

**Sudbury Public Schools  
Sudbury, Massachusetts  
School Committee Regular Meeting  
Wednesday July 24, 2013  
Fairbank Senior Center**

**Present:** Dr. Rich Robison, Ellen Winer Joachim, Bob Armour, Lucie St. George, Scott Nassa

**Also Present:** Dr. Anne Wilson, Superintendent; Dr. Todd Curtis, Assistant Superintendent; Mary Will, Director of Business and Finance; Dr. Robert Mealey, SEA

**Open Session**

Rich Robison called the Open Session to order at 7:30 p.m. The meeting was taped for public access broadcast.

**1. Recognitions**

Superintendent Wilson announced that Human Resources Director Ken Storlazzi has accepted a position with the Chelmsford Public Schools. She expressed appreciation for his service to the District and best wishes on his future endeavors.

**2. ESCO (Jim Kelly, Director of Facilities, Sudbury; Sudbury Energy and Sustainability Green Ribbon Committee; Steve Weisman, Consultant and Vice President, Peregrine Energy Group)**

Jim Kelly introduced Steve Weisman, Vice President of the Peregrine Group, which was engaged by the Town to serve as its owner's agent to energy service company (ESCO) Ameresco. Mr. Weisman provided an overview of performance contracting, in this instance, for energy services, which would allow the Town to bundle projects in ways that generate savings in costs, project timelines, and resources, as well as offer protections on equipment performance and projected savings. The Town is considering entering into an agreement with Ameresco, which performed an 'investment grade' audit of Town and District last year. For the District's part, if it chooses to proceed with the recommendations, it would be required to commit approximately \$1.4M to net a first-year savings of just under \$94K through recommended improvements to lighting, weatherization, HVAC, and energy use monitoring. The payback period is projected to be just over 15 years.

Mr. Weisman also described the financing process. Ameresco guarantees annual savings will meet or exceed its estimates, which will be monitored and verified by Peregrine. The savings from the energy-saving measures are used to finance the improvements. Mr. Weisman noted that SPS has already implemented many energy-saving measures, thanks in large part to the efforts of Maintenance Director Joe Kupczewski. As a result, Ameresco identified fewer opportunities for the District than is typical; however, streamlining energy use monitoring was cited in particular as a desirable improvement. Sudbury Energy Committee Chairman Bill Braun noted that performance contracting project bundling makes it feasible to pursue such 'nice-to-do' projects. The Energy Committee is in the process of developing a final list of projects, with ultimate approval by Town Meeting vote required to move forward. Jim Kelly asked the School Committee to review Ameresco's report and provide him feedback.

**3. Parks and Recreation Commission Introduction (Todj Gozdeck, Chairman)**

Todj Gozdeck spoke of the Park and Rec Commission's desire to dialogue with other entities with which it shares a common resource. Mr. Gozdeck expressed interest in learning from the Committee of any desired improvements to the school ball fields, which are used by the

community for Park and Rec programs. Mr. Gozdeck stated that such improvements have not been identified as a high priority by Park and Rec, but that there is flexibility in determining project priority.

Director of Business and Finance Mary Will explained that the fields come under Park and Rec maintenance, scheduling, and fees, while the playground areas are the schools' responsibility. The District permits field use in exchange for Park and Rec maintaining the fields. The Committee expressed an interest in continuing a dialogue.

#### **4. Superintendent's Goals**

Superintendent Wilson previously presented four proposed goals to the Committee. She outlined these goals, as well as a fifth, which was added following feedback from the Committee. The newly added goal addresses family and community engagement, encompassing collaborations with the Sudbury Police, an exploration of community resources available for students in subgroups where proficiency gaps exist, and a review of parent surveys currently in use. All five goals align with the District Strategy approved by the Committee at its June 26, 2013 meeting.

Mr. Armour asked if the measure of success for the fifth subgoal regarding parent surveys extends beyond issuing a report. Dr. Wilson stated a desire to limit the goal to issuing a report, to ensure the validity of a District-wide survey, with an aim for a pilot survey in the spring.

Scott Nassa asked if there is a specific plan for the Professional Practice goal. Dr. Wilson outlined the plan to grow capacity and facilitate communication between teachers, administrators, and curriculum coordinators. Mr. Nassa also inquired about the collaboration with the Sudbury Police. Dr. Wilson explained that it involves physical safety, but also exchanges related to expanding programming to cover more than is currently covered by the DARE program. She noted that Police Chief Scott Nix and Town Manager Maureen Valente are on board with the idea.

**VOTED:** On a motion by Bob Armour, seconded by Scott Nassa, to accept the Superintendent's goals as presented. The vote was 5-0 in favor.

#### **5. School Committee Protocols: Second Reading**

**VOTED:** On a motion by Ellen Joachim, seconded by Lucie St. George, to approve the School Committee Protocols as presented. The vote was 5-0 in favor.

#### **6. Approval to Delegate the Administration of Prescription Medications**

**VOTED:** On a motion by Ellen Joachim, seconded by Lucie St. George, to approve limited delegation to unlicensed school personnel to administer medications on field trips and short-term special school events. The vote was 5-0 in favor.

**VOTED:** On a motion by Ellen Joachim, seconded by Lucie St. George, to approve registration to permit unlicensed personnel to administer Epinephrine in life-threatening situations. The vote was 5-0 in favor.

#### **7. Approval to Dispose of Equipment (ECMS Consumer Science)**

Mary Will circulated an inventory. She reported that the conclusion from an assessment of the equipment was that only the 17 sewing machines had value. Based on EBay sales, each sewing machine was valued at \$50. Because the total value is under \$5K, it is not necessary to go to auction. All items will be offered to all Town departments; following that, the sewing machines will be offered for sale to the general public. Proceeds will go to the General Fund.

**VOTED:** On a motion by Lucie St. George, seconded by Bob Armour, to approve the disposal of ECMS Consumer Science equipment as outlined. The vote was 5–0 in favor.

## **8. School Committee Report**

Scott Nassa reported he applied for a position on the Sewer Committee as a member of the community, replacing Ellen Joachim in that capacity. Rich Robison will continue to serve on the Sewer Steering Committee.

Rich Robison reported that the Steering Committee is preparing to go to the Board of Selectman to request it authorize the Town to approach Marlborough with a plan for Sudbury to tie into its sewer treatment facility. He noted that Marlborough will require Sudbury to have a back-up, which means the use of the Curtis field as a leaching field must remain an option.

## **9. Open Forum**

No comments.

## **10. Superintendent's Report**

### **(a) Report**

Dr. Wilson expressed a desire to have a School Committee Member on the HR Director interview team. The position was posted today, with a projected timeframe of interviewing six candidates on August 13 or 14. She stated that if necessary, an interim appointment will be made.

Recalling a query from its last Session, Superintendent Wilson circulated to the Committee information on zero tolerance policies related to bullying. She stated that the District's approach was to develop a strong anti-bullying policy with the help of expert Stan Davis. The policy includes the use of behavior rubrics that encourage positive behaviors, rather than punitive measures. Dr. Wilson emphasized that the District does not tolerate bullying or aggressive behavior; however, our policy is *not* a zero tolerance policy. She clarified that zero tolerance does not address the causes for bullying behavior, nor does it educate; whereas, the District is invested in educating and supporting students who exhibit bullying behaviors or are victims.

Superintendent Wilson further clarified that the policy is a District policy; whereas, the behavior rubrics are developed by each school to optimally reflect the language and core values unique to the community that will use the rubric. Mr. Nassa asked for resources Members could provide to families. Dr. Wilson noted that the policy is available on the District website and that she will request that each school post its rubric. She expressed interest in arranging for Stan Davis to address the Committee.

### **(b) Bill Schedule**

None.

### **(d) Personnel Actions**

As outlined in the Personnel Packet. Additionally, Dr. Wilson reported that Ken Storlazzi is prioritizing staffing and anticipates being ready for the fall.

## **11. Minutes**

**VOTED:** On a motion by Scott Nassa, seconded by Lucie St. George, to approve the minutes of the June 26, 2013 Regular Session. The vote was 5–0 in favor.

## **12. Members' Forum**

Assistant Superintendent Todd Curtis announced the first launch of the 1:1 pilot. The District engaged a facilitator from EdTech, funded by the Sudbury Foundation. He reported that the hands-on, two-day workshop was very well received. The pilot will initially involve one Curtis sixth-grade team (the core four-person team plus one SPED teacher).

Scott Nassa requested details of the opening day event, which will occur on August 28.

Lucie St. George reported conversing with a former Nixon parent whose child is now in private school. According to the parent, the private school staff was impressed with the student's math skills.

Ellen Joachim reported her availability and interest in joining Scott Nassa on the HR Director interview team.

## **13. Adjourn**

**VOTED:** On a motion by Scott Nassa, seconded by Lucie St. George, to adjourn the July 24, 2013 Regular Session. The vote was 5–0 in favor. The time was 9:29 p.m.

Yes	Rich Robison
Yes	Ellen Winer Joachim
Yes	Bob Armour
Yes	Lucie St. George
Yes	Scott Nassa

Submitted by Sheila Cusolito