

PERMANENT BUILDING COMMITTEE
Minutes February 9, 2006

Present: Bruce Ey, Craig Blake, Jim Cummings, Elaine Jones, Michael Melnick, and Frank Schimmoller. Also present: Police Chief Peter Fadgen.

The meeting was called to order at the Flynn Building at 7:30 p.m.

Minutes The minutes of the November 28 and December 7, 2005 and the minutes of January 14, 2006 were tabled.

Police Station Architectural Services - Committee members discussed the ten proposals received this day relative to the Feasibility Study for a new Police Headquarters at a fixed fee of \$25,000 including all reimbursables and travel. The Committee selected two highly qualified firms for interviews on February 15: The Carell Group, Inc. and Kaestle Boos Associates, Inc.. Reinhardt Associates was chosen as a third finalist.

Firms not chosen for interview are the following:

- ASEC Corporation - limited relevant experience, mostly fire and engineering for public works projects
- Dyer Brown SouthCoast Architects - Limited recent relevant experience
- DiMarinisi & Wolfe - complications with current Town project
- HKT Architects, Inc. - limited relevant experience: one city project with architectural services through design will not be completed until 2007
- The Lawrence Associates - little relevant experience, none in Massachusetts
- J. Stewart Roberts Associates, Inc. - limited experience
- The Office of Allen M. Lieb Architects, P.C., Ltd. - a possible fourth choice, experienced with renovation work and studies.

Ms. Jones will contact The Carell Group and Kaestle Boos Associates to arrange for the interviews with the Principal and proposed Project Architect. The format will be comprised of a twenty-minute presentation followed by a twenty-minute question and answer period.

Mr. Blake will contact references for each of the firms and Chief Fadgen will contact the Police Chiefs in those towns.

DPW Project Mr. Ey reported on the status of the work at the DPW. Coffey had confirmed that neither the garage nor the office space was pressurized as intended. Members were informed that the garage units were bringing in far more cfms of air than designed, prohibiting the garage from being negatively pressurized. A meeting had been held which included Alpha Mechanical and Mr. MacRitchie to determine how to proceed. Alpha suggested the installation of a damper in each of the Reznor garage units and one has been installed. Alpha is having difficulty with the other one, but is continuing to work on the problem.

One of the in-line fans has control problems and cycles on and off in rapid succession. Alpha has been directed to work on the controls for the unit.

Mr. Cummings presented information concerning infra-red systems which the committee agreed to consider for the future once the correct pressurization has been achieved for the building and a working system has been demonstrated.

There being no further business, the meeting was adjourned at 9:30 p.m.

Respectfully submitted,

Elaine L. Jones