

PERMANENT BUILDING COMMITTEE  
Minutes – July 17, 2018

Present: Co-Chairs Michael Melnick and Elaine Jones, Craig Blake, and John Porter. Also present: Architect Joel Bargmann, Project Managers Neil Joyce and Scott Lubker; Sudbury Historical Society Director Sally Hild; Frank Riepe.

The meeting was called to order at 7:30 p.m. at the DPW Conference Room.

Town Hall Project BH+A Architect Jowl Bargmann distributed an updated Project Schedule and updated the Committee about his work on the project:

- met with Town Clerk to discuss program needs: space to accommodate needs and early voting which is to take place in the Town Clerk's office;
- exploration of building uses (including proposed catering area) with the probability of relocating the Veteran's Agent office to another building;
- intention to explore cable TV and IT needs;
- investigation of existing conditions including hazardous materials both exterior and interior including lead paint with later investigation of windows for PCBs which would have to be removed upon discovery; condition of wall ties;
- determination of continuing use of garage by Town electrician and use of the Food Pantry closet;
- determination of window treatments: second story original windows are single pane and expectation of Historic District Committee recommendation for downstairs is replication of the original single pane with a large storm window on the interior.
- weighing accessibility, floor levels, and sewage needs with the understanding that the latter will be in context with the AUL issued for the property which will necessitate soil testing.

One of Mr. Bargmann's prime goals is to understand the cost and breakout for eligibility of CPA funding which Mr. Bargmann expects to discuss with a Community Preservation Committee representative to confirm the timing of documentation required.

Mr. Bargmann suggested another progress meeting in two to three weeks.

Loring Parsonage Mr. Melnick provided a brief update on the progress of plan and specification review, document development for bidding purposes together with a proposed schedule.

Membership Ms. Jones will prepare a letter containing a recommendation to the Board of Selectmen for the appointment of PBC Associate Member Nancy Rubenstein as a full member of the Committee.

Meeting Schedule The next meeting will be scheduled by the Chairs as necessary.

There being no further business, the meeting was adjourned at 9 p.m.

Respectfully submitted,

Elaine L. Jones