



RE: Summary of work Nov. 22 2020 through Jan. 2, 2021

Project: Bruce Freeman Rail Trail – Final Design (MassDOT 608164)

City/Town: Sudbury, MA

Project #: 20200782A10

Invoice Number (Current): 0228349

Date: 1/14/21

Task		% Complete	Representative Work Completed This Period
100	Project Development Engineering	10	<ul style="list-style-type: none"> Meeting with DPW Schedule update to MassDOT for Dec Meeting agenda for MassDOT kickoff
150	Environmental	3	<ul style="list-style-type: none"> Wetland delineation & field notes Begin Compiling Chapter 91 permit
200	Functional Design Report	50	<ul style="list-style-type: none"> Review project background material Traffic analysis & report prep Synchro setup, turning volumes calcs, crash data
220	Design Justification Workbook	0	<ul style="list-style-type: none">
400	75% Highway Design Submission	25	<ul style="list-style-type: none"> Coordination with GPI Final HZ & Vertical – plan production Peakham/Hudson design Intersection alignments, HAWK updates Utility plans
440	Parking Lot Layout	0	
450	100% Highway Design Submission	0	
470	Town Meetings	6.5	<ul style="list-style-type: none"> Bi-weekly Progress meetings & prep
500	Right-of-Way	0	<ul style="list-style-type: none">
700	Project Development – Structural	100	<ul style="list-style-type: none"> Kickoff meetings (Internal) Field inspections, field memo submittal Hop Brook meeting
750	Final Bridge Design	7.5	<ul style="list-style-type: none"> Check timber floor beam design Check steel floor beam design Cantilever overhang check Estimates and calculations
800	PS&E Submission	0	
900	Construction Engineering		
	Direct Expenses	25	<ul style="list-style-type: none"> Survey of TI Sales Spur, Broadacres Parking, North Rd

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