

**Sudbury Public Schools
Sudbury, Massachusetts
School Committee Regular Meeting
Wednesday September 7, 2011**

Present: Jeff Beeler, Chairman; Susan Iuliano, Vice Chairperson;
Dr. Rich Robison, Lisa Gutch, Ellen Winer Joachim

Also Present: Dr. Anne Wilson, Superintendent; Dr. Judy Malone Neville, Assistant Superintendent;
Mary Will, Business and Finance Director; Dr. Bob Mealey, SEA

Open Session

Jeff Beeler called the meeting to order at 7:35 p.m. The meeting was taped for public access broadcast.

1. Update on Green Repair Project

The Noyes Green Repair Project has gone reasonably well, overseen by Mike Melnick of the Permanent Building Committee (PBC). The roof work is largely completed and one area of leakage detected during the recent hurricane is being addressed. The new boilers are in and will be installed shortly. The window fabrication plant in Rhode Island lost power for two days due to Hurricane Irene. This, as well as subsequent heavy rains, has caused some installation delays. Nevertheless, the hope is to complete window installation by the end of September. The project remains under budget.

Dr. Wilson and Dr. Malone Neville have viewed the area where the new boilers will be installed, as well as the boilers themselves, and have observed the new roof and ongoing window replacement work. Dr. Wilson praised Mike Melnick, Facilities Manager Joe Kupczewski, Principal Annette Doyle, and Assistant Principal Kristin Moffat. She noted that work will be completed after school and on weekends in order to avoid disruption to classroom learning. Additionally, the school is prepared to temporarily move students if necessary.

4. Authorization of Signatory to execute documents required by MSBA relative to the Noyes Green Repair Project

VOTED: On a motion by Jeff Beeler, seconded by Rich Robison, to authorize Dr. Anne Wilson as signatory to execute documents required by MSBA relative to the Noyes Green Repair Project in consultation with the Chairman of the School Committee. The vote was 5-0 in favor.

2. Appointment of School Committee representative to the Permanent Building Committee

Jeff Beeler provided some background information on Thomas Scarlatta, who has served for a number of years as the Committee's appointee to the PBC. He noted that Mr. Scarlatta, an architect, is well qualified and willing to continue to serve. Susan Iuliano clarified that the appointee does not represent the views of the School Committee or act on its behalf.

VOTED: On a motion by Jeff Beeler, seconded by Susan Iuliano, to re-appoint Thomas A. Scarlatta, AIA, as the School Committee appointee to the Permanent Building Committee for a three-year term ending in 2014. The vote was 5-0 in favor.

3. Appointment of School Committee representative on the CASE Board of Directors

The Committee discussed its understanding of its responsibilities as members of several collaboratives, given recent reports of misspending and a lack of accountability and

transparency. Dr. Wilson reported that the agenda for the CASE Board of Directors meeting this Friday includes a discussion of accountability and management practices. The District is also a member of EDCO and ACCEPT. Dr. Wilson has spoken on the topic with the ACCEPT Executive Director and will report to the Committee on this and the CASE discussion.

VOTED: On a motion by Lisa Gutch, seconded by Rich Robison, to appoint Dr. Anne Wilson as the School Committee representative on the CASE (Concord Area Special Education Collaborative) Board of Directors. The vote was 5–0 in favor.

5. Haynes Adventure Club Stipend

Mary Will reported that last spring, Haynes physical education teacher Jeff Ilg started and advised an after-school adventure club. At that time, Superintendent Brackett and Assistant Superintendent Milley supported the plan—which was not part of the SEA contract—including payment of a stipend based solely on the amount collected in student activity fees. At this time, the Committee must approve the payment in order for the stipend to be processed. Ms. Will noted that the SEA and the Administration are aware of shortcomings that allowed for establishing this club outside of District procedures. She indicated that the process will be addressed and noted that all parties agree that payment should be made in this instance.

VOTED: On a motion by Jeff Beeler, seconded by Susan Iuliano, to approve a stipend of \$750.00 (15 participants at \$50.00 each) for Jeffrey Ilg for services as the Haynes after-school Adventure Club Advisor. The vote was 5–0 in favor.

6. School Committee Report

Communication Plan/Public Relations

Lisa Gutch circulated an outline of current and future community outreach activities. The meeting updates, which are circulated by email and posted on the District website, were acknowledged for their polish and effectiveness. At Bob Mealey’s suggestion, teachers will be added to the circulation list.

The Committee discussed mechanisms for outreach to preschool parents. The intent is not to duplicate the existing outreach that occurs related to kindergarten entry but rather, to present information about the District as a whole. In order to reach the broadest audience, day and evening forums in late fall and early spring, held in publically available space, are under consideration.

The Committee also discussed expanding on the Superintendent coffee gatherings to some that include School Committee Members. Also discussed were opportunities for guest columns in the local press. The Committee will continue to explore the latter option in light of District policies in an effort to clarify if and when Committee approval is necessary prior to publication.

2. and 4. Repeat of Votes

Votes on Agenda items 2 and 4 were repeated in the words as follows:

VOTED: On a motion by Jeff Beeler, seconded by Susan Iuliano, to appoint Thomas A. Scarlatta, AIA, as the appointee of the Sudbury Public Schools School Committee representative to the Permanent Building Committee, with respect to all provisions under the authority of the Sudbury Public Schools. The vote was 5–0 in favor.

VOTED: On a motion by Jeff Beeler, seconded by Rich Robison, to authorize the Superintendent of the Sudbury Public Schools to execute the Project Funding Agreement and to sign all documents relative to the Project Funding Agreement, pursuant to Article 1, *Roof, Boilers, and Window Replacements—Peter Noyes School, MSBA Green Repair Program*,

voted at the Special Town Meeting held on January 19, 2011, with respect to all provisions under the authority of the Sudbury Public Schools. The vote was 5–0 in favor.

7. Open Forum

No comments.

8. Superintendent's Report

(a) Opening of School

Superintendent Wilson reported that she and Assistant Superintendent Judy Malone Neville toured each school on the first day. Despite a power outage at Loring, all schools started on a positive and productive note. Dr. Wilson praised custodial and secretarial staff for readying the buildings. Both administrators commented on their observations of happy, engaged students and well-prepared staff. Dr. Malone Neville added that classroom set-ups and provisions, despite some last-minute changes, were well in place. Typical first-day transportation issues were handled. Feedback from students on the new meal service was positive.

(b) Recognitions

Superintendent Wilson reiterated her praise of secretarial and custodial staff for readying the schools. She additionally praised the custodial staff and Facilities Manager Joe Kupczewski for handling power outages at two schools that resulted from Hurricane Irene. Dr. Wilson furthermore acknowledged the tremendous support of the Sudbury Police, Fire, and Town Engineer's office during and following the hurricane. Mike Melnick was praised for so vigilantly overseeing the Noyes Green Repair construction. Noyes Principal Annette Doyle and Assistant Principal Kristin Moffat were praised for sustaining a positive and accommodating attitude during construction. Dr. Wilson also thanked the Committee for welcoming new staff at a luncheon held September 1.

(c) Bill Schedule

A Bill Schedule was presented.

(d) Personnel Actions

As outlined in the Personnel Packet. Additionally, Superintendent Wilson announced the hiring of Christine Joyce as the Math Curriculum Specialist and Haynes second-grade teacher Stephanie Gumas.

9. Minutes

Tabled.

10. Communications

The MASC conference brochure was circulated.

11. Members' Forum

Bob Mealey announced that the annual golf tournament is planned for October 5 starting at 2:30 at the Wayland Country Club.

Judy Malone Neville reported that she is developing the staff professional development schedule. She also reported that the District was awarded Title I funding. The qualifying schools are Curtis, Nixon, and Loring. Title IIA and Title III proposals are in process, as is Race to the Top.

Jeff Beeler noted that the Committee might need to reschedule its next Regular Session, scheduled for September 28. He will follow up by email.

12. Adjourn

VOTED: On a motion by Susan Iuliano, seconded by Rich Robison, to adjourn the Regular Session. The vote was 5-0 in favor. The time was 9:07 p.m.

Yes Jeff Beeler
Yes Susan Iuliano
Yes Rich Robison
Yes Lisa Gutch
Yes Ellen Joachim

Submitted by Sheila Cusolito, Recording Secretary