

**LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT
SCHOOL COMMITTEE
POLICY SUBCOMMITTEE MEETING
Monday April 6, 2026, 7pm
MINUTES**

Virtual Meeting Pursuant to Governor Healey's March 29, 2023
Signing of a Supplemental Budget Bill which extended the
Order Suspending Certain Provisions of the Open Meeting Law

Present: Lucy Maulsby (Chair), Maura Carty, Charles Morton; Andrew Stephens (arrived 7:20)

I. Meeting called to order at 7:04pm

II. Policies Under Review

● **Fundraising Policies**

- The Committee agreed to move KBE/Relations with Parent and Booster Organizations; JJE/Student Fundraising Activities, and KHA/Public Solicitations forward to the full SC for first reading. Maura Carty will continue to work with Andrew Stephens and Dan Lee on GBEB.

● **Head Injury Policies and Regulations (CM)**

- Charles Morton is working with the school nurse and athletic trainer to update and streamline JJIF and JJIF-R (of which there are currently two). Among the concerns are to clarify what needs to be in the policy vs. what can be referenced as a link to MA state law and to be clear that the concussion policy applies to all students, not just student athletes.

● **Wellness Policies and Regulations (CM)**

- Charles Morton noted that policies (ADF and ADF-R) should be updated to reflect the mission of the Wellness Program, which encompasses more than nutrition and PE. Notably there is a significant mental health component. Documents should also be clearer about the distinctions between operations and policy. Charles to continue to work with Wellness on revisions.

● **BHE/Electronic Messaging (updated policy)**

- The committee agreed to move updated BHE to full SC for first reading.

● **EHB/Data and Record Retention Policy (new)**

- The committee discussed the relationship between this policy and others related to public records (KDB). The committee agreed that future work for SC, not necessarily policy, should include the establishment of best practices around document retention and organization to better ensure continuity of knowledge. Maura Carty will research how other districts organize records with an eye to integrating with website updates.

III. Future Planning Discussion

- The committee agreed not to meet again before SC reorganization – not time to make reasonable progress on outstanding items. Discussed transition of policy documents as Lucy Maulsby rolls off. Lucy Maulsby to create a master folder with all Policy Committee materials and make Andrew Stephens the owner – Andrew can then grant permissions as needed.

IV. Vote to approve minutes

- Maura Carty motioned to approve meeting minutes from March 16, 2026.

Charles Morton seconded. Motion unanimously approved.

V. Adjournment

- Lucy Maulsby motioned to adjourn. Charles Morton seconded. Motion unanimously approved and meeting adjourned at 8:24.