

January 30, 2017

Commission Minutes

Bobby Beagan, Mike Ensley, Mara Huston; Kayla McNamara, Aquatics, Park and Recreation

Minutes from October 24th and December 5th accepted with corrections. 3-0. These will be posted on the website along with the minutes from the joint meetings with the Board of Selectmen. It was decided to review the January 18th minutes at the next Commission meeting.

Park and Recreation Director Update - Kayla distributed the Commission's Annual Report for signatures along with the Revolving Fund accounts for the FY 18 Town Warrant. She informed the Commissioners that the Summer Brochure is available online and will be in the mail the following week. The department will begin interviewing for summer staff at the end of February. Kayla informed the Commission that Paul Crevier, recently hired as the Asst. Director of the Atkinson Pool, submitted his resignation after one month in the position. Mike Ensley asked if this was a difficult position to fill. Kayla stated they did not get a great response the first time and currently do not have a large pool of candidates to select a replacement. She and the Town Manager have discussed looking for someone to manage the pool and be trained as a Certified Pool Operator. They may also re-interview the candidate that was a finalist the last time the position was offered.

Kayla informed the Commission the Field Enterprise Fund will be short again this year and is currently meeting with the Town Manager and Finance Director to review revenue and expense detail. She also reported that Youth Football has not paid their fee. She has discussed this with the current head of youth football, Tobj Gosdeck, and the Town Manager. The Commission suggested inviting youth football to a Commission meeting to discuss why they don't feel they should pay a fee to the Recreation Department for field use.

Kayla stated the demand for the stadium field and other recreation fields will be increased due to the renovation on Turf 1 and Turf 2 at the LSRHS which is planned for this summer. Kayla said she and the town manager will be looking into fees collected for the stadium field when booked by the high school.

The Field User group meeting is scheduled for the week of February 13th.

The Town Manager will attend the February 27th Commission meeting to discuss the field Rental Policy and the Field Enterprise Fund.

A Fairbank Community Task Force meeting will be held on February 2nd.

Kayla asked the Commissioners what they are looking for in regard to the Quarterly Financial Report. The Commission requested that in the Field Enterprise Fund they would like to see what users are paying. They would like to see user group fees by season and expenses broken in the major categories

Mara requested financials on the Field Enterprise Fund be distributed before the next meeting. It was suggested to pick a specific date and compare the old to new rate fee structure.

Kayla stated that the Town Manager does not want outside groups doing maintenance on the field. Mike Ensley stated that could be an issue since baseball currently uses several outside companies to do maintenance on the baseball fields.

It was stated that Youth Baseball had requested to attend the February 27th meeting to discuss putting a permanent fence (chain link) at the Haskell field baseball field. A removable fence has been there for the past years, but has to be replaced often.

CPC/CIAC - All submissions have been approved. There was some concern regarding the Field Consulting request, the amount was dropped from \$50,000 to \$40,000. Chris Morely spoke with Jim Marotta and said this was not a well-defined project and may get scratched and the CPC may vote for the funds to go into the Administration Fund.

No update on the CIAC.

CPC - Bobby asked if there was any update on SMILE Mass and their ability to raise funds for the playground surface. He asked if SMILE Mass could be responsible for the renovation part of the playground surface and CPC the new section? If CPC wants the existing playground funds to be used first, that figure would be taken off the amount of money requested from the CPC. Kayla stated she would get the exact amount of the existing funds to Bobby.

Rail Trail Appointment - Mike Ensley made a motion to appoint Bobby Beagan as the Park and Recreation Commissioner to the Rail Trail Advisory Committee. The motion received a second. The motion passed 3-0.

Fairbank Task Force Update - Kayla reported that Jim Marotta wrote an RFP to get the direction back on the right track. Kayla stated it looks like the group is now moving towards renovation of the current building rather than a new facility. She also stated that the School Administration offices are now not being included in a new facility, and there is talk of moving the school out of the currently facility if it is renovated. Mara stated that a renovation still leaves the building with old lockers, etc., and Mike Ensley stated a \$16 million proposal for a renovation may also not pass at a town vote. Kayla stated that the Town Manager will attend the next Task Force meeting.

The meeting was adjourned at 8:30pm.

