

Sudbury School Committee
Meeting Minutes
February 7, 2022
Virtual Meeting

Members Present:

Silvia Nerssessian, Chair
Meredith Gerson, Vice Chair
Mandy Sim
Tyler Steffey
Sarah Troiano

Members Absent:

None

Also Present:

Brad Crozier, Superintendent
Don Sawyer, Director of Business and Finance
Kim Swain, Assistant Superintendent

Regular Session Meeting

Chair Silvia Nerssessian opened the meeting at 7:00 p.m.

1. Opening Statement
 - a. Chair Silvia Nerssessian performed a roll call and made an announcement that the session is being recorded, shared live for the public to see and hear and there should be no expected right to privacy, as this is a public forum. Meredith Gerson, Mandy Sim, Tyler Steffey, Sarah Troiano and Silvia Nerssessian all affirmed in the positive.

2. Special Matters
 - a. Waste Water Treatment Plan, DPW Director, Dan Nason
 - i. Dan Nason, Town of Sudbury's DPW Director, along with Rosemary Blacquier and Jack Troidl, Consultants from Woodard & Curran, the Towns Engineering and Design Consultant, reviewed the Town of Sudbury's Waste Water Management Plan. The discussion included background information on the studies done to review sewers and waste water needs and how to protect the town's water source. The Curtis Middle School fields is a site proposed to dispose of treated "effluent".
 - ii. The Committee asked clarifying questions centered around the impact to the Curtis Middle School irrigation systems, water tables, whether wildlife would be impacted and what the timing for construction (after approval of the project) will be.

3. Public Comment

- a. Sara Maller, Sudbury resident, spoke to the Committee as a parent and resident asking for support of parental / student mask choice.

4. Educational Matters

a. District Reports

i. SEA Report (Melissa Morabito)

1. SEA President Melissa Morabito spoke to the Committee about students' commitment to giving back. She cited examples of services projects such as Curtis Angels, Pennies for Hope, Cradles to Crayons and Food Pantry Collection Drives. She also confirmed that we will be offering 3 Wally Bell Scholarships to graduating Seniors this Spring.

ii. Business and Finance Director's Report

1. Business and Finance Director, Don Sawyer, updated the Committee on the updates made to the Budget Forecast which had been previously approved by the School Committee.

iii. Assistant Superintendent's Report

1. Assistant Superintendent, Kim Swain, provided the Committee with an update regarding the February 9th Professional Development Day. Teachers and Educational Support Professionals will be participating in workshops which include areas such as trauma sensitive classrooms, supporting students in structured and unstructured time, foundations on math and numeracy, Experiential Science, Dibels, Lucy Calkins Study for Writing and social emotional learning.

iv. Superintendent's Report

1. Superintendent Crozier provided the Committee with an update which primarily focused on COVID.
2. 1,700 at home test kits have been distributed to both staff and families. This now offers the ability to test both at home and school.
3. Superintendent Crozier informed the Committee that a classroom did pivot to remote learning after 10 students plus the teacher had all tested positive.

5. Business and Policy Matters

a. Review After School Care RFP and Recommendations

- i. Business and Finance Director, Don Sawyer, provided the Committee with an update on the RFP process for the District's After School Care Program. He reviewed the process, how many RFP's were received as well as the legal requirements involved.

- ii. Recommendation is made to award the After School RFP to Sudbury Extended Day, Inc.
 - 1. Meredith Gerson moves to authorize Silvia Nerssessionian to execute and sign a 3 year lease contract to Sudbury Extended Day, Inc. with a 2 year lease option beginning the 2022-2023 school year. Sarah Troiano seconded the motion.
 - a. ROLL CALL VOTE
 - i. Meredith Gerson - Aye
 - ii. Mandy Sim - Aye
 - iii. Tyler Steffey - Aye
 - iv. Sarah Troiano - Aye
 - v. Silvia Nerssessionian - Aye
 - 1. **VOTE:** 5-0. Motion carries.
- b. Superintendent Mid-Year Goal Review
 - i. Superintendent Crozier gave a brief overview to the Committee of the progress made to date on the standards and goals that had previously been set for him.
 - ii. Questions centered around the new Equity Audit provider and timeline. The Committee suggested adding links to the benchmarking tools that are being used and how they are being utilized.
- c. FY23 Budget Book
 - i. The Committee reviewed the FY23 Budget Book. The recommended edits will be made and the book will be submitted to the Finance Committee by Sudbury School Committee Chair, Silvia Nerssessionian.
- d. Liaison Reports
 - i. Chair Silvia Nerssessionian shared that the Lincoln Sudbury School Committee will be meeting on February 8, 2022 to vote on the Transportation RFP.
 - ii. She also confirmed that the Finance Committee hearing for the budget will be held on February 14th and that the Select Board and all other Town of Sudbury Cost Centers will be meeting on February 15th.
- e. Minutes (1/12/22, 1/24/22)
 - i. The School Committee reviewed and approved the minutes from the January 12 and January 24, 2022 meetings.
 - 1. Meredith Gerson motioned to approve the open session meeting minutes from the January 12 and January 24, 2022 meetings as amended. Sarah Troiano seconded the motion.
 - a. ROLL CALL VOTE
 - i. Meredith Gerson - Aye
 - ii. Mandy Sim - Aye
 - iii. Tyler Steffey - Aye

- iv. Sarah Troiano - Aye
- v. Silvia Nerssessionian - Aye
 - 1. **VOTE:** 5-0. Motion carries.

6. Adjournment

- a. Chair Silvia Nerssessionian motioned to adjourn the meeting at 8:48 p.m. Tyler Steffey seconded the motion.

- i. ROLL CALL VOTE

- 1. Meredith Gerson - Aye
 - 2. Mandy Sim - Aye
 - 3. Tyler Steffey - Aye
 - 4. Sarah Troiano - Aye
 - 5. Silvia Nerssessionian - Aye

- a. **VOTE:** 5-0. Motion carries.

Respectfully Submitted,
Julie Williams
Executive Assistant to the Superintendent

Documents Reviewed During the February 7, 2022 School Committee Meeting

- 1. 2022.02.07 CWMP Update -School Committee-reduced.pdf
- 2. FY22 YTD Budget 220131
- 3. Memo_SC_Facilities Lease for Student Structured Program_220203.pdf
- 4. FY 22 Mid-Cycle Goals Progress Report
- 5. FY23 Budget Book (Final)
- 6. Sudbury School Committee_011222
- 7. Sudbury School Committee_012422