

PERMANENT BUILDING COMMITTEE
Minutes – October 16, 2008

Present: Chair Michael Melnick, Craig Blake, Bruce Ey, Thomas Joyner, & Frank Schimmoller. Thomas Scarlata arrived at 7:50 p.m.
Liz Radoski, Representing the Historic Commission and James Kelley, Building Inspector also attended.

The meeting was called to order at the Flynn Building at 7:30 p.m.

Minutes: The Minutes of the September 17, 2008 meeting were not reviewed.

DPW Project: Mr. Melnick reported that Burnell required several additional control parts prior to starting the control work on the six units and due to the cost of the additional parts and the inclusion of a plumber to install 110 degree gas shut off valves, the cost would be \$ 6,500. Upon receipt of all the required parts, Burnell will proceed with the work.

Mr. Kelly found that several ceiling diffusers at the Board of Health office required adjustments and the problem seems to have been resolved.

Hosmer House: Mr. Kelly received an executed contract from Campbell Construction. Mr. Melnick will arrange to have it executed by the Town Manager. Due to the holiday events scheduled at the Hosmer House, construction will commence mid - January.

Loring Parsonage: Four firms responded to the RFQ for design services for the Loring Parsonage exterior renovations on October 10, 2008. Copies of each proposal were distributed to members of the PBC as well as Lyn McLean and Jim Hill of the Historic Commission for review. Liz Radoski advised that she represented the Historic Commission for this project and has reviewed the proposals.

After a discussion of all the proposals, the Committee determined:

Eisenberg Haven Architects proposal appeared incomplete in that it included only an evaluation of the building and excluded the preparation of plans and specs for the work.

Gorman Richardson Architects historic experience generally related to brick buildings and lacked historic wood framed buildings.

E.R. Racek Associates experience included several antique homes and the restoration of several residential buildings.

LPBA/Architects experience included a number of municipal historic preservation projects throughout Massachusetts.

It was decided to invite E.R. Racek Associates and LPBA/Architects for interviews on Thursday, October 23, 2008. Mr. Blake would contact the references of these two firms and report to the Committee prior to the interviews. Mr. Melnick would contact the firms and schedule E.R. Racek at 8:00 p.m. and LPBA at 9:00 p.m.

There being no further business, the meeting was adjourned at 8:45 p.m.

Respectfully submitted,

Michael E. Melnick

Note: Upon scheduling the firms for interviews, it was determined that one firm would not be available on October 23, 2008 and the interviews were rescheduled to October 30, 2008.