

Town of Sudbury Recreation Facility use Form

ORGANIZATION NAME: _____

ADDRESS _____

DESIGNATED SCHEDULER: _____

E-MAIL _____

PHONE: HOME _____ WORK _____ CELL _____

PURPOSE OF USE: _____ SITES REQUESTED: _____

DATE(S) REQUESTED: _____

TIME REQUESTED: From: _____ To: _____ AM/PM

TYPE OF ORGANIZATION (CHECK ONE):

CATEGORY I _____

CATEGORY II _____

CATEGORY III _____

Other (PLEASE DESCRIBE) _____

- K-8 Public Schools/LSHS/Town Recreation Programs NO CHARGE
- Light Fees \$25 per hour per field flat fee (*Featherland Softball, Feeley Baseball*) **Category III**
- Youth Organizations \$20.00 per child/sport/season/program/in season or out of season program +\$10 Capital Improvement fee per participant.
- Adult Organizations \$30.00 per person per field games or practices + \$10 Capital Improvement Fee per participant, for residents. Non-resident rate is \$60.00 per person per field games or practices +\$10 Capital Improvement Fee per participant.
- Outdoor camps \$20.00 per child/camp/Clinic/Half/Full day.
- FCC Gym \$30.00 per hour.
- Cutting Turf Field \$50.00 per hour for residents of Sudbury, \$100 per hour for Non-Residents.
- One time usage is \$50 per hour per field for residents, \$100 per hour per field for non-residents.
- Jamborees, tournaments, one time events outside the scope of your field permit are charged a fee of \$5.00/ participant.
- Electric, tables, chairs ect may require an additional fee.

NUMBER OF PARTICIPANTS/PLAYERS (Seasonal): _____ x \$ _____ = \$ _____

FLAT FEE: \$ _____

FIELD SIZE/SPACE: _____ NUMBER OF FIELDS: _____ BUILDING SPACE: _____

Electric needed: _____ # tables requested: _____ # chairs requested: _____ other equipment: _____

PLEASE ATTACH A SEPARATE SCHEDULE & ROSTER FOR SEASONAL USE, as well as insurance certificate.

I realize that the Town of Sudbury By-laws prohibit the use or possession of alcoholic beverages on Town property. I certify that I will be present at this function. I personally assume complete responsibility for the conduct of the group and for the condition of the area upon our departure. ALL USERS/GROUPS ARE RESPONSIBLE FOR THE REMOVAL OF ALL TRASH, WATER BOTTLES, ORANGE PEELS, ETC. ASSOCIATED WITH THEIR EVENT.

SIGNED: _____ DATE: _____

RETURN COMPLETED FORM TO:

SUDBURY PARK & RECREATION 40 FAIRBANK ROAD SUDBURY, MA. 01776

APPROVAL GRANTED: _____ DATE: _____

Date Received: ____/____/____ Res: ____ Non-Res. ____ Cash: \$____ Check: #____ CC Auth.#____
Amt:\$____ Int:____ Entered in Sportsman: YES / NO

Copies distributed to: Pool _____ Recreation _____ Park and Recreation Director _____ Front Desk _____