

Sudbury School Committee  
Meeting Minutes  
August 29, 2022  
Virtual Meeting

**Members Present:**

Silvia Nerssessian, Chair  
Meredith Gerson, Vice Chair  
Nicole Burnard  
Mandy Sim  
Sarah Troiano

**Members Absent:**

None

**Also Present:**

Brad Crozier, Superintendent  
Don Sawyer, Director of Business and Human Resources  
Nadine Ekstrom, Interim Principal, Haynes Elementary School

**Regular Session Meeting**

Chair Silvia Nerssessian opened the meeting at 7:01 p.m.

1. Opening Statement / Executive Session
  - a. Chair Silvia Nerssessian performed a roll call and made an announcement that the session is being recorded, shared live for the public to see and hear and there should be no expected right to privacy, as this is a public forum. Meredith Gerson, Nicole Burnard, Mandy Sim, and Silvia Nerssessian all affirmed in the positive.

2. Public Comment
  - a. None

Sarah Troiano joined the meeting at 7:03 p.m.

3. Special Matters
  - a. Introduction of Nicole Burnard, Newly Appointed School Committee Member
    - i. Chair Silvia Nerssessian took the opportunity to welcome Nicole Burnard as the newly appointed School Committee Member.
    - ii. Nicole shared that she is honored to support both the School Committee as well as the Sudbury community. She also took the opportunity to thank both the Select Board for their confidence in her and to Ravi Simon for his commitment to the town by running for the Committee as well.

- b. Introduction of Dr. Nadine Ekstrom, Interim Haynes Principal
    - i. Superintendent Brad Crozier took the opportunity to introduce Nadine to the Committee.
    - ii. Dr. Ekstrom then shared her background and experience with the Committee. She then thanked Mr. Crozier for the opportunity to work at Sudbury Public Schools.
    - iii. Comments from the Committee included a warm welcome to both Nicole and Nadine and the Committee shared their appreciation for having them both as part of the team.
  - c. Update on Capital Projects, Sandra Duran, Combined Facility Director
    - i. Combined Facility Director, Sandra Duran, gave an update to the Committee on the status of the projects worked on over the summer including air conditioners being installed at Noyes, all floors being refinished at each school as well as multiple ADA compliant projects.
    - ii. Questions from the Committee included whether Sandra would foresee any problems with door installations, is there an update on roof projects, will the Committee get an update on the final costs of all projects and whether there is a way to track all the projects.
4. Educational and Operational Matters
- a. District Reports
    - i. Director of Business and Human Resources Report
      - 1. FY22 End of Year Budget Approval
        - a. Director of Business and Human Resources, Don Sawyer, shared with the Committee an update on busing and food services. Staffing for buses is complete and we have drivers for all routes. Food Services still has a couple of positions that need to be filled but services should not be impacted.
        - b. Chair Silvia Nerssessian then reminded the Committee that the FY22 End of Year Budget Approval had been previously reviewed and that this item just needs a vote of action.
        - c. Meredith Gerson moves to approve the final FY22 recommended transfers between cost centers. Sarah Troiano seconded the motion.
          - i. ROLL CALL VOTE
            - 1. Meredith Gerson: Aye
            - 2. Nicole Burnard: Aye
            - 3. Mandy Sim: Aye
            - 4. Sarah Troiano: Aye
            - 5. Silvia Nerssessian: Aye
            - a. **Vote: 5-0.** Motion carries.

- ii. Assistant Superintendent Report
  - 1. Assistant Superintendent, Kim Swain, was not present.
- iii. Superintendent's Report
  - 1. Superintendent, Brad Crozier, shared with the Committee that Kim Swain's absence was due to her presence at the METCO Director Interviews.
  - 2. He then shared with the Committee a few updates regarding the beginning of the school year such as staff having returned to school that day and that Dr. Tracey Benson was a guest speaker at our Opening Day ceremonies. He also shared that the school year calendar has been updated to include the open house dates and reminded the Community that there is a road closure at Pratts Mill Road to be considered when traveling to and from the middle school as that may impact traffic. Lastly, he reminded parents that Back to School packets are available online.
  - 3. The Committee then reminded the community about another road closure in town at Marlboro Road.

5. Business and Policy Matters

- a. 2022-2023 8th Grade Washington DC Trip Proposal, Lauren Egizio, Humanities Curriculum Coordinator
  - i. Chair Silvia Nerssessian welcomed Lauren Egizio to the meeting.
  - ii. Ms. Egizio shared with the group the background and rationale for the DC trip. She then shared how the trip went this past June with what went well and things to be considered for this year's trip. She also shared the proposed itinerary and timeline for the trip.
  - iii. The Committee asked questions centered around whether parents had an opportunity to provide feedback on the cost of the trip, whether or not a survey had been done and whether scholarships need to be covered at a new cost for the proposed trip.
  - iv. Meredith Gerson moves to authorize the trip for all 8th grade students to Washington, DC from May 2-5, 2023. Sarah Troiano seconded the motion.
    - 1. ROLL CALL VOTE:
      - a. Meredith Gerson: Aye
      - b. Nicole Burnard: Aye
      - c. Mandy Sim: Aye
      - d. Sarah Troiano: Aye
      - e. Silvia Nerssessian: Aye
      - i. **Vote: 5-0.** Motion carries.
- b. Community Preservation Act (CPA) Funding for Articles

- i. Chair Silvia Nerssessian spoke to the Committee about the process for applying for CPA funds, what the application process involves, what the criteria surrounds and the timeline for submission.
  - ii. The Committee agreed to move forward with the application process.
- c. Approval of District Family Handbook FY23
  - i. Superintendent Crozier informed the Committee that the handbook goes under review every couple of years and that small changes to policies had been made.
  - ii. Comments from the Committee included their desire to have red line edits in the next version so that the changes are transparent.
    - 1. Meredith Gerson moves to approve the District Family Handbook as presented. Sarah Troiano seconded the motion.
      - a. ROLL CALL VOTE:
        - i. Meredith Gerson: Aye
        - ii. Nicole Burnard: Aye
        - iii. Mandy Sim: Aye
        - iv. Sarah Troiano: Aye
        - v. Silvia Nerssessian: Aye
      - 1. **Vote: 5-0.** Motion carries.
- d. Acceptance of Nixon PTO Gift
  - i. The Committee reviewed the gift of two sunshades and two removable benches presented on behalf of the Nixon School PTO.
  - ii. Questions from the Committee surrounded whether the tables would be ADA compliant.
    - 1. Meredith Gerson moves to accept a gift of two sunshades and two removable benches from the General John Nixon School PTO with gratitude. Sarah Troiano seconded the motion.
      - a. ROLL CALL VOTE:
        - i. Meredith Gerson: Aye
        - ii. Nicole Burnard: Aye
        - iii. Mandy Sim: Aye
        - iv. Sarah Troiano: Aye
        - v. Silvia Nerssessian: Aye
      - 1. **Vote: 5-0.** Motion carries.
- e. Future Agenda Items
  - i. Chair Silvia Nerssessian led a conversation with the Committee about the possibility of scheduling and planning an upcoming workshop.
- f. Minutes (8/15/22)

- i. Chair Silvia Nerssessionian confirmed for the Committee that these are shared notes and once approved she will share them with the Select Board.
- ii. Meredith Gerson moves to approve the Open Session meeting minutes from the August 15, 2022 meeting as presented / amended. Sarah Troiano seconded the motion.
  - 1. ROLL CALL VOTE:
    - a. Meredith Gerson: Aye
    - b. Nicole Burnard: Aye
    - c. Mandy Sim: Aye
    - d. Sarah Troiano: Aye
    - e. Silvia Nerssessionian: Aye
    - i. **Vote: 5-0.** Motion carries.

6. Adjournment

- a. Chair Silvia Nerssessionian motioned to adjourn the meeting at 8:49 p.m. Sarah Troiano seconded the motion.
  - i. ROLL CALL VOTE:
    - 1. Meredith Gerson: Aye
    - 2. Nicole Burnard: Aye
    - 3. Mandy Sim: Aye
    - 4. Sarah Troiano: Aye
    - 5. Silvia Nerssessionian: Aye
    - a. **Vote: 5-0.** Motion carries.

Respectfully Submitted,  
Julie Williams  
Executive Assistant to the Superintendent

**Documents Reviewed During the August 29, 2022 School Committee Meeting**

- 1. School Committee Update 8.29.22
- 2. Memo\_SC\_FY22 Final Budget\_220811
- 3. SC Proposal 2023
- 4. DS SC presentation
- 5. Email seeking proposals from CPC
- 6. Family Handbook 2022-2023
- 7. School Committee letter, revised August 24
- 8. 081522\_Sudbury School Committee Minutes\_DRAFT