

**Sudbury Public Schools
Sudbury, Massachusetts
School Committee Regular Meeting
Wednesday, October 15, 2003**

Present: Bill Braun, Chairperson, Jane Santinelli, Vice Chairperson
Members: Rich Robison, Susan Iuliano, Alexa Crowe
Also Present: Dr. John Brackett, Superintendent, Robert Milley, Assistant Superintendent,
Mary Will, Director of Business & Finance, Debbie Dixson, SPED Administrator, Betsy Whitney, SEA

Bill Braun called the meeting to order at 7:40 p.m.

Open Forum I

No comments.

I. School Committee Report

A. Bill Schedule

A bill schedule was presented.

B. Donation to Sudbury Public Schools

VOTED: On a motion by Jane Santinelli, seconded by Susan Iuliano, to accept the donation of a lawn mower by Cynthia Paris. The vote was 5-0 in favor.

C&D. Amendment to School Committee Policy 3.2.2 and 3.2.4

VOTED: On a motion by Susan Iuliano, seconded by Jane Santinelli, to amend the above mentioned School Committee Policies as presented. The vote was 5-0 in favor. This was the first reading of this policy amendment.

E. School Committee Policy 4.2.4.2

VOTED: On a motion by Jane Santinelli, seconded by Alexa Crowe, to amend the policy to reflect the following change: add "at his/her discretion" after "the Sudbury School Committee authorizes the Superintendent of Schools..." The vote was 5-0 in favor. This was the first reading of this policy amendment.

School Committee Policy 4.2.4.1

This policy will be reviewed in the future pending the establishment of a tracking system to follow-up on non-resident families that are awaiting occupancy in new homes in Sudbury. The Superintendent will report back to the Committee on the status of those families that are currently in this situation.

II. Superintendent's Report

A. Recognition

No recognitions to report.

B. Budget to Actual FY '03

Mary Will reported on the Budget to Actual FY '03 figures as of 10/15/03, highlighting material differences due to changes in Staffing, Bus Fees, Utilities, Supplies, and Other Salaries.

C. Budget to Actual FY '04

Mary Will reported on the Budget to Actual FY '04 figures as of 10/2/03 noting that it was too early to identify any issues.

D. Budget Process FY '05

The Superintendent presented a draft of the FY 2005 Budget Process and Calendar, as well as a template for developing the budget. A level-funded budget, a level-staff budget, and a level-service budget should be developed.

The Finance Committee requests a 0% Budget as well as a 3% Budget. The School Committee's Public Hearing on the Budget will be held on December 3, 2003.

New Item

Student Enrollment

The Superintendent reported that enrollment is up 50 students over last year's October 1 enrollment. The total enrollment is 3053. The growth continues to be at the elementary level.

Open Forum II

No comments.

III. Communications

As outlined in the Communications Packet. In addition, Bill Braun presented an invitation to a reception by Murphy, Hessey, Toomey & Lehane. The Annual Report for the Town Report is being drafted by the Superintendent.

IV. Minutes

VOTED: On a motion by Susan Iuliano, seconded by Jane Santinelli, to accept the minutes of the October 1, 2003 Regular and Executive Sessions as presented.

The vote was 5-0 in favor.

V. Personnel Action

As outlined in the Personnel Packet.

Member's Forum

Susan Iuliano reported that the next meeting of PTERC will be November 5.

Betsy Whitney thanked the Committee for having SEA at the table during School Committee meetings.

Rich Robison announced that AYP (Adequate Yearly Progress) figures will be reported in a couple of weeks.

John Brackett reported that he is trying to find a location for the Administrative Retreat and he is finalizing the process with the facilitator.

VOTED: On a motion by Susan Iuliano, seconded by Alexa Crowe, to adjourn the meeting. The vote was 5-0 in favor. The time was 9:30 p.m.

- Yes Bill Braun
- Yes Jane Santinelli
- Yes Rich Robison
- Yes Alexa Crowe
- Yes Susan Iuliano

Submitted by Joanne Bleiler, Recording Secretary