

PERMANENT BUILDING COMMITTEE
Minutes – November 5, 2019

Present: Co-Chairs Michael Melnick and Elaine Jones, Craig Blake, and John Porter. Also present: Jennifer Pincus.

The meeting was called to order at 6 p.m. at the DPW Conference Room.

PBC Membership The Committee having reviewed the application and resume of Jennifer Pincus, 25 Blueberry Hill Lane, Sudbury, for Committee membership, conducted an in depth interview with Ms. Pincus, allowing an opportunity to learn how her professional experience in public design and construction would augment the Committee's mission.

After review, it was on motion by Mr. Porter unanimously voted to recommend appointment of Jennifer Pincus as a Permanent Building Committee member to the Board of Selectmen, the appointing authority, based on her qualifications and extensive experience both as an architect and project manager. Ms. Pincus will fill the position vacated by Architect Joseph Sziabowski who had submitted his resignation due to his inability to meet the time commitments required.

It was noted that the Committee had interviewed Mr. Shah who had expressed membership interest. A letter informing him of the decision and thanking him for his interest will be sent.

Town Hall Project The Committee was informed that the project will require a minor site plan review by the Planning Board. It was suggested and agreed by Committee members that it would be useful to have a separate additional professional look at the condition of the existing slate roof to verify need for a full replacement. Mr. Porter will provide the qualification of the professional and the tasks to be provided to PBC Project Manager Craig Blake.

Meeting Schedule The next meeting will be held on Thursday, December 5, 2019, at 7:00 p.m. in the Town Hall with invitees being the Sudbury Historical Commission (HC), the Sudbury Historic Districts Commission (HDC), and the Sudbury Commission on Disability (COD). The Agenda consists solely of a presentation of the Town Hall Rehabilitation /Restoration project and discussion with meeting attendees. The following Permanent Building Committee will be posted for Thursday, December 12, 2019 at 7:00 p.m. in the Flynn Building Thompson Room with the agenda consisting of the Town Hall project and other current projects as necessary.

There being no further business, the meeting was adjourned at 7 p.m.

Respectfully submitted,

Elaine L. Jones