

DRAFT

March 26, 2018

Commission Meeting

Attendees: Commissioners: Bobby Beagan, Michael Ensley, Jim Marotta, Dick Williamson, Julie Harrington, Asst. Park and Recreation Director

Guests: Melissa Rodrigues (Town Manager), Dan Nason DPW Director), Neil Meltzer (Men's Softball), Julie Nocka (LSRHS Swim Coach), Cindy Simon, (SST Swim Team)

Minutes from February meeting reviewed and approved 4-0.

Public Comment - Neil Meltzer, 21 Churchill Street, Sudbury, manager of men's softball team for Congregation Or Atid. He was unaware of the permit fee increase and did not account for it in this year's fees to the players. The fees were set in December of 2017 and they did not realize the fees went up in July of 2017. In the past, they have paid \$400 but now have to pay \$965.

Neil questioned the fee, since most of his teams members are from Sudbury.

Mara asked for a team roster. In addition, Mara asked what other men's softball teams are paying.

Michael suggested that Neil request to be on the next Commission agenda to discuss this issue further.

Featherland Tennis Court – Dan Nason distributed the procurement information and bid set plans for the renovation of the tennis courts at Featherland. He reported that the \$220,000 appropriated for the tennis courts would not cover the costs of the four courts in the current bid. Dan's suggestion is to move forward with the current bid so that the Commission does not have to go back to Town meeting for more money. The current bid plan is almost double the cost allocated for the renovation by the Town.

Bobby B. asked what caused the significant difference in the numbers. Dan responded only one quote was used to establish cost and prevailing wage figures were not used. Dan has suggested using money for the design fee first, and then going out to bid. Once the bids come in, He will be able to see if two or four courts will be able to be renovated once the bids come in. Dan stated there is still a possibility that all four courts could be done. He will come back to the Park and Recreation Commission with the bids. The bid set plans will be out to the public within 2 weeks.

Director Update/Enterprise Funds: Julie distributed the current field permit fee totals for FY18 for all users. The report shows that field rentals has generated \$91,720 in revenue.

Mara questioned a few of the numbers. Julie will review them and make sure the numbers are accurate.

Julie reported that Mike Meixsell, Barton Drive, requested to be on the agenda next month. He would like to discuss the property on Barton Drive that is for sale as potential recreation land.

Willis Lake/Chief Nix: Julie referenced the letter from Chief Nix regarding inappropriate activity occurring at night at Willis Lake. He is asking the Commission to set some type of parameters regarding

the property, such as no cars after a certain time at night. The Commission asked what the issues were at this time, since Willis Lake has always had some issues in the past. It appears there is drinking, setting fires, loud music coming from cars/trucks parked by the water late at night. The police have received many complaints from the residents.

A motion was made to allow the Park and Recreation Commission to post a sign at Willis Lake stating no vehicles will be allowed to park from dusk to dawn.

Motion received a second and passed 5-0 in favor.

Fairbank Task Force – Jim Marotta stated there was nothing new to report. The Council on Aging did vote to put the article on the fall Town meeting instead of spring. Jim felt it was now the responsibility of the various groups to educate the residents on why the Town needs a new building. The article presented at Town meeting will request design funds for the building.

Cutting Field (CIAC) – Melissa and Dan will present the plan for renovating Cutting Field at the Town meeting in the spring. It is still unclear if free cash is available for Cutting Design fees.

Pool Issues (Follow-up from last meeting) – Melissa distributed the pool survey results. She reported the administration continues to have concerns about the Pool Enterprise Fund and the decrease in revenue from the previous years. She recommended budget cuts and a rate increase in order to cover the revenue gap projected for FY19. Melissa reported that one full time aquatic supervisor had recently given notice, due to moving out of state, and she is recommending not filling that position and shifting the employee's responsibilities to other pool and recreation staff and potential part time help. Melissa distributed a recommendation for rates, rentals and programming fee increases with a start date of July 1, 2018.

Mara stated she had concerns about the one-hour minimum fee for lane rentals.

Cindy Simon and Julie Nocka expressed concern about the proposed increases, since the fees were increased just a few years ago. Melissa understood, but with the current state of the pool, she stated an increase is needed. She added that a rate study would be done every year regarding pool fees to make sure the fees are competitive with other pools in the area.

Michael asked Julie and Cindy if they would like to help Kayla and Julie discuss new revenue opportunities at the pool. Mara stated she would like to help.

Jim questioned if the pool needed to have lifeguards. Melissa will check with the Board of Health to see what the rules are regarding lifeguards.

Cindy questioned why LSRHS is not impacted by the proposed increase in rental rates until 2019. She stated she will be at the next meeting when a vote is taken on the increases to discuss this further.

Mara asked about the pool issues during the DCLs. Julie explained that a part of the boiler was broken which caused the air quality to be poor, but it was not hazardous. The pool was closed for a few days and the problem was fixed.

Mara felt the problem was handled well once the broken part was identified, but before that, she did not feel the air quality concerns at the pool were properly addressed.

CPC Representative – Mara offered that she would be interested in becoming the CPC representative for the Park and Recreation Commission. Bobby Beagan stated he would be happy to stay on as the representative, but was fine with stepping down.

A motion was made to appoint Mara Huston as the new CPC representative for the Park and Recreation Commission. The motion received a second and was approved 4-0.

Jim commented that Bobby did a great job as the CPC representative and always kept the Commission informed about the CPC meetings and projects.

Meeting adjourned at 8:50pm