

**Sudbury Public Schools  
Sudbury, Massachusetts  
School Committee Regular Meeting  
May 12, 2004**

**Present:** Bill Braun, Chairperson, Jane Santinelli, Vice Chairperson  
**Members:** Susan Iuliano, Alexa Crowe (at 8:00 p.m.)  
**Also Present:** Dr. John Brackett, Superintendent, Robert Milley, Assistant Superintendent,  
Mary Will, Director of Business & Finance, Debbie Dixson, SPED Administrator, Mary Mahoney, SEA

Bill Braun called the meeting to order at 7:40 p.m.

**Open Forum I**

No comments.

**I. School Committee Report**

**A. Bill Schedule**

A bill schedule was presented.

**B. Donation to Sudbury Public Schools**

**VOTED:** On a motion by Susan Iuliano, seconded by Jane Santinelli, to accept the donation of an Epson Stylus printer from Carol R. Sokoloff. The vote was 3-0 in favor.

**II. Superintendent's Report**

**A. Recognition**

The Superintendent recognized Loring Teacher Brad Jones and 19 teams of Loring 5th grade students who participated in the Boston Globe Stock Market Game. One team finished in third place and one finished in first place. Third place team members are Caitlyn Cohen, Alex Gish, Lindsey Jones, and Ben Smith. First place team members are Amelia Cordischi, Cassie Schau, Daniel Schreiner, and Ian VanDijk.

**I. School Committee Report**

**E. Process to Review and Approve School Improvement Plans**

The Superintendent outlined past practice around presenting School Improvement Plans to the School Committee. There is some interest on the part of administrators to either address this issue in the fall or spread presentations out over time. The sense of the Committee is that the current structure given to principals is helpful, even though it can at times be redundant. Presentations should be focused on the unique aspects of each school's plan. The sense of

the Committee is that the plans could be presented at another time of the year, they should address past goals, and they should represent a collaborative effort with the school councils.

**C. School Committee Liaisons and Subcommittees and Delegate to MASC Annual Meeting**

**VOTED:** On a motion by Jane Santinelli, seconded by Alexa Crowe, to accept the 2004-2005 Subcommittee and Liaison Assignments as presented. The vote was 4-0 in favor.

**II. Superintendent's Report**

**B. 2003-2004 Budget Update**

Mary Will presented a revised and updated 2003-2004 Budget.

**VOTED:** On a motion by Jane Santinelli, seconded by Alexa Crowe, to approve the revised and updated 2003-2004 Budget as presented. The vote was 4-0 in favor.

**C. 2004-2005 Budget Update**

Mary Will presented a summary of the 2004-2005 budget and explained adjustments from the original budget. The Superintendent expressed concern around staffing issues due to enrollment increases and the need to address English Language Learners. Bob Milley reported on a recent DOE Institute he attended with administrators on a more effective model to address the needs of ELL students.

**D. Revision of Policy 4.6.7 Field Trips**

Susan Iuliano reported on new legislation regarding overnight field trips that are being incorporated into our existing policy. The Committee discussed the proposed changes. Susan will make additional revisions and present a new revised policy to Committee Members.

**E. Facility Inventory and Enrollment Projection Process**

The Superintendent stated he would like to move forward in conducting a thorough facility inventory and long-term enrollment projections. The Committee agreed that an outside consultant should be used for the enrollment projections.

The space inventory will be done in-house. Committee members were asked for suggestions of people to serve on a facility inventory committee.

**I. School Committee Report**

**D. Ratification of ESPAS Contract**

Bob Milley distributed the ESPAS Contract and accompanying Job Descriptions.

**VOTED:** On a motion by Jane Santinelli, seconded by Alexa Crowe, to ratify the ESPAS Contract as presented. The vote was 4-0 in favor.

## **Open Forum II**

No comments.

## **III. Communications**

As outlined in the Communications Packet.

## **IV. Minutes**

**VOTED:** On a motion by Susan Iuliano, seconded by Alexa Crowe, to accept the minutes of the April 28, 2004 Regular and Executive Sessions as presented.

The voted was 4-0 in favor.

## **V. Personnel Action**

As outlined in the Personnel Packet.

## **Member's Forum**

Mary Mahoney invited Committee members to the New Teacher Dinner on May 19, 2004. She commended Bob Milley and others involved in the work done on the ESPAS contract.

John Brackett clarified a guideline prohibiting swimming on field trips. John informed the Committee of funeral services for a Nixon student who recently passed away.

**VOTED:** On a motion by Alexa Crowe, seconded by Susan Iuliano, to adjourn the meeting. The vote was 4-0 in favor. The time was 10:50 p.m.

Yes Bill Braun

Yes Jane Santinelli

Yes Alexa Crowe

Yes Susan Iuliano

Submitted by Joanne Bleiler, Recording Secretary