

PERMANENT BUILDING COMMITTEE
Minutes – March 3, 2015

Present: Co-Chairs Michael Melnick and Elaine Jones, Craig Blake and William Braun. Also present: Facilities Director James Kelly.

The meeting was called to order at the Senior Center at 7:30 p.m.

Fairbank Community Center Master Plan: Present: Community Center Task Force Members Sarah Troiano, Richard Williamson, and Jack Ryan; Park & Recreation Director Nancy McShea; Council on Aging Director Debra Galloway; BH+A Architect Joel Bargmann and Jennifer Pennel; Susan McNulty.

Mr. Bargmann presented an overview of the planned Public Forum presentation and received comments and suggestions for changes. Mr. Bargmann noted that central to the project is relocation of the Sudbury Public School (SPS) offices.

Mr. Ryan informed the group that the Council on Aging had reviewed the programs and plans in detail and does not believe that there will be enough space, even with the largest plan developed, to accommodate future senior growth and needs which will entail new programming. Members of the Task Force commented that while the COA is free to speak on this subject at the Forum, the program was developed with input from and consultation with the Directors. Mr. Bargmann also noted that “flex” space in practice accommodates many uses and users.

It was agreed that Nancy McShes and Debra Galloway would each speak five minutes during the presentation about the needs and planning for their respective departments. Mr. Bargmann will also note the background research involving other community user groups of the current facility.

While Ballard King was utilized in the marketing analysis, business plan and operational aspects of the Master Plan, inclusion of these would add too much complexity to the Forum program; therefore, Ballard King’s presence is not required. The details of these aspects will, however, be included in the final report.

The design schemes will be presented as Options 1, 2, and 3.

Advertisement of the Forum will include an announcement at the League of Women Voters Candidate’s Night and distribution of flyers at various locales.

Meeting Schedule The Public Forum will take place at the Grange Hall, 7:30 p.m., March 26, 2015. The next PBC meeting will be called by the Chairs as necessary.

There being no further business, the meeting was adjourned at 9:15 p.m.

Respectfully submitted,

Elaine L. Jones