

Sudbury School Committee (SSC)
Meeting Minutes
School Committee Meeting
June 3, 2019
Sudbury Police Department

Members Present:

Lisa Kouchakdjian, Chair
Silvia Nerssessionian, Vice Chair
Meredith Gerson
Margaret Helon
Christine Hogan

Also Present:

Brad Crozier, Superintendent of Schools
Kimberly Swain, Assistant Superintendent of schools
Donald Sawyer, Director of Business and Finance
Nicole Lamoureux, SEA Representative

Regular Session Meeting

Ms. Kouchakdjian opened the meeting at 7:03 PM and welcomed SEA Representative Nicole Lamoureux to the meeting.

1. Open Forum -

Mike Miller, 2 Candlewood Circle, inquired of Mr. Crozier as to the likelihood of redistricting Haynes families as it pertains to Sewataro. Mr. Crozier noted he will get back to him with a response.

Maia Proujansky Bell, 38 Lakewood Drive, as the SEPAC Co-Chair, noted that the SEPAC family survey is out and ready for responses; she asked the Committee to help promote this so that they have a strong response from both general and special education families.

2. Special Matters

- a. Presentation on Recommendation by School Start Time Subcommittee - Ms. Hogan presented a PowerPoint presentation from the School Start Time Subcommittee, which gave an overview of:

- Members of the School Start Time Subcommittee
- The 46 public meetings and forums held from 2015-2019
- Pre-Adolescent/Elementary Sleep Patterns
- Why Later Start times are in the best interest of adolescents
- Information from the National Start Time Conference
- Mission of the School Start Times Subcommittee
- Short-Term Impact
- Long-Term Benefits

- Information regarding the Transfinder Bell Times Busing Study
- Bell Time Scenarios and Transportation Impact
- Summary Recommendation for Option 3 of the Transfinder Report, which would request the School Committee to support the change in school start times for September 2020. Under this plan, the elementary school day would run from 7:55-2:25 and the day at Curtis would be from 8:30-3:10. A vote to adopt this plan will take place on June 11, 2019 in conjunction with the Lincoln Sudbury Regional School Committee.

I. School Committee Discussion on Next Steps -

- There will be a public forum on school start times on June 10th at the LS Lecture Hall.
- The School Committee will have a joint meeting with LS on June 11th at which time there will be a combined vote.
- Feedback from the public forum will need to be discussed at the joint meeting with LS.
- An additional meeting of the School Committee was added and was scheduled for June 26th.
- Suzie Kornblum, Director of the Extended Day Program, spoke in favor of the recommendations made by the School Start Time Subcommittee, noting that the Extended Day Program will continue to meet the needs of all families.

b. School Committee Protocols Review (Dorothy Presser, MASC) - Dorothy Presser discussed her professional background before reviewing the reasons why it is important for School Committees to develop protocols and why they should be reviewed periodically. Ms. Presser and the School Committee went through each of the Committee's protocols and areas which can be improved, such as communication. Minor changes were made to the the School Committee's protocols. Ms. Presser discussed the importance of self-assessment. Ms. Presser discussed the Summer Institute, there will be six sessions and two tracks to choose from - professional development and equity issues.

3. Educational Matters

a. District Reports

i. SEA Report - Nicole Lamoureaux noted that Kindergarten students are reading math number stories, and discussing their growth in open circle time. Third graders have showcased their learning through the Living Museum, in which students chose a famous person to research and dress up in costume as that person. Fourth graders made math board games, incorporating scope and sequence content into their game, as well as writing the directions to their games.

- ii. Business and Finance Director's Report -
 - 1. FY19 Budget Update and Munis Report - Mr. Sawyer reviewed the year-to-date budget. The School Committee had recommended Mr. Sawyer provide a copy of the Munis Report, which was listed by budget dollars. Mr. Sawyer discussed the challenges of the summer payroll schedule.
 - 2. Audit Update - Mr. Sawyer explained that towns are constantly being audited, and there are several types of audits including: food service operations, program reviews, and financial reviews by DESE and DOR. Additionally, federal and state grants are all audited. An end-of-year report submission is legally required each year. FY18 is complete and the administration is in the process of providing the FY19 report.
 - 3. Transfinder Report Update - Mr. Sawyer explained that Transfinder was tasked by Sudbury Public Schools and Lincoln Sudbury Regional School District with providing an analysis and efficiency study to consider various bell times and impacts with regards to number of buses, costs, and bus length times. Mr. Sawyer reviewed the findings with the School Committee. Seven scenarios were given. The only change to this draft report that Mr. Sawyer recommended was to decrease the number of buses from 32 to 30. Committee Members agreed to give the administration the ability to note the document as a final collaboration.
- iii. Assistant Superintendent's Report - Ms. Swain recognized SERF for underwriting a generous grant of \$16,000 to Holly Estes in support of the 4Energy program. SERF also awarded \$6,500 to Aubrey Zitzmann, Nixon Literacy Specialist, for a Guided Reading Collection.
- iv. Superintendent's Report - Mr. Crozier discussed enrollment numbers, noting that kindergarten numbers are robust and all other sections are on target. Mr. Crozier will continue to monitor these numbers and provide updates.
 - 1. Annual Report on Goals - Mr. Crozier noted that the School Committee Members have been provided a summative report in their packets, including the four goals that had been established as well as the four standards they had agreed upon. Under each of the goals and standards, Mr. Crozier listed accomplishments and provided evidence in the form of a report. Questions were asked, and a discussion ensued regarding a meeting date for the Superintendent's review.

4. Business and Policy Matters

- a. Tuitioning Students into Student Services - Mr. Crozier explained that there are times when Districts receive a request from another District to consider tuitioning students in for various reasons. This year there have been two requests. Mr.

Crozier asked the School Committee to grant him the authority to make this decision when a request is received.

Motion: Ms. Nerssessionian made a motion to authorize the Superintendent to tuition students into Student Services. Ms. Helon seconded the motion.

School Committee Members discussed the cost impact and benefits. Mr. Crozier agreed to provide Committee Members with any further research/information requested.

Vote: 4-1. Motion carries (Ms. Hogan opposed).

- b. SPS Office Space Relocation Update - Ms. Nerssessionian noted that she is a Member of the Fairbank Working Group; a meeting is scheduled for this week, and another meeting on June 11th. They are reviewing the needs of each of the user groups, and looking at options and evaluating needs. The School Committee is part of the Fairbank Plan, and a warrant is likely to be made in July. SPS, Park and Recreation, and the Senior Center having a shared space is plan A.

Motion: Ms. Hogan made a motion to approve the SPS Office Relocation Subcommittee Template. Ms. Gerson seconded the motion.

Vote: 5-0. Motion carries.

- c. School Committee Recording Secretary -

Motion: Ms. Hogan made a motion to appoint Justin Dulak as the Recording Secretary. Ms. Helon seconded the motion.

Vote: 5-0. Motion carries.

- d. Meadow Walk Mitigation Fund Proposal - The first phase of funds were spent on the Curtis Innovation Wing. The remaining amount of \$242,290 will be used to build out the elementary learning studios, resolve wi-fi issues, fund video and engineering projects, and purchase chromebook licenses and handheld radios.

Motion: Ms. Nerssessionian made a motion to recommend the proposed Meadow Walk mitigation funds spending as outlined in the proposal to the Board of Selectmen. Ms. Gerson seconded the motion.

Vote: 5-0. Motion carries.

- e. Liaison Reports - Maia Proujansky Bell noted the SEPAC elections are coming up on June 12th at Loring, while also reminding families to return their surveys. June 12th at 2:15 is the Noyes Playground Groundbreaking. School Committee Members discussed the four successful 4E Expos.

Ms. Hogan discussed that the Race Amity Day will be held on June 9th at Goodnow Library.

- f. Future Agenda Items

- g. Minutes - Regular Session Minutes (4/29/2019, 5/13/2019)

4/29/2019

Motion: Ms. Nerssessionian made a motion to approve the meeting minutes of April 29, 2019. Ms. Hogan seconded the motion.

Vote: 4-0-1. Motion carries. (Ms. Gerson abstained)

5/13/2019

Motion - Ms. Nerssessian motion made a motion to approve the meeting minutes of May 13, 2019. Ms. Gerson seconded the motion.

Vote: 5-0. Motion carries.

5. Adjournment

_____ Motion: Ms. Gerson made a motion to adjourn. Ms. Nerssessian seconded the motion.

Vote: 5-0. Motion carries.

The meeting adjourned at 10:31 PM.

Respectfully submitted.

Laura Clifford

Sudbury School Committee
Documents Reviewed during the 6/3/2019 meeting

1. 'Moving LSRHS to an Evidence-Based School Start Time' Presentation
2. Brad Jones School Start Time Letter to Christine Hogan
3. 'School Start Time Subcommittee Recommendation to the Sudbury Public School Committee' Presentation
4. Sudbury Public Schools School Committee Protocols
5. Questions for Dorothy Presser
6. TransFinder Bell Time Study
7. Sudbury Public Schools Year-to-Date Budget, May 31, 2019
8. Superintendent Summative Report
9. Sudbury Public Schools (Relocation of Administrative Office Subcommittee Template
10. Draft Meeting Minutes, April 29, 2019, May 13, 2019