

Minutes of Joint Meeting

Route 20 Sewer - Citizen's Advisory and Steering Committees

Wednesday February 13, 2013

CAC Attendees: Craig Blake (Chairman), John Baranowsky (Clerk), Peter Abair, Kirsten Roopenian, Jon Danielson, Daniel Kenn, Jonathan Lapat, Peter Cramer, Steve Eppich, Andrew Sullivan and Ellen Joachim

Steering Committee Attendees: Bob Haarde (Co-Chairman), Eric Poch (Co-Chairman), Joan Carlton, Mike Coutu, Stephan Grande, Jody Kablack, Brian McNamara and Rich Robison

Chairman Craig Blake having determined quorums present called the meeting to ORDER at 7:37 PM.

Old Business

- Approval of Minutes – November 14, 2012

A version incorporating edits received was discussed. A MOTION for ACCEPTENCE was made, SECONDED and VOTED unanimously IN FAVOR.

- Approval of Minutes – December 12, 2012

Draft Minutes were discussed and some edits suggested. A MOTION for ACCEPTENCE was made, SECONDED and VOTED unanimously IN FAVOR.

New Business

- Update of Evaluation of Sewer Alternatives (MWRA/Framingham & Marlboro) – Andrew Sullivan

Framingham - Andrew Sullivan has not received a response from Framingham for or against proceeding with this alternative. He does not now believe this to be a viable initiative. He reiterated how the MWRA was receptive, but cautioned that there are many hurdles and the full cost cannot yet be determined.

Kirsten Roopenian listed political and financial issues and a lack of a point of contact as obstacles.

Peter Abair mentioned that the Director of Public Works has been in this position a short time. Furthermore the lack of a centrally governed structure as a Town works against the ability of Framingham to get things done.

Marlborough – Andrew Sullivan updated the joint-session on the “East Marlborough” alternative indicating that he was finally able to make contact with the City DPW Director Ron LaFreniere, P.E. to setup a meeting on February 27, 2013.

Marlborough is willing to discuss a Sudbury connection and the East Marlborough wastewater treatment plant has excess capacity with no other development competing with Sudbury for this flow allocation.

Under this option, the Sudbury Water District would remain as is as the retail water supply source throughout all of those areas it now provides service too.

Therefore, for the reasons stated this alternative is far more promising to us than the Framingham alternative.

Bob Haarde added that insofar as the Wayside Inn is concerned, they have plans for upgrading their wastewater disposal system whether or not the Route 20 Sewer project passes by the property (i. e. the Marlborough alternative).

- Report on Meeting with School Committee – Craig Blake/Jody Kablack

An effort is underway to get a definitive position on the project as constituted from Sudbury Public Schools. Toward this end, Jody Kablack and Craig Blake met with SPS on January 26, 2013 to inform the SPS about the proposed sewer project and address concerns about using Curtis field for treated wastewater disposal. The SPS stated that the safety of the children both during and after construction is the main concern.

SPS asked whether there were any other instances where such a facility has been used on school property for this purpose.

Details of the proposal were questioned. Would field restoration methods use sod or loam and seed and in how would this choice affect the timeline for getting the playing field back in order (i.e., a couple of months or up to one year)? Who would take the lead in seeing through on the restoration, SPS or the Department of Park and Recreation. While Park and Recreation are normally responsible for fields, the SPS has care and control responsibility of the Curtis fields. Michael Coutu mentioned that these fields are now in poor shape. The Curtis field is irrigated and a buried foundation from the old school exists under the field.

Rich Robison advised that the SPS is not ready to take a formal vote on the matter indicating the need for further public relation efforts as a precursor.

- Review/Approve Annual Committee Report

A Draft of the “Route 20 Sewer Steering Committee and Citizens Advisory Committee Annual Report” for inclusion in the Annual Town report had been circulated by the Clerk. This was accepted with edits.

- Review of Project Issues

The Route 20 Sewer Steering Committee (SSC) met on December 19, 2012 to discuss forward looking project guidance as goals, challenges, ideas and next steps (see Attachment I, Agenda and Meeting Minutes). These were marked up on the white-board and tabulated in the minutes. Contents of the white-board have been reproduced for clarity (Attachment II).

Guidance gleaned from the SSC December meeting was used to facilitate a “Review of Project Issues” which included the following:

- Project Schedule
- Community Outreach
- Impact on 40B Development
- Project Connection with Rt. 20 Utility Burial
- Zoning Changes
- Resolution of Technical Questions
- Others

Mr. Blake worked through the list updating the whiteboard while facilitating the conversation (see Attachment III for the final whiteboard image).

Scheduling was formulated by working back from the May 2014 milestone event “Present Article at Annual Town Meeting”. A precursor would be “Bring Article to Board of Selectmen”, due January 1, 2014. As today is February 13, 2013, this defines the duration to complete all dependency tasks as eleven months. However, Mr. Poch offered the view that all tasks should be complete by December 1, 2013 allowing for some slack.

The discussion turned to task enumeration and task resource assignments.

John Baranowsky suggested that the best way to get outreach on project issues is through the Environmental Notification Form (ENF) process as this is used on all similar projects throughout the Commonwealth citing specific examples (Attachment IV is the blank form). He was unable to win the argument for this approach, but settled on having the form circulated for reference and informational purposes. Craig Blake, also familiar with the process, described the major steps and benefits to this approach.

Steve Grande asked about how as a group we could effectively reach out to the public.

Kirsten Roopenian then proceeded to read into the record all of the original subcommittee tasks and resource assignments including “outreach”.

Jody Kablack described in more detail the previous outreach efforts recalling that the ballot is the more challenging hurdle, not Town Meeting acceptance.

As there are new members and considerable time elapsed from when these tasks were first conceived, it was decided that Kirsten Roopenian would update and distribute via email all current tasks and resource assignments to the membership.

Mr. Blake continued to mark up the major tasks and dependencies on the whiteboard (Attachment III).

Jono Lapat asked how we can get the businesses on board. Jody Kablack replied that the big players are in a "sit and wait" mode while they look to see what happens with the sewer project and related zoning initiatives. A Planning Board developed questionnaire is going out tomorrow to 250 businesses. Jody hopes to get a 10 percent response to this survey.

The utility burial issue was mentioned with a one-million dollar per mile cost given as a budgetary planning estimate.

Prior to commencement of subcommittee work, the process for meeting, posting agenda, quorums and compliance with Open Meeting Law must be established. Kirsten Roopenian will talk to the Town Clerk and pass her findings along to Chairman Blake who will send the information out.

Joint Meetings will remain on the now established monthly schedule.

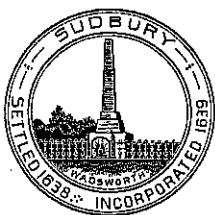
The various subcommittees should set the end of June 2013 as their task completion dates.

The outreach committee has taken on the duty of task scheduling and resourcing to meet this milestone.

Assuming the aforementioned approval at Town Meeting 2014 and the ballot, a two-year design and permitting duration followed by a two-year construction duration is expected.

Next Meeting – March 13, 2013

At 9:10 P.M. A MOTION to ADJOURN was made, SECONDED and VOTED unanimously in FAVOR of.



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Minutes for 12/19/2012

Approved prior minutes

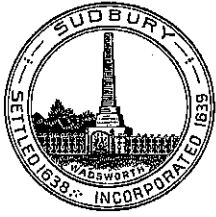
Discussed potential end goals with respect to cost to the business community

- Where we are and what do we need to do to get this to TM successfully – i.e. allow the residents to make an informed decision.
- School Committee – a meeting including the new members should be held, with at least Craig and Jody attending to reset understanding and discuss safety concerns and see what questions bubble up.

For the last hour we discussed the project in a broader sense; What do we now know that will or should be the key discussion points culminating in educational presentations and in preparation for the next Town Meeting, focused largely on Goals/Benefits, Challenges and other Ideas. It was quickly suggested in summary that the Rte. 20 Wastewater Treatment project could almost be viewed as a necessary precursor to a Business District Beautification or Revitalization program.

The discussion identified the following target areas to be further explored, either by the Steering Committee, the CAC, both or other Town Committees, Boards or officials:

- Benefits –
 - protect and increase the commercial tax base
 - beautify Rte. 20
 - protect water (Hop Brook watershed and wellheads)
 - support businesses as inclusive members of community
 - create bike & pedestrian friendly economic center
 - bury utility lines – for aesthetic, safety and risk avoidance (weather)
 - improve the shopping experience to grow businesses



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ROUTE 20 SEWER STEERING COMMITTEE

Date: Wednesday December 19, 2012

Time: 7:30 PM

Location: DPW 275 Old Lancaster Road DPW Conference Room

Agenda:

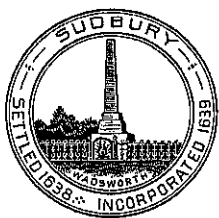
- Approve past minutes
- Update on project status to date
- Discussion on Steering Guidance for Sewer Project
 - Goals
 - Challenges
 - Ideas
- Next Steps
- Adjourn



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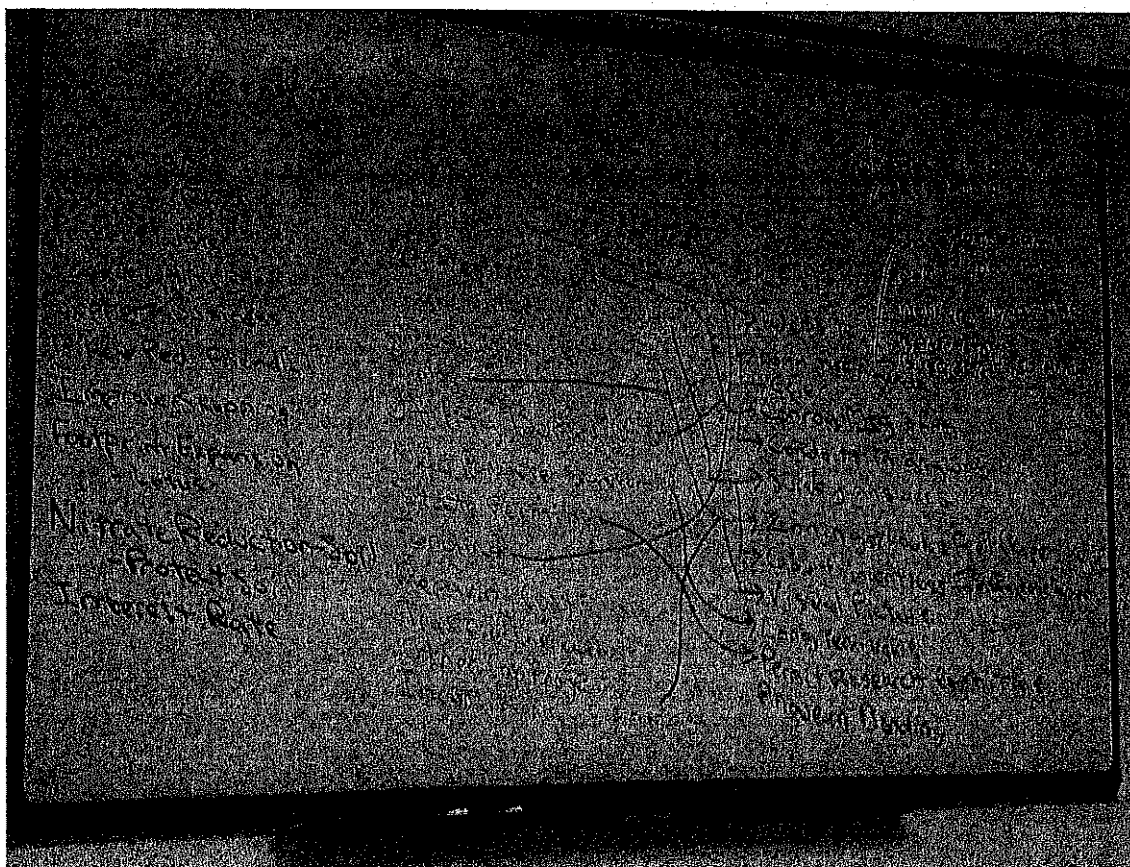
- footprint freedom/expansion potential (Lotus)
- protect soils (reduce nitrate infiltration/saturation risk)
- take advantage of current low interest offerings
- Challenges
 - zoning
 - marketing the project to the public
 - votes – how to get them at TM
 - incentives for businesses – “If we build it will they come?”
 - funding
 - prioritization versus other capital projects
 - repair and maintenance costs
 - design - what will it look like?
 - state permitting
 - 40Bs – how to ensure sewer district is not attractive option
 - utilities’ cooperation
 - utility Burial Cost
 - private systems- how to make whole owners of new systems?
 - mitigating increased traffic
 - inconsistency of frontages
- Other Ideas
 - [funding] 100% taxes vs. 75% taxes
 - Phase-in bonding
 - [40B] 10% housing production plan
 - [marketing] communication avenues
 - project website to communicate ideas
 - committee agendas
 - Town Crier and Patch
 - [utilities] conduits could be put in with WWT lines already
 - meetings
 - Rep. Conroy
 - Other legislators and elected state officials



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- [incentives] survey answers
 - Government incentives for redevelopment
- [design] zoning (PB) look & feel (Kappy's)
 - visual picture - peel back, transparency slide to visualize the project overview
 - Overlay district to encourage development
 - Enforce unified building parameters for street-side look and feel
- [private systems] – emphasize long-term value
- [state permits] permit research committee
 - codify permitting
- capture the notion of a Rte. 20 Beautification project – with a sewer thrown in.



Goals, Challenges and Ideas

Route 20 Sewer Steering Committee - December 19, 2012

Goals/Benefits

taxbase
 beautify Rt. 20
 Protect water
 Protect utility lines
 Support business
 Bike and pedestrian friendly
 Improve Shopping
 Footprint expansion
 - Lotus
 Nitrate Reduction - Soil
 - Protect Soil
 Interest Rate

challenges

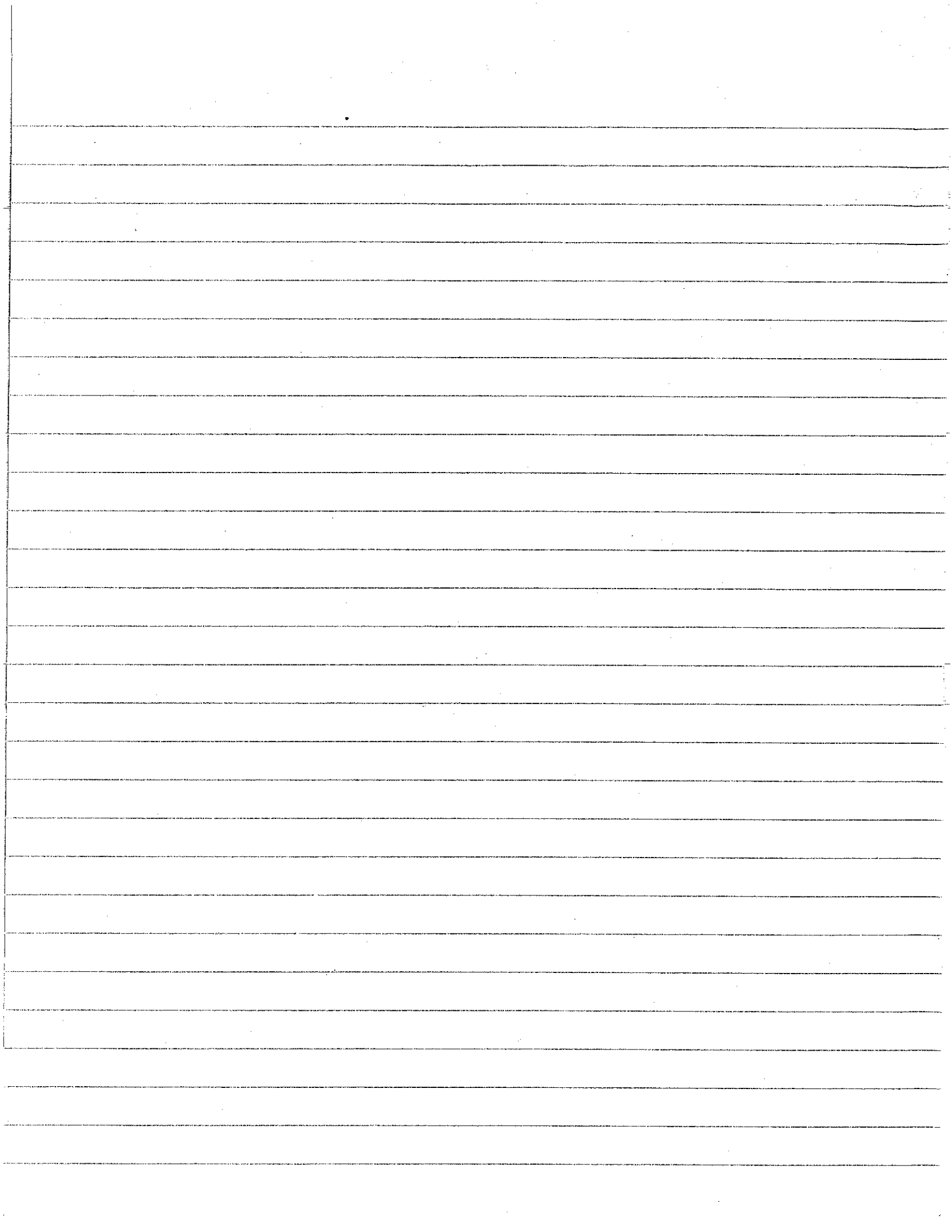
HOB
 Marketing }
 votes }
 utilities
 If yes will they
 will look like
 Zoning
 Utility Burial Cost
 New Private Systems
 State Permits
 Funding
 Repairing Cost
 Traffic Increase
 other Cap. Projects
 Incon frontage

Ideas

100% taxes
 75% taxes
 10%
 Website
 Committee Agencies
 Crier
 Conroy Mtg. + Long.
 Conduits in anyway
 Survey answers
 Zoning → Look + Seal (Kappy's)
 Gov't incentives for redevelopment
 Visual Picture
 Long Term Value
 Permit research committee
 Phase in bonding

100 Res \$135 annual
 75 Res \$104
 104

Bus \$270 annual
 210
 OPA \$1,000 annual
 hook up \$10,000 NRC.
 Betterment
 Busq. 25% \$550
 annual



AGENDA

APPROVE MINUTES

NOV
DEC

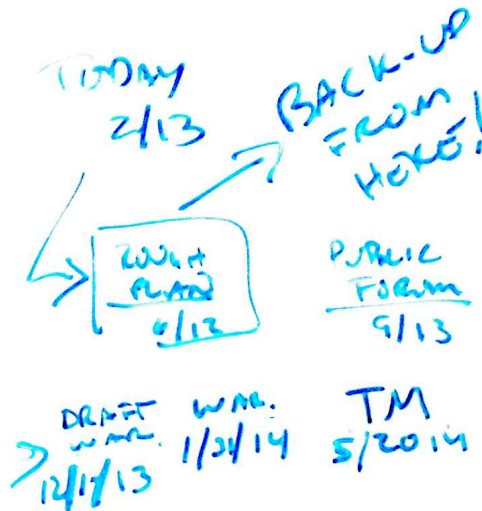
UPDATE ON MARLBORO/
MWRA ALT.

REPORT ON SCHOOL Com. MTG.

ANNUAL COMMITTEE REPORT

REVIEW PROJECT ISSUES

SCHEDULE
OUTREACH
40B
UTILITY BURIAL
ZONING
TECH. QUESTIONS



OPS + MANAGEMENT

CURTIS
MARLBORO
OWNERSHIP OF SYSTEM

FINANCING

→ COST ALLOCATION
INCREASED Com. REVENUE
Protect Comm. REVENUE
ATTRACTIVE FIN.
GOVT. INCENTIVES

ZONING

STREET SCAPE
ZONING CHANGES
COMMERCIAL EXPANSION
PEDESTRIAN WALK
40B
TRAFFIC

Com. OUTREACH

BENEFITS
ENVIRON. BENEFITS
BUSINESSES ON BOARD
QUESTIONNAIRE
REACH OUT TO BUSINESS ADVOCATES

UTILITIES

UTILITY BURIAL

Commonwealth of Massachusetts
Executive Office of Energy and Environmental Affairs
Massachusetts Environmental Policy Act (MEPA) Office

Environmental Notification Form

For Office Use Only

EEA#: _____

MEPA Analyst: _____

The information requested on this form must be completed in order to submit a document electronically for review under the Massachusetts Environmental Policy Act, 301 CMR 11.00.

Project Name: _____		
Street Address: _____		
Municipality: _____	Watershed: _____	
Universal Transverse Mercator Coordinates: _____	Latitude: _____	Longitude: _____
Estimated commencement date: _____	Estimated completion date: _____	
Project Type: _____	Status of project design: _____	%complete
Proponent: _____		
Street Address: _____		
Municipality: _____	State: _____	Zip Code: _____
Name of Contact Person: _____		
Firm/Agency: _____	Street Address: _____	
Municipality: _____	State: _____	Zip Code: _____
Phone: _____	Fax: _____	E-mail: _____

Does this project meet or exceed a mandatory EIR threshold (see 301 CMR 11.03)?

☐ Yes ☐ No

If this is an Expanded Environmental Notification Form (ENF) (see 301 CMR 11.05(7)) or a Notice of Project Change (NPC), are you requesting:

a Single EIR? (see 301 CMR 11.06(8)) ☐ Yes ☐ No

a Special Review Procedure? (see 301CMR 11.09) ☐ Yes ☐ No

a Waiver of mandatory EIR? (see 301 CMR 11.11) ☐ Yes ☐ No

a Phase I Waiver? (see 301 CMR 11.11) ☐ Yes ☐ No

(Note: Greenhouse Gas Emissions analysis must be included in the Expanded ENF.)

Which MEPA review threshold(s) does the project meet or exceed (see 301 CMR 11.03)?

Which State Agency Permits will the project require?

Identify any financial assistance or land transfer from an Agency of the Commonwealth, including the Agency name and the amount of funding or land area in acres:

Summary of Project Size & Environmental Impacts	Existing	Change	Total
LAND			
Total site acreage			
New acres of land altered			
Acres of impervious area			
Square feet of new bordering vegetated wetlands alteration			
Square feet of new other wetland alteration			
Acres of new non-water dependent use of tidelands or waterways			
STRUCTURES			
Gross square footage			
Number of housing units			
Maximum height (feet)			
TRANSPORTATION			
Vehicle trips per day			
Parking spaces			
WASTEWATER			
Water Use (Gallons per day)			
Water withdrawal (GPD)			
Wastewater generation/treatment (GPD)			
Length of water mains (miles)			
Length of sewer mains (miles)			
Has this project been filed with MEPA before? <input type="checkbox"/> Yes (EEA #_____) <input type="checkbox"/> No			
Has any project on this site been filed with MEPA before? <input type="checkbox"/> Yes (EEA #_____) <input type="checkbox"/> No			

GENERAL PROJECT INFORMATION – all proponents must fill out this section

PROJECT DESCRIPTION:

Describe the existing conditions and land uses on the project site: _____

Describe the proposed project and its programmatic and physical elements: _____

NOTE: The project description should summarize both the project's direct and indirect impacts (including construction period impacts) in terms of their magnitude, geographic extent, duration and frequency, and reversibility, as applicable. It should also discuss the infrastructure requirements of the project and the capacity of the municipal and/or regional infrastructure to sustain these requirements into the future.

Describe the on-site project alternatives (and alternative off-site locations, if applicable), considered by the proponent, including at least one feasible alternative that is allowed under current zoning, and the reasons(s) that they were not selected as the preferred alternative:

NOTE: *The purpose of the alternatives analysis is to consider what effect changing the parameters and/or siting of a project, or components thereof, will have on the environment, keeping in mind that the objective of the MEPA review process is to avoid or minimize damage to the environment to the greatest extent feasible. Examples of alternative projects include alternative site locations, alternative site uses, and alternative site configurations.*

Summarize the mitigation measures proposed to offset the impacts of the preferred alternative:

If the project is proposed to be constructed in phases, please describe each phase:

AREAS OF CRITICAL ENVIRONMENTAL CONCERN:

Is the project within or adjacent to an Area of Critical Environmental Concern?

- ☐ Yes (Specify _____)
☐ No

If yes, does the ACEC have an approved Resource Management Plan? ____ Yes ____ No;

If yes, describe how the project complies with this plan.

Will there be stormwater runoff or discharge to the designated ACEC? ____ Yes ____ No;

If yes, describe and assess the potential impacts of such stormwater runoff/discharge to the designated ACEC.

RARE SPECIES:

Does the project site include Estimated and/or Priority Habitat of State-Listed Rare Species? (see http://www.mass.gov/dfwele/dfw/nhesp/regulatory_review/priority_habitat/priority_habitat_home.htm)

- ☐ Yes (Specify _____) ☐ No

HISTORICAL /ARCHAEOLOGICAL RESOURCES:

Does the project site include any structure, site or district listed in the State Register of Historic Place or the inventory of Historic and Archaeological Assets of the Commonwealth?

- ☐ Yes (Specify _____) ☐ No

If yes, does the project involve any demolition or destruction of any listed or inventoried historic or archaeological resources? ☐ Yes (Specify _____) ☐ No

WATER RESOURCES:

Is there an Outstanding Resource Water (ORW) on or within a half-mile radius of the project site? ___ Yes ___ No; if yes, identify the ORW and its location. _____

(NOTE: Outstanding Resource Waters include Class A public water supplies, their tributaries, and bordering wetlands; active and inactive reservoirs approved by MassDEP; certain waters within Areas of Critical Environmental Concern, and certified vernal pools. Outstanding resource waters are listed in the Surface Water Quality Standards, 314 CMR 4.00.)

Are there any impaired water bodies on or within a half-mile radius of the project site? ___ Yes ___ No; if yes, identify the water body and pollutant(s) causing the impairment: _____.

Is the project within a medium or high stress basin, as established by the Massachusetts Water Resources Commission? ___ Yes ___ No

STORMWATER MANAGEMENT:

Generally describe the project's stormwater impacts and measures that the project will take to comply with the standards found in MassDEP's Stormwater Management Regulations: _____

MASSACHUSETTS CONTINGENCY PLAN:

Has the project site been, or is it currently being, regulated under M.G.L.c.21E or the Massachusetts Contingency Plan? site (including Release Tracking Number (RTN), cleanup phase, and Response Action Outcome classification): _____

Is there an Activity and Use Limitation (AUL) on any portion of the project site? Yes ___ No ___; if yes, describe which portion of the site and how the project will be consistent with the AUL: _____.

Are you aware of any Reportable Conditions at the property that have not yet been assigned an RTN? Yes ___ No ___; if yes, please describe: _____

SOLID AND HAZARDOUS WASTE:

If the project will generate solid waste during demolition or construction, describe alternatives considered for re-use, recycling, and disposal of, e.g., asphalt, brick, concrete, gypsum, metal, wood: _____

(NOTE: Asphalt pavement, brick, concrete and metal are banned from disposal at Massachusetts landfills and waste combustion facilities and wood is banned from disposal at Massachusetts landfills. See 310 CMR 19.017 for the complete list of banned materials.)

Will your project disturb asbestos containing materials? Yes ___ No ___; if yes, please consult state asbestos requirements at <http://mass.gov/MassDEP/air/asbhom01.htm>

Describe anti-idling and other measures to limit emissions from construction equipment: _____

DESIGNATED WILD AND SCENIC RIVER:

Is this project site located wholly or partially within a defined river corridor of a federally designated Wild and Scenic River or a state designated Scenic River? Yes ___ No ___; if yes, specify name of river and designation: _____

If yes, does the project have the potential to impact any of the "outstandingly remarkable" resources of a federally Wild and Scenic River or the stated purpose of a state designated Scenic River? Yes ___ No ___; if yes, specify name of river and designation: _____;

if yes, will the project will result in any impacts to any of the designated "outstandingly remarkable" resources of the Wild and Scenic River or the stated purposes of a Scenic River.

Yes ___ No ___;

if yes, describe the potential impacts to one or more of the "outstandingly remarkable" resources or stated purposes and mitigation measures proposed.

ATTACHMENTS:

1. List of all attachments to this document.
2. U.S.G.S. map (good quality color copy, 8-½ x 11 inches or larger, at a scale of 1:24,000) indicating the project location and boundaries.
- 3.. Plan, at an appropriate scale, of existing conditions on the project site and its immediate environs, showing all known structures, roadways and parking lots, railroad rights-of-way, wetlands and water bodies, wooded areas, farmland, steep slopes, public open spaces, and major utilities.
- 4 Plan, at an appropriate scale, depicting environmental constraints on or adjacent to the project site such as Priority and/or Estimated Habitat of state-listed rare species, Areas of Critical Environmental Concern, Chapter 91 jurisdictional areas, Article 97 lands, wetland resource area delineations, water supply protection areas, and historic resources and/or districts.
5. Plan, at an appropriate scale, of proposed conditions upon completion of project (if construction of the project is proposed to be phased, there should be a site plan showing conditions upon the completion of each phase).
6. List of all agencies and persons to whom the proponent circulated the ENF, in accordance with 301 CMR 11.16(2).
7. List of municipal and federal permits and reviews required by the project, as applicable.

LAND SECTION – all proponents must fill out this section

I. Thresholds / Permits

- A. Does the project meet or exceed any review thresholds related to **land** (see 301 CMR 11.03(1))
___ Yes ___ No; if yes, specify each threshold:

II. Impacts and Permits

- A. Describe, in acres, the current and proposed character of the project site, as follows:

	<u>Existing</u>	<u>Change</u>	<u>Total</u>
Footprint of buildings	_____	_____	_____
Internal roadways	_____	_____	_____
Parking and other paved areas	_____	_____	_____
Other altered areas	_____	_____	_____
Undeveloped areas	_____	_____	_____
Total: Project Site Acreage	_____	_____	_____

- B. Has any part of the project site been in active agricultural use in the last five years?
___ Yes ___ No; if yes, how many acres of land in agricultural use (with prime state or locally important agricultural soils) will be converted to nonagricultural use?
- C. Is any part of the project site currently or proposed to be in active forestry use?
___ Yes ___ No; if yes, please describe current and proposed forestry activities and indicate whether any part of the site is the subject of a forest management plan approved by the Department of Conservation and Recreation:
- D. Does any part of the project involve conversion of land held for natural resources purposes in accordance with Article 97 of the Amendments to the Constitution of the Commonwealth to any purpose not in accordance with Article 97? ___ Yes ___ No; if yes, describe:
- E. Is any part of the project site currently subject to a conservation restriction, preservation restriction, agricultural preservation restriction or watershed preservation restriction? ___ Yes ___ No; if yes, does the project involve the release or modification of such restriction? ___ Yes ___ No; if yes, describe:
- F. Does the project require approval of a new urban redevelopment project or a fundamental change in an existing urban redevelopment project under M.G.L.c.121A? ___ Yes ___ No; if yes, describe:
- G. Does the project require approval of a new urban renewal plan or a major modification of an existing urban renewal plan under M.G.L.c.121B? Yes ___ No ___; if yes, describe:

III. Consistency

- A. Identify the current municipal comprehensive land use plan
Title: _____ Date: _____
- B. Describe the project's consistency with that plan with regard to:
- 1) economic development _____
 - 2) adequacy of infrastructure _____
 - 3) open space impacts _____
 - 4) compatibility with adjacent land uses _____
- C. Identify the current Regional Policy Plan of the applicable Regional Planning Agency (RPA)
RPA: _____

Title:_____ Date_____

D. Describe the project's consistency with that plan with regard to:

- 1) economic development _____
- 2) adequacy of infrastructure _____
- 3) open space impacts _____

RARE SPECIES SECTION

I. Thresholds / Permits

- A. Will the project meet or exceed any review thresholds related to **rare species or habitat** (see 301 CMR 11.03(2))? ☐ Yes ☐ No; if yes, specify, in quantitative terms:

(NOTE: If you are uncertain, it is recommended that you consult with the Natural Heritage and Endangered Species Program (NHESP) prior to submitting the ENF.)

- B. Does the project require any state permits related to **rare species or habitat**? ☐ Yes ☐ No

- C. Does the project site fall within mapped rare species habitat (Priority or Estimated Habitat?) in the current Massachusetts Natural Heritage Atlas (attach relevant page)? ☐ Yes ☐ No.

- D. If you answered "No" to all questions A, B and C, proceed to the **Wetlands, Waterways, and Tidelands Section**. If you answered "Yes" to either question A or question B, fill out the remainder of the Rare Species section below.

II. Impacts and Permits

- A. Does the project site fall within Priority or Estimated Habitat in the current Massachusetts Natural Heritage Atlas (attach relevant page)? ☐ Yes ☐ No. If yes,

1. Have you consulted with the Division of Fisheries and Wildlife Natural Heritage and Endangered Species Program (NHESP)? ☐ Yes ☐ No; if yes, have you received a determination as to whether the project will result in the "take" of a rare species? ☐ Yes ☐ No; if yes, attach the letter of determination to this submission.

2. Will the project "take" an endangered, threatened, and/or species of special concern in accordance with M.G.L. c.131A (see also 321 CMR 10.04)? ☐ Yes ☐ No; if yes, provide a summary of proposed measures to minimize and mitigate rare species impacts

3. Which rare species are known to occur within the Priority or Estimated Habitat?

4. Has the site been surveyed for rare species in accordance with the Massachusetts Endangered Species Act? ☐ Yes ☐ No

4. If your project is within Estimated Habitat, have you filed a Notice of Intent or received an Order of Conditions for this project? ☐ Yes ☐ No; if yes, did you send a copy of the Notice of Intent to the Natural Heritage and Endangered Species Program, in accordance with the Wetlands Protection Act regulations? ☐ Yes ☐ No

- B. Will the project "take" an endangered, threatened, and/or species of special concern in accordance with M.G.L. c.131A (see also 321 CMR 10.04)? ☐ Yes ☐ No; if yes, provide a summary of proposed measures to minimize and mitigate impacts to significant habitat:

WETLANDS, WATERWAYS, AND TIDELANDS SECTION

I. Thresholds / Permits

A. Will the project meet or exceed any review thresholds related to **wetlands, waterways, and tidelands** (see 301 CMR 11.03(3))? ☐ Yes ☐ No; if yes, specify, in quantitative terms:

B. Does the project require any state permits (or a local Order of Conditions) related to **wetlands, waterways, or tidelands**? ☐ Yes ☐ No; if yes, specify which permit:

C. If you answered "No" to both questions A and B, proceed to the **Water Supply Section**. If you answered "Yes" to either question A or question B, fill out the remainder of the Wetlands, Waterways, and Tidelands Section below.

II. Wetlands Impacts and Permits

A. Does the project require a new or amended Order of Conditions under the Wetlands Protection Act (M.G.L. c.131A)? ☐ Yes ☐ No; if yes, has a Notice of Intent been filed? ☐ Yes ☐ No; if yes, list the date and MassDEP file number: _____; if yes, has a local Order of Conditions been issued? ☐ Yes ☐ No; Was the Order of Conditions appealed? ☐ Yes ☐ No. Will the project require a Variance from the Wetlands regulations? ☐ Yes ☐ No.

B. Describe any proposed permanent or temporary impacts to wetland resource areas located on the project site:

C. Estimate the extent and type of impact that the project will have on wetland resources, and indicate whether the impacts are temporary or permanent:

<u>Coastal Wetlands</u>	<u>Area (square feet) or Length (linear feet)</u>	<u>Temporary or Permanent Impact?</u>
Land Under the Ocean	_____	_____
Designated Port Areas	_____	_____
Coastal Beaches	_____	_____
Coastal Dunes	_____	_____
Barrier Beaches	_____	_____
Coastal Banks	_____	_____
Rocky Intertidal Shores	_____	_____
Salt Marshes	_____	_____
Land Under Salt Ponds	_____	_____
Land Containing Shellfish	_____	_____
Fish Runs	_____	_____
Land Subject to Coastal Storm Flowage	_____	_____
<u>Inland Wetlands</u>		
Bank (If)	_____	_____
Bordering Vegetated Wetlands	_____	_____
Isolated Vegetated Wetlands	_____	_____
Land under Water	_____	_____
Isolated Land Subject to Flooding	_____	_____
Bordering Land Subject to Flooding	_____	_____
Riverfront Area	_____	_____

D. Is any part of the project:

1. proposed as a **limited project**? ☐ Yes ☐ No; if yes, what is the area (in sf)? _____
2. the construction or alteration of a **dam**? ☐ Yes ☐ No; if yes, describe:
3. fill or structure in a **velocity zone** or **regulatory floodway**? ☐ Yes ☐ No
4. dredging or disposal of dredged material? ☐ Yes ☐ No; if yes, describe the volume

- of dredged material and the proposed disposal site:
5. a discharge to an **Outstanding Resource Water (ORW)** or an **Area of Critical Environmental Concern (ACEC)**? ____ Yes ____ No
 6. subject to a wetlands restriction order? ____ Yes ____ No; if yes, identify the area (in sf):
 7. located in buffer zones? ____ Yes ____ No; if yes, how much (in sf) _____

E. Will the project:

1. be subject to a local wetlands ordinance or bylaw? ____ Yes ____ No
2. alter any federally-protected wetlands not regulated under state law? ____ Yes ____ No; if yes, what is the area (sf)?

III. Waterways and Tidelands Impacts and Permits

- A. Does the project site contain waterways or tidelands (including filled former tidelands) that are subject to the Waterways Act, M.G.L.c.91? ____ Yes ____ No; if yes, is there a current Chapter 91 License or Permit affecting the project site? ____ Yes ____ No; if yes, list the date and license or permit number and provide a copy of the historic map used to determine extent of filled tidelands:
- B. Does the project require a new or modified license or permit under M.G.L.c.91? ____ Yes ____ No; if yes, how many acres of the project site subject to M.G.L.c.91 will be for non-water-dependent use? Current ____ Change ____ Total ____
If yes, how many square feet of solid fill or pile-supported structures (in sf)?
- C. For non-water-dependent use projects, indicate the following:
Area of filled tidelands on the site: _____
Area of filled tidelands covered by buildings: _____
For portions of site on filled tidelands, list ground floor uses and area of each use:

Does the project include new non-water-dependent uses located over flowed tidelands?
Yes ____ No ____
Height of building on filled tidelands _____
- Also show the following on a site plan: Mean High Water, Mean Low Water, Water-dependent Use Zone, location of uses within buildings on tidelands, and interior and exterior areas and facilities dedicated for public use, and historic high and historic low water marks.
- D. Is the project located on landlocked tidelands? ____ Yes ____ No; if yes, describe the project's impact on the public's right to access, use and enjoy jurisdictional tidelands and describe measures the project will implement to avoid, minimize or mitigate any adverse impact:
- E. Is the project located in an area where low groundwater levels have been identified by a municipality or by a state or federal agency as a threat to building foundations? ____ Yes ____ No; if yes, describe the project's impact on groundwater levels and describe measures the project will implement to avoid, minimize or mitigate any adverse impact:
- F. Is the project non-water-dependent **and** located on landlocked tidelands **or** waterways or tidelands subject to the Waterways Act **and** subject to a mandatory EIR? ____ Yes ____ No;
(NOTE: If yes, then the project will be subject to Public Benefit Review and Determination.)
- G. Does the project include dredging? ____ Yes ____ No; if yes, answer the following questions:
What type of dredging? Improvement ____ Maintenance ____ Both ____
What is the proposed dredge volume, in cubic yards (cys) _____

What is the proposed dredge footprint ____length (ft) ____width (ft)____depth (ft);

Will dredging impact the following resource areas?

Intertidal Yes____ No____; if yes, ____ sq ft

Outstanding Resource Waters Yes____ No____; if yes, ____ sq ft

Other resource area (i.e. shellfish beds, eel grass beds) Yes____ No____; if yes ____ sq ft

If yes to any of the above, have you evaluated appropriate and practicable steps to: 1) avoidance; 2) if avoidance is not possible, minimization; 3) if either avoidance or minimize is not possible, mitigation?

If no to any of the above, what information or documentation was used to support this determination?

Provide a comprehensive analysis of practicable alternatives for improvement dredging in accordance with 314 CMR 9.07(1)(b). Physical and chemical data of the sediment shall be included in the comprehensive analysis.

Sediment Characterization

Existing gradation analysis results? ____Yes ____No: if yes, provide results.

Existing chemical results for parameters listed in 314 CMR 9.07(2)(b)6? ____Yes ____No; if yes, provide results.

Do you have sufficient information to evaluate feasibility of the following management options for dredged sediment? If yes, check the appropriate option.

Beach Nourishment ____

Unconfined Ocean Disposal ____

Confined Disposal:

Confined Aquatic Disposal (CAD) ____

Confined Disposal Facility (CDF) ____

Landfill Reuse in accordance with COMM-97-001 ____

Shoreline Placement ____

Upland Material Reuse____

In-State landfill disposal____

Out-of-state landfill disposal ____

(NOTE: This information is required for a 401 Water Quality Certification.)

IV. Consistency:

A. Does the project have effects on the coastal resources or uses, and/or is the project located within the Coastal Zone? ____ Yes ____ No; if yes, describe these effects and the projects consistency with the policies of the Office of Coastal Zone Management:

B. Is the project located within an area subject to a Municipal Harbor Plan? ____ Yes ____ No; if yes, identify the Municipal Harbor Plan and describe the project's consistency with that plan:

WATER SUPPLY SECTION

I. Thresholds / Permits

A. Will the project meet or exceed any review thresholds related to **water supply** (see 301 CMR 11.03(4))? ☐ Yes ☐ No; if yes, specify, in quantitative terms:

B. Does the project require any state permits related to **water supply**? ☐ Yes ☐ No; if yes, specify which permit:

C. If you answered "No" to both questions A and B, proceed to the **Wastewater Section**. If you answered "Yes" to either question A or question B, fill out the remainder of the Water Supply Section below.

II. Impacts and Permits

A. Describe, in gallons per day (gpd), the volume and source of water use for existing and proposed activities at the project site:

	<u>Existing</u>	<u>Change</u>	<u>Total</u>
Municipal or regional water supply	_____	_____	_____
Withdrawal from groundwater	_____	_____	_____
Withdrawal from surface water	_____	_____	_____
Interbasin transfer	_____	_____	_____

(NOTE: Interbasin Transfer approval will be required if the basin and community where the proposed water supply source is located is different from the basin and community where the wastewater from the source will be discharged.)

B. If the source is a municipal or regional supply, has the municipality or region indicated that there is adequate capacity in the system to accommodate the project? ☐ Yes ☐ No

C. If the project involves a new or expanded withdrawal from a groundwater or surface water source, has a pumping test been conducted? ☐ Yes ☐ No; if yes, attach a map of the drilling sites and a summary of the alternatives considered and the results. _____

D. What is the currently permitted withdrawal at the proposed water supply source (in gallons per day)? _____ Will the project require an increase in that withdrawal? ☐ Yes ☐ No; if yes, then how much of an increase (gpd)? _____

E. Does the project site currently contain a water supply well, a drinking water treatment facility, water main, or other water supply facility, or will the project involve construction of a new facility? ☐ Yes ☐ No. If yes, describe existing and proposed water supply facilities at the project site:

	<u>Permitted Flow</u>	<u>Existing Avg Daily Flow</u>	<u>Project Flow</u>	<u>Total</u>
Capacity of water supply well(s) (gpd)	_____	_____	_____	_____
Capacity of water treatment plant (gpd)	_____	_____	_____	_____

F. If the project involves a new interbasin transfer of water, which basins are involved, what is the direction of the transfer, and is the interbasin transfer existing or proposed?

G. Does the project involve:

1. new water service by the Massachusetts Water Resources Authority or other agency of the Commonwealth to a municipality or water district? ☐ Yes ☐ No
2. a Watershed Protection Act variance? ☐ Yes ☐ No; if yes, how many acres of alteration?
3. a non-bridged stream crossing 1,000 or less feet upstream of a public surface drinking water supply for purpose of forest harvesting activities? ☐ Yes ☐ No

III. Consistency

Describe the project's consistency with water conservation plans or other plans to enhance water resources, quality, facilities and services:

WASTEWATER SECTION

I. Thresholds / Permits

A. Will the project meet or exceed any review thresholds related to **wastewater** (see 301 CMR 11.03(5))? ____ Yes ____ No; if yes, specify, in quantitative terms:

B. Does the project require any state permits related to **wastewater**? ____ Yes ____ No; if yes, specify which permit:

C. If you answered "No" to both questions A and B, proceed to the **Transportation -- Traffic Generation Section**. If you answered "Yes" to either question A or question B, fill out the remainder of the Wastewater Section below.

II. Impacts and Permits

A. Describe the volume (in gallons per day) and type of disposal of wastewater generation for existing and proposed activities at the project site (calculate according to 310 CMR 15.00 for septic systems or 314 CMR 7.00 for sewer systems):

	<u>Existing</u>	<u>Change</u>	<u>Total</u>
Discharge of sanitary wastewater	_____	_____	_____
Discharge of industrial wastewater	_____	_____	_____
TOTAL	_____	_____	_____
	<u>Existing</u>	<u>Change</u>	<u>Total</u>
Discharge to groundwater	_____	_____	_____
Discharge to outstanding resource water	_____	_____	_____
Discharge to surface water	_____	_____	_____
Discharge to municipal or regional wastewater facility	_____	_____	_____
TOTAL	_____	_____	_____

B. Is the existing collection system at or near its capacity? ____ Yes ____ No; if yes, then describe the measures to be undertaken to accommodate the project's wastewater flows:

C. Is the existing wastewater disposal facility at or near its permitted capacity? ____ Yes ____ No; if yes, then describe the measures to be undertaken to accommodate the project's wastewater flows:

D. Does the project site currently contain a wastewater treatment facility, sewer main, or other wastewater disposal facility, or will the project involve construction of a new facility? ____ Yes ____ No; if yes, describe as follows:

	<u>Permitted</u>	<u>Existing Avg Daily Flow</u>	<u>Project Flow</u>	<u>Total</u>
Wastewater treatment plant capacity (in gallons per day)	_____	_____	_____	_____

E. If the project requires an interbasin transfer of wastewater, which basins are involved, what is the direction of the transfer, and is the interbasin transfer existing or new?

(NOTE: Interbasin Transfer approval may be needed if the basin and community where wastewater will be discharged is different from the basin and community where the source of water supply is

located.)

F. Does the project involve new sewer service by the Massachusetts Water Resources Authority (MWRA) or other Agency of the Commonwealth to a municipality or sewer district? ____ Yes ____ No

G. Is there an existing facility, or is a new facility proposed at the project site for the storage, treatment, processing, combustion or disposal of sewage sludge, sludge ash, grit, screenings, wastewater reuse (gray water) or other sewage residual materials? ____ Yes ____ No; if yes, what is the capacity (tons per day):

	<u>Existing</u>	<u>Change</u>	<u>Total</u>
Storage	_____	_____	_____
Treatment	_____	_____	_____
Processing	_____	_____	_____
Combustion	_____	_____	_____
Disposal	_____	_____	_____

H. Describe the water conservation measures to be undertaken by the project, and other wastewater mitigation, such as infiltration and inflow removal.

III. Consistency

- A. Describe measures that the proponent will take to comply with applicable state, regional, and local plans and policies related to wastewater management:
- B. If the project requires a sewer extension permit, is that extension included in a comprehensive wastewater management plan? ____ Yes ____ No; if yes, indicate the EEA number for the plan and whether the project site is within a sewer service area recommended or approved in that plan:

TRANSPORTATION SECTION (TRAFFIC GENERATION)

I. Thresholds / Permit

A. Will the project meet or exceed any review thresholds related to **traffic generation** (see 301 CMR 11.03(6))? ____ Yes ____ No; if yes, specify, in quantitative terms:

B. Does the project require any state permits related to **state-controlled roadways**? ____ Yes ____ No; if yes, specify which permit:

C. If you answered "No" to both questions A and B, proceed to the **Roadways and Other Transportation Facilities Section**. If you answered "Yes" to either question A or question B, fill out the remainder of the Traffic Generation Section below.

II. Traffic Impacts and Permits

A. Describe existing and proposed vehicular traffic generated by activities at the project site:

	<u>Existing</u>	<u>Change</u>	<u>Total</u>
Number of parking spaces	_____	_____	_____
Number of vehicle trips per day	_____	_____	_____
ITE Land Use Code(s):	_____	_____	_____

B. What is the estimated average daily traffic on roadways serving the site?

<u>Roadway</u>	<u>Existing</u>	<u>Change</u>	<u>Total</u>
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

C. If applicable, describe proposed mitigation measures on state-controlled roadways that the project proponent will implement:

D. How will the project implement and/or promote the use of transit, pedestrian and bicycle facilities and services to provide access to and from the project site?

C. Is there a Transportation Management Association (TMA) that provides transportation demand management (TDM) services in the area of the project site? ____ Yes ____ No; if yes, describe if and how will the project will participate in the TMA:

D. Will the project use (or occur in the immediate vicinity of) water, rail, or air transportation facilities? ____ Yes ____ No; if yes, generally describe:

E. If the project will penetrate approach airspace of a nearby airport, has the proponent filed a Massachusetts Aeronautics Commission Airspace Review Form (780 CMR 111.7) and a Notice of Proposed Construction or Alteration with the Federal Aviation Administration (FAA) (CFR Title 14 Part 77.13, forms 7460-1 and 7460-2)?

III. Consistency

Describe measures that the proponent will take to comply with municipal, regional, state, and federal plans and policies related to traffic, transit, pedestrian and bicycle transportation facilities and services:

TRANSPORTATION SECTION (ROADWAYS AND OTHER TRANSPORTATION FACILITIES)

I. Thresholds

A. Will the project meet or exceed any review thresholds related to **roadways or other transportation facilities** (see 301 CMR 11.03(6))? ____ Yes ____ No; if yes, specify, in quantitative terms:

B. Does the project require any state permits related to **roadways or other transportation facilities**? ____ Yes ____ No; if yes, specify which permit:

C. If you answered "No" to both questions A and B, proceed to the **Energy Section**. If you answered "Yes" to either question A or question B, fill out the remainder of the Roadways Section below.

II. Transportation Facility Impacts

A. Describe existing and proposed transportation facilities in the immediate vicinity of the project site:

B. Will the project involve any

1. Alteration of bank or terrain (in linear feet)? _____
2. Cutting of living public shade trees (number)? _____
3. Elimination of stone wall (in linear feet)? _____

III. Consistency -- Describe the project's consistency with other federal, state, regional, and local plans and policies related to traffic, transit, pedestrian and bicycle transportation facilities and services, including consistency with the applicable regional transportation plan and the Transportation Improvements Plan (TIP), the State Bicycle Plan, and the State Pedestrian Plan:

ENERGY SECTION

I. Thresholds / Permits

A. Will the project meet or exceed any review thresholds related to **energy** (see 301 CMR 11.03(7))?
___ Yes ___ No; if yes, specify, in quantitative terms:

B. Does the project require any state permits related to **energy**? ___ Yes ___ No; if yes, specify which permit:

C. If you answered "No" to both questions A and B, proceed to the **Air Quality Section**. If you answered "Yes" to either question A or question B, fill out the remainder of the Energy Section below.

II. Impacts and Permits

A. Describe existing and proposed energy generation and transmission facilities at the project site:

	<u>Existing</u>	<u>Change</u>	<u>Total</u>
Capacity of electric generating facility (megawatts)	_____	_____	_____
Length of fuel line (in miles)	_____	_____	_____
Length of transmission lines (in miles)	_____	_____	_____
Capacity of transmission lines (in kilovolts)	_____	_____	_____

B. If the project involves construction or expansion of an electric generating facility, what are:

1. the facility's current and proposed fuel source(s)?
2. the facility's current and proposed cooling source(s)?

C. If the project involves construction of an electrical transmission line, will it be located on a new, unused, or abandoned right of way? ___ Yes ___ No; if yes, please describe:

D. Describe the project's other impacts on energy facilities and services:

III. Consistency

Describe the project's consistency with state, municipal, regional, and federal plans and policies for enhancing energy facilities and services:

AIR QUALITY SECTION

I. Thresholds

A. Will the project meet or exceed any review thresholds related to **air quality** (see 301 CMR 11.03(8))? ____ Yes ____ No; if yes, specify, in quantitative terms:

B. Does the project require any state permits related to **air quality**? ____ Yes ____ No; if yes, specify which permit:

C. If you answered "No" to both questions A and B, proceed to the **Solid and Hazardous Waste Section**. If you answered "Yes" to either question A or question B, fill out the remainder of the Air Quality Section below.

II. Impacts and Permits

A. Does the project involve construction or modification of a major stationary source (see 310 CMR 7.00, Appendix A)? ____ Yes ____ No; if yes, describe existing and proposed emissions (in tons per day) of:

	<u>Existing</u>	<u>Change</u>	<u>Total</u>
Particulate matter	_____	_____	_____
Carbon monoxide	_____	_____	_____
Sulfur dioxide	_____	_____	_____
Volatile organic compounds	_____	_____	_____
Oxides of nitrogen	_____	_____	_____
Lead	_____	_____	_____
Any hazardous air pollutant	_____	_____	_____
Carbon dioxide	_____	_____	_____

B. Describe the project's other impacts on air resources and air quality, including noise impacts:

III. Consistency

A. Describe the project's consistency with the State Implementation Plan:

B. Describe measures that the proponent will take to comply with other federal, state, regional, and local plans and policies related to air resources and air quality:

SOLID AND HAZARDOUS WASTE SECTION

I. Thresholds / Permits

A. Will the project meet or exceed any review thresholds related to **solid or hazardous waste** (see 301 CMR 11.03(9))? ☐ Yes ☐ No; if yes, specify, in quantitative terms:

B. Does the project require any state permits related to **solid and hazardous waste**? ☐ Yes ☐ No; if yes, specify which permit:

C. If you answered "No" to both questions A and B, proceed to the **Historical and Archaeological Resources Section**. If you answered "Yes" to either question A or question B, fill out the remainder of the Solid and Hazardous Waste Section below.

II. Impacts and Permits

A. Is there any current or proposed facility at the project site for the storage, treatment, processing, combustion or disposal of solid waste? ☐ Yes ☐ No; if yes, what is the volume (in tons per day) of the capacity:

	<u>Existing</u>	<u>Change</u>	<u>Total</u>
Storage	_____	_____	_____
Treatment, processing	_____	_____	_____
Combustion	_____	_____	_____
Disposal	_____	_____	_____

B. Is there any current or proposed facility at the project site for the storage, recycling, treatment or disposal of hazardous waste? ☐ Yes ☐ No; if yes, what is the volume (in tons or gallons per day) of the capacity:

	<u>Existing</u>	<u>Change</u>	<u>Total</u>
Storage	_____	_____	_____
Recycling	_____	_____	_____
Treatment	_____	_____	_____
Disposal	_____	_____	_____

C. If the project will generate solid waste (for example, during demolition or construction), describe alternatives considered for re-use, recycling, and disposal:

D. If the project involves demolition, do any buildings to be demolished contain asbestos?
☐ Yes ☐ No

E. Describe the project's other solid and hazardous waste impacts (including indirect impacts):

III. Consistency

Describe measures that the proponent will take to comply with the State Solid Waste Master Plan:

HISTORICAL AND ARCHAEOLOGICAL RESOURCES SECTION

I. Thresholds / Impacts

A. Have you consulted with the Massachusetts Historical Commission? ____ Yes ____ No; if yes, attach correspondence. For project sites involving lands under water, have you consulted with the Massachusetts Board of Underwater Archaeological Resources? ____ Yes ____ No; if yes, attach correspondence

B. Is any part of the project site a historic structure, or a structure within a historic district, in either case listed in the State Register of Historic Places or the Inventory of Historic and Archaeological Assets of the Commonwealth? ____ Yes ____ No; if yes, does the project involve the demolition of all or any exterior part of such historic structure? ____ Yes ____ No; if yes, please describe:

C. Is any part of the project site an archaeological site listed in the State Register of Historic Places or the Inventory of Historic and Archaeological Assets of the Commonwealth? ____ Yes ____ No; if yes, does the project involve the destruction of all or any part of such archaeological site? ____ Yes ____ No; if yes, please describe:

D. If you answered "No" to all parts of both questions A, B and C, proceed to the **Attachments and Certifications** Sections. If you answered "Yes" to any part of either question A or question B, fill out the remainder of the Historical and Archaeological Resources Section below.

II. Impacts

Describe and assess the project's impacts, direct and indirect, on listed or inventoried historical and archaeological resources:

III. Consistency

Describe measures that the proponent will take to comply with federal, state, regional, and local plans and policies related to preserving historical and archaeological resources:

CERTIFICATIONS:

1. The Public Notice of Environmental Review has been/will be published in the following newspapers in accordance with 301 CMR 11.15(1):

(Name)_____ (Date)_____

2. This form has been circulated to Agencies and Persons in accordance with 301 CMR 11.16(2).

Signatures:

Date	Signature of Responsible Officer or Proponent	Date	Signature of person preparing NPC (if different from above)
_____	_____	_____	_____
Name (print or type)		Name (print or type)	
_____		_____	
Firm/Agency		Firm/Agency	
_____		_____	
Street		Street	
_____		_____	
Municipality/State/Zip		Municipality/State/Zip	
_____		_____	
Phone		Phone	
_____		_____	