

**LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT
SCHOOL COMMITTEE MINUTES
Thursday, August 13, 2026**

6:30PM

REMOTE

Present

Cathie Bitter, *Chair*; Charles Morton, *Vice Chair* (absent);
Maura Carty, Jason McLure, Jack Ryan, Ravi Simon

Also Present

Andrew Stephens, *LSRHS Superintendent/Principal*

Call to Order

Chair Cathie Bitter called the meeting to order at 6:33PM.

Public Comment

No comment(s)

Information and Discussion

- Acceptance of Class of 1976 Donation

Andrew Stephens, *LSRHS Superintendent/Principal*

In commemoration of their upcoming 40th reunion, the Class of 1976 proposed donating a granite bench valued at approximately \$2,500. The bench is intended to be positioned alongside a tree that the class had previously gifted.

Jason McLure moved to approve ‘the bench donation from the Class of 1976’. Cathie Bitter seconded the motion. Five(5) out of five(5) members of the School Committee were in favor via roll call vote. The motion passed unanimously.

(SEE ACTION ITEMS SECTION)

- Review & approve DRAFT LSSC Meeting Calendar
Andrew Stephens, LSRHS Superintendent/Principal

[Draft 2026-2027 LSSC Public Meeting Calendar](#)

The School Committee deliberated on reserving space at the Lincoln Town Meeting to conduct a regular School Committee meeting, tentatively set for March 10th.

Additionally, members noted the need to schedule dates for both the Lincoln budget workshop and the Sudbury budget pressure meeting.

Jack Ryan motioned to approve 'The 2026-2027 LSSC Public Meeting Calendar including mentioned edits'. Ravi Simon seconded the motion. Five(5) out of five(5) members of the School Committee were in favor via roll call vote. The motion passed unanimously.

(SEE ACTION ITEMS SECTION)

- Review and approve final Student Rights & Responsibilities Handbook
Andrew Stephens, LSRHS Superintendent/Principal

[-Students Rights And Responsibilities Comparison](#)

[-2026-2027 FINAL Students Rights and Responsibilities Handbook](#)

[-2026-2027 Revised Attendance Procedure](#)

Andrew Stephens outlined key updates to the Student Rights and Responsibilities Handbook, highlighting revisions to policies regarding academic integrity and attendance.

- To align with state law requirements, updated wording was introduced for parent notifications concerning both verified and unverified absences.
- A new category was incorporated into the attendance policy, allowing for rare circumstances and absences approved at administrative discretion.
- It was confirmed during the discussion that college visits are classified as excused absences.
- A member of the school committee recommended setting a document review for June and sharing the information with parents closer to the start of the school year for optimal visibility.

Maura Carty motioned to approve 'the updates in the 2026-2027 Student Rights and Responsibilities Handbook'. Jack Ryan seconded the motion. Five(5) out of five(5) members of the School Committee were in favor via roll call vote. The motion passed unanimously. (SEE ACTION ITEMS SECTION)

- Approve October 10, 2026 Overnight PASCH trip
Andrew Stephens, *LSRHS Superintendent/Principal*

Scheduled for October 8–11, 2026, this German immersion trip to Estes Park, Colorado, is designated for two to three students enrolled in German II. The trip focuses on team building and interpersonal skills. The program is fully funded by PASCH and chaperoned by LS World Language teacher Nathan Prichard.

Jack Ryan motioned to approve ‘the German immersion overnight PASCH trip to Estes, Colorado, from October 8-11, 2026’. Maura Carty seconded the motion. Five(5) out of five(5) members of the School Committee were in favor via roll call vote. The motion passed unanimously. (SEE ACTION ITEMS SECTION)

- Review of August 26, 2026: LSSC Workshop Topics
Cathie Bitter, Chair of LSSC

Chair Cathie Bitter outlined potential workshop topics for the upcoming workshop on August 26th, including reviewing norms, setting goals, discussing the updated LSSC webpage, advisory data, calendar implementation, academic integrity/AI, equity in hiring, health insurance, and planning a common professional development session for three districts.

A School Committee member suggested discussing the cell phone policy update.

- The cell phone ban is expected to pass, though its implementation date might be delayed.

Action Items:

-VOTE: Jason McLure motioned to approve 'The bench donation from the Class of 1976'. Cathie Bitter seconded the motion. Five(5) out of five(5) members of the School Committee were in favor via roll call vote. The motion passed unanimously.

-VOTE: Jack Ryan motioned to approve 'The 2026-2027 LSSC Public Meeting Calendar including mentioned edits'. Ravi Simon seconded the motion. Five(5) out of five(5) members of the School Committee were in favor via roll call vote. The motion passed unanimously.

-VOTE: Maura Carty motioned to approve 'The updates in the 2026-2027 Student Rights and Responsibilities Handbook'. Jack Ryan seconded the motion. Five(5) out of five(5) members of the School Committee were in favor via roll call vote. The motion passed unanimously.

-VOTE: Jack Ryan motioned to approve 'The German immersion overnight PASCH trip to Estes, Colorado, from October 8-11, 2026'. Maura Carty seconded the motion. Five(5) out of five(5) members of the School Committee were in favor via roll call vote. The motion passed unanimously.

Adjourn to Executive Session without Return to Open Meeting

Jack Ryan motioned to adjourn to executive session without return to open meeting (1) to discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. (2) To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel with respect to the METCO Director role. Jason McLure seconded the motion. Five(5) out of five(5) members of the School Committee were in favor via roll call vote. The meeting adjourned at 7:07PM.