

PERMANENT BUILDING COMMITTEE
Minutes – January 5, 2010

Present: Chair Michael Melnick, Co-Chair Elaine Jones, Bruce Ey, Thomas Joyner and Frank Schimmoller. Also present: William Braun.

The meeting was called to order at the Flynn Building at 7:30 p.m. Mr. William Braun, invited due to his interest in the Committee, was welcomed.

Minutes The minutes of October 26, 2009, were approved.

Police Headquarters Committee members were informed that the Board of Selectmen has submitted an article for the 2010 annual Town Meeting for construction of the Police Station. Prior to the submission, at the close of the year, Mr. Melnick had written to the Board suggesting that the Town continue to develop the project by seeking funding in an incremental fashion for the design development phase of the project at this time.

The Committee members agreed that a subsequent letter should be sent from the Committee urging that the total project, based on the recommendation of the 2008 Blue Ribbon Committee for a building of 14,540 sq. ft., be funded. Mr. Melnick will do so.

It was also agreed that a new professional estimate should be solicited through Architect Greg Carell using the remaining \$1,000 in the budget for the extended study, if available. This would enable the PBC to recommend a budget for the project based upon current information.

It was noted that the construction of the Police Station adjacent to the Fire Headquarters would require that the existing septic system be expanded. The previous site work, performed by the DPW, was governed by an Order of Conditions under the Wetlands Protection Act. Ms. Jones will follow up on the question of whether a Certificate of Compliance was issued.

Mr. Braun indicated that the effect on the construction of the Police Station of the Town's proposed adoption of the so-call Stretch Energy Code would be insignificant as the design has already incorporated energy efficiencies.

Roof Study RFP The preliminary draft RFP was distributed. As to the question of what attachments should be provided with the RFP, Mr. Ey will work with Building Inspector Kelly to determine what information is available and appropriate. Ms. Jones will continue work on the draft RFP and include, as suggested, the Boston Post Road Police Station in the listing of Town buildings.

Loring Parsonage Project Mr. Melnick informed the group that he had negotiated a Change Order with the General Contractor and the final payment has been made. Also, in response to a request for payment for additional services from Architect Racek, a Change Order was signed for the negotiated amount.

The Committee authorized DPW Director Bill Place to proceed with the walkway to the rear access door, grading of the rear yard, and installation of a dry well.

Hosmer House HVAC The Committee was informed that the Historical Commission wishes to install equipment at the Hosmer House to provide humidity control. Material supplied by Mr. Hill, Historical Commission liaison, was provided to Mr. Joyner for his review. Mr. Joyner will contact Mr. Hill and arrange for a site visit.

Solar Panel Installation – Noyes School Mr. Melnick informed the Committee that he had met with Mary Will, Director of Business and Finance, and Joe Kupczewski, Maintenance Director, for the Sudbury Public Schools, concerning the grant for solar panel installation on the roof at the Noyes School.

PBC Membership The Committee voted unanimously to recommend that the Board of Selectmen appoint Mr. Braun to the Permanent Building Committee; and further, to recommend the appointment of Mr. Schimmoller and Mr. Gifford Perry, if he is willing, as Associate Members. Mr. Melnick will speak with Mr. Perry and Ms. Jones will write the recommendation to the Board of Selectmen.

Meeting Schedule The next meeting will be scheduled by the Chairs as necessary.

There being no further business, the meeting was adjourned at 9:45 p.m.

Respectfully submitted,

Elaine L. Jones