

PERMANENT BUILDING COMMITTEE
MINUTES – February 13, 2018

Present: Co-Chair Michael Melnick, Craig Blake, William Braun, and John Porter. Also present: James Kelly and Sudbury Historical Society representatives Sally Hild, Stewart Hoover, Rebecca Weeks, Stephen Cebra and Keith Funston.

The meeting was opened at 7:30 p.m. in the DPW Conference Room.

Loring Parsonage Project The most recent set of plans developed by Spencer & Vogt Group, Project Architects were reviewed extensively by those present with the intention to note clarifications needed and changes required.

Notes taken by Craig Blake, as designated meeting clerk, are attached hereto as part of these minutes.

As there was no further business, the meeting was adjourned at 10 p.m.

Respectfully submitted,

Craig Blake

Loring Parsonage Design Review
PBC Meeting Notes - February 13, 2018

Questions to Architect

1. Review Occupancy Number
 - a. Number of rest rooms required by code.
2. What design code exemptions have been incorporated due to Historic Building designation?
3. Explain plan for accessible parking and paved walkway.
4. Revise design plan to include:
 - a. Septic system repiping.
 - b. Gas service.
 - c. Water service.
 - d. Perimeter foundation drain.
 - i. Reconnect perimeter drain around addition
5. Remove all references to removing windows.
6. Remove "Partition Remove" note for Exhibit 106 room on D-100 (wall already removed).
7. Review impact on design and construction costs if 1st and 2nd floor post in Exhibit Rm 106 is eliminated.
8. Redesign HVAC system.
9. Redesign electrical service.
10. Redesign building envelope with spray foam as much as possible including interior sheet rock while protecting historic elements.
11. Why are the existing wood shingles on shed roof being removed?
12. Match existing outside finishes with 2009 specifications.
13. Add corner board at shed and main building to eliminate "blending" of clapboards.
14. Why is the entire floor in "Hallway 200" pitched up to Meeting Room 203?
15. Why is Addition 2" lower than existing at second floor?
16. Architect Meeting Agenda Items:
 - a. HVAC
 - b. Electrical
 - c. Insulation & Demolition
 - d. Structural
 - e. Cost Estimate