

PROPERTY TAX EQUITY REVIEW COMMITTEE

Interim Steering Committee Meeting

Minutes, July 10, 2003

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Called to order at 5:35 p.m.

Present were: Morton Brond, Michael DuCros, David Levington, Steve Wishner, Tara Reed, Maureen Valente, and Beth Farrell. Absent: Dave Costello.

1. First order of business was to discuss future scheduling of general PTERC meetings. Based on schedules submitted by members, Tuesday evenings were most convenient.

Scheduling of General PTERC Meetings: To be every other Tuesday, beginning July 29th, at 7:30 p.m. Dates will be 7/29, 8/12, 8/26, 9/9, 9/23, etc.

-- Subcommittees will meet in between those scheduled PTERC general meetings.

2. Interim Steering Committee discussed formation of PTERC subcommittees to complete tasks set by Board of Selectmen. After discussion, subcommittees were recommended as follows:

A. Committee to study and define a need exists: Will pursue answers to questions under #1 of Selectmen's outline of PTERC responsibilities, with the exception of the last bullet statement (to be moved to 2nd subgroup).

B. Committee to study and document benefits and drawbacks of currently available tax preferential programs: Will pursue answers to questions under #2 of Selectmen's outline of PTERC responsibilities, with the addition of the last bullet statement from Subgroup 1.

C. Committee to research and evaluate the benefits and drawbacks of new or different potential tax preferential programs: Will work to develop models and means tests for new programs.

PTERC members will be asked to sign up for subcommittees based on personal preference at the July 14th meeting and interim steering committee will form subcommittees from there.

3. Discussion moved to whether PTERC needed official officers now. Interim Steering Committee recommended waiting 2-3 more weeks to allow for more time to get to know other members better. Until then, the Interim Steering Committee elected Tara Nolan and David Levington as Interim Co-Chairs. It was agreed that the permanent Steering Committee should be comprised of co-chairs, a chairperson from each subcommittee, and a secretary.

4. Dave Levington asked if there was a PTERC budget in case of mailings, surveys, purchasing information, etc. The Town Manager said that Sudbury Foundation was interested in supporting facilitation services to benefit PTERC. It may be able to continue that support if a grant application was written and the Steering Committee voted to have this done. It was decided that at this time, a facilitator would not be necessary.

The next Steering Committee meeting will be at the end of the general PTERC meeting on July 14th.

Meeting adjourned at 7:10 p.m.

Minutes recorded by Beth Farrell.