

PERMANENT BUILDING COMMITTEE  
Minutes – May 28, 2014

Present: Co-Chairs Michael Melnick and Elaine Jones, William Braun, Craig Blake and Gifford Perry. Also present: Facilities Director James Kelly and Associate member Bruce Ey.

The meeting was convened in the DPW Conference Room at 7:30 p.m.

Minutes The minutes of May 8, 2014 were approved as amended.

Police Headquarters Project An on-site meeting has been arranged for June 3, 2013 with the SHA Director, SHA members and possibly someone from the State. In preparation, the DPW Director will mark the trees to be cut and flag to show the area proposed to be constructed as a temporary SHA access to facilitate the Police Headquarters construction process.

Mr. Melnick provided a status update on the project, noting that a meeting was held with the DPW Director, Mr. Carell and Mr. Murray to determine what, if any, site work could be performed by the DPW as a cost saving measure if desired.

Upon further consideration, it was agreed by the Committee that the DPW Director's efforts would include the septic expansion construction, tight tank installation, and installation of the septic tank replacement at the Fire Headquarters portion of the site. The Conservation Commission will be requested to amend the Order of Conditions for this purpose.

With this division of labor, the contractor alone would be responsible for the performance of the SWPP and the major site work utilizing Places drawings. Mr. Murray has provided the SWPP plan today. It was agreed by the Committee that Susan Carter, as the professional engineer who stamped the drawings, should be responsible for the construction portion of the project. Mr. Carell will be so apprised of the Committee's position.

Current outstanding items are RDK verification of NStar plans and provision of load calculations relative to the water service.

An informal meeting will be set up with Mr. Carell for discussion with Mr. Melnick and Mr. Blake concerning the dynamics in moving forward with the project.

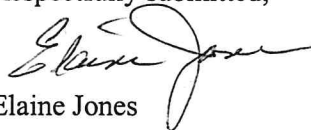
Historical Society – Loring Parsonage Study Mr. Melnick informed the Committee that the architectural study has determined that the floors of the Parsonage are not capable of carrying the loads required for a museum.

Fairbank Master Plan The Committee members will be informed of the definitive date when chosen for BH+A's presentation to the Fairbank Task Force and the PBC.

Meeting Schedule The next meeting will be called by the Chairs as necessary.

There being no further business, the meeting was adjourned at 10:20 p.m.

Respectfully submitted,



Elaine Jones