

## PERMANENT BUILDING COMMITTEE

Minutes – May 21, 2025

Present: Co-Chair Elaine Jones, Co-Chair Craig Blake, Jennifer Pincus, James Kelly, John Mann, and Kay Bell.

The meeting was called to order by Ms. Jones at 7:00 p.m.

PBC Membership Applicant Michael Cameron, an architect and a nine-year resident, described his employment experience on several projects as a construction administrator with Kaestle Boos, his other work experience and his interest in and availability for municipal Committee membership.

Upon conclusion of the interview, it was on motion by Ms. Pincus to recommend to the Sudbury School Committee that Michael Cameron be appointed to the Permanent Building Committee as a voting member for a three-year term to expire on May 31, 2028. The motion was seconded and voted unanimously in favor.

It was noted that membership terms for Craig Blake, Jennifer Pincus and Elaine Jones were due to expire at the end of the month. Each member expressed his or her intent for membership reappointment. If necessary, Ms. Jones will write a recommendation to the Planning Board for Mr. Blake and to the Select Board for Ms. Pincus, and Mr. Blake will write a recommendation to the Select Board for Ms. Jones.

### Fairbank Community Center and Atkinson Pool Updates

Ms. Pincus reported that as the grass at the front of the building is not looking great, Woodall is to come to reseed and fertilize the area with aeration included. She also noted that it did not appear that any drainage issues remain. In regard to acoustics, remediation work is on track and intended to start on June 9. Roof leakage is under exploration by the Facilities Director for appropriate remediation.

In regard to the pool work which is under the direction of the Combined Facilities Director, the Titan roofing work which will be solar ready is expected to take place over four weeks including mobilization starting on September 1. It was noted that the initial bids received for the HVAC work inclusive of alternates came in high, which necessitated a new repackaged procurement and rebidding. The low bid on the repackaged procurement was submitted by J.J. Cardosi and, including alternates, is within the budget and is presently being reviewed by Town Counsel. The acceptance of alternates remains to be decided at this time. Work is expected to commence with a pool shutdown on August 16 with a return to opening in November and Vertex will serve as the OPM.

Other Projects Update Mr. Blake reported that the Fire Station Headquarters Outbuilding design project is not being pursued at the present time after discussions between the new Chief and the Combined Facilities Director concerning estimated construction costs..

It was noted that SPS has submitted two Warrant articles relative to MSBA projects at the Nixon school for selective roof work and the Haynes school for total roof repair. The MSBA will be providing the Architect for the project according to the articles.

Minutes Upon motion of Co-Chair Elaine Jones, seconded by Co-Chair Craig Blake, the minutes of November 19, 2024 were approved unanimously. Upon motion of Co-Chair Elaine Jones, seconded by Kay bell, the minutes of February 4, 2025 were approved unanimously.

Meeting Schedule The next meeting will be called by the Chairs when necessary.

There being no further business, the meeting was adjourned at 7:40 p.m.

Respectfully submitted,

Elaine L. Jones, Co-Chair  
Permanent Building Committee