

Sudbury School Committee  
Meeting Minutes  
May 16, 2022  
Virtual Meeting

**Members Present:**

Silvia Nerssessionian, Chair  
Meredith Gerson, Vice Chair  
Tyler Steffey  
Sarah Troiano

**Members Absent:**

Mandy Sim

**Also Present:**

Brad Crozier, Superintendent  
Kim Swain, Assistant Superintendent  
Sarah Rivera, SEA Representative

**Regular Session Meeting**

Chair Silvia Nerssessionian opened the meeting at 7:00 p.m.

1. Opening Statement / Executive Session
  - a. Chair Silvia Nerssessionian performed a roll call and made an announcement that the session is being recorded, shared live for the public to see and hear and there should be no expected right to privacy, as this is a public forum. Meredith Gerson, Tyler Steffey and Silvia Nerssessionian all affirmed in the positive.
  - b. Meredith Gerson motioned to enter into Executive Session to discuss strategy with respect to and in preparation for collective bargaining with the Nurses' Union because an open discussion may have a detrimental effect on the bargaining position of the Committee and to review and approve minutes from the following Sudbury School Committee executive session meetings of February 28, 2022 and April 25, 2022. Tyler Steffey seconded.
    - i. ROLL CALL VOTE
      1. Meredith Gerson: Aye
      2. Tyler Steffey: Aye
      3. Silvia Nerssessionian: Aye
      - a. **VOTE:** 3-0. Motion carries.
2. Return from Executive Session
  - a. Chair Silvia Nerssessionian noted that the Committee returned from the Executive Session at 7:00 p.m. Chair Silvia Nerssessionian performed a roll call and made an announcement that the session is being recorded, shared live for the public to

see and hear and there should be no expected right to privacy, as this is a public forum. Meredith Gerson, Tyler Steffey and Silvia Nersessian all affirmed in the positive.

3. Public Comment
  - a. None

Sarah Troiano joined the meeting at 8:16 p.m.

4. Educational Matters
  - a. District Reports
    - i. SEA Report (Sarah Rivera)
      1. Ms. Rivera took the opportunity to highlight the renewed excitement in the buildings and thanked the parent community for showing their appreciation and recognition of all the teachers, nurses and secretaries throughout the district.
    - ii. Director of Business and Finance Report
      1. Director of Business and Finance, Don Sawyer, gave an update on bus registration. To date 1,551 students are signed up. 951 at the elementary level; 600 at Curtis Middle School. This accounts for 90% of bus ridership.
      2. He also shared that he is preparing for federal reporting on both COVID and ESSER Grants as well as multiple DESE Grants.
      3. Mr. Sawyer took the opportunity to thank the residents of Sudbury for their support at the Annual Town Meeting. Because of that, work is being scheduled at the Noyes Elementary School to replace sinks as well as other capital projects throughout the district. All are scheduled to be completed over the summer.
      4. In closing he shared that he has been invited to participate in a review of a new payroll system process.
      5. The Committee thanked Mr. Sawyer and his team for all the work being done in the absence of a Facilities Director to get the Capital Projects going.
    - iii. Assistant Superintendent's Report
      1. Assistant Superintendent, Kim Swain, shared that the district held the first SMILE parent meeting. SMILE + is scheduled to open to all students soon.
      2. She also shared that the DC Parent Meeting was well attended with over 200 families in attendance.
    - iv. Superintendent's Report

1. Superintendent, Brad Crozier, shared that the Loring playground has officially opened.
2. He also shared that the district has entered into an agreement with Sandra Duran, Facilities Director.
3. Superintendent Crozier gave an update on the number of COVID cases in the district with 166 cases being reported. That has been the largest number this year. He took the opportunity to remind the community that Sudbury is in a mask advisory and that mask wearing is both encouraged and supported.
4. Comments from the Committee included thanking Bill Murphy and Brad for continuing to monitor the numbers closely and for their continued collaboration in keeping the community safe.

5. Business and Policy Matters

a. Superintendent Annual Report

- i. Superintendent Crozier reviewed how the report is structured and took the opportunity to remind the Committee that it's the work of not only him but the district as well. He detailed the progress made on each of the goals and indicators established for him and outlined key activities to support each of his goals.
- ii. Comments from the Committee included how the principal's presentations from the prior week were helpful in understanding what's going on in each of the schools, how the benchmarking calendar is helpful in seeing the work in progress and that they look forward to the outcome of the equity audit with Tracey Benson Consulting. They also took the opportunity to thank Superintendent Crozier for his professionalism and comfort in how he is leading and moving the district forward.

Sarah Troiano joined the meeting in progress.

b. Review Nurses' Unit Memorandum of Agreement FY22

- i. Chair Silvia Nerssessian thanked the nurses for all their hard work during the COVID pandemic and thanked Student Services for their support of the nurses across the district.
- ii. Meredith Gerson moved to approve the Nurse Unit Memorandum of Agreement for FY22. Tyler Steffey seconded.

1. ROLL CALL VOTE

- a. Meredith Gerson: Aye
- b. Tyler Steffey: Aye
- c. Sarah Troiano: Aye
- d. Silvia Nerssessian: Aye
  - i. **VOTE:** 4-0. Motion carries.

c. Vote to Accept School Improvement Plans

- i. Meredith Gerson moves to approve the School Improvement Plans. Tyler Steffey seconded.
    - ii. ROLL CALL VOTE
      - 1. Meredith Gerson: Aye
      - 2. Tyler Steffey: Aye
      - 3. Sarah Troiano: Aye
      - 4. Silvia Nerssessian: Aye
        - a. **VOTE:** 4-0. Motion carries.
  - d. Monthly Accounts Payable and Payroll Warrants Submission
    - i. No action required by the Committee.
  - e. Liaison Reports
    - i. None
  - f. Minutes (4/25/22)
    - i. The School Committee reviewed and approved the minutes from the April 25, 2022 meeting.
    - ii. Meredith Gerson moved to approve the meeting minutes from the April 25, 2022 meeting as amended. Tyler Steffey seconded.
      - 1. ROLL CALL VOTE
        - a. Meredith Gerson: Aye
        - b. Tyler Steffey: Aye
        - c. Sarah Troiano: Aye
        - d. Silvia Nerssessian: Aye
          - i. **VOTE:** 4-0. Motion carries.
6. Adjournment
  - a. Chair Silvia Nerssessian motioned to adjourn the meeting at 8:27 p.m. Sarah Troiano seconded.
    - i. ROLL CALL VOTE
      - 1. Meredith Gerson: Aye
      - 2. Tyler Steffey: Aye
      - 3. Sarah Troiano: Aye
      - 4. Silvia Nerssessian: Aye
        - a. **VOTE:** 4-0. Motion carries.

Respectfully Submitted,  
 Julie Williams  
 Executive Assistant to the Superintendent

**Documents Reviewed During the May 16, 2022 School Committee Meeting**

- 1. Final Superintendent Summative Report FY22

- 2. Nurses MOA - One Year**
- 3. AIM Report FY22 - Curtis**
- 4. AIM Report FY22 - Haynes**
- 5. AIM Report FY22 - Loring**
- 6. AIM Report FY22 - Nixon**
- 7. AIM Report FY22 - Noyes**
- 8. SC Meeting Warrant Summary - 051222.docx.pdf**
- 9. April 25 2022 Sudbury School Committee Minutes**