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Sudbury Medical Reserve Corps
Meeting Minutes

Meeting title: Executive Committee **Touchstone Health Partnership**
 Medical Management Committee **Meeting date:** 10/6/2008
Meeting Chair: Stephan Deutsch, MD [Jonathan Harding, MD](#) **Recorder:** J HardingJudy
 Goldberg

Attendees: Pascal Cleve, John Stevens, Bob Leupold, Marilyn Ellsworth, Gail Close, Lorraine Reihle
 Copy: Liisa Jackson
Absent: Dale Farmer, Ippolit Matjucha
 Guests: Richard Simon, Barbara Balco, Carol Flynn

Agenda Topic	Issue	Discussion	Conclusion	Action	Who?	Due date
I. Review of Minutes	Prior Minutes reviewed					
2. CERT collaboration	Areas for collaboration	Shelter drill, shared staffing, shared membership, community outreach.	CERT is willing to support EDS			
		CERT medical training is limited to first aid. Shelter requires medical station. Marilyn is staffing that station at next drill.	John will be joining LEPC and can be our representative along with Bob, and seek opportunities to collaborate.			
		CERT still having logistics problems – cots, food, etc. for shelters. Total shelter capacity is 30. Some informal agreements with churches and nursing homes.	MRC volunteers asked to staff shelter drill 11/23, in particular staffing stations <ul style="list-style-type: none"> • Psychological management • Triage • Serve as victims 	Blast e mail to MRC membership	Pascal	11/1
		Joint orientation, Publicity, and Fundraising possible.	CERT members can serve as victims and help with debrief at EDS 1.5 at Curtis on 11/15.	Send description to Richard	Marilyn	11/1

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	Structure	Concord and Weston already claim that their CERT and MRC are wings of one organization.				
3. Training		Strategic Nuclear stockpile Immunization technique	John, Marilyn, and Lorraine attending	Report summary	Lorraine	
4. EDS 1.5		Trying to work out logistics in Ip's absence. 9:00 Volunteers arrive, set up 10:00 victims We need Ip to write up a description of the exercise, and send to Pascal to distribute. Save the date publicity now with more to follow. Registration Use reverse 911 for those who sign up as more expanded test of the system. Logistics: will need forms, vests name tags, signage, pills	More planning will be needed at meeting in 3 weeks	Agenda Write up description Post on page with registration to serve as RSVP Crier and Cable Send Database to Victoria Arrange Arrange	Jon Ip (John) Marilyn Pascal Bob Lorraine	
5. Survey		John made revision to survey and sent out to X comm. As a test just today. If e mail addresses return undeliverable we need to call volunteer to reconnect.		Approve then e mail out	John Marilyn	

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6. Flu clinic		Possible dates 12/4, 12/11, 5 – 8 PM. MRC volunteers can assist. Most likely will occur at Fairbank. We must be sure we have vaccine before we definitively schedule and advertise.	Make available to MRC nursing volunteers to practice.	Call nurses in MRC	Marilyn	

Respectfully Submitted, December 29, 2008

Jonathan Harding, MD