

Sudbury School Committee
Meeting Minutes
August 1, 2022
Virtual Meeting

Members Present:

Silvia Nerssessian, Chair
Meredith Gerson, Vice Chair
Mandy Sim
Sarah Troiano

Members Absent:

None

Also Present:

Brad Crozier, Superintendent
Kim Swain, Assistant Superintendent
Don Sawyer, Director of Business and Human Resources

Regular Session Meeting

Chair Silvia Nerssessian opened the meeting at 7:03 p.m.

1. Opening Statement / Regular Session
 - a. Chair Silvia Nerssessian performed a roll call and made an announcement that the session is being recorded, shared live for the public to see and hear and there should be no expected right to privacy, as this is a public forum. Meredith Gerson, Mandy Sim, Sarah Troiano and Silvia Nerssessian all affirmed in the positive.

2. Public Comment:
 - a. None

3. Educational Matters
 - a. District Reports
 - i. Director of Business and Human Resources Report
 1. Director of Business and Human Resources Don Sawyer shared with the Committee that Governor Baker signed the state budget and with that we were notified that there was an increase to Chapter 70 funds, the state is continuing to provide universal free lunch for all students and that the Business Department would be communicating that with families.
 2. Questions from the Committee surrounded how we will get the appropriation from the town to have access to the Chapter 70 funds now that they have increased.

- ii. Assistant Superintendent Report
 - 1. Assistant Superintendent Kim Swain reported to the Committee that the SMILE Program is in its 4th week and the students are focusing on Science and Engineering. She took the opportunity to thank Megan Cifuentes who is leading the program this week and shared that the week will end with a carnival.

- iii. Superintendent's Report

- 1. Equity Audit

- a. Superintendent Brad Crozier shared with the Committee that the district has sent out the Equity Report. He also shared that an administrative professional day is scheduled for the week of August 15th with a goal to learn and review from the report findings.
 - b. Questions from the Committee centered around whether we need to let the DEI Commission know the work we are doing in regards to the audit.
 - c. Superintendent Crozier shared an update on hiring for open positions and noted that Nadine Ekstrom and Lisa Williams held a meet and greet with Haynes staff.
 - d. Questions from the Committee centered around trends on why staff leave the district.
 - e. He updated the Committee on the capital projects that are being worked on at all of the schools.
 - f. Questions from the Committee centered around how Sandra Duran will be tracking the projects she is working on and whether or not supply chain issues have impacted any of the projects.
 - g. The last update he shared was around enrollment and the Committee looked for clarification on whether he is still monitoring the enrollment from the Cold Brook Crossing Development.

- 4. Business and Policy Matters

- a. Superintendent Contract Amendment

- i. Chair Silvia Nerssessian confirmed that this is a one time recognition payment for Superintendent Crozier's hard work and commitment.
 - 1. Chair Silvia Nerssessian moves to approve the contract amendment as presented between the Sudbury School Committee and Superintendent Crozier of August, 2022 and authorize the chair to sign on behalf of the Committee. Sarah Troiano seconded the motion.

- a. ROLL CALL VOTE:

- i. Meredith Gerson: Aye
 - ii. Mandy Sim: Aye
 - iii. Sarah Troiano: Aye
 - iv. Silvia Nerssessian: Aye
1. **Vote: 4-0.** Motion carries.

b. Appointment of Representative to Educational Collaboratives

- i. Superintendent Crozier informed the Committee that this is an annual vote to appoint Mr. Crozier to both the ACCEPT and CASE Collaborative Board of Directors.

1. Meredith Gerson moves to appoint Brad Crozier as the School Committee Representative on the Board of Directors of the ACCEPT Collaborative. Sarah Troiano seconded the motion.

a. ROLL CALL VOTE:

- i. Meredith Gerson: Aye
- ii. Mandy Sim: Aye
- iii. Sarah Troiano: Aye
- iv. Silvia Nerssessian: Aye

1. **Vote 4-0.** Motion carries.

2. Meredith Gerson moves to appoint Brad Crozier as the School Committee Representative on the Board of Directors of the CASE Collaborative. Sarah Troiano seconded the motion.

a. ROLL CALL VOTE:

- i. Meredith Gerson: Aye
- ii. Mandy Sim: Aye
- iii. Sarah Troiano: Aye
- iv. Silvia Nerssessian: Aye

1. **Vote: 4-0.** Motion carries

c. Application for School Personnel to Administer EpiPens

- i. Chair Silvia Nerssessian informed the Committee that the School Committee needs to vote to authorize staff to administer EpiPens every two years.
- ii. The Committee decided to vote on this at the next meeting once they have had a chance to review the application.

d. FY23 School Committee Goals

- i. Chair Silvia Nerssessian informed the Committee that the School Committee Goals are now aligned with the Superintendent's Goals.

1. Meredith Gerson moves to approve the FY23 School Committee Goals as amended. Sarah Troiano seconded the motion.

a. ROLL CALL VOTE:

- i. Meredith Gerson: Aye
- ii. Mandy Sim: Aye

- iii. Sarah Troiano: Aye
- iv. Silvia Nerssessian: Aye
- 1. **Vote: 4-0.** Motion carries.

e. Updates on School Committee Vacancy

- i. Chair Silvia Nerssessian shared with the Committee that the posting for the School Committee vacancy has been posted with a deadline of applications being due tomorrow by 5:00 p.m.
- ii. The Committee then discussed how best to interview candidates to ensure the interviews are equitable. Questions surrounded confirmation on asking clarifying questions and the number of applications received to date.

f. Future Agenda Items

- i. The Committee confirmed that there will be a joint meeting with the Select Board on August 15, 2022 to conduct School Committee interviews.
- ii. Chair Silvia Nerssessian confirmed that she will be working with the Chairs of the Lincoln Public and Lincoln Sudbury Regional High Schools to gather possible dates for a tri district meeting.

g. Minutes (6/6/22, 6/21/22 and 7/18/22)

- i. Meredith Gerson moves to approve the Open Session meeting minutes from the June 6, 2022, June 21, 2022 and July 18, 2022 meetings as presented / amended. Sarah Troiano seconded the motion.
 - 1. Edits to the minutes were discussed.
 - a. ROLL CALL VOTE:
 - i. Meredith Gerson: Aye
 - ii. Mandy Sim: Aye
 - iii. Sarah Troiano: Aye
 - iv. Silvia Nerssessian: Aye
 - 1. **Vote: 4-0.** Motion carries.

5. Adjournment

- a. Chair Silvia Nerssessian motioned to adjourn the meeting at 8:25 p.m. Mandy Sim seconded the motion.
 - i. ROLL CALL VOTE:
 - 1. Meredith Gerson: Aye
 - 2. Mandy Sim: Aye
 - 3. Sarah Troiano: Aye
 - 4. Silvia Nerssessian: Aye
 - a. **Vote: 4-0.** Motion carries.

Respectfully Submitted,

Julie Williams
Executive Assistant to the Superintendent

Documents Reviewed During the August 1, 2022 School Committee Meeting

1. First Amendment to B Crozier Employment Contract August 2022
2. SC & Superintendent Goals 2022-2023
3. 060622_Sudbury School Committee Minutes_DRAFT
4. 062122_Sudbury School Committee Minutes_DRAFT
5. 071822_Sudbury School Committee Minutes_DRAFT