

**LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT  
SCHOOL COMMITTEE MINUTES  
Tuesday, March 25, 2025**

**7:00PM**

**REMOTE**

**Present**

Ravi Simon, *Chair*; Cathie Bitter, *Vice Chair*;  
Maura Carty, Cara Endyke-Doran, Kevin Matthews, Lucy Maulsby

**Also Present**

Daniel Lee, *LSRHS Athletic Director*  
Meghan Notari, *President of the Teachers' Association*  
Mark Sobkowicz, *LSRHS Computer Science Department Coordinator*  
Kirsteen Patterson, *Director of Finance and Operations*  
Andrew Stephens, *LSRHS Superintendent/Principal*  
Evan Wong, *LSRHS METCO's Student Representative*

**Call to Order**

The meeting was called to order at 7:03PM.

**Public Comment**

No Comment(s)

**Student Senate Updates**

No Update(s)

**METCO Program Report Updates**

Evan Wong, *LSRHS METCO Student Representative*

- On Thursday, March 20th, students and staff from the LSRHS METCO department visited the Massachusetts State House for "METCO's Advocacy Day"- to continue funding for the METCO program.
- METCO's 'Big Sister, Little Sister' program hosted a women's leadership panel on Wednesday, March 19th.
- LSRHS Rugby teams have the largest number of METCO students participating this spring season.

## Teachers' Association Updates

Meghan Notari, *President of the Teachers' Association*

- LSRHS Speech and Debate club hosted their annual tournament at LS on Saturday, March 22, 2024.
- The ELA MCAS took place on Tuesday, March 25th and Wednesday, March 26th.
- The 'World Language Seal of Biliteracy' test was held earlier in the day, alongside spring sports.
- LSRHS LSB Players presents, "Once upon a Wolf". A play specifically set for children.
- The LS Math team went to state Finals on Thursday, March 27th.
- LS faculty and staff are anticipating the School Committee's visit on Friday, April 11th.

## Presentation

### Computer Science Department Presentation

Mark Sobkowicz, *Computer Science Department Coordinator*

### Computer Science Presentation

- The School Committee appreciated the presentation provided by Department Coordinator, Mark Sobkowicz in respect to the 'Computer Science Department'. School Committee members asked questions regarding the feasibility of mandatory computer science courses given limited faculty and potential large class sizes. School Committee members continued to provide feedback and asked questions.

### Lincoln and Sudbury 250 Update and Announcement of Essay Contest

Kim Bodnar, member of the Lincoln 250 Planning Committee,  
Tim Cobbett, member of the Lincoln 250 Planning Committee, &  
Radha Gargeya, Chair of the Lincoln 250 Planning Committee

### 250 Essay Contest Flyer

- The Lincoln and Sudbury 250th Committees are holding a student essay contest for LS students in Lincoln, Sudbury, and Boston to commemorate the American Revolution.
  - The essay launched in April, aims to encourage broad thinking, with an awards ceremony planned later in the year.
  - LSRHS History Department will notify students about the essay contest.
- Committees collaborated with neighboring towns to create shared events from March 2025 to July 2026.
  - Anticipate events in Concord and Lexington on Saturday, April 19th.
  - All upcoming events are located on the Lincoln 250 website.

## Athletic Fees Proposal

Daniel Lee, *LSRHS Athletic Director*

## Athletic Fees Proposal

- A budget review revealed funding gaps, particularly in revolving accounts for sports like 'Ice Hockey' and 'Swim and Dive' due to the rising facility rental costs and increased coaching stipends (\$50,000 over the three years).
  - Daniel Lee suggested considering a user fee increase, despite current fees being high compared to neighboring districts, yet unchanged for over a decade.
- The School Committee appreciated the thoughtful presentation/proposal provided by Athletic Director, Daniel Lee to discuss the current athletic fees, as well as what the potential increase would look like going forward for Lincoln Sudbury Regional School District. A School Committee member mentioned the financial pressures on families regarding sports participation fees, particularly concerning the number of children participating. Daniel Lee assured the availability of financial support. School Committee members continued to provide feedback and asked questions.
  - Anticipate a further discussion, as well as a vote on approval on athletic fee adjustments.

## **Chairperson and Liaison Updates**

### Chair's Update: Tri-District Meeting Planning

Ravi Simon, *LSSC Chair*

- The Tri-District Meeting (Lincoln, Sudbury, and Lincoln-Sudbury R.H.S) is slated for Wednesday, April 9th at 7PM, hybrid format.
  - The location will likely be at Sudbury's Police Station or a Lincoln venue.
- The meeting will focus solely on calendar and holiday alignment due to time constraints and administrative workload concerns regarding other suggested topics.
- Anticipate a subcommittee being created to thoroughly analyze data to purpose a calendar review process that'll include guidelines and voting procedures.

### Policy Subcommittee Update

Lucy Maulsby, *Chair of the Policy Subcommittee*

Cara Endyke-Doran, *member of the Policy Subcommittee*, &

Maura Carty, *member of the Policy Subcommittee*

- The Policy Subcommittee reviewed and forwarded several policies to the full School Committee:
  - Updated the sexual harassment and Title IX policies (ACAB & ACABR)
  - A revised non-discrimination and anti-harassment policy (ACCR) and a new pupil rights protection policy. Will be discussed later
- On April 16th, the School Committee will address additional policy updates.

### LSSC Listening Session on Monday, March 24, 2025

Maura Carty, *member of the LSSC School Committee* &

Kevin Matthews, *member of the LSSC School Committee*

- Parents/guardians provided positive feedback on new leveling structures, but raised questions about weighted GPAs and federal funding.
- Attendees expressed gratitude for Leslie Patterson's transparent presentations throughout the school year.

### **Information and Discussion**

#### April, 2025 Overnight Trip Proposal: DECA

LSRHS Superintendent/Principal Andrew Stephens

- There were four(4) LSRHS students who were selected for a DECA event in Florida on Saturday, April 26th, requiring a chaperone.
- The overnight trip proposal follows the club's significant growth in student participation and past successes at similar events.
- Anticipate a vote of approval.

### Policy Subcommittee Update

Lucy Maulsby, *member of the Policy Subcommittee*,  
Cara Endyke-Doran, *member of the Policy Subcommittee*, &  
Maura Carty, *member of the Policy Subcommittee*

### Discussion/Action of Policies Under Review (3rd Reading):

- AC - Nondiscrimination
- AC-R - Declaration of Compliance
- BDA - School Committee Organizational Meeting
- JIE - Pregnancy Policy/Procedure
- KCD - Donations and Fundraising
- DI - Disposition of Funds

### Policies Under Review - For Information Purposes (1st reading, no discussion):

- ACAB - Sexual Harassment Policy
- ACAB-R Sexual Harassment/Title IX Procedure
- ACC-R Non-Discrimination and Anti-Harassment Procedures Except for Title IX
- Policy on the Protection of Pupil Rights Amendment

[BGB - Policy Adoption](#) (not being revised)

[Policy Proposals/Amendments for Information/Discussion](#)

- There were no further amendments/updates to the previously mentioned policies.
- Anticipate a vote of approval.

### **Superintendent/Principal Updates**

*Andrew Stephens, LSRHS Superintendent/Principal*

- Anticipate a survey being sent to college admission offices.
- Community members, Rabbis Josh Breindel and Yisroel Freeman met to discuss the recent graffiti incident, resulting in a productive meeting.
  - Internal team meetings will address future strategies regarding the incident.
- The Department of Education assures no grant cuts are impacting allocations.
- A new transcript format has been implemented, removing teacher names to improve clarity, and address college feedback regarding confusion about the course information. [Transcript Update:](#)
  - The new transcript will be sent to graduating seniors by early July.
- Wellness teacher, Amanda Klein, received the 'Massachusetts Association of Health and Physical Education' award.
  - Physical Education teacher Sarah Greely received the 2025 MAHPERD Health Teacher of the year award.
  - Both teachers will be recognized at the MAHPERD's Honors/Awards Banquet on Sunday, May 4th.
- Reminder: The deadline for the Community Scholarships is Thursday, April 17th.

- The weekend of March 14th the following LSRHS students competed in the “Mass Poetry’s Teen Spoken Word Festival” at Emerson Festival:  
-Savannah Jagodinski  
-Dorie Meunier  
-Kaylynn Ellison  
-Rana Muntasser (won an award for best off-stage spirit!)  
-Hannah Cyr

Although, the previously mentioned students did not advance to the final round. Their piece was voted an audience favorite, and were invited to be the opening performance at the final competition.

- The ‘LS Staff vs. Seniors Basketball’ game will be held during ACA on Wednesday, April 16th. This event replaced the annual ‘Senior Talent’ show, due to an inadequate amount of performances.
- The LSB Players presented “Once Upon A Wolf”, a children’s show performed by 9th and 10th graders, on Saturday, March 29th at 11am and 3pm in LSRHS’s Auditorium.
- LSRHS students who hosted a French student in October will travel to France to stay with their exchange partners from April 9th-April 22nd.
- Congratulations to LSRHS’s Food Pantry Club, Advisor Mr. Raffel was awarded the Youth Service Award on March 26th by the Sudbury Food Pantry.

## **Director of Finance and Operations**

Kirsteen Patterson, *Director of Finance and Operations*

### 3rd Qtr Financial Report

- The Third-Quarter financial report shows most of the budget encumbered.
- Club and advisor stipends were paid, with the second installment encumbered.
- Categories 5-7, employee insurances and pension assessments show projected deficits.
- Bus transportation costs exceed projections due to special education needs.
- Student services face significant budget deficits due to contracted services like tutoring and testing.
  - Potential solutions include using the excess funds or implementing spending restrictions.
- Raw data is available upon request.

### E & D Recommendations (to be voted at 4/8/25 LSSC Meeting)

- As highlighted in the Third Quarter Financial Report, the district is facing certain budget challenges. Consider the following factors as recommendations:
  - Authorization for use up to \$275,000 for the FY25 budget.
  - Transfer of \$200,000 to the LS Stabilization Fund. (This transfer would bring our stabilization fund balance reserves to just over \$2 million).
- In sought of a vote at the next School Committee meeting on Tuesday, April 8th.

The School Committee appreciated the updated document. A School Committee member asked clarifying questions regarding the raw data- revolving funds for athletics,

confirming if those items are separate from LS funds in representing team fundraising efforts. A School Committee member questioned the budget transfer between the teachers and substitute teachers.

#### Donations Approval (YTD FY25)

- The spreadsheet showed donations received this fiscal year, excluding fundraising efforts.
- The data provided allows the School Committee and community to understand donation amounts, revealing significant contributions.
- The data provides a new baseline after a policy change.

#### Federal level Information

- Massachusetts' Attorney General, with 20 others, sued the federal administration over efforts to dismantle the Department of Education.
- Although this action has no impact on the current funding, it highlights Massachusetts' continued leadership in education at the federal level.

#### **Action Items:**

***-VOTE: Ravi Simon motioned to approve the "April 2025 Overnight DECA Trip". Cathie Bitters seconded the motion. The vote passed unanimously.***

***-VOTE: Maura Carty motioned to approve the following "LSSC Policies: AC, AC-R, BDA, JIE, KCD and DI". Lucy Maulsby seconded the motion. Five (5) out of the five (5) School Committee members were in favor via roll call vote. Kevin Matthews abstained.***

#### **Approval of Minutes:**

The LSSC Minutes for March 11, 2025 were approved as read.

#### **Public Comment**

No Comment(s)

#### **Adjournment**

Maura Carty motioned to adjourn the open meeting. Cara Endyke-Doran seconded the motion. Six(6) out of six(6) members of the School Committee were in favor via roll call vote. The meeting adjourned at 9:20PM.