

**LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT
SCHOOL COMMITTEE - FINANCE SUBCOMMITTEE**

MINUTES

Tuesday, April 14 2026

Remote

Present: Maura Carty (MC), Cathie Bitter (CB)

Also present: Andrew Stephens (AS) and Susan Bottan (SB)

Absent: Jack Ryan (JR),

I. Call to Order

Maura Carty called the meeting to order at 7:00 PM.

II. Public Comment

No public comment

III. Building Fees

MC communicated the goals of the meeting, noting that most topics would serve as an introduction and that the committee could identify any additional data needed to make informed decisions.

MC introduced Building Fees and outlined the three different fee categories. The committee agreed to review building fees from comparison districts, and SB will create an analysis of Building Fees similar to the Parking and Exam Fees. SB will also review whether the custodial fees reflect the current hourly rate.

MC will collect data on other districts' building fees.

EV Chargers

EV charger fees will need to be reviewed, as there is also an annual maintenance cost associated with the chargers. The committee discussed ensuring that EV fees cover both annual maintenance and electricity. SB will reach out to ChargePoint to request a usage report so the committee can review the data and determine appropriate EV charger fees.

IV. Revolving Funds - Thresholds

MC explained that it is the School Committee's responsibility to establish thresholds for revolving funds. Since the committee has already voted on parking and exam fees, it should now review and determine the appropriate thresholds for those funds.

V. Q3 2026 Review

The subcommittee discussed the Q3 2026 report. It was noted that Susan Bottan provides a highly detailed report, which addresses many questions in advance. There was discussion regarding the long- and short-term substitute line items, with the long-term substitute line continuing to increase. SB suggested inviting Peter Elenbaas to the next Finance Subcommittee meeting to review his absentee report.

VI. Future Topic - LS Adult Education

MC noted that LS Adult Education will be a future topic for the subcommittee.

VII. Topics Not Reasonably Anticipated by the Chair - None

VII. Review and approve meeting minutes February 12 and March 19, 2026 Meeting Minutes

It was decided to postpone approval until JR can be in attendance, as he has suggested edits to the February 12 and March 19 meeting minutes.

X. Adjournment

MC made a motion to adjourn. CB seconded the motion. A roll call vote was taken. The motion passed unanimously. The meeting adjourned at 8:01pm.