

Sudbury School Committee
Meeting Minutes
July 15, 2019
Historical Room, Goodnow Library

Members Present:

Lisa Kouchakdjian, Chair
Silvia Nerssessian, Vice Chair
Maggie Helon
Meredith Gerson
Christine Hogan

Also Present:

Brad Crozier, Superintendent
Don Sawyer, Director of Business and Finance
Kim Swain, Assistant Superintendent

Regular Session Meeting

Ms. Kouchakdjian opened the meeting at 1:00 PM.

1. Public Comment
 - a. None
2. Educational Matters
 - a. District Reports
 - i. SEA Report
 1. None
 - ii. Business and Finance Report
 1. Business and Finance Director Don Sawyer reported to the School Committee on the dual processes of closing FY2019 and opening FY2020.
 2. Mr. Sawyer also reported that the Noyes Playground is on schedule, as other the other small capital projects occurring across the district over the summer months.
 - iii. Assistant Superintendent's Report
 1. Assistant Superintendent Kim Swain informed the Committee that she recently attended the Executive Institute hosted by the Massachusetts Association of School Superintendents.
 - iv. Superintendent's Report
 1. Superintendent Brad Crozier informed the Committee that the district has been awarded a Safer Schools and Local Communities grant worth \$41,500. This grant will fund the purchase of handheld radios connecting the schools with the Sudbury Police Department. Mr. Crozier gave special thanks to

Police Chief Scott Nix and Noyes Assistant Principal Kristin Moffat for their help in drafting and securing this grant.

2. Mr. Crozier and the Committee then discussed how and when student enrollment data should be shared.
3. Mr. Crozier led the Committee in a discussion the latest details in the development of the district's new Strategic Plan. As part of this process, the Committee discussed how it should write a cover letter for the Plan. The Committee will continue to discuss the Plan at its August 26th meeting.

3. Business and Policy Matters

a. Review and Update School Committee Goals

- i. The Committee reviewed its 2018-19 goals and began to consider the foundations for its 2019-2020 goals. Ideas mentioned included: updating student handbooks, ensuring consistency amongst PTO bylaws and practices, continuing work on finding new administrative office space, how to best pursue educational equity, and optimizing communications from the Committee to the community.

b. SPS Office Space Relocation Update

- i. Silvia Nerssessionian updated the Committee on the latest developments in the search for new office space for the SPS administrative staff. The Fairbank Building working group has been meeting 2-3 times per week and gave a presentation to the Board of Selectmen. Since an architectural rendering of a possible new facility won't be ready in time for a Fall 2019 Town Meeting, no proposal will be made until the Spring 2020 Town Meeting.

c. Master Plan Steering Committee "Meeting in a Box"

- i. The Master Plan Steering Committee submitted a "Meeting in a Box" form for the School Committee to fill out. The School Committee discussed how to answer each of the questions on the form. The Committee agreed to have Lisa Kouchakdjian draft responses, and then have those responses submitted to the rest of the Committee and administration for review and revision.

d. Approve Town Meeting Warrant Article

- i. There will be no Fall Town Meeting in 2019, so the School Committee has no articles to consider for submission.

e. Liaison Reports

- i. Christine Hogan reported to the Committee on METCO and the possibility of adding a METCO representative to the table at School Committee meetings. Ms. Hogan also suggested creating a METCO mentoring program. The METCO "Welcome Back Night" will be on August 22nd, and the annual Boston-based School Committee meeting will be held in November.
- ii. Silvia Nersseian informed the Committee that she recently met with Susan Berry, one of the School Committee's liaisons to the Finance

Committee. The Finance Committee will soon be sending the School Committee dates when the School Committee will be expected to submit its various budgetary documents, as well as when it will have to make its presentations.

- iii. Lisa Kouchakdjian reported that she and Silvia Nerssessian recently attended the MASC Summer Institute. Ms. Kouchakdjian will soon share with the Committee the presentations given there.

4. Adjournment

- a. Meredith Gerson motioned to adjourn the meeting, Maggie Helon seconded.

VOTE: 5-0. Motion carries. Meeting adjourned at 3:09 P.M.

Documents Reviewed During July 15, 2019 School Committee Meeting

1. SMART Goals-Sudbury School Committee 2018-2019
2. "The Community Center @ 40 Fairbank" Presentation
3. Meeting in a Box questionnaire
4. Sudbury Public Schools Strategic Plan 2018-2021
5. School Start Time Action Planning for Success ALL SALT June 25, 2019