letter to the Select Board
  - i. Chair Nerssessionian shared an update regarding next steps if an override is decided upon. She informed the Committee that she, along with Superintendent Crozier, Don Sawyer and employees from the town had a meeting to better understand our needs and to brainstorm ideas.
  - ii. Edits to the letter were discussed and suggested.
  - iii. Meredith Gerson moved to approve the FY24 letter to the Select Board as amended. Sarah Troiano seconded the motion.
    - 1. ROLL CALL VOTE
      - a. Meredith Gerson: Aye
      - b. Nicole Burnard: Aye
      - c. Mandy Sim: Aye
      - d. Sarah Troiano: Aye
      - e. Silvia Nerssessionian: Aye
      - i. **Vote:** 5-0. Motion carries.

2. Questions from the Committee included whether there will be an opportunity for a School Committee member to be able to speak regarding our request.

b. Review 2023 Annual Town Meeting Articles

- i. Chair Nerssessian confirmed for the Committee that there are no new articles being brought forward. They are being brought back for review after editing.
- ii. Meredith Gerson motioned to approve the FY24 SPS Bus Revolving Fund Warrant Article as amended, the FY24 SPS Instrumental Music Revolving Fund Warrant Article as amended, FY24 Warrant Article Schools HVAC Repairs and Replacements as amended, FY24 Warrant Article SPS Curtis Outdoor Health and Wellness Space as amended, FY24 SPS Curtis AV and Assisted Listening System article as amended, FY24 SPS Security Cameras article as amended, FY24 SPS Medicaid and Chapter 70 Increase Reimbursement Transfer Article for ELA Review as amended and FY24 Medicaid Reimbursement Transfer Article as amended and authorized Silvia Nerssessian to sign on behalf of the School Committee and Don Sawyer to submit to the town. Sarah Troiano seconded the motion.
- iii. The Committee discussed recommended edits and revisions to the warrants as well as clarification on the process for which the warrants will be voted on.

1. ROLL CALL VOTE

- a. Meredith Gerson: Aye
- b. Nicole Burnard: Aye
- c. Mandy Sim: Aye
- d. Sarah Troiano: Aye
- e. Silvia Nerssessian: Aye
- i. **Vote:** 5-0. Motion carries.

c. CASE Collaborative Annual Report (FY2021-2022)

- i. Superintendent Crozier shared that all collaboratives give member districts their annual reports once their audits are completed.

d. ACCEPT Collaborative - New Member Consideration

- i. Superintendent Crozier shared that when changes are made to collaboratives all members need to vote in the affirmative. Westborough Public Schools is seeking to collaborate with ACCEPT. He shared his confidence in voting in the affirmative on behalf of the School Committee.
- ii. Comments from the Committee included their appreciation of Westborough's desire to join ACCEPT.
- iii. Chair Silvia Nerssessian asked for a motion to authorize the Superintendent as the SPS ACCEPT Board Collaborative member to vote

affirmatively in the addition of Westborough Public's School request for ACCEPT membership. Meredith Gerson seconded the motion.

1. ROLL CALL VOTE

- a. Meredith Gerson: Aye
- b. Sarah Troiano: Aye
- c. Nicole Burnard: Aye
- d. Mandy Sim: Aye
- e. Silvia Nerssessionian: Aye
- i. **Vote:** 5-0. Motion carries.

e. Liaison Reports

- i. Chair Nerssessionian shared the new date for the Finance Committee Hearing. She also shared that the Select Board meets tomorrow night and will likely have more questions regarding our budget.
- ii. She also shared that the LS School Committee is in the process of a Superintendent search. The screening committee has been established. Chair Nerssessionian has been asked to be a committee member for the search as well as a member from the Lincoln School Committee.

f. Minutes (12/5/22, 12/8/22 and 12/12/22)

- i. Meredith Gerson moved to approve the Sudbury School Committee meeting minutes from the December 5, 2022, December 8, 2022 and December 12, 2022 meetings as amended.

1. ROLL CALL VOTE

- a. Meredith Gerson: Aye
- b. Nicole Burnard: Aye
- c. Mandy Sim: Aye
- d. Sarah Troiano: Aye
- e. Silvia Nerssessionian: Aye
- i. **Vote:** 5-0. Motion carries.

5. Adjournment

- a. Chair Silvia Nerssessionian moved to adjourn the meeting at 8:31 p.m. Sarah Troiano seconded the motion.

i. ROLL CALL VOTE

- 1. Meredith Gerson: Aye
- 2. Nicole Burnard: Aye
- 3. Mandy Sim: Aye
- 4. Sarah Troiano: Aye
- 5. Silvia Nerssessionian: Aye
- a. **Vote:** 5-0. Motion carries.

Respectfully Submitted,  
Julie Williams  
Executive Assistant to the Superintendent

**Documents Reviewed During the January 9, 2023 School Committee Meeting**

1. Haynes Principal Selection Process
2. Budget Letter to Select Board 1.9.23
3. FY24 SPS Bus Rev. Fund Warrant Article
4. FY24 SPS Instrumental Music rev fund Warrant Article
5. FY24 Warrant Article\_Schools HVAC Repairs and Replacements
6. FY24 WarrantArticle\_SPS\_Curtis Outdoor Health and Wellness Space
7. FY24\_ATM Warrant Article\_SPS Curtis AV and Assisted Listening System
8. FY24\_ATM Warrant Article\_SPS Security Cameras
9. FY24\_ATM Warrant Article\_SPS Medicaid and Chapter 70 Increase  
Reimbursement Transfer Article for ELA Review
10. FY24\_ATM Warrant Article\_SPS FY23 Medicaid Reimbursement Transfer  
Article
11. CASE Collaborative Annual Report\_21-22
12. ACCEPT Statement on Westborough Membership
13. Westborough Statement
14. 120522\_Sudbury School Committee Minutes\_DRAFT
15. 120822\_Sudbury School Committee Minutes\_DRAFT
16. 122122\_Sudbury School Committee Minutes\_DRAFT