

**LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT
SCHOOL COMMITTEE MINUTES
Tuesday, April 29, 2025**

7:00PM

REMOTE

Present

Ravi Simon, *Chair*; Cathie Bitter, *Vice Chair*;
Maura Carty, Cara Endyke-Doran, Kevin Matthews, Lucy Maulsby

Also Present

Maureen Bolton, *Co-President of the Teachers' Association*
Narye Hall, *LSRHS METCO Student Representative*
Kirsteen Patterson, *Director of Finance and Operations*
Andrew Stephens, *LSRHS Superintendent/Principal*

Call to Order

The meeting was called to order at 7:02PM.

Public Comment

No Comment(s)

Student Senate Updates

No Update(s)

METCO Program Report Updates

Narye Hall, LSRHS METCO Student Representative

- METCO Council leaders held a social event at Boda Borg for the LSRHS METCO program.
- Seniors are continuing to submit their 'School Choices' on Instagram.
- The "Big Sisters/ Little Sisters" group hosted a photoshoot in downtown Boston on Tuesday, April 22nd.
- Incoming 9th graders from Sudbury's and Lincoln's METCO program visited LSRHS.

Teachers' Association Updates

Meghan Notari, *President of the Teachers' Association*

- On Wednesday, April 30th- The Teachers' Association facilitated a bake sale for the 'Paul J. Vernon' Memorial Scholarship.
- Many students are continuing to make college choices.
- Recent school trips were successful, though Spain was relocated to Portugal due to a power outage.
 - Students returned from Portugal on Thursday, May 1st.
 - Despite communication challenges, chaperones maintained contact with parents.
- Upcoming events include, 'LSB Players Performance', 'AP Exams', 'Junior Prom', and a 'Community Sing' event.

Presentation

No Presentation(s)

Information and Discussion

Thank you to departing Committee members

Superintendent/ Principal Andrew Stephens and School Committee members thanked departing school committee members- Cara Endyke-Doran and Kevin Matthews for their years of service and contributions, highlighting their knowledge, problem-solving skills, and dedication to the community, particularly during challenging times like the COVID-19 pandemic.

2024-2025 Superintendent's Evaluation

Ravi Simon, Chair of LSSC

2025 Compiled Superintendent Evaluation for Review

- The overall evaluation was proficient and largely positive, with satisfaction expressed regarding Superintendent/ Principal Andrew Stephens' performance and goal achievement. However, suggestions for improvement in communication were highlighted.
- Superintendent/Principal Andrew Stephens welcomed constructive feedback to help set goals for the coming year.
- Going forward, a mid-year presentation will be presented to the full School Committee and the community.
- The Lincoln and Sudbury community will have access to the '2024-2025 Superintendent Evaluation' on the school's website.
- Thank you to all of the stakeholders involved in this process and thoughtful approach to change.
- Anticipate a vote of approval during the 'Action Item' section this evening.

2026 Overnight Trip Requests

Andrew Stephens, LSRHS Superintendent/ Principal

- The following trips were organized by dedicated LSRHS Staff. The trips offer valuable learning opportunities outside the classroom.
 - New Zealand
 - Paris, Versailles & Normandy
 - Spanish Exchange
 - Latin Tour of Italy
 - Architecture, Urbanism & Sustainability Tour
- Funding is available for students based on demonstrated need, up to \$1,000. LSRHS is exploring additional funding options to address the cost barrier for students who do not qualify for aid.
 - Discussions involve exploring fundraising or other support options, which will potentially create additional advisor workload and equity concerns.
 - Funding comes from sources like travel agency compensation, not the general budget.
 - Donations can be anonymous and designated for specific trips via the school's online platform, 'MySchoolBucks'.
- Anticipate a vote of approval during the 'Action Item' section this evening.

Discussion of Policies Under Review (3rd Reading)

Lucy Maulsby, Chair of Policy Subcommittee;

Cara Endyke-Doran, member of the Policy Subcommittee

Maura Carty, members of the Policy Subcommittee

BGB - Policy Adoption (not being revised)

[Policy Proposals/Amendments for Information/Discussion](#)

- The following policies were updated- duplicates were consolidated, with updated legal language. All mentioned policies were drafted by Alicia Palmer and reviewed by legal counsel.
 - ACAB - Sexual Harassment Policy
 - ACAB-R Sexual Harassment/Title IX Procedure
 - ACC-R Non-Discrimination and Anti-Harassment Procedures Except for Title IX
 - Policy on the Protection of Pupil Rights Amendment
- Anticipate a vote of approval during the 'Action Items' section this evening.

Chairperson and Liaison Updates

Tri-District School Committee Meeting

Ravi Simon, *Chair of the LSSC*

- A productive 'Tri-District School Committee' meeting (Lincoln, Sudbury, and LSRHS) discussed the school calendar factors.
- The School Committees aimed to synchronize calendar approval processes and reviewed sample policies from Wellesley and Brookline.
- A subcommittee will be organized to make recommendations regarding the school calendar.
- School Committee members discussed holiday absence policies, noting inconsistencies between the district's practices and existing policies. In addition to- highlighting the differing needs across schools, particularly regarding exam schedules.
 - Members plan to review and potentially revise the absence policy.

Superintendent/Principal Updates

Andrew Stephens, *LSRHS Superintendent/Principal*

- The annual 'Sudbury Town Meeting' started at 7PM on Monday, May 5th, featuring the LSRHS 'FY26 Budget' presentation.
- A 'Spring Fling' sophomore dance was held on Friday, May 2nd.
- The Junior Prom was held on Friday, May 9th at the Granite Links Golf Course.
- The 'Relay for Life' club is hosting an event at Peter Noyes Elementary school on Tuesday, June 17th to raise money for cancer research, and cancer related causes.
- The 'End-of-Year Celebration' will take place on Wednesday, June 11th at Pierce House at 2:15PM. School Committee members are welcomed to attend and potentially speak.
 - There are seven (7) LS staff retiring at the end of the 24-25 school year; these individuals will be celebrated for their contributions to LSRHS.
- At the end of the school year, Kirsteen Patterson will transition for a finance position in Wayland.
 - The Director of Finance and Operations position has been posted. An interview process is currently being developed.
 - Superintendent/Principal Andrew Stephens and School Committee members acknowledged Kirsteen's contributions for stabilizing the Business Office, improving operations, and navigating the school through the pandemic.

Director of Finance and Operations

Kirsteen Patterson, Director of Finance and Operations

- The Business Office continues with ongoing transitions, as well as, 'behind-the-scenes' work.
- Several warrants required signatures.

Action Items:

-VOTE: Ravi Simon motioned to approve the “ 2024-2025 Superintendent’s Evaluation”. Maura Maulsby seconded the motion. The vote passed unanimously.

-VOTE: Cathie Bitter motioned to approve the following “2026 Overnight Trip Requests: New Zealand, Paris, Versailles & Normandy, Spanish Exchange, Latin Tour of Italy, Architecture, Urbanism & Sustainability Tour”. Kevin Matthews seconded the motion. The vote passed unanimously.

-VOTE: Cathie Bitter motioned to approve the “ACAB- Sexual Harrassment Policy; ACAB-R Sexual Harassment/ Title IX Procedure; ACC-R Non-Discrimination and Anti-Harassment Procedures except for Title IX, and the Policy on the Protection of Pupil Rights Amendment”. Cara Endyke-Doran seconded the motion. Five(5) out of five(5) members of the School Committee were in favor via roll call vote. Kevin Matthews abstained.

-VOTE: Maura Carty motioned to approve the “FY25 [Donations](#)”. A \$14,000 Ice Hockey donation offsets athletic expenses in revolving account 2415. Cathie Bitters seconded the motion. The vote passed unanimously.

Approval of Minutes:

The LSSC Minutes for April 8, 2025 were tabled.

Public Comment

No Comment(s)

Adjournment

Cathie Bitter motioned to adjourn the open meeting. Lucy Maulsby seconded the motion. Six(6) out of six(6) members of the School Committee were in favor via roll call vote. The meeting adjourned at 8:22PM.