

PERMANENT BUILDING COMMITTEE

Minutes – September 17, 2015

Present: Co-Chairs Michael Melnick and Elaine Jones, Craig Blake, William Braun, and Joseph Sziabowski. Also present: Facilities Director James Kelly.

The meeting was called to order at the DPW Conference Room at 7:30 p.m.

Police Headquarters Project Mr. Braun stated that the project was on schedule and on budget. Site work is in the process of completion. It was noted that although Hutter has been utilizing a vibrating machine for compaction, there have been no new complaints from Mr. Lovell. As construction of the DPW cell tower has not yet commenced, instead communications with the Nobscot Mountain antenna tower will be installed via Verizon landlines at a cost of approximately \$15,000. Mr. Kelly reported that funding for the Fire Department tight tank is on the capital plan for next year. It was also noted by Mr. Kelly that the Sudbury Housing Authority occupants are very pleased with the roadway location.

Nixon MSBA Project Mr. Blake reported that the punch list should be completed by the end of the month and that the School personnel are very pleased with the window project portion. Commissioning has been performed and the report will be issued shortly.

Two Change Orders have been executed: C.O. 1. Baker/Wohl for additional design services in the amount of \$6,411 (structural design, inspection, lead abatement specifications, extra document printing, renderings to assist in material selection process); C.O. 2 Modern Glass \$596, and Silktown Roofing \$459 credit. Both Change Orders will form the basis for MSBA Budget Revision Requests which will be signed by the Schools and the Town Manager.

Master Planning Mr. Kelly informed the group that the Fairbank Task Force has been meeting most every week regarding other options for the Fairbank site to explore with BH+A for which they will have to obtain funds. They have not yet made a decision as to the specifics of the scope for BH+A. Mr. Melnick opined that the Permanent Building Committee should be a part of scope development and noted that there will be a major phasing problem if the project goes forward utilizing the existing building.

Relative to the assumption that the Schools will need to move to another location, Mr. Kelly has been in contact with ARC, the designer of the Nixon School and its additions. Space for a six classroom size future addition had been indicated on the plan connected with the construction of the addition to Nixon and ARC has indicated that the space could accommodate 9,000 sq. ft. to house the School Administration.

Mr. Melnick also suggested that if, as thought, the Town Hall Blue Ribbon Committee will recommend a restoration scheme for the Town Hall but not for housing Town offices other than the Town Clerk as at present, a new building could be constructed between the Loring Parsonage and the Flynn Building which could be used for either Town offices or the School Administration.

Loring Parsonage The Sudbury Historical Society (SHS) has been approved for funding through the Commonwealth's Office of Tourism budget in connection with the renovation/stabilizing of the Parsonage to repurpose it as a history center and museum. The Board of Selectmen is considering leasing the building to the SHS for that purpose. Because the Permanent Building Committee will be involved in the design and construction process as the Parsonage is a Town building, Ms. Jones is drafting the RFP for designer selection and will be working with others on the scope. Time is of the essence as the funds are only available through June 30, 2016. The Committee is urged to read the Conditions Assessment and Feasibility Study prepared by the Spencer & Vogt Group for the SHS.

Meeting Schedule The next meeting will be called by the Chairs as necessary.

There being no further business, the meeting was adjourned at 9:15 p.m.

Respectfully submitted,

Elaine L. Jones