

**LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT
SCHOOL COMMITTEE - FINANCE SUBCOMMITTEE
MINUTES**

**Thursday October 16, 2025
Remote**

Present: Maura Carty, Jack Ryan, Cathie Bitter

Also present: Andrew Stephens and Susan Bottan

I. Call to Order

Maura Carty called the meeting to order at 7:02 PM.

II. Public Comment

No public comment

III. Purpose and Goals:

The subcommittee members reviewed the suggested purpose and goals for 2025-2026. A member reminded attendees that Lincoln-Sudbury Regional High School is independent of the towns. There was reference to a Town of Sudbury capital spreadsheet.

IV. Review FY25 Budget Calendar

A member asked whether there was a possibility of consolidating some of the town meetings so that Administration wouldn't have to give the same presentation multiple times. Another member asked which school committee members needed to attend these meetings. The subcommittee agreed that the three of us don't all need to attend every meeting, and as the meetings approach, we can coordinate to ensure that at least one Finance Subcommittee member is present at the finance and capital meetings

V. Q1 2025-2026 Quarterly Review Report

The committee was impressed with the level of detail in the draft Q1 2025–2026 reports. One suggestion was to break out the OOD transportation costs in the quarterly reports.

VI. Budget Book Discussion Next Steps

Maura Carty shared a document with suggested topics to add to the budget book. These topics came from members during the Spring 2025 Finance Subcommittee meetings:

- Include more narrative context.
- Highlight accomplishments, which could include photos of students.
- Add existing documents such as revolving funds, stabilization funds, etc.
- Use graphs to help the community better visualize district data.

There was also discussion about sharing the savings related to solar panels. This information is important for School Committee members and the community to understand how much money L-S is saving on its electricity bills. Andrew Stephens noted that the vendor's data isn't easy to translate into clear L-S savings. Susan Bottan stated that she and Kevin Rossel are working with the vendor to secure better reporting to make the savings clearer and easier to share.

A committee member asked for Susan Bottan's expertise on the budget book content, noting her extensive experience and encouraging her to add any items she feels would be helpful. Susan Bottan also emphasized that the budget book are usually reflective of the community's needs.

- VII. **Future Topics for November Meeting** – There are two suggested dates for the November meeting, November 20th and November 24th. The exact date will be determined as the meeting approaches.

Proposed agenda items:

- Review of 2026–2027 budget reports
- ADA/Capital Needs Assessment
- Student fees – parking, athletic, and exam

- VIII. **Topics not reasonably anticipated by the Chair**

None

- IX. **Review and approve meeting minutes June 4, 2025, Meeting Minutes**

Jack Ryan moved to approve June 4, 2025, meeting minutes. Cathie Bitter seconded the motion. A roll call vote was taken. The motion passed

- X. **Adjournment**

Jack Ryan made a motion to adjourn. Cathie Bitter seconded the motion. A roll call vote was taken. The motion passed unanimously. The meeting adjourned at 8:00 pm.