

Sudbury Memorial Day Committee

Kick-off Meeting Minutes

American Legion Post 191

6:15 PM, 9 April 2024

Attendees:

Jim Wiegel, Chairman

Suzanne Steinbach

Kenny Hiltz (left meeting early)

Meeting Minutes:

Jim Wiegel met with Kenny Hiltz at 5:30 PM that day as Kenny was unable to stay for the meeting at 6:15 PM. Kenny agreed to complete his usual taskings for Memorial Day and agreed that CAPT(Ret.) Paul Mawn, a member of American Legion Post 191, would be a great choice as our Parade Marshall for 2024 if he agrees to it. Jim gave him a copy of our traditional parade schedule.

Suzanne arrived at 6:15 PM and met with Jim Wiegel. They discussed the usual taskings. She suggested there might be a student available to sing the National Anthem. Suzanne agreed to pursue the possibility and let Jim know if it could be arranged. Jim handed her the traditional parade schedule and the traditional taskings which included her usual responsibilities for articles and publicity including contacting the town about broadcasting the parade times on two electronic bulletin boards usually assigned to two locations in town. Suzanne liked the idea, as Kenny did earlier, of approaching CAPT Paul Mawn about being our 2024 Parade Marshall.

As taskings are accomplished we agreed to acknowledge via email. No future meetings were scheduled.

The meeting concluded at 6:35 PM.

Sudbury Memorial Day Observances

Schedule for 27 May 2024(DRAFT)

Sudbury's Ancient Fife and Drum will play, the Sudbury Companies of Militia and Minute (SCMM) will be conducting Drills and Musket fire at monument sites and cemeteries.

Parade Schedule:

- 7:30 a.m. Revolutionary War Cemetery and Minuteman Musket Salute
- 8:00 a.m. School bus departs Town Hall parking lot for north cemeteries.
- 8:30 a.m. Commemorative ceremonies at Old North Cemetery and New North Cemetery
Minuteman Musket Salute to Patriots at both Cemeteries
- 9:00 a.m. Parade assembles at Rugged Bear Plaza, 2024 Parade Marshal TBD
- 9:30 a.m. Parade begins at Rugged Bear Plaza
- 9:45 a.m. Civil War Monument at Goodnow Library and Minuteman Musket Salute
- 10:00 a.m. Al Bonazzoli Gravestone at Wadsworth Cemetery and Minuteman Musket Salute
- 10:10 a.m. United Native American Cultural Council (UNACC) Ceremony at King Philip Monument and Sudbury Minuteman Musket Salute **(Tentative: UNACC had not responded)**
- 10:30 a.m. Rabbi Freeman delivers prayer for WWII, Korea, and Vietnam
Service Flags are raised from half-staff to full staff.
Minuteman Musket Salute
- 11:00 a.m. Girl Scouts, Brownies, and Cub Scouts join parade at Ascension Parish Church
- 11:20 a.m. Sudbury Memorial Day Program begins at Grinnell Park at Town Center
The ceremony begins with opening remarks.
Sudbury Fife & Drum play National Anthem
Minuteman Musket Salute
Steve Milley delivers prayer for Memorial Day Main Event
Parade Marshall delivers remarks. **(Tentative CAPT Paul Mawn)**
Sudbury Fife & Drum plays Battle Hymn of the Republic
Girl Scouts sing "My Country Tis' of Thee"
UNACC Ceremony of Peace **(Tentative: UNACC had not responded)**
Thank You announcements.
Reading veterans who have passed since last Memorial Day
TAPS

2024 Memorial Day Parade

Taskings/ To Do List

Contact the various scouting groups in town about marching in the parade as well as carrying flags and the Brownies singing "America" and "Thank You Soldiers". (JIM) **PENDING**

Tell WSI about Native American lunch numbers for luncheon on Memorial Day (JIM)

Status: PENDING final count.

Contact Paul Mawn or buglesacrosamerica.org about playing "Taps echo" (JIM)

Status: PENDING

Ask Rugged Bear Plaza Mgmt about rest room access (KENNY)

Status: PENDING

Get Parade Marshall bio for publication (JIM)

Status: PENDING

Check with Peter Harvell about Historical Dates around Memorial Day (JIM)

Status: PENDING

Prepare various articles for publication (SUZANNE)

Status: PENDING

Contact bus company for driver and bus on Memorial Day (JIM)

Status: PENDING

Contact Steve Milley for prayer at Grinnell Park (JIM)

Status: PENDING

Prayer at North Cemeteries will be delivered by (KENNY)

Status: PENDING

Contact Rabbi Freeman to deliver prayer at WWII/Korea statue (JIM)**Status: PENDING**

Contact Sudbury Police (KENNY)

Status: PENDING

Get list from Veterans Agent of veterans who have passed away (JIM)

Status: PENDING receipt from our Veterans Agent.

Portable sound system (JIM)

Status: PENDING, Jim investigates potential sources

North & South Fire Station Signs 5/21-5/27 (SUZANNE)

Status: PENDING

Reminder sent to Sudbury Boy Scouts for volunteers to carry flags

Status: PENDING

Contact Charlie Flynn regarding opening Town Hall and podium and chairs for Grinnell Park

Status: PENDING

Need a Coast Guard veteran to raise the Coast Guard Flag